



West Virginia Board of Medicine

Cost Response to Medical Licensure / Records Database Maintenance System

RFP Number: CRFP 0945 BOM2600000001

November 14, 2025

JD Software

A handwritten signature in black ink, reading "Matthew Poussard".

Matthew Poussard | Director of Software Development
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Salem, MA 01970
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November 14, 2025

Larry D. McDonnell
Department of Administration, Purchasing Division
2019 Washington Street
East Charleston, WV 25305-0130
Fax: 304-558-3970

Dear Mr. Larry McDonnell,

JD Software is pleased to submit our proposal in response to the Request for Proposal issued by the West Virginia Board of Medicine to modernize its medical licensure systems. This submission includes our Cost Response; our Technical Response has been provided separately and outlines the capabilities of ArcHealth, a proven solution designed to meet the regulatory requirements of your license types, reduce administrative workload, and accelerate application processing.

We appreciate the opportunity to present our qualifications and to demonstrate how ArcHealth can support the Board's operational goals. Thank you for your consideration, and we look forward to the opportunity to work with you.

Sincerely,



Matthew Poussard
Director of Software Development
JD Software
Phone: 978-224-1497
Email : mpoussard@jdsoft.com

Exhibit A
Board of Medicine Database Project

Attachment A - Pricing Page
JD Software RFP Price Response

CRFP BOM26*01

Item	Spec	Description	Vendor Description	Unit of Measure	Unit Price	Quantity	Extended Cost
1	4.2.2.1	Database System - Development	n/a	Lump sum	0.00	1	\$ -
2	4.2.2.1	Database System - Implementation	ArcHealth Implementation Cost, including project management, configuration of all license types, data migration, third-party integrations, workflow setup, user training, system testing, and go-live assistance	Lump sum	350000.00	1	\$ 350,000.00
3	4.2.2.1	Database System - Training	n/a	Lump sum	0.00	1	\$ -
4	4.2.2.2	Cloud Based Documentation Program - Development	n/a	Lump sum	0.00	1	\$ -
5	4.2.2.2	Cloud Based Documentation Program - Implementation	n/a	Lump sum	0.00	1	\$ -
6	4.2.2.2	Cloud Based Documentation Program - Training	n/a	Lump sum	0.00	1	\$ -
7	4.2.2.3	Website Portal - Development	n/a	Lump sum	0.00	1	\$ -
8	4.2.2.3	Website Portal - Implementation	Design and Migration of Existing Board Website to CMS Platform	Lump sum	40000.00	1	\$ 40,000.00

Exhibit A
Board of Medicine Database Project

9	4.2.2.3	Website Portal - Training	n/a	Lump sum	0.00	1	\$ -
10	4.2.2.5	Year 1 Maintenance and Support/Warranty/Hosting/Required Enhancements	ArcHealth Software as a Service Subscription Cost for up to 35 staff/board users, includes system hosting, maintenance, updates, and ongoing support. Hosting and Maintenance of CMS-Based Board Website	Year	195000.00	1	\$ 195,000.00
11	4.2.2.5	Year 2 Maintenance and Support/Warranty/Hosting/Required Enhancements	ArcHealth Software as a Service Subscription Cost for up to 35 staff/board users, includes system hosting, maintenance, updates, and ongoing support. Hosting and Maintenance of CMS-Based Board Website	Year	207000.00	1	\$ 207,000.00
12	4.2.2.5	Year 3 Maintenance and Support/Warranty/Hosting/Required Enhancements	ArcHealth Software as a Service Subscription Cost for up to 35 staff/board users, includes system hosting, maintenance, updates, and ongoing support. Hosting and Maintenance of CMS-Based Board Website	Year	219500.00	1	\$ 219,500.00
13	4.2.2.5	Year 4 Maintenance and Support/Warranty/Hosting/Required Enhancements	ArcHealth Software as a Service Subscription Cost for up to 35 staff/board users, includes system hosting, maintenance, updates, and ongoing support. Hosting and Maintenance of CMS-Based Board Website	Year	232500.00	1	\$ 232,500.00
14	4.2.2.5	Year 5 Maintenance and Support/Warranty/Hosting/Required Enhancements	ArcHealth Software as a Service Subscription Cost for up to 35 staff/board users, includes system hosting, maintenance, updates, and ongoing support. Hosting and Maintenance of CMS-Based Board Website	Year	246500.00	1	\$ 246,500.00
<i>Unit prices are to be provided for the following two (2) items and will only be used to execute formal Change Orders during the life of</i>							
<i>of the contract, if necessary. Estimates are included for bi</i>							
<i>will be purchased</i>							
15		Additional License, per User (if necessary)	Annual Software as a Service subscription cost for each additional staff or board user beyond 35	Each	4500.00		\$ -

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16		New Customization Professional Services		Per Hour	160.00		\$ -
					Total Bid Amount:		\$ 1,490,500.00