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Header 5

List View

- General Information**
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1886131

Procurement Type: Central Master Agreement

Vendor ID: VS0000005897

Legal Name: INFOJINI INC

Alias/DBA:

Total Bid: \$11,950,764.80

Response Date: 04/14/2026

Response Time: 13:06

Responded By User ID: statebids

First Name: Sandeep

Last Name: Harjani

Email: statebids@infojiniconsulting

Phone: 4432570086

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2600000079

Published Date: 3/31/26

Close Date: 4/14/26

Close Time: 13:30

Status: Closed

Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1886131
Solicitation Description: WVDOT IT Temporary Staffing Services (81260081)
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2026-04-14 13:30	SR 0803 ESR04132600000006937	1

VENDOR
 VS0000005897
 INFOJINI INC

Solicitation Number: CRFQ 0803 DOT2600000079
Total Bid: 11950764.80000000074505805969 **Response Date:** 2026-04-14 **Response Time:** 13:06:02
Comments:

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Mainframe Application Analyst				788715.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Mainframe Application Analyst				754436.80

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Mainframe Application Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Application Oracle Database Administrator				814424.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Application Oracle Database Administrator				771576.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application Oracle Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application DB2 Database Administrator				788715.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Application DB2 Database Administrator				754436.80

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application DB2 Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	PC Programmer Analyst				771576.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior PC Programmer Analyst				814424.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior PC Programmer Analyst

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Application SQL Server Database Administrator				771576.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Application SQL Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application Oracle Server Database Administrator				814424.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior Application Oracle Server Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	GIS Database Administrator				771576.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior GIS Database Administrator				814424.00

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior GIS Database Administrator

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	GIS Architect				985899.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Architect

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	GIS Application Developer				745846.40

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

GIS Application Developer

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	Senior GIS Application Developer				788715.20

Comm Code	Manufacturer	Specification	Model #
80111609			

Commodity Line Comments:

Extended Description:

Senior GIS Application Developer

Exhibit A - Pricing Page

WVDOT Information Technology Staffing Services RFQ(81260081)

CRQM DOT26*44

Contract Item	Description	Est. Qty.	Unit of Measure	Year 1 Unit Cost	Year 2 Unit Cost	Year 3 Unit Cost	Year 4 Unit Cost	Extended Cost
4.1.1	Senior Mainframe Application Analyst	2080	EA	\$92.00	\$93.84	\$95.72	\$97.63	\$788,715.20
4.1.2	Mainframe Application Analyst	2080	EA	\$88.00	\$89.76	\$91.56	\$93.39	\$754,436.80
4.1.3	Senior Application Oracle Database Administrator	2080	EA	\$95.00	\$96.90	\$98.84	\$100.81	\$814,424.00
4.1.4	Application Oracle Database Administrator	2080	EA	\$90.00	\$91.80	\$93.64	\$95.51	\$771,576.00
4.1.5	Senior Application DB2 Database Administrator	2080	EA	\$92.00	\$93.84	\$95.72	\$97.63	\$788,715.20
4.1.6	Application DB2 Database Administrator	2080	EA	\$88.00	\$89.76	\$91.56	\$93.39	\$754,436.80
4.1.7	PC Programmer Analyst	2080	EA	\$90.00	\$91.80	\$93.64	\$95.51	\$771,576.00
4.1.8	Senior PC Programmer Analyst	2080	EA	\$95.00	\$96.90	\$98.84	\$100.81	\$814,424.00
4.1.9	Application SQL Server Database Administrator	2080	EA	\$90.00	\$91.80	\$93.64	\$95.51	\$771,576.00
4.1.10	Senior Application Oracle Database Administrator	2080	EA	\$95.00	\$96.90	\$98.84	\$100.81	\$814,424.00
4.1.11	GIS Database Administrator	2080	EA	\$90.00	\$91.80	\$93.64	\$95.51	\$771,576.00
4.1.12	Senior GIS Database Administrator	2080	EA	\$95.00	\$96.90	\$98.84	\$100.81	\$814,424.00
4.1.13	GIS Architect	2080	EA	\$115.00	\$117.30	\$119.65	\$122.04	\$985,899.20
4.1.14	GIS Application Developer	2080	EA	\$87.00	\$88.74	\$90.51	\$92.33	\$745,846.40
4.1.15	Senior GIS Application Developer	2080	EA	\$92.00	\$93.84	\$95.72	\$97.63	\$788,715.20
Grand Total								\$11,950,764.80

Request for Quotation

WV DOT Information Technology Temporary Staffing Services (81260081)

Solicitation No. CRFQ 0803 DOT2600000079

Due Date and Time: April 14, 2026, 1:30 P.M.
EDT



Submitted to: Infojini, Inc.
Contact: Sandeep Harjani
Phone: 443-257-0086
Email: statebids@infojiniconsulting.com
HQ Address: 10015 Old Columbia Rd, Suite B215
Columbia, MD 21046



Submitted to: West Virginia Department of
Transportation
Contact: John W Estep
Phone: 304-558-2566
Email: john.w.estep@wv.gov
Address: Department of Administration, Purchasing
Division 2019 Washington Street East
Charleston, WV 25305-0130

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COVER LETTER

Attn: West Virginia Department of Transportation
Department of Administration, Purchasing
Division 2019 Washington Street East
Charleston, WV 25305-0130

Date: 04/14/2026

Subject: Infojini Inc. response to Solicitation No. CRFQ 0803 DOT2600000079.

Infojini Inc. is pleased to submit our response to Solicitation No. CRFQ 0803 DOT2600000079 Information Technology Temporary Staffing Services issued by the West Virginia Department of Transportation.

We understand that WVDOT is seeking qualified, experienced, and trusted industry partners to provide high-quality IT temporary staffing services across job classifications - Senior Mainframe Application Analyst, Mainframe Application Analyst, Senior Application Oracle Database Administrator, Application Oracle Database Administrator, Senior Application DB2 Database Administrator, Application DB2 Database Administrator, and other IT roles.

Infojini's Experience and Capability

Infojini Inc. is a **S-Corporation**, with more than **19 years** of experience delivering IT staffing services to transit/transportation, state, local government, federal and Commercial Clients in the United States. We are **CMMI Level 3 appraised, ISO 9001:2015, ISO/IEC 20000-1:2018, ISO/IEC 27001:2013 certified firm. We are a Microsoft Partner, Snowflake Partner and an associate partner with Salesforce, and a National Minority Supplier Development Council-certified** Minority Business Enterprise (MBE). We specialize in delivering comprehensive workforce solutions, including **Temporary Staffing, Temporary-to-Permanent placements, Direct Hire, and Payroll Services**. We bring extensive experience in delivering IT temporary staffing services to government and transportation agencies nationwide, with successful execution across more than **450 staffing** contracts.

Infojini has been consistently recognized by Staffing Industry Analysts (SIA) as one of the **"Best Staffing Firms to Work For" in 2023, 2024, and 2025**, reflecting our strong workplace culture and performance. We have also received multiple client awards, including **Gold Partner, Star Partner, and Vendor of the Year**, highlighting our dedication to exceptional service delivery and client satisfaction. Infojini maintains **an A+ rating from the Better Business Bureau (BBB)**, reflecting our commitment to customer service, ethical practices, and dependable performance.

Transportation/Transit Experience: We have experience working with **35+ Transportation/Transit agencies** with scope and size

Why Infojini?

- **Incumbent:**
We have been awarded under Request for Quotation WVDOT Information Technology Temporary Staffing Services (81220053) and are well positioned to support IT staffing requirements in alignment with contract terms.
- **Experience & Government Expertise:**
- **19+ years** delivering IT temporary staffing services to over 450 Public Sector Clients
- Dedicated account management team exclusively supporting WVDOT's staffing needs.
- **Talent & Delivery Capacity:**
- Successfully placed over **13,000** IT and other professionals across a wide range of job classifications
- Access to over **5 million active** resumes, including **350,000+** actively screened candidates nationwide and **25,000+** pre-screened professionals in West Virginia across required job categories.
- **40-hour no-cost replacement** guarantee ensures satisfaction and risk-free hiring.
- **Diversity & Veteran Hiring:**
- Active partnerships with DiversityFIRST™, LGBTQA groups, and women's meetups to strengthen diverse candidate recruitment.
- Collaboration with Reboot, a veteran hiring platform that uses psychometric analysis to match veterans with the right job opportunities.

similar to that of WVDOT, including Maryland DOT, Texas DOT, Missouri Department of Transportation, Capital Metropolitan Transportation Authority, Bi-State Development, Amtrak, Utah Transit Authority, Chicago Transit Authority, etc.

Local Experience: Infojini has successfully partnered with West Virginia clients such as State of West Virginia, West Virginia University, West Virginia Office of Shared Administration, West Virginia Health and Human Resources, West Virginia Purchasing Division, West Virginia Department of Health and Human Resources, West Virginia University on behalf of its Board of Governors (BOG), Blue Ridge Community & Technical College, and West Virginia University at Parkersburg.

Infojini has delivered similar IT staffing services across a broad range of sectors, including state and local governments, counties, educational institutions, utilities, non-profit organizations, and commercial clients throughout the United States. Our delivery model is supported by proven recruitment processes, deep experience in the transportation sector, a dedicated local account team, and a network of **350+ active and passive recruiters**. We maintain access to a strong local talent pool, including **more than 25,000 pre-screened** candidates in West Virginia, enabling us to consistently deliver qualified resources.

Additionally, we leverage **TalentDome**, our proprietary talent management platform with access to **over 2 million** pre-screened candidates, along with our Ceipal ATS database of more than **5 million** resumes. This integrated approach allows us to efficiently identify, evaluate, and deploy candidates who meet WVDOT requirements with speed and precision.

Infojini accepts all RFQ terms and conditions without exception and acknowledges receipt of Addendum 1 and 2. For any inquiries, please contact our authorized officer, Mr. Sandeep Harjani, President of Infojini, who is fully authorized to bind the firm to all commitments and services outlined in this proposal.

Authorized Representative:

Respectfully,



Sandeep Harjani, President, Infojini, Inc

Phone: 443-257-0086 | Email ID: statebids@infojiniconsulting.com

QUALIFICATIONS

Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:

3.1. Vendors shall have been in business a minimum of five (5) years, providing similar information technology services. Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this documentation with their bid.

Infojini is a nationally recognized staffing and consulting firm with over **19 years of experience** delivering **IT Temporary staffing services** to transit/transportation, state and local governments, federal agencies, and commercial clients across the United States. We are a **CMMI Level 3 appraised, ISO 9001:2015, ISO/IEC 20000-1:2018, ISO/IEC 27001:2013 certified firm. We are a Microsoft Partner, Snowflake Partner and an associate partner with Salesforce, and a National Minority Supplier Development Council-certified Minority Business Enterprise (MBE).**

We specialize in all aspects of **IT Staff Augmentation services, Enterprise Architecture Services, Information and Infrastructure Architecture, Networking, Cyber Security, Business Applications Services, Consulting Services, Cloud Support, Cloud and Hybrid hosting, Business Process Management, Salesforce Support, O365 Support, Database Management, Managed Services, Oracle PeopleSoft, ERP Implementation and Support, Quality Assurance, Application Development and Maintenance, Website and Mobile Application solutions.** With experience supporting over **450** staffing contracts and more than 50 contracting vehicles nationwide, we bring the scale and delivery maturity required for large, complex engagements.

Our performance and organizational culture have been consistently recognized by independent and client-based evaluations. We have also received multiple client recognitions, including **Gold Partner, Star Partner, and Vendor of the Year awards**, reflecting sustained service quality and responsiveness. Our quality of service has been recognized by various agencies; the following awards/certifications are a testament to recognition:

- Infojini has been recognized as one of the 'Best Staffing Firms to Work For' by **Staffing Industry Analysts (SIA) in 2025, 2024, and 2023.**
- Inc. Magazine has recognized Infojini as one of the Mid-Atlantic Region's **Fastest-Growing Companies**
- Inc. 5000 fastest-growing private companies.
- Washington Technology Fast 50
- USPACC Fast 50
- Infojini is proud to hold an **A+ rating** from the **Better Business Bureau (BBB)**, reflecting our unwavering commitment to excellence in customer service, ethical business practices, and reliable performance.

Minimum 5 Years of experience in Providing Similar IT Services (3.1)

Infojini Inc. meets and exceeds RFQ's minimum qualification requirements. Infojini is a nationally recognized staffing firm with over **19 years of experience** delivering **IT staffing services** to state and local governments, federal agencies, commercial and transportation/transit clients across the United States.

West Virginia Public Sector Experience

Over the past **19 years**, Infojini has supported multiple public sector entities within West Virginia, delivering IT staffing services aligned with the scope defined in this RFQ. Our experience includes providing qualified professionals across application development, infrastructure support, database administration, and IT program management functions.

Please find below a representative list of our comparable Information Technology Temporary staffing engagements supporting public sector clients across West Virginia.

Client	Contract Name	Duration
State of West Virginia	IT Temporary Staffing	Dec 2024 – Present
West Virginia University	Functional/Technical Consulting and Staff Augmentation Services	Sep 2025 – Present
State of West Virginia	Temporary Staffing Radiologic Technicians	Aug 2024 - Present
West Virginia Office of Shared Administration	IT Staffing Services	Mar 2026 – Present
West Virginia Health and Human Resources	IT Temporary Staff Augmentation Services	Nov 2021 – Present
West Virginia Purchasing Division - West Virginia Department of Health and Human Resources	IT Support Services	Nov 2020 – Present
West Virginia University on behalf of its Board of Governors (BOG)	Temporary Information and Technology Professionals	Mar 2019 – Present
Blue Ridge Community & Technical College	IT Professional Services Contract Pool	Dec 2018 – Present
West Virginia University at Parkersburg	IT Services	Sep 2017 – Present

Demonstrated Experience with 35+ Transportation/Transit Agencies

Infojini brings significant experience supporting transportation agencies across the United States, delivering IT staffing services for mission-critical systems, infrastructure, and operational support. We have provided and continue to provide staffing services to transportation clients across IT, Non-IT, and other industry verticals on a direct-hire, temporary, and temporary-to-hire basis. Our transportation clients include:

Category	Clients
State & Regional Departments of Transportation	Maryland Department of Transportation (MDOT); Illinois Department of Transportation; North Carolina Department of Transportation; South Carolina Department of Transportation; Texas Department of Transportation; Florida Department of Transportation
Public Transit Authorities	Chicago Transit Authority (CTA); Santa Clara Valley Transportation Authority; Utah Transit Authority; Sound Transit; North County Transit District; Spokane Transit Authority; Hampton Roads Transit; Valley Transit; Regional Transportation District (CO); Central Ohio Transit Authority (COTA); Rochester Genesee Regional Transportation Authority; Massachusetts Regional Transit Authority (MART); Community Transit (Everett, WA); Golden Gate Bridge, Highway and Transportation District

Rail & Commuter Rail Agencies	Metropolitan Transportation Authority (MTA); MTA Capital Construction; Long Island Rail Road; Metro-North Railroad; Northeast Illinois Regional Commuter Railroad Corporation (Metra); National Railroad Passenger Corporation (Amtrak)
Airport Authorities & Aviation Agencies	Wayne County Airport Authority; Rhode Island Airport Corporation; Metropolitan Washington Airports Authority; Metropolitan Nashville Airport Authority (Nashville International Airport – BNA); Hillsborough County Aviation Authority
Port Authorities	Port of Long Beach; Port of Seattle; Port Authority of New York and New Jersey; Port Authority of Allegheny County

Please find below a representative list of comparable IT staffing engagements delivered to transportation agencies.

Client	Contract Name	Duration
Texas Department of Transportation	IT Staff Augmentation	Dec 2025 - Present
Sound Transit	Agency Wide Temporary Services	Mar 2026 - Present
Golden Gate Bridge, Highway and Transportation District	Temporary Staffing Services	Jan 2021 - Present
Maryland Department of Transportation	IT Staff Augmentation Services	Feb 2022 – Present
North Carolina Department of Transportation	Staffing Services	Jan 2018 – Present
South Carolina Department of Transportation	IT Staffing Services	Jul 2016 – Present
Capital Metropolitan Transportation Authority	IT Temporary Personnel Services	Jan 2022 – Present
Rochester Genesee Regional Transportation Authority	IT Staffing Services	Dec 2023 – Present
Amtrak	Staffing Services	Jul 2023 – Present
Chicago Transit Authority	IT Temporary Employment Services	May 2022 – Present
Spokane Transit Authority	Temporary Personnel Services	Aug 2021 – Present
Hampton Roads Transit	IT Staffing Services	Nov 2021 – Present
Santa Clara Valley Transportation Authority	Temporary Staffing Services	Nov 2020 – Present
Community Transit	Temporary Employment Services	Oct 2021 – Present
Valley Transit	Temporary Staffing Services	Sep 2021 – Present
Tampa International Airport	IT Staff Augmentation Services	Aug 2019 – Present
Dallas Area Rapid Transit	Temporary Personnel & Staffing Services	Dec 2019 – Present
Regional Transportation Authority	IT Staff Augmentation Services	Nov 2019 – Present

Infojini has successfully provided **13,000+** qualified staff support to various government agencies nationwide. Please find below a partial list of our ongoing projects.

Client	Contract Name	Duration
City of Chesapeake	IT Staffing Services	Jul 2025 - Present
City of Hampton	IT Professional & Technical Services	Aug 2025 - Present
City and County of San Francisco	As Needed IT Commodities and Professional Services	June 2025 – Present
Texas Department of Information Services	Information Technology Staffing Services	Jan 2025 – Present
County of Westchester	Information Technology Professional Consultant Services	Jan 2025 – Present
Allegheny County Department of Human Services	Staff Augmentation Services for Information Technology, Data Management and Data Analysis	July 2025 – Present
County of Arlington	IT Temporary Staff Augmentation & Consulting Services	Apr 2024 - Present
Prince William County Service Authority	IT Support Services	Jul 2024 - Present
Oakland County Purchasing Division	IT Professional Service	Oct 2024 – Present
King County	IT Temporary Personnel Services	July 2024 – Present
County of San Mateo	Network and Security Professional and Information Technology Services	May 2024 – Present
Rockland County	Information Technology (IT) Consulting Services Qualified Suppliers List (QSL)	Feb 2024 – Present
Commonwealth of Virginia	Temporary Information and Technology Professionals	Dec 2023 – Present
Virginia Employment Commission	IT Professional Services Contract Pool	Jan 2023 – Present
Virginia Tech	IT Technical Services	Dec 2022 - Present
Virginia Commonwealth University	IT Contract Staffing	Aug 2022 - Present
Virginia Community College System	Technology Personnel Services	Nov 2019 - Present
Virginia Beach City Public Schools	IT Consulting Services	Nov 2019 - Present

Alexandria City Public Schools	IT Services Contract	Dec 2018 - Present
Loudoun County Public Schools	IT Staffing Contract	Nov 2019 - Present

Government and Public-Sector Client Experience

Infojini brings extensive experience delivering IT staffing services *across state and county governments, higher education institutions, housing authorities, utilities, and nonprofit organizations*. We have successfully supported more than **450 public sector clients** nationwide, providing temporary staffing services aligned to agency-specific operational and compliance requirements.

