



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 2

[List View](#)**General Information** | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1886131

Procurement Type: Central Master Agreement

Vendor ID: VS0000051021

Legal Name: JPJ STAFFING LLC

Alias/DBA:

Total Bid: \$9,128,454.40

Response Date: 04/14/2026

Response Time: 7:08

Responded By User ID: Wiki.nas

First Name: Waqas

Last Name: Khokhar

Email: info@jpsstaffing.com

Phone: 8049448365

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2600000079

Published Date: 3/31/26

Close Date: 4/14/26

Close Time: 13:30

Status: Closed

Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)

Total of Header Attachments: 2

Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1886131
Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-04-14 13:30	SR 0803 ESR04142600000007008	1

VENDOR
 VS0000051021
 JPJ STAFFING LLC

Solicitation Number: CRFQ 0803 DOT2600000079
Total Bid: 9128454.400000000372529029846 **Response Date:** 2026-04-14 **Response Time:** 07:08:01
Comments: N/A

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Mainframe Application Analyst				719492.80

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Mainframe Application Analyst				526593.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Application Oracle Database Administrator				707387.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Application Oracle Database Administrator				833684.80

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application DB2 Database Administrator				581089.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Application DB2 Database Administrator				631571.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	PC Programmer Analyst				581089.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior PC Programmer Analyst				568422.40

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Application SQL Server Database Administrator				720054.40

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Application SQL Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application Oracle Server Database Administrator				707387.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior Application Oracle Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	GIS Database Administrator				505273.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior GIS Database Administrator				707387.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	GIS Architect				416873.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

GIS Architect

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	GIS Application Developer				416873.60

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

GIS Application Developer

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Senior GIS Application Developer				505273.60

Comm Code	Manufacturer	Specification	Model #
80111609			

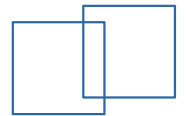
Commodity Line Comments: Please note that this pricing includes the Year 1, Year 2, Year 3, and Year 4 unit costs, based on an estimated quantity of 2,080 each.

Extended Description:

Senior GIS Application Developer



PROPOSAL



WVDOT IT Temporary Staffing Services (81260081)

CRFQ 0803 DOT2600000079

Apr 13, 2026



Submitted By
JPJ Staffing LLC

CAGE: 9QWG1

UEI: TDGAG74P46X9

DUNS: 11-143-1158

Contacting Person: WaQas Khokhar, President

Contact No: (703)783-3925

Email: Wiki.nas@jppstaffing.com

Address: 20130 Lakeview Center Plaza Suite 400
Ashburn, VA 20147

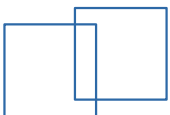


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Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Prof

Proc Folder: 1886131			Reason for Modification: ADDENDUM NO_2 Vendor Questions and Responses
Doc Description: WVDOT IT Temporary Staffing Services (81260081)			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-31	2026-04-14 13:30	CRFQ 0803 DOT2600000079	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000051021
Vendor Name : JPJ Staffing LLC
Address : 20130 Lakeview Center Plaza Suite 400 Ashburn, VA 20147
Street : 20130 Lakeview Center Plaza Suite
City : Ashburn
State : VA **Country :** USA **Zip :** 20147
Principal Contact : WaQas Khokhar, President
Vendor Contact Phone: (703)783-3925 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X *WaQas Khokhar*

FEIN# 83-222 4727

DATE Apr 14, 2026

All offers subject to all terms and conditions contained in this solicitation

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT260000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

JPJ Staffing LLC

Company

WaQas Khokhar

Authorized Signature

Apr 14, 2026

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDITIONAL INFORMATION

ADDENDUM NO_2

Addendum No_2 issued to publish and distribute the attached information to the vendor community.

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Transportation (WVDOT) to establish multiple open-ended contracts for information technology temporary technical staffing services. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Mainframe Application Analyst	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mainframe Application Analyst	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Application Oracle Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Application Oracle Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application DB2 Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Application DB2 Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	PC Programmer Analyst	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior PC Programmer Analyst	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Application SQL Server Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application SQL Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application Oracle Server Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	GIS Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior GIS Database Administrator	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	GIS Architect	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

GIS Architect

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	GIS Application Developer	2080	EA	Please see the attached Excel Sheet.	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

GIS Application Developer

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV US	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Senior GIS Application Developer	2080	EA	Please see the attached Excel Sheet	

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
 Senior GIS Application Developer

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2026-03-20

Please see the attached Excel Sheet for the pricing information.

