



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
I SCF0069

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BETTY FRANCISCO 304-558-0468

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE

SHIP TO	DEPARTMENT OF ADMINISTRATION IS&C - DIVISION DIRECTOR ONE DAVIS SQUARE
	CHARLESTON, WV 25301
	304-558-5472

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
03/26/2006				

BID OPENING DATE: 04/20/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE WEST VIRGINIA PURCHASING DIVISION IS SOLICITING QUOTATIONS FOR THE OFFICE OF TECHNOLOGY FOR THE PROCUREMENT AND INTEGRATION OF CISCO 7960 IP PHONE EQUIPMENT. ALTERNATE IS NOT ACCEPTABLE. THIS WILL PROVIDE FOR THE EXPANSION OF EXISTING CISCO IP TELEPHONE SYSTEMS.						
THE EQUIPMENT SHALL BE DELIVERED OR SHIPPED TO THE CAPITOL COMPLEX, BLDG. 6, ROOM 631 (VAULT), ATTN.: LEROY AMOS						
NO LABOR IS REQUIRED WITH THE EXCEPTION OF THE INSTALLATION AND INTEGRATION OF THE CISCO EMERGENCY RESPONDER (CER) VERSION 1.2 SOFTWARE. THE CER WILL BE INTEGRATED WITH THREE (3) AGENCY CALL MANAGERS AT THE CAPITOL COMPLEX.						
VENDORS MUST BID NEW EQUIPMENT AND ATTACH A PRICING LIST.						
ATTACHMENTS: EQUIPMENT LIST, TWO PAGES, DATED 3/23/06 AFFIDAVIT						
QUESTIONS: WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS ON WEDNESDAY, APRIL 12, 2006 QUESTIONS MAY BE SENT VIAS USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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**GENERAL TERMS & CONDITIONS
(REQUEST FOR QUOTATION) RFQ AND (REQUEST FOR PROPOSAL) RFP**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$45 fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office
Bid Observer
Building 1 Room W114
1900 Kanawha Boulevard, East
Charleston, WV 25305-0230



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0001	1	LS		725-55		
BETTY FRANCISCO DEPT. OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: (304) 558-4115 EMAIL: BFRANCISCO@WVADMIN.GOV						
CISCO EQUIPMENT FOR VOIP FOR DOT AND COMMERCE						
VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: () BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR () BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING						

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<p>THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO</p>						

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<p>YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p>						

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<p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>AN ORIGINAL, SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>AN EXACT DUPLICATE MUST BE SUBMITTED TO:</p> <p>STATE AUDITOR'S OFFICE BID OBSERVER BUILDING 1, ROOM W114 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0230</p> <p>BOTH BIDS MUST CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPES OR THE BIDS MAY NOT BE CONSIDERED:</p>						

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	SEALED BID					
	BUYER:-----BETTY FRANCISCO-----					
	RFQ. NO.:-----ICSF0069-----					
	BID OPENING DATE:-4/20/2006-----					
	BID OPENING TIME:-1:30 PM-----					
	PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:					

	CONTACT PERSON (PLEASE PRINT CLEARLY):					

	***** THIS IS THE END OF RFQ ISCF0069 ***** TOTAL: _____					

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Phones, Sidecars and Analog Gateways

Quantity	Product Number	Description
300	CP-7960G=	Cisco IP Phone 7960G, Global, Spare
300	SW-CCM-UL-7960	CallManager Unit license for single 7960 IP phone
5	CP-7914=	7914 IP Phone Expansion Module for 7960
5	CP-PWR-CUBE-3=	IP Phone power transformer for the 7900 phone series
5	CP-PWR-CORD-NA=	7900 Series Transformer Power Cord, North America
4	SINGLFOOTSTAND=	Footstand kit for single 7914
1	DOUBLFOOTSTAND=	Footstand kit for 2 7914s
6	ATA186-I1-A	Cisco ATA 186 2-Port Adaptor, 600 Ohm Impedance
6	SW-CCME-UL-ANA	Cisco CallManager Express Lic For Single SCCP analog port

Audio and Text Broadcast Paging - 250 Users

Quantity	Product Number	Description
1	SP-BERBEE-250=	Solutions Plus Berbee Audio and Text Broadcast-250 Users
1	SP-PRODUCT-TERMS	Buyer Acceptance of SolutionsPlus Terms and Conditions
1	MCS-7825-H1-IPC1	HW Only MCS-7825-H1 with 2GB RAM and SATA RAID
1	CAB-AC	Power Cord,110V
1	CON-SNTE-MCS7825I	SMARTNET 8X5X4 HW Only MCS 7825I-30

