



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1700463

Procurement Type: Central Purchase Order

Vendor ID: 000000201753

Legal Name: ALPHA ASSOCIATES INC

Alias/DBA:

Total Bid: \$0.00

Response Date: 07/10/2025

Response Time: 13:16

Responded By User ID: Mia Larkin

First Name: Mia

Last Name: Larkin

Email: Mia.Larkin@thinkalphafirst.co

Phone: 3042370269

SO Doc Code: CE01

SO Dept: 0603

SO Doc ID: ADJ2500000025

Published Date: 6/25/25

Close Date: 7/10/25

Close Time: 13:30

Status: Closed

Solicitation Description: Elkins Readiness Center Floor Repair Design EOI

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1700463
Solicitation Description: Elkins Readiness Center Floor Repair Design EOI
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2025-07-10 13:30	SR 0603 ESR07102500000000117	1

VENDOR
000000201753
ALPHA ASSOCIATES INC

Solicitation Number: CEOI 0603 ADJ2500000025
Total Bid: 0
Response Date: 2025-07-10
Response Time: 13:16:09
Comments:

FOR INFORMATION CONTACT THE BUYER
David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor Signature X	FEIN#	DATE
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All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Elkins Readiness Center Floor Repair Design EOI				0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

Commodity Line Comments:

Extended Description:

Provide professional architectural and engineering design services per the attached documentation.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest
Architect/Engr

Proc Folder: 1700463			Reason for Modification:
Doc Description: Elkins Readiness Center Floor Repair Design EOI			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2025-06-25	2025-07-10 13:30	CEOI 0603 ADJ2500000025	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Alpha Associates Incorporated

Address : 209 Prairie Ave

Street : 209 Prairie Ave


City : Morgantown

State : WV **Country :** US **Zip :** 26505

Principal Contact : Richard A. Coleank

Vendor Contact Phone: 304-296-8216 **Extension:** 102

FOR INFORMATION CONTACT THE BUYER
David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor Signature X 	FEIN# 550516286	DATE
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July 10, 2025

Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Attn: David Pauline

RE: CEOI 0603 ADJ2500000025– Elkins Readiness Center Floor Repairs and Renovations – EOI

Dear Mr. Pauline,

Alpha Associates, Incorporated, is pleased to submit this Expression of Interest in response to providing professional architectural and engineering services for the floor repairs and renovations to the Elkins Readiness Center, located in Belington, WV. If selected, Alpha will provide services including, but not limited to, design and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, monitoring and inspection of construction activities, and any additional services required by the WV Army National Guard in the implementation of this project. Alpha has provided similar services to municipalities, utilities, and the WVARNG, including the recently completed Volkstone Fencing Project.

Project Understanding

The West Virginia Army National Guard is seeking an A/E firm to provide design services and develop construction documents for the flooring system repairs and related renovations at the Elkins Readiness Center in Belington, West Virginia. Alpha's unique mix of Architectural and Structural services make us the perfect choice for this project.

As your professional design team, Alpha will ensure the renovations meet all applicable building codes, ADA requirements, and force protection standards. Our team will also support the project through full construction administration services.

Project Familiarity

Alpha shares an established relationship with the WVARNG through multiple projects completed across the state. In 2023, we performed a limited condition assessment of the Memorial Tunnel. In 2019, we conducted routine evaluations of three multi-door hangars at the 167th Airlift Wing Base. Additionally, Alpha led the design for renovations and an addition at the Parkersburg Armory, converting a former rifle range into modern offices with upgraded systems, a secondary entrance, and a new control and mass notification system. We bring that same focus, capability, and institutional knowledge to the Elkins Readiness Center project.

Design Team

From humble beginnings in 1969 to becoming a leader in the industry, our dedication to “the beginning” has been unwavering. We are proud to promote that we are a wild and wonderful West Virginia-owned and operated engineering/architectural firm with 55+ years of history carried throughout the State. We utilize a unique combination of in-house services that allow us to complete all aspects of design and construction administration. Throughout this partnership, we will ensure the most cost-effective design is accomplished while maintaining the integrity of the project’s needs.

With two locations in Morgantown and Martinsburg, WV, our 21-person strong professional staff includes civil and structural engineers, surveyors, cost estimators, construction representatives, landscape designers, interior designers, and technicians. Talk about quite the house blend of skills. The personnel assigned to your project are dedicated and highly qualified professionals with the support and technical expertise to meet and exceed your expectations.

This project will be managed out of Alpha’s Corporate Office in Morgantown, WV.

Summary

Alpha Associates, Incorporated, is excited for the opportunity to work with the West Virginia Army National Guard on the Elkins Readiness Center renovations. We appreciate your time and consideration for these improvements and look forward to continuing our strong relationship with WVARNG. Our dedicated team of professionals will make YOUR PROJECTS OUR PRIORITY. If you would like to further discuss this project, please contact us at (304) 296-8216 ext. 102.

Sincerely,

Alpha Associates, Incorporated

Richard A. Colebank, **PE, PS**

President and COO

rick.colebank@thinkalphafirst.com

(304) 296.8216 ext. 102

SECTION A

GENERAL FIRM INFORMATION



Two West Virginia Owned and Operated offices in Morgantown and Martinsburg which offer multiple in-house services. Everyone at Alpha Associates, Inc. shares the same goal of exceeding expectations and successfully accomplishing projects.

Architecture

Commercial

Public

Private

Residential

Civil/Structural Engineering

Enhance

Conservational

Leadership

Surveying

Accurate

Clearly Communicated

State-of-the-Art

Alpha's clients are served by a local, unique combination of professionals who provide top-notch architectural design, civil engineering and structural engineering. The Alpha design experience begins with the design staff listening, interpreting, reviewing and designing what you, the client, wants. The conclusion of the design process is not the end of Alpha's involvement in your project. Alpha's staff will stay involved until your project is constructed.

"The engineer always has been, and is, a maker of history."

- James Kip Fitch

Throughout Alpha's decades of practice, our architects and engineers work closely, making history every day. With support from the Alpha Team, one can truly create a sense of place and a proper environment for the built atmosphere.

The firm mantra has always been to "*do good work*" and that philosophy is carried on today.