OFFEROR'S COMPANY PROFILE

JPJ Staffing LLC is a SWAM-certified and certified small business dedicated to delivering reliable temporary staffing and operational support services to government agencies and commercial clients. With a strong foundation in workforce solutions, the company has earned a reputation for professionalism, compliance, and consistent performance. JPJ Staffing LLC specializes in providing qualified personnel across a wide range of industries, including construction, healthcare, engineering, manufacturing, facilities management, and administrative services. Through a thoughtful approach to candidate screening, role alignment, and ongoing performance monitoring, the company ensures that every placement contributes to operational continuity, efficiency, and long-term client success.

Building on its staffing expertise, JPJ Staffing LLC also supports construction and infrastructure projects by providing skilled labor and coordination services for highways, streets, bridges, electrical systems, roofing, and specialty trades. The company works closely with clients to maintain project timelines, uphold quality standards, and ensure compliance with safety and regulatory requirements. Its experience spans collaborations with respected organizations such as Lueder Construction, Kin On, Tawani Enterprise, Prime AE Group, and Capital Power Group, among others, demonstrating its ability to perform effectively across diverse and complex environments. In addition, JPJ Staffing LLC offers logistics and delivery solutions, facilities and administrative support, as well as equipment, fleet, and asset management, enabling clients to streamline operations while maintaining accountability and efficiency.

At its core, JPJ Staffing LLC is driven by a mission to deliver dependable, compliant, and results-oriented solutions that empower clients to achieve their operational goals. By combining industry expertise with modern workforce strategies, JPJ Staffing LLC remains adaptable to evolving client needs while maintaining a consistent standard of service, continuing to build lasting partnerships and support sustainable growth for the organizations it serves.

Please refer to the Appendix section of our **Capability Statement** for more details.

Company Information

Legal Name: JPJ Staffing LLC

Business Size: Small Business

CAGE Code: 9QWG1

UEI: TDGAG74P46X9

Tax ID/EIN: 83-222 4727

Phone: (703)783-3925

Website: www.jpjstaffing.com

Address: 20130 Lakeview Center Plaza Suite 400 Ashburn, VA 20147

SBA Profile: <https://search.certifications.sba.gov/profile/TDGAG74P46X9/9QWG1?page=1>

Core Offerings

JPJ Staffing LLC provides a broad range of offerings specifically designed to meet the diverse needs of both government agencies and private organizations. Our primary focus areas include:

- Temporary Staffing Services
- Staffing & Workforce Solutions
- Project & Program Management Services
- Administrative & Management Services
- Management Consulting Services
- Facilities & Office Support Services
- Emergency & On-Demand Support Services

TEAMING PARTNER DECLARATION

Prime Offeror:

JPJ Staffing LLC

20130 Lakeview Center Plaza Suite 400 Ashburn, VA 20147

Phone: (703)783-3925

Subcontractor:

JPJ Staffing LLC fully understands the critical importance of Temporary Staffing Services and is deeply committed to delivering exceptional results for this contract. We, along with our subcontractor, **Saunders Staffing, Inc.**, bring a wealth of experience and a team of highly skilled professionals dedicated to excellence. We are confident to provide solutions at the highest level possible, adhering to best industry practices and maintaining stringent quality standards. By leveraging our combined strengths, we offer innovative, high-quality solutions tailored to your specific needs, committed to exceeding expectations through effective project management, timely delivery, and transparent communication.

Saunders Staffing, Inc.

116 Smith St Suite 314, Charleston, WV 25301

Phone: (304)344-4733

JPJ Staffing LLC, if awarded the contract, hereby requests written consent from the Contracting Officer prior to issuing the subcontract to Saunders Staffing, Inc., only if required by the terms of this contract.

