



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**667C0013**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**JOHN JOHNSTON**  
**304-558-2402**

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DIVISION OF HIGHWAYS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED <b>11/27/2006</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **02/28/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		675-85		
<p>HERBICIDES</p> <p>OPEN END CONTRACT</p> <p>TO FURNISH THE MATERIAL NECESSARY TO PROVIDE THE WEST VIRGINIA DIVISION OF HIGHWAYS REQUIREMENTS FOR HERBICIDES TO BE USED IN ALL TEN DISTRICTS.</p> <p>A MANDATORY PRE-BID CONFERENCE WILL BE HELD AT MOUNTAINEER PARK IN CHESTER, WV AT 1:00PM ON FEBRUARY 15, 2007. FAILURE TO ATTEND THE PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION.</p> <p>MOUNTAINEER PARK            ROUTE 2            POST OFFICE BOX 358            CHESTER, WV 26034            PHONE# 800-804-0468</p> <p>IMPORTANT NOTE: PLEASE COMPLY WITH ITEM 10 TRAINING AND TECHNICAL ASSISTANCE AND ITEM 11 LIST OF APPROVED HERBICIDES.</p> <p>SEE ATTACHED</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

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**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



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VENDOR

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 BY ORDER

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BID OPENING DATE: 02/28/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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<p>THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND</p>						

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<p>HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A</p>						

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<p>NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE</p>						

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<p>TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p>						

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BID OPENING DATE: **02/28/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
SEALED BID  BUYER: 33  RFQ. NO.: <b>667C0013</b>  BID OPENING DATE AND TIME:   PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:  ----- CONTACT PERSON (PLEASE PRINT CLEARLY):  -----  ***** THIS IS THE END OF RFQ <b>667C0013</b> ***** TOTAL: _____						

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## SPECIFICATIONS

The following sections of the West Virginia Department of Transportation, Division of Highways Standard Specification Roads and Bridges, adopted 2000, as modified by the current Supplemental Specifications shall apply to the administration of this Contract: 101, 102.4, 102.5, 105.1, 105.3, 105.4, 105.10, 105.11, 105.12, 105.13, 106.3, 106.4, 106.5, 106.6, 106.7, 106.9, 107.1, 107.2, 107.3, 107.14, 107.19, 107.20, 108.8, 109.1, 109.2, and 109.20

The terms "Contractor" and "Vendor" used in the above specifications or this contract are interchangeable. Contractor shall mean Vendor and Vendor shall mean Contractor.

West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted 2000 and the current Supplemental Specifications may be obtained from:

Office of the Director of Contract Administration Division  
Room A-729  
West Virginia Division of Highways  
State Capitol Complex, Building 5  
Charleston, West Virginia 25305

Herbicide furnished under this contract shall conform to the physical and chemical properties set out in the EPA Registration of the product provided by the Vendor.

## 2. BIDDING INSTRUCTIONS

Vendors may quote on any or all of the chemical products listed herein.

It is the intent to award a Statewide Contract for each chemical product listed herein. The contract will be awarded to the lowest compliant bidder for each item. The award for each item will be based on the bid price per gallon, pound or ounce and not the lot or container amount.

The vendor shall list the trade name and EPA Registration Number, where applicable, on the Bidding Schedule for each chemical product bid. Failure to list this information may result in the disqualification of the vendor's bid on that product.

Vendors shall not qualify bids. Any qualification of bids or any modification of the specifications or conditions governing the bids may be cause to reject bids.

The successful vendor shall furnish two product labels, for each product awarded, to the West Virginia Division of Highways. The labels shall provide pertinent information regarding product storage and handling or this information shall otherwise be provided with each shipment.

Equivalency where requested as, chemical name or equivalent, shall mean equal and not necessarily identical. Prior to award of low bid the Division of Highways may require samples for evaluation to determine equivalency when applicable. Product specifications and technical information should be submitted with bid and may also be used to determine equivalency. The final determination of equivalency will be made by the Division of Highways and award will be based upon the item providing the intended service or result and unit price.