**Redundant
CallManagers**

Quantity	Product Number	Description
2	CALLMANAGER-4.1	CallManager 4.1 Top Level Part Number
2	MCS-7835-H1-IPC1	HW Only MCS-7835-H1 with 2048MB RAM and Two 72GB SCSI HD
4	CAB-AC	Power Cord,110V
2	CON-SNTE-MCS7835I	SMARTNET 8X5X4 HW Only MCS-7835-H1
2	CM4.1-K9-7835	SW CallMgr 4.1, MCS-7835
2	CON-SAU-CM4-7835	SW APP SUPP + UPGR CallMgr 4.X - MCS-7835

Unity VM Server "A"

Quantity	Product Number	Description
1	UNITY-BUNDLE	Unity Bundle
1	UNITY-4.0	Unity 4.0
1	UNITY-IP	Unity for CallManager, IP Only Integrations
1	UNITY-EXCHANGE	Unity for Exchange
1	UNITY-DS-ENG	Unity Data Store - in English
1	UNITY-MS-ENG	Unity Message Store in English. Not required for Domino.
1	UNITYV4-100USR	Unity VM, 100 users (w/ 16 sessions)
1	CON-SNTE-UNITY-4X	8x5x4 Svc, Top Level-Order Svc for Each Indiv Comp
1	MCS-7835-H1-ECS1	MCS 7835-HP; rack; 2GB; RAID 1; Win2K
1	UNITY-WIN2K-ENG	Cisco Unity Operating System 2000.- English
1	UNITY-PWR-US	Power Cord - US, Can, Mex, PR, Phil, Ven, Tai, Col, Ecu
1	CON-SNTE-MCS7835E	SMARTNET 8X5X4 MCS 7835-IBM; rack;
1	CON-SAU-VM4100	SW APP SUPP + UPGR Unity VM,100 usrs w 16 ses,noaddl usrs

Unity VM Server "B"		
Quantity	Product Number	Description
1	UNITY-BUNDLE	Unity Bundle
1	UNITY-4.0	Unity 4.0
1	UNITY-IP	Unity for CallManager, IP Only Integrations
1	UNITY-EXCHANGE	Unity for Exchange
1	UNITY-DS-ENG	Unity Data Store - in English
1	UNITY-MS-ENG	Unity Message Store in English. Not required for Domino.
1	UNITYV4-300USR	Unity VM, 300 users (w/ 16 sessions)
1	CON-SNTE-UNITY-4X	8x5x4 Svc, Top Level-Order Svc for Each Individ Comp
1	MCS-7835-H1-ECS1	MCS 7835-HP; rack; 2GB; RAID 1; Win2K
1	UNITY-WIN2K-ENG	Cisco Unity Operating System 2000 - English
1	UNITY-PWR-US	Power Cord - US, Can, Mex, PR, Phil, Ven, Tai, Col, Ecu
1	CON-SNTE-MCS7835E	SMARTNET 8X5X4 MCS 7835-IBM; rack;
1	CON-SAU-VM4-300	SW APP SUPP + UPGR Unty VM,300 usrs w 16 ses no addl usrs

PRI Gateway		
Quantity	Product Number	Description
1	CISCO2851-V/K9	2851 Voice Bundle,PVDM2-48,SP Serv,64F/256D.
1	CAB-AC	Power Cord,110V
1	PVDM2-48U64	PVDM2 48-Channel to 64-Channel Factory Upgrade
1	PVDM2-64	64-Channel Packet Voice/Fax DSP Module
1	VVIC2-1MFT-T1/E1	1-Port 2nd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1
1	VVIC2-2MFT-T1/E1	2-Port 2nd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1
1	S28NSPSK9-12403	Cisco 2800 SP SERVICES
1	PWR-2821-51-AC	Cisco 2821/51 AC power supply
1	ROUTER-SDM	Device manager for routers
1	MEM2800-256D-INC	256MB DDR DRAM Memory factory default for the Cisco 2800
1	MEM2800-64CF-INC	64MB CF default for Cisco 2800 Series
1	CON-SNTE-C2851VK9	SMARTNET 8X5X4 2851 Voice Bundle,PV
1	PWR675-AC-RPS-N1=	675W Redundant Power Supply with 1 connector cable

SFP's		
Quantity	Product Number	Description
2	GLC-LH-SM=	GE SFP,LC connector LX/LH transceiver

The West Virginia Office of Technology, on behalf of the Department of Transportation (DOT), the Department of Education (DOE) and the West Virginia Development Office (WVDO), is requesting quotations for the procurement and integration of Cisco AVVID phone equipment.

This RFQ will provide for the expansion of already existing Cisco IP telephony systems.

The equipment will be delivered to the Capitol Complex, Building 5, Room 6. No labor is required.

The vendor must bid new equipment and provide a pricing list for the following line itemized schedule of equipment, licenses and services:

A F F I D A V I T

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

“Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

“Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____