Offeror's Signature:



WaQas Khokhar, President

Date: Apr 13, 2026

SUBCONTRACTOR'S COMPANY PROFILE

Saunders Staffing, Inc. is a woman-owned, independent staffing agency with a long-standing reputation for delivering reliable workforce solutions across both the private and public sectors. Since its founding in 1989, the company has been dedicated to connecting job seekers with meaningful employment opportunities while helping organizations build strong, capable teams. With offices in Bluefield, Beckley, and Charleston, West Virginia, as well as Blacksburg, Virginia, Saunders Staffing serves clients and candidates throughout West Virginia, Virginia, North Carolina, Kentucky, and Pennsylvania, offering regional expertise backed by decades of industry experience.

The company provides a comprehensive range of staffing and recruitment services designed to meet evolving workforce needs. These include temporary and contract staffing, project-based placements, temp-to-direct opportunities, direct hire recruiting, payroll services, and fulfillment of state and federal contracts. Saunders Staffing specializes in light industrial, administrative and professional, and healthcare staffing, ensuring that both employers and candidates benefit from targeted, industry-specific solutions. By maintaining a strong network of qualified talent, the firm is able to respond quickly and effectively to client demands while supporting candidates in finding roles that align with their skills and career goals.

At the heart of Saunders Staffing's approach is a commitment to personalized service. The team places a strong emphasis on building relationships, understanding the unique needs of each client and applicant, and crafting tailored staffing strategies that deliver results. Their hands-on, detail-oriented approach is balanced with efficiency, allowing them to operate with both speed and precision. This combination of personal attention and professional expertise has earned the trust of businesses and job seekers alike, positioning Saunders Staffing as a dependable partner in workforce management.

By blending the attentiveness of a local firm with the capabilities of a larger organization, Saunders Staffing continues to play a vital role in strengthening the communities it serves and helping both clients and candidates achieve their goals.

Company Information

Legal Name: Saunders Staffing, Inc.

Address: 116 Smith St Suite 314, Charleston, WV 25301

Phone: (304)344-4733

Website: www.saundersstaffing.net

Core Offerings

Saunders Staffing, Inc. offers a wide array of offerings related to Temporary Staffing Services, including:

- Temporary and contract staffing
- Temp-to-direct (temporary-to-hire) placements
- Direct hire recruiting
- Project-based staffing solutions
- Payroll services
- State and federal contract fulfillment

PAST PERFORMANCE

Past Performances of Subcontractor

Below are the relevant past performances of our subcontractor, **Saunders Staffing, Inc.:**

Technical Engineer for Arclin.com

Project Title: Technical Engineer Staffing Support

Address: Charleston, WV

Description of Work: Training and troubleshooting with new hires and reviewing equipment data

Period of Performance: Six months

Point of Contact: Justin Shamblin

Phone: (304)415-4627

Email: justin.shamblin@arclin.com

Account Tech II for WVVDHHR

Project Title: Account Tech II Staffing Support

Address: One Davis Square, Charleston, WV

Contract Number: BBH25*14

Description of Work: Processing invoices, auditing payables, and preparing state documentation

Period of Performance: 2 years

Point of Contact: Craig Bosworth

Phone: (304)957-0218

Email: robert.l.price@wv.gov

WVDOT IT Temporary Staffing Services (81260081)

CRFQ 0803 DOT2600000079



Purchasing Tech for Cleveland Cliffs

Project Title: Purchasing Tech Staffing Support

Address: 640 Clover Dew Dairy Rd, Princeton, WV

Description of Work: Data entry for purchase orders and updating vendor information

Period of Performance: Several months assignment

Point of Contact: Jennifer Bayles

Phone: (304)396-9524

Email: jennifer.bayle@clevelandcliffs.com

Past Performances of Prime Offeror

The past performances of **JPJ Staffing LLC** are:

Lueder Construction for Joshua Sullivan

Project Title: Senior-Level Recruitment Services for Preconstruction Management

Contract Value: \$18,375.00

Project Details: Lueder Construction was tasked with a multi-phase urban infrastructure project to revitalize key city sectors. The project included extensive preconstruction planning, budgeting, and team coordination to ensure timely execution.