3. CONTRACT AWARD

Qualified vendors who submit a valid low bid will be awarded a contract for those items for which their bid is low.

The State of West Virginia reserves the right to make multiple awards on this contract when it is in the best interest of the State to do so.

4. ACCEPTANCE PLAN

With each delivery of herbicide products to the Division, the vendor shall certify that the products so delivered do conform to the properties described in the EPA Registration.

Material failing to comply with the quality requirement will not be accepted.

5. TESTING PROCEDURES

Upon award of contract, the successful vendor shall supply the Division of Highways, Materials Control, Soil and Testing Division, 312 Michigan Avenue, Charleston, West Virginia 25311, the proper testing procedures to determine the presence and concentration of the Herbicide in flowing water.

6. BID QUANTITIES

Vendor should base quotation on estimated herbicide use as follows:

DOH-1H	4,000 gallons
DOH-2H	4,000 gallons
DOH-3H	100 pounds
DOH-4H	250 gallons
DOH-5H	150 gallons
DOH-6H	100 gallons
DOH-7H	250 gallons
DOH-8H	100 gallons
DOH-9H	2500 pounds
DOH-10H	100 gallons
DOH-11H	25 gallons
DOH-12H	250 gallons
DOH-13H	250 gallons
DOH-14H	50 pounds
DOH-15H	100 cases
DOH-16H	10 pounds
DOH-17H	100 gallons
DOH-18H	100 pounds
DOH-19H	50 gallons
DOH-20H	50 gallons
DOH-21H	100 gallons
DOH-22H	100 gallons
DOH-23H	200 gallons
DOH-24H	50 pounds
DOH-25H	100 pounds

DOH-26H	16 gallons
DOH-27H	16 gallons
DOH-28H	50 pounds
DOH-29H	400 ounces
DOH-30H	100 gallons

Vendors are cautioned that the above quantities are estimates only. Actual orders will be for the required needs of the Division of Highways.

#### 7. DELIVERY

Materials under this contract are to be shipped prepaid F.O.B. delivery to West Virginia Division of Highways District Storerooms as follows:

District One	Charleston
District Two	Huntington
District Three	Parkersburg
District Four	Clarksburg
District Five	Burlington
District Six	Moundsville
District Seven	Weston
District Eight	Elkins
District Nine	Lewisburg
District Ten	Princeton

Materials should be shipped to the location and in the quantity specified in State Contract Purchase Orders (SCOs) within 20 days after the SCO is issued by the Division of Highways.

#### 8. VENDOR'S INVOICES

Vendor's invoices must be submitted in original and four copies and contain the following:

- a. Division of Highways State Contract Order (SCO) Numbers, and this Contract Number.
- b. Total quantity and unit price with the total cost of each type of material furnished.

Note: Under no circumstance will the West Virginia Division of Highways accept, or pay for, quantities of material in excess of the quantity stated on the State Contract Purchase Order.

#### 9. RESTRICTED AND NON-RESTRICTED HERBICIDES

Herbicide products which have been declared RESTRICTED in their use by the Environmental Protection Agency (EPA) must be applied under the supervision of a licensed herbicide applicator. The Department reserves the right to disallow the use of RESTRICTED herbicides when non-restricted herbicides are available to achieve the same objective.

10. TRAINING AND TECHNICAL ASSISTANCE

In order to bid on and be awarded items on this contract the vendor must have a competent representative available to provide training and technical assistance as required or upon request by WVDOH personnel, including but not limited to, the annual West Virginia Division of Highways Vegetation Management Seminar and attend the mandatory prebid meeting at the end of the seminar. Each bidder should submit name and telephone number of representative with bid. The representative shall have a valid Category 7 certification in West Virginia and the company shall have a valid Category 12 certification in West Virginia. Copies of these certifications should be submitted with the bid.

Failure to comply will result in awarding that vendors Items to the next lowest compliant bidder.

