



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 6

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 2029895

Procurement Type: Central Master Agreement

Vendor ID: VS0000049677

Legal Name: MEDLINKHEALTH ANESTHESIA

Alias/DBA:

Total Bid: \$839,000.00

Response Date: 08/26/2026

Response Time: 7:24

Responded By User ID: Brigid

First Name: Amani Enterprises Inc.

Last Name: 'DBA' MedlinkHealth Anesth

Email: brigid.samuel@medlinkane:

Phone: 4433399750

SO Doc Code: CRFQ

SO Dept: 0613

SO Doc ID: VNF2700000001

Published Date: 8/19/26

Close Date: 8/26/26

Close Time: 13:30

Status: Closed

Solicitation Description: Direct Care Staffing Services

Total of Header Attachments: 6

Total of All Attachments: 6



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 2029895
Solicitation Description: Direct Care Staffing Services
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-08-26 13:30	SR 0613 ESR08262600000001384	1

VENDOR
VS0000049677
MEDLINKHEALTH ANESTHESIA

Solicitation Number: CRFQ 0613 VNF2700000001
Total Bid: 839000
Response Date: 2026-08-26
Response Time: 07:24:55
Comments:

FOR INFORMATION CONTACT THE BUYER
Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Direct Care Staffing Services				839000.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments: Amani Enterprises Inc. 'DBA' MedlinkHealth Anesthesia wishes to response to the open-end contract for Direct Care Staffing Services.

Extended Description:
Open-end contract for Direct Care Staffing Services



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895			Reason for Modification:
Doc Description: Direct Care Staffing Services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-08-05	2026-08-20 13:30	CRFQ 0613 VNF2700000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000043953

Vendor Name : AMANI ENTERPRISES INCORPORATED "DBA" MEDLINKHEALTH ANESTHESIA

Address : 4529 Necker Avenue

Street : 4529 Necker Avenue

City : Nottingham

State : Maryland **Country :** USA **Zip :** 21236

Principal Contact : David Mwaura

Vendor Contact Phone: (651) 470-0357 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor
Signature X

DocuSigned by:

FF9DC5E655E141C...

FEIN# 471496550

DATE 8/26/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Purchasing Division, is soliciting bids on behalf of the WV Veterans Nursing Facility, to establish an open-end contract for Direct Care Staffing Services to include RN's LPN's and HSW's per the attached specifications, pricing pages and documentation.

INVOICE TO

DIVISION OF VETERANS
AFFAIRS
1 FREEDOMS WAY

CLARKSBURG
US

WV

SHIP TO

VETERAN'S NURSING
FACILITY
1 FREEDOMS WAY

CLARKSBURG
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Direct Care Staffing Services				\$839,000

Comm Code**Manufacturer****Specification****Model #**

85101601

Extended Description:

Open-end contract for Direct Care Staffing Services

SCHEDULE OF EVENTS**Line****Event****Event Date**

1 Technical Questions Deadline: 08/12/2026 at 10:00AM 2026-08-12

REQUEST FOR QUOTATION

CRFQ VNF27*01

DIRECT CARE STAFFING SERVICES

11. MISCELLANEOUS:

- 11.1. Manager:** Vendors must designate and maintain a primary manager responsible for overseeing Vendor's responsibilities under the Agreement. The manager must be available during normal business hours to address any customer service or other issues related to the agreement. Vendor shall supply its Manager contact information upon request.
- 11.2. Emergency Contact:** Vendors must designate and maintain an emergency contact responsible for any staffing issues that may arise outside of normal business hours. The emergency contact number must be answered or responded to within 2 hours on any given day or time, including weekends or holidays. Vendors shall supply its emergency contact information upon request.

Contract Manager: Jane Cate

Office Manager: David Mwaura

Cell Number: 443-339-9750

Fax Number: 443-767-4357

Email Address: jane.cate@medlinkhealthaa.com

Exhibit A - Pricing Page
Direct Care Staffing Services

Registered Nurse (RN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	1,950	\$70.00	\$ 136,500.00 -
2	Weekend Regular Rate	750	\$77.00	\$ 57,750.00 -
			Grand Total	\$ 194,250.00 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Amani Enterprises Inc. DBA MedlinkHealth Anesthesia	*Printed Name	David Mwaura
Address:	4529 Necker Avenue, Nottingham, MD	Title	CEO
		*Signature	DocuSigned by:  FF9DC5E655E141C...
Office Phone:	(443) 339-9750	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	(651) 470-0357		
Fax	(443) 767-4357	Email:	david.mwaura@medlinkanesthesia.com

Exhibit A - Pricing Page
Direct Care Staffing Services
Licensed Practical Nurse (LPN)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	5,500	\$50.00	\$ 275,000.00 -
2	Weekend Regular Rate	2,250	\$56.00	\$ 126,000.00 -
			Grand Total	\$ 401,000.00 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Amani Enterprises Incorporated DBA MedlinkHealth Anesthesia	*Printed Name	David Mwaura
Address:	4529 Necker Avenue, Nottingham, MD	Title	CEO
		*Signature	DocuSigned by:  FF9DC5E655E141C...
Office Phone:	(443) 339-9750	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	(651) 470-0357		
Fax	(443) 767-4357	Email:	david.mwaura@medlinkanesthesia.com

Exhibit A - Pricing Page
Direct Care Staffing Services
Health Service Worker (HSW)

for the time period of:
September 14, 2026 through September 13, 2027

Item No.	Description Of Services	Estimated Hours*	Hourly Rate	Subtotal
1	Weekday Regular Rate	6,250	\$27.00	\$ 168,750.00 -
2	Weekend Regular Rate	2,500	\$30.00	\$ 75,000.00 -
			Grand Total	\$ 243,750.00 -

*Estimated number of hours is not guaranteed. There may be multiple awards and estimated hours may be dispersed amongst multiple vendors. See the Specifications for additional information.

- Actual number of hours needed will be sent separately, to lowest bidder first, then next lowest, etc.
- Vendor must complete, sign and return this Pricing Page.
- Pertinent Pricing information:
 - Shift Differential - see Section 2.22 (extra \$1 per hour worked between 3:00 p.m. and 7:00 a.m)
 - Weekend - see Section 2.26 (hours between Saturday at 12:01 a.m. and Sunday at midnight)
 - Work Week - see Section 2.27 (the 7 day period beginning Saturday at 12:01 a.m. and ending the following Friday at midnight)
 - Vendor Accessibility - see Section 3.2 (Vendor shall be accessible 24/7, including weekends and holidays)
 - Multiple Awards - see Section 4.1
 - Staff qualifications - see Section 4 (entire section)
 - Unpaid staff training - see Section 4.10.2 (if staff does not work after training, the time in training will not be paid)
 - Holiday Pay - see Section 4.30 (will be 2 times the regular rate for up to 8 hours)
 - Other Important Dates - see Section 4.32 (will be 1.5 times the regular rate for up to 8 hours)
 - Overtime - see Section 4.34 (paid at 1.5 times the regular rate only after 40 hours worked in a work week)

Vendor Information			
Vendor:	Amani Enterprises Incorporated DBA MedlinkHealth Anesthesia	*Printed Name	David Mwaura
Address:	4529 Necker Avenue, Nottingham, MD	Title	CEO
		*Signature	DocuSigned by:  FE9DC5E655E141C...
Office Phone:	(443) 339-9750	*I hereby certify I am authorized by the Vendor to sign this document.	
Cell Phone	(651) 470-0357		
Fax	(443) 767-4357	Email:	david.mwaura@medlinkanesthesia.com



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895			Reason for Modification: Addendum No. 1 To Extend Bid Opening To Publish TQ&A
Doc Description: Direct Care Staffing Services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-08-19	2026-08-26 13:30	CRFQ 0613 VNF2700000001	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000043953

Vendor Name : AMANI ENTERPRISES INCORPORATED "DBA" MEDLINKHEALTH

Address : 4529 Necker Avenue

Street : 4529 Necker Avenue

City : Nottingham

State : Maryland **Country :** USA **Zip :** 21236

Principal Contact : David Mwaura

Vendor Contact Phone: (651) 470-0357 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

**Vendor
Signature X**

DocuSigned by:

FE9DC5E855E141C...

