



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
DNR70086A

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32
304-558-0492

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 PARKS & RECREATION SECTION
 BUILDING 3, ROOM 719
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0662 304-558-2775

DATE PRINTED 06/05/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 06/22/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		968-20		
ADDENDUM NO. 1 CHANGES TO THE SPECIFICATIONS AS PER THE ATTACHED PICNIC AREA RESTROOM						
***** THIS IS THE END OF RFQ DNR70086A ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
 2. The State may accept or reject in part, or in whole, any bid.
 3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required registration fee. (Effective June 8, 2006, the fee will change from \$45.00 to \$125.00 pursuant to House Bill 4031.)
 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
 6. Payment may only be made after the delivery and acceptance of goods or services.
 7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
 8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
 13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
 14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
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INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office
Bid Observer
Building 1 Room W114
1900 Kanawha Boulevard, East
Charleston, WV 25305-0230

NOTICE: Beginning June 8, 2006, there is no need to submit a duplicate bid to the State Auditor's Office pursuant to House Bill 4031.

ADDENDUM NUMBER 1

Project - Carnifex Ferry Battlefield Picnic Area Restroom
RFQ DNR70086A

Page 1 of 1
May 31, 2006

1. All tree clearing, removal, and disposal are the Contractors responsibility.
2. Clearing to include six trees greater than 12" dbh and all trees necessary to accomplish the work with diameter less than 12"dbh.
3. Change manholes 4 and 5 (the two manholes closest to the existing septic tank) to PVC pipe cleanouts.

A handwritten signature in black ink, appearing to read "Stephen DeBarr". The signature is written in a cursive, flowing style.

Stephen DeBarr, P.E.
Chief Engineer

PREBID MEETING NOTES

Project - Carnifex Ferry Battlefield Picnic Area Restroom

Page 1 of 3

- | | |
|-------------------------------------|---|
| Sign in sheet | <ul style="list-style-type: none"> • Attached |
| Addendum | <ul style="list-style-type: none"> • Attached |
| Project | <ul style="list-style-type: none"> • RFQ DNR70086A |
| Mandatory pre bid meeting/ | <ul style="list-style-type: none"> • Bids not accepted from anyone not attending pre-bid meeting and signing sign-in sheet. • Attendance defined as being present before the meeting is formally adjourned. |
| Introduction of parties | <ul style="list-style-type: none"> • Steve DeBarr, Chief Engineer 304-558-2775 • Mark Mengele, Park Superintendent 304-872-0825 (not present) • Ron Price, Buyer Division of Purchasing 304-558-0492 (not present) |
| Bidding documents | <ul style="list-style-type: none"> • Drawings. • Specifications. • Request for quotations. • Addendum. |
| Contact to obtain bidding documents | <ul style="list-style-type: none"> • Drawings and specifications contact Steve DeBarr 304-558-2775. • Request for quotations contact Ron Price • Addendum will be forwarded from Division of Purchasing. |
| Bidding procedure | <ul style="list-style-type: none"> • Submit as stipulated in RFQ. • Submit at time and locations stipulated in RFQ. • Lump sum bid. • Do not qualify bids in any manner. |
| Bid opening | <ul style="list-style-type: none"> • 06-22-06 |
| Bid alternates | <ul style="list-style-type: none"> • None. |