<u>NAME OF REPRESENTATIVE</u>	<u>PHONE NUMBER</u>	<u>ADDRESS</u>
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11. LIST OF APPROVED HERBICIDES

The Product Trade Name shown is the approved herbicide to be bid. No substitutes will be accepted.

12. ADJUVANTS, SAFETY EQUIPMENT AND MISCELLANEOUS

Unless a Product Trade Name is requested these Items will be awarded based on the lowest unit price bid for acceptable performance. Lowest unit price bid will be determined by comparing minimum label recommendations per 100 gallons of spray solution and unit price. Acceptable performance will be determined by District personnel assessment of desired results and may include, but is not limited to, field test evaluations.

13. MANDATORY PRE-BID

**There will be a mandatory pre-bid conference at Mountaineer Park on February 15, 2007 at 1:00.**



14. BIDDING SCHEDULE CONT

DOH-3H WATER SOLUBLE DISPERSIBLE GRANULE CONTAINING:  
Sulfometuron Methyl 75%

Product Trade Name Oust XP

EPA Registration Number \_\_\_\_\_

Supplied in 3 pound containers in lots of 24 pounds.

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

B) Supplied in 3 pound jug

@ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per jug)

DOH-4H WATER SOLUBLE AQUEOUS SUSPENSION CONTAINING:  
Oryzalin 4 lbs/gallon

Product Trade Name Qryzalin 4 Pro

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons.

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-5H AQUEOUS SOLUTION CONTAINING:  
Imazapyr 2 lbs/gallon

Product Trade Name Arsenal

EPA Registration Number \_\_\_\_\_

Supplied in 1 quart containers in lots of 4 quarts

A) @ \$ \_\_\_\_\_ per quart (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 2.5 gallon containers in lots of 5 gallons

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 15 gallon drums

C) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per drum)

14. BIDDING SCHEDULE CONT

DOH-6H AQUEOUS CARRIER CONTAINING:  
Pendimethalin 3.8 lbs/gallon

Product Trade Name Pendulum Aquacap

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon container in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-7H WATER SOLUBLE CONCENTRATE CONTAINING:  
Triclopyr 3 lbs/gallon

Product Trade Name Garlon 3A

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 30 gallon containers

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per container)

Supplied in 15 gallon returnable/refillable containers  
in pallets of 9 containers

C) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per pallet)

DOH-8H WATER SOLUBLE CONCENTRATE CONTAINING:  
Triclopyr 4 lbs/gallon

Product Trade Name Garlon 4

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 30 gallon containers

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per container)

14. BIDDING SCHEDULE CONT

Supplied in 15 gallon returnable/refillable containers  
in pallets of 9 containers

C) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per pallet)

DOH-9H

A WATER SOLUBLE DISPERSIBLE GRANULE CONTAINING:  
Diuron

80.0%

Product Trade Name     Karmex XP    

EPA Registration Number \_\_\_\_\_

Supplied in 5 pound bags in lots of 10 bags

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 25 pound bags

B) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per bag)

DOH-10H

WATER SOLUBLE LIQUID CONTAINING:  
Dimethylamine Salt of 2, 4-D acid

3.8 lbs/gallon

Product Trade Name     DM A4    

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 30 gallon drums

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per drum)

C) Supplied in 15 gallon returnable/refillable containers in pallets of 9 containers

@ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-11H

WATER SOLUBLE LIQUID CONTAINING:  
Diethanolamine Salt of Mefluidide  
Ammonium Salt of Imazethapyr  
Ammonium Salt of Imazapyr

21.45%

4.09%

0.15%

Product Trade Name     Stronghold



14. BIDDING SCHEDULE CONT

EPA Registration Number \_\_\_\_\_

Supplied in 1 gallon containers in lots of 4 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-12H WATER SOLUBLE LIQUID CONTAINING:  
Ammonium Salt of Imazapic

23.6%

Product Trade Name Plateau

EPA Registration Number \_\_\_\_\_

Supplied in 1 gallon containers in lots of 2 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 2.5 gallon containers in lots of 5 gallons