West Virginia Army National Guard Armory Facility
Parkersburg, WV

*“Creating client-focused,
innovation designs with
quality and value that
are sustainable and
cost-effective”*

LOCATIONS:

209 Prairie Avenue
Morgantown, WV 26501
304.296.8216

535 West King Street
Martinsburg, WV 25401
304.264.0051

WEBSITE:

<https://thinkalphafirst.com/>

EMPLOYEES:

21

Webster's dictionary defines Alpha as "the first, the beginning". In the case of Alpha, the beginning was 1969 and the location was Morgantown, West Virginia. Since 1969, Alpha has earned a reputation for producing exceptional architectural and engineering designs for high profile organizations. By 1995, Alpha's client base had grown, demanding the need for a second location. The Eastern Panhandle of West Virginia was selected and the planning began.

The Eastern Regional Office is located in Historic Downtown Martinsburg and is conveniently located to serve clients in West Virginia, Maryland, Virginia and Pennsylvania. We continue to raise the bar with a design studio of cross-disciplined professionals that embrace technology and innovation while treating you, the client, with respect and dignity.

As you travel through the region, you will find Alpha's influence on the built environment, especially in West Virginia. Alpha's local project success reflects an architectural studio which encourages creativity and flexibility. Continuing the focus of success, Alpha's architectural and engineering teams are experts with the planning of solutions for complex issues even before facing them head-on. Alpha's team consists of industry leaders, consistently being called upon for advice and guidance for the future. Alpha Associates, Inc. will surpass all expectations while maximizing the client's, your, vision.

With our client-first mission, we design spaces for now and the future.

Think Alpha First!

STATEMENT OF QUALIFICATIONS.

Alpha Associates, Incorporated is a local, West Virginia based Architectural/Engineering design firm that provides services in the areas of architectural design, interior design, construction administration, civil engineering, structural engineering, landscape design, project management and surveying. Our clients benefit from our unique combination of extensive design and construction experience, advanced technological tools, dedicated principals and highly skilled staff members. Alpha's work is diverse and includes clients in commercial, educational and government facilities, developers and private organizations.

Since 1969, Alpha's team provided architectural/engineering design services throughout the State and surrounding areas. For over 54+ years, we have worked with numerous local, state, and federal government entities on multiple projects of varying sizes and types. No project is too big or too small for us. Our team of licensed architects and engineers have recent, relevant experience with land assessment, civil/site planning, schematic and design layout, document preparation, and construction/bid administration to complete projects seamlessly.



Alpha's philosophy has always been to provide exemplary services for fair fees. We have always believed that the best way to succeed as a business is to go above and beyond the basic requirements of our contracts and take every step necessary to successfully complete and surpass a given project. We act in the client's best interest.

Everyone at Alpha, no matter the given role, all work towards the same goal of achieving success for not the project but the client too. Our principals are involved with all projects from the earliest stages through to the final completion and even beyond. They will consistently update you on your projects by using effective communication tools to manage the projects and all involved parties. Our skilled staff of architects, engineers, surveyors and administrative personnel at Alpha are professionals dedicated to providing superior services to the State of West Virginia and surrounding areas. While our staff is large enough to handle any size project, our firm is also capable of being small enough to give each and every one of our projects the individual attention to details it deserves. Alpha's local and unique approach to projects ensures success for all our clientele.



SECTION B
TECHNICAL EXPERTISE

SCHEDULE & BUDGET.

Project Track Record

Alpha Associates, Incorporated has an excellent track record of producing projects on time and within the Owner's budget. Many A/E firms can claim the same successes; however, the determining factor is the tools a firm utilizes to achieve the budgets, in regards to funds at that time. Alpha utilizes a number of both traditional & modern tools to exceed our client's expectations.

A project schedule is a dynamic, ever-changing entity. Your project schedule depends on many factors including:

- α Preferred construction method
- α Changes to project scope
- α Unique construction elements

Successful Project Management/Schedule

Successful project management depends on consensus regarding work efforts, milestones and goals. Our team has found the development of detailed work plans, which delineate tasks and deliverables for each project phase, in consort with the client and full project team, is the most effective approach with establishing expectations of efforts required by the respective disciplines. In addition to guiding the efforts of the design team, the work plan sets forth specific time frames and decision points for the Owner and user reviews, comments and/or approvals.

Developing an overall project schedule is a critical task that must take account of many factors: building type, owner's desired occupancy, scope of work & level of documentation, whether contract(s) is bid or negotiable, available fee, and experiences on similar projects. Once the design process begins, a comprehensive, realistic project schedule can be developed and communicated to all involved.

In a world where "time is money", the schedule of a project is as important as controlling the cost. Alpha works diligently to control the budget of a project and avoid the "scope creep" which can occur.

Alpha's Unique In-House Features

Alpha's in-house cost estimators combined with our excellent relationships with contractors throughout the State provides the client with the most accurate estimates early in the design process. The Alpha estimators begin at the schematic design phase of the project and develop a line-item estimate of probable construction costs which can be carried through each of the project phases. At each phase, the estimate is updated to include a more detailed evaluation for enhanced accuracy. When updating estimates, specific increases or decreases can be identified allowing the owner to make informed decisions on important budget issues for the project.

Many projects use alternatives to control the budget through obtaining actual contractor pricing during the bid process. This allows flexibility in the owner's determining costs of portions for the project which may be optional and/or critical for budget control.



CAPACITY & SOFTWARE

OUR CAPABILITIES

Alpha Associates, Incorporated is prepared to commit staff and resources to your project. Alpha has the qualified and experienced personnel, administrative support, along with the production equipment and resources, to ensure the successful completion of this project. We are confident in our ability to provide you with a committed and dependable design team. Our multidisciplinary design team is prepared to meet and exceed the expectations for your project by committing any resources necessary to meet the project schedule.