PREBID MEETING NOTES

Project - Carnifex Ferry Battlefield Picnic Area Restroom

Page 2 of 3

- | | |
|--|---|
| Probable notice to proceed date | <ul style="list-style-type: none"> • August 1, 2006 |
| Contract time | <ul style="list-style-type: none"> • 180 days |
| Bonding and Insurance requirements | <ul style="list-style-type: none"> • As described in RFQ. • Contact Ron Price for more information. • Need bid bond, performance bond, and materials/labor payment bond. |
| Safety | <ul style="list-style-type: none"> • Contractors responsibility |
| Sequence of work requirements | <ul style="list-style-type: none"> • None |
| On site work limitations | <ul style="list-style-type: none"> • Morning start time - no limitation • Evening quit time - no limitation |
| Materials storage | <ul style="list-style-type: none"> • Limited to site in vicinity of work |
| Permits to be obtained by Contractor | <ul style="list-style-type: none"> • Nicholas County building permit, if required. |
| Permits obtained by Owner | <ul style="list-style-type: none"> • Permission to construct from Division of Culture and History • Septic tank permit from Division of Health not required |
| Working in vicinity of park guests | <ul style="list-style-type: none"> • Keeps site clean and free of loose debris so as to not be an eyesore or nuisance. • Keep roads and walks clean and free from mud, dust, debris. • Pay attention to park speed limits. |
| Work and or materials furnished by Owner | <ul style="list-style-type: none"> • None |
| Payment procedure | <ul style="list-style-type: none"> • Applications to be made monthly. • Applications to be made on AIA Documents G702 and |

PREBID MEETING NOTES

Project - Carnifex Ferry Battlefield Picnic Area Restroom

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703.

- Submit to engineer's attention.
- Progress payments to be made on estimated percent complete of each item listed in the approved schedule of values.
- Approved applications forwarded to Finance and Administration for payment.
- Typical time to receive payment is 4 to 6 weeks.

A handwritten signature in black ink, appearing to read "Stephen DeBarr". The signature is written in a cursive, flowing style with some ink bleed-through from the reverse side of the page.

Stephen DeBarr, P.E.

Email: Ken Caplinger, Doug Baker, Bob Beanblossom, Mark Mengele, Ron Price
Cc: Mark Mengele, Ron Price, file

PRE-BID MEETING SIGN IN

Park/ Project: *CARNIFEX PICNIC RESTROOM*

sheet 1 of

Date: *5-31-06*

Representative name	<i>Donny Smith</i>
Company name ✓	<i>Dual Construction Management</i>
Address	<i>Peoples Building Summer St. Charleston WVA 25302</i>
Phone	<i>347-8820</i>
Fax	<i>347-8821</i>
email	
Need plans and specifications?	
Representative name	<i>Steve Bailey</i>
Company name ✓	<i>Bailey Development Corp.</i>
Address	<i>403 Melvina P.O. Box 915 Summersville, WV 26651</i>
Phone	<i>304 872-5489</i>
Fax	<i>872-5489</i>
email	<i>baileydevelopment@Verizon.net</i>
Need plans and specifications?	

PRE-BID MEETING SIGN IN

Park/ Project:
Date:

sheet 2 of 4

Representative name	✓ FRANK RIGGIO
Company name	✓ CAPITAL BUILDERS
Address	4008 - 5TH ST ROAD HUNTINGTON WV 25701
Phone	304-697-5002
Fax	304-697-5004
email	9C CAPITAL BUILD ALC.COM
Need plans and specifications?	
Representative name	CHRIS DOZIER
Company name	✓ DANHILL CONSTRUCTION CO.
Address	P.O. BOX 685 GAWLEY BRIDGE, W.V. 25085
Phone	304-632-1600
Fax	304-632-1501
email	r.danhill@hotmail.com
Need plans and specifications?	

PRE-BID MEETING SIGN IN

Park/ Project:

sheet 3 of 4

Date:

Representative name	M. Fogel
Company name	✓ Midland Const LLC
Address	401 7th Ave Washington D.C.
Phone	301.522.7895
Fax	
email	
Need plans and specifications?	✓
Representative name	Rusty Sarver
Company name	✓ Main Street Builders LLC
Address	PO Box 309 Princeton WV 24740
Phone	304-425-9259
Fax	304-425-2171
email	
Need plans and specifications?	

PRE-BID MEETING SIGN IN

Park/ Project:
Date:

sheet 4 of 4

Representative name	BLAIR LEE
Company name	✓ ALLEGHENY RESTORATION
Address	P.O. Box 18032 MORGANTOWN - WV 26507
Phone	304 594 2570
Fax	304 594 2810
email	BLAIR@ALLEGHENYRESTORATION.COM
Need plans and specifications?	
Representative name	
Company name	
Address	
Phone	
Fax	
email	
Need plans and specifications?	