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Welcome, Christopher W Seckman

Solicitation Response(SR)Dept: 0313ID: ESR08202500000001211Ver.: 1Function: NewPhase: FinalModified by batch , 08/20/2025

ProcurementBudgetingAccounts ReceivableAccounts Payable

Header @ 5

List View

General InformationContactDefault ValuesDiscountDocument InformationClarification Request

Procurement Folder: 1717189

Procurement Type: Central Purchase Order

Vendor ID: 000000181012

Legal Name: DOWNSTREAM STRATEGIES LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 08/20/2025

Response Time: 13:05

Responded By User ID: Wildland

First Name: Will

Last Name: Postlethwait

Email: wpostlethwait@downstreams

Phone: 3042169817

SO Doc Code: CEOI

SO Dept: 0313

SO Doc ID: DEP2600000001

Published Date: 8/13/25

Close Date: 8/20/25

Close Time: 13:30

Status: Closed

Solicitation Description: AML - EO1 Pre-Qualification for Consultants

Total of Header Attachments: 5

Total of All Attachments: 5



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Solicitation Response

**Proc Folder:** 1717189  
**Solicitation Description:** AML - EOI Pre-Qualification for Consultants  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2025-08-20 13:30	SR 0313 ESR08202500000001211	1

**VENDOR**  
000000181012  
DOWNSTREAM STRATEGIES LLC

**Solicitation Number:** CEOI 0313 DEP2600000001  
**Total Bid:** 0  
**Response Date:** 2025-08-20  
**Response Time:** 13:05:45  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Joseph (Josh) E Hager III  
(304) 558-2306  
joseph.e.hageriii@wv.gov

<b>Vendor</b>		
<b>Signature X</b>	<b>FEIN#</b>	<b>DATE</b>

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	EOI Engineering Design Services				

Comm Code	Manufacturer	Specification	Model #
81100000			

**Commodity Line Comments:** No bid due to this being a response to a Pre-Qualification EOI

**Extended Description:**  
EOI Engineering Design Services

## Revised 8/24/2023

**ADDITIONAL TERMS AND CONDITIONS**  
**(Architectural and Engineering Contracts Only)**

**1. PLAN AND DRAWING DISTRIBUTION:** All plans and drawings must be completed and available for distribution at least five business days prior to a scheduled pre-bid meeting for the construction or other work related to the plans and drawings.

**2. PROJECT ADDENDA REQUIREMENTS:** The Architect/Engineer and/or Agency shall be required to abide by the following schedule in issuing construction project addenda. The Architect/Engineer shall prepare any addendum materials for which it is responsible, and a list of all vendors that have obtained drawings and specifications for the project. The Architect/Engineer shall then send a copy of the addendum materials and the list of vendors to the State Agency for which the contract is issued to allow the Agency to make any necessary modifications. The addendum and list shall then be forwarded to the Purchasing Division buyer by the Agency. The Purchasing Division buyer shall send the addendum to all interested vendors and, if necessary, extend the bid opening date. Any addendum should be received by the Purchasing Division at least fourteen (14) days prior to the bid opening date.

**3. PRE-BID MEETING RESPONSIBILITIES:** The Architect/Engineer shall be available to attend any pre-bid meeting for the construction or other work resulting from the plans, drawings, or specifications prepared by the Architect/Engineer.

**4. AIA DOCUMENTS:** All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein. The terms and conditions of this document shall prevail over anything contained in the AIA Documents or the Supplementary Conditions.

**5. GREEN BUILDINGS MINIMUM ENERGY STANDARDS:** In accordance with West Virginia Code § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) \_\_\_\_\_

(Address) \_\_\_\_\_

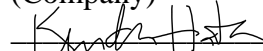
(Phone Number) / (Fax Number) \_\_\_\_\_

(email address) \_\_\_\_\_

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

\_\_\_\_\_  
(Company)



\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Printed Name and Title of Authorized Representative) (Date)

\_\_\_\_\_  
(Phone Number) (Fax Number)

\_\_\_\_\_  
(Email Address)

## WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION

## AML CONSULTANT QUALIFICATION QUESTIONNAIRE

Attachment "A"