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 1.44 oz packets 14 packets per lot

C) @ \$ \_\_\_\_\_ per packet (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 1 qt containers 4 qts per lot

D) @ \$ \_\_\_\_\_ per qt (i.e. \$ \_\_\_\_\_ per lot)

E) Supplied in 15 gallon containers

@ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-13H A DISPERSIBLE LIQUID CONTAINING:  
Hexazinone

2 lbs/gallon

Product Trade Name Velpar L

EPA Registration Number \_\_\_\_\_

Supplied in 2 1/2 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per container)

14. BIDDING SCHEDULE CONT

DOH-14H      A DISPERSIBLE GRANULE CONTAINING:  
 Metsulfuron Methyl      60%

Product Trade Name    Escort XP

EPA Registration Number \_\_\_\_\_

Supplied in 16 oz. containers in lots of 8 lbs. (8-16 oz. ctrs.)

A)    @ \$ \_\_\_\_\_ per oz. (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 16 oz. jug

B)    @ \$ \_\_\_\_\_ per oz (i.e. \$ \_\_\_\_\_ per jug)

C)    Supplied in 64 oz Jug returnable/refillable

@ \$ \_\_\_\_\_ per oz (i.e. \$ \_\_\_\_\_ per jug)

DOH-15H      WATER SOLUBLE GRANULE HERBICIDE CONTAINING:  
 Ammonium Salt of Glyphosate      71.4%

Product Trade Name    Roundup Pro dry

EPA Registration Name \_\_\_\_\_

A)    Supplied in 23.25 lb. box

@ \$ \_\_\_\_\_ 23.25 lb. box (i.e. \$ \_\_\_\_\_ per lb.)

DOH-16H      A DISPERSIBLE GRANULE CONTAINING:  
 Chlorsulfuron      75%

Product Trade Name    Telar

EPA Registration Number \_\_\_\_\_

Supplied in 8 x 16 ounce containers to a case

A)    @ \$ \_\_\_\_\_ per ounce (i.e. \$ \_\_\_\_\_ per container)

14. BIDDING SCHEDULE CONT

- DOH-17H      A LIQUID SOLUTION CONTAINING:  
 Isooctylester of 2,4 Dichlorophenoxyacetic Acid      32.48%
- Butoxyethanolester of 2-(2,4-Dichlorophenoxy)  
 Propionic Acid      30.66%
- Dicamba (3, 6-Dichloro-o-anisic Acid)      5.38%
- Product Trade Name      BK-800
- EPA Registration Number \_\_\_\_\_
- Supplied in 2.5 gallon containers in lots of 5 gallons
- A)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)
- Supplied in 30 gallon drums
- B)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per drum)
- 
- DOH-18H      A WETTABLE POWDER CONTAINING:  
 Tebuthiuron      80%
- Product Trade Name      Spike 80 DF
- EPA Registration Number \_\_\_\_\_
- Supplied in 4 pound bags in lots of 24 pounds
- A)      @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)
- Supplied in 25 pound bags
- B)      @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)
- 
- DOH-19H      A WATER SOLUBLE EMULSIFIABLE CONCENTRATE CONTAINING:  
 Clopyralid      3 lbs/gallon
- Product Trade Name      Transline
- EPA Registration Number \_\_\_\_\_
- Supplied in 2.5 gallon containers in lots of 5 gallons
- A)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)
- B)      Supplied in 1 gallon containers in lots of 4 gallons
- @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

