



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
04700269

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JOHN JOHNSTON
 304-558-2402**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS
 JOBSITE
 SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/11/2007				

BID OPENING DATE: **02/07/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		075-19		
<p>WASHBAY MATERIALS</p> <p>TO PROVIDE MATERIALS FOR HARRISON COUNTY WASHBAY.</p> <p>JOB SITE: WV DIVISION OF HIGHWAYS HARRISON COUNTY HEADQUARTERS ROUTE US 19 AT GORE CLARKSBURG, WV 26301</p> <p>SEE ATTACHED</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHI</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller..
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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<p>INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p>						

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<p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p>						

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<p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: 33</p> <p>RFQ. NO.: 04700269</p> <p>BID OPENING DATE AND TIME:</p>						

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PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: ----- CONTACT PERSON (PLEASE PRINT CLEARLY): ----- ***** THIS IS THE END OF RFQ 04700269 ***** TOTAL: _____						

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Item Quantity
No.

DOH BID SCHEDULE					
<i>Harrison Co. Wash Bay [0417]</i>					
30'x50'					
		DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
1	163	2"X8"X18' # 2SPF	Each		
2	18	2"X 8"X16' #2 SPF	Each		
3	5	2"x8"x14' # 2SPF	Each		
4	6	2"x12"x16' #2SPF	Each		
5	6	2"X12"X16' #2 (Treated)	Each		
6	6	2"X12"X12' #2 (Treated)	Each		
7	6	1/2"x4'x8' CDX Plywood	Sheets		
8	4	1 3/4" x 11 7/8" LVL Garage Door Header	Pcs.		
9	172	7/16" 4'X8' OSB Board	Sheets		
10	24	30' Truss 2"X4"X 12'on 4/12 Pitch	Each		
11	2	30' End Gables	Each		
12	40	2"X4"X16' #2 SPF	Each		
13	20	2"X6"X16' #2 SPF	Each		
14	10	2"X6"X18' #2 SPF	Each		
15	60	5/8"x4'x8' CDX Plywood	Sheets		
16	10	30LB. Roll Felt	Roll		
17	250	5/8" H-Clips	Each		
18	22	25 Yr. Shingles 3 Tab [Desert Tan]	Square		
19	2	End Caps [Gray]	Each		
20	5	Ridge-Vents 10' [Brown]	Each		
21	18	2"x10' Drip Edge [Brown]	Each		
22	2	100,000 BTU Overhead Heaters	Each		
23	2	Thermostats for 100,000 BTU Hanging Heater	Each		
24	1	18/3 Thermostat Wire [500ft]	Each		
25	3	12-2 Wire W/Ground NMB [250']	Each		
26	10	Single Gang Weatherproof Recepticle Box	Each		
27	2	Double Gang Weatherproof Recepticle Box	Each		

Item Quantity
No.

Unit
Price Amount

Item No.	Quantity	Description	Unit	Price	Amount
28	6	Junction Boxes [4X4 Square w/ 1/2" & 3/4" Knock outs]	Each		
29	10	Junction Box Covers [4'X4']	Each		
30	1	Red Wire Nuts [100 pcs]	Each		
31	12	8' High Output 2 Bulb Light Fixtures Weatherproof	Each		
32	4	20 Amp GFCI [white]	Each		
33	4	Weatherproof Covers for GFCI	Each		
34	2	20 amp 120-277v toggle switch	Each		
35	1	Weatherproof Cover Double Gang Switch cover	Each		
36	1	24 Circuit Main Breaker Raintight Load Center	Each		
37	1	3"x 2" Galvanized nipple	Each		
38	2	2" Plastic Insulated Bushing	Each		
39	4	2" Lock Nuts	Each		
40	1	30 amp Double Pole Breaker	Each		
41	22	20 amp Single Pole Breaker	Each		
42	2	Dusk to Dawn Lights with photo control	Each		
43	1	100ft 6 AWG [black]	Each		
44	1	100ft 6 AWG [white]	Each		
45	1	100ft 6 AWG [red]	Each		
46	1	100ft 6 AWG [green]	Each		
47	2	36" Steel Doors W/ Metal Jambs/W Dead Bolt	Each		
48	2	Door Anchor Kits	Each		
49	2	Door Knobs W/Dead Bolts Keyed Alike	Each		
50	2400	15"X6' Insulation	Sq. Ft.		
51	1600	24"X9" Insulation	Sq. Ft.		
52	16	Brown Alum. Facia 6"X12'	Pcs.		
53	16	Brown Alum F-Channel 1/2"x12'	Pcs.		
54	18	Brown Alum. Soffet 12"X12'	Pcs.		
55	1	Steel Brown Trim Nails	Pound		
56	48	18'4"X36" White Metal Siding	Sheets		
57	10	16' x36" White Metal Siding	Sheets		

NOTE: Metal Siding shall be #1 grade.