Description of Work: Successfully placed a senior preconstruction manager who managed project timelines, cost estimates, and subcontractor coordination, ensuring the project adhered to its budget and schedule, while also securing necessary permits and regulatory approvals.

Period of Performance: January 13, 2025

Point of Contact: Joshua Sullivan, Director of Preconstruction

Email: jsullivan@lueder.com

Kin On for Allie Chen

Project Title: Director of Nursing Recruitment Support

Contract Value: \$41,250.00

Project Details: Kin On was expanding its capacity to support elderly residents with chronic care needs. The Director of Nursing was expected to streamline operational procedures and enhance patient care standards within the facility.

Description of Work: The Director of Nursing implemented advanced care protocols, improved staff retention, and contributed to a 15% increase in patient satisfaction. This project helped Kin On expand its services, enhancing its reputation as a leader in senior healthcare.

Period of Performance: July 14, 2025

Point of Contact: Allie Chen, HR Director

Email: achen@kinon.org

Tawani Enterprise for Candice Friend

Project Title: Accounting Leadership Recruitment Services

Contract Value: \$29,250.00

Description of Work: Provided essential support for the growth of Tawani Enterprise's accounting team through efficient talent placement, enhancing financial operations.

Period of Performance: June 16, 2025

Point of Contact: Candice Friend, HR Manager

Email: candice.friend@tawani.net

Alpas Wellness for Trevor Schuldt

Project Title: Clinical Leadership Recruitment Services

Contract Value: \$26,400.00

Project Details: Alpas Wellness was expanding its clinical services to include more comprehensive mental health and wellness programs. The Clinical Director needed to integrate new practices, align with regulatory changes, and improve patient outcomes.

Description of Work: The Clinical Director led the development of integrated care programs that increased patient engagement by 30%, while improving the clinic's operational efficiency and meeting compliance standards set by health authorities.

Period of Performance: December 8, 2025

Point of Contact: Trevor Schuldt, Executive Director of Human Resources

Email: tschuldt@alpaswellness.org

Waybridge Clinics for Angela D. Shields

Project Title: Clinical Leadership Recruitment Services

Contract Value: \$30,000.00

Project Details: Waybridge Clinics was expanding its reach with additional locations to meet the growing demand for psychiatric services. The leadership team needed to be solidified to ensure high-quality care across all locations.

Description of Work: Successfully matched clinical director talent to Waybridge Clinics, contributing to the seamless integration of new facilities, improving patient care, and achieving operational objectives.

Period of Performance: March 16, 2026

Point of Contact: Angela D. Shields, MD, PhD, Psychiatric Director

Email: ashields@waybridgeclinics.com

Prime AE Group for Jeannine Grego

Project Title: Senior Project Manager Recruitment Services

Contract Value: \$29,000.00

Project Details: The Senior Project Manager oversaw the construction of a new city hall complex as part of a large-scale urban revitalization initiative in a historic district. The project required integrating sustainable design practices, coordinating with city planners, and adhering to strict environmental and zoning regulations.

Description of Work: The Senior Project Manager ensured the project met design specifications, was delivered on-time and within budget, and incorporated community feedback, contributing to the overall success of the city's redevelopment plan.

Period of Performance: January 15, 2024

Point of Contact: Jeannine Grego, Senior Talent Acquisition Partner

Email: jeannine.grego@primeeng.com

National Molding for Carlos Quinteros

Project Title: Process Engineer Recruitment Services

Contract Value: \$14,550.00

Project Details: The Process Engineer worked on redesigning production lines for a new medical-grade component used in healthcare devices. The role involved process improvements, automation, and integrating lean manufacturing principles to enhance efficiency.

Description of Work: The Process Engineer's improvements resulted in a 20% increase in production efficiency and a significant reduction in material waste, aligning National Molding with industry sustainability goals.

Period of Performance: February 6, 2024

Point of Contact: Carlos Quinteros, Director of Human Resources

Email: carlosq@natmo.com

Pacific West Land for Caroline Proffer

Project Title: Leasing Director Recruitment Services

Contract Value: \$31,792.50

Project Details: The Leasing Director was responsible for securing tenants for a high-profile mixed-use development in a rapidly growing tech hub. The development included office spaces, retail outlets, and residential units.