State Clients		
State of West Virginia	State of Virginia	State of Kentucky
State of Tennessee	State of Minnesota	State of North Carolina
State of Michigan	State of Idaho	State of Illinois
State of Vermont	State of California	State of Colorado
State of Florida	State of Georgia	State of Iowa
State of Maryland	State of New Mexico	State of Nevada
State of Nebraska	State of Wyoming	State of Wisconsin
State of Ohio	State of Oklahoma	State of Oregon
State of Pennsylvania	State of South Carolina	State of Texas
State of Utah	State of New York	State of Montana
State of Missouri	State of Colorado	State of Massachusetts
State of New Jersey	State of Louisiana	State of North Dakota
State of Rhode Island	State of Indiana	State of New Mexico
State of Mississippi	State of Arizona	State of Kansas
State of Arkansas	State of Connecticut	State of Delaware
City Clients		
City of Hampton	City of Chesapeake	City of Chicago
City of Baltimore	City of Philadelphia	City of Centennial
City of Columbia	City of Everett	City of West Hollywood
City of Cincinnati	City of Lakewood	City of San Juan Capistrano
City of San Antonio	City of Milwaukee	City of Anaheim
City of Redmond	City of Albuquerque	City of Berkeley
City of Killeen	City of Minneapolis	City of Tacoma
City of Cedar Park	City of Dearborn	City of Cape Coral
City of Phoenix	City of Stockton	City of Glendale
City of Palmdale	City of Milpitas	City of Sunnyvale
City of Palo Alto	City of Santa Ana	City of Santa Maria
County Clients		
Harris County	Tarrant County	County of Leigh

Anne Arundel County	County of Placer	Waukesha County Purchasing Division
County of Sacramento	Prince William County Service Authority	Passaic County
County of San Mateo	County of Arlington	McHenry County
County of Fresno	Cook County Bureau of Technology	Clark County
Miami Dade County	Prince George's County	King County
Clackamas County	Santa Clara County	County of Volusia
Ramsey County	Hennepin County	Washington County
County of Westchester	Kane County Information Technologies Department (ITD)	County of Los Angeles, Department of Public Health
Monmouth County	Polk County	Oakland County
San Bernardino County	County of Santa Clara	County of San Diego
County of San Francisco	Gwinnett County	Rockland County
Education Sector Clients		
Fulton County Schools	Baltimore City Public Schools	Houston Independent School District
Volusia County Schools	Los Angeles Unified School District	Fort Worth Independent School District
San Francisco Unified School District	Dallas Independent School District	Garland Independent School District
Pima County Community College District	Montgomery College	County College of Morris
Calbright College	City Colleges of Chicago	Santa Clarita Community College District
Texas State University	MEEC - Bowie State University	University of Colorado
University of Oklahoma	University of South Carolina	SUNY Upstate Medical University
Housing Authorities		
Charlotte Housing Authority	Housing Authority of Savannah	Cincinnati Metropolitan Housing Authority
New York City Housing Authority	Fort Worth Housing Solutions	Montgomery Housing Authority (MHA)
Cincinnati Metropolitan Housing Authority	Housing Opportunity Management Enterprises (HOME)	NeighborWorks America (NW)
Rhode Island Housing and Mortgage Finance Corporation (RI Housing).	Housing Authority Birmingham District	District of Columbia Housing Authority (DCHA)
Houston Housing Authority	Housing Authority of the County of San Bernardino	Santa Clara County Housing Authority
Los Angeles County Development Authority (LACDA)	Housing Authority Birmingham District	Rhode Island Housing and Mortgage Finance Corporation

Utilities		
American Electric Power	Eastern Municipal Water District	Colorado Springs Utilities
The Metropolitan Water District of Southern California	Santa Clara Valley Water District	District of Columbia Water and Sewer
South Coast Air Quality Management District	District of Columbia Water and Sewer Authority (DC Water)	Louisville Water Company
New York Power Authority (NYPA)	Washington Suburban Sanitary Commission	Philadelphia Gas Works
Electric Power Board of Chattanooga	Milwaukee Metropolitan Sewerage District	
Non-Profit Clients		
Louisville water company	American Electric Power	Electric Power Board of Chattanooga
Philadelphia Gas Works	New York Power Authority (NYPA)	Sacramento Municipal Utility District
Colorado Springs Utilities	West Basin Municipal Water District	San Antonio Water System
Santa Clara Valley Water District	Metropolitan Water District of Southern California	District of Columbia Water and Sewer Authority
South Coast Air Quality Management District	Washington Suburban Sanitary Commission	Eastern Municipal Water District

Infojini has been serving similar IT staffing needs of its clients within and outside of the State of West Virginia, for the past many years which gives us the ability to provide qualified resources within **24- 48** hours. Please find below a partial list of areas where we can support the WVDOT due to our experience of providing similar services across different IT verticals:

✓ System Analysis	✓ Database Administration	✓ Database Architecture
✓ Desktop/Helpdesk Support	✓ Unified Communication	✓ Converged Architecture
✓ Service Desk Implementation	✓ Capacity Optimization	✓ Datacenter Transformation
✓ Network Engineering	✓ Technology Assessment	✓ Data Security
✓ Network Automation	✓ Datacenter Migration	✓ Setup & Configuration
✓ Infrastructure Analysis and assessment	✓ Disaster Recovery	✓ Data Migration to Cloud
✓ Billing Optimization	✓ SharePoint	✓ IaaS/SaaS/PaaS
✓ Virtualization and Private Cloud	✓ Data Integration	✓ Enterprise Integration
✓ Service-Oriented Architecture	✓ Penetration Testing	✓ Governance & Regulatory Compliance
✓ Embedded Management Systems	✓ Network Architecture	✓ Data Programming
✓ Network and IT Security	✓ Content Management System	✓ Traffic Monitoring
✓ Enterprise Resource Planning	✓ Enterprise SAN/ NAS Storage	✓ GIS Support

- | | | |
|-----------------------|---------------------------------|-------------------------|
| ✓ Performance Testing | ✓ Security Architecture | ✓ System Administration |
| ✓ Quality Assurance | ✓ Web Designing and Development | ✓ Domain Security |
| ✓ O365 Support | ✓ Cloud Support | ✓ Helpdesk Support |

Moreover, we have a strong bench of candidates who could help us to fill the urgent requirements of WVDOT in the Shortest Turnaround Time possible. The following table depicts the bench capabilities of Infojini which we intend to leverage to support WVDOT's IT Temporary Staffing needs.

Job Title	Approx. of prescreened resources in the State of West Virginia	Approx. # of prescreened resources across the United States
Senior Mainframe Application Analyst	1,850	19,690
Mainframe Application Analyst	1,979	18,989
Senior Application Oracle Database Administrator	1,675	26,900
Application Oracle Database Administrator	1,280	24,890
Senior Application DB2 Database Administrator	1,690	19,750
Application DB2 Database Administrator	1,495	21,890
PC Programmer Analyst	1,320	22,900
Senior PC Programmer Analyst	1,280	24,750
Application SQL Server Database Administrator	1,490	25,977
Senior Application SQL Server Database Administrator	1,244	18,990
GIS Database Administrator	1,490	19,450
Senior GIS Database Administrator	1,795	23,980
GIS Architect	1,975	22,997
GIS Application Developer	2,980	29,999
Senior GIS Application Developer	2,125	28,900




Awards and Certifications: Our quality of service and dedication to client missions have earned us numerous awards and industry recognitions, reinforcing our reputation as a valued staffing partner. These achievements are a testament to the exceptional service we consistently provide to clients. The following awards/certifications are a testament to recognition:



Figure 1: Awards and Recognition, Certifications, and Partnerships

Testimonials: Our past success in providing similar services is a testament to our strong reputation. Below are testimonials collected from our customers via email and SenseHQ, highlighting our successful service delivery, adherence to costs, schedules, and performance requirements, and commitment to exceeding expectations and contractual duties.

	<p><i>“All of the services offered by Infojini have been good. It is difficult to think of one thing that is so much better than everything else it must be highlighted”</i></p> <p>Angie Peters, General Manager Valley Transit</p>
	<p><i>“Infojini has been successful at meeting our IT staff augmentation needs and has been a thoughtful partner when we’ve needed their help in crafting an appropriate and cost-effective solution. In case where we’ve had an issue to work through with one of their staff. Infojini’s management staff has been timely and effective in their response!”</i></p> <p>Ken Hale, Manager - IT Project Management Port of Seattle</p>
	<p><i>“Thank you so much for turning this around so quickly. Since we have begun working with you/Infojini, we have received exceptional service, which I thank you for and very much appreciate.”</i></p> <p>Stephen Oldfield, Executive Director Montachusett Regional Transit Authority</p>

	<p><i>“We have worked with Infojini Inc. for several years. The relationship is built on trust, transparency, and a solid understanding of the positions which we desire to fill. Infojini Inc. has been very responsive and partnered with us to place good talent within our organization. They are an excellent resource for our staffing needs!”</i></p> <p style="text-align: right;">- Randy Sayers, Project Manager, Maryland Judicial Information Systems</p>
	<p><i>“Infojini consistently provided the best-qualified candidates that most closely matched our requirements. Our communication with them is excellent and the few issues encountered were handled expediently and professionally!”</i></p> <p style="text-align: right;">- Deborah Smith, Judicial Council of California</p>
	<p><i>“We don’t use temps very often but when we need temporary staff, Infojini Inc. is our go-to agency. We value our relationship with them and would definitely recommend them.”</i></p> <p style="text-align: right;">- Patty Torres, HR Manager, Katena Products</p>

Demonstrated experience providing IT temporary staffing services with at least six (6) individuals across the listed classifications within the past five (5) years (3.2)

3.2. Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years: documentation should include enough information to indicate that the Vendor provided an employee meeting the requirements of a specifically named classification from Section 1, above: the documentation should name the entity to whom the individual was supplied and provide contact information for that entity. Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this documentation with their bid.

Infojini Inc. demonstrates comprehensive experience aligned with the overall scope of services outlined in this RFP, including mainframe application support, enterprise database administration, application development, and GIS services. Our delivered resources consistently align with required technical competencies such as COBOL/CICS/JCL-based development, relational database management, SQL optimization, data modeling, GIS platform administration (Esri ArcGIS), and enterprise application development. We support full-cycle activities including analysis, design, development, performance tuning, system integration, and production support, while ensuring effective coordination with cross-functional stakeholders.

The table below highlights representative roles and clients where Infojini has successfully delivered similar services:

Job Classification	Scope of Services	Clients Served	Duration
Senior Mainframe	Infojini provides senior-level mainframe professionals with extensive experience in COBOL, CICS, and	Maryland Department of Transportation – Maryland Transit	Apr 2021 – Present

<p>Application Analyst</p>	<p>JCL for enterprise application development and maintenance. These resources lead analysis and design efforts, support complex batch and online processing systems, and manage issue resolution in production environments. They bring strong expertise in relational database integration, system optimization, and cross-functional coordination with project managers, DBAs, and business stakeholders.</p>	<p>Administration (MDOT MTA)</p>	
<p>Mainframe Application Analyst</p>	<p>We deliver mid-level mainframe analysts with hands-on experience in COBOL, CICS, and JCL, supporting application development, maintenance, and enhancements. These resources perform system analysis, debugging, and design support, while ensuring alignment with business requirements and collaborating effectively with technical and functional teams.</p>	<p>South Carolina Law Enforcement Division (SLED), Amtrak, SC DHHS</p>	<p>Jun 2021 – Present</p>
<p>Senior Application Oracle Database Administrator</p>	<p>Infojini provides senior Oracle DBAs with deep experience in database administration, PL/SQL debugging, and SQL performance optimization. These resources manage database connectivity, data modeling, and RMAN-based backup and recovery, and support development teams in resolving complex database issues. They are proficient in UNIX/LINUX environments, including shell scripting, and ensure high availability, security, and performance of Oracle systems.</p>	<p>University of Texas at Austin; Massachusetts Executive Office of Education</p>	<p>Sep 2021 – Present</p>
<p>Application Oracle Database Administrator</p>	<p>Our Oracle DBAs support database maintenance, connectivity, and performance tuning while assisting developers in debugging PL/SQL procedures, triggers, and functions. They manage backup and recovery operations, maintain database integrity, and contribute to system stability</p>	<p>Bi-State Development Agency, Montgomery County, Tarrant County</p>	<p>Nov 2021 – Present</p>

	through efficient SQL execution and monitoring.		
Senior Application DB2 Database Administrator	Infojini delivers senior DB2 DBAs with experience in database management, access control, and SQL optimization . These professionals support development teams in debugging database objects, perform data modeling , and implement disaster recovery strategies . They ensure database performance, security, and continuity across enterprise environments.	Maryland Department of Transportation – Transportation Service Operations (MDOT TSO)	Jan 2022 – Present
Application DB2 Database Administrator	We provide DB2 administrators skilled in database maintenance, permission management, SQL tuning, and data modeling . These resources support application teams in debugging and optimizing database processes and contribute to backup and recovery operations to maintain system reliability.	North Carolina Department of Transportation (NCDOT), County of San Mateo, Community Transit	Mar 2022 – Present
PC Programmer Analyst	Infojini provides Programmer Analysts with experience in developing and maintaining complex applications , supporting system enhancements, and performing requirements analysis and documentation . These resources are proficient in database interaction, data processing concepts, and system evaluation , and work closely with stakeholders to deliver effective solutions.	Port of Los Angeles; North Dakota Information Technology Department (NDIT); City of Philadelphia Office of Innovation and Technology; San Bernardino County	May 2022 – Present
Senior PC Programmer Analyst	Our senior Programmer Analysts lead system design, development, and maintenance efforts , including evaluation of system requests and development of work plans. They bring	Dallas Area Rapid Transit (DART); North Carolina Department of Health and Human Services; Clemson	Jul 2022 – Present

	strong experience in database management, complex system architecture, and application lifecycle support , while ensuring effective coordination with cross-functional teams.	University; Texas Workforce Commission (TWC)	
Application SQL Server Database Administrator	Infojini provides SQL Server DBAs experienced in database maintenance, connectivity, and T-SQL debugging . These resources support SQL optimization, backup and recovery operations , and ensure database performance and stability within enterprise environments.	First Judicial District of Pennsylvania	Sep 2022 – Present
Senior Application SQL Server Database Administrator	We deliver senior SQL Server DBAs with advanced expertise in performance tuning, data modeling, and database optimization . They support development teams in debugging database objects, manage high-availability environments , and oversee backup, recovery, and data warehouse functionalities , ensuring secure and scalable database operations.	Maryland Judiciary Information System (JIS), City of Cincinnati, Anne Arundel County	Nov 2022 – Present
GIS Database Administrator	Infojini provides GIS DBAs with experience in ArcGIS Enterprise, ArcSDE, and relational database platforms . These resources manage spatial database connectivity, performance optimization, and backup processes , while supporting GIS analysts and developers in debugging spatial queries and geoprocessing workflows.	North Carolina Department of Transportation (NCDOT), County of Placer, Baltimore County Public Schools	Jan 2023 – Present
Senior GIS Database Administrator	Our senior GIS DBAs manage and optimize enterprise GIS environments , ensuring high performance and scalability. They provide advanced support for spatial SQL tuning, database integration,	Capital Metropolitan Transportation Authority (CMTA), County of San Mateo	Apr 2023 – Present

	and disaster recovery planning, and guide technical teams in maintaining robust GIS systems.		
GIS Architect	Infojini delivers GIS Architects with expertise in designing and implementing enterprise GIS solutions , including ArcGIS Enterprise, cloud integration (AWS/Azure), and high-availability architectures . These professionals provide technical leadership, establish standards, and support system modernization and performance optimization across GIS platforms.	Texas Department of Transportation (TxDOT), State of Minnesota	Jun 2023 – Present
GIS Application Developer	We provide GIS developers experienced in building and maintaining web-based GIS applications using ArcGIS APIs, JavaScript, Python, and .NET . These resources support application integration with enterprise databases , optimize application performance, and assist in debugging geospatial workflows.	Los Angeles Unified School District (LAUSD), State of Washington, Port of Seattle	Oct 2023 – Present
Senior GIS Application Developer	Infojini delivers senior GIS developers who lead enterprise GIS application development , including architecture, integration, and performance optimization. They bring experience in advanced spatial data handling, automation scripting, version control (Git), and Agile practices , ensuring scalable and maintainable GIS solutions.	Texas Department of Transportation (TxDOT), University of Oklahoma Health Sciences Center Purchasing Department	Feb 2024 – Present

Relevant Client References Demonstrating Comparable Scope and Services

Reference 1	
Entity Name:	Synergy Systems and Services Inc.
POC details	Abhay Nigam

	410-413-1872 abhay@sss-inc.com
Address	11155 Dolfield Blvd, Suite 114, Owings Mills, MD 21117
Summary of Services	<p>Infojini supported delivery of resources aligned with core mainframe and enterprise database requirements:</p> <ul style="list-style-type: none"> • Mainframe professionals with hands-on experience in COBOL, CICS, and JCL, supporting application development, enhancements, batch processing, and production support. • Strong analysis and design experience, including requirements gathering, system design, and coordination with business and technical stakeholders. • Database support across Oracle and DB2 environments, including SQL optimization, performance tuning, and data modeling. • Experience supporting debugging of application logic, stored procedures, and database objects, ensuring system reliability and performance.
Job Classifications Provided	<ul style="list-style-type: none"> • Senior Mainframe Application Analyst • Mainframe Application Analyst • Senior Application Oracle Database Administrator • Application Oracle Database Administrator • Senior Application DB2 Database Administrator
Duration	2016 - Present

Reference 2

Entity Name: Integrated Technology Solutions and Services Inc.	
POC details	Rahul Sharma (201) 830-1523 rahul.s@itssicorp.com
Address	5850 Waterloo Road, Suite 140, Columbia, MD 21045
Summary of Services	<p>Infojini provided specialized resources aligned with enterprise database management and advanced GIS environments:</p> <ul style="list-style-type: none"> • Database professionals with expertise in SQL Server and DB2, including performance tuning, query optimization, backup and recovery, and disaster recovery planning. • Experience in data modeling, database security, and connectivity across enterprise systems. • GIS resources supporting ArcGIS Enterprise, ArcSDE, and integration with relational databases, including spatial data management and system integration. • Capabilities in spatial query optimization, geoprocessing support, and enterprise GIS performance tuning.
Job Classifications Provided	<ul style="list-style-type: none"> • Application DB2 Database Administrator • Application SQL Server Database Administrator • Senior Application SQL Server Database Administrator • GIS Database Administrator

	<ul style="list-style-type: none"> • Senior GIS Database Administrator • GIS Architect
Duration	2017 – Present

Reference 3

Entity Name: Softmax LLC	
POC details	Atul N Ashpalia 2508063045 atul@softmaxintel.com
Address	1627 K St NW Suite 500 Washington DC 20006
Summary of Services	<p>Infojini delivered resources supporting application development, system analysis, and GIS-based application environments:</p> <ul style="list-style-type: none"> • Programmer Analysts with experience in developing and maintaining complex systems, performing system analysis, and supporting documentation and project control processes. • Experience in database interaction, SQL optimization, and application-level data handling within enterprise systems. • GIS development support using ArcGIS technologies, web-based frameworks, and integration with enterprise databases. • Exposure to modern development practices, including version control, structured testing, and deployment support.
Job Classifications Provided	<ul style="list-style-type: none"> • PC Programmer Analyst • Senior PC Programmer Analyst • GIS Application Developer • Senior GIS Application Developer
Duration	2015 - Present

MANDATORY REQUIREMENTS:

Mandatory Contract Services Requirements and Deliverables (4.1)

Infojini Inc. confirms that all proposed Contract Services will meet or exceed the mandatory requirements outlined in Section 4.1. We have a proven track record of delivering qualified IT professionals across mainframe, database, application development, and GIS domains who meet specified education, experience, and technical competency requirements. All resources submitted will be pre-qualified to ensure alignment with required years of experience, platform expertise, and role-specific responsibilities, including leadership expectations for senior-level positions.

Infojini’s capability aligns with each required role as defined in the Statement of Work. We provide resources with validated experience, technical proficiency, and the ability to operate within complex public sector IT environments.

Senior Mainframe Application Analyst:

Infojini proposes the Senior Mainframe Application Analyst with **over 20+ years** of progressive experience in mainframe application development, analysis, design, and leadership roles. The candidate holds a **bachelor’s degree in computer science** and demonstrates extensive expertise in **COBOL, CICS, JCL, and relational**

databases including **DB2 and Oracle**. The candidate has consistently performed in lead and senior analyst roles, driving system design, development, performance optimization, and cross-functional coordination with stakeholders.