FEIN# 471496550

DATE 8/26/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
Addendum No. 1 is issued for the following: 1. Responses to vendor questions attached. See Attachment A. 2 To modify bid opening date and time to 08/26/2026 at 13:30 (1:30PM EST) No other changes ***** The West Virginia Purchasing Division, is soliciting bids on behalf of the WV Veterans Nursing Facility, to establish an open-end contract for Direct Care Staffing Services to include RN's LPN's and HSW's per the attached specifications, pricing pages and documentation.

INVOICE TO				SHIP TO			
DIVISION OF VETERANS AFFAIRS				VETERAN'S NURSING FACILITY			
1 FREEDOMS WAY				1 FREEDOMS WAY			
CLARKSBURG		WV		CLARKSBURG		WV	
US				US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Direct Care Staffing Services				\$839,000

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
 Open-end contract for Direct Care Staffing Services

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Technical Questions Deadline: 08/12/2026 at 10:00AM	2026-08-12

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ VNF27000000C

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

☐ Addendum No. 1	☐ Addendum No. 6
☐ Addendum No. 2	☐ Addendum No. 7
☐ Addendum No. 3	☐ Addendum No. 8
☐ Addendum No. 4	☐ Addendum No. 9
☐ Addendum No. 5	☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

AMANI ENTERPRISES INCORPORATED "DBA" MEDLINKHEALTH

Company

DocuSigned by:

FF9DC5E655E141C...

Authorized Signature

8/26/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

REQUEST FOR QUOTATION

WEST VIRGINIA DEPARTMENT OF ADMINISTRATION – PURCHASING
DIVISION

DIRECT CARE STAFFING SERVICES

Solicitation No: CRFQ 0613 VNF2700000001

Submitted to:

Contracting Office:
2019 Washington Street East
P.O. Box 50130
Charleston, WV 25305-0130
USA



Amani Enterprises Incorporated
DBA 'MedlinkHealth'
4529 Necker Avenue Nottingham
Maryland, 21236
Nottingham, MD
info@medlinkanesthesia.com
(651) 470-0357
Zip Code: 21236-2927

Cage Code: 8EAM0
UEI: Y6YXTSHGNQT9

Project Point of Contact

(Authorized Negotiator)

David Mwaura

Cell: 651-470-0357

Email: david.mwaura@gmail.com

david.mwaura@medlinkanesthesia.com

Primary Point of Contact

Jessica L. Riley
jessica.l.riley@wv.gov
Phone Number-304-558-0246

Submitted on:

August 26, 2026

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Date: August 26, 2026

Contracting Office Address:

**2019 WASHINGTON STREET EAST
P.O. BOX 50130
CHARLESTON, WV 25305-0130
USA**

RE: CRFQ 0613 VNF2700000001 - Direct Care Staffing Services

Dear Jessica L. Riley,

Amani Enterprises Incorporated, DBA "MedlinkHealt," is pleased to submit its quotation for Direct Care Staffing Services in responses to CRFQ 0613 VNF2700000001. Medlinkhealth provides healthcare staffing and recruitment services to government and private healthcare organizations.

The West Virginia Veterans Nursing Facility (WVNF), Division of Veterans Affairs, located at 1 freedoms Way, Clarksburg, West Virginia, requires directs-care staffing services for qualified Registered Nurses (RNs), Licensed Practical Nurses (LPNs), and Health Service Workers (HSWs). MedlinkHealth is committed to providing qualified, reliable, and responsive personnel to support the facility's staffing needs and requirements of this solicitation.

Our Staffing process includes candidate sourcing, application and interview, qualification and license/Certification verification, background check and screening processes, reference checks, Credential monitoring, Onboarding and scheduling support.

MedlinkHealth has reviewed this solicitation and understands the importance of continuity of care, timely staffing response, credential Compliance, communication and adherence to facility policies and applicable requirements. We will work collaboratively with the facility to support all the shifts required and any emergency staffing needs that might be needed.

We appreciate the opportunity to submit our RFQ and look forward to supporting the West Virginia Veterans Nursing Facility.

Team MedlinkHealth is committed to perform services on this project on time and within budget. If your team has any questions regarding our response, please do not hesitate to contact us at **+1-651-470-0357**. Thank you.

Sincerely  August 26, 2026

David Mwaura
President, MedlinkHealth
david.mwaura@gmail.com

+1-651-470-0357

FACTOR A: STAFFING AND SERVICE DELIVERY APPROACH

To provide an evidence-based and standardized method of determining appropriate direct care staffing for medical personnel, with an increased emphasis on access to care for high-acuity patients.

Our technical and staffing approach is based on the Scope of Work, experience gained in executing services, and evidence-based practice. We have highly skilled and experienced recruiters to provide comprehensive staffing services, through an evidenced-based approach. We have a full understanding of the Scope of Work environment and seek to provide full collaboration with our clients.

Our team, having reviewed and studied the project's scope of work, shall provide qualified Direct Care Staffing Services, including Registered Nurses (RNs), Licensed Practical Nurses (LPNs), and Health Service Workers (HSWs), for the West Virginia Veterans Nursing Facility (WVNF), Division of Veterans Affairs, located in Clarksburg, West Virginia. We shall ensure the delivery of high-quality and reliable staffing services and shall comply with and perform in accordance with all requirements, standards, terms, and conditions stipulated in this Request for Quotation (CRFQ) and the contract's scope of work

Basic Services. Scope:

Our skilled provider will perform competently a wide range of judgment and initiative in performing their duties to the highest level.

A. PROJECT UNDERSTANDING

Service: - To provide accessible, safe, high quality, and uninterrupted Registered Nurse (RN).

Our skilled personnel shall perform the following duties to include but not limited to;

Registered Nurse (RN) Duties

1. Shall oversee the work of other RN's, LPN's and/or HSW's, as assigned.
2. Must participate in Interdisciplinary Care Plan Team Meetings to develop Individualized Care/Treatment Plans, direct consultations, receive and give recommendations to and from other disciplines to maximize care of residents.
3. Shall administer medications as prescribed by treating Physician(s).
4. Shall ensure timely documentation into resident's electronic medical records, per the policies and procedures and common practice of the facility, this will be discussed in extended detail during the facility orientation.
5. Shall oversee all medical related emergencies.
6. Shall will provide for the emotional and physical comfort and safety of the residents.
7. Must respond to inquiries of family members, advocates and other interested parties, ensuring adherence to the State and Federal Confidentiality Laws, and the HIPPA Regulations.
8. Shall adhere to the mandatory overtime policy and guidelines set by the facility.
9. New graduates will have an extended orientation with an RN Supervisor.

Licensed Practical Nurse (LPN) Duties

- Shall assist professional nursing and medical staff in providing direct nursing care to patients, including medical treatments, administering medications, giving injections, and assisting in care planning and recording.
- Must take and record temperatures, blood pressure, pulse and respirations; collect specimens for testing; administer medication according to the Physician Order.
- Must ensure timely documentation into patient's electronic medical records, per the policies, procedures and common practices of the facility that will be discussed in extended detail during the facility orientation.
- Must screen residents and record medical information; assist physician and registered nurse in examinations and treatments; set up and clean examination area; give injections and immunizations; instruct residents in the use of medications and possible side effects.
- Shall provide for the emotional and physical comfort and safety of the residents.

