

VEZDOR

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS

DEP13745

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

CHUCK BOWMAN 304-558-2157

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF WASTE MANAGEMENT
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

05/17/	2006						
BID OPENING DATE:	06/22	/2006			BID	OPENING TIME	01:30PM
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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required registration fee. (Effective June 8, 2006, the fee will change from \$45.00 to \$125.00 pursuant to House Bill 4031.)
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office Bid Observer Building 1 Room W114 1900 Kanawha Boulevard, East Charleston, WV 25305-0230

NOTICE: Beginning June 8, 2006, there is no need to submit a duplicate bid to the State Auditor's Office pursuant to House Bill 4031.



>ENDOR

RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

Request for **Quotation**

RFQ NUMBER DEP13745

ADDRESS CORRESPONDENCE TO ATTENTION OF:

CHUCK BOWMAN 304-558-2157

ENVIRONMENTAL PROTECTION DEPARTMENT OF 601 57TH STREET SE CHARLESTON, WV

OFFICE OF WASTE MANAGEMENT 25304 304-926-0499

DATE PRINTED	TE	RMS OF SALE	SHIP V	ΊΑ	F.O.B.	FREIGHT TERMS
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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 05/17/2006 BID OPENING DATE: 06/22/2006 **BID OPENING TIME** 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER **UNIT PRICE AMOUNT** VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-TION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL. PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE

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PAGE 5

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ENVIRONMENTAL PROTECTION
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304-926-0499 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 05/17/2006 BID OPENING DATE: 06/22/2006 BID OPENING TIME 01:30PM CAT. QUANTITY LINE UOP ITEM NUMBER UNIT PRICE **AMOUNT** BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; OR BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID. BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF (A) RESCIND THE CONTRACT OR PURCHASE PURCHASING TO: ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.

PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF
TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF
PURCHASING APPROPRIATE INFORMATION VERIFYING THAT

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE

DATE

BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE

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WV-36a

STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

Buyer:	Page	Req. or P.O. No:
CB-23	8	DEP13745
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Firm:

THE FIRM SHALL BE RESPONSIBLE FOR PAYMENT OF THE TREATMENT CHARGES TO THE WASTEWATER TREATMENT PLANTS. THESE COSTS WILL BE INCLUDED IN AMOUNT BID.

THE FIRM SHALL SUBMIT LOAD RECEIPTS TO THE WVDEP PROJECT MANAGER FROM THE WASTEWATER TREATMENT PLANT INDICATING DATE, TIME AND AMOUNT DISPOSED. THESE RECEIPTS MUST HAVE THE SIGNATURE OF THE AGENT OF WASTEWATER TREATMENT PLANT AND WILL BE THE BASIS FOR PAYMENT. STAMPED SIGNATURES ARE NOT ACCEPTED.

THE FIRM IS RESPONSIBLE FOR THE PUMPING, HAULING, AND DELIVERY OF LEACHATE FROM THE JEFFERSON COUNTY LANDFILL TO THE WILLIAMSPORT, MD. WASTEWATER TREATMENT PLANT OR AN AUTHORIZED ALTERNATIVE.

THE WVDEP SHALL BE RESPONSIBLE FOR PAYMENT OF THE SAMPLING, TESTING, AND REPORTING THE LEACHATE CONSTITUENTS AS MAY BE REQUIRED BY THE WASTEWATER TREATMENT PLANT. CURRENTLY, EACH LOAD IS SAMPLED AT THE WASTEWATER TREATMENT PLANT, COMPOSITE SAMPLES ARE CREATED AND THE SAMPLES ANALYZED.

THE FIRM SHALL COMPLY WITH ALL COMMON CARRIER REQUIREMENTS OF THE WEST VIRGINIA PUBLIC SERVICE COMMISSION TO HAUL LEACHATE IN STATE OF WEST VIRGINIA,

THE FIRM SHALL BE SOLELY LIABLE FOR ANY DAMAGES, OR CLAIM THEREOF RESULTING FROM THE FIRM'S CONDUCT IN LOADING, TRANSPORTING OR UNLOADING LEACHATE, AND AGREES TO FULLY INDEMNIFY THE WVDEP FOR ANY SUCH CLAIMS BROUGHT AGAINST IT.

THE FIRM WILL ONLY HAUL AND DISPOSE OF LEACHATE AT THE TIMES DESIGNATED BY THE WASTE WATER TREATEMENT PLANT. THIS CONTRACT SHALL REQUIRE THE FIRM TO HAUL FROM THE TANK AS DIRECTED BY THE WVDEP.

THE FIRM SHALL LOCK ALL GATES AND FENCING WHILE THE SITE IS UNATTENDED AND SHALL REMAIN LOCKED TO PREVENT UNAUTHORIZED USE. ALL KEYS TO THE LOCKS AT THE FACILITY WILL BE FURNISHED BY THE WVDEP PROJECT MANAGER.

THE FIRM WILL HAVE APPROVED GAUGES OR METERS (SITE GLASSES OR MANOMETERS, ETC.)
ON THE HAULING EQUIPMENT TO BE USED FOR EASY VERIFICATION OF THE AMOUNT OF EACH LOAD
BY THE ATTENDENT AT THE DISPOSAL SITE.