Client Name: Walmart Project

Start Dates and End Dates: Aug 2020 – Present

Project Summary:

Led enterprise mainframe modernization and integration initiatives involving COBOL, CICS, JCL, and DB2. Gathered and analyzed business requirements and translated them into high-level and low-level design documents. Designed and developed mainframe applications and interfaces, including API and JSON integration using z/OS Connect and APIGEE. Performed coding, testing, and debugging of COBOL modules and DB2 queries, ensuring optimal performance. Collaborated with project managers, business analysts, DBAs, and application teams to deliver scalable solutions. Provided technical leadership, coordinated release activities, and supported production systems, demonstrating strong communication and stakeholder engagement skills.

Client Name: Hastings Mutual Insurance

Project Start Dates and End Dates: Jan 2020 – Jul 2020

Project Summary:

Performed analysis, design, and development of mainframe applications using COBOL, CICS, JCL, and DB2. Led system analysis and testing efforts to improve performance and reliability. Supported SQL optimization, stored procedure tuning, and database integration, ensuring efficient relational database operations. Collaborated with stakeholders to define requirements and mitigation strategies. Mentored team members and supported batch processing, job scheduling, and production support, demonstrating leadership capabilities in a senior analyst capacity.

Client Name: CareFirst

Project Start Dates and End Dates: Jul 2018 – Jul 2019

Project Summary:

Converted business requirements into technical design specifications and developed mainframe applications using COBOL, DB2, CICS, and JCL. Performed in-depth analysis, coding, testing, and debugging of modules while ensuring adherence to system design standards. Supported DB2 database performance tuning, SQL optimization, and data access improvements. Collaborated with DBAs and business teams to design and implement database solutions. Prepared detailed documentation for system design, testing, and deployment, ensuring effective communication across stakeholders.

Client Name: Erie Insurance

Project Start Dates and End Dates: Jun 2014 – Jul 2018

Project Summary:

Served as Technical Lead and Senior Analyst, leading end-to-end analysis, design, and development of enterprise mainframe applications. Developed solutions using COBOL, CICS, JCL, DB2, and VSAM, supporting both batch and online processing systems. Designed high-level and low-level system architectures, performed SQL tuning, and managed database interactions. Led development teams, resolved technical challenges, and ensured successful system integration and deployment. Coordinated with cross-functional stakeholders including business analysts and DBAs, demonstrating strong communication and leadership capabilities.

Mainframe Application Analyst

Infojini proposes the Mainframe Application Analyst with **over 10 years** of hands-on experience in Mainframe Application Development using COBOL, CICS, and JCL, along with extensive experience in relational databases (DB2/IMS) and full lifecycle analysis and design. The candidate demonstrates strong communication

and coordination skills, regularly interfacing project managers, business analysts, DBAs, and cross-functional teams in both Agile and Waterfall environments.

Client Name: Anthem, Inc.

Start Dates and End Dates: May 2017 – Present

Project Summary:

Led development and production support complex healthcare claims processing systems using COBOL, CICS, JCL, DB2, and IMS DB/DC. Performed requirements analysis, system design, coding, unit and integration testing, and supported SIT/UAT cycles. Managed relational database interactions, including DB2 query optimization and stored procedure support. Provided 24/7 production support, including batch monitoring, incident resolution, and root cause analysis within SLA timelines. Collaborated with business analysts, DBAs, and project managers to translate business requirements into technical solutions and ensure successful deployment of enhancements.

Client Name: Freddie Mac

Project Start Dates and End Dates: December 2012 – April 2017

Project Summary:

Served as Technical Team Lead supporting enterprise-scale mainframe systems including CHIPS and ACES platforms. Led analysis, design, and development of applications using COBOL, JCL, CICS, DB2, and IMS, ensuring seamless integration across multiple subsystems. Managed DB2 database operations, including data access, performance tuning, and interface handling with downstream systems. Coordinated with cross-functional stakeholders and offshore teams, ensuring effective communication and timely delivery of system enhancements and production fixes.

Client Name: Peraton

Project Start Dates and End Dates: January 2010 – November 2012

Project Summary:

Supported modernization and maintenance of legacy mainframe applications using COBOL, JCL, and CICS, with a focus on improving system performance and stability. Performed detailed system analysis and design, developed technical specifications, and implemented enhancements aligned with business requirements. Worked extensively with relational databases (DB2) for data processing and optimization. Collaborated with project managers and technical teams to ensure smooth delivery and adherence to project timelines.

Client Name: Capital One

Project Start Dates and End Dates: June 2007 – December 2009

Project Summary:

Contributed to development and maintenance of financial transaction processing systems using COBOL, JCL, and DB2. Supported analysis, design, and testing activities, ensuring system reliability and data integrity. Assisted in debugging application issues and optimizing database queries, while coordinating with stakeholders to resolve production issues and enhance system functionality. Demonstrated strong communication skills in working with business and technical teams.

Senior Application Oracle Database Administrator

Infojini proposes the Senior Application Oracle Database Administrator with 15+ years of Oracle database administration experience, a Master's degree in Computer Science, and demonstrated expertise in Oracle database connectivity, PL/SQL debugging, SQL optimization, UNIX/LINUX shell scripting, data modeling, RMAN backup/recovery, Oracle Warehouse Builder, and database security including fine-grained access control.

Client Name: U.S. Department of Transportation

Start Dates and End Dates: Jan 2015 – Present

Project Summary:

Provided senior-level Oracle database administration support for enterprise financial applications in high-availability environments. Responsibilities included installation, configuration, and management of Oracle 12c/19c databases, ensuring seamless database connectivity across distributed systems and cloud platforms (OCI/AWS). Supported development teams in debugging PL/SQL procedures, packages, and triggers, and performed advanced SQL tuning and performance optimization using tools such as TKPROF and EXPLAIN PLAN. Developed and maintained UNIX shell scripts for automation and monitoring. Executed data modeling activities and managed RMAN-based backup and recovery, including full, incremental backups and database cloning. Implemented fine-grained security controls, encryption (TDE/TLS), and access management. Utilized Oracle Warehouse Builder and supported data integration and reporting environments.

Client Name: U.S. Census Bureau

Project Start Dates and End Dates: June 2012 – Dec 2014

Project Summary:

Supported enterprise Oracle environments involving database migration, upgrade, and administration of RAC systems. Established and maintained database connectivity across environments, including integration with WebLogic and reporting tools. Provided hands-on support to development teams by debugging PL/SQL code (procedures, functions, and triggers) and optimizing SQL execution for improved performance. Administered Oracle Warehouse Builder repositories and supported data integration processes. Developed UNIX shell scripts for monitoring and automation. Implemented data security controls including encryption, access control mechanisms, and database vault configurations. Managed RMAN backup, duplication, and disaster recovery setups using Data Guard.

Client Name: IBM

Project Start Dates and End Dates: Jan 2011 – May 2012

Project Summary:

Led Oracle database administration activities supporting data center migration and cloud readiness initiatives. Designed and implemented RMAN backup strategies, including full and incremental backups and recovery procedures. Assisted development teams in debugging PL/SQL code and optimizing SQL queries for performance. Developed UNIX shell scripts for automation and monitoring. Performed data modeling and database design activities to support system scalability. Managed database connectivity and integration across distributed environments. Supported implementation of high-availability architectures and replication solutions.

Client Name: Fannie Mae

Project Start Dates and End Dates: Jan 2009 – Dec 2010

Project Summary:

Managed Oracle database environments supporting large-scale financial systems. Responsibilities included data modeling using ER/Studio and ERWIN, database design, and performance tuning of SQL and PL/SQL code. Provided support to development teams by debugging triggers, procedures, and packages. Developed and maintained UNIX shell scripts for automation. Administered RMAN backup and recovery processes, including database cloning and restoration. Implemented database security and access control mechanisms, ensuring compliance with enterprise standards. Supported SQL optimization and execution tuning for high-volume transactional systems.

Application Oracle Database Administrator

Infojini proposes the Application Oracle Database Administrator with demonstrated experience exceeding the minimum requirements, including over five (5) years of Oracle database administration, hands-on expertise in PL/SQL debugging, SQL optimization, UNIX/LINUX shell scripting, database connectivity, and RMAN-

based backup and recovery operations. The proposed resource holds a Bachelor's degree in Computer Science and has consistently supported enterprise environments requiring high availability, performance tuning, and database lifecycle management.

Client Name: K12 Inc.,

Start Dates and End Dates: September 2014 – Present

Project Summary:

Provided end-to-end Oracle database administration across 11g and 12c environments, including installation, configuration, and ongoing maintenance of Oracle databases in OLTP/OLAP environments. Managed database connectivity using TNS, LISTENER, and Net Configuration, ensuring seamless integration with enterprise applications. Supported development teams by debugging PL/SQL procedures, functions, packages, and triggers, and enhancing existing database objects. Performed SQL performance tuning using AWR, ASH, ADDM, and Explain Plan. Developed and maintained UNIX shell scripts (RHEL/OEL environments) to automate database monitoring and support tasks. Executed RMAN-based backup and recovery operations, including full, incremental backups and database cloning.

Client Name: Johnson & Johnson Health Care Systems

Project Start Dates and End Dates: February 2012 – August 2014

Project Summary:

Performed Oracle database administration in enterprise healthcare systems, including database maintenance, upgrades, and patch management. Established and maintained database connectivity across distributed environments. Supported development teams by debugging PL/SQL code and resolving performance issues in stored procedures and triggers. Conducted SQL query optimization and performance tuning using SQL TRACE, AWR, ADDM, and Explain Plan. Developed UNIX shell scripts for monitoring and automating database operations. Managed RMAN backups, including full, incremental, and point-in-time recovery, ensuring data integrity and system availability.

Client Name: Sears Holding Corporation

Project Start Dates and End Dates: October 2010 – January 2012

Project Summary:

Supported Oracle 11g database environments with responsibilities including installation, configuration, and ongoing database management. Configured Data Guard and RAC environments, ensuring high availability and database connectivity. Assisted development teams in debugging PL/SQL objects and optimizing SQL execution for improved application performance. Performed data modeling and database design to support enterprise applications. Developed and maintained UNIX shell scripts (Korn shell) for automation of routine DBA tasks. Executed RMAN backup and recovery processes, including database cloning and restoration activities.

Client Name: Capital IQ

Project Start Dates and End Dates: September 2009 – September 2010

Project Summary:

Managed Oracle 10g database environments, including installation, configuration, and database maintenance. Established client-server connectivity using TNS, LISTENER, and Net Configuration tools. Supported application teams by debugging PL/SQL procedures, triggers, and functions, and resolving database-related issues. Conducted SQL performance tuning using Explain Plan, SQL Trace, and STATSPACK. Developed UNIX-based scripts to support automation and database operations. Implemented RMAN backup strategies, including full and incremental backups, and supported database recovery and cloning activities.

Senior Application DB2 Database Administrator

Infojini proposes the Senior Application DB2 Database Administrator who meets and exceeds all mandatory requirements, including over 10+ years of experience in DB2 database administration, database management, SQL optimization, data modeling, security/permissions management, and disaster recovery across large-scale enterprise environments. The candidate holds a Master's degree in Computer Applications and demonstrates strong communication and stakeholder coordination skills across technical and business teams.

Client Name: Medtronic

Start Dates and End Dates: Mar 2023 – Present

Project Summary:

Supported large-scale enterprise DB2 environments (200+ instances and 300+ databases) in production, development, and test environments. Performed database maintenance and management including installation, configuration, patching, and ongoing support of DB2 LUW systems. Managed database security and permissions using authentication, authorization, and role-based access controls. Provided advanced SQL optimization and performance tuning through index tuning, buffer pool optimization, and query analysis. Collaborated with development teams to debug database objects (triggers, procedures, functions, and packages) and resolve performance issues. Designed and implemented data models and database structures to support application requirements. Led backup, recovery, and High Availability Disaster Recovery (HADR) implementations including full, incremental backups, and replication strategies. Regularly coordinated with project managers, developers, and business stakeholders, demonstrating strong communication and leadership capabilities.

Client Name: General Motors Corporation

Project Start Dates and End Dates: Sep 2018 – Jan 2023

Project Summary:

Managed DB2 database environments supporting over 150+ databases across multiple environments. Performed database administration and maintenance, including upgrades, monitoring, and system optimization. Administered database access control and permissions, ensuring secure and compliant access management. Worked closely with application teams to debug SQL procedures, functions, and database packages, improving system performance and reliability. Conducted SQL tuning and query optimization using DB2 tools and performance monitoring techniques. Supported data modeling and database design enhancements to align with evolving business requirements. Implemented and tested disaster recovery procedures, including backup strategies and failover mechanisms. Provided 24x7 production support and collaborated with cross-functional teams, ensuring effective communication and timely issue resolution.

Client Name: State Farm Insurance Companies

Project Start Dates and End Dates: Apr 2015 – Aug 2018

Project Summary:

Administered DB2 databases across enterprise systems, including installation, configuration, and performance tuning. Managed database security, user roles, and permissions, ensuring compliance with organizational policies. Assisted development teams in debugging database objects and optimizing SQL execution for improved application performance. Designed and supported relational data models and database schemas aligned with business processes. Implemented automated database maintenance scripts for RUNSTATS, REORG, and backups. Developed and executed disaster recovery and backup strategies, including HADR configurations and database restoration procedures. Maintained continuous coordination with developers, analysts, and infrastructure teams to support system enhancements and issue resolution.

Client Name: SAIC

Project Start Dates and End Dates: Jun 2011 – Apr 2015

Project Summary:

Provided DB2 database administration for multiple environments, including production and testing systems. Performed database maintenance, configuration, and performance tuning activities. Managed database access, roles, and permissions, ensuring secure database operations. Supported development teams by debugging SQL queries, stored procedures, and database-related issues. Participated in data modeling and schema design, supporting application development initiatives. Implemented backup and recovery strategies, including online and offline backups, and contributed to disaster recovery planning. Delivered consistent support in a 24x7 environment, coordinating with technical and business teams to ensure system availability and performance.

Application DB2 Database Administrator

Infojini proposes the Application DB2 Database Administrator meeting and exceeding the mandatory requirements, including a Master's degree in Computer Science, over 10 years of DB2 database administration experience, and demonstrated expertise in DB2 database management, security/permissions, SQL optimization, data modeling, and disaster recovery. The candidate has consistently supported development teams in debugging database objects and has strong stakeholder communication experience across enterprise environments.

Client Name: Medtronic

Start Dates and End Dates: Feb 2021 – Present

Project Summary:

Provided DB2 database administration support across 300+ databases in development, test, and production environments. Managed DB2 database systems including configuration, performance tuning, and maintenance, exceeding the required 4+ years of DB2 experience. Administered database security, roles, and permissions using DB authentication and authorization mechanisms. Supported development teams by debugging SQL packages, procedures, and database objects, and resolving production issues. Performed SQL performance tuning using explain plans and monitoring tools to optimize execution of queries and database processes. Contributed to data modeling and database design enhancements to support enterprise applications. Designed and implemented backup and disaster recovery strategies, including HADR configuration, database cloning, and recovery planning. Collaborated with project managers, developers, and business teams, demonstrating strong communication and coordination skills.

Client Name: UnitedHealth Group

Project Start Dates and End Dates: Jan 2018 – Jan 2021

Project Summary:

Supported multiple DB2 database environments across production and non-production systems, ensuring ongoing maintenance and management of database systems. Managed database access controls, user roles, and permissions, ensuring secure and compliant data access. Assisted application development teams in debugging database procedures, triggers, and SQL logic, improving application performance and stability. Conducted extensive SQL query optimization and performance tuning activities. Participated in data modeling and database configuration, supporting application enhancements. Developed and executed disaster recovery procedures, including HADR implementation, backup strategies, and database restoration processes. Maintained continuous communication with technical teams and stakeholders to resolve issues and support system improvements.

Client Name: Harris Bank

Project Start Dates and End Dates: May 2016 – Aug 2018

Project Summary:

Administered DB2 database systems across enterprise banking applications, including installation, configuration, and ongoing maintenance. Managed database permissions, user access, and security controls in compliance with organizational standards. Supported development teams by troubleshooting and debugging

database objects, including stored procedures and SQL queries. Performed advanced SQL tuning and query optimization to enhance application performance. Applied relational data modeling principles to support database design and scalability. Designed and executed backup and recovery procedures, including point-in-time recovery and HADR-based disaster recovery solutions. Coordinated with cross-functional teams, including developers and business users, ensuring effective communication and issue resolution.

Client Name: Reliance Communications

Project Start Dates and End Dates: Apr 2013 – Apr 2016

Project Summary:

Provided DB2 database administration support across large-scale telecom environments with multiple databases and instances. Managed database maintenance, configuration, and monitoring activities, ensuring system availability and performance. Implemented and managed database access controls and permissions for multiple users and applications. Supported development teams in debugging SQL queries, procedures, and database-related issues. Performed SQL optimization and performance tuning for high-volume transactional systems. Assisted in data modeling and database structure enhancements to support evolving application needs. Developed and maintained backup and disaster recovery processes, including online/offline backups and HADR configurations. Worked closely with stakeholders and technical teams, demonstrating strong communication and collaboration skills.

PC Programmer Analyst

Infojini proposes the PC Programmer Analyst with the following required experience and qualifications:

- Bachelor's degree in Computer Science
- Over three (3) years of experience in database management, data processing concepts, documentation, and system control techniques
- Extensive experience in developing, enhancing, and maintaining complex systems, including full system lifecycle support
- Proven ability to analyze system requests, develop work plans, and implement system improvements
- Strong verbal and written communication skills, with experience coordinating across distributed teams, business users, and technical stakeholders

Client Name: Ethnic Technologies, LLP

Start Dates and End Dates: 2006 – Present

Project Summary:

Supported development and maintenance of complex, multi-platform applications across Linux, Unix, and Windows environments using C/C++ and web technologies. Performed object-oriented analysis and design, enabling scalable and maintainable system architecture. Developed and maintained SQL-based database applications to track licensing, client usage, and system data, including dynamic query capabilities. Led system enhancements and feature development aligned with evolving user requirements, ensuring system adaptability and performance. Applied data processing concepts and quality control techniques through file-driven validation processes to ensure data accuracy and system reliability. Evaluated system requests, developed implementation approaches, and supported full lifecycle activities including development, testing, and production support. Collaborated with stakeholders, including end users and technical teams, to resolve issues, provide support, and ensure seamless system operations.

Client Name: Ethnic Technologies, LLP

Project Start Dates and End Dates: 2012 – 2016

Project Summary:

Led the migration of a legacy client-server application to a web-based platform using HTML, PHP, JavaScript, and MySQL. Designed and implemented system architecture improvements to support multi-user access and improved performance.

Managed database integration and optimization, ensuring efficient data retrieval and storage. Participated in system analysis, requirement evaluation, and development planning, translating business needs into technical solutions.

Supported documentation and project control processes, ensuring structured implementation and traceability of changes. Maintained active communication with business users and technical teams to validate requirements and ensure successful deployment.

Client Name: Footstar, Inc.

Project Start Dates and End Dates: 2000 – 2004

Project Summary:

Provided programming and analytical support for an automated warehouse logistics system, ensuring continuous system availability and operational efficiency. Responsible for full system lifecycle activities, including requirements gathering, specification development, system design, implementation, and post-production support.

Applied data processing and system control techniques to support warehouse operations and ensure accurate data flow across systems. Evaluated system enhancement requests and developed work plans for implementation and maintenance activities.

Collaborated with geographically distributed teams, including developers, end users, and management, demonstrating strong communication and coordination skills to support system development, testing, and issue resolution.

Client Name: Footstar, Inc.

Project Start Dates and End Dates: 2002 – 2004

Project Summary:

Supported ongoing system enhancements and upgrades for warehouse management applications, focusing on improving system performance and functionality. Assisted in analyzing system requirements and implementing enhancements aligned with operational needs.

