



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Request for Quote  
Service - Prof

Proc Folder: 1826886

Doc Description: Warehouse Equipment Maintenance & Repair Service

Reason for Modification:

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2025-11-06	2025-12-03 13:30	CRFQ 0708 ABC2600000002	1

**BID RECEIVING LOCATION**

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

RECEIVED

2025 DEC -3 PM 12:02

WV PURCHASING  
DIVISION

**VENDOR**

Vendor Customer Code:

Vendor Name: MH Equipment

Address: 126 Lakeview Drive

Street: 126 Lakeview Drive

City: Charleston

State: WV

Country: US

Zip: 25313

Principal Contact: 304 741 3569

Vendor Contact Phone: 304 776 6900

Extension:

**FOR INFORMATION CONTACT THE BUYER**

James W Atkins  
(304) 558-0094  
james.w.atkins@wv.gov

Vendor  
Signature X

FEIN#

37-1401792

DATE

12-3-25

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of WV ABCA Distribution Center to establish an open-end contract from a qualified company to provide quarterly preventative maintenance and corrective maintenance service on a variety of equipment as per the attached specifications and terms and conditions.

INVOICE TO		SHIP TO	
ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON US	WV	ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Warehouse Equipment Maintenance & Repair Service				

Comm Code	Manufacturer	Specification	Model #
73152100			

**Extended Description:**

Equipment Preventive Maintenance and Repairs. \*SEE ATTACHED EXHIBIT A COST SHEET.

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Questions due by 3pm EST.	2025-11-18

## EXHIBIT A - PRICING PAGE

### WVABCA Warehouse Equipment Maintenance & Repair Service

#### Quarterly Preventative

Maintenance Per Quarter	x	Unit	=	Annual Total
\$ 4,300.00	x	4	=	\$ 17,200.00 (A)

#### Corrective Maintenance Hourly Rate

	Per Hour Rate	Estimated Hours	Extended Cost
Regular Labor Rate	\$ 80.00	40	\$ 3,200.00
Weekday OT Labor Rate	\$ 80.00	4.25	\$ 340.00
Emergency Rate	\$ 80.00	5	\$ 400.00
Weekend/Holiday OT Labor Rate	\$ 80.00	4	\$ 320.00
Total =			\$ 4,260.00 (B)

#### Parts Markup:

Cost for Parts	x	Multiplier	=	Total Parts Multiplier
\$500.00	x	1.25	=	\$ 625.00 (C)

Total Bid Amount = \$ 22,085.00 (D)

\* Total Bid Amount is calculated by adding A + B + C = D

**\*If submitting through wvOASIS, vendor is to enter Total Bid Amount in commodity line. Please list markup % in Commodity Line Comments. Vendors should also attach their Exhibit A Pricing Page.**

Vendor Name MH Equipment Company

Vendor Signature: 

Date 12/3/2025

Phone Number 304-776-6900

Fax Number \_\_\_\_\_

Email [eshock@mhequipment.com](mailto:eshock@mhequipment.com)

Weekday Emergency # 304-400-5481

Weekend/Holiday Emergency # 304-400-5481