USING THE LATEST SOFTWARE

The project team incorporates the latest computer and software capabilities required to complete the working drawings and specifications of this project. Our cost accounting system is top-of-the-line and we have the ability to differentiate fees according to task. We have secure e-mail and internet capability to allow efficient transfer of information between Alpha and the client. We currently have the latest editions of the following software:

- | | |
|---------------------------|---|
| α AutoCAD24 | α Autodesk Suite |
| α REVIT | α Autodesk Revit |
| α Civil 3D | α Bentley Open Bridge Modeler & Designer |
| α RISA 3D | α Enercalc |
| α RISA Foundation | α AutoTURN |
| α MathCAD Prime | α TopCON GR5 GPS System |
| α DJI Phantom 4 RTK Drone | α TopCON Total Station with Reflector-less Capabilities |
| α Office 365 | α Carlson Surveyor & Data Collector |
| α Autodesk Civil 3D | |

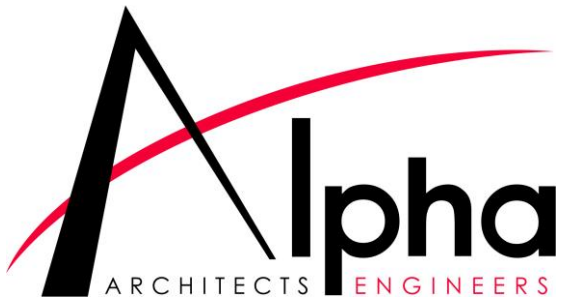


FUNDING EXPERIENCE

Throughout our 54 years of business, Alpha Associates, Incorporated has worked with multiple funding agencies on projects, including State and Federal dollars. Our funding experience includes:

- State and Federal ARRA Funds
- West Virginia Infrastructure Loan Program
- HUD Grants and Loans
- West Virginia Economic Development Grants and Loans
- Transportation Enhancement Grants
- West Virginia State Historic Preservation Office Funds
- Small Cities Block Grants
- Tax Increment Financing
- BIG Grant (Boating Infrastructure Grant)
- USDA Rural Development/Rural Utility Service- Grants and Loans
- ARC
- School Building Authority of West Virginia
- WV DEP Revolving Loan Fund
- WV Bureau of Health Clean Water Loan Fund
- Private Bond Sales





LEED/SUSTAINABILITY

As the intellectual landscape of the new century becomes more and more environmentally conscious, there is increasing demand to see this attitude reflected in the “built environment” with which we surround ourselves. The measure of a project’s success is increasingly dependent on its environmental, as well as economic and social innovation. A truly holistic approach to sustainable design must recognize the impacts of every design choice on natural and cultural resources. Aside from being attractive and enjoyable for humans, sustainable projects promote biological diversity, contribute to the quality of the air and water and reduce the impacts of construction and human use to help preserve the planet for future generations.

Alpha Associates, Incorporated understands the importance of sustaining the environment for future generations. Alpha works closely with the client to determine the level of environmental impact that the project will have. For example, Alpha works very hard to preserve and reuse equipment and building materials where necessary. Projects that have been designed include reuse of elements from stained glass windows to commercial cafeteria equipment.

Our Design Team will make sure your facility is designed with cost effective, energy conserving features. Where appropriate, we provide the ability to obtain any level of LEED Certification that you may desire, or we can simply utilize the principals of sustainable design to benefit your project.



Alpha Associates’ team consists of professional staff members who are LEED Accredited Professionals with projects that are LEED registered including the FBOP Hazelton Facility and the State Office Building in Clarksburg, WV.

SECTION C

MANAGEMENT AND STAFFING CAPABILITIES



Richard Colebank PE, PS

PRESIDENT & COO

SUMMARY

Mr. Colebank is President and Chief Operating Officer at Alpha. He has been with Alpha Associates, Inc. since 1985. He began his career with Alpha as a staff engineer and progressed through the ranks from Project Manager to his current position. Mr. Colebank has worked with diverse clients such as WVU, City of Morgantown, WVDOH, WVU Foundation, and the Morgantown Municipal Airport, as well as numerous other public and private clients. Since 1988, Mr. Colebank has been the Principal-In-Charge of the Civil Engineering projects developed by Alpha. In his current capacity, Mr. Colebank provides financial and administrative guidance for the day-to-day operations of the company while managing projects.

PROFILE

Broad-based responsibilities in the following areas:

- Project Management
- Business Operations & Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development
- Expert Testimony and Investigation

PROFESSIONAL HIGHLIGHTS

Project Principal

Morgantown Municipal Airport Access Rd; Morgantown, WV
Mon General Access Rd; Morgantown, WV
WVU Reedsville Farm Redevelopment; Reedsville, WV
Monongalia General Hospital Access Road; Morgantown, WV
DOH Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
WV State Office Building; Parkersburg, WV
College of Physical Activity & Sports Science; Morgantown, WV
WVDOH Open End Engineering Contract; WV
WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
Clarksburg State Office Building; Clarksburg, WV
Jane Lew Truck Stop; Jane Lew, WV
Grant County Bank Addition & Renovation; Petersburg, WV
South Berkeley Fire Station; Inwood, WV

EMPLOYMENT HISTORY

1985-Current | Alpha Associates, Inc.
1983-1985 | Charles Townes & Assoc. P.C.
1983 | US Army Corps of Engineers

EDUCATION

MA Business Administration | 1999
BA Civil Engineering | 1982

QUALIFICATIONS

- License: Professional Engineer: West Virginia, Maryland, Pennsylvania, and Virginia
- Professional Surveyor: West Virginia
- Certified Private Pilot

AFFILIATIONS

- Former NSPE/PEPP Governor of WV
- American Red Cross - State Board
- University High School Foundation; Charter Member; President
- Morgantown Area Chamber of Commerce; Past Chairman
- WVU College of Civil & Environmental Engineering Visiting Committee
- WVU College of Business & Economics MBA Advisory Committee
- WVU 2023 Academy of Civil Engineers



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting.

Know Ye That The State Board of Registration for Professional Engineers,
of the State of West Virginia, reposing special confidence in
the Intelligence, Integrity and Discretion of

Richard A. Colebank

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT
by law, hereby certify that he, having submitted
satisfactory evidence of his ability and experience, is a
REGISTERED PROFESSIONAL ENGINEER

Registration Number 10346

To Hold and use such title in the practice of his profession,
subject to the conditions prescribed by law.