Description of Work: The Leasing Director successfully negotiated with corporate tenants and major retailers, achieving 90% occupancy within six months, thereby significantly increasing the project's profitability and value.

Period of Performance: April 1, 2024

Point of Contact: Caroline Proffer, Leasing Director

Email: caroline@pacificwestland.com

Capital Power Group for Anita Simmons

Project Title: Mechanical Service Technician Recruitment Services

Contract Value: \$19,240.00

Project Details: The Mechanical Service Technician was responsible for maintaining critical mechanical systems in a large-scale energy facility. The role included ensuring power generation equipment met environmental compliance standards and was operating at peak efficiency.

Description of Work: The technician's efforts minimized system downtime, improved operational efficiency by 10%, and ensured the continuous operation of power generation, meeting high demand during peak periods.

Period of Performance: June 3, 2024

Point of Contact: Anita Simmons, Director of Human Resources

Email: anita.simmons@CPGBeyond.com

Sunshine Pediatric Day Center for Cameo McLane

Project Title: Director of Nursing Recruitment Services

Contract Value: \$10,000.00

Project Details: The Director of Nursing was responsible for overseeing care delivery, ensuring high-quality standards at a center providing therapeutic and rehabilitative services to children with special needs.

Description of Work: The Director implemented new patient care protocols and training programs that contributed to a 20% increase in patient satisfaction ratings.

Period of Performance: June 25, 2024

Point of Contact: Cameo McLane, Regional Director of Nursing

Phone: 972-882-9498

5 Points Electrical for Sam Bushay

Project Title: LV Manager/Superintendent Recruitment Services

Contract Value: \$22,000.00

Project Details: The LV Manager/Superintendent managed all low-voltage electrical systems installations for a commercial office complex, including fiber optics, security systems, and data networking.

Description of Work: The Superintendent successfully led the installation of low-voltage systems that met stringent safety and quality standards, helping the project remain on schedule and under budget.

Period of Performance: September 30, 2024

Point of Contact: Sam Bushay, Executive Director

Email: sbushay@5pointselectrical.com

TECHNICAL APPROACH

Goals and Milestones

Our primary goal is to provide highly qualified temporary IT professionals who meet or exceed the agency's technical and functional requirements across all requested classifications. We aim to ensure continuity of operations, enhance technical capabilities, and support evolving project needs.

Key milestones in our approach include:

- Understanding and aligning with each staffing request and classification requirement
- Identifying and submitting qualified candidates promptly
- Supporting onboarding and integration into the agency environment
- Maintaining consistent service delivery and performance throughout each assignment

This approach ensures that staffing needs are met efficiently while maintaining quality and compliance.

Methodology and Processes

We follow a structured and responsive staffing methodology designed to align closely with the agency's expectations and processes.

Requirement Analysis and Alignment

We carefully review each request for staffing, including role descriptions, required qualifications, and technical environments such as DB2, Oracle, SQL Server, .NET, and GIS platforms. This ensures we fully understand both technical and operational expectations.

Candidate Sourcing and Screening

We identify candidates with the required education, certifications, and years of experience as specified for each classification. Our screening process ensures candidates meet mandatory

qualifications, including technical expertise, communication skills, and relevant system experience.

Submission and Documentation

We submit candidate qualifications, resumes, and required documentation for agency review. All submissions are complete, accurate, and aligned with the agency's requirements to facilitate efficient evaluation.

Coordination and Onboarding

Once a candidate is selected, we coordinate closely with the agency to support onboarding, ensuring the candidate is prepared to contribute effectively from day one.

Ongoing Support and Performance Management

We maintain continuous communication with both the agency and assigned personnel to ensure performance expectations are met. If replacement is required, we act quickly to provide qualified alternatives within the required timeframe.

Responsiveness and Service Continuity

We respond promptly to staffing requests and maintain readiness to supply multiple candidates when needed, ensuring uninterrupted service delivery.