Item Quantity
No.

Unit
Price

Amount

Item No.	Quantity	Description	Unit	Price	Amount
58	30	13'x36" White Metal Siding	Sheets		
59	16	10'6" White Metal Inside Corner	Pcs.		
60	16	J-Channel 10' 6" White Metal	Pcs.		
61	16	Wide "Z" Metal 10' 6" [White]	Pcs.		
62	18	3/16"x 1 1/2" Metal Siding Screws[White] 250 ct.	Bags		
63	60	18'4 x36" Sandstone Metal Siding [Sandstone]	Sheets		
64	6	Z-Bar [Sandstone] 12' 1 1/4"x1 1/2"x 2 3/4"	Pcs.		
65	8	Outside Corners Metal Siding 10' 6" [Sandstone]	Pcs.		
66	28	J-Channel 10' 6" Metal [Sandstone]	Pcs.		
67	16	Wide "Z" Metal 10' 6" [Sandstone]1 1/4"x1 1/2"x 2 3/4"	Pcs.		
68	12	3/16" x 1 1/2" Siding Screws [Sandstone] 250ct.	Bags		
69	4	6" DW Vent Pipe 5'	Pcs.		
70	2	6" DW Roof Flashing	Each		
71	2	6" DW Storm Collar	Each		
72	2	6" DW Caps	Each		
73	6	5"x 21'. Sections of Alum. Brown Gutter	Each		
74	1	Right End Cap for Gutter [Brown]	Each		
75	1	Left End Cap for Gutter [Brown]	Each		
76	4	Mill Drop Outlets for Gutter	Each		
77	8	10' Sections of Alum. Brown Down Spout	Each		
78	50	Hidden Gutter Hangers	Each		
79	16	Brown Down Spout Straps	Each		
80	8	Brown Down Spout Elbows [Front]	Each		
81	1	100 pack 1/8" Brown Pop Rivets	Each		
82	1	Tube Brown Gutter Seal	Each		
83	2	6 ft 360 Degree Car Wash Boom	Each		
84	1	25 Foot single wire braided hose with wand	Each		
85	660	12"x 8"x16" Block	Each		
86	50	12"x 8"x16" Corner Block	Each		
87	30	70lb. Bags of Mortar	Each		

Item No.	Quantity	Description	Unit	Unit Price	Amount
88	6	Tons of Masonary Sand	Tons		
89	36	1/2"x20' Rebar	Each		
90	300	6" Wire Ties	Pcs.		
91	24	1/2"x 10" J Bolts with washers and nuts	Pcs.		
92	6	10'x1" Black Iron Pipe	Each		
93	6	1" Coupling Black Iron Pipe	Each		
94	6	1" Tee Black Iron Pipe	Each		
95	8	1" 90 Degree Elbow Black Iron Pipe	Each		
96	8	12"x 1" Nipple Black Iron Pipe	Each		
97	8	6"x 1" Nipple Black Iron Pipe	Each		
98	6	1" Caps Black Iron Pipe	Each		
99	4	1"xClose Nipple Black Iron Pipe	Each		
100	6	1" Threaded Shut Offs	Each		
101	4	30"x 1" Nipples Black Iron Pipe	Each		
102	1	250'x1" Yellow Gas line	Feet		
103	1	1" Gas Riser	Each		
104	1	1" Mounting Hardware for Gas Riser	Each		
105	1	8" Sch 40 PVC 10'	Each		
106	15	8" 45 Degree elbow Sch 40 PVC	Each		
107	1	30'x2' Steel Drainage Metal Grating	Each		
108	2	2" sch 80 electrical sweep 90	Each		
109	3	10' x 2" sch 80 pvc conduit	Each		
110	20	Male adapters with bushings and locknut	Each		
111	1	200' of 200 amp 4 wire Mobile Home Entrance Cable	Each		
112	1	3/4"x250' NSF 200 PSI (CTS) water line	Each		
113	1	3/4" Comp X 3/4" MIP Brass Adapter	Feet		
114	2	3/4" Metal Inserts	Each		
115	4	3/4" Water Ball Valve	Each		
116	1	Freezeless Wall Faucet 8"	Each		
117	10	10'x3/4" copper pipe	Each		
118	4	25 Pack 3/4" Tube Strap	Each		
119	8	3/4" Male Adapter Copper	Each		
120	8	3/4" Female Adapter Copper	Each		
121	8	3/4"x1/2" Reducer Copper	Each		
122	6	3/4x1/2"x3/4" Tee Copper	Each		
123	12	3/4" 90 Degree Elbow Copper	Each		

A F F I D A V I T

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: _____

Authorized Signature: _____ Date: _____