Given under the hand and the Seal
of the Board at the Capitol in the
City of Charleston,
this 23rd day of Feb. in the
year of our Lord One Thousand
Nine Hundred and Eighty-Eight
and of the State the One Hundred
Twenty-Fourth.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Frank L. Gaddy

By
Secretary: Kenneth H. Means
President: Robert B. Scott



Charles Branch PE

SENIOR PRINCIPAL & CIVIL ENGINEER

SUMMARY

As Chief Engineer for site development and planning projects, Mr. Branch is a vital part of the design process at Alpha. His involvement spans from solely civil engineering projects to the design of large-scale educational projects and medical facilities. Mr. Branch acts as peer review for young engineers in the firm on issues ranging from storm water management to site design. Mr. Branch is also involved in commercial and residential development design, roadway and bridge design and utilities layout.

PROFILE

Broad-based responsibilities in the following areas:

- Highway Design
- Municipal Engineering
- Wastewater Collection
- Storm Sewer System Design
- Storm Water Management
- Site Engineering
- Project Management

PROFESSIONAL HIGHLIGHTS

Civil Engineer/Project Manager:

Jane Lew Truck Stop; Jane Lew, WV
Clarksburg State Office Building; Clarksburg, WV
WVU Reedsville Farm Redevelopment; Morgantown, WV
Freedom Automotive Group Dealerships; Morgantown, WV
Freedom Kia; Clarksburg, WV
WVU Parking Lot 81 Renovations; Morgantown, WV
WVU Doll's Run Burn Room; Morgantown, WV
WVU Alumni Center Parking Lot; Morgantown, WV
WVU Alumni Center Storm Water Management; Morgantown, WV
WVU Health Sciences Center Eastern Division; Martinsburg, WV
WVDOH Martinsburg Train Station Corridor Streetscape; Martinsburg, WV
WVDOH I-77 Welcome Center; Williamstown, WV
WV Medal of Honor Recipients Plaza; Hazleton, WV
Lewis County High School Bridge; Weston, WV
Wyoming County Route 10 Relocation; Wyoming County, WV
Fairmont Federal Credit Union; Bridgeport, WV
Queen St Underpass; Martinsburg, WV
Martinsburg Little League Fields; Martinsburg, WV

EMPLOYMENT HISTORY

1992-Current | Alpha Associates, Inc.
1988-1992 | Reimer, Muegge & Assoc., Inc.

EDUCATION

MA Civil Engineering | 2000
BA Architectural Engineering
Technology | 1988

QUALIFICATIONS

- License: Professional Engineer: West Virginia

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting.

Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Charles B. Branch

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT
by law, hereby certify that he, having submitted satisfactory evidence of his ability and experience, is a
REGISTERED PROFESSIONAL ENGINEER

Registration Number 15056

(To Hold) and use such title in the practice of his profession, subject to the conditions prescribed by law.



Given under the hand and the Seal of the Board at the Capitol in the City of Charleston, this 13th day of February in the year of our Lord 2002 and of the State the One Hundred Thirty-Eighth

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Ed. Rickhoff

By

Frank D. Goddy

L. J. Burns, Jr.

Luigi

[Signature]



Rebecca Key

AIA, LEED AP

DIRECTOR OF ARCHITECTURE

SUMMARY

Ms. Key has worked in the architectural field for over 35 years. She serves as Project Architect/Project Manager for numerous architectural designs at Alpha Associates, Inc. Ms. Key is involved from the programmatic stages and schematic designs all the way through construction documents to construction administration. Having been with Alpha since 2000, Ms. Key has provided design services on numerous projects that have contributed to the ever-growing skyline of Morgantown, Charleston, Bridgeport, and other areas around the state.

PROFILE

Broad-based responsibilities in the following areas:

- Architectural Design
- Interior Design
- Feasibility Studies
- Water Infiltration Analysis
- Historic Renovation
- Project Management

PROFESSIONAL HIGHLIGHTS

Education:

North Elementary School Connector; Morgantown, WV
Mountaineer Middle School; Morgantown, WV
Pineville Elementary School; Pineville, WV
Washington High School; Charles Town, WV

Historic Renovations:

Cass Scenic Railroad - Clubhouse Renovation; Cass, WV
Berkeley Springs Bathhouse; Berkeley Springs, WV
Hawks Nest State Park Picnic Pavillion; Ansted, WV
Hawks Nest State Park CCC Museum; Ansted, WV

Recreation:

Ruby McQuain Amphitheater; Morgantown, WV
North Fork Hughes River State Park; Ritchie County, WV

Dormitory & Multi-Family:

Fairmont State University, Prichard Hall Renovation; Fairmont, WV
WVU Boreman Hall; Morgantown, WV
Augusta Apartment Building; Morgantown, WV
Grand Central Apartments

Municipal & State Government:

WV State Office Building; Clarksburg, WV
Mon County Family Court Renovation; Morgantown, WV
Mon County Sheriff's Department; Morgantown, WV
Norwood Fire Station; Morgantown, WV
WV State Office Building 25; Parkersburg, WV

EMPLOYMENT HISTORY

2000-Current | Alpha Associates, Inc.
1983-1999 | Alexander Key & Associates
11978-1983 | Webster Clothes; Director of Store Planning

EDUCATION

BA Architecture | 1977
Coursework in Furniture Design | 1986-87

QUALIFICATIONS

- License: Professional Architect: Maryland, New York, Virginia, Washington DC, and West Virginia
- NCIDQ Certified (Interior Design) Leadership in Energy and Environmental Design Accredited Professional
- Meet Standards of Secretary of the Interior for Historic Architecture

AFFILIATIONS

- American Institute of Architects
- West Virginia Society of Architects
- Fairmont, WV ICC Board of Appeal; Board Member
- US Green Building Council
- AIA Liveable Communities
- Leadership Kanawha Valley Class of 2014

Order of Architects



No. 2693

OF WEST VIRGINIA

This Certifies that Rebecca Jean Key of Baltimore
in the State of Maryland, having successfully passed an examination
before the Board of Architects of the State of West Virginia, and being
otherwise qualified, is hereby authorized to practice Architecture in all its
branches in the State of West Virginia.