PROJECT NAME <b>AML - EOI Pre-Qualification for Consultants</b>		DATE (DAY, MONTH, YEAR) <b>08/18/2025</b>		FEIN 37-141-8095																																					
1. FIRM NAME <b>Downstream Strategies</b>		2. HOME OFFICE BUSINESS ADDRESS <b>911 Greenbag Rd. Morgantown WV 26508</b>		3. FORMER FIRM NAME																																					
4. HOME OFFICE TELEPHONE <b>(304) 292-2450</b>	5. ESTABLISHED (YEAR) <b>1997</b>	6. TYPE OWNERSHIP <input checked="" type="checkbox"/> Individual Corporation Partnership Joint-Venture		6a. WV REGISTERED DBE (Disadvantaged Business Enterprise) YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>																																					
7. PRIMARY AML DESIGN OFFICE: ADDRESS/ TELEPHONE/ PERSON IN CHARGE/ NO. AML DESIGN PERSONNEL EACH OFFICE																																									
8. NAMES OF PRINCIPAL OFFICERS OR MEMBERS OF FIRM Evan Hansen, Marc Glass, Kendra Hatcher			8a. NAME, TITLE, & TELEPHONE NUMBER - OTHER PRINCIPALS																																						
9. PERSONNEL BY DISCIPLINE <table border="0"><tr><td><input type="checkbox"/> ADMINISTRATIVE</td><td><input type="checkbox"/> ECOLOGISTS</td><td><input type="checkbox"/> LANDSCAPE ARCHITECTS</td><td><input type="checkbox"/> STRUCTURAL ENGINEERS</td></tr><tr><td><input type="checkbox"/> ARCHITECTS</td><td><input type="checkbox"/> ECONOMISTS</td><td><input type="checkbox"/> MECHANICAL ENGINEERS</td><td><input type="checkbox"/> <b>SURVEYORS</b></td></tr><tr><td><input type="checkbox"/> <b>BIOLOGIST</b></td><td><input type="checkbox"/> ELECTRICAL ENGINEERS</td><td><input type="checkbox"/> <b>MINING ENGINEERS</b></td><td><input type="checkbox"/> TRAFFIC ENGINEERS</td></tr><tr><td><input checked="" type="checkbox"/> <b>CADD OPERATORS</b></td><td><input type="checkbox"/> ENVIRONMENTALISTS</td><td><input type="checkbox"/> PHOTOGRAMMETRISTS</td><td><input type="checkbox"/> OTHER</td></tr><tr><td><input type="checkbox"/> CHEMICAL ENGINEERS</td><td><input type="checkbox"/> ESTIMATORS</td><td><input type="checkbox"/> PLANNERS: URBAN/REGIONAL</td><td></td></tr><tr><td><input checked="" type="checkbox"/> <b>CIVIL ENGINEERS</b></td><td><input type="checkbox"/> <b>GEOLOGISTS</b></td><td><input type="checkbox"/> SANITARY ENGINEERS</td><td></td></tr><tr><td><input type="checkbox"/> CONSTRUCTION INSPECTORS</td><td><input type="checkbox"/> HISTORIANS</td><td><input type="checkbox"/> SOILS ENGINEERS</td><td></td></tr><tr><td><input type="checkbox"/> DESIGNERS</td><td><input type="checkbox"/> HYDROLOGISTS</td><td><input type="checkbox"/> SPECIFICATION WRITERS</td><td><input type="checkbox"/> TOTAL PERSONNEL</td></tr><tr><td><input type="checkbox"/> DRAFTSMEN</td><td></td><td></td><td></td></tr></table> <p><b>TOTAL NUMBER OF WV REGISTERED PROFESSIONAL ENGINEERS IN PRIMARY OFFICE: 0</b> <b>*RPEs other than Civil and Mining must provide supporting documentation that qualifies them to supervise and perform this type of work.</b></p>						<input type="checkbox"/> ADMINISTRATIVE	<input type="checkbox"/> ECOLOGISTS	<input type="checkbox"/> LANDSCAPE ARCHITECTS	<input type="checkbox"/> STRUCTURAL ENGINEERS	<input type="checkbox"/> ARCHITECTS	<input type="checkbox"/> ECONOMISTS	<input type="checkbox"/> MECHANICAL ENGINEERS	<input type="checkbox"/> <b>SURVEYORS</b>	<input type="checkbox"/> <b>BIOLOGIST</b>	<input type="checkbox"/> ELECTRICAL ENGINEERS	<input type="checkbox"/> <b>MINING ENGINEERS</b>	<input type="checkbox"/> TRAFFIC ENGINEERS	<input checked="" type="checkbox"/> <b>CADD OPERATORS</b>	<input type="checkbox"/> ENVIRONMENTALISTS	<input type="checkbox"/> PHOTOGRAMMETRISTS	<input type="checkbox"/> OTHER	<input type="checkbox"/> CHEMICAL ENGINEERS	<input type="checkbox"/> ESTIMATORS	<input type="checkbox"/> PLANNERS: URBAN/REGIONAL		<input checked="" type="checkbox"/> <b>CIVIL ENGINEERS</b>	<input type="checkbox"/> <b>GEOLOGISTS</b>	<input type="checkbox"/> SANITARY ENGINEERS		<input type="checkbox"/> CONSTRUCTION INSPECTORS	<input type="checkbox"/> HISTORIANS	<input type="checkbox"/> SOILS ENGINEERS		<input type="checkbox"/> DESIGNERS	<input type="checkbox"/> HYDROLOGISTS	<input type="checkbox"/> SPECIFICATION WRITERS	<input type="checkbox"/> TOTAL PERSONNEL	<input type="checkbox"/> DRAFTSMEN			
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<input type="checkbox"/> DESIGNERS	<input type="checkbox"/> HYDROLOGISTS	<input type="checkbox"/> SPECIFICATION WRITERS	<input type="checkbox"/> TOTAL PERSONNEL																																						
<input type="checkbox"/> DRAFTSMEN																																									
***SEE ATTACHED RESUMES***																																									
10. HAS THIS JOINT-VENTURE WORKED TOGETHER BEFORE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO																																									



11. OUTSIDE KEY CONSULTANTS/SUB-CONSULTANTS ANTICIPATED TO BE USED. Attach "AML Consultant Qualification Questionnaire".

[illegible]

12. A. Is your firm's personnel experienced in Abandoned Mine Lands Remediation/Mine Reclamation Engineering?

YES Description and Number of Projects: \_\_\_\_\_

☒ NO

B. Is your firm experienced in Soil Analysis?

YES Description and Number of Projects: \_\_\_\_\_

☒ NO

C. Is your firm experienced in hydrology and hydraulics?

☒ YES Description and Number of Projects: **We have over 20 years experience in stream and wetland restoration, with projects throughout West Virginia, Virginia, and Maryland. 13 projects in West Virginia, 1 in Virginia, and 4 In Maryland have been successfully completed.**

NO

D. Does your firm produce its own Aerial Photography and Develop Contour Mapping?

YES Description and Number of Projects: \_\_\_\_\_

☒ NO

E. Is your firm experienced in domestic waterline design? (Include any experience your firm has in evaluation of aquifer degradation as a result of mining.)

YES Description and Number of Projects: \_\_\_\_\_

☒ NO

F. Is your firm experienced in Acid Mine Drainage  
Evaluation and Abatement Design?

YES Description and Number of Projects: \_\_\_\_\_

☒ NO

G. Is your firm experienced in construction oversight?

☒ YES Description and Number of Projects: **Construction oversight is provided in all of our 18 projects Many of our project are completed as design build but we have hired qualified construction firms to provide construction services with construction oversight.**

NO

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES **RESPONSIBLE FOR AML PROJECT DESIGN** (Furnish complete data but keep to essentials)

NAME & TITLE (Last, First, Middle Int.)	YEARS OF EXPERIENCE		
	YEARS OF AML DESIGN EXPERIENCE:	YEARS OF AML RELATED DESIGN EXPERIENCE:	YEARS OF DOMESTIC WATERLINE DESIGN EXPERIENCE:
<b>Postlethwait, William, O.</b> <b>Stream Restoration Specialist</b>	<b>0</b>	<b>21</b>	<b>0</b>

Brief Explanation of Responsibilities

Lead stream restoration activities which include: Initial site assessment, existing conditions survey, calculate design parameters including proper stream width, depth, cross sectional area for given stream type, slope, and drainage area. Complete design using AutoCad Civ3d software suite to produce construction drawings provided to the contractor and permitting agencies. Other responsibilities include construction oversight, heavy equipment operation, meet with project partners, sub-contractors, and permitting officials, prepare as-built services and permit closeout.

EDUCATION (Degree, Year, Specialization)

B.S., Civil Engineering Technology, Fairmont State University, 2005. Emphasis on Safety.  
B.S., Architectural Engineering Technology, Fairmont State University, 2001.  
Rosgen Level 1-4 (Other Certifications found on Attached Resumes)

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

\*\*\*See Attached Resume\*\*\*

REGISTRATION (Type, Year, State)

\*\*\*See Attached Resume\*\*\*

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES **RESPONSIBLE FOR AML PROJECT DESIGN** (Furnish complete data but keep to essentials)

NAME & TITLE (Last, First, Middle Int.)	YEARS OF EXPERIENCE		
	YEARS OF AML DESIGN EXPERIENCE:	YEARS OF AML RELATED DESIGN EXPERIENCE:	YEARS OF DOMESTIC WATERLINE DESIGN EXPERIENCE:
<b>Saville, Josh</b> <b>Senior Scientist</b>	<b>0</b>	<b>15</b>	<b>0</b>

Brief Explanation of Responsibilities

Lead stream restoration activities which include: Initial site assessment, existing conditions survey, construction oversight, meet with project partners, sub-contractors, and permitting officials, prepare as-built services and permit closeout. Other responsibilities include construction oversight, heavy equipment operation, as-built surveys and permit closeout.

EDUCATION (Degree, Year, Specialization)

B.A., Liberal Arts, West Virginia University, 1998. Emphasis on environmental science.  
Wildland Hydrology through Level III, Assessment and Analysis of Stream Channels and Habitats, and EPA Rapid Bioassessment Approach.

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

\*\*\*See Attached Resume\*\*\*

REGISTRATION (Type, Year, State)

\*\*\*See Attached Resume\*\*\*

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES **RESPONSIBLE FOR AML PROJECT DESIGN** (Furnish complete data but keep to essentials)

NAME & TITLE (Last, First, Middle Int.)

YEARS OF EXPERIENCE

YEARS OF AML DESIGN EXPERIENCE:

YEARS OF AML RELATED DESIGN  
EXPERIENCE:

YEARS OF DOMESTIC  
WATERLINE DESIGN  
EXPERIENCE:

Brief Explanation of Responsibilities

EDUCATION (Degree, Year, Specialization)

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

REGISTRATION (Type, Year, State)

13. PERSONAL HISTORY STATEMENT OF PRINCIPALS AND ASSOCIATES **RESPONSIBLE FOR AML PROJECT DESIGN** (Furnish complete data but keep to essentials)

NAME & TITLE (Last, First, Middle Int.)

YEARS OF EXPERIENCE

YEARS OF AML DESIGN EXPERIENCE:

YEARS OF AML RELATED DESIGN  
EXPERIENCE:

YEARS OF DOMESTIC  
WATERLINE DESIGN  
EXPERIENCE:

Brief Explanation of Responsibilities

EDUCATION (Degree, Year, Specialization)

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

REGISTRATION (Type, Year, State)

14. PROVIDE A LIST OF SOFTWARE AND EQUIPMENT AVAILABLE IN THE PRIMARY OFFICE WHICH WILL BE USED TO COMPLETE AML DESIGN SERVICES

Autodesk® Civil 3D 2026, AcroPlot Matrix 2026, AcroPlot Pro, ESRI ArcMap 10.8.1, Microsoft Excel, Microsoft Word

TOPCON GPT 3003 W Pulse Total Station, TOPCON GR5 RTK GPS, TOPCON FC-5000 Data Collector, Cellular phone

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

## 15. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS THE DESIGNATED ENGINEER OF RECORD

PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	NATURE OF YOUR FIRM'S RESPONSIBILITY	ESTIMATED CONSTRUCTION COST	PERCENT COMPLETE
Fouch Stream and Wetland Restoration W/ Riparian Plantings	Dustin Fouch 8512 Back Creek Rd. Hedgesville, WV 25427	Design, Permitting, Construction Oversight / Construction	\$ 350,000.00	45 Percent
Giles Mill Stream Bank Stabilization and Stream Restoration W/ Riparian Plantings	Eric Custer 714 Giles Mill Rd. Bunker Hill, WV 25413	Design, Permitting, Construction Oversight / Construction	\$ 300,000.00	99 Percent
Hillcrest WMA Stream and Wetland Restoration W/ Riparian Plantings	West Virginia Department of Natural Resource P.O. Box 99 Farmington, WV 26571	Design, Permitting, Construction Oversight	\$ 1,100,000.00	95 Percent
Lower Dempsey Mitigation Project	Ecosystem Investment Partners 5550 Newbury Street Baltimore, MD 21209	Design, Permitting, Construction Oversight	\$ 1,800,000.00	95 Percent
Frozen Camp WMA Stream and Wetland Restoration W/ Riparian Plantings	West Virginia Department of Natural Resource P.O. Box 99 Farmington, WV 26571	Design, Permitting, Construction Oversight	\$ 1,200,000.00	80 Percent
TOTAL NUMBER OF PROJECTS: 5		TOTAL ESTIMATED CONSTRUCTION COSTS: \$ 4,750,000		

## 16. CURRENT ACTIVITIES ON WHICH YOUR FIRM IS SERVING AS A SUB-CONSULTANT TO OTHERS

PROJECT NAME, TYPE AND LOCATION	NATURE OF FIRMS RESPONSIBILITY	NAME AND ADDRESS OF OWNER	ESTIMATED COMPLETION DATE	ESTIMATED CONSTRUCTION COST	
				ENTIRE PROJECT	YOUR FIRMS RESPONSIBILITY
Hickerson Bank Stabilization W/ Riparian Planting	Design, Permitting, Construction	Canaan Valley Institute 166 5th Street #1 Davis, WV 26260	05/31/26	\$ 75,000.00	\$ 75,000.00
Ricketts Bank Stabilization W/ Riparian Planting	Design, Permitting, Construction	Canaan Valley Institute 166 5th Street #1 Davis, WV 26260	05/31/26	\$ 75,000.00	\$ 75,000.00
Wrights Bank Stabilization W/ Riparian Planting	Design, Permitting	Canaan Valley Institute 166 5th Street #1 Davis, WV 26260	12/31/26	\$ 75,000.00	\$ 75,000.00
Sleepy Creek Bank Stabilization W/ Riparian Planting	Design, Permitting, Construction	Cacapon Institute Rockford Rd. Great Cacapon, WV 25422	12/31/26	\$ 100,000.00	\$ 100,000.00
Middle Fork of Sleepy Creek Bank Stabilization W/ Riparian Planting	Design, Permitting, Construction	Cacapon Institute Rockford Rd. Great Cacapon, WV 25422	12/31/26	\$ 100,000.00	\$ 100,000.00



17. COMPLETED WORK WITHIN LAST 5 YEARS ON WHICH YOUR FIRM WAS THE DESIGNATED ENGINEER OF RECORD				
PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST	YEAR	CONSTRUCTED (YES OR NO)
Giles Mill Stream Bank Stabilization and Stream Restoration W/ Riparian Plantings	Eric Custer 714 Giles Mill Rd. Bunker Hill, WV 25413	\$300,000.00	2024-2025	YES
Campbell Stream Bank Stabilization W/ Riparian Plantings	Jeff Campbell 20 Babbling Brook Ln Martinsburg, WV 25403	\$100,000.00	2023-2024	YES
Stormwater Retrofit - Rain Garden (Caliber Collision)	Berkeley County Public Service Sewer District (PSSD) 65 District Way, Martinsburg, WV 25404	\$100,000.00	2024-2025	YES

18. COMPLETED WORK WITHIN LAST 5 YEARS ON WHICH YOUR FIRM HAS CONSTRUCTION OVERSIGHT ON PROJECTS				
PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST	YEAR	CONSTRUCTED (YES OR NO)
Giles Mill Stream Bank Stabilization and Stream Restoration W/ Riparian Plantings	Eric Custer 714 Giles Mill Rd. Bunker Hill, WV 25413	\$300,000.00	2024-2025	YES
Campbell Stream Bank Stabilization W/ Riparian Plantings	Jeff Campbell 20 Babbling Brook Ln Martinsburg, WV 25403	\$100,000.00	2023-2024	YES
Stormwater Retrofit - Rain Garden (Caliber Collision)	Berkeley County Public Service Sewer District (PSSD) 65 District Way, Martinsburg, WV 25404	\$100,000.00	2024-2025	YES

19. COMPLETED WORK WITHIN LAST 5 YEARS ON WHICH YOUR FIRM HAS BEEN A SUB-CONSULTANT TO OTHER FIRMS (INDICATE PHASE OF WORK FOR WHICH YOUR FIRM WAS RESPONSIBLE)

PROJECT NAME, TYPE AND LOCATION	NAME AND ADDRESS OF OWNER	ESTIMATED CONSTRUCTION COST OF YOUR FIRM'S PORTION	YEAR	CONSTRUCTED (YES OR NO)	FIRM ASSOCIATED WITH
Giles Mill Stream Bank Stabilization and Stream Restoration W/ Riparian Plantings	Eric Custer 714 Giles Mill Rd. Bunker Hill, WV 25413	\$300,000.00	2024-2025	YES	Canaan Valley Institute
Campbell Stream Bank Stabilization W/ Riparian Plantings	Jeff Campbell 20 Babbling Brook Ln Martinsburg, WV 25403	\$100,000.00	2024-2025	YES	Canaan Valley Institute
Stormwater Retrofit - Rain Garden (Caliber Collision)	Berkeley County Public Service Sewer District (PSSD) 65 District Way, Martinsburg, WV 25404	\$100,000.00	2024-2025	YES	Canaan Valley Institute

20. Use this space to provide any additional information or description of resources supporting your firm's qualifications to perform work for the West Virginia Abandoned Mine Lands Program.

Downstream Strategies has provided over 21 years of design, permitting, construction oversight, and construction services within the stream and wetland restoration field. We have working relationships with engineering firms that provide design certification as needed.

21. The foregoing is a statement of facts.

Signature: Kendra Hatcher Title: Principal Date: 08/19/25  
 Printed Name: Kendra Hatcher

AML and RELATED PROJECT EXPERIENCE MATRIX																									
PROJECT	Exp. Basis C=Corp. P=Personnel *	Additional Info Provided in Section (s) **	PROJECT EXPERIENCE REQUIREMENTS																PRIMARY STAFF PARTICIPATION/CAPACITY *** M=Management P=Professional						
			Abandoned Surface Mine Reclamation	Abandoned Deep Mine Reclamation	Portal/Shaft Closure	Hydrologic/Hydraulic Design/Eval.	Remining Evaluation	Mine/Refuse Fire Abatement	Subsidence Investigation Mitigation	Hazardous Waste Disposal	Project Specifications	Water Quality Evaluation/Nitigation/ Replacement	Construction Inspection/Managem ent	Water Treatment	Active/Passive Water Treatment Systems	Equipment/Structure Removal	Stream Restoration	Geotechnical/Stability	Will Postlethwait	Josh Saville					
Fouch Stream and Wetland Restoration																	X		M, P	M, P					
Giles Mill Stream Bank Stabilization																	X		M, P	M, P					
Hillcrest WMA Stream and Wetland Restoration																	X		M, P	M, P					
Lower Dempsey Mitigation Project																	X		M, P	M, P					
Frozen Camp WMA Stream and Wetland Restoration																	X		M, P	M, P					

\* List whether project experience is corporate or personnel based or both.