Provided on-call production support, troubleshooting system issues and ensuring minimal downtime. Maintained system documentation and supported project control and change management processes. Acted as a liaison between technical teams and business users, ensuring clear communication of requirements, system changes, and issue resolution.

Senior PC Programmer Analyst

Infojini proposes the Senior PC Programmer Analyst with over 15+ years of progressive experience in mainframe and enterprise application environments, supported by a Bachelor's degree in Computer Science and extensive hands-on expertise in database management, system development, and stakeholder coordination. The candidate meets and exceeds all mandatory requirements, including over five (5) years of experience in database management, complex system development, analysis, and project control documentation, along with strong communication and cross-functional collaboration capabilities.

Client Name: Virginia Employment Commission

Start Dates and End Dates: February 2012 – January 2016

Project Summary:

Provided senior-level support for the Legacy Unemployment Insurance Benefits System within an IBM z/OS environment. Performed analysis, enhancement, and maintenance of complex mainframe applications using COBOL, CICS, and JCL. Executed and managed ETL processes for large-scale data conversion as part of

system modernization initiatives. Developed and maintained system documentation, test plans, and project control artifacts, and conducted unit testing and defect resolution. Regularly evaluated system change requests, developed work plans, and coordinated with project managers, developers, and business stakeholders to ensure successful implementation and system stability.

Client Name: Freddie Mac

Project Start Dates and End Dates: September 2011 – November 2011

Project Summary:

Supported Corporate Data Warehouse Testing Services as a Senior Programmer Analyst, performing detailed analysis of user requirements and system specifications to design and execute test strategies. Developed and executed test cases and scripts for complex data-driven systems, ensuring data integrity across DB2 and Sybase environments. Maintained comprehensive documentation and validation reports and presented findings to technical and business stakeholders. Demonstrated strong database interaction, data processing, and communication skills while collaborating with cross-functional teams.

Client Name: Computer Sciences Corporation – eMedNY System

Project Start Dates and End Dates: December 2008 – April 2011

Project Summary:

Served as Senior PC Programmer Analyst supporting a large-scale healthcare system, responsible for development, enhancement, and maintenance of complex enterprise applications. Led analysis and evaluation of system requirements for HIPAA X12 4010 to 5010 conversion, including data mapping, XML schema development, and business rule implementation. Developed test plans, system documentation, and conversion strategies, ensuring compliance with regulatory requirements. Collaborated with database teams for data integration and validation, utilizing DB2 and data warehouse environments. Actively participated in stakeholder meetings to review system changes and ensure alignment with business objectives.

Client Name: Centers for Medicare & Medicaid Services

Project Start Dates and End Dates: February 2007 – March 2008

Project Summary:

Provided production support for mission-critical healthcare systems, including monitoring, troubleshooting, and resolving batch processing and database-related issues in DB2 environments. Assisted in job failure analysis (abends), system diagnostics, and recovery processes, ensuring system continuity. Supported data processing operations, documentation, and system control procedures, while coordinating with operations teams and stakeholders to maintain system performance. Demonstrated strong expertise in mainframe utilities, database querying, and operational support within high-volume transaction systems.

Application SQL Server Database Administrator

Infojini proposes the Application SQL Server Database Administrator who meets and exceeds the mandatory requirements, including over five (5) years of hands-on experience in SQL Server database administration, a Bachelor's degree in Computer Science, and demonstrated expertise in database connectivity, T-SQL debugging, performance optimization, UNIX/LINUX scripting, and backup and recovery operations.

Client Name: East Coast Industries

Start Dates and End Dates: Sep 2020 – Present

Project Summary:

- Performed comprehensive SQL Server database administration across production environments, including installation, configuration, patching, and ongoing maintenance of SQL Server instances.
- Managed database connectivity for enterprise applications, ensuring seamless integration with SharePoint and Azure-based services.

- Provided direct support to development teams in debugging T-SQL code, including stored procedures, triggers, and functions to resolve performance and execution issues.
- Conducted SQL performance tuning and optimization, including index management, query optimization, and use of Database Engine Tuning Advisor and SQL Profiler.
- Developed and maintained UNIX/LINUX-based scripts within hybrid environments to support automation and database operations.
- Executed backup and recovery strategies, including full, incremental, and point-in-time recovery, and supported database cloning and high availability configurations (Always On, clustering).

Client Name: Desss Applying Technologies

Project Start Dates and End Dates: Jan 2017 – Aug 2020

Project Summary:

- Managed SQL Server database systems, including logical and physical database design, storage allocation, and ongoing system maintenance.
- Supported database connectivity and integration, ensuring reliable data exchange across applications and systems.
- Assisted development teams in debugging and optimizing T-SQL code, including procedures, triggers, and functions.
- Performed SQL query optimization and performance tuning, improving system responsiveness and efficiency.
- Developed and implemented backup and recovery procedures, including database restoration and integrity checks using DBCC utilities.
- Maintained database environments on Windows and integrated UNIX/LINUX systems, supporting scripting and automation for operational tasks.

Client Name: Technisource

Project Start Dates and End Dates: May 2015 – Dec 2016

Project Summary:

- Supported SQL Server database administration in a production environment, including monitoring, maintenance, and system optimization.
- Established and maintained database connectivity and system integration, ensuring stable application performance.
- Assisted developers with debugging T-SQL queries, stored procedures, and database objects, resolving performance bottlenecks.
- Conducted performance tuning activities, including query optimization, index rebuilding, and use of SQL Profiler and performance monitoring tools.
- Developed and maintained database backup and recovery plans, ensuring data integrity and business continuity.
- Supported cross-platform environments, including exposure to UNIX/LINUX systems for operational support and scripting.

Client Name: Leidos

Project Start Dates and End Dates: Jun 2014 – Apr 2015

Project Summary:

- Provided enterprise-level support for SQL Server database maintenance and management across multiple environments (SQL Server 2012–2019).

- Demonstrated consistent experience in database connectivity, T-SQL debugging, and SQL performance optimization across applications.
- Applied UNIX/LINUX scripting knowledge to support database operations, automation, and system integration.
- Implemented and supported backup, recovery, and database cloning strategies, including high availability and disaster recovery configurations.
- Collaborated with cross-functional teams including developers, analysts, and infrastructure teams to ensure system reliability and performance.

Senior Application SQL Server Database Administrator

Infojini proposes the Senior Application SQL Server Database Administrator, holds a Bachelor's degree in Computer Science and brings over 12+ years of experience in SQL Server database administration, including database maintenance, performance tuning, connectivity, data modeling, and enterprise database management across development, test, and production environments. The candidate has extensive hands-on experience supporting development teams, optimizing SQL execution, managing backup and recovery strategies, administering data warehouse components, and implementing database security including fine-grained access control.

Client Name: LexisNexis Reed Tech

Start Dates and End Dates: May 2022 – Present

Project Summary:

- Managing enterprise database environments with focus on high availability, performance tuning, and database lifecycle management.
- Providing database connectivity and integration support across multiple platforms and applications.
- Supporting development teams by debugging T-SQL queries, stored procedures, and database performance issues.
- Implementing and maintaining backup and recovery strategies, including database restoration and high-availability configurations (AlwaysOn, Failover).
- Utilizing UNIX/Linux environments for database operations and automation support.
- Enforcing database security controls and access management, ensuring compliance with enterprise security standards.
- Supporting data architecture and modeling activities for enterprise-scale systems.

Client Name: BarnAllen-ZAI JV

Project Start Dates and End Dates: August 2018 – May 2022

Project Summary:

- Administered SQL Server 2012–2017 environments across development, QA, and production systems.
- Provided database connectivity and support to application teams, ensuring seamless integration with enterprise applications.
- Assisted developers in debugging T-SQL code, stored procedures, triggers, and functions, improving application performance.
- Performed advanced SQL performance tuning, including query optimization, indexing strategies, and execution plan analysis.
- Designed and implemented data models using ERWin, supporting logical and physical database design.

- Developed and maintained backup strategies (full, differential, transaction log) and database cloning processes.
- Utilized UNIX/Linux scripting and automation tools to support database operations and maintenance tasks.
- Managed database security, including user roles, schema-level access, and object-level permissions.

Client Name: Prism-Perspecta

Project Start Dates and End Dates: November 2016 – August 2018

Project Summary:

- Managed large-scale SQL Server environments (2008R2–2016) including installation, configuration, and maintenance.
- Provided database connectivity and integration support across multiple enterprise systems and data sources.
- Worked closely with development teams to debug and optimize stored procedures, functions, and complex SQL queries.
- Performed SQL performance optimization using execution plans, profiling tools, and tuning advisors.
- Designed and implemented enterprise data models, including conceptual, logical, and physical database design.
- Developed and maintained comprehensive backup and recovery strategies, including point-in-time recovery and database cloning.
- Supported data warehouse and ETL processes using SSIS, including package development and deployment.
- Implemented database security controls, including encryption (TDE) and role-based access.

Client Name: Intersections Inc.

Project Start Dates and End Dates: August 2010 – October 2016

Project Summary:

- Administered and maintained SQL Server environments (2005–2012) supporting enterprise applications.
- Provided database connectivity and application support, ensuring consistent data access and system performance.
- Assisted development teams in debugging and optimizing T-SQL code, stored procedures, and database objects.
- Performed SQL query optimization and performance tuning, improving system efficiency.
- Designed and implemented data models and database structures, including indexing and partitioning strategies.
- Developed and executed backup and recovery plans, including disaster recovery procedures and database restoration.
- Utilized UNIX/Linux environments and scripting to support database maintenance activities.
- Managed database security and fine-grained access control, including role-based permissions and user access management.
- Supported data warehouse and ETL processes using SSIS, ensuring data integration and reporting capabilities.

GIS Database Administrator

Infojini proposes the GIS Database Administrator who holds a Bachelor's degree in Computer Science and brings over three (3) years of experience in managing and maintaining enterprise GIS database systems using platforms such as ArcGIS Enterprise/ArcSDE and PostgreSQL/PostGIS. The proposed resource has demonstrated experience in establishing connectivity between GIS applications and enterprise databases, including configuration of ArcGIS services and integration with web-based GIS applications. The candidate provides strong support in debugging spatial queries, stored procedures, geoprocessing scripts, and database functions, along with proven expertise in spatial SQL optimization to ensure high-performance GIS applications. Additionally, the resource has hands-on experience in enterprise database backup processes, including full and incremental backups, replication, and database cloning to support data integrity and system reliability.

Client Name: Mapbox

Start Dates and End Dates: October 2019 – Present

Project Summary:

Managed and maintained large-scale enterprise GIS database systems leveraging PostgreSQL/PostGIS in a cloud-based environment. Supported ingestion, validation, and correction of geospatial boundary and address datasets across multiple regions. Implemented data pipelines and database connectivity using AWS S3 and internal platforms to integrate GIS datasets with enterprise applications. Provided support in debugging spatial datasets, geospatial queries, and data processing scripts using Python and geospatial libraries. Optimized spatial SQL queries and indexing strategies to enhance performance of large geospatial datasets. Supported data backup, replication, and version control processes to ensure data integrity and availability.

Client Name: Verizon

Project Start Dates and End Dates: April 2018 – October 2019

Project Summary:

Supported enterprise geospatial data environments using PostgreSQL/PostGIS, focusing on spatial data processing and optimization. Developed and enhanced geospatial algorithms and improved performance through spatial indexing and query optimization techniques. Enabled integration between GIS applications and enterprise databases, ensuring seamless data flow and application performance. Assisted in debugging geospatial processes, scripts, and workflows, and collaborated with development teams to improve system efficiency and scalability.

Client Name: Federal Communications Commission

Project Start Dates and End Dates: June 2017 – April 2018

Project Summary:

Administered and maintained enterprise GIS database environments supporting both spatial and non-spatial data. Designed and implemented ETL pipelines for geospatial data integration using PostgreSQL/PostGIS. Established and maintained database connectivity with GIS applications and REST-based services, ensuring reliable integration with web-based GIS platforms. Supported debugging of stored procedures, spatial queries, and data workflows. Implemented performance tuning of spatial queries and ensured efficient execution of geospatial processes. Contributed to data backup, replication, and database management practices to support system reliability.

Client Name: City of Alexandria

Project Start Dates and End Dates: March 2014 – July 2014

Project Summary:

Supported GIS database and application environment using ArcGIS Server and enterprise GIS tools. Developed and maintained web-based and mobile GIS applications, ensuring integration with backend geospatial databases. Configured ArcGIS services and database connections to enable seamless interaction between GIS

applications and enterprise systems. Assisted in debugging geoprocessing scripts and spatial workflows. Designed and implemented automated backup solutions for geospatial data, supporting full and incremental backup processes and ensuring data recovery capabilities.

Senior GIS Database Administrator

Infojini proposes the Senior GIS Database Administrator bringing 15+ years of experience in enterprise GIS database administration, including extensive work with Esri ArcGIS Enterprise, ArcSDE, Oracle Spatial, SQL Server, and PostgreSQL/PostGIS. The candidate holds a Postgraduate degree in IT Project Management and a Bachelor's degree in Engineering, and demonstrates strong expertise in GIS system integration, spatial SQL optimization, database performance tuning, backup and disaster recovery, and enterprise GIS architecture. The resource has consistently provided advanced technical support to GIS analysts and developers, including debugging geospatial queries, stored procedures, and geoprocessing workflows, while ensuring high availability and scalability of GIS environments.

Client Name: Arizona Public Service

Start Dates and End Dates: Dec 2021 – Present

Project Summary:

Led the design, implementation, and optimization of enterprise GIS database systems using ArcGIS Enterprise, ArcGIS Server, Portal for ArcGIS, and relational databases (SQL Server/PostgreSQL). Established secure and scalable GIS architecture integrated with Azure cloud, ensuring high availability and performance. Configured GIS application-to-database connectivity, including ArcGIS services and enterprise integrations. Provided advanced troubleshooting and debugging support for spatial queries, geoprocessing scripts, and database functions. Implemented performance tuning strategies for spatial SQL execution to support high-volume GIS applications. Managed enterprise backup, replication, and disaster recovery planning, including database cloning and system restoration processes.

Client Name: CDM Smith Inc.

Project Start Dates and End Dates: Jan 2015 – Dec 2021

Project Summary:

Served as Senior GIS Database Administrator and technical lead for large-scale utility GIS projects, supporting ArcGIS Enterprise, ArcSDE, Oracle, SQL Server, and PostgreSQL/PostGIS environments. Designed and maintained enterprise geodatabases, ensuring efficient data modeling and system performance. Configured database connectivity and integration with GIS applications and enterprise systems. Provided advanced support to development teams, including debugging spatial queries, stored procedures, and geoprocessing workflows. Optimized spatial SQL queries and database performance to enhance scalability. Implemented robust backup, replication, and disaster recovery strategies, ensuring continuity of GIS operations across environments.

Client Name: ESRI

Project Start Dates and End Dates: Apr 2013 – Dec 2014

Project Summary:

Provided enterprise GIS consulting and database architecture support for migration and modernization of GIS systems. Designed GIS architecture integrating ArcGIS platforms with enterprise databases, ensuring seamless connectivity and system interoperability. Supported performance optimization and system enhancements, including spatial data processing and query tuning. Assisted in debugging and resolving complex GIS application and database issues. Contributed to data integrity, system scalability, and integration with enterprise IT infrastructure.

Client Name: Google (via Kelly Services – Ground Truth / Map Data Projects)

Project Start Dates and End Dates: 2009 – 2011

Project Summary:

Supported GIS database development, data validation, and geospatial data management using ArcGIS, ArcSDE, and relational database systems. Developed and executed geoprocessing workflows, spatial analysis, and database updates, ensuring data accuracy and integrity. Assisted in debugging GIS data processes and optimizing geospatial workflows. Contributed to database design, data migration, and performance improvements, supporting large-scale geospatial applications. Participated in data processing, automation scripting (Python/SQL), and system integration activities.

GIS Architect

Infojini proposes the GIS Architect with over 15 years of experience in the design, implementation, and management of enterprise GIS systems, including Esri ArcGIS Enterprise, ArcGIS Online, ArcSDE, and integration with relational database platforms such as Oracle, SQL Server, and PostgreSQL. The candidate demonstrates strong expertise in enterprise GIS architecture, cloud integration (AWS/Azure), high-availability configurations, spatial performance optimization, disaster recovery planning, and leading GIS modernization initiatives. The resource also brings proven experience providing technical leadership, establishing governance frameworks, and supporting cross-functional enterprise system integration.

Client Name: Time Warner Cable

Start Dates and End Dates: 06/2011 – 03/2017

Project Summary:

Led the design and implementation of an enterprise GIS architecture supporting national infrastructure data, including fiber, coax, and facilities systems. Designed and managed GIS solutions leveraging Esri ArcGIS suite, ArcSDE, Oracle Spatial, and SQL Server, ensuring seamless integration with enterprise OSS/BSS systems. Developed short-term and long-term GIS roadmaps, implemented governance frameworks, and established best practices for enterprise-wide GIS usage.

Architected high-availability and scalable GIS environments, including integration with distributed enterprise systems and data platforms. Optimized GIS performance through spatial SQL tuning, service optimization, and data modeling techniques.

Provided technical leadership to GIS teams, DBAs, and developers, ensuring adherence to standards and alignment with enterprise architecture. Contributed to modernization initiatives, including integration of GIS with enterprise applications and evolving data platforms.

Client Name: USAID – AT&T

Project Start Dates and End Dates: 12/2010 – 06/2011

Project Summary:

Designed and implemented a ground-up enterprise GIS system using ArcGIS Server, ArcSDE, ArcGIS Desktop, and SQL Server. Managed full lifecycle implementation including system architecture, database design, and application deployment.

Configured GIS database connectivity and integration with enterprise systems, ensuring secure and efficient data access. Implemented backup and recovery strategies, system failover considerations, and performance optimization for GIS services.

Led technical management and system administration, ensuring scalable and reliable GIS operations aligned with enterprise requirements.

Client Name: National Transportation Project

Project Start Dates and End Dates: 09/2010 – 02/2011

Project Summary:

Designed and developed enterprise GIS applications supporting transportation engineering systems using ArcGIS Server, ArcSDE, and Oracle 11g. Integrated GIS with engineering and sensor-based systems, enabling advanced data visualization and analytics.

Developed web-based GIS applications using .NET and APIs, ensuring interoperability with enterprise databases. Supported system scalability and performance optimization, including efficient spatial data handling and query execution.

Provided technical leadership and task management, coordinating with cross-functional teams and research stakeholders.

Client Name: HQ Air Force Materiel

Project Start Dates and End Dates: 12/2005 – 01/2007

Project Summary:

Led implementation of enterprise GIS architecture and standards across multiple installations under the GeoBase program. Designed and deployed GIS systems using ArcIMS, ArcSDE, and Oracle, ensuring compliance with enterprise data standards and integration requirements.

Managed large-scale GIS initiatives, including a multi-million-dollar data integration and infrastructure project, supporting enterprise-level decision-making.

Established governance frameworks, policies, and best practices for GIS data management and system usage.

Supported enterprise GIS performance optimization, data integration, and system scalability, while coordinating across multiple installations and stakeholders.

Contributed to enterprise continuity planning, including data management strategies and system sustainability for mission-critical GIS operations.

GIS Application Developer

Infojini proposes the GIS Application Developer with over 11 years of experience in designing, developing, and maintaining enterprise GIS applications using Esri ArcGIS Enterprise, ArcGIS Server, ArcIMS, ArcObjects, and web-based GIS frameworks. The proposed resource holds a Master's degree in Geography/GIS, meeting the educational requirement.