Witness the signatures of the President and Secretary of the Board of
Architects of West Virginia and the seal of said Board, this 26th
day of September 1994

W. E. Jones President.
E. J. Jones Secretary.



Charles Luttrell PE

SENIOR PRINCIPAL & STRUCTURAL ENGINEER

SUMMARY

Mr. Luttrell has worked with Alpha Associates, Inc. since 1996. He is the chief structural engineer on all projects at Alpha. Before coming to Alpha, Mr. Luttrell's graduate work resulted in several contributions to the cold-formed steel deck industry. His new method of analysis for non-uniform loads on composite concrete and cold formed steel decks has been made a permanent part of the Steel Deck Institute's design manual. Mr. Luttrell also worked on projects that involved pre-stressed timber bridge research with WVU Constructed Facilities Center. Since coming to Alpha, Mr. Luttrell has had significant involvement in the effort to begin utilizing modern composite materials in practical bridge applications.

PROFILE

Broad-based responsibilities in the following areas:

- Project Mangement
- Business Operations & Financial Management
- Quality Assurance/Quality Control
- Civil Engineering Project Management and Design
- New Business Development
- Expert Testimony and Investigation

PROFESSIONAL HIGHLIGHTS

Structural Engineer:

Freedom Automotive Group 3 Dealerships; Morgantown, WV
Hazel Ruby McQuain Equine Education & Resource Center; WVU
WVDOH Arnettsville Replacement Bridge; Morgantown, WV
Clarksburg State Office Building; Clarksburg, WV
Grant County Bank Addition & Renovation; Petersburg, WV
South Berkeley Fire Station; Inwood, WV
Alumni Center Structural Framing and Foundation; WVU
Engineering Science Building, East Wing Addition; WVU
Hazel Ruby McQuain Amphitheater Roof; Morgantown, WV
Shepherd University Pedestrian Underpass; Shepherdstown, WV
Washington High School; Charles Town, WV
WVU Coliseum Structural Inspection; Morgantown, WV
Alderson Broaddus College, Rex Pyles Arena Deck; Phillipi, WV
Monongalia County Sheriff's Building; Morgantown, WV
South High Street Bridge; Morgantown, WV
Ices Ferry Bridge; Morgantown, WV
Matthews Foundry Structural Evaluation; Martinsburg, WV
Martinsburg Little League Fields; Martinsburg, WV
Martinsburg WWTP; Martinsburg, WV
Queen St. Underpass; Martinsburg, WV
Winchester & Western RR Rt. 11 Bridge; Martinsburg, WV

EMPLOYMENT HISTORY

1996-Current | Alpha Associates, Inc.
1995-1996 | Larry D. Luttrell, PE, PhD
1991-1994 | West Virginia University
1990-1991 | WVU Constructed Facilities Center

EDUCATION

MA Structural Engineering | 1995
BA Civil Engineering | 1993

QUALIFICATIONS

- License: Professional Engineer: West Virginia, Pennsylvania

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- Chi Epsilon; Member
- American Concrete Institute; Member

RESEARCH EXPERIENCE

Cold Formed Steel Deck Research:

- Fastener Failures
- Edge Conditions/Failures
- Buttoned Overlap Sheer Failures

Composite Cold Formed Steel & Concrete Deck

- Line Load Behavior/Failures
- Concentrated Load Behavior/Failures
- Web Crippling
- Punch Failures



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come, Greeting.

Know Ye That The State Board of Registration for Professional Engineers, of the State of West Virginia, reposing special confidence in the Intelligence, Integrity and Discretion of

Charles B. Luttrell

DOES, IN PURSUANCE OF AUTHORITY VESTED IN IT
by law, hereby certify that he, having submitted
satisfactory evidence of his ability and experience, is a
REGISTERED PROFESSIONAL ENGINEER

Registration Number 14172

To Hold and use such title in the practice of his profession,
subject to the conditions prescribed by law.



Given under the hand and the Seal
of the Board at the Capitol in the
City of Charleston,
this 28th day of July in the
year of our Lord One Thousand
Nine Hundred and Ninety-nine
and of the State the One Hundred
Thirty-sixth.

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

Garwick
Lund
L. J. [unclear]

Frank H. Naddy

Wm. J. [unclear]



Bradley Casdorph PE, PS

CIVIL ENGINEER

SUMMARY

Mr. Casdorph joined the Alpha Associates, Inc. team in 2004 and currently works as a project engineer in the Morgantown office. He has 36 years of professional experience with roadway design, storm sewer design, airport airside renovation and design, storm water management including conveyance and detention, environmental permitting, project administration supervision and inspection, as well as boundary and construction surveying.

PROFILE

Broad-based responsibilities in the following areas:

- Airport Planning & Design
- Highway Design
- Hydraulic & Hydrology Studies
- Site Plan Development
- Land Surveying, including use of Aerial Drone Technology

PROFESSIONAL HIGHLIGHTS

Civil Engineering:

WVDOH Arnettsville Bridge Replacement; Monongalia County, WV
WV DOH Open Engineering Open End Contract; WV
WVDOH Deckers Creek Pedestrian Bridge; Morgantown, WV
Freedom Automotive Three Dealerships; Morgantown, WV
Freedom Kia Clarksburg; Clarksburg, WV
Morgantown Municipal Airport Access Road; Morgantown, WV
Mon General Hospital Access Road; Morgantown, WV
WVU - Lot 81 Parking Area Improvements; Morgantown, WV
McKee Crossing - 120 Acre Subdivision; Martinsburg, WV
WVU Reedsville Farm Redevelopment; Reedsville, WV
Mon General Hospital - East Parking Area; Morgantown, WV
Jane Lew Truck Stop; Jane Lew, WV
Point Marion Borough; Point Marion, PA
Clarksburg State Office Building; Clarksburg, WV
WVU College of Physical Activity & Sports Sciences; Morgantown, WV
VA Parking Lot SWM; Shepherdstown, WV
Arcland RV Parking Lot SWM; Charles Town, WV

Surveying:

WVDOH Arnettsville Bridge Replacement; Monongalia County, WV
Morgantown Municipal Airport Access Road; Morgantown, WV
Mon General Hospital Access Road; Morgantown, WV
Freedom Automotive Three Dealerships; Morgantown, WV
Freedom Kia Clarksburg; Clarksburg, WV

EMPLOYMENT HISTORY

2004-Current | Alpha Associates, Inc.
1979-2004 | Triad Engineering, Inc.

