

DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION

Mark D. Scott
Cabinet Secretary
Department of Administration

Samantha Willis
Director/General Counsel
Purchasing Division

Samantha Knapp
Deputy Director
Purchasing Division

Jennifer Fields
Administrative Secretary

Acquisitions and Contract Administration Section

Frank Whittaker
Administrative Services
Manager 3

Acquisitions Unit

Tara Lyle
Buyer
Supervisor

Melissa Pettrey
Senior Buyer

Crystal Huestead
Senior Buyer

Larry McDonnell
Senior Buyer

Josh Hager
Buyer
Supervisor

John Estep
Senior Buyer

David Pauline
Senior Buyer

Vacant
Buyer

Mark Atkins
Buyer
Supervisor

Vacant
Senior Buyer

Toby Welch
Senior Buyer

Brandon Barr
Buyer

Vacant
Purchasing Assistant

Contract Management Unit

Shane Hall
State Purchasing
Contracts Manager

Mitzie Howard
Inspector 3

Jason Thompson
Inspector 2

Samantha Chaney
Inspector 1

Bob Ross
Inspector 2

Vacant
Inspector 3

Program Services Section

Travel Management

Wendy Petry
Administrative
Services Assistant
1

Vacant
Office Assistant 3

Tina Desmond
Administrative Services
Manager 3

Matt Harper
Supervisor 3

State Surplus Property Program

Vehicle Section

Cody Rose
Inventory Control
Associate

Franklin Sisson
Office Assistant 2

Warehouse Section

Cheryl Cohen
Inventory Control
Associate

Jason Hays
Driver 3

Tim Miller
Mechanic 2

David Botkins
Driver 2

Nicholas Downs
Laborer

Michelle Barnes
Administrative Services
Manager 1

Federal Property Program

Administrative Services

Dana Hoffman
Procurement
Specialist

Federal Warehouse

William Pierce
Inventory Control
Associate

Communication and Training Section

Samantha Knapp
Administrative Services
Manager 3

Communication & Professional Development

Courtney Johnson
Administrative Services
Manager 1

Teresa Cutlip
Public Information
Specialist 2

Jessica L. Chambers
Public Information
Specialist 2

Krista Chadband
Secretary 1

Business and Technical Services Section

Greg Clay
Administrative Services
Manager 3

Technical Services

Mark Totten
Administrative Services
Manager 2

Alisha Pettit
Programmer Analyst 1

Vacant
Administrative Services
Assistant 1

Angelina Villanueva
Office Assistant 3

Support Services

Vacant
Supervisor 1

Vacant
Imaging Operator 2

Kathryn Bell
Office Assistant 2

Christopher Seckman
Office Assistant 2

Vacant
Office Assistant 2