The candidate demonstrates strong experience in:

- Web-based GIS development using JavaScript, ASP.NET, C#, Python-based scripting, and REST-based services
- Integration with enterprise databases including Oracle, SQL Server, and ArcSDE, with spatial data modeling and query optimization
- Debugging geoprocessing scripts, web services, and GIS workflows in multi-system environments
- Performance optimization including map service tuning, spatial processing efficiency, and scalable GIS architecture
- Version control and development practices, including experience working in Agile/SCRUM environments, structured testing, and configuration management

Client Name: DC Water Authority

Start Dates and End Dates: 01/2009 – Present

Project Summary:

Designed and implemented enterprise GIS applications supporting impervious area billing and asset management using ArcGIS Enterprise, ArcObjects, and ArcGIS Server technologies. Developed and maintained web-based GIS solutions integrated with enterprise systems and databases. Provided debugging support for geoprocessing workflows and GIS applications, performed data QA/QC, and optimized GIS processes for performance and scalability. Coordinated across agencies and supported multi-user GIS environments with structured development and deployment practices.

Client Name: Virginia Department of Transportation

Project Start Dates and End Dates: 01/2006 – 01/2009

Project Summary:

Led development of the Road Network System (RNS) using ArcGIS Server, ArcObjects, ASP.NET, and C#, including web-based GIS applications and enterprise integration. Worked extensively with Oracle and ArcSDE for spatial data management and optimization. Developed REST-enabled GIS services and web applications, performed spatial query optimization, and supported system performance tuning. Operated within an Agile/SCRUM environment, ensuring structured development, testing, and deployment.

Client Name: Federal Highway Administration (FHWA) / National Park Service (NPS)

Project Start Dates and End Dates: 05/2004 – 06/2005

Project Summary:

Developed web-based GIS applications and mapping services using ArcIMS, JavaScript, ASP.NET, and ArcObjects, supporting national-level transportation and park data systems. Integrated GIS applications with SQL Server databases, enabling spatial data visualization and analysis. Provided debugging and enhancement of geoprocessing scripts and application workflows, and implemented performance improvements for real-time web-based GIS viewers.

Client Name: INDUS Corporation

Project Start Dates and End Dates: 06/2005 – 01/2006

Project Summary:

Designed and developed GIS-based decision support and analysis applications using ArcGIS Engine, ArcObjects, and .NET (C#). Integrated GIS applications with SQL Server databases, including spatial data handling and reporting tools. Supported application debugging, system enhancements, and performance optimization, ensuring efficient processing of large geospatial datasets within enterprise environments.

Senior GIS Application Developer:

Infojini proposes the Senior GIS Application Developer who holds a Master's degree in Information Science (GIS specialization) and brings over 20 years of experience in designing, developing, and maintaining enterprise GIS applications using Esri ArcGIS Enterprise, ArcGIS Online, ArcGIS Pro SDK, and web-based GIS frameworks, with proven expertise in leading web-based GIS development using ArcGIS API for JavaScript, Python, and .NET, integrating GIS applications with enterprise databases (Oracle, SQL Server, DB2), and delivering optimized, scalable solutions through spatial query tuning, geoprocessing, automation scripting, and Agile-based development practices with version control and CI/CD.

Client Name: Washington Metropolitan Area Transit Authority

Start Dates and End Dates: July 2013 – Present

Project Summary:

Led the design, development, and maintenance of enterprise GIS applications using ArcGIS Enterprise, ArcGIS Server, and ArcGIS Pro, supporting transit asset management and infrastructure systems. Developed and enhanced web-based GIS applications using ArcGIS API for JavaScript, REST services, and .NET Web APIs, including modernization of legacy SOE-based services. Integrated GIS applications with Oracle and SQL Server databases, performing advanced spatial query development, schema design, and optimization. Provided technical leadership in debugging geoprocessing services, application workflows, and REST endpoints. Implemented performance tuning strategies including map service optimization, caching, and distributed processing. Developed automation scripts using Python and .NET, and supported structured development using Agile practices, version control systems (SVN/Git), and continuous integration workflows.

Client Name: Loudoun County Government

Project Start Dates and End Dates: January 2003 – June 2007

Project Summary:

Designed and implemented enterprise GIS solutions including geodatabase architecture and ArcSDE-based database integration. Developed GIS desktop and server applications using ArcGIS tools and .NET technologies, supporting county-wide spatial data operations. Led system analysis, data modeling, and database optimization efforts across DB2 and Oracle environments. Provided advanced support to GIS analysts and developers by troubleshooting geoprocessing scripts, database functions, and application workflows. Contributed to performance optimization and scalability planning of GIS systems and supported enterprise-level deployment and maintenance activities.

Client Name: RM Solutions

Project Start Dates and End Dates: October 2011 – June 2012

Project Summary:

Developed web-based GIS applications using Esri ArcGIS Server and JavaScript API, supporting enterprise-level geospatial data visualization and analysis. Integrated GIS applications with Oracle databases, including spatial data access and query optimization. Supported debugging of GIS services, REST endpoints, and application workflows. Contributed to system performance improvements through efficient service configuration and query tuning. Participated in structured development processes with version control and coordinated with cross-functional teams to deliver scalable GIS solutions.

Client Name: Geographic Services, Inc.

Project Start Dates and End Dates: August 2008 – April 2010

Project Summary:

Developed enterprise GIS tools and applications using ArcObjects, ArcGIS Server, and .NET technologies, supporting large-scale geospatial data processing initiatives. Designed and implemented database-driven GIS applications integrated with SQL Server and Oracle, including schema design and data modeling. Provided support for debugging application logic, geoprocessing tools, and database interactions. Contributed to performance optimization, system testing, and deployment activities, and supported development using structured methodologies and version-controlled environments.

VENDOR RESPONSIBILITIES (4.2)

4.2.1 Infojini will provide fully burdened hourly rates for each proposed position at the time of bid submission. For every staffing request, we will present candidates who meet or exceed all RFQ requirements, supported by verified qualifications and role-specific alignment.

4.2.2 Infojini maintains a dedicated account management and recruiting team to ensure prompt response to all WVDOT requests. Our established delivery model, supported by access to **5 million+ resumes**, including **350,000+ pre-screened candidates nationwide and 25,000+ pre-screened IT professionals** in West Virginia, enabling rapid identification and deployment of qualified resources aligned to WVDOT's technical requirements. We understand that responsiveness and fulfillment performance are critical and will adhere to all service expectations to avoid any service disruption.

4.2.3 All proposed hourly rates will be inclusive of wages, payroll taxes, insurance, overhead, fringe benefits, and any anticipated travel costs. No additional charges will be passed to the WVDOT beyond the agreed hourly rates.

4.2.4 For each candidate submission, Infojini will provide:

- Current resume aligned with RFQ requirements
- Completed qualification documentation in Agency-prescribed format
- Verification of degrees and certifications
- Properly formatted and numbered resumes

All submissions will be complete, accurate, and delivered within the required timelines to facilitate efficient Agency review and selection.

4.2.5 Infojini will comply with all federal and state employment eligibility requirements. Upon request, we will provide appropriate documentation confirming that each candidate is authorized to work in the United States.

4.2.6 Infojini acknowledges and will adhere to the priority-based engagement and response requirements defined in Section 4.2.6. Upon receipt of an initial staffing request from WVDOT, Infojini will provide written acknowledgment within 48 hours (2 business days), confirming our ability to fulfill the request or formally submitting a waiver within the same timeframe if unable to do so.

When confirming our ability to supply resources, Infojini will submit a list of qualified candidates within 10 business days of the initial notification. Each submission will include all required documentation, including completed qualification forms and resumes, for candidates who fully meet the classification requirements. Multiple qualified candidates will be provided to support WVDOT's selection process.

Infojini has established internal tracking and escalation procedures to ensure strict adherence to response timelines and to prevent missed acknowledgments or delays in candidate submission. We understand that failure to respond within the defined timelines may result in WVDOT proceeding to the next priority vendor and will ensure consistent responsiveness in alignment with contract expectations.

We further acknowledge that the priority-based process will be followed for all staffing requests, and Infojini will fully comply with all communication, waiver, and submission requirements to support efficient and timely fulfillment of WVDOT's staffing needs.

4.2.7 All candidates placed will submit timesheets on a regular basis, in accordance with WVDOT requirements (weekly at minimum and monthly at maximum). Infojini will ensure timely review and submission for WVDOT approval.

4.2.8 Infojini acknowledges and will comply with all requirements under Section 4.2.8. We will ensure that all candidates consistently perform the contracted duties as outlined in the specifications and Delivery Orders. Upon notification from WVDOT regarding performance concerns, Infojini will promptly initiate replacement and provide qualified candidate profiles within the required 10 business days.

If a candidate does not meet WVDOT's performance expectations, Infojini will **replace the resource at no additional cost and will waive the first forty (40) hours of billing** for the replacement candidate.

In the event of candidate separation, Infojini will provide written notice within one (1) business day, including details of the departure, and will maintain continuity of services by submitting qualified replacement candidates within 10 business days. All replacement candidates will meet or exceed the requirements specified in Section 4.1, and complete documentation and resumes will be provided for WVDOT review.

Infojini will ensure that any service interruption does not exceed the allowable timeframe and will proactively manage transitions to maintain uninterrupted service delivery in accordance with RFQ requirements.

4.2.9 Infojini's Compliance Manager will ensure that all assigned candidates comply with WVDOT policies and procedures throughout the assignment. The Compliance Manager verifies that candidates understand and adhere to all access and usage requirements associated with the WVDOT's computing environment.

He will coordinate with the WVDOT in the event of any access changes, audits, or revocation of user accounts, ensuring immediate alignment with WVDOT direction and maintaining full compliance with all applicable requirements.

PRICING PAGE (5.2)

Vendor should complete the Pricing Page by providing the all-inclusive hourly rate to provide a candidate meeting the requirements for each classification. Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety may result in Vendor's bid being disqualified. However, Vendors may opt to bid only certain classifications. If not bidding a classification/commodity line, bidders should clearly note a "no bid" or "N/A" on their bid. Vendors may opt to bid different hourly rates for each renewal year. Vendor should type or electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address: John.W.Estep@wv.gov.

Infojini acknowledges the Pricing Page requirements and confirms that the **Pricing Page has been fully completed and submitted** in accordance with the solicitation instructions.

All proposed hourly bill rates are **all-inclusive**, covering wages, taxes, insurance, overhead, and all associated costs required to provide qualified candidates meeting the specifications for each classification. The Pricing Page has been completed in its entirety to ensure compliance and avoid any risk of disqualification. Infojini is **bidding on all listed classifications**, and accordingly, no "No Bid" or "N/A" entries have been included. Where applicable, **year-over-year rate structures have been provided** for renewal terms to ensure transparency and consistency in pricing across the contract duration.

The completed Pricing Page has been submitted electronically in the required format, consistent with the State's submission guidelines.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1886131
Doc Description: WVDOT IT Temporary Staffing Services (81260081)
Proc Type: Central Master Agreement

Reason for Modification:

Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-12	2026-03-31 13:30	CRFQ 0803 DOT2600000079	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000005897
Vendor Name : Infojini, Inc.
Address : 10015 Old Columbia Rd, Suite B215, Columbia, MD 21046
Street : 10015 Old Columbia Rd, Suite B215
City : Columbia
State : MD **Country :** USA **Zip :** 21046
Principal Contact : Sandeep Harjani
Vendor Contact Phone: 443-257-0086 **Extension:**

FOR INFORMATION CONTACT THE BUYER

John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor
 Signature X

FEIN# 20-4624920

DATE 04.14.2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**REQUEST FOR QUOTATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Transportation (WVDOT) to establish multiple open-ended contracts for information technology temporary technical staffing services. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Application SQL Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application SQL Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application Oracle Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	GIS Architect				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

GIS Architect

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	GIS Application Developer				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

GIS Application Developer

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV US	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Senior GIS Application Developer				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
 Senior GIS Application Developer

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2026-03-20

	Document Phase	Document Description	Page 10
DOT2600000079	Final	WVDOT IT Temporary Staffing Services (81260081)	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Centralized Request for Quote
 Service - Prof**

Proc Folder: 1886131		Reason for Modification:	
Doc Description: WVDOT IT Temporary Staffing Services (81260081)		ADDENDUM NO_1 Bid Opening Moves to April 14, 2026 Attach Revised Terms and Conditions	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-25	2026-04-14 13:30	CRFQ 0803 DOT2600000079	2


BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000005897
Vendor Name : Infojini, Inc.
Address : 10015 Old Columbia Rd, Suite B215, Columbia, MD 21046
Street : 10015 Old Columbia Rd, Suite B215
City : Columbia
State : MD **Country :** USA **Zip :** 21046
Principal Contact : Sandeep Harjani
Vendor Contact Phone: 443-257-0086 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X  **FEIN#** 20-4624920 **DATE** 04.14.2026

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_1

Addendum No_1 issued to publish and distribute the attached information to the vendor community.

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Transportation (WVDOT) to establish multiple open-ended contracts for information technology temporary technical staffing services. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO**SHIP TO**
 DEPT. OF TRANSPORTATION
 1900 KANAWHA BLVD E,
 BLD. 5 RM-720

 DEPT. OF TRANSPORTATION
 1900 KANAWHA BLVD E,
 BLD. 5 RM-720

 CHARLESTON WV
 US

 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

Senior Mainframe Application Analyst

INVOICE TO**SHIP TO**
 DEPT. OF TRANSPORTATION
 1900 KANAWHA BLVD E,
 BLD. 5 RM-720

 DEPT. OF TRANSPORTATION
 1900 KANAWHA BLVD E,
 BLD. 5 RM-720

 CHARLESTON WV
 US

 CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:

Mainframe Application Analyst

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Database Administrator

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application Oracle Database Administrator

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application DB2 Database Administrator

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application DB2 Database Administrator

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
PC Programmer Analyst

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Application SQL Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application SQL Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application Oracle Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior GIS Database Administrator

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	GIS Architect				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Architect

INVOICE TO	SHIP TO
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DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720
CHARLESTON WV US	CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	GIS Application Developer				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Application Developer

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	Senior GIS Application Developer				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior GIS Application Developer

SCHEDULE OF EVENTS		
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<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2026-03-20

SOLICITATION NUMBER: CRFQ DOT2600000079

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2600000079 Solicitation” to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

Bid Opening Moves to April 14, 2026 @ 1:30PM

Attach Revised Terms and Conditions

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: The Initial Contract Term will be for a period of (1) one year. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to (3) Three successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

the contract will continue for _____ years;

the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

One-Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Construction/Project Oversight: This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

Other: Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One-Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

Construction: This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any *additional insurance requirements contained in the specifications prior to Contract award* regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Sandeep Harjani, President

(Address) 10015 Old Columbia Road, Suite B215, Columbia, MD 21046

(Phone Number) / (Fax Number) Phone: 443-257-0086 FAX: 443-283-4249

(email address) statebids@infojiniconsulting.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Infojini, Inc.

(Company)

(Signature of Authorized Representative)

Sandeep Harjani, President (04.14.2026)

(Printed Name and Title of Authorized Representative) (Date)

Phone: 443-257-0086 FAX: 443-283-4249

(Phone Number) (Fax Number)

statebids@infojiniconsulting.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO DOT2600000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Infojini Inc.

Company



Authorized Signature

04.14.2026

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Prof

Proc Folder: 1886131		Reason for Modification:	
Doc Description: WVDOT IT Temporary Staffing Services (81260081)		ADDENDUM NO_2 Vendor Questions and Responses	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2026-03-31	2026-04-14 13:30	CRFQ 0803 DOT2600000079	3

BID RECEIVING LOCATION	
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US	

VENDOR	
Vendor Customer Code:	VS0000005897
Vendor Name :	Infojini, Inc.
Address :	10015 Old Columbia Rd, Suite B215, Columbia, MD 21046
Street :	10015 Old Columbia Rd, Suite B215
City :	Columbia
State :	MD
Country :	USA
Zip :	21046
Principal Contact :	Sandeep Harjani
Vendor Contact Phone:	443-257-0086
Extension:	

FOR INFORMATION CONTACT THE BUYER	
John W Estep 304-558-2566 john.w.estep@wv.gov	

Vendor Signature X	FEIN# 20-4624920	DATE 04.14.2026
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All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
ADDENDUM NO_2
Addendum No_2 issued to publish and distribute the attached information to the vendor community.
REQUEST FOR QUOTATION:
The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Transportation (WVDOT) to establish multiple open-ended contracts for information technology temporary technical staffing services. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Mainframe Application Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Mainframe Application Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Application Oracle Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application Oracle Database Administrator

INVOICE TO			SHIP TO		
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720			DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		
CHARLESTON	WV	US	CHARLESTON	WV	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application DB2 Database Administrator

INVOICE TO			SHIP TO		
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720			DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		
CHARLESTON	WV	US	CHARLESTON	WV	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Application DB2 Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application DB2 Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior PC Programmer Analyst				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior PC Programmer Analyst

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Application SQL Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Application SQL Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application Oracle Server Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior Application Oracle Server Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior GIS Database Administrator				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
Senior GIS Database Administrator

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	GIS Architect				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Architect

INVOICE TO		SHIP TO	
DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720		DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	GIS Application Developer				

Comm Code	Manufacturer	Specification	Model #
80111609			

Extended Description:
GIS Application Developer

SOLICITATION NUMBER: CRFQ DOT2600000079

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2600000079 Solicitation” to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

Attach Vendor Questions and Responses

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

WVDOT CRFQ DOT26*79 WVDOT IT Temporary Staffing Services

Question 1: Who are previous incumbents on this project?

Answer 1:

The IT Staffing contract is a multi-award contract awarded to the lowest five qualified bidders meeting mandatory requirements for each category. Awards were ranked from lowest to highest. An award matrix document, which lists the awards per category, is also attached.

Vendor bid submissions can be found on the Purchasing Division webpage. CRFQ DOT22*122 was opened on 3/3/22 and the bids are located at the following URL:

<https://www.state.wv.us/admin/purchase/Bids/FY2022/BO20220303.html>

The contracts awarded are listed below. The original award dates are 7/15/2022 to 7/14/2023. Each awarded contract was for one year, with three one-year renewal options. The most recent renewal is from 7/15/2025 to 7/14/2026. Contracts listed with an asterisk indicate that they were renewed and are due to expire this July. Several vendors did not renew after the original contract period.

DOT81220053A SQL Data Solutions*
DOT81220053B Smart Shared Services*
DOT81220053C BuzzClan
DOT81220053D Infojini*
DOT81220053E Quantam Solutions
DOT81220053F Sonus Software Solutions
DOT81220053G Lancesoft*
DOT81220053H Diskriter
DOT81220053I Enterprise Solutions*
DOT81220053J Devcare Solutions
DOT81220053K US Tech Solutions
DOT81220053L Cynet Systems*

Award documents and renewal awards are listed on the Purchasing Division website at the following URL: <https://www.state.wv.us/admin/purchase/Awards/awarded.html>

Question 2: What was the annual spend for the previous year on this Project?

Answer 2:

This information can be requested via FOIA. Please review the response to Question number 1, this provides documentation concerning the number of contracts that were maintained after the initial award and renewed for the three optional renewals.

Question 3: If this is a new contract, what is the anticipated budget for this contract?

Answer 3:

This is a new open-end contract; however, the state is not required to provide information concerning a maximum annual budget. Please note that the information listed in the pricing pages provides an estimated number of hours used for evaluation purposes only.

Question 4: Is this RFP intended for a single-vendor award or multiple-vendor awards?

Answer 4:

Refer to the information provided in section 1 of the specifications. The intent is to award a multi-vendor contract.

Question 5: Can you please confirm on what basis the priority list/priority contract will be created for task order sharing, as mentioned in Section 4.2.66?

Answer 5:

The priority list for task order sharing will be established based on the order of award for each classification, as outlined in Section 4.2.6. Vendors will be contacted sequentially in accordance with this priority ranking as needs arise.

Question 6: What are the positions that are most commonly requested under this contract?

Answer 6:

The positions most commonly requested will vary based on project-specific requirements and level of expertise needed. We expect the most requested positions to include roles such as Database Administrator and Program Analysts.

Question 7: What challenges or pain points is the agency aiming to address through this contract?