EDUCATION

MA Soil Conditions & Foundation Design | 1982
BA Civil Engineering | 1979

QUALIFICATIONS

- License: Professional Engineer: West Virginia
- Professional Surveyor: West Virginia
- Certified Private Pilot
- Certified FAA Part 107 Remote Pilot

AFFILIATIONS

- WV Society of Professional Engineers
- National Society of Professional Engineers
- WVSPS Mountain Regional Chapter; President
- Aircraft Owners and Pilots Association; Member



STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

To all to whom these presents shall come Greeting

*"Know Ye" That The State Board of Registration for Professional Engineers
of the State of West Virginia, reposing special confidence in
the Intelligence, Integrity and Discretion of*

Bradley H. Casdorph

DOES IN PURSUANCE OF AUTHORITY VESTED IN IT
*by law hereby certify that he having submitted
satisfactory evidence of his ability and experience is a*

REGISTERED PROFESSIONAL ENGINEER

Registration Number 16618

*(To Hold) and use such title in the practice of his profession,
subject to the conditions prescribed by law.*



*Given under the hand of the
Seal of the Board at the Capitol in the
City of Charleston,
This 29th day of December
in the year of our Lord 2005
and of the State
the One Hundred Forty-Second*

Members of the Board

Leonard D. Timms, Jr.

Richard E. Dlyns

Bhajan S. Shuja

William E. Viers

[Signature]

SECTION D
PROJECT EXPERIENCE

MEMORIAL TUNNEL INSPECTION

West Virginia Army National Guard



Location:

Standard, WV

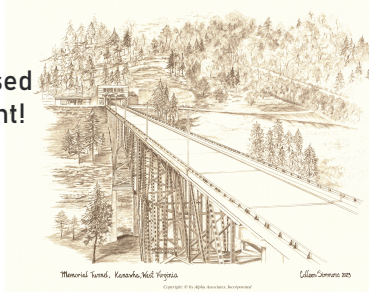
Alpha Associates teamed with Modjeski and Masters, Inc. to perform a limited condition assessment of the Memorial Tunnel, inspecting the mainline tunnel and portal buildings during September & October 2023. The Tunnel Assessment Report (TAR) observed safety issues and other deficiencies, categorized issues based upon threat to safety, and provided recommendations for remedial action along with an EOPCC.

DIST. FROM EAST ENTRANCE		STATION		SAFETY RISK
ft	m	BEGIN	END	
0'	0 m	20 + 00	21 + 00	HIGH
100'	30 m	21 + 00	22 + 00	MEDIUM
200'	61 m	22 + 00	23 + 00	LOW
300'	91 m	23 + 00	24 + 00	LOW
400'	122 m	24 + 00	25 + 00	LOW
500'	152 m	25 + 00	26 + 00	LOW
600'	183 m	26 + 00	27 + 00	MEDIUM
700'	213 m	27 + 00	28 + 00	LOW
800'	244 m	28 + 00	29 + 00	LOW
900'	274 m	29 + 00	30 + 00	Monitor
1000'	305 m	30 + 00	31 + 00	LOW
1100'	335 m	31 + 00	32 + 00	LOW
1200'	366 m	32 + 00	33 + 00	LOW
1300'	396 m	33 + 00	34 + 00	LOW
1400'	427 m	34 + 00	35 + 00	LOW
1500'	457 m	35 + 00	36 + 00	LOW
1600'	488 m	36 + 00	37 + 00	LOW
1700'	518 m	37 + 00	38 + 00	LOW
1800'	549 m	38 + 00	39 + 00	LOW
1900'	579 m	39 + 00	40 + 00	LOW
2000'	610 m	40 + 00	41 + 00	LOW
2100'	640 m	41 + 00	42 + 00	MEDIUM
2200'	671 m	42 + 00	43 + 00	MEDIUM
2300'	701 m	43 + 00	44 + 00	MEDIUM
2400'	732 m	44 + 00	45 + 00	MEDIUM
2500'	762 m	45 + 00	46 + 00	MEDIUM
2600'	792 m	46 + 00	47 + 00	MEDIUM
2700'	823 m	47 + 00	48 + 00	HIGH

Current Conditions of the Memorial Tunnel

Overall, the tunnel was found to be in fair condition with a few structural issues.

Fun Fact: This tunnel was used for Alpha's 2023 Holiday Print! (pictured to the right)



PROJECT INFORMATION:

- Services Provided:
Structural Engineering
- Size:
2,802 ft. Roadway
- Completion Date:
2023
- Inspection Cost:
\$ 134,600
- Reference:
LTC Michael Beckner, USARMY USAG
WVARNG-CFMO
1703 Coonskin Drive
Charleston, WV 25311
michael.j.beckner.mil@army.mil



CAMP DAWSON

WVARNG

Camp Dawson Paving

Kingwood, WV

Alpha Associates provided surveying, civil engineering and construction administration services for Camp Dawson and the West Virginia Army National Guard in Kingwood, WV.

The MCA Road, almost 3000 ft. long, was gravel and heavily traveled by large vehicles and equipment. Maintenance had become overwhelming for the National Guard. To solve the problem, Alpha provided a unique pavement design, providing a combination of rigid concrete pavement in areas of increased equipment maneuvering and a heavy-duty asphalt section for the straight sections of the roadway. The solution should provide the National Guard with years of trouble-free service.



The second road in the project was the ASP Road, a very steep, gravel road that accessed the ammunition bunker. Due to slope and gravel surface, access was often a problem. To accommodate, Alpha designed a specific asphalt paving section which allows forklifts, trucks, and loading equipment to travel with ease.



Both roads also included storm water and storm drainage design. Providing storm water control and runoff management is critical to the long-term success of any road or paving project.



Project Contact:

Aaron Miller

West Virginia Army National Guard

1001 Army Road

Kingwood, WV 26537

304.791.4161

aaron.f.miller.mil@mail.mil



Volkstone Perimeter Fencing Project

Kingwood, WV

The Volkstone Perimeter Fence Project for the West Virginia Army National Guard in Kingwood, WV included design of an 8' high fence for perimeter control and security. The project also upgraded and improved the existing trail adjacent to the fence and provided drainage control. With the completion of this project, the WV Army National Guard will have increased security, including vehicular impact control, and a newly paved recreational trail for use by the Kingwood and WVANG communities.



