



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 04600503

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
 JOHN JOHNSTON
 304-558-2402

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS
 JOBSITE
 SEE SPECIFICATIONS

DATE PRINTED 04/21/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: 05/03/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		770-93		
ADDENDUM NO. 1 CHANGES TO THE SPECIFICATIONS AS FOLLOWS: ADD: REMOVE AND DISPOSE OF TERRA COTTA COPING AND INSTALL WOOD BLOCKING ON TOP OF PARAPET WALLS AND ADD METAL COPING. ADD: PRICE PER SQUARE FOOT TO REPLACE EXISTING WOOD DECKING \$ BID OPENING DATE AND TIME REMAINS THE SAME. NO OTHER CHANGES.						
***** THIS IS THE END OF RFQ 04600503 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
(REQUEST FOR QUOTATION) RFQ AND (REQUEST FOR PROPOSAL) RFP**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$45 fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contracts, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR ü160.103) and will be disclosing Protected Health Information (45 CFR ü160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office
Bid Observer
Building 1 Room W114
1900 Kanawha Boulevard, East
Charleston, WV 25305-0230

SIGN IN SHEET

RF# 04600503
Date 7-19-06

Page of

Firm & Representative Name:

Mailing Address:

Phone & Fax#:

1. TRI-STATE ROOFING (SM)
KEN HANSON

P.O. BOX 892

P 304-328-5244

MORGANTOWN, WV 26507-0892

F 304-328-5248

2. Paul Nichols

Sutter Roofing Clark

304-624-6565

304-622-3437

3. S.M. KISNER & SONS

1114 Speedway Ave.

304-366-4131

Butch Runion

Fairmont, WV 26554

304-366-4197

Singer Sheet Metal

4. Albert Alters

P.O. Box 155A 235115

1-800-756-3022

#1



TRI-STATE

KENNETH E. HANSON

ROOFING & SHEET METAL COMPANY

1651 Blue Horizon Dr., (Rt. 19N) P.O. Box 892, Morgantown, WV 26507-0892
E-Mail: khanson@tri-stateservice.com
TELEPHONE (304) 328-5244
FAX (304) 328-5248



#2

Paul F. Nichols
Estimator

P. O. Box 2036
Stadium Drive
Clarksburg, WV 26302-2036

WV License #000463

(304) 624-6565
Fax (304) 622-3637

7.

SHEET METAL
Heating Ventilation
Dust Collectors
Cabinets
Special Fabrication



William (Butch) Runion
Phone (304) 366-4131
Fax (304) 366-4197

S. M. KISNER & SONS
INDUSTRIAL • COMMERCIAL
ROOFING & SHEET METAL

P. O. Box 827 • 1114 Speedway
Fairmont, W. VA 26554

ROOFING
Built-up
Metal
Curtain

SERVING
AREA
SINCE
1913

#3

legibly!
tact you timely!

PURCHASING CONTINUATION SHEET

Buyer: JJ-33	Page 3	Req. or P.O. No.: 04600503
Spending Unit:		

Vendor:

Requisition No.: _____

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Signature

Company

Date