Tools, Materials, Equipment, and Resources

We leverage a combination of technical expertise, recruitment tools, and structured processes to deliver high-quality staffing services:

- Access to a pool of pre-qualified IT professionals across all required classifications (e.g., analysts, developers, database administrators, GIS specialists)
- Screening tools and evaluation frameworks to validate technical competencies and experience
- Communication and coordination tools to ensure timely interaction with the agency
- Documentation and tracking systems to manage candidate submissions, qualifications, and compliance requirements

Our resources are aligned with the agency’s technical environment, including experience with mainframe systems, relational databases, GIS platforms, and modern development tools.

Compliance with Regulations and Standards

We ensure full compliance with all contractual, legal, and operational requirements outlined in the RFQ:

- Adherence to qualification standards: All candidates meet or exceed the minimum education, experience, and technical requirements defined for each role
- Documentation and verification: We provide complete documentation, including resumes, qualifications, and verification of eligibility to work
- Policy and security compliance: All personnel comply with agency policies, security protocols, and system access requirements
- Independent contractor compliance: We ensure proper classification and adherence to federal and state labor guidelines regarding contractor status
- Timely response requirements: We meet required response times for candidate submission and replacement to avoid service disruptions
- Performance accountability: We monitor performance and address any deficiencies promptly to maintain service quality

Project Execution Approach

We execute this project with a strong focus on responsiveness, quality, and partnership.

We begin by aligning closely with the agency’s staffing needs and technical environment. From there, we identify and present qualified candidates who meet the exact requirements of each role. Once selected, we ensure a smooth onboarding process and remain actively engaged throughout the assignment.

Our team stays proactive—monitoring performance, maintaining communication, and quickly addressing any changes or additional needs. If challenges arise, such as resource replacement or evolving requirements, we respond efficiently to maintain continuity.

By combining structured processes, qualified talent, and ongoing support, we ensure that the agency receives reliable, high-quality temporary staffing services that directly support its operational and technical objectives.

How Our Approach Meets the Requirements

- Meets technical needs by providing candidates aligned with the specific technologies and experience levels required
- Ensures timely delivery through responsive processes and quick turnaround times
- Maintains quality and compliance by strictly following all qualification, documentation, and regulatory requirements
- Supports agency operations by delivering staffing solutions that prevent disruptions
- Provides flexibility to adapt to changing needs across multiple IT classifications

This work plan reflects a practical, compliant, and results-driven approach to delivering temporary IT staffing services while maintaining a strong partnership and commitment to service excellence.

LICENSES AND CERTIFICATIONS

We are a certified Small Business and SWaM-certified firm, fully qualified and compliant to perform under federal, state, and local government contracts. We possess the necessary credentials, experienced personnel, and operational infrastructure to deliver high-quality services efficiently and reliably.

CONTACT INFORMATION

WaQas Khokhar, President

Phone: (703)783-3925

Email: Wiki.nas@jpjstaffing.com

Website: www.jpjstaffing.com

We appreciate your consideration of this proposal and look forward to the opportunity to successfully execute the project, should we be awarded the contract.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: The Initial Contract Term will be for a period of (1) one year. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to (3) Three successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any *additional insurance requirements contained in the specifications prior to Contract award* regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) WaQas Khokhar, President

(Address) 20130 Lakeview Center Plaza Suite 400 Ashburn, VA 20147

(Phone Number) / (Fax Number) (703)783-3925

(email address) Wiki.nas@jppstaffing.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

JPJ Staffing LLC

(Company)

WaQas Khokhar

(Signature of Authorized Representative)

WaQas Khokhar, President - Apr 14, 2026

(Printed Name and Title of Authorized Representative) (Date)

(703)783-3925

(Phone Number) (Fax Number)

Wiki.nas@jppstaffing.com

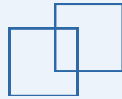
(Email Address)

APPENDIX



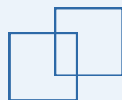
Capability Statement

- Established in 2018, JPJ Staffing LLC provides compliant, reliable staffing and management solutions for government and commercial clients.
- We deliver qualified executive, technical, and operational personnel with proven experience supporting Lueder Construction, Prime AE Group, Kin On, and National Molding.