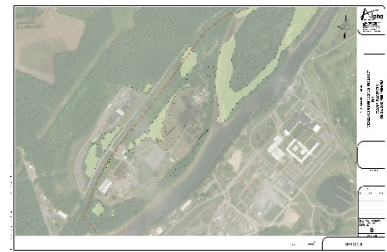
Option 1



Option 2



Option 3



Project Contact:

Jonathan Neal, Deputy Branch Chief

Training Site Branch

1001 Army Road

Kingwood, WV 26537

304.791.4138

STATE BUILDING 25 FAÇADE RENOVATIONS

State of West Virginia



Location:

Parkersburg, WV

Moisture infiltration in the form of liquid rain had been entering the offices along the perimeter of the building facing 5th & Avery Street for a number of years. The cause of the building envelope failure was determined to be the lack of window flashing installed during the 1970s façade renovation.

Recladding of the existing building was necessary because Alpha's design wanted to take advantage of the original window openings to create a better environment for the office workers while simultaneously evoking the building's former glory.

Alpha Associates, Inc. designed a new "rain screen" system that echoed the original brick and limestone façade with oversized fenestration that brought much welcomed daylight to the office interiors along with a new entrance ramp that was handicap accessible.

Building 25 is the 2021 Recipient of the City of Parkersburg Downtown Curb Appeal Award.



PROJECT INFORMATION:

- ★ Services Provided:
Building Envelope Analysis and Architectural Services
- ★ Completion Date:
2020
- ★ Cost:
\$ 2,924,450
- ★ Reference:
Scot Casdorff, A&E Manager
Charleston, WV 25305
304.957.7145

STATE BUILDING 25 ADA ENTRANCE SOLUTIONS

State of West Virginia



Location:

Parkersburg, WV

The existing main entrance of the State Office Building was not only failing, and pulling away from the building, but it also did nothing to enhance the entrance to the building. Alpha's solution was to showcase the ramp, so that it would be a truly universal design for all visitors and staff to the building.

The new entrance incorporates the same "rain screen" system on the façades as the dominate street facing façades of 5th & Avery Street. The ramp is an intersection of stairs, landings, and a curved sloping ramp, of poured concrete and stainless-steel railings. The changes in elevation provide a new area for a landscaped garden.



PROJECT INFORMATION:

- ★ Services Provided:
Architectural Design
- ★ Size:
Building Exterior
- ★ Completion Date:
2020
- ★ Cost:
\$ 2,924,450
- ★ Reference:
Scot Casdorff, A&E Manager
Charleston, WV 25305
304.957.7145

WVANG HANGAR DOORS EVALUATION(S)

Project Background

At the WVANG's base, there are three (3) hangars with a total of five (5) hangar doors. The doors on each hangar include one large center door with two (2) smaller doors on both sides of the center door. The center doors are approximately 90' tall and 90' wide while the flanking doors are all approximately 40' wide and 40' tall.

Alpha has completed two (2) evaluations of these hangar door structural elements. In 2017, the main (center) door on hangar 308 was not in operation due to a failure. The door has since been rebuilt with a new bottom structural member. In 2019, Alpha visited the site again to perform an annual limited structural evaluation of the bottom's structural members of the hangar doors on all three (3) aircraft hangars for any structural deficiencies.



167TH AIRLIFT WING

For purposes of organizing, the doors will be numbered 1-5 going left to right as viewed from inside. Door 3 is always the center door.

West Virginia Air National Guard 167th Airlift Wing Base

Martinsburg, WV | Date Completed: 2019

Size: 90'x90' and 40'x40' sq. ft.

Cost: \$3,000

Services: Engineering

During investigation, Alpha concluded that:

1. Hangar 305

- a. Door 3 – Alpha recommended that the truss weld nodes showing signs of corrosion should be touched up with a compatible primer to prevent any significant deterioration.
- b. Doors 2 & 4 – Alpha did not find any significant condition issue for these doors.
- c. Doors 1 & 5 – Alpha found chipped primer along the beams which can be a potential starting point for corrosion on the bottom composite tube lifting beams. Alpha recommended that the chipped areas on these beams should be sanded down and touched up with a compatible primer to prevent corrosion.



2. Hangar 306

- a. Door 3 – Alpha noted no condition issues for the bottom space truss on the door.
- b. Doors 1, 2, 4 & 5 – The only condition issue found on the following doors was the coating damage and minor corrosion on top inside chord of door 2. The damaged area should be sanded, primed and painted to prevent further corrosion.

3. Hangar 308

- a. Door 3 – Alpha found lifting and handling damage near one of the nodes as a potential spot for corrosion to begin on the space truss of the door. Alpha recommended that the damaged area should be sanded down and touched up with a compatible primer to prevent any significant damage.
- b. Doors 2 & 4 – No condition issues were noted for the composite beam lifting elements located above the bottom panels of the doors.
- c. Doors 1 & 5 – No condition issues found other than minor rub marks on the bottoms composite beam tubes on doors, no needed recommendations.

Overall, the doors revealed no serious structural defects, only recommended to touch up areas where the coatings on the trusses or composite beams are damaged.

West Virginia Air National Guard 167th Airlift Wing Base

Martinsburg, WV | Date Completed: 2017

Size: 90'x90' and 40'x40'

Cost: \$2,500

Services: Engineering

In 2017, Alpha was tasked with evaluating the structural bottom lifting elements of the hangar doors for the first time. The system that allows the hangar doors to be opened and closed are marvelously simple and effective; however, the center door (3) in Hangar 308 was not in place. The door collapsed catastrophically prior to the site visit. During evaluation, Alpha discovered only one major structural element that involved resisting the vertical forces as the doors are opened and closed. Alpha recommended to have welds tested with non-destructive testing methods to reveal if the failure was caused by a welded field splice.

Project Contact:

Paul Cummings, II
National Door Service, Inc.
3501 Century Avenue
Baltimore, MD 21227
410.245.2648

CLARKSBURG STATE OFFICE BUILDING

The State of West Virginia



Location:

Clarksburg, WV

Alpha Associates, Incorporated provide architectural design, civil and structural engineering and surveying services for a new state office building in Clarksburg, WV.