- Must assist patients (residents) with activities of daily living such as grooming and personal hygiene.
- Must respond to inquiries of family members, advocates and other interested parties, ensuring adherence to the State and Federal Confidentiality Laws and the HIPPA regulations.
- Shall adhere to the mandatory overtime policy and guidelines set by the facility.
- New graduates will have an extended orientation with an LPN Supervisor.

CNA Duties

- Shall be responsible for direct care services to residents in a Nursing Home Long Term Care Setting.
- Must provide support and assistance with daily activities as directed by supervisor.
- Must adhere to the mandatory overtime policy and guidelines set by the facility.
- New graduates will have an extended orientation with an CNA Supervisor.

SHIFT COVERAGE PLAN

Our personnel shall work 100% of the contracted hours. MedlinkHealth understand the site supervisor at the facility shall determine specific tour of duty.

Work Flexibility: - The staff shall rotate into other duty sections as needed.

Approvals for Absences: - We shall obtain approval of the Chief of Staff or designee prior to any absence from work. If the length of the absence exceeds eight (8) work hours the personnel shall request approval at least fifteen (15) days, (the exception is verifiable emergencies) in advance of the desired absence.

We shall maintain limited absences and in case of any absences, we shall propose a qualified replacement immediately.

Continuity of Services: MedlinkHealth, shall ensure the continuity of services and shall provide a qualified replacement to authorize the approval of time off and within the period specified by the Contracting Officer.

Medical Fitness: - Our proposed personnel are persons who portray a great level of medical fitness as it has historically been proven. Our staff are ready and willing to provide information to meet the medical requirements.

B. COMMUNICATION and REPORTING

Our personnel shall perform services and manage client's needs as described in the Scope of Work and as directed by the Chief of Staff/designee.

- They are well equipped with proper and good communication in the delivery of best patient care.
- Can and shall read, understand, speak, and write English to effectively communicate with patients and other health care workers, and shall be respectful.

C. TRAINING

Our personnel shall attend all orientations and training as shall be specified by the client.

D. PROFESSIONAL APPEARANCE

Our staff will wear a government-issued identification badge during the performance of duty as well as government-issued attire while performing these duties.

E. INFORMATION MANAGEMENT

The Staff shall manage all patient information under HIPAA standards, the Privacy Act, and Service Unit-specific policies and protocols.

- ✓ The staff possess basic knowledge, skills, and abilities to use a computer and advanced technology.
- ✓ Shall ensure adherence to DHHS IT system security policies and procedures as they shall be made available.
- ✓ Shall immediately report to the Contracting Officer or COR any information or circumstances that may violate any statute, policy, or procedure.

- ✓ In the performance of this contract, we shall adapt to and successfully utilize information technology systems that are deemed by the Supervisor as necessary for acceptable performance, including use of the Electronic Health Record (EHR).

- ✓ Shall ensure that information technology system security policies and procedures are adhered to.

F. CONTRACT COMPLIANCE

Medlink understands the Government shall reserve the right to remove from the facility any personnel who fails to abide by the Federal Code of Conduct.

We shall comply to meet the standards as listed.

Sub-Factor 2: RECRUITING PLAN – CLARKSBURG, WEST VIRGINIA

With our core belief in solution-based problem-solving and optimal patient outcomes. We have a highly skilled and compassionate pool of Registered Nurse, Licensed Practical Nurse and Health Service Worker/CAN, who look at going the extra mile as status quo. We service hospitals, military bases, clinics, skilled nursing facilities, and long-term care facilities.

DELIVERY

MedlinkHealth shall supply the services and tools that serve the medical center in a completely independent and neutral manner, with careful planning and development of contract management and unique features. Therefore, we shall get a handle on staffing or seeking to add value to your service.

MedlinkHealth, operates in “real-time” meaning the staffing process is monitored constantly and communicated thereby improving response and efficiency for your facility. You can place responses, candidate submissions and acceptance, and cancellations are instant and allow for review based on facility-specific competencies. These capabilities are intended to significantly reduce unnecessary and redundant phone, fax, and ambiguous email. Doing so enables you our client to control costs and increase efficiency.

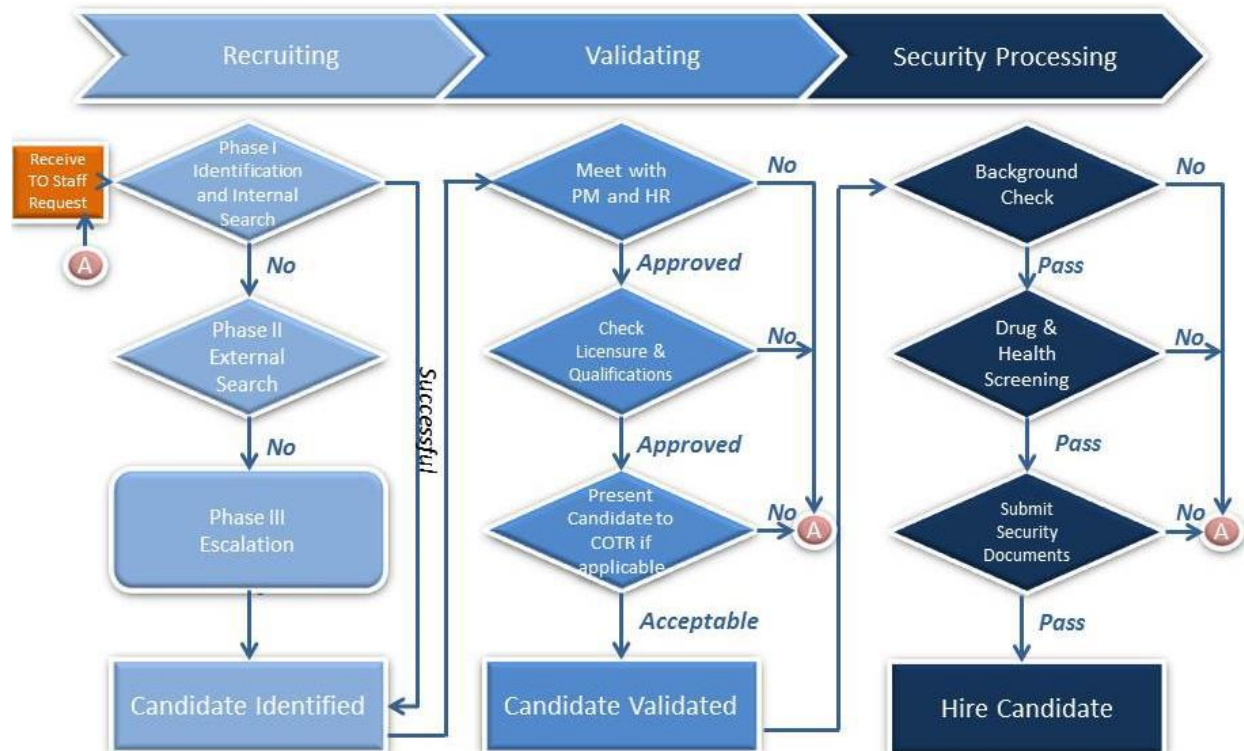
MedlinkHealth, overcomes staffing challenges by:

- ❖ Delivering real-time communication with internal staff and facilities.
- ❖ Fully automating the contract management process from order placement to invoice.
- ❖ Ensuring regulatory compliance with proactive credentialing tools.
- ❖ Capturing real-time data for strategic analysis.

CREDENTIALING

MedlinkHealth, is a provider of supplemental staff for healthcare facilities nationwide. Employing clinicians and various health care professionals, we come to the aid of many hospitals, nursing homes, mental health, federal and state agencies in a variety of clinical settings ranging from acute, sub-acute to intermediate care. Our resources allow us to recruit and retain a large number of healthcare professionals demonstrating our ability to fill request with little notice. We understand the need to attract experienced medical professionals. With access to thousands of nurses and healthcare personnel in our database, MedlinkHealth's able to fill staffing requests and contracts with little notice. Employing an ever-increasing number of healthcare professionals. MedlinkHealth has come to the aid of many healthcare facilities. Clients can rely on our ability to match candidates efficiently and effectively.

Our recruiters aim to fill request within 24 hours of receipt. They will access our databases define personnel that are compatible with the clients' preferences and available to work that shift. Recruiters will notify the appropriate channel presenting the candidates full profile and availability. Our clients will benefit from our electronic matching services based on organization's requirements and our candidates' availability. We provide rapid access to experienced candidates. We have a paperless onboarding process, competency testing, and skills assessments that enable faster more efficient candidate recruitment. Our clients have the ability to order and state specific credentials and we can build into our system so that we can quickly out here to the various state requirements.



RECRUITMENT STRATEGIES

Recruitment strategies- MedlinkHealth uses several sources for recruiting qualified candidates. The method used are an online job boards, social media platforms, email marketing, search engine advertising, and local advertising.

MedlinkHealth's team of experienced recruiters integrates database sourcing, multi-channel marketing, in life recruitment to provide comprehensive recruitment services for each client. MedlinkHealth recruitment engine is designed to officially delivered candidates that meet client specify qualifications, skills, an experience levels saving valuable time and resources.

MedlinkHealth adheres to a comprehensive level of standards for hiring and maintains rigorous conditions of employment. We believe that our health care professionals are a direct reflection of us, and the services we provide. Candidates for employment are required to meet the following requirements prior to employment.

- ❖ Completed application and interview
- ❖ OIG/SAM search
- ❖ License/certification verification
- ❖ 10 panel drug screen
- ❖ All necessary healthcare related pre-hire credentials: TB & CPR
- ❖ Criminal background check
- ❖ Reference checks
- ❖ Clinical competency testing to include HIPAA, CMS, and Abuse testing
- ❖ I9 documentation/E-verify

Licensure Verification-Employees files are audited an updated monthly and prior to assignment, Credentials are verified as current throughout the hiring process, MedlinkHealth reviews expiration dates on the following documents for each candidate: professional licenses, professional certificates health certificates, CPR, 2 forms of identification to include a valid picture ID. During the monthly audit, we will request the updated information from the employees whose credentials are set to expire. Employees who do not forward their updated credentials will not be available for assignments.

Screening Tests-Candidates who applied to MedlinkHealth are screened prior to hire. As part of this qualification process applicants are tested for competency according to the discipline in the specialty of

the position they are seeking. This competency testing is completed through Prove it is a well-respected, online testing vehicle featuring nationally validated exams and skills checklist for all areas of nursing, allied health, and other health care specialties. Prove it assessment tools measure not only clinical competencies but also works isolate critical competencies missed in traditional testing initiatives, such as stress tolerance critical thinking and teamwork skills. MedlinkHealth provides each candidate with the unique username and password to access the assigned exams. Candidates must pass each of their assigned examinations in order to be eligible for hire. Test questions and answers are frequently changed to prevent duplication and the temptation to share answers, thus preserving the integrity of the exams. Although the passing scores vary per test at Prove it, MedlinkHealth's minimum passing score is 80% no matter the test assigned to the candidate. If the Prove it passing score is higher than 80% for that particular test, the candidate will also be required to achieve that score.

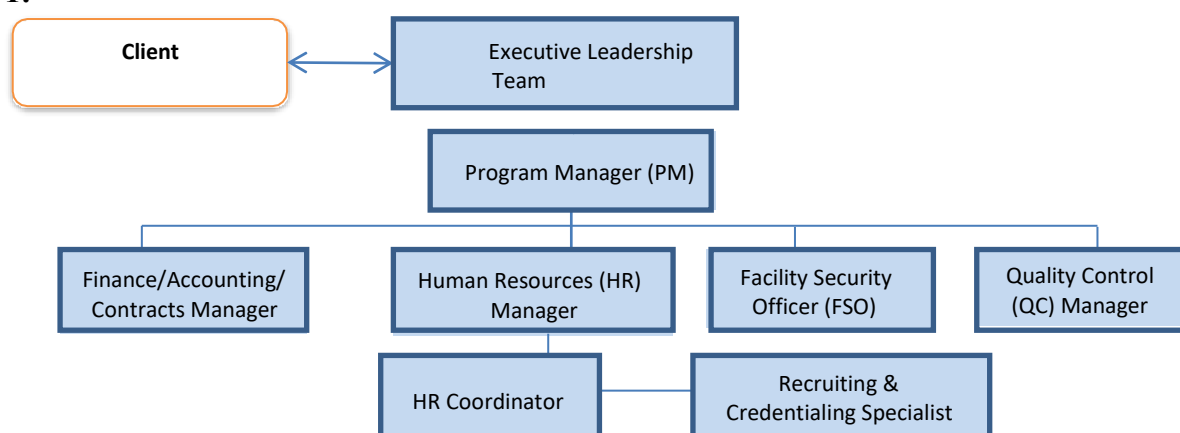
Our team's organization, logistics management approach is executed through the well-planned and fully integrated management structure. The organizational structure designed for our clients is delineated in **Figure 1**. This organization also allows for clear lines of communication, responsibility, and authority as well as early identification and successful mitigation of performance risks. Project organization directly impacts the:

- ❖ Reliability and clarity of communications
- ❖ Understanding of the government requirements
- ❖ Aggressive, proactive recruiting and credentialing
- ❖ Training and Accurate Security Documentation from Day 1
- ❖ Importance of strength of management, quality of benefits and incentives in responsiveness and commitment of new personnel and long-term personnel retention

ORGANIZATIONAL CHARTS

MedlinkHealth has designed an organizational structure, as outlined in **Figure 1** that identifies a single point of contact and accountability for the program; facilitates the use of corporate resources; and ensures operational and fiscal accountability while offering flexibility to address contingency planning.

Figure 1:



Our team's organization, and management approach is executed through the well-planned and fully integrated management structure. The organizational structure designed for our clients, and allows clear lines of communication, responsibility, and authority as well as early identification and successful mitigation of performance risks.

Our team brings hands-on experience and lessons learned from similar assignments. The details of the operations and work that will be performed by us, in addition to our understanding of the work and our response to accomplishing the objectives and commitment to fully comply with the PWS requirements.

We emphasize to our clients to communicate any issues relative to employee performance so that we may take the appropriate action. When performance issues need to be addressed, we will take decisive action to resolve them to the beneficiary and the government's satisfaction. Our Contract Personnel (CP) will be provided with an employee handbook that outlines grounds for disciplinary action to correct a deficiency in conduct or performance and may include counseling, warnings, and/or recommendations to separate employment. MedlinkHealth has extensive experience identifying and mitigating risks inherent in providing staff augmentation services.

Orientation-Once all the candidates' information has been fully verified and all background checks and drug screens are complete the candidate will be submitted for the facility-based orientation.

ON ASSIGNMENT

MedlinkHealth has policies, procedures, and practices to ensure that our employees remain HIPAA compliant and will safeguard all PHI in electronic and other forms in may only use or disclose such information to treat patients, to arrange for payment for services rendered, for healthcare operations, or as required by law. Professionals assigned to a facility are considered W-2 employees of MedlinkHealth and with whom we assume responsibility for payment for wages and benefits. We withhold federal and state income tax, social security taxes, unemployment insurance, and maintain state mandated workers compensation coverage.

INSURANCE

MedlinkHealth is insured through the Nationwide General Insurance of 1,000,000 and 3,000,000. We maintain general and professional liability. The general and professional policies are written as claims made policies with a tail. We have extended practices liability insurance (EPLI). We also carry hired and non-hired auto liability coverage and workers compensation policies that meet or exceed the states requirements.

BILLING

MedlinkHealth's billing process will be in the form of a net 30 or as agreed upon by contract, Standardized invoices contain the facility name, unit, candidate name, title, date worked, and bill rate. Moreover, we are able to customize invoices to meet our clients' requirements. We have the ability to bill electronically as we currently do for many clients.

COST REDUCTION

Healthcare staffing has a long history of being a time-consuming and labor-intensive process. Time and labor add up to higher cost and inefficiency. MedlinkHealth addresses various concerns of a healthcare delivery organization on many levels including Finance, Human Resources, nurse managers, department supervisors and much more. Consider just a few of the benefits that MedlinkHealth offers to help healthcare facilities reduce their costs.

- ❖ Credential compliance management
- ❖ Improved internal and external communication
- ❖ Proactive scheduling efficiency
- ❖ Immediate notification of scheduling events
- ❖ Budgetary management and forecasting
- ❖ Faster invoice reconciliation for billing accuracy and better cash flow management
- ❖ Minimal implementation costs and rapid ROI are just some of the benefits MedlinkHealth offers to you, our client.

CONTROL AND CONTAINMENT

MedlinkHealth's software instantly enhances the decision-making process by making crucial staffing information available on demand. This directly lowers cost and increases control and efficiency through better utilization of available resources, management of overtime and agency utilization. Our software permits all levels of facility management to view the "actual dollars" spent in "real-time" with robust reporting capabilities designed to raise spending awareness and encourage proactive response.

IMPROVED QUALITY

MedlinkHealth's utilizes a highly customizable credential management system to keep healthcare professionals in compliance with licensure, immunizations, testing and more.

Quality patient care and satisfaction is achieved by keeping your professionals screened, qualified, and available when you need them most. The convenience of a web-enabled staffing model as delivered by technology, recruiters, and other support personnel insures optimal deployment of staffing healthcare personnel. Which ultimately means improved nurse to patient ratios and more accurate acuity levels.

SUPERIOR ROI

MedlinkHealth introduces solutions for improved operational efficiencies and enhanced control that will result in hard and soft cost reductions with:

- ❖ Shortened staffing cycles
- ❖ Accurate time and attendance methods
- ❖ Optimized billing and invoicing processes
- ❖ Increased internal operational and accounting efficiencies

SUMMARY: MedlinkHealth focuses on optimal client and patient outcomes every step of the way while delivering superior contract management.

Sub-Factor 3: PAST PERFORMANCE

MedlinkHealth has relevant experience in all facets of managing operations in an international environment. We have relevant experience in Federal, State, and Private practice as noted below. In addition to the past performance below, we have included the actual contract to support the information on the past performance as provided below;

1.1 Project #1-Medical Staffing Support – Northern Navajo Medical Ctr, Shiprock, NM

Project Description: Medical Staffing

Reference Name/ Activity Title	PO- 75H71021P01997
Offeror/Contractor	Amani Enterprise Incorporates DBA “MedlinkHealth”
Primary Location of Work (State)	Shiprock, NM
Client	Northern Navajo Medical Center
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Contracting Officer (CO): Margaret Shirley, Contract Specialist, 928/871-5899, margaret.shirley@ihs.gov Verni Harrison-Yazza, MSM Division of Acquisition Management & Policy Northern Navajo Medical Center Shiprock, NM 87421 (505)368-7031
Contract Award Number (#)	# PO - 75H71021P01997
Type of Contract	Nursing Recruitment Service
Contract U.S Dollar Value	\$283,115
Contract Period of Performance	Sept 20, 2021- Sept 19, 2022
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Provide nursing services. 2. Duties and responsibilities may encompass outpatient and inpatient nursing services to IHS patients
Detailed Explanation of Why this Contract is Relevant	As a clinician-led and managed company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your hospital, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality anesthesia practice management services to medical practices.

1.2 Project #2-Medical Staffing Support– Chinle Comprehensive Health Care Facility

Project Description: Medical Staffing

Reference Name/Activity Title	PO- 75H71021P01997
Offeror/Contractor	Amani Enterprise Incorporates DBA “MedlinkHealth”
Primary Location of Work (State)	Chinle, Arizona
Client	Chinle Comprehensive Health Care Facility
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Contracting Officer (CO): Deeandra Salabye Tanya Johnson Acquisition Specialist Chinle Comprehensive Health Care Facility Acquisition Department PO Drawer PH Highway 191 Hospital Drive Chinle AZ 86503 928-674-7635
Contract Award Number (#)	# PO - 75H71021P01997
Type of Contract	CRNA/Anesthesiologist Nursing Recruitment Service
Contract U.S Dollar Value	\$166,980.00
Contract Period of Performance	07/22/2022 to 12/31/2022
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	This is a Labor Hour Nonpersonal Service purchase order for the Contractor to provide Certified Registered Nurse Anesthetist (CRNA) healthcare providers in the delivery of patient care to the Chinle Comprehensive Health Care Facility (CCHCF), Navajo Area Indian Health Service (IHS). CRNA services: All-inclusive Regular/Overtime/Call-back rate = \$255.00/hour Weeknight On-call rate (flat rate) = \$550.00/shift Weekend/Holiday On-call rate (flat rate) = \$1,000.00/shift
Detailed Explanation of Why this Contract is Relevant	As a clinician-led and managed company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your hospital, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality anesthesia practice management services to medical practices.

1.3 Project #3-Medical Staffing Support – UMB Medical System

Project Description: Medical Staffing (Nursing Services)

The University of Maryland School Medical Center contracted MedlinkHealth to perform and provide anesthesiology support services for patient undergoing surgical procedures at university of Maryland medical center in Baltimore.

Reference Name/ Activity Title	Nursing Staffing Support Services- University of Maryland Medical System – UMB
Offeror/Contractor	Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work	University of Maryland Medical Center 22 S. Greene Street Baltimore, MD 21201-1595
Client	University of Maryland (UMB)- Medical Center
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Linda Goetz, MHS, CRNA Director, Nurse Anesthetists University of Maryland Medical Center 22 S. Greene Street, Baltimore, MD 21201-1595, Office: (410) 328-3568, Cisco: (410) 328-4206, Cell: (443) 463-8704 Pager: (410) 389-0597, Fax: (410) 328-8602, lgoetz@umm.edu
Contract Award Number (#)	#
Type of Contract	Anesthesia and Nursing Support Services
Contract U.S Dollar Value	\$ 220,000.00
Contract Period of Performance	January 2018- May 2020
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	The University of Maryland Medical Center is a teaching hospital with 757 beds based in Baltimore, Maryland, that provides the full range of health care to people throughout Maryland and the Mid-Atlantic region. MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. The Hospitals, general Operating Rooms encompass over 40 operating rooms, procedure and diagnostic areas. Here, CRNAs provide anesthesia for all types of surgical and interventional procedures. In fact, the University of Maryland has the largest organ transplant program in the state. With nearly half of the hospital beds being dedicated to intensive cares 2. CRNAs provided state of the art anesthesia management to complex patients requiring extensive surgical procedures 3. The Required task and work load for the contract was completed on time. 4. Administrative support in the day to management of the medical facility.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	No problem encountered. Lessons Learnt: Working in a complex, academic medical center requires strong anesthesia leaders with good communication skills. It also requires a team member that participates in other hospitals governing bodies and committees outside of the operating room, if the opportunity becomes available

1.4 Project #4-Registered Dietician and Admin Assistant Support Services– Idaho National Guard
Project Description: Health and Wellness Program & Fitness Center Support Services

MedlinkHealth provided Comprehensive non-personal healthcare and fitness support, providing full staffing, management, and execution for a Registered Dietitian and Gym Administrative Specialist for the Idaho National Guard.

Reference Name/ Activity Title	Registered Dietician and Admin Assistant Staffing Support Services – Idaho National Guard
Offeror/Contractor	Amani Enterprise Incorporated “MedlinkHealth”
Primary Location of Work (State)	Gowen Field, Boise, Idaho
Client	Idaho National Guard (124th MSG/MSC)
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Jeffrey DeHaven (Contracting Officer) 3489 Harvard Bldg. 564 Boise, ID 83705 (p) 2084225562 jeffrey.dehaven.2@us.af.mil
Contract Award Number (#)	W50S73-24-R-0007
Type of Contract	Firm-Fixed-Price / Non-Personal Services
Contract U.S Dollar Value	\$ 171,600.00
Contract Period of Performance	September 2024-September 2025
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	Provided end-to-end recruitment, management, and continuous staffing for two specialized labor categories servicing approximately 4,408 military personnel Registered Dietitian (40 hrs/wk): Delivered evidence-based nutritional, physical fitness, and wellness education to optimize Service Member force readiness. Maintained 98%+ timeliness across intake notes, progress reports, and administrative deliverables. Flexible scheduling was utilized to cover drill weekends and annual training periods. Administrative Specialist (20 hrs/wk): Managed daily operations, scheduling, and cleanliness of the Gowen Field Fitness Center. Conducted regular preventative maintenance checks, scheduled professional equipment repairs, managed towel laundering, and provided basic equipment orientation to installation personnel.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt: Maintained 100% staffing retention and continuity across the entire 12-month period of performance. Successfully synchronized staff schedules to align with Drill Status Guardsmen schedules without operational downtime. Achieved full compliance with all military installation security, Cyber Awareness, HIPAA, and Privacy Act regulations.
Detailed Explanation of Why this Contract is Relevant	Demonstrates direct expertise in military human performance optimization, specialized healthcare staffing, dietetics, and base facility operations. Proves capability in managing multi-disciplinary personnel within a Department of Defense (DoD) National Guard environment while adhering to strict security and quality assurance standards

1.5 Project #5-Staffing Support Services – State of Maryland, MD

Project Description: Medical Staffing (Nursing Services)

MedStar Health is a not-for-profit healthcare organization. It operates more than 120 entities, including ten hospitals in the Baltimore–Washington metropolitan area. Our company Offers anesthesia staffing to 4 hospitals within Medstar health in Baltimore.

Reference Name/ Activity Title	Medical Support Services (Staffing) – Medstar Health System
Offeror/Contractor	Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)	
Client	Medstar Health System
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Shawn M. Seifert, MS, CRNA Chief Anesthetist Medstar Medical Group Anesthesiology Medstar Health (240) 603-7987 Shannon.Seifert@medstar.net
Contract Award Number (#)	3/5/20
Type of Contract	Locum Tenens contract
Contract U.S Dollar Value	\$ 1,800,000 per year
Contract Period of Performance	2020 to present
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100
Detailed Project Description of the Work Supplied Under This Contract	MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Staffing Support: our Company Offers anesthesia staffing to 4 hospitals within Medstar Health. Medstar Harbor Hospital, Medstar Union Hospital, Medstar Good Samaritan Hospital and Medstar Franklin Square Hospital. 2. Review patients' medical history. 3. Selection of the type of anesthesia used for specific procedures. 4. Administer anesthetics. 5. Monitor patients during procedures. 6. Provide immediate post-anesthesia care. 7. Supervisory duties and work schedule developments.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt: To stay ahead of change, anesthesia groups need to continue developing new metrics and analyses that not only are customized to the needs and expectations of each patient, but that are also aligned with new regulatory and the ever changing and complex health care market.
Detailed Explanation of Why this Contract is Relevant	We hold the distinction of being an anesthesia management company with high reviews from the clients we serve, and we are proud of the fact that the ASC owners we serve repeatedly certify our healthcare staffing services. Both of these two points proof that we provide services that enhance clinical quality and patient experiences.

1.6 Project #6-Medical Staffing Support– Femicare surgical center

Project Description: Medical Staffing (Nursing Services)

MedlinkHealth provided same day surgical procedures to patient in the west side of Baltimore.

Reference Name/ Activity Title		Medical Staffing Support Services – Femicare Surgical Center
Offeror/Contractor		Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)		Baltimore
Client		Femicare surgical center
Contracting Officer Name, Phone Number, and Email (Point of Contract)		Sharma Sheo P MD 66 Painters Mill Road Suite 106 Owings Mill, MD 21117 (p) 4433940520 (f) 4433940524 femicaresurgery@aol.com
Contract Award Number (#)		N/A
Type of Contract		Anesthesia Nursing Staffing Services
Contract U.S Dollar Value		\$ 220,000.00
Contract Period of Performance		2014-present
Role of the Organization in Contract Performance		Prime Contractor
% of Work Completed by the Organization		On-going
Detailed Project Description of the Work Supplied Under This Contract		MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Same day Surgical Procedures by Scheduling anesthesia staff to safely meet caseloads and surgical volume from the outset 2. Compliance with all ASC accrediting bodies as well as federal, state and local regulations 3. An onsite clinical director tasked with running day-to-day operations Evidence-based quality initiatives and extensive comparative data collection to maximize safety, quality and financial performance. 4. Recruiting and scheduling certified Registered Nurses, who assess patient status at admission in the perioperative area, assist the surgeon with invasive procedures and help monitor patient in the post anesthesia recovery unit.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken		Lessons Learnt: by applying operating room management, systems and processes that utilize benchmarking data to promote high-level operating room performance can result to improved clinical outcomes such as lower rate of surgical site infection.
Detailed Explanation of Why this Contract is Relevant		Our Practice model provides experienced, dedicated anesthesia personnel leaders and clinical team to your facility that blends seamlessly with your existing practice to achieve staff and patient satisfaction in addition to maximize efficiencies and improve health care outcomes

1.7 Project #7-Medical Staffing Support– Potomac family planning center

Project Description: Medical Staffing (Nursing Services)

MedlinkHealth provided and specializes in outpatient same day surgical procedures in the Washington DC metropolitan area.

Reference Name/ Activity Title		Medical Staffing Support Services – Potomac family planning center
Offeror/Contractor		Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)		Washington-DC
Client		Potomac family planning center
Contracting Officer Name, Phone Number, and Email (Point of Contract)		Dr Earl McLeod Allie Harper 966 Hungerford Dr #24, Rockville, MD 20850 (301) 251-9124 afharper@aol.com
Contract Award Number (#)		
Type of Contract		Anesthesia Nursing Staffing Services
Contract U.S Dollar Value		\$ 180,000.00
Contract Period of Performance		2017- Present.
Role of the Organization in Contract Performance		Prime Contractor
% of Work Completed by the Organization		80%
Detailed Project Description of the Work Supplied Under This Contract		MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Same Day Surgical Procedures and the administrative controls of the performance. 2. Office based anesthesiology services. 3. Post anesthesia services for acute surgical pain management 4. Recruiting and scheduling certified Registered Nurses, who assess patient status at admission in the perioperative area, assist the surgeon with invasive procedures and help monitor patient in the post anesthesia recovery unit.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken		Lessons Learnt: With the 2010 healthcare reform bringing on an increasing emphasis on cost, performance improvement, and reimbursements, the pressure on clinician organizations both independent and hospital-affiliated has never been greater. In order to remain successful in this climate, Anesthesia groups must respond by implementing strategies that increase revenue or cut costs, while improving the quality and efficiency of care that patients receive
Detailed Explanation of Why this Contract is Relevant		We will collaborate with the hospital and health care providers to provide exceptional and comprehensive anesthesia department management and operating room management services.

1.8 Project #8-Medical Staffing Support Services – Gynemed Surgical Center

Project Description: Medical Staffing (Nursing Services)

MedlinkHealth provided same day surgical procedures to patient in the east side of Baltimore.

Reference Name/ Activity Title		Medical Staffing Support Services (Staffing) – Gynemed surgical center
Offeror/Contractor		Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)		Baltimore
Client		Gynemed Surgical Center
Contracting Officer Name, Phone Number, and Email (Point of Contract)		Dr David Oneal 17 Fontana Ln #201, Baltimore, MD 21237 410) 391-1000
Contract Award Number (#)		
Type of Contract		Anesthesia Staffing Services
Contract U.S Dollar Value		\$ 330,000.00
Contract Period of Performance		2018- Present.
Role of the Organization in Contract Performance		Prime Contractor
% of Work Completed by the Organization		75%
Detailed Project Description of the Work Supplied Under This Contract		MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Same day Surgical Procedures. 2. Scheduling certified Registered Nurses who assess patient status at admission in the perioperative area, assist the surgeon with invasive procedures and help monitor patient in the post anesthesia recovery unit. 3. Recruit qualified surgeon who perform invasive surgical procedures at the facility. 4. Implementation of the technical and administrative aspects of the procedures.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken		Lessons Learnt: Higher patient throughput with improved patient care and postoperative patient satisfaction.
Detailed Explanation of Why this Contract is Relevant		We will collaborate with the hospital and health care providers to provide exceptional and comprehensive anesthesia management and operating room management services.

1.9 Project #9-Medical Staffing Support Services – Belair Endoscopy Center

Project Description: Medical Staffing (Nursing Services)

MedlinkHealth provided same day surgical procedures to patient in the east side of Baltimore.

Reference Name/Activity Title	Medical Support Services– Belair Endoscopy Center
Offeror/Contractor	Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)	Baltimore
Client	Belair Endoscopy Center
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Sherry Adkins, RN , BSN Center Director Harford Endoscopy Center 2214 Old Emmorton Road Suite 100 Bel Air, MD 21015 410-838-6345 sherry.adkins.hec@gmail.com
Contract Award Number (#)	#
Type of Contract	Anesthesia Staffing Services
Contract U.S Dollar Value	\$ 120,000.00
Contract Period of Performance	2018- Present.
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100
Detailed Project Description of the Work Supplied Under This Contract	MedlinkHealth provided the following Anesthesia Support Services under this contract: 1. Same day endoscopic Procedures 2. Recruiting and scheduling certified Registered Nurses, who assess patient status at admission in the perioperative area, assist the surgeon with invasive procedures and help monitor patient. 3. Reporting. 4. Compliance management. 5. Administrative and technical supports to the program.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt: Using data analytics to drill down on every detail can help improve performance in an ASC. This is where surgical teams, and their anesthesia partner, can get greater insight to make decisions.
Detailed Explanation of Why this Contract is Relevant	As a clinician-led and managed company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your hospital, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality anesthesia practice management services to medical practices.

10. Project #10-Medical Staffing Support Services – Northern Navajo Medical CT

Reference Name/ Activity Title	PO - 75H71022P01645
Offeror/Contractor	Amani Enterprise Incorporates DBA “MedlinkHealth”
Primary Location of Work (State)	Shiprock, NM
Client	Northern Navajo Medical Center
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Contracting Officer (CO): Margaret Shirley, Contract Specialist, 928/871-5899, margaret.shirley@ihs.gov Contracting Officer Representative (COR): Cassandra Shorty, Supervisory Clinical Nurse, (505)368-6905. Verni Harrison-Yazza, MSM Division of Acquisition Management & Policy Northern Navajo Medical Center Shiprock, NM 87421 (505)368-7031
Contract Award Number (#)	# PO - 75H71022P01645
Type of Contract	Nursing Services
Contract U.S Dollar Value	\$79,000.00
Contract Period of Performance	Aug 31, 2022-Aug 30, 2023
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	MedlinkHealth provided the following Anesthesia Support Services under this contract: Provide nursing services. Duties and responsibilities may encompass outpatient and inpatient nursing services to IHS patients
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt:
Detailed Explanation of Why this Contract is Relevant	As a clinician-led and managed company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your hospital, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality anesthesia practice management services to medical practices.

11.0 Project #11-Language Interpreter Services – Superior Court of Arizona in Maricopa County

Project Description: Provision of comprehensive, multi-lingual interpretation, transcription, and translation services supporting in-court and out-of-court judicial proceedings and administrative operations for the Judicial Branch of Arizona in Maricopa County.

Reference Name/ Activity Title	Language Services (Interpreting; Transcription/Translation)
Offeror/Contractor	Amani Enterprise Incorporates “MedlinkHealth”
Primary Location of Work (State)	Phoenix, Maricopa County, Arizona
Client	Judicial Branch of Arizona in Maricopa County (Superior Court)
Contracting Officer Name, Phone Number, and Email (Point of Contract)	Carl Walker Contracts Administrator 201 W. Jefferson Street, Phoenix, AZ 85003 410-838-6345 Carl.Walker@JBAZMC.Maricopa.Gov
Contract Award Number (#)	240098 / SERIAL 240098-ROQ
Type of Contract	Firm-Fixed-Rate / Unit Price
Contract U.S Dollar Value	Billed per Event Task Order
Contract Period of Performance	March 1, 2024 – Present
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	MedlinkHealth Provided complete linguistic operations, roster management, and scheduled interpretation services across the Maricopa County judicial system: 1. Multi-Mode Interpretation: Scheduled and deployed qualified linguists for on-site (in-person), remote video, and telephonic interpretation across trials, hearings, depositions, mediations, probation visits, and administrative court processes. 2. Core & Lesser Used Languages (LUL): Maintained active rosters primarily delivering qualified interpreters for Spanish, Arabic, Vietnamese, and Mandarin while adhering strictly to credentialing standards (ACICP / ALTA frameworks). 3. Operational & Schedule Coordination: Managed half-day, full-day, hourly, and after-hours/weekend event schedules while coordinating real-time reassignments to maximize interpreter utilization during court dockets.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt: Maintained flawless performance standards with zero Demands for Assurance or quality/timeliness complaints. Successfully fulfilled high-volume schedule requests across multiple language tiers while remaining in 100% compliance with court invoicing rules and 15-minute increment billing guidelines.
Detailed Explanation of Why this Contract is Relevant	Demonstrates prime contractor capability in managing large-scale, multi-language court interpretation contracts within a major county judicial system. Proves ability to recruit, credential, and schedule specialized linguists across core and lesser-used languages under strict performance and confidentiality standards.