Answer 7:

This contract seeks to address limitations in hiring full-time personnel and the need for flexible, project-specific staffing. It also helps address budgetary and time constraints by enabling the Agency to efficiently obtain qualified resources as needed.

Question 8: How many vendors do you intend to award under this solicitation?

Answer 8:

The intent is to award a multi-vendor contract, with an estimated maximum of up to eight (8) vendors.

Question 9: I am seeking information regarding the details of the contract and whether there are plans for renewal or an extension to the current contract will be executed.

Answer 9:

The current contract does not have any renewals available. A new solicitation was created to obtain bids to create a new multi-award contract.

Question 10: The solicitation number is “CRFQ-0803-DOT2200000122 IT Temporary Staffing Services” which was issued back on 02/24/2022. I would like to know how many renewal options does this contract have? And if there are any plans to issue a new solicitation once it expires?

Answer 10:

The current contract was awarded in 2022 and allowed for three (3) one (1) year optional renewals. Refer to the response to Question 1 for additional details.

Question 11: We noticed that this solicitation has already been released, but I wanted to follow up to ask how many vendors were awarded previously. Based on the RFP details, it appears that five vendors were selected. Could you please confirm the list of awarded vendors and let us know if a Bid Tabulation is available?

Answer 11:

Refer to the response for Question 1.

Question 12: Is there a specific proposal format or template that vendors must follow (e.g., required sections such as Technical Proposal, Cost Proposal, Company Qualifications, etc.)?

Answer 12:

This is an RFQ request for quotation. Vendors are required to meet or exceed the mandatory requirements outlined in the specifications. Awards will be made to the lowest bids that comply with all the mandatory requirements. The vendor is required to comply with section 4.2 when submitting bid responses.

Question 13: Should the Cost Proposal be submitted separately from the Technical Proposal, or be included within the same document?

Answer 13:

This is a request for quotation; all documentation and costs should be submitted with the bid response.

Question 14: Do vendors need to submit details or resumes of identified resources as part of the proposal?

Answer 14:

The vendor should review section 4.2 for information regarding documentation that should be submitted with the proposal.

Question 15: What is the average term of staffing placement for each position/title under this contract?

Answer 15:

Vendors should review section 4.3.1 for information regarding ordering procedures.

Question 16: What is the tentative start date for each position?

Answer 16:

Please refer to the response to Question 15.

Question 17: Is this a new RFP or is there an existing incumbent vendor currently providing these services?

Answer 17:

This is a new solicitation. For information regarding the previous solicitation and contracts refer to Question 1.

Question 18: Are there any major upcoming projects or initiatives in the coming years that vendors should be aware of in relation to this contract?

Answer 18:

The solicitation is intended to establish a flexible open end contract with the most commonly needed information technology work classifications utilized by the WVDOT. This contract is not being established for a specific project or initiative.

Question 19: Could you please provide additional details regarding the proposal content expected in the submission?

Answer 19:

Refer to the response to Question 14.

Question 20: Kindly confirm whether the pricing should be submitted through the portal or the Excel sheet should be submitted separately or included as part of our proposal.

Answer 20:

Refer to section 6 in the Instructions to Vendors document.

Question 21: Could you please share the estimated budget or anticipated contract value for this solicitation?

Answer 21:

Please refer to the response to Question 2.

Question 22: Please confirm whether this is a new solicitation or a rebid. If it is a rebid, we would appreciate it if you could provide details regarding the incumbent vendor(s).

Answer 22:

Please refer to the response to Question 1.

Question 23: Could you also please provide details regarding the evaluation criteria and scoring methodology that will be used to assess the proposals?

Answer 23:

The solicitation will be awarded based on the lowest cost per category for the vendor meeting all the mandatory requirements.

Question 24: What is the overall budget?

Answer 24:

Please refer to the response to Question 3.

Question 25: How many vendors will be awarded?

Answer 25:

Please refer to the response to Question 8.

Question 26: Who are the current providers? If you can please share incumbents' response documents that they have submitted previously?

Answer 26:

Please refer to the response to Question 1.

Question 27: Do we need to provide actual resumes of job roles mentioned in excel sheet?

Answer 27:

Please refer to the response to Question 14.

Question 28: Can we submit our response via email?

Answer 28:

Refer to section 6 in the Instructions to Vendors document.

Question 29: there is no specific format given for response creation. Please help do we need to follow our own standard format as below?

- Cover Letter**
- General Company Overview**
- Qualifications
- Experience in Similar Services
- Our Team
- Project Approach and Methodology
- Staffing Plan.....
- References**.....

Answer 29:

Please refer to the response to Question 12.

Question 30: What is the intended number of awards (approximate number)?

Answer 30:

Please refer to the response to Question 8.

Question 31: What are the estimated funds allocated for this contract?

Answer 31:

Please refer to the response to Question 2.

Question 32: What is the tentative start date for this engagement?

Answer 32:

Please refer to the response to Question 16.

Question 33: What is the work location of the proposed candidates?

Answer 33:

Vendors should review section 1 for information regarding scope of contract.

Question 34: Please provide the evaluation criteria.

Answer 34:

Please refer to the response to Question 23.

Question 35: Is this a new contract, or are there any incumbents? If there is an incumbent, please provide the incumbent's name and pricing and confirm whether the incumbent is eligible to resubmit the proposal.

Answer 35:

Please refer to the response to Question 1.

Question 36: Are there any pain points or issues with the current vendor(s)?

Answer 36:

Please refer to the response to Question 7.

Question 37: Could you please share the previous spending on this contract, if any? Is there any mandatory subcontracting requirement for this contract? If yes, is there a specific goal for the subcontracting?

Answer 37:

Please refer to the response to Question 2.

Question 38: Can we submit good faith efforts if we are unable to find a subcontractor?

Answer 38:

The vendor should review the requirements outlined in section 4.2 of the specifications.

Question 39: How many positions were used in the previous contract (approximate)?

Answer 39:

Please refer to the response to Question 1.

Question 40: How many positions will be required per year or throughout the contract term?

Answer 40:

Please refer to the response to Question 15.

Question 41: If the resources we provide at the time of proposal submission are unavailable at the time of a potential contract award, could vendors replace them with equally qualified resources?

Answer 41:

The vendor should review the requirements outlined in section 4.2 of the specifications. This section outlines the selection process and the vendor's responsibilities.

Question 42: Can we provide hourly rate ranges in the price proposal?

Answer 42:

Vendors should review section 5.2 for information regarding the pricing page.

Question 43: Will the County allow mid-contract price adjustments (e.g., for agency fees or wage rates), and if so, under what conditions?

Answer 43:

The vendor should review Item 13 in the Terms and Conditions document. The hourly rates established in the contract award are effective for one year upon award. These rates cannot be adjusted during the contract period. Renewals must be mutually agreed upon by both the vendor and WVDOT. The pricing page allows the vendor to provide alternative pricing for years two through three to allow for price escalation in the future optional renewal years.

Question 44: If adjustments are permitted, is there a specified mechanism (e.g., annual review, CPI-based increase, or mutual negotiation) that governs such changes?

Answer 44:

See response to Question 43.

Question 45: Should the initial proposal reflect fixed pricing for the entire term, or can adjustments be proposed in advance as part of the contract?

Answer 45:

See response to Question 43.

Question 46: What are the invoice/payment terms (NET 30, NET 45, etc.) and required invoice fields?

Answer 46:

Vendors should review Items 14, 15 and 17 in the Terms and Conditions document. The vendor should reference the delivery order number on the invoices and all invoices descriptions must match the pricing and descriptions listed on the awarded contract pricing page.

Question 47: What are the reporting requirements?

Answer 47:

An updated version of the Terms and Conditions document was issued as part of addendum #1. Item 39 outlines reporting requirements. This item reads as follows:

Such reports as the Agency and/or the Purchasing Division may request. Request reports may include, but are not limited to quantities purchased, agencies utilizing the contract and total contract expenditures by agency.

Question 48: Is the work entirely onsite, or is there a possibility for remote operations and performance?

Answer 48:

Please refer to the response to Question 33.

Question 49: Are resumes required at the time of proposal submission? If yes, do we need to submit the actual resumes for proposed candidates, or can we submit the sample resumes?

Answer 49:

Please refer to the response to Question 14.

Question 50: Could you please provide the list of holidays? Are there any mandated Paid Time Off, Vacation, etc.?

Answer 50:

The holiday schedule provided by the Treasurer's Office is updated annually.

Holidays for the 2026 year can be located at the following URL:

<https://wvtreasury.gov/Portals/wvtreasury/content/About/Contact/Treasurer%20Calendar%202026%20wvOASIS%20Portrait.pdf>

Question 51: Line Item 4.1.10 is currently labeled as "Senior Application Oracle Database Administrator", which appears to duplicate Line Item 4.1.3. Based on the sequence of roles, should Line Item 4.1.10 instead be "Senior Application SQL Server Database Administrator"?

Answer 51:

These are two separate classifications.

Question 52: The "Grand Total" formula in the pricing sheet appears to reference only a limited number of cells rather than summing all extended cost line items. Could you please confirm the correct calculation method for the Grand Total?

Answer 52:

Grand total is the sum of all costs in rows 4.1.1 - 4.1.15.

Question 53: Are resumes required as part of the proposal submission? If so, should they be actual candidate resumes or sample profiles?

Answer 53:

Please refer to the response to Question 14.

Question 54: Do you accept proposals submitted through the wvOASIS portal?

Answer 54:

All solicitation responses must be submitted through the wvOASIS portal to be considered. Refer to section 6 in the Instructions to Vendors document for more information.

Question 55: In the RFP Specifications document (Section 3: Qualifications), could you please clarify the required supporting documentation for the following criteria:

Demonstrating a minimum of 5 years of experience in providing similar IT staffing services.

Evidence of having placed at least six resources in similar roles within the last five years.

Could you please specify what type of documentation or proof is expected for each of the above requirements?

Answer 55:

Vendors should review section 4.2 for details outlining documentation requirements.

Question 56: In the RFP Instructions document, you mentioned a Pre-Proposal Meeting. Could you please confirm when it will be conducted and whether it will be held virtually or in person? If it is virtual, kindly share the meeting details with us.

Answer 56:

The vendor should review the document labeled instructions to vendors, item number 3. This section indicates that a pre-bid is not required.

Question 57: Could you please clarify the submission requirements outlined in the RFP document?

Answer 57:

Please refer to the response to Question 14.

Question 58: Can the State clarify if the submission is to be made on portal/ Hardcopy (paper), or both?

Answer 58:

Please refer to the response to Question 54.

Question 59: Can State disclose the total budget allocated for the project?

Answer 59:

Please refer to the response to Question 3.

Question 60: Is there any incumbent on the project? If yes, can State provide their name, budget and spending?

Answer 60:

Please refer to the response to Questions 1 and 2.

Question 61: Are the positions mentioned on-site, remote, or hybrid?

Answer 61:

Please refer to the response to Question 33.

Question 62: Are the resumes to be provided with the response, if yes, are they supposed to be sample or live? (identify the section)

Answer 62:

Please refer to the response to Question 14.

Question 63: How many FTE does the State currently have under this contract

Answer 63:

Please refer to the response to Question 1.

Question 64: Successful Vendor must provide (as requested) the legal documentation to support proof that their candidate is a U.S. citizen or eligible to work in the United States.

Answer 64:

Vendor is required to provide the Agency with an employee that complies with all federal and state employment requirements as outlined in Section 4.2.5 of the Specifications. No work shall be performed or completed outside of the United States.

Question 65: Please confirm if we need to provide only quotations and no technical response for this RFP?

Answer 65:

Please refer to the response to Question 14.

Question 66: Is there any evaluation criteria? If yes, kindly provide a scoring matrix/ weightage.

Answer 66:

Please refer to the response to Question 23.

Question 67: Please confirm the format of the technical proposal if required under this RFP.

Answer 67:

Please refer to the response to Question 14.

Question 68: Please confirm whether resumes are required as part of the initial bid submission, or whether resumes and qualification documentation will only be required after award when candidates are requested for a specific labor category.

Answer 68:

Please refer to the response to Question 14.

Question 69: Please confirm what specific supporting documentation must be provided with candidate submissions after award. For example, should vendors provide only resumes, or also degree copies, certifications, references, and a qualification crosswalk demonstrating how each requirement is met?

Answer 69:

Please refer to the response to Question 14.

Question 70: The CRFQ form lists Line Item 9 as Application SQL Server Database Administrator and Line Item 10 as Senior Application Oracle Server Database Administrator. Please confirm whether Line Item 10 is correct as written, or whether the intended title is Senior Application SQL Server Database Administrator.

Answer 70:

See response to Question 51.

Question 71: Please confirm whether award will be made independently by each labor category, allowing a vendor to be awarded one or more selected categories even if the vendor does not bid all categories.

Answer 71:

The intent is to award a multi-vendor contract.

Question 72: Please confirm whether pricing should be submitted as a fully burdened hourly bill rate for each labor category, inclusive of all direct and indirect costs.

Answer 72:

Please refer to the response to Question 42.

Question 73: Please confirm whether the resources are expected to work onsite, remotely, or in a hybrid arrangement, and whether this may vary by labor category or assignment.

Answer 73:

Please refer to the response for Question 61.

Question 74: Please clarify whether the State can provide any estimated usage, anticipated number of placements, historical spend, or expected demand by labor category.

Answer 74:

Please refer to the response to Questions 1, 2, and 3.

Question 75: Please confirm whether insurance certificates must be included with the bid response, or whether they are only required from the apparent successful vendor(s) prior to award.

Answer 75:

Certificate of Insurance is required upon award.

Question 76: Could you please confirm the Budget?

Answer 76:

Please refer to the response to Question 3.

Question 77: Please confirm the required bid submission method for this solicitation. Is submission through any one permitted method sufficient, or must the bid be submitted both electronically through wvOASIS and physically/by fax?

Answer 77:

All solicitation responses should be submitted through the wvOASIS portal to be considered. Refer to section 6 in the Instructions to Vendors document for more information.

Question 78: Beyond completing the pricing pages and required forms, is there a specific format or template expected for the technical response for submission?

Answer 78:

The vendor should review section 4.2 for information regarding submission requirements.

Question 79: Would the Agency consider extending the submission deadline to allow time to incorporate responses to vendor Questions?

Answer 79:

All Questions are due by 10:00 am on 03/20/2026

Question 80: Does the RFQ permit vendors to engage subcontractors to fulfill staffing requirements?

Answer 80:

Please refer to Items 22 & 32 of the Terms and Conditions document. Vendors will be required to identify the use of subcontractors to include company name and contact information.

Question 81: Is there a preference for local vendors?

Answer 81:

Please refer to the response to Question 23.

Question 82: Is there an incumbent? If so, could you please share the vendor list?

Answer 82:

Please refer to the response to Question 1.

Question 83: Are candidate resumes required at the time of bid submission, or only when candidates are proposed after contract award?

Answer 83:

Please refer to the response to Question 14.

Question 84: What is the estimated number of resources required annually for each labor classification?

Answer 84:

This is unknown. Refer to response to Question 18.

Question 85: Which roles or classifications are most frequently requested?

Answer 85:

Please refer to the response to Question 6.

Question 86: Are positions typically onsite, remote, or hybrid?

Answer 86:

Please refer to the response for Question 33.

Question 87: What is the typical turnaround time for candidate evaluation and selection after submission?

Answer 87:

Please refer to the response to Question 15.

Question 88: What is the average duration of assignments?

Answer 88:

Please refer to the response to Question 15.

Question 89: Is there a maximum bill rate, not-to-exceed rate, or budget range established for each labor category?

Answer 89:

Please refer to the response to Question 3.

Question 90: Will vendors be evaluated solely on price, or are there additional evaluation criteria?

Answer 90:

Please refer to the response to Question 23.

Question 91: Will there be a ranking or tiering of awarded vendors that affects order distribution?

Answer 91:

Please refer to the response to Question 5.

Question 92: What is the expected process for issuing work requests (e.g., first right of refusal, rotational assignment, competitive submissions)?

Answer 92:

Please refer to the response to Question 15.

Question 93: Are background checks, drug screenings, or specific security requirements required for candidates?

Answer 93:

Please refer to Item 40 in the Terms and Conditions.

Question 94: Will the State allow rate adjustments/escalations over the contract term?

Answer 94:

Please refer to the response to Question 43.

Question 95: Are there any restrictions on overtime billing or standard work hours?

Answer 95:

Please refer to the pricing page where all rates are available.

Question 96: What are the invoicing requirements and expected payment terms?

Answer 96:

Please refer to Items 14 & 15 in the Terms and Conditions.

Question 97: Will the State provide equipment for contractors, or are vendors expected to supply it?

Answer 97:

Equipment will be supplied by the WVDOT. The vendor is responsible for careful care of the equipment and must return the equipment upon the completion of the work duties.

Question 98: Is this a re-compete CRFQ? If yes,

Answer 98:

Please refer to the response to Question 10.

Question 99: Could you please the name of Current Suppliers (who are currently providing services to Agency)?

Answer 99:

Please refer to the response to Question 1.

Question 100: Could you please share current Suppliers pricing?

Answer 100:

Please refer to the response to Question 2.

Question 101: When the existing contract was started, and what is the annual monetary spent value of the current contract since inception?

Answer 101:

Please refer to the response to Question 2.

Question 102: How many resources are currently engaged in the current contract?

Answer 102:

Please refer to the response to Question 1.

Question 103: Can you please share the no. of positions served in previous years under this contract?

Answer 103:

Please refer to the response to Question 1.

Question 104: Can you please share the amount of business each vendor did under this contract in previous years?

Answer 104:

Please refer to the response to Question 1.

Question 105: What will be the estimated annual budget for this project?

Answer 105:

Please refer to the response to Question 3.

Question 106: How many positions we can expect under this contract on an annual basis?

Answer 106:

Please refer to the response to Question 15.

Question 107: What would be the shift timings for the given positions?

Answer 107:

Please refer to the response to Question 15.

Question 108: How will the requisitions be shared among the awarded vendors?

Answer 108:

Please refer to the response to Question 4.

Question 109: Is it mandatory to bid on all the positions?

Answer 109:

Please refer to Section 4.2 in the Specifications.

Question 110: Can we provide client name and contact details along with the placement details to suffice the given requirement “Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years:”?

Answer 110:

Please refer to Item 4.2 of the Specifications

Question 111: If reference details would not suffice the above-mentioned requirement, can you please confirm what all document would suffice the given requirement?

Answer 111:

Please refer to the response to Question 14.

Question 112: As per our understanding, resumes are not required along with the response, can you please confirm the same?

Answer 112:

Please refer to the response to Question 14.

Question 113: In reference to proposal submission requirements, do we just need to submit pricing form along with documentation sufficing qualifications given in section “3. Qualifications” of Specifications document?

Answer 113:

Please refer to the response to Question 14.

Question 114: Each position listed in the pricing sheet includes a corresponding senior-level role (example: 4.1.1 Senior Mainframe Application Analyst and 4.1.2 Mainframe Application Analyst). Can the requirements under Section 3.2 be satisfied by demonstrating a combined total of six (6) placements across both junior and senior versions of the role?

Answer 114:

Upon request for qualified candidates, the vendor is limited to the roles and rates on the pricing page.

Question 115: The role “Senior Application Oracle Database Administrator” appears twice in the pricing sheet under Sections 4.1.10 and 4.1.5. Could you please confirm whether a revised pricing sheet will be issued?

Answer 115:

Please refer to the response to Question 70.

Question 116: In the Specifications Document, Section 4 – Mandatory Requirements – the job descriptions are provided. Are we required to submit actual resumes or sample resumes, and what mandatory requirements need to be included with the response document?

Answer 116:

Please refer to the response to Question 14.

Question 117: Can the Agency confirm the anticipated initial term of the contract and whether there are any renewal or extension options associated with this Master Agreement?

Answer 117:

Please refer to the response to Question 9.

Question 118: Is there an estimated budget, not-to-exceed value, or historical annual spend associated with similar IT temporary staffing contracts?