WV′-36a

STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET

Buyer: CB-23	Page	Req. or P.O. No: DEP13745
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Firm:

THE FIRM SHALL MAINTAIN A LIQUID LEVEL IN THE LEACHATE STORAGE TANK AS LOW AS POSSIBLE TO COMPLY WITH THE 15 DAY STORAGE CAPACITY REQUIREMENT, AS WELL AS THE ZERO DISCHARGE LIMITATIONS IN EFFECT FOR THE STORAGE TANK.

THE FIRM SHALL NOTIFY THE WVDEP PROJECT MANAGER IF THE LIQUID LEVEL IN THE STORAGE TANK EXCEEDS THE FREEBOARD ARROW MARK ON THE GAUGE.

THE FIRM SHALL BE RESPONSIBLE FOR PAYMENT OF ALL COSTS ASSOCIATED WITH SNOW REMOVAL NECESSARY DURING PERIODS OF INCLEMENT WEATHER TO ASSURE COMPLIANCE WITH THIS CONTRACT.

THE WVDEP WILL OTHERWISE MAINTAIN THE ACCESS ROAD ON THE LANDFILL SITE, WHICH SHALL INCLUDE REPAIR OF POTHOLES, SOFT AREAS, MAINTENANCE OF DRAINAGE CONTROL DEVICES AND ALL OTHER INCIDENTALS REQUIRED.

THE FIRM SHALL PROVIDE EQUIPMENT SUITABLE TO THE WVDEP FOR PERFORMINGTHE WORK.

THE TANKER (S) SHALL HAVE ADEQUATE CAPACITY TO TRANSPORT THE VOLUMES REQUIRED.

THE WV DEP SHALL PROVIDE A GRADUATED SCALE CALIBRATED IN FEET AND INCHES SHOWING CONVERSION RATIOS IN GALLONS PER VERTICLE INCH (BASED UPON THE TANK GAUGE READING OF THE TANK CONTENTS)

THE WV DEP SHALL PROVIDE A FORM AND THE FIRM SHALL COMPLETE THE FORM, IN ACCORDANCE WITH THE GRADUATED SCALE, INDICATING THE BEGINNING FEET TO THE INCH AND CORRESPONDING NUMBER OF GALLONS AND THE ENDING FEET TO THE INCH AND CORRESPONDING NUMBER OF GALLONS FOR EVERY TRUCK LOAD AND ATTACH THE FORM (S) TO INVOICES SUBMITTED TO THE WV DEP FOR PAYMENT. (SEE ATTACHMENTS "A" AND "B"

FOR ANY FUTURE METERS OR TOTALIZER INSTRUMENTS INSTALLED, THE FIRM SHALL MAINTAIN AND SUBMIT ALL RECORDS REFLECTING ANY VOLUMES OF LIQUIDS REMOVED FROM THE TANK.

PAUL BENEDUM, PROJECT MANAGER
WV DEP/DIVISION OF LAND RESTORATION
2031 PLEASANT VALLEY ROAD, SUITE 1
FAIRMONT. WV 26554

PHONE: 304-368-3950 OR CELL # 304-288-2748

APPLICABLE LAW

THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES & REGULATIONS, PURCHASING DIVISION POLICY STATEMENTS, AND THE INFORMATION PROVIDED IN "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.

ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR

WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCE AS

Attachment "A" Jefferson Leachate Tank Scale

Jefferson County Tank Scale							
Time	Feet	Gallons		Time	Feet	Gallons	
12:00	0.00	0		6:00	6.00	1,770	
12:15	0.25	74		6:15	6.25	1,844	
12:30	0.50	147		6:30	6.50	1,917	
12:45	0.75	221		6:45	6.75	1,992	
1:00	1.00	295		7:00	7.00	2,065	
1:15	1.25	369		7:15	7.25	2,139	
1:30	1.50	442		7:30	7.50	2,212	
1:45	1.75	517		7:45	7.75	2,287	
2:00	2.00	590		8:00	8.00	2,360	Overfill
2:15	2.25	664	,	8:15	8.25	4,767	Level
2:30	2.50	737		8:30	8.50	4,911	
2:45	2.75	812		8:45	8.75	5,056	
3:00	3.00	885		9:00	9.00	5,200	
3:15	3.25	959		9:15	9.25	5,345	
3:30	3.50	1,032		9:30	9.50	5,489	
3:45	3.75	1,107		9:45	9.75	5,634	
4:00	4.00	1,180		10:00	10.00	5,778	
4:15	4.25	1,254		10:15	10.25	5,923	
4:30	4.50	1,327		10:30	10.50	6,067	
4:45	4.75	1,402		10:45	10.75	6,212	
5:00	5.00	1,475		11:00	11.0	6,356	
5:15	5.25	1,549		11:15	11.25	6,501	
5:30	5.50	1,622		11:30	11.5	6,645	
5:45	5.75	1,697				-	

ATTACHMENT "B" Jefferson Leachate Log/Tank Gauge Readings

Date	Start Time	End Time	Truck Volume	Truck Number	Gauge Start	Gauge Finish	Driver Initial
		t					

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AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law, or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature:	Date: