




The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

 List View

General Information

Contact

Default Values


Discount

Document Information

Clarification Request

Procurement Folder: 1837668

Procurement Type: Central Master Agreement

Vendor ID: 000000160349 


Legal Name: SCHROCK INC

Alias/DBA:

Total Bid: \$0.00

Response Date: 12/10/2025 

Response Time: 8:59

Responded By User ID: Varsity_Travel 

First Name: Melissa

Last Name: Kelican

Email: melissa@travelvarsity.com

Phone: 5406782871

SO Doc Code: CRFQ

SO Dept: 0403

SO Doc ID: DBS2600000006

Published Date: 11/18/25

Close Date: 12/10/25

Close Time: 13:30

Status: Closed

Solicitation Description: Student Transportation WVSDDB

Total of Header Attachments: 4

Total of All Attachments: 4



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1837668
Solicitation Description: Student Transportation WVSDB
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-12-10 13:30	SR 0403 ESR12102500000003488	1

VENDOR
000000160349
SCHROCK INC

Solicitation Number: CRFQ 0403 DBS2600000006
Total Bid: 0
Response Date: 2025-12-10
Response Time: 08:59:46
Comments:

FOR INFORMATION CONTACT THE BUYER
James W Atkins
(304) 558-0094
james.w.atkins@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Chartered bus services	0.00000	EA	2765.000000	0.00

Comm Code	Manufacturer	Specification	Model #
78111803			

Commodity Line Comments: \$2765 per way - one way rate includes 54 passenger charter bus, driver and aide.

Extended Description:
Route One

West Virginia Schools for the Deaf and the Blind
Request for Quotation
Student Transportation
Pricing Sheet

<u>Stops</u>	<u>Locations</u>	<u>Time</u>	
		<u>Return Home</u>	<u>Return to School</u>
Frostburg	Exit 34 New Georges Crk Park&Ride	1:15 PM	N/A
Morgantown	Sabraton Exit 4 RE Mich	2:35 PM	4:15 PM
Bridgeport	Exit 125 Dunkin' Donut	3:15 PM	3:15 PM
Gassaway	Exit 62 Go Mart	4:15 PM	2:15 PM
Dunbar	Exit 53 McDonalds	5:30 PM	1:05 PM
Ripley	Exit 138 Save A Lot	6:15 PM	12:30 PM
Parkersburg	TBD	7:00 PM	11:00 AM
(A) One Way Price:			\$2,765
Quantity			1
Total A			\$2,765

Round Trip A+B = \$5530

Stops listed above lay out the basic route. Actual locations will be determined after the contract is awarded.

\$2765 - One Way for Charter Bus + Varsity Travel Aide

Note: Pricing sheet is a sample scenario. Quantities are for evaluation only and are not guaranteed.


Note: Drop off and Pick up locations are subject to change based on availability.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Melissa Kelican - Reservations Manager
(Address) 2201mboden Driver Winchester VA 22603
(Phone Number) / (Fax Number) 540-678-2871
(email address) melissa@travelvarsity.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Schrock Inc. d.b.a Varsity Travel
(Company)

(Signature of Authorized Representative)
Melissa Kelican - Reservation Manager 12/9/2025
(Printed Name and Title of Authorized Representative) (Date)
540-678-2871
(Phone Number) (Fax Number)
melissa@travelvarsity.com
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- ☐ Addendum No. 1
- ☐ Addendum No. 2
- ☐ Addendum No. 3
- ☐ Addendum No. 4
- ☐ Addendum No. 5

- ☐ Addendum No. 6
- ☐ Addendum No. 7
- ☐ Addendum No. 8
- ☐ Addendum No. 9
- ☐ Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Schrock Inc. d.b.a Varsity Travel

Company



Authorized Signature

12/9/2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION
Student Transportation

10.2 Remedy: The following remedies shall be available to Agency upon default:

10.2.1 Immediate cancellation of the Contract.

10.2.2 Immediate cancellation of one or more release orders issued under this Contract.

10.2.3 Any other remedies available in law or equity.

11. CONTRACT MANAGER: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor shall list its Contract manager and his or her contact information below

Contract Manager: Melissa Kelican

Vendor's Address: 220 Imboden Drive Winchester VA 22603

Telephone Number: 540-678-2871

Cell Number: 540-678-2871

Email Address: melissa@travelvarsity.com