14. BIDDING SCHEDULE CONT

- DOH-20H      AQUEOUS SOLUTION CONTAINING:  
Isopropylamine Salt of Imazapyr      3.6%
- Product Trade Name      Stalker
- EPA Registration Number \_\_\_\_\_
- Supplied in 1 quart containers in lots of 4 quarts
- A)      @ \$ \_\_\_\_\_ per quart (i.e. \$ \_\_\_\_\_ per lot)
- 
- DOH-21H      AQUEOUS SOLUTION CONTAINING:  
Diglycolamine Salt of 3, 6-Dichloro-0-  
Anisic Acid      4 lbs/gallon
- Product Trade Name      Vanquish
- EPA Registration Number \_\_\_\_\_
- Supplied in 2.5 gallon containers in lots of 5 gallons
- A)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)
- Supplied in 15 gallon returnable/refillable containers in  
pallets of 9 containers
- B)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per pallet)
- 
- DOH-22H      AQUEOUS SOLUTION CONTAINING:  
Triclopyr      .75 lbs/gallon
- Product Trade Name      Pathfinder II
- EPA Registration Number \_\_\_\_\_
- Supplied in 2.5 gallon containers in lots of 5 gallons
- A)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)
- 
- DOH-23H      WATER SOLUBLE EMULSIFIABLE CONCENTRATE CONTAINING:  
Isopropylamine Salt of Glyphosate      53.8%
- Product Trade Name      Rodeo
- EPA Registration Number \_\_\_\_\_

14. BIDDING SCHEDULE CONT

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 30 gallon plastic returnable drums

B) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per drum)

DOH-24H

A LIQUID CONTAINING:

Aminopyralid

60.0%

Product Trade Name     Milestone    

EPA Registration Number \_\_\_\_\_

Supplied in ten pound containers 20 pounds per lot

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

DOH-25H

WATER DISPERSIBLE GRANULAR MATERIAL CONTAINING:

Prodiamine

65%

Product Trade Name     Endurance    

EPA Registration Number \_\_\_\_\_

Supplied in 10 pound containers 50 pounds per lot

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

DOH-26H

EMULSIFIABLE CONCENTRATE CONTAINING:

Quizalofop P-Ethyl

0.88 lbs/gallon

Product Trade Name     Assure II    

EPA Registration Number \_\_\_\_\_

Supplied in 1 gallon containers in lots of 4 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

14. BIDDING SCHEDULE CONT

DOH-27H EMULSIFIABLE CONCENTRATE CONTAINING:  
Fluazifop-P-butyl 1.70%

Product Trade Name Ornamec 170

EPA Registration Number \_\_\_\_\_

Supplied in 1 gallon containers in lots of 4 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-28H A DISPERSIBLE GRANULE CONTAINING:  
Imazapy R 7.78%  
Dioron 62.22%

Product Trade Name Sahara DG

EPA Registration Number \_\_\_\_\_

Supplied in 10 pound bags in lots of 40 pounds.

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

DOH-29H A WATER SALUBLE DRY GRANULE CONTAINING:  
Sulfosulfuron 75%

Product Trade Name Outrider

EPA Registration Number \_\_\_\_\_

Supplied in 20 oz bottles in lots of 200 oz

A) @ \$ \_\_\_\_\_ per oz (i.e. \$ \_\_\_\_\_ per lot)

DOH-30H A LIQUID CONTAINING:  
Diuron 40%

Product Trade Name Diurex 4L

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

14. BIDDING SCHEDULE CONT

DOH-31H      A LIQUID CONTAINING  
 Fluroxypr      26.2%

Product Trade Name      Vista

EPA Registration Number \_\_\_\_\_

Supplied in 2.5 gallon containers in lots of 5 gallons

A)      @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-32H      DRY DISPERSIBLE GRANULE CONTAINING  
 Sodium salt of diflufenzopy: 2-(1-({3.5-difluorophenylamino} carbonyl))  
 hydrazono)ethyl)-3-pyridinecarboxylic acid, sodium      21.4%  
 Sodium salt of 3.6-dichloro-*o*-anisic acid      55.0%

Product Trade Name      Overdrive

EPA Registration Number \_\_\_\_\_

Supplied in 7 ½ lb. jugs. 30 lbs. per case

A)      @ \$ \_\_\_\_\_ per lb. (i.e. \$ \_\_\_\_\_ per case)

DOH-33H      A DRY FLOWABLE CONTAINING  
 Sulfometuron Methyl      56.25%  
 Chorsulfuron      18.75%

Product Trade Name      Landmark XP

EPA Registration Number \_\_\_\_\_

Supplied in 4 lb. jugs in lots of 32 lbs.

