



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

|            |
|------------|
| RFQ NUMBER |
| 706EC008   |

|      |
|------|
| PAGE |
| 1    |

|  |
|--|
| ADDRESS: CORRESPONDENCE TO ATTENTION OF: |
| JOHN JOHNSTON<br>304-558-2402            |

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

|              |               |          |        |               |
|--------------|---------------|----------|--------|---------------|
| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
| 04/12/2006   |               |          |        |               |

BID OPENING DATE: 04/26/2006 BID OPENING TIME 01:30PM

| LINE   | QUANTITY | UOP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|--------|-------------|------------|--------|
| ADDENDUM NO. 1                                     |          |     |        |             |            |        |
| CHANGES TO THE SPECIFICATIONS PER THE ATTACHED.    |          |     |        |             |            |        |
| BID OPENING DATE AND TIME REMAINS THE SAME.        |          |     |        |             |            |        |
| NO OTHER CHANGES                                   |          |     |        |             |            |        |
| 0001   | 1        | EA  |        | 070-47      |            |        |
| 19,500 LB. GVW CAB AND CHASSIS WITH SERVICE BODY   |          |     |        |             |            |        |
| ***** THIS IS THE END OF RFQ 706EC008 ***** TOTAL: |          |     |        |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
(REQUEST FOR QUOTATION) RFQ AND (REQUEST FOR PROPOSAL) RFP**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$45 fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**ORIGINAL SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**DUPLICATE BID TO:**

State Auditor's Office  
Bid Observer  
Building 1 Room W114  
1900 Kanawha Boulevard, East  
Charleston, WV 25305-0230

ADDENDUM #1  
70-6-EC008

OPEN END CONTRACT  
19,500 LB. GVW CAB & CHASSIS WITH SERVICE BODY  
AND AERIAL BUCKET

CHANGE TO SPECIFICATIONS:

1. FROM:  
8.13 Ladder rack, 132 inch long mounted on compartment top, equipped with mechanical locking ladder hold-downs
1. TO:  
8.13 Ladder rack, 132 inch long mounted on compartment top right side, equipped with mechanical locking ladder hold downs
2. DELETE:  
8.17 A hydraulic drive air compressor capable of maintaining sufficient air pressure for use of various air-type tools. Air compressor – 20 CFM minimum, 2 stage with 120 lb. PSI minimum and 30 gallon minimum tank if 2 stage type is offered
3. DELETE:  
8.17.1 Shut off valve at air tank discharge
4. DELETE:  
8.18 One (1) air outlet to be provided in bucket and one (1) at ground level
5. DELETE:  
8.19 Air regulator with filter and oil lubricator externally mounted on body unit for easy access. If exposed, protective guard to be provided
6. FROM:  
9.3 Side reach minimum 31 feet
6. TO:  
9.3 Side reach minimum 30 feet

ADDENDUM #1  
70-6-EC008

OPEN END CONTRACT  
19,500 LB. GVW CAB & CHASSIS WITH SERVICE BODY  
AND AERIAL BUCKET

CHANGE TO BIDDER'S EVALUATION REPORT:

1. FROM:  
X8.13 Is ladder rack 132" long mounted on compartment top, equipped with mechanical locking ladder hold-downs?  YES  NO
1. TO:  
X8.13 Is ladder rack 132 inch long mounted on compartment top right side, equipped with mechanical locking ladder hold downs  YES  NO
2. DELETE:  
X8.17 A hydraulic drive air compressor capable of maintaining sufficient air pressure for use of various air type tools provided?  YES  NO  
Air compressor:  CFM                      2 stage  YES  NO  
 Lbs. PSI     Gallon tank if 2 stage
3. DELETE:  
X8.17.1 Shut off valve at air tank discharge  YES  NO
4. DELETE:  
X8.18 Will one (1) air outlet be provided in bucket and at ground level?  YES  NO
5. DELETE:  
X8.19 Is air regulator with filter and oil lubricator externally mounted on body unit for easy access  YES  NO  
Is it exposed?  YES  NO  
Will protective guard be provided if exposed?  YES  NO
6. X9.3 NO CHANGE REQUIRED

**NOTE:** the addendum for the bucket truck

Also, Don said the vendors wanted to know how many buying this round. He told them 2 but it's only 1 at this time. Maybe you'll want to let them know.

## PURCHASING CONTINUATION SHEET

|                 |           |                               |
|-----------------|-----------|-------------------------------|
| Buyer:<br>JJ-33 | Page<br>4 | Req. or P.O. No.:<br>706EC008 |
| Spending Unit:  |           |                               |

Vendor:

Requisition No.: 706EC008

## ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

## Addendum No.'s:

No. 1 \_\_\_\_\_

No. 2 \_\_\_\_\_

No. 3 \_\_\_\_\_

No. 4 \_\_\_\_\_

No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

\_\_\_\_\_  
Signature\_\_\_\_\_  
Company\_\_\_\_\_  
Date

EXHIBIT 10

Rev. 11/96

# SIGN IN SHEET

REF# 706EC008  
Date 4-11-06

Page 1 of     

Firm & Representative Name:

Mailing Address:

Phone&Fax#:

1. General Truck Sale  
Kevin Wiseman

3100 McCorkle Ave  
SW So. Kan WV 25303

P (304) 744-1321  
F 11 11-7852

2. WEST VIRGINIA TRUCK  
GARY GRADY

P.O. Box 473  
CHARLESTON WV 25322

346-5301  
346-5305

3. Matheny Motor Truck  
Randy Terrell

3rd and Ann Streets  
Parkersburg WV 26102

485-4418 ext 647

4. Baker Truck Equip  
Virgil Mayse

P.O. Box 482  
Hurricane W.Va. 25526

ph 304-722-3814  
Fax 304-722-3829

5. WVDOH TRAFFIC ENG. DIV.  
GEORGE PHILLIPS

180 DRY BRANCH RD.  
CHARLESTON, WV

304 558 5126  
304 558 5130

6. WVDOH TRAFFIC ENG.  
Ted Whitmore

WVDOH-T.E.D. / BLDG. 5- Room A550  
1900 KANAWHA BLVD. EAST  
CHARLESTON, WV 25305

304-558-3063  
304-558-1209

7. WVDOH Eqpt. Div.  
Patty Stone

P.O. Box 610  
Buckhannon, WV 26201

304-472-1750  
304-473-4213

Please print or write legibly!  
Your Fax # is essential to contact you timely!

# SIGN IN SHEET

Page \_\_\_ of \_\_\_

RFQ# 706EC008  
Date 4-11-06

Firm & Representative Name:

Mailing Address:

Phone&Fax#:

|                              |                               |                       |
|------------------------------|-------------------------------|-----------------------|
| 1. <u>WVDOH - Egot. Div.</u> | <u>P.O. Box 610</u>           | <u>P 304-472-1750</u> |
| <u>Don Weese</u>             | <u>Buckhannon, W Va 26001</u> | <u>F 304-473-4213</u> |

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

5. \_\_\_\_\_

\_\_\_\_\_

6. \_\_\_\_\_

\_\_\_\_\_

7. \_\_\_\_\_

\_\_\_\_\_

**Please print or write legibly!**  
**Your Fax # is essential to contact you timely!**