



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
606R002

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN JOHNSTON 304-558-2402

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF TRANSPORTATION
 DOH ENGINEERING DIVISION
 BUILDING 5, ROOM 650
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-0602

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/19/2006				

BID OPENING DATE: 04/26/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				PAGE 6 - SPECIFICATION FOR SURVEY EQUIPMENT		
	1.0	GENERAL:		1ST PARAGRAPH		
		READS:		THE SUCCESSFUL BIDDER WILL BE REQUIRED TO PARTICIPATE IN A PRODUCT DEMONSTRATION WITHIN THREE (3) BUSINESS DAYS OF NOTIFICATION BY THE DIVISION REPRESENTATIVE.		
		TO READ:		THE SUCCESSFUL BIDDER WILL BE REQUIRED TO PARTICIPATE IN A PRODUCT DEMONSTRATION WITHIN FIFTEEN (15) BUSINESS DAYS OF NOTIFICATION BY THE DIVISION REPRESENTATIVE.		
		2.0 TRAINING AND DISTRIBUTION:				
		2.2 TRAINING COURSE - 2ND PARAGRAPH				
		READS:		THE PROPOSAL SHOULD INCLUDE A STATEMENT OF THE MINIMUM QUALIFICATIONS AND CREDENTIALS FOR INSTRUCTORS WHO WILL PROVIDE TRAINING AND A PROPOSED SCHEDULE OF TRAINING DATES.		
		TO READ:		THE PROPOSAL SHOULD INCLUDE A STATEMENT OF THE MINIMUM QUALIFICATIONS AND CREDENTIALS FOR INSTRUCTORS WHO WILL PROVIDE TRAINING AND A PROPOSED SCHEDULE OF TRAINING.		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
(REQUEST FOR QUOTATION) RFQ AND (REQUEST FOR PROPOSAL) RFP**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$45 fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ü160.103) and will be disclosing Protected Health Information (45 CFR ü160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office
Bid Observer
Building 1 Room W114
1900 Kanawha Boulevard, East
Charleston, WV 25305-0230



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
606R002

PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN JOHNSTON 304-558-2402

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF TRANSPORTATION
 DOH ENGINEERING DIVISION
 BUILDING 5, ROOM 650
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 304-558-0602

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/19/2006				
BID OPENING DATE		BID OPENING TIME		
04/26/2006		01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS	305-78	ELECTRONIC SURVEY EQUIPMENT		
THE ATTACHED REVISED BID SHEET REPLACES THE BID SHEET ON PAGE 15. NOTE: BOTTOM OF PAGE REVISED PAYMENT INFORMATION. BID OPENING DATE AND TIME REMAINS THE SAME. NO OTHER CHANGES.						
***** THIS IS THE END OF RFQ 606R002 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED VENDOR

April 18, 2006

REMOVE PAGE 15 AND REPLACE WITH THE FOLLOWING:

**WV DIVISION OF HIGHWAYS
'BID SHEET'**

SURVEY BID SPECIFICATION ESTIMATE		
Training/Distribution/Support (Section 2.0)	REQUIRED UNITS	COST*
Training	55 days for 11 sites	
Distribution	11 sites	
Support	lump sum	
Maintenance and Warranty	lump sum	
	2.0 – Subtotal	
Total Station/Data Collection System Section 3.0)		
Robotic Instrument	29 units	
Instrument Onboard Software	29 units	
Tripod	29 units	
Tribrach	29 units	
Carry Case	29 units	
Carbon Fiber Pole	29 units	
3D Prism	29 units	
Batteries	58 units	
Manual(s)	29 units	
Charging System	29 units	
Data Collection Unit	53 units	
Software	29 units	
Holder	29 units	
Cable(s)	29 units	
Essential Accessory Items**	29 units	
	3.0 – Subtotal	
Global Positioning System (Section 4.0)		
Rover and Base Kits	24 units	
Antenna	24 units	
Case	24 units	
Carbon Fiber Pole	24 units	
Tripod	24 units	
Tribrach	24 units	
Cables	24 units	
Holder for Data Collector	24 units	
Batteries	48 units	
Charger	24 units	
Essential Accessory Items**	24 units	
	4.0 – Subtotal	
	TOTAL BID	

The Vender may invoice at the end of each month, for partial payment. Payment will be for distribution, training and equipment as described in this specification per site(s) shown in Table 1-A.

**Note: Whereas the Division recognizes that accessory items vary between manufacturers, this line item is intended for the essential items to facilitate the Vender's system to meet or exceed the requirements of this specification

SIGN IN SHEET

RF# 606R002
Date 4-18-06Page 1 of 2

Firm & Representative Name:

Mailing Address:

Phone&Fax#:

1. Jason Foster1900 Kanawha Blvd E.P 304-558-9732WVDOH - DDTCharleston WV 25305F 304-558-43442. Chris Robson6801 MUD RIVER Rd.(304) 268-2758CAROL EAST, INCBarboursville WV 25501F: (304) 733-93953. Jason Cobb116 Emily Street304-650-5701Loyola Spatial SystemsCharleston WV 25302304-342-32894. Fred Bulger5475 KELLERBURG937-233-8921TRIMBLE NAVDARTON, OH 454245. RANDY MELTON5065 OLD GOFF MAN RD304-~~541-2163~~GPS INNOVATIONSCROSS LANES WV 25313304-776-67906. MARK MCCORMICK5065 OLD GOFF MAN RD304-545-2527GPS INNOVATIONSCROSS LANES WV 25313304-776-67907. Greg Bailey1900 Kanawha Blvd E.304-558-2885WVDOH - Eng. Div.Charleston, WV 25305304-558-0605

Please print or write legibly!

Your Fax # is essential to contact you timely!