



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
04700108

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN JOHNSTON 304-558-2402

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS
 DISTRICT FOUR
 PRESTON COUNTY

 ALBRIGHT, WV
 26519

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/25/2007				

BID OPENING DATE: 02/07/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO THE SPECIFICATIONS.		
				PAGE 1, METAL ROOF		
				READS: METAL ROOF WITH 29 GAUGE METAL.		
				TO READ: 26 GAUGE METAL BELL TOP AND TAN IN COLOR.		
				READS: VENDOR TO PROVIDE LIFETIME WARRANTY ON METAL ROOF AND 45 YEAR PAINT WARRANTY.		
				TO READ: 40 YEAR WARRANTY ON PAINT. 40 YEAR WARRANTY ON METAL ROOF.		
				ADD: GUTTERS AND DOWNSPOUTS IN 26 GAUGE AND TAN IN COLOR. MOVE VENT RIDGE TO THE BACK STALL. REPLACED INSULATION NEEDS TO BE 6 INCHES THICK. INSTALL RAIL SNOW GUARDS. MOVE VENT FROM FURNACE BACK OFF THE EDGE OF THE ROOF.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

SIGN IN SHEET

RFQ # 04700108

Date: 1/24/07

Firm & Representative Name:	Mailing Address:	Phone, Fax, & E-Mail:
1. <u>Double O court LLC</u>	<u>Rt. 2 Box 34</u>	<u>304-568-2391</u>
<u>Anthony Ottmore</u>	<u>Tunnicliffe WV 26444</u>	P <u>304-698-6896</u>
		F <u>304-568-2391</u>
		E-mail _____

Firm & Representative Name:	Mailing Address:	Phone, Fax, & E-Mail:
2. <u>TRI-STATE ROOFING & SHEET METAL</u>	<u>P.O. BOX 892</u>	<u>304-328-5244</u>
<u>KEN HANSON</u>	<u>MORGANTOWN, WV 26507-0892</u>	P <u>304-328-5248</u>
		F _____
		E-mail _____

Firm & Representative Name:	Mailing Address:	Phone, Fax, & E-Mail:
3. <u>Sander Construction LLC</u>	<u>Rt. 2 Box 358-A</u>	<u>304-592-8845</u>
<u>Kenny Sander</u>	<u>Shinnston, WV 26431</u>	P <u>304-592-8076</u>
		F _____
		E-mail _____

Firm & Representative Name:	Mailing Address:	Phone, Fax, & E-Mail:
4. <u>Lynn Clendenon</u>	<u>DOT / Bldg 5</u>	<u>558-9431</u>
<u>DOT</u>	<u>Ches WV 25305</u>	P _____
		F _____
		E-mail _____

Firm & Representative Name:	Mailing Address:	Phone, Fax, & E-Mail:
5. <u>John Cross</u>	<u>DOH</u>	<u>842-1612</u>
<u>Scott Hollen</u>	<u>DOH</u>	P <u>842-1569</u>
		F _____
		E-mail _____

Please print or write legibly!

Your fax # is essential to contact you timely!

SIGN IN SHEET

RFQ # 04700108Date: 1/24/07

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. STAN GOREZ/CA
Kalkreuth Roofing41-40th St.
Wheeling W.VP 304-232-8540F 304-233-5305

E-mail _____

2. WAT Grimm Const Inc RT1B123B
WAT Grimm TUNNELTON WV 26444P 304-568-4425F 304-568-4425

E-mail _____

3. Lenny Barker 510- East Street
Singer Sheet Metal Parkersburg, WV 26101P 304-422-5495F 304-424-6026E-mail lenny@singer-sheetmetal.com4. Butch Runion 1114 speedway
S.M. Kiser & Sons Fairmont, WV 26554P 304-366-4181F 304-366-4197

E-mail _____

5. Jean Dieffenbor 1st + Annover St.
Mansueti Roofing Martins Ferry, OH.P 1.740.633.7320F ?

E-mail _____

Please print or write legibly!

Your fax # is essential to contact you timely!

PURCHASING CONTINUATION SHEET

Buyer: JJ-33	Page 4	Req. or P.O. No.: 04700108
Spending Unit:		

Vendor:

Requisition No.: 04700108

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date