Designed to complement the historic character of downtown Clarksburg, WV, the five-story building sits on a 2.1-acre site. The sloping site created an opportunity for a public entrance on the main level, and a staff entrance on the lowest level. Six public facing State agencies were designated to occupy the building, including the Department of Motor Vehicles and WV Workforce.

The exterior building envelope consists of oversized red brick and structural clay tile that mimics sandstone in an ashlar pattern. Energy efficient systems, including the use of a revolving door, were created and constructed for the building envelope and interior spaces. Elevators, public restrooms, and other secondary spaces were located in the central core, creating an efficient floor plate.

This project is LEED® Registered



PROJECT INFORMATION:

- ★ Services Provided:
Architectural, Engineering & Surveying
- ★ Size:
88,491 sq. ft.
- ★ Completion Date:
2016
- ★ Cost:
\$ 24.9 Million
- ★ Reference:
William Berry
Charleston, WV
304.957.7188

JEFFERSON COUNTY EMERGENCY SERVICE AGENCY

Jefferson County Ambulance Authority



Location:

Ranson, WV

Alpha Associates provided architectural design, civil and structural engineering and surveying services for a new Operations Center for the Jefferson County Ambulance Authority.

This build contains:

- α Three (3) Vehicle Bays
- α Sleeping Quarters
- α Training Room
- α Office Spaces

This building was designed with a civic presence and blend seamlessly into the surrounding development.



PROJECT INFORMATION:

- ★ Services Provided:
Architectural, Engineering & Surveying
- ★ Size:
6,750 sq. ft.
- ★ Completion Date:
2010
- ★ Cost:
\$ 1.2 Million
- ★ Reference:
Pete Kelley
Ranson, WV
304.728.3287

PARKERSBURG ARMORY RENOVATION & ADDITION

WV Army National Guard



Location:

Parkersburg, WV

Alpha shares an established relationship with the West Virginia Army National Guard due to the services provided for the renovation of a space originally designed as a rifle range at the Parkersburg Armory.

New offices, a conference room and a break room provide new work space for officers. A secondary entrance was included in the design to serve as the department that will occupy this space.

A fire alarm upgrade for the entire building was also included in the project scope as well as an alternate for an access control system and mass notification system.



PROJECT INFORMATION:

- ★ Services Provided:
Architectural Design
- ★ Size:
2,600 sq. ft.
- ★ Completion Date:
2009
- ★ Cost:
\$ 400,000
- ★ Reference:
WV Army National Guard
Parkersburg, WV
304.485.8511

APPENDIX

REFERENCES

ALPHA ASSOCIATES, INC.

209 Prairie Ave
Morgantown, WV 26501
304.296.8216

REFERENCES

Aaron Miller, West Virginia Army National Guard:

(304) 791-4161, aaron.f.miller.mil@mail.mil



LTC Michael Beckner, USARMY USAG WVARNG-CFMO:

michael.j.beckner.mil@army.mil

Jonathan Neal, Deputy Branch Chief, West Virginia Army National Guard:

(304) 791-4138



Eugene White, Director, Miner's Health Safety & Training:

(304) 469-8100

Ken Lowe, Owner/President, Ken Lowe Management Company:

(304) 870-7001, klow@clarionshepherdstown.com



Morgantown Municipal Airport:

(304) 225-4114

CERTIFICATE OF *Authorization*

STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS

*The West Virginia State Board of Registration for Professional Engineers
having verified the person in responsible charge is registered in
West Virginia as a professional engineer for the noted firm, hereby certifies*

*has complied with section §30-13-17 of the West Virginia Code governing
the issuance of a Certificate of Authorization. The Board hereby notifies you of its
certification with issuance of this Certification of Authorization for the period of:*

providing for the practice of engineering services in the State of West Virginia.

IF YOU ARE REQUIRED TO REGISTER WITH THE SECRETARY OF STATE'S OFFICE,
PLEASE SUBMIT THIS CERTIFICATE WITH YOUR APPLICATION.



IN TESTIMONY WHEREOF, THE WEST VIRGINIA STATE BOARD OF
REGISTRATION FOR PROFESSIONAL ENGINEERS HAS ISSUED THIS COA
UNDER ITS SEAL, AND SIGNED BY THE PRESIDENT OF SAID BOARD.

Scott E. Thomas Jr.

BOARD PRESIDENT

State of West Virginia



Certificate

I, Mac Warner, Secretary of State of the State of West Virginia, hereby certify that

ALPHA ASSOCIATES, INCORPORATED

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on June 23, 1969.

I further certify that the corporation has not been revoked or administratively dissolved by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this Certificate of Existence

CERTIFICATE OF EXISTENCE

Validation ID:1WV25_3J5W7



*Given under my hand and the
Great Seal of the State of
West Virginia on this day of
January 26, 2024*

Mac Warner

Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/29/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MEDALLION INSURANCE SERVICES PO Box 79089 Charlotte NC 28271	CONTACT NAME: Phyllis Constantino PHONE (A/C, No, Ext): (704) 256-6000 E-MAIL ADDRESS: phyllis@medallioninsurance.com FAX (A/C, No): (704) 256-6001
INSURED Alpha Associates, Incorporated 209 Prairie Ave Ste 209 Morgantown WV 26501	INSURER(S) AFFORDING COVERAGE INSURER A: Kinsale Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 38920

COVERAGES**CERTIFICATE NUMBER:** CL2422110349**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$
A	PROFESSIONAL LIABILITY CLAIMS-MADE			0100225819-1	02/12/2024	02/12/2025	EACH CLAIM AGGREGATE \$3,000,000 \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Information Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Richard Colebank, PE, PS, President & COO

(Address) 209 Prairie Avenue, Morgantown, WV 26501

(Phone Number) / (Fax Number) (304) 296-8216 / (304) 296-8245

(email address) rick.colebank@thinkalphafirst.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Alpha Associates, Incorporated

(Company)

(Signature of Authorized Representative)

Richard Colebank, PE, PS, President & COO

(Printed Name and Title of Authorized Representative) (Date)

(304) 296-8216 / (304) 296-8245

(Phone Number) (Fax Number)

rick.colebank@thinkalphafirst.com

(Email Address)