Core Capabilities

- Construction & Infrastructure
- Logistics & Delivery
- Workforce & Staffing
- Facilities & Admin Support
- Project & Site Management
- Compliance & Risk Management
- Equipment & Fleet Management
- Emergency Support Services
- Environmental & Site Services



Who We Are

JPJ Staffing LLC is a Virginia-based, certified small business delivering staffing, recruitment, and project management services to government and commercial clients nationwide. We provide qualified talent and reliable workforce solutions for mission-critical projects.

What Sets Us Apart?

JPJ Staffing LLC stands out through disciplined delivery and rigorous compliance, providing scalable, mission-ready workforce solutions to government agencies nationwide as a Virginia-based, SWaM-certified small business partner.

Trusted Execution

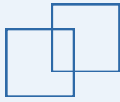
JPJ Staffing LLC

We partner with leading companies and nonprofit organizations nationwide to deliver exceptional talent across Construction & Development, Cybersecurity, Finance, and Healthcare.

Let's Get Started!



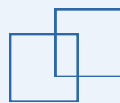
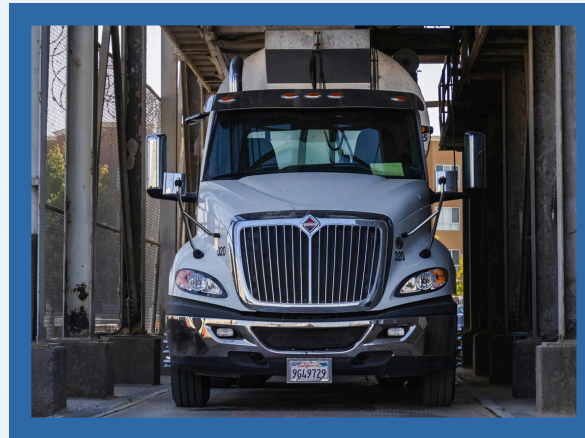
NAICS Codes



- 237310 - Highway, Street, and Bridge Construction
- 238160 - Roofing Contractors
- 238220 - Plumbing, Heating, and Air-Conditioning Contractors
- 561210 - Facilities Support Services
- 561320 - Temporary Help Services

Certifications

- SWAM-Certified Small Business Eligible for state and local government set-aside and subcontracting opportunities
- Certified Small Business Qualified and compliant to perform under federal, state, and local government contracts



Contract Management


- Delivery of compliant, high-quality service solutions for local and federal government clients
- Proven capability to support contract requirements through reliable staffing, management, and operational support services

Contact Us

We're here to help! Reach out to us anytime. Whether you have a question, some feedback, or just want to say hello, we'd love to hear from you.

 (703)783-3925

 Wiki.nas@jppstaffing.com

 www.jppstaffing.com



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

JPJ STAFFING LLC
20130 Lakeview Center Plz Ste 400
Ashburn, VA 20147

January 21, 2026

Waqas Khokhar:

This is to confirm receipt of your Disclosure of Information and vendor registration fee, completing your entity's registration process with the West Virginia Purchasing Division. Your completion of both requirements with the Vendor Registration program enables you to receive orders from State of West Virginia agencies. The registration with the Purchasing Division for JPJ STAFFING LLC, wvOASIS vendor # VS0000051021, is valid until 1/18/2027.

For a complete list of competitive bid opportunities currently published, please view the *West Virginia Purchasing Bulletin* within the Vendor Self-Service (VSS) portal at wvOASIS.gov. If you do not have a login ID for the Vendor Self-Service portal, you can view the *West Virginia Purchasing Bulletin* by clicking "View Published Solicitations."

More information for vendors regarding the registration process can be found at www.state.wv.us/admin/purchase/VendorReg.html. If you have additional questions, please do not hesitate to contact the Purchasing Division's Vendor Registration office.

Sincerely,

A handwritten signature in blue ink that reads "Mark Totten".