\*\* Use this area to provide specific sections or pages if needed for reference.

\*\*\* List Primary Design personnel and their functional capacity for the projects listed.

# Office of Surface Mining Reclamation and Enforcement

## Instructions for Completing the AML Contractor Form OMB #1029-0119

**Purpose:** The Office of Surface Mining Reclamation and Enforcement Applicant/Violator System (AVS) office is required to conduct eligibility checks for businesses performing abandoned mine land (AML) reclamation work to ensure those businesses are not associated with any coal mining violations in accordance with the Surface Mining Control and Reclamation Act (SMCRA). This form is used to update the AVS database which maintains relationship information between individuals and their associated businesses. If you have any questions, please contact the AVS Office at 800-643-9748.

**Part A: General Information:** Part A should be completed by the AML Contractor. You can find an electronic fillable form on our website (<https://www.osmre.gov/programs/regulating-coal-mines/avs>).

**Part B: Obtain an Organizational Family Tree (OFT):** Part B should be completed by the AML Contractor. An Organizational Family Tree (OFT) indicates the relationships between individuals and their associated business.

**You can obtain an OFT two ways:**

1. Call the AVS Office at 800-643-9748 to request your company's OFT.
2. Go to the AVS website (<https://avss.osmre.gov>). Click "Access AVS", and then "Login as Guest". Place your cursor on the "Entity" Module and click. Type your business name (or entity number) in search box and press enter. Select your company and then click on the "Relationship" tab to display your Entity OFT information. Print the Entity OFT from AVS. Review the OFT, if you need to make updates complete Part D. Attach the OFT to your AML Contractor Form.

*If you are a new company or this is your first AML bid:* Your business is most likely **not** in the AVS. If your company does not appear in the AVS database, move on to Part C, check Box 3, and complete Part D of this form.

*If your company has worked on previous AML projects or in the coal mining industry:* Your business is most likely in the AVS, but may need to be updated. Obtain and review your OFT and then complete Part C.

**Part C: Certifying and updating information in the Applicant/Violator System (AVS).** Part C should be completed by the AML Contractor. Please check the box that best describes your situation, sign and date.

**Note: Signature date must be recent (within 30 days) to be considered.**

**Part D: OFT Information.** Part D should be completed by the AML Contractor **only** if you want to make updates to what information is in the AVS, or if your company **does not** have any information in the AVS. Include **all** fields, including the relevant begin and/or end dates for individuals, including middle name or initial for individuals if possible.

### **Answers to Part D FAQs:**

*Which employees should be included in Part D?*

Any current or separated employee of significance should be listed. Refer to the list provided at the top of Part D. For those owning less than 10% reporting the ownership is optional. Include those employees who direct, manage, or control the project. If, for example, a Professional Engineer has the power to determine how the project is conducted you should include him/her on Part D.

*What address and phone number should I use?*

Use the address and phone number where the person receives business correspondence.

*What are the begin and end dates for?*

**Begin dates** indicate when a person started in that position in your company. If an individual still works at the company you can simply fill in the begin date and leave the end date blank or write "N/A". **End dates** are used for indicating that someone no longer works in that capacity or is no longer employed at the company. **If an employee has held more than one position** or title, note the begin dates/end dates for each position.

ABANDONED MINE LANDS (AML) CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an eligibility evaluation from the Office of Surface Mining Reclamation and Enforcement (OSMRE) to determine if you are eligible to receive an AML contract. This requirement can be found under OSMRE's regulations at 30 CFR 874.16. **NOTE:** This form must be signed and **dated within 30 days** of submission to be considered for a current bid.

**Part A: General Information**

Business Name: Downstream Strategies LLC  
Tax ID #: 37-141-8095  
Address: 911 Greenbag Rd. Morgantown WV 26508  
City, State, & Zip: Morgantown, WV 26508  
Phone Number: (304) 292-2450  
Email Address: khatcher@downstreamstrategies.com

**Part B: Obtain an Organizational Family Tree (OFT) from the Applicant Violator System (AVS)**

If you plan to certify the existing AVS information or submit updates under Part C, you must include an OFT. Instructions for downloading an OFT from the AVS can be found at: <https://www.osmre.gov/sites/default/files/2022-02/OMB%201029-0119%20instructions.pdf>. If you require assistance you may contact the AVS Office by phone at: 800-643-9748, or by email at: [avshelp@osmre.gov](mailto:avshelp@osmre.gov).