A)      @ \$ \_\_\_\_\_ per oz. (i.e. \$ \_\_\_\_\_ per case)

DOH-34H      WATER SOLUBLE DISPERSIBLE CONTAINING  
 Sulfometuron Methyl      56.25%  
 Metsolfuron Methyl      15.00%

Product Trade Name      Oust Extra

EPA Registration Number \_\_\_\_\_

Supplied in 4 lb. jugs in lots of 32 lbs.

A)      @ \$ \_\_\_\_\_ per lb. (i.e. \$ \_\_\_\_\_ per lot)





14. BIDDING SCHEDULE CONTDOH-3A A DILUENT WITH EMULSIFIERSProduct Trade Name Hygrade EC or Arborchem Basal Oil or Bark Oil EC

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-4A NON-IONIC SURFACTANT (90% Active Ingredient)

Product Trade Name \_\_\_\_\_

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-5A A GRANULAR/FLAKE DRIFT CONTROL AGENT

Product Trade Name \_\_\_\_\_

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ containers

A) @ \$ \_\_\_\_\_ per \_\_\_\_\_ (i.e. \$ \_\_\_\_\_ per lot)

DOH-6A A LIQUID DRIFT CONTROL AGENT

Product Trade Name \_\_\_\_\_

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_

A) @ \$ \_\_\_\_\_ per \_\_\_\_\_ (i.e. \$ \_\_\_\_\_ per lot)

DOH-7A AQUATIC SURFACTANT

Product Trade Name \_\_\_\_\_

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

14. BIDDING SCHEDULE CONTDOH-8A A WATER SOLUBLE LIQUID SPRAY PATTERN INDICATORProduct Trade Name Hi-LightSupplied in 2.5 gallon containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

Supplied in 1 quart containers in lots of \_\_\_\_\_ quarts

B) @ \$ \_\_\_\_\_ per quart (i.e. \$ \_\_\_\_\_ per lot)

DOH-9A A DISPERSIBLE LIQUID SPRAY OIL ADJUVANTProduct Trade Name Penevator

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-10A A NON-IONIC STICKER SPREADERProduct Trade Name Nu-Film-IRSupplied in 2 ½ gallon containers in lots of \_\_\_\_\_ gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-11A A READY TO USE FORMULA CONTAINING PARFFINIC OIL EMULSIFIERSProduct Trade Name Thinvert RTUSupplied in 2 ½ gallon jugs. 5 gallon per case

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per case)

Supplied in 15 gallon drum

B) @ \$ \_\_\_\_\_ per gallon

14. BIDDING SCHEDULE CONTDOH-12A A CONCENTRATE FORMULA CONTAINING PARFINNK OIL EMULSIFIERS AND SURFACTANTSProduct Trade Name Thinvert Concentrate

Supplied in 2 ½ gallon jugs. 5 gallon per case

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per case)

Supplied in 15 gallon drum

B) @ \$ \_\_\_\_\_ per gallon

SAFETY EQUIPMENTDOH-15 EMERGENCY SPILL KIT CONTAINING:

15 Universal Plus Sorbent Pads  
 3 Cobra Coils  
 1 Pair Safety Goggles  
 1 Pair Latex Gloves  
 1 Large Refuse Bag  
 1 List of Environmental Compliance Telephone Numbers  
 18" x 18" x 4"  
 Vacuum Packed in Puncture Resistant Foil

Product Trade Name \_\_\_\_\_

A) @ \$ \_\_\_\_\_ per each

DOH-2S A GRANULAR/FLAKE SPILL ABSORBENT

Product Trade Name \_\_\_\_\_

Supplied in \_\_\_\_\_ containers in lots of \_\_\_\_\_ containers

A) @ \$ \_\_\_\_\_ per pound (i.e. \$ \_\_\_\_\_ per lot)