12.0 Project #12-Staffing Support Services – State of Maryland, MD

Reference Name/ Activity Title	PO - BPM032704
Offeror/Contractor	Amani Enterprise Incorporates DBA “MedlinkHealth”
Primary Location of Work (State)	Hagerstown, State of Maryland, MD
Client	Western Maryland Hospital Center.
Contracting Officer Name, Phone Number, and Email (Point of Contract)	WMHC-WESTERN MD HOSPITAL CENTER PURCHASING HAGERSTOWN, MD 21742 Cynthia Shaffer 301-745-4373 cynthia.shaffer@maryland.gov
Contract Award Number (#)	# PO - BPM032704
Type of Contract	Admin Services
Contract U.S Dollar Value	\$50,000.00
Contract Period of Performance	Aug 31, 2022-Present
Role of the Organization in Contract Performance	Prime Contractor
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	1. Shall provide guidance and direction to Center staff on compliance with the Center for Medicare and Medicaid Services (CMS) Conditions of Participation, Code of Maryland Regulations (COMAR), and The Joint Commission’s Nursing Care Center standards. 2. Shall be responsible for implementation and enforcement of all provisions of the Patient’s Bill of Rights Regulations under COMAR 10.07.09. 3. Shall review and approve plans, policies and procedures to ensure regulatory and accreditation compliance as well as quality controls and established and maintained. 4. Shall provide administrative and quality assurance oversight in accordance with regulatory and accreditation standards. 5. Shall participate in Center committee meetings and other meetings as necessary to provide direction and guidance related to compliance
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt:
Detailed Explanation of Why this Contract is Relevant	As a clinician-led and managed company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your facilities, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality anesthesia practice management services to medic

13.0 Project #13 Sign Language Consultant Staffing Support Services – State of Maryland

Reference Name/	PO - MDJUD-0000090447
Activity Title	
Offeror/Contractor	Amani Enterprise Incorporates DBA “MedlinkHealth”
Primary Location of Work (State)	Annapolis, State of Maryland, MD
Client	Administrative Office Of the Courts, Maryland Judiciary
Contracting Officer Name, Phone	Admin. Office of the Courts
Number, and Email (Point of Contract)	187 Harry S. Truman Parkway Maryland Judiciary Headquarters Annapolis MD 21401 United States ksenia.boitsova@mdcourts.gov 410-260-3569
Contract Award Number (#)	
Type of Contract	Firm Fixed Price
Contract U.S Dollar Value	\$429,000.00
Contract Period of Performance	31 st May 2023-Present
Role of the Organization in Contract	Prime Contractor
Performance	
% of Work Completed by the Organization	100%
Detailed Project Description of the Work Supplied Under This Contract	a. Develop and maintain mentorship programs for newly added interpreters. b. Provide support to the Court Interpreter Program and courts in staffing assignments. c. Conduct site visits to ensure compliance with the Maryland Judiciary Interpreter Handbook. d. Assist in handling complaints in accordance with the Judiciary Interpreter Disciplinary process: e. Present effectively for various audiences, including but not limited to executive leadership and the bench.
Contractor’s Assessment of Performance/Information on Problems Encountered and Corrective Actions Taken	Lessons Learnt:
Detailed Explanation of Why this Contract is Relevant	As a staffing company, we at MedlinkHealth understand the value and importance of fostering a positive collaborative relationship between your facility/organization, healthcare providers and the communities they serve. This foundational principle has enabled us to build a reputation for providing the highest quality services to our client



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895			Reason for Modification:
Doc Description: Direct Care Staffing Services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-08-05	2026-08-20 13:30	CRFQ 0613 VNF2700000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000043953

Vendor Name : AMANI ENTERPRISES INCORPORATED "DBA" MEDLINKHEALTH

Address : 4529 Necker Avenue

Street : 4529 Necker Avenue

City : Nottingham

State : Maryland **Country :** USA **Zip :** 21236

Principal Contact : David Mwaura

Vendor Contact Phone: (651) 470-0357 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

Vendor Signature X

DocuSigned by:

FEIN# 471496550

DATE 8/26/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
The West Virginia Purchasing Division, is soliciting bids on behalf of the WV Veterans Nursing Facility, to establish an open-end contract for Direct Care Staffing Services to include RN's LPN's and HSW's per the attached specifications, pricing pages and documentation.

INVOICE TO	SHIP TO
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY CLARKSBURG WV US	VETERAN'S NURSING FACILITY 1 FREEDOMS WAY CLARKSBURG WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Direct Care Staffing Services				\$839,000

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Open-end contract for Direct Care Staffing Services

Line	Event	Event Date
1	Technical Questions Deadline: 08/12/2026 at 10:00AM	2026-08-12

DocuSign Envelope ID: 0ECFE111-6472-8F78-808C-27D973855A8A		Document Phase	Document Description	Page 3
VNF2700000001	Final		Direct Care Staffing Services	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 2029895			Reason for Modification: Addendum No. 1 To Extend Bid Opening To Publish TQ&A
Doc Description: Direct Care Staffing Services			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	
2026-08-19	2026-08-26 13:30	CRFQ 0613 VNF2700000001	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: VS0000043953

Vendor Name : AMANI ENTERPRISES INCORPORATED "DBA" MEDLINKHEALTH

Address : 4529 Necker Avenue

Street : 4529 Necker Avenue

City : Nottingham

State : Maryland

Country : USA

Zip : 21236

Principal Contact : David Mwaura

Vendor Contact Phone: (651) 470-0357

Extension:

FOR INFORMATION CONTACT THE BUYER

Jessica L Riley
304-558-0246
jessica.l.riley@wv.gov

**Vendor
Signature X**

DocuSigned by:

FF9B05E655E1410...

FEIN# 471496550

DATE 8/26/2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
Addendum No. 1 is issued for the following: 1. Responses to vendor questions attached. See Attachment A. 2 To modify bid opening date and time to 08/26/2026 at 13:30 (1:30PM EST) No other changes ***** The West Virginia Purchasing Division, is soliciting bids on behalf of the WV Veterans Nursing Facility, to establish an open-end contract for Direct Care Staffing Services to include RN's LPN's and HSW's per the attached specifications, pricing pages and documentation.

INVOICE TO				SHIP TO			
DIVISION OF VETERANS AFFAIRS				VETERAN'S NURSING FACILITY			
1 FREEDOMS WAY				1 FREEDOMS WAY			
CLARKSBURG		WV		CLARKSBURG		WV	
US				US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Direct Care Staffing Services				\$839,000

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
 Open-end contract for Direct Care Staffing Services

SCHEDULE OF EVENTS		
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions Deadline: 08/12/2026 at 10:00AM	2026-08-12

DocuSign Envelope ID: A02E0B26-695D-84E9-8002-557341A45A6D			
	Document Phase	Document Description	Page 3
VNF2700000001	Final	Direct Care Staffing Services	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jane Cate , Talent Acquisition Specialist

(Address) 4529 Necker Avenue, Nottingham, MD 21236

(Phone Number) / (Fax Number) 443 339 9750

(email address) jane.cate@medlinkhealthaa.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Amani Enterprises Inc, DBA MedlinkHealth

(Company)



(Signature of Authorized Representative)

David Mwaura, C.E.O

(Printed Name and Title of Authorized Representative) (Date)

(Phone Number) (Fax Number) 651 470 0357

(Email Address) david.mwaura@Medlinkanesthesia.com

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| ☐ Addendum No. 1 | ☐ Addendum No. 6 |
| ☐ Addendum No. 2 | ☐ Addendum No. 7 |
| ☐ Addendum No. 3 | ☐ Addendum No. 8 |
| ☐ Addendum No. 4 | ☐ Addendum No. 9 |
| ☐ Addendum No. 5 | ☐ Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Amani Enterprises Inc, DBA MedlinkHealth

Company

DocuSigned by:

FF9DC5E655E141C

Authorized Signature

8/26/2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.