

DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

Mark D. Scott
Cabinet Secretary
Department of Administration

Samantha Knapp
Acting Director
Purchasing Division

Jennifer Fields
Administrative Secretary

Vacant
General Counsel

**Acquisitions and Contract
Administration Section**

Frank Whittaker
Administrative Services
Manager 3

Acquisitions Unit

Tara Lyle
Buyer
Supervisor

David Pauline
Senior Buyer

Melissa Pettrey
Senior Buyer

Crystal Husted
Senior Buyer

Larry McDonnell
Senior Buyer

Josh Hager
Buyer
Supervisor

John Estep
Senior Buyer

Vacant
Senior Buyer

Vacant
Buyer

Mark Atkins
Buyer
Supervisor

Vacant
Senior Buyer

Toby Welch
Senior Buyer

Brandon Barr
Buyer

Vacant
Purchasing Assistant

**Contract
Management
Unit**

Shane Hall
State Purchasing
Contracts Manager

Mitzie Howard
Inspector 3

Jason Thompson
Inspector 2

Samantha Chaney
Inspector 1

Bob Ross
Inspector 2

Vacant
Inspector 3

Program Services Section

**Travel
Management**

Fixed Assets
Wendy Pettry
Administrative
Services Assistant
1

Vacant
Office Assistant 3

Tina Desmond
Administrative Services
Manager 3

Matt Harper
Supervisor 3

**State Surplus Property
Program**

Vehicle Section
Cody Rose
Inventory Control
Associate

Franklin Sisson
Office Assistant 2

**Warehouse
Section**
Cheryl Cohen
Inventory Control
Associate

Jason Hays
Driver 3

Tim Miller
Mechanic 2

David Botkins
Driver 2

Nicholas Downs
Laborer

Michelle Barnes
Administrative
Services Manager 1

**Federal Property
Program**

**Administrative
Services**

Dana Hoffman
Procurement
Specialist

**Federal
Warehouse**

William Pierce
Inventory Control
Associate

**Communication and
Training Section**

Samantha Knapp
Administrative Services
Manager 3

**Communication
& Professional
Development**

Courtney Johnson
Administrative Services
Manager 1

Teresa Cutlip
Public Information
Specialist 2

Jessica L. Chambers
Public Information
Specialist 2

Krista Chadband
Secretary 1

**Business and Technical
Services Section**

Greg Clay
Administrative Services
Manager 3

**Technical
Services**

Mark Totten
Administrative Services
Manager 2

Alisha Pettit
Programmer Analyst 1

Vacant
Administrative Services
Assistant 1

Angelina Villanueva
Office Assistant 3

**Support
Services**

Vacant
Supervisor 1

Melissa Skiles
Imaging Operator 2

Kathryn Bell
Office Assistant 2

Christopher Seckman
Office Assistant 2

Vacant
Office Assistant 2