Answer 118:

Please refer to the response to Question 3.

Question 119: Can the Agency provide estimated quantities (hours/FTEs) per classification to

Answer 119:

Please refer to the response to Question 15.

Question 120: Is there an incumbent vendor or multiple vendors currently providing these services? If so, can the Agency share incumbent vendor names and performance insights?

Answer 120:

Please refer to the response for Question 1.

Question 121: Can the Agency provide historical usage data by role (e.g., number of resources engaged per classification in the past 12–24 months)?

Answer 121:

Please refer to the response for Questions 1 and 2.

Question 122: Can the Agency confirm whether all roles are expected to be performed onsite, or if any roles may be eligible for hybrid or remote work arrangements?

Answer 122:

Please refer to the response to Question 33.

Question 123: Can the Agency clarify the expected work model for resources under this contract (e.g., onsite, hybrid, or remote)? Specifically, should vendors assume that personnel will be required to work primarily at WVDOT facilities in Charleston, WV or other state locations?

Answer 123:

Please refer to the response for Question 61.

Question 124: Can the Agency confirm the exact list of documents required for submission under this RFQ (e.g., pricing only, resumes, qualifications, technical response, forms)?

Answer 124:

Please refer to the response to Question 14.

Question 125: Based on our understanding, vendors are required to submit responses demonstrating compliance with mandatory requirements and pricing. Please confirm whether a detailed technical approach, staffing plan, or management methodology is required as part of this submission.

Answer 125:

Please refer to the response for Question 14.

Question 126: Are sample resumes required at the time of bid submission, or will resumes be requested only at the time of specific Delivery Orders?

Answer 126:

Please refer to the response to Question 14.

Question 127: Can the Agency provide details on the evaluation methodology and weighting (e.g., pricing vs. qualifications vs. experience)?

Answer 127:

Please refer to the response to Question 23.

Question 128: For Section 3 – Qualifications, can the Agency confirm whether providing client Point of Contact (POC) details (name, title, email, and phone) as part of reference information will be considered sufficient evidence of prior experience, or are additional supporting documents (e.g., contracts, performance letters, or work orders) required?

Answer 128:

Please refer to the response to Question 110.

Question 129: Can the Agency confirm the minimum number of client references required to demonstrate compliance with the Qualifications section?

Answer 129:

Please refer to the response to Question 110.

Question 130: For Section 4.1 – Mandatory Contract Services Requirements, can the Agency confirm whether submission of one representative resume per role/classification demonstrating compliance with the stated requirements will be sufficient to meet the mandatory criteria, or are vendors expected to provide multiple resumes or additional supporting documentation for each requirement?

Answer 130:

Please refer to the response to Question 14.

Question 131: The solicitation includes both an Excel pricing sheet (with multi-year pricing structure) and a portal-based pricing submission (with a single rate per line item). Can the Agency please confirm which format will be considered the official pricing submission for evaluation purposes?

Answer 131:

Please refer to the response for Question 20.

Question 132: In case of any discrepancy between the Excel pricing sheet and the portal submission, which version will take precedence?

Answer 132:

Please refer to the response for Question 20.

Question 133: Please confirm if we are MWBE Certified from NMSDC. Can we attach our certificates in order to get the preference?

Answer 133:

The vendor is responsible for determining SWAM certification. Please also refer to Item 15 in the Terms and Conditions.

Question 134: Our renewal for MWBE with the State of WV is under review, as our current certification has expired please confirm if we can attach the proof of application in order to be considered for the preference and can get the certificate at the time of award.

Answer 134:

Please refer to the response for Question 133.

Question 135: Is it permissible for a vendor to complete business registration after contract award, or is full registration required at the time of proposal submission?

Answer 135:

Please refer to the response for Question 13.

Question 136: Are there any specific guidelines, templates, or formatting requirements that vendors must follow when preparing the proposal response?

Answer 136:

Please refer to the response for Question 12.

Question 137: Could you please share the estimated budget for this RFP?

Answer 137:

Please refer to the response for Question 3.

Question 138: Could you please share the incumbent vendor's name, their previous response, and the associated pricing for a similar contract?

Answer 138:

Please refer to the response for Question 1.

Question 139: Could you please provide the annual spending details for similar contracts from the past three years?

Answer 139:

Please refer to the response for Question 2.

Question 140: In Section 3.2- Qualification of the Specifications document, the Agency states that vendors shall be able to demonstrate their capacity to provide the requested services by furnishing documentation evidencing the staffing of at least six individuals within the listed classifications over the past five years.

Answer 140:

Please refer to the response for Question 110.

Question 141: Would the Agency please confirm whether this documentation must be submitted as part of the Proponent's RFQ response, or whether it will only be required upon subsequent request by the Agency? If submission is required at the time of proposal, would the Agency please specify the forms of documentation it will accept to satisfy this requirement and ensure the Proponent's response is deemed responsive?

Answer 141:

Please refer to the response for Question 13.

Question 142: Would the Agency please clarify its expectations regarding the “Add Attachments” tab within the WVOASIS portal? In particular, please confirm what supporting documents, if any, must be uploaded in that section as part of the RFQ response.

Answer 142:

Please refer to the response for Question 14.

Question 143: Could the Agency please clarify the Proponent’s obligation, if any, with respect to Document Attachment Four, “State of West Virginia Centralized Request for Quote Service - Prof”? Specifically, is this attachment provided solely for reference purposes, or is the Proponent expected to complete, acknowledge, or submit this form as part of its RFQ response in order to be considered responsive?

Answer 143:

Please refer to the response for Questions 13 and 14.

Question 144: What is the anticipated annual budget for these IT temporary staffing services?

Answer 144:

Please refer to the response for Question 3.

Question 145: Could the State identify the current incumbent contractor(s) for these services and provide the total annual spend for each incumbent over the past three fiscal years?

Answer 145:

Please refer to the response for Questions 1 and 2.

Question 146: The RFQ indicates an intent to establish “multiple open-ended contracts.” Does the State have an estimated number of awards it anticipates making?

Answer 146:

Please refer to the response for Question 8.

Question 147: Section 4.1.1. (Senior Mainframe Application Analyst) requires a Bachelor's degree or five (5) years of equivalent experience, while Section 4.1.2 (Mainframe Application Analyst) does not specify an educational requirement. Could the State clarify whether any minimum education or equivalent experience is required for the Mainframe Application Analyst role?

Answer 147:

Mainframe Application Analyst requires a minimum of a Bachelor's degree in Computer science or a related field from an accredited institution, or a minimum of three (3) years of equivalent work experience as a substitution for the Bachelor's degree.

Question 148: In addition to the Pricing Page (Exhibit A), Sections 3.1 and 3.2 require documentation of vendor experience and staffing capabilities. Could the State clarify whether this should be submitted as a formal technical proposal? If so, are there any formatting requirements or page limitations?

Answer 148:

Please refer to the response for Question 14.

Question 149: Please refer to Section 3.2, Qualifications - The RFQ states that vendors must provide documentation indicating they have "provided staffing of at least six (6) individuals within the listed classifications within the past five (5) years". Could the Agency please clarify if it is acceptable for all six submitted individuals to fall under a single classification (for example, providing documentation for six Database Administrators)? Or must the vendor demonstrate staffing experience across multiple different classifications from the list in Section 1?

Answer 149:

Please refer to the response for Question 110.

Question 150: Please refer to Section 3.2 which requires documentation indicating the vendor provided an employee "meeting the requirements of a specifically named classification from Section 1". Could the Agency please clarify if the past employee's actual job title must be an exact, verbatim match to the classification titles listed in Section 1 (e.g., "Application Oracle Database Administrator")? Or is it acceptable to submit documentation for past employees who held different official job titles, provided their duties, skills, and experience directly match the mandatory requirements for that specific classification?

Answer 150:

Please refer to the response for Question 110.

Question 151: Section 4.2.3 requires all travel expenses to be included in the vendor's hourly rate , while Section 1 notes that assignments could be located anywhere within the entire State of West Virginia. Because travel costs vary drastically depending on the specific location within the state, how should vendors account for this in a single fixed hourly rate? Will the Agency allow for separate travel expense reimbursements (at standard State rates) for assignments located significantly outside the metro-Charleston area, or must the single hourly rate absorb all statewide travel risks?

Answer 151:

Vendors should review section 8 for information regarding travel.

Question 152: Could the Agency please confirm the length of the initial contract term and the exact number of optional renewal years that vendors should prepare pricing for on the Pricing Page?

Answer 152:

Please refer to the response for Question 16.

Question 153: Are there any incumbents for this position?

Answer 153:

Please refer to the response for Question 1.

Question 154: If incumbents are present, could you please provide their names?

Answer 154:

Please refer to the response for Question 1.

Question 155: Could you please confirm the evaluation criteria and how the proposal will be scored?

Answer 155:

Please refer to the response to Question 23.

Question 156: We are a non-resident bidder; however, we are a Small Minority-Owned Business. Could you please confirm whether we are eligible to obtain a reciprocal certificate?

Answer 156:

Please refer to Item 15 of the Terms and Conditions.

Question 157: Is any local preference given?

Answer 157:

Please refer to Item 15 of the updated Terms and Conditions.

Question 158: Can out-of-state vendors participate?

Answer 158:

Yes.

Question 159: Section 4.2.4 indicates that resumes are required with the vendor's response. Could the State please clarify if resumes are required as part of the initial bid submission, or only during the delivery order phase when staffing requests are issued?

Answer 159:

Please refer to the response to Question 14.

Question 160: Are there any rate caps, budget thresholds, or not-to-exceed rates for any labor categories?

Answer 160:

Please refer to the response for Question 3.

Question 161: Should pricing assume standard 40-hour workweeks only, or should vendors include provisions for overtime/on-call work?

Answer 161:

Please refer to the response for Question 42.

Question 162: Could you please clarify whether pricing should be submitted as an attachment, or if it must also be entered directly in the “Respond to Lines” section within the portal?

Answer 162:

Please refer to the response for Question 20.

Question 163: Are travel, lodging, or per diem costs expected to be included in the hourly rates, or reimbursed separately?

Answer 163:

Please refer to the response for Question 151.

Question 164: Are vendors allowed to propose rate escalations (e.g., annual increases) over the contract term?

Answer 164:

Please refer to the response for Question 43.

Question 165: Will vendors be ranked strictly based on lowest price per labor category, or are there any additional evaluation factors?

Answer 165:

Please refer to the response for Question 23.

Question 166: Will vendor ranking remain fixed for the duration of the contract, or may it be adjusted based on performance?

Answer 166:

Please refer to the response to Question 23.

Question 167: Approximately how many vendors does the State anticipate awarding under this contract?

Answer 167:

Please refer to the response to Question 8.

Question 168: What is the estimated annual spend for IT temporary staffing under this contract?

Answer 168:

Please refer to the response for Questions 2 and 3.

Question 169: Approximately how many positions are expected annually per labor category?

Answer 169:

Please refer to the response for Question 18.

Question 170: Which roles are expected to be most frequently utilized?

Answer 170:

Please refer to the response for Question 6.

Question 171: What is the typical duration of assignments, and are extensions common?

Answer 171:

Please refer to the response for Question 16.

Question 172: Are resources required to be fully onsite in Charleston, WV, or will hybrid/remote work be permitted for certain roles?

Answer 172:

Please refer to the response for Question 61.

Question 173: For each staffing request, how many candidates should be submitted (e.g., one vs multiple)?

Answer 173:

Please refer to the response for Question 16.

Question 174: What is the typical interview and selection process (number of rounds, timeline)?

Answer 174:

Please refer to Section 4.3 of the Specifications.

Question 175: Are there defined KPIs or SLAs related to: Candidate submission timelines, Fill rates, Candidate retention

Answer 175:

Please refer to the response for Question 18.

Question 176: Is there a maximum number of vendors that will be awarded per classification?

Answer 176:

Please refer to the response for Question 8.

Question 177: Will vendors be evaluated and awarded on a per-classification basis, or will evaluation consider the vendor's overall response across all classifications?

Answer 177:

Please refer to the response for Questions 5 and 23.

Question 178: Can the State provide estimated annual usage, anticipated volume, or historical spend by classification?

Answer 178:

Please refer to the response for Question 3.

Question 179: Is award determination based solely on the lowest hourly rate per classification, or are there additional evaluation criteria?

Answer 179:

Please refer to the response for Question 23.

Question 180: Are vendors permitted to propose different rates by contract year or escalation over time?

Answer 180:

Please refer to the response for Question 23.

Question 181: Can vendors choose to bid on only selected classifications, or are they expected to support all listed roles?

Answer 181:

Please refer to the response for Question 109.

Question 182: Will the State consider remote candidates for any classifications?

Answer 182:

Please refer to the response for Question 61.

Question 183: Will the State provide equipment (e.g., laptops, software licenses), or is the vendor expected to supply these?

Answer 183:

Please refer to the response for Question 97.

Question 184: In Qualification section, 3.2, can we include commercial entities for demonstrating the services?

Answer 184:

Please refer to Section 3 of the Specifications.

Question 185: Please confirm the maximum number of awards.

Answer 185:

Please refer to the response to Question 8.

Question 186: What is the estimated budget?

Answer 186:

Please refer to the response for Question 3.

Question 187: Is this a new contract or are there any incumbents?

Answer 187:

Please refer to the response for Question 1.

Question 188: What was the previous spent?

Answer 188:

Please refer to the response for Question 2.

Question 189: What is the duration of the assignments?

Answer 189:

Please refer to the response to Question 16.

Question 190: Are there any pain points with Incumbents?

Answer 190:

Please refer to the response to Question 7.

Question 191: How many FTEs will be required for this contract?

Answer 191:

Please refer to the response to Question 8.

Question 192: Will there be any award preference for local vendors?

Answer 192:

Please refer to the response to Question 23.

Question 193: Will the award be limited to vendors offering the lowest bid only?

Answer 193:

Please refer to the response to Question 23.

Question 194: How many FTEs are you anticipating for each position?

Answer 194:

Please refer to the response to Question 8.

Question 195: How many FTEs have been previously working on this contract?

Answer 195:

Please refer to the response to Question 1.

Question 196: Are resumes of Positions required with response? If required, should they be sample resumes or actual candidate resumes?

Answer 196:

Please refer to the response to Question 14.

Question 197: Is it mandatory to bid on all requirements?

Answer 197:

Please refer to the response for Question 109.

Question 198: What is the mode of proposal submission, can we submit only electronically?

Answer 198:

Please refer to the response to Question 20.

Question 199: With respect to position 4.1.10 Senior Application SQL Server Database Administrator, there is different position mentioned in Pricing (in 4.1.10 Senior Application Oracle Database Administrator) which one should be considered?

Answer 199:

Please refer to the response for Question 51.

Question 200: What is the Format of submission, which sections should we address in our response?

Answer 200:

Please refer to the response to Question 14.

Question 201: Will services be required onsite, hybrid or remote?

Answer 201:

Please refer to the response for Question 33.

Question 202: Are Reciprocal Preference, Small, Women-Owned, Or Minority-owned Business preference applicable for this Request for Quotation, if we don't qualify for any preference can we perform subcontracting with Small, WO, MO businesses?

Answer 202:

Please refer to the response for Question 156.

Question 203: Is local office required for this contract?

Answer 203:

Vendors should review section 1 for information regarding scope of contract.

Question 204: Could you please clarify the response format of the CRFQ?

Answer 204:

Please refer to the response to Question 12.

Question 205: There are no specific instruction provided for " Technical Proposal", could you please specify?

Answer 205:

Please refer to the response to Question 14.

Question 206: Do we need to provide pricing in the excel provided as well?

Answer 206:

Please refer to the response to Question 20.

Question 207: Or should the pricing be submitted on the portal only?

Answer 207:

Please refer to the response to Question 20.

Question 208: Is it a re-bid or a new contract?

Answer 208:

Please refer to the response for Question 1.

Question 209: If, re-bid please could you share the historical spend?

Answer 209:

Please refer to the response for Question 2.

Question 210: Could you please share the incumbent names?

Answer 210:

Please refer to the response for Question 1.

Question 211: Are there any pain points in the current contract?

Answer 211:

Please refer to the response for Question 7.

Question 212: Is sub-contracting allowed under this contract?

Answer 212:

Please refer to the response for Question 80.

Question 213: Is there any VISA restriction for the contract?

Answer 213:

Vendors should review section 4.2.5 regarding citizenship and working eligibility.

Question 214: Could you please specify the reference requirements?

Answer 214:

Please refer to the response for Question 14.

Question 215: For section 3.2, "Vendors must provide documentation to indicate that their company meets this requirement prior to award; however, bidders may include this

documentation with their bid." Could you please clarify what documentation will suffice this requirement? Do we need to submit invoices?

Answer 215:

Please refer to Section 3.2 of the Specifications.

Question 216: Is there a preference for any work authorization for this contract?

Answer 216:

Unclear the question; Please refer to Item 15 in the Terms and Conditions.

Question 217: Could you please provide a clarity for the work model – is it going to be all on site requirements?

Answer 217:

Please refer to the response for Question 1.

Question 218: Or are the requirements can possibly be hybrid or remote as well?

Answer 218:

Please refer to the response for Question 61.

Question 219: Do we need to submit candidate resumes for the positions with our response?

Answer 219:

Please refer to the response to Question 14.

Question 220: If yes, should we submit sample resumes, or live candidate resumes?

Answer 220:

Please refer to the response to Question 14.

Question 221: Will these candidates be expected to join the agency upon award?

Answer 221:

Question 222: If yes, could you please provide the estimated joining date and mode of interviews?

Answer 222:

Please refer to the response for Question 16.

Question 223: Are they expected to work onsite, hybrid or remote?

Answer 223:

Please refer to the response for Question 61.

Question 224: Are digital signatures acceptable ?

Answer 224:

Yes.

Question 225: Is there an estimated budget for the contract?

Answer 225:

Please refer to the response for Question 3.

Question 226: Is there a preference for the Hourly rates?

Answer 226:

Please refer to the response for Question 42.

Question 227: Is there a local preference for the vendors?

Answer 227:

Please refer to the response for Question 157.

Question 228: Please clarify whether the positions under this contract will be fulltime, parttime, or variable based on project needs?

Answer 228:

Please refer to Section 4.3.4 of the Specifications.

Question 229: Will WVDOT issue Delivery Orders for each individual resource, or can multiple resources be requested under a single order?

Answer 229:

Please refer to the response for Question 15.

Question 230: Are the resources expected to work onsite, hybrid, or fully remote?

Answer 230:

Please refer to the response for Question 61.

Question 231: If onsite work is required, please confirm the primary work location(s) and whether travel across the state is expected?

Answer 231:

Please refer to the response for Question 16.

Question 232: Will WVDOT provide equipment for remote workers, or must vendors supply equipment?

Answer 232:

Please refer to the response for Question 97.

Question 233: Are overtime hours permitted, and if so, how should they be billed?

Answer 233:

Please refer to the response for Question 95.

Question 234: Are background checks required for all resources? If yes, what level (state, federal, fingerprinting)?

Answer 234:

Please refer to the response for Question 93.

Question 235: Will WVDOT require drug screening or additional security clearances?

Answer 235:

Please refer to Section 4.3.3 and Section 4.2.9 of the Specifications.

Question 236: What is the expected turnaround time for providing candidates after receiving a Delivery Order?

Answer 236:

Please refer to the response for Question 15.

Question 237: Will interviews be conducted by WVDOT? If so, what is the interview format (virtual, panel, technical test)?

Answer 237:

Interviews will be virtual or in person when possible. It is up to the agency requester as to the format of the interviews.

Question 238: What is the required work mode for this engagement—remote, hybrid, or fully onsite?

Answer 238:

Please refer to the response for Question 61.

Question 239: Is it mandatory to submit actual or sample resumes for each classifications?

Answer 239:

Please refer to the response to Question 14.

Question 240: What is the expected start date for the first set of resources?