14. BIDDING SCHEDULE CONT

DOH-3S 3 LAYER FABRIC COVERALLS (ALL SIZES)

Product Trade Name Kleen Guard

Supplied in 12 ea/case

A) @ \$ \_\_\_\_\_ per each (i.e. \$ \_\_\_\_\_ per case)

DOH-4S DISPOSABLE COVERALLS

Product Trade Name Tyvek

Supplied in 25 ea/case

A) @ \$ \_\_\_\_\_ per each (i.e. \$ \_\_\_\_\_ per case)

DOH-5S 32 OZ. EYE WASH BOTTLE

Product Trade Name \_\_\_\_\_

Supplied per each

A) @ \$ \_\_\_\_\_ per each

MISCELLANEOUS

DOH-1M PRESSURE RINSER

Product Trade Name Easy Rinse

Supplied per each

A) @ \$ \_\_\_\_\_ per each

14. BIDDING SCHEDULE CONT

DOH-2M HAND SOAP WITH CITRUS OIL

Product Trade Name Zep

Supplied in 32 oz. containers in lots of 20 containers per case

A) @ \$ \_\_\_\_\_ per container (i.e. \$ \_\_\_\_\_ per case)

DOH-3M A BIOSTIMULANT CONTAINING:

Soluble Potash	1.00%
Iron	0.36%

Manure Extract	79.30%
Humic and Fulvic Acid Extract	9.00%
Kelp Extract	1.20%
Organo-Modified Silaxane Surfactant	0.36%

Product Trade Name Launch

Supplied in 2.5 gallon containers in lots of 5 gallons

A) @ \$ \_\_\_\_\_ per gallon (i.e. \$ \_\_\_\_\_ per lot)

DOH-4M A WORK BOOT

Product Trade Name Iron Duke

Compliance EPA 40 CFR 170

Supplied per pair

A) @ Size (6-11) \$ \_\_\_\_\_ per pair

B) @ Size (12+) \$ \_\_\_\_\_ per pair

DOH-5M RUBBER BOOT/SHOE COVERS

Compliance EPA 40 CFR 170

Supplied per pair

A) @ Size M (8-9) \$ \_\_\_\_\_ per pair

B) @ Size L (10-11) \$ \_\_\_\_\_ per pair

C) @ Size XL (12-13) \$ \_\_\_\_\_ per pair

14. BIDDING SCHEDULE CONTDOH-6M      SAFETY GOGGLES – indirect vent

Meets ANS1 287.1-1989

A)      @ \$ \_\_\_\_\_ per each

DOH-7M      FACE SHIELD – positive lock headgearMeets ANS1 287.1-1989 and  
CAN1CSA-294 3-92 Specifications

@ \$ \_\_\_\_\_ per each

DOH-8M      A 5-GALLON BACKPACK SPRAYERProduct Trade Name      Birchmeier

A)      @ \$ \_\_\_\_\_ per sprayer

Gasket Set For Sprayer Pump

B)      @ \$ \_\_\_\_\_ per set

Hose Valve &amp; Wand Repair Kit

C)      @ \$ \_\_\_\_\_ per kit

DOH-9M      NITRI-SOLVE 100% NITRILE GLOVES

15 mil 13" Nitrile Gloves

Compliance EPA 40 CFR 170

Sizes S, M, L, XL, or 2XL

A)      @ \$ \_\_\_\_\_ per pair

DOH-10M      2-QUART HANDHELD PRESSURE SPRAYERProduct Trade Name      Tolco

A)      @ \$ \_\_\_\_\_ per sprayer

14. BIDDING SCHEDULE CONT

DOH-11M CLOSED SYSTEM BACKPACK SPRAYER

Product Trade Name Birchmier BCS

A) @ \$ \_\_\_\_\_ per sprayer

Gasket set for sprayer pump

B) @ \$ \_\_\_\_\_ per set

Hose Valve & Wand repair kit

C) @ \$ \_\_\_\_\_ per kit

# A F F I D A V I T

**West Virginia Code §5A-3-10a states:**

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_