Mark Totten
Technical Services Manager



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

January 30, 2026

JPJ STAFFING LLC
20130 Lakeview Center Plz Ste 400
Ashburn, VA 20147

Waqas Khokhar:

This is to notify you that your Small, Women-, and Minority-Owned Businesses (SWAM) Certification Application has been approved based on your representations that JPJ STAFFING LLC, wvOASIS vendor # VS0000051021, meets the definition of a Small, Women-, and Minority-Owned Businesses as set forth in the **West Virginia Code of State Rules 148-22-1** et seq. This two-year certification period is now effective and will expire:

1/28/2028

This certification shall automatically expire without notice two years after the effective date unless revoked by the Purchasing Director or upon expiration pursuant to the **West Virginia Code of State Rules 148-22-8**. The type(s) of Small, Women-, and Minority-Owned Businesses (SWAM) Certification approved for your entity:

Minority-Owned Business	Small Business
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At the end of your two-year certification period, if you wish to reapply, please complete a WV-1A form or apply for re-certification through the Vendor Self-Service portal at wvOASIS.gov. Complete renewal instructions, application forms, and a list of West Virginia's Small, Women-, and Minority-Owned Businesses (SWAM) Certification entities are available online at www.state.wv.us/admin/purchase/VendorReg.html.

If you have questions, please contact the West Virginia Purchasing Division at 304-558-2311.

Sincerely,

Mark Totten
Technical Services Manager

COMMONWEALTH OF VIRGINIA



DEPARTMENT OF SMALL BUSINESS & SUPPLIER DIVERSITY

101 N. 14th Street, 11th Floor
Richmond, VA 23219

JPJ STAFFING LLC

is a certified Small, Micro, Minority Owned Business meeting all the eligibility requirements set forth under the Code of Virginia Section 2.2-16.1 et seq. and Administrative Code 7VAC 13-20 et seq.

Certification Number: **831016**

Valid Through: **Mar 15, 2029**

Accordingly Certified

Willis A. Morris

Willis A. Morris, Director



Exhibit A - Pricing Page

WV DOT Information Technology Staffing Services RFQ(81260081)

CRQM DOT26*44

Contract Item	Description	Est. Qty.	Unit of Measure	Year 1 Unit Cost	Year 2 Unit Cost	Year 3 Unit Cost	Year 4 Unit Cost	Extended Cost
4.1.1	Senior Mainframe Application Analyst	2080	EA	\$80.08	\$84.89	\$89.13	\$91.81	\$719,492.80
4.1.2	Mainframe Application Analyst	2080	EA	\$60.06	\$61.86	\$64.34	\$66.91	\$526,593.60
4.1.3	Senior Application Oracle Database Administrator	2080	EA	\$80.08	\$83.29	\$86.63	\$90.09	\$707,387.20
4.1.4	Application Oracle Database Administrator	2080	EA	\$94.38	\$98.16	\$102.09	\$106.18	\$833,684.80
4.1.5	Senior Application DB2 Database Administrator	2080	EA	\$65.78	\$68.42	\$71.16	\$74.01	\$581,089.60
4.1.6	Application DB2 Database Administrator	2080	EA	\$71.50	\$74.36	\$77.34	\$80.44	\$631,571.20
4.1.7	PC Programmer Analyst	2080	EA	\$65.78	\$68.42	\$71.16	\$74.01	\$581,089.60
4.1.8	Senior PC Programmer Analyst	2080	EA	\$64.35	\$66.92	\$69.61	\$72.40	\$568,422.40
4.1.9	Application SQL Server Database Administrator	2080	EA	\$81.51	\$84.78	\$88.18	\$91.71	\$720,054.40
4.1.10	Senior Application Oracle Database Administrator	2080	EA	\$80.08	\$83.29	\$86.63	\$90.09	\$707,387.20
4.1.11	GIS Database Administrator	2080	EA	\$57.20	\$59.49	\$61.88	\$64.35	\$505,273.60
4.1.12	Senior GIS Database Administrator	2080	EA	\$80.08	\$83.29	\$86.63	\$90.09	\$707,387.20
4.1.13	GIS Architect	2080	EA	\$47.19	\$49.08	\$51.05	\$53.10	\$416,873.60
4.1.14	GIS Application Developer	2080	EA	\$47.19	\$49.08	\$51.05	\$53.10	\$416,873.60
4.1.15	Senior GIS Application Developer	2080	EA	\$57.20	\$59.49	\$61.88	\$64.35	\$505,273.60
Grand Total								\$9,128,454.40