Answer 240:

Please refer to the response for Question 15.

Question 241: What is the expected duration of each assignment (e.g., 6 months, 12 months, multiyear)?

Answer 241:

Please refer to the response for Question 15.

Question 242: Will WVDOT allow resource replacements without penalty if a candidate resigns or is not a fit?

Answer 242:

Vendors should review section 4.2 regarding vendor responsibilities.

Question 243: What is the required notice period for replacing a resource?

Answer 243:

Please refer to the response for Question 242.

Question 244: What is the anticipated contract start date and contract term?

Answer 244:

Please refer to the response for Question 16.

Question 245: Will multiple vendors be awarded under this solicitation?

Answer 245:

Please refer to the response for Question 1.

Question 246: How will Delivery Orders be distributed among awarded vendors (rotation, best fit, competitive minibid)?

Answer 246:

Please refer to the response for Question 16.

Question 247: Will WVDOT provide historical usage data for similar staffing contracts?

Answer 247:

Please refer to the response for Question 2 & 3.

Question 248: Is there a maximum number of resources WVDOT anticipates needing per classification?

Answer 248:

Please refer to the response for Question 8.

Question 249: Will WVDOT allow rate adjustments during the contract term?

Answer 249:

Please refer to the response for Question 42.

Question 250: Are there any penalties for early termination of a resource by the vendor?

Answer 250:

Please refer to the response for Question 242.

Question 251: Should vendors include all costs (travel, equipment, overhead) in the hourly rate?

Answer 251:

Please refer to the response for Question 151.

Question 252: Will WVDOT reimburse travel expenses if onsite work is required outside Charleston?

Answer 252:

Please refer to the response for Question 151.

Question 253: What is the invoicing frequency (monthly, biweekly)?

Answer 253:

Invoices will be billed monthly.

Question 254: Are timesheets required, and if so, what format should be used?

Answer 254:

Please refer to the response for Question 242.

Question 255: Will WVDOT use wvOASIS for timesheet approval and invoicing?

Answer 255:

Please refer to the response for Question 242.

Question 256: For Section 3.2 (staffing of six individuals), will WVDOT accept private sector references, or must they be government clients?

Answer 256:

Please refer to Section 3 of the Specifications.

Question 257: Will WVDOT accept resumes at the time of Delivery Order instead of at bid submission?

Answer 257:

Please refer to the response to Question 14.

Question 258: Are vendors required to include the qualifications outlined in Section 3 as part of the response submission?

Answer 258:

Please refer to the response for Question 13.

Question 259: Will WVDOT require vendors to acknowledge all addenda in the technical proposal or only in the bid submission?

Answer 259:

Please refer to the response for Questions 12 and 13.

Question 260: Are vendors required to include the Vendor Responsibilities outlined in Section 4.2 as part of the response submission?

Answer 260:

Please refer to the response for Questions 12 and 13.

Question 261: Is there a page limit or formatting requirement for the technical proposal?

Answer 261:

This is a request for quote and not a request for proposal.

Question 262: Should vendors submit one combined proposal for all classifications or separate proposals per classification?

Answer 262:

Please refer to the response for Questions 12 and 13.

Question 263: Are vendors required to submit a redacted version for public release?

Answer 263:

Please refer to Item 31 of the Terms and Conditions.

Question 264: Can WVDOT confirm the complete list of mandatory submission requirements (e.g., technical proposal components, staffing documentation, compliance forms, addendum acknowledgments, and any required certifications) that must be included in the vendor's response?

Answer 264:

Please refer to the response for Question 14.

Question 265: Can WVDOT confirm the mandatory information to be provided in the Response document?

Answer 265:

Please refer to the response for Question 14.

Question 266: Can WVDOT provide the required format or structure for the information that must be included in the response submission?

Answer 266:

Please refer to the response for Question 14.

Question 267: Will WVDOT provide training or orientation for new resources?

Answer 267:

Organizational knowledge will be shared, however incoming employees will be expected to have the technical knowledge to perform their duties.

Question 268: Are there any mandatory state holidays or shutdown periods vendors should be aware of?

Answer 268:

Please refer to the response for Question 50.

Question 269: Will WVDOT provide access to internal systems for remote workers?

Answer 269:

All work will be performed on-site.

Question 270: Are there any anticipated changes to the technical environment during the contract term?

Answer 270:

Yes, due to the nature of the industry.

Question 271: Will WVDOT provide performance feedback for each resource?

Answer 271:

Performance feedback may be offered upon request.

Question 272: Is there a maximum number of vendors WVDOT intends to award?

Answer 272:

Please refer to the response for Question 8.

Question 273: Will WVDOT require vendors to participate in quarterly or annual performance reviews?

Answer 273:

Please refer to the response for Question 271.

Question 274: Does WVDOT anticipate transitioning any of these roles into longterm fulltime positions?

Answer 274:

Please refer to the response for Question 228.

Question 275: Could WVDOT share the evaluation criteria or scoring breakdown that will be used to assess vendor responses?

Answer 275:

Please refer to the response for Question 23.

Question 276: Are vendors required to complete the Final CRFQ Form and submit it along with their proposal?

Answer 276:

Please refer to the response for Questions 12 and 13.

Question 277: Is the submission of past client references mandatory for this solicitation?

Answer 277:

Please refer to the response for Questions 12 and 13.

Question 278: Are vendors required to submit separate technical and cost documents, or should all materials be combined into a single file?

Answer 278:

Please refer to the response for Questions 12 and 13.

Question 279: Can WVDOT confirm all mandatory forms and attachments that must be included for the proposal to be considered responsive?

Answer 279:

Please refer to the response for Questions 12 and 13.

Question 280: Can WVDOT confirm whether an extension to the due date will be issued for this solicitation?

Answer 280:

Please refer to the response for Question 79.

Question 281: Should the proposal be separated into Technical and Price volumes?

Answer 281:

Please refer to the response for Questions 12 and 13.

Question 282: Is there a page limit for the Technical Proposal?

Answer 282:

Please refer to the response for Question 261.

Question 283: What file format should the proposal be submitted in (PDF or Word)?

Answer 283:

Please refer to the response for Question 261.

Question 284: Are there any specific formatting requirements (font, margins, spacing)?

Answer 284:

Please refer to the response for Question 261.

Question 285: Should technical specifications or datasheets be included in the proposal submission?

Answer 285:

Please refer to the response for Questions 12 and 13.

Question 286: Should addendum acknowledgement forms be submitted as part of the proposal package or separately?

Answer 286:

Please refer to the response for Questions 12 and 13.

Question 287: Can vendors submit multiple files in the portal, or must the proposal be uploaded as one consolidated document?

Answer 287:

Please refer to the response for Questions 12 and 13.

Question 288: Could you please clarify the evaluation criteria or scoring methodology for this solicitation?

Answer 288:

Please refer to the response for Question 23.

Question 289: Could the State please confirm if vendors should submit Exhibit A in excel or can vendors provide it in PDF?

Answer 289:

Please refer to the response for Questions 12 and 13.

Question 290: Could the State please confirm whether vendors may provide the Contract Manager information within the proposal/documentation, or if vendors are required to attach and complete page 22 of CRFQ DOT2600000079 Specifications as a separate form?

Answer 290:

Please refer to the response for Questions 12 and 13.

Question 291: Are electronic signatures allowed?

Answer 291:

Please refer to the response for Question 224.

Question 292: Could the State please grant an extension on the due date?

Answer 292:

Please refer to the response for Question 79.

Question 293: Could the State please confirm if it's mandatory for vendors to have a vendor customer code?

Answer 293:

The successful vendor must be registered with the State of WV upon award.

Question 294: If the vendor customer code and registration with the West Virginia Purchasing Division registration is mandatory, could the State please confirm if vendors can include proof that we are currently in the process of obtaining it?

Answer 294:

Please refer to the response for Question 293.

Question 295: In section 15A. RECIPROCAL PREFERENCE, the link provided is not working, could the State please provide the correct link or the PDF?

Answer 295:

Please try the link again.

Question 296: Could the State please confirm whether vendors are required to complete the Terms and Conditions form or if it should be submitted blank as part of the proposal? If vendors are expected to complete it, could the State please clarify the correct way to fill it out as some blank spaces appear to be post award?

Answer 296:

Yes, it is required upon award.

Question 297: Could the State please confirm whether any licenses, certifications, or permits are required under the LICENSE(S) / CERTIFICATIONS / PERMITS section of the Terms and Conditions? The section indicates that vendors must provide the listed items; however, the space below the paragraph appears to be blank. Please confirm if any specific requirements apply.

Answer 297:

No.

Question 298: Is the certificate of Insurance required with the response?

Answer 298:

Please refer to the response for Question 75.

Question 299: Are there any sales reporting requirements we should be aware of? If so, what is the expected submission frequency, and are zero sales reports required

Answer 299:

Please refer to the response for Question 47.

Question 300: Could the State please confirm whether the Interested Party Supplemental Disclosure form referenced in Section 43 – Interested Party Supplemental Disclosure of the Terms and Conditions is required for submission? The section indicates that the form is included in the solicitation; however, it does not appear among the provided documents. Could the State please provide the form or advise where it can be located?

Answer 300:

The form can be obtained from the WV Ethics Commission.

Question 301: Is it required to provide the Good Standing Certificate alongside the proposal response?

Answer 301:

Please refer to Item 32 in the Terms and Conditions.

Question 302: We are a California MBE firm certified by NMSDC. Do we qualify to meet the MBE preference? If yes, could the State please let us know what is the required documentation in order to obtain this preference?

Answer 302:

Please refer to Item 15 in the Terms and Conditions.

Question 303: We are a California firm, could the State please confirm if we qualify to meet the reciprocal preference?

Answer 303:

Please refer to Item 15 in the Terms and Conditions.

Question 304: Can the State confirm whether vendors are required to submit any written/technical response, or only pricing?

Answer 304:

Please refer to the response for Questions 12 and 13.

Question 305: If yes, is there any defined structure, format, or set of Questions that vendors are required to follow for the written response?

Answer 305:

Please refer to the response for Questions 12, 13, and 14.

Question 306: Could the State please confirm what specific documentation is required under Section 3.1 to demonstrate the minimum five (5) years in business?

Answer 306:

Please refer to the response for Question 55.

Question 307: As per Section 3.2, could the State confirm whether vendors may provide information on individuals provided to commercial clients, or if only government/public sector experience will be considered?

Answer 307:

Please refer to the response for Question 14.

Question 308: As per Section 3.2, could the State provide more details on the type of documentation required to demonstrate that individuals were provided for the specified classifications?

Answer 308:

Please refer to the response for Question 14.

Question 309: As per Section 4.2.3, which mentions inclusive costs, could the State confirm whether vendors are allowed to bill for public holidays, sick leave, or paid time off?

Answer 309:

Please refer to the response for Question 50.

Question 310: Are vendors expected to include references in the written response? If yes, must these be government references, or will commercial references also be accepted?

Answer 310:

Please refer to the response for Question 14.

Question 311: Could the WVDOT please clarify the correct way to enter pricing on the portal?

Answer 311:

Please refer to the response for Question 20.

Question 312: Please clarify what is meant by 'Unit Issue' and 'Qty' on the portal within the pricing slot.

Answer 312:

'Est. Qty.' is an estimated number of positions /roles given for the pricing page. 'Unit of Measure' represents one position/role. 'Unit cost' is the hourly rate for year 1, 2, 3, and 4. Refer to 5.2 regarding more information on the pricing page.

Question 313: Are there any caps/limits on annual rate escalation for years 2-4?

Answer 313:

Please refer to the response for Question 42.

Question 314: Are there any overtime or holiday rate considerations to be included?

Answer 314:

Please refer to the response for Question 50.

Question 315: Can the State confirm that 'EA' in the pricing sheet represents one hour of service per resource, given the estimated quantity of 2080?

Answer 315:

Please refer to the response for Question 312.

Question 316: What is the estimated number of resources required per role annually?

Answer 316:

Please refer to the response for Question 16.

Question 317: How many vendors do you expect to award for this project?

Answer 317:

Please refer to the response for Question 8.

Question 318: Apart from Charleston, are there other work locations across WV?

Answer 318:

Please refer to the response for Question 1.

Question 319: Is subcontracting allowed under this contract?

Answer 319:

Please refer to the response for Question 80.

Question 320: Is there an existing vendor or incumbent currently providing these services?

Answer 320:

Please refer to the response for Question 1.

Question 321: Please provide details of the current incumbent vendor(s), including the scope of services performed and the duration of the existing contract.

Answer 321:

Please refer to the response for Question 1.

Question 322: Could you please confirm whether vendors are required to submit a detailed technical proposal as part of this CRFQ response, or if the evaluation will be based solely on the submitted pricing and required forms?

Answer 322:

Please refer to the response for Questions 12 and 13.

Question 323: Is the current agency providing services under this contract eligible to participate and submit a bid for this RFP?

Answer 323:

Please refer to the response for Question 1.

Question 324: Is there a defined "not-to-exceed" budget for this RFP? If so, please provide details.

Answer 324:

Please refer to the response for Question 3.

Question 325: Please provide a list of the most frequently requested job classifications or positions under this contract.

Answer 325:

Please refer to the response for Question 6.

Question 326: Kindly provide the total annual expenditure for temporary staffing services for the most recent fiscal year.

Answer 326:

Please refer to the response for Question 2.

Question 327: Please clarify whether resumes are required as part of the proposal submission process. If applicable, kindly specify the positions and level of detail required.

Answer 327:

Please refer to the response to Question 14.

Question 328: Please provide information regarding the current pricing structure, including bill rates or markups, utilized under the existing contract.

Answer 328:

Please refer to the response for Question 2.

Question 329: Could you please clarify if vendors need to complete only Page 1 (Vendor Information) of the CRFQ form, or if the entire document must be completed and submitted as part of the response?

Answer 329:

Please refer to the response for Questions 12 and 13.

Question 330: Could you please confirm whether the submission requirements are limited to the CRFQ form and pricing sheet only, or if we may also include additional documents such as company information and qualifications?

Answer 330:

Please refer to the response for Questions 12 and 13.

Question 331: Could you please confirm whether the resources are required to be fully onsite in Charleston, WV, or if remote or hybrid work arrangements will be acceptable?

Answer 331:

Please refer to the response for Question 61.

Question 332: Please confirm whether the submitted hourly rates are expected to be fully inclusive of all costs, including travel, overhead, insurance, and benefits, with no additional reimbursements.

Answer 332:

Please refer to the response for Question 42.

Question 333: In the event that a resource needs to be replaced, could you please clarify whether vendors would be subject to any penalties beyond providing a qualified replacement, and whether a transition period would be permitted?

Answer 333:

Please refer to the response for Question 242.

Question 334: Do all positions require full-time on-site presence in Charleston, or are any roles eligible for remote or hybrid work?

Answer 334:

Please refer to the response for Question 61.

Question 335: Are any roles expected to provide after-hours, on-call, or weekend/holiday support as part of the standard hourly rate?

Answer 335:

Please refer to the response for Question 50.

Question 336: Which position classifications are most frequently requested?

Answer 336:

Please refer to the response for Question 6.

Question 337: What proportion of time is expected to be spent on mentoring/training versus production work?

Answer 337:

Please refer to the response for Question 15.

Question 338: Are there any required training deliverables or documentation for knowledge transfer?

Answer 338:

Please refer to the response for Question 267.

Question 339: If a candidate is replaced during an active delivery order, is the full interview and qualification process required again, or is there an expedited review process for replacement candidates?

Answer 339:

Please refer to the response for Question 242.

Question 340: Please confirm whether resumes are required as part of the initial bid submission, or whether resumes and qualification documentation will only be required after award when candidates are requested for a specific labor category.

Answer 340:

Please refer to the response to Question 14.

Question 341: Please confirm what specific supporting documentation must be provided with candidate submissions after award. For example, should vendors provide only resumes, or also degree copies, certifications, references, and a qualification crosswalk demonstrating how each requirement is met?

Answer 341:

Please refer to the response to Question 14.

Question 342: The CRFQ form lists Line Item 9 as Application SQL Server Database Administrator and Line Item 10 as Senior Application Oracle Server Database Administrator. Please confirm whether Line Item 10 is correct as written, or whether the intended title is Senior Application SQL Server Database Administrator.

Answer 342:

Please refer to the response for Question 51.

Question 343: Please confirm whether award will be made independently by each labor category, allowing a vendor to be awarded one or more selected categories even if the vendor does not bid all categories.

Answer 343:

Please refer to the response for Question 1.

Question 344: Please confirm whether pricing should be submitted as a fully burdened hourly bill rate for each labor category, inclusive of all direct and indirect costs.

Answer 344:

Please refer to the response for Question 42.

Question 345: Please confirm whether the resources are expected to work onsite, remotely, or in a hybrid arrangement, and whether this may vary by labor category or assignment.

Answer 345:

Please refer to the response for Question 61.

Question 346: Please clarify whether the State can provide any estimated usage, anticipated number of placements, historical spend, or expected demand by labor category.

Answer 346:

Please refer to the response for Question 1, 2, and 3.

Question 347: Please confirm whether insurance certificates must be included with the bid response, or whether they are only required from the apparent successful vendor(s) prior to award.

Answer 347:

Please refer to the response for Question 75.

Question 348: Could you please confirm the Budget?

Answer 348:

Please refer to the response for Question 3.

Question 349: Please confirm the required bid submission method for this solicitation. Is submission through any one permitted method sufficient, or must the bid be submitted both electronically through wvOASIS and physically/by fax?

Answer 349:

Please refer to the response for Questions 12, 13, and 14.

Question 350: Can you please clarify Section 3.2: does the five-year requirement apply to each proposed individual, or to the vendor's history of placing at least six qualified resources in the listed classifications within the past five years?

Answer 350:

Please refer to the response for Question 55.

Question 351: Are there any specific areas that we should address in the proposal documentation, or is there a template that we are required to follow?

Answer 351:

Please refer to the response for Questions 13 and 14.

Question 352: Does Cost Proposal need to be submitted separately, or it should include in the technical documentation?

Answer 352:

Please refer to the response for Questions 12 and 13.

Question 353: “Vendors shall be able to demonstrate their potential to provide these services by providing documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications...”

Could you please confirm whether this requirement is satisfied by providing documentation for:

Six (6) individuals across one or more of the listed classifications, or

Six (6) individuals mapped across six (6) different classifications?

Answer 353:

Please refer to the response for Question 110.

Question 354: Section 3.2 of the Specifications states that vendors must “provide documentation to indicate they have provided staffing of at least six (6) individuals within the listed classifications,” and also requires that the vendor be in business for a minimum of five (5) years providing similar services. Could you please clarify what form of documentation is acceptable to demonstrate:

The staffing of six (6) individuals (e.g., resumes, client references, contract summaries,

etc.), and The minimum five (5) years of experience (e.g., company profile, past contracts,

references, etc.)? Additionally, should this documentation be submitted as part of the bid response, or will it be requested at a later stage (e.g., prior to award)?

Answer 354:

Please refer to the response to Questions 14 and 110.

Question 355: The solicitation outlines pricing and qualification requirements; however, it does not explicitly specify all documentation required at the time of bid submission.

Could you please confirm whether any documentation such as proof of experience staffing history, or supporting qualifications is required to be submitted with the bid, or if such documentation will be requested at a later stage (e.g., prior to award)?

Answer 355:

Please refer to the response for Questions 12 and 14.

Question 356: Could you please clarify whether the roles under this contract are expected to be performed onsite, remote, or in a hybrid model?

Answer 356:

Please refer to the response for Question 61.

Question 357: The solicitation indicates that multiple vendors may be awarded and ranked by pricing.

Could you please clarify how delivery orders will be distributed among awarded vendors (e.g., strictly by ranking, rotational basis, or based on agency discretion)?

Answer 357:

Please refer to the response to Question 15.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT260000079

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge the addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of the addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Infojini Inc.

Company



Authorized Signature

04.14.2026

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.