**Part C: Certifying and updating information in the AVS**

Select one of the options, follow the instructions for the selected option, sign, and date below.

I, \_\_\_\_\_, have express authority to certify that:  
(Print Name)

- ☐ 1. Our business is listed in the AVS. The information is accurate, complete, and up to date. (If you select this option, you must attach an Entity OFT from the AVS to this form). Do not complete Part D.
- ☐ 2. Our business is in the AVS. The information needs to be updated. (If you select this option, you must attach an Entity OFT from the AVS to this form). Complete Part D to provide the missing or corrected information.
- ☒ 3. Our business is not listed in the AVS. The information needs to be added. Complete Part D to provide the information.

8/20/2025

Date

Kendra Hatcher  
Signature

Principal

Title

**Part D: OFT Information**Contractor's Business Name: Downstream Strategies LLC

If the current Entity OFT information for your business is incomplete in the AVS, or if there is no information in the AVS for your business, you must provide all of the following information as it applies to your business. Please include additional copies of this page if the space below is not sufficient to capture all information.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors, Partners, and Members;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.
- **Please list an end date for any person who is no longer with your business.**

Name: Evan Hansen  
 Address: 341 Sanford St  
 City, State, Zip: Morgantown, WV 26501  
 Begin Date: Jan 2, 2002  
 End Date: \_\_\_\_\_  
 % Ownership: 50%  
 Position/Title: President  
 Phone Number: 304-292-2450

Name: Marc Glass  
 Address: 216 Upper Cobun Creek Road  
 City, State, Zip: Morgantown, WV 26508  
 Begin Date: Jan 4, 2014  
 End Date: \_\_\_\_\_  
 % Ownership: 33.33%  
 Position/Title: Principal  
 Phone Number: 304-292-2450

Name: Kendra Hatcher  
 Address: 353 Sanford St  
 City, State, Zip: Morgantown, WV 26501  
 Begin Date: Dec 20, 2019  
 End Date: \_\_\_\_\_  
 % Ownership: 16.67%  
 Position/Title: Principal  
 Phone Number: 304-292-2450

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Begin Date: \_\_\_\_\_  
 End Date: \_\_\_\_\_  
 % Ownership: \_\_\_\_\_  
 Position/Title: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

**PAPERWORK REDUCTION STATEMENT**

The Paperwork Reduction Act of 1995 (44 U.S.C 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to range from 15 minutes to one hour, with an average of 30 minutes per response, including time for reviewing instructions, gather and maintaining data, and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, 1849 C Street, NW, Room 4559, Washington, DC 20240.



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
Centralized Expression of Interest

<b>Proc Folder:</b> 1717189			<b>Reason for Modification:</b> Addendum #1 issued to publish agency responses to vendor submitted questions.
<b>Doc Description:</b> AML - EOI Pre-Qualification for Consultants			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2025-08-13	2025-08-20 13:30	CEOI 0313 DEP2600000001	2

BID RECEIVING LOCATION

BID CLERK  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST E  
CHARLESTON WV 25305  
US

VENDOR

**Vendor Customer Code:** 000000181012  
**Vendor Name :** Downstream Strategies  
**Address :**  
**Street :** 911 Greenbag Rd.  
**City :** Morgantown  
**State :** WV **Country :** United States **Zip :** 26508  
**Principal Contact :** Kendra Hatcher  
**Vendor Contact Phone:** (304) 292-2450 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Joseph (Josh) E Hager III  
(304) 558-2306  
joseph.e.hageriii@wv.gov

Vendor  
Signature X

FEIN# 37-141-8095

DATE 08/18/2025

All offers subject to all terms and conditions contained in this solicitation



**ADDITIONAL INFORMATION**

The Acquisitions and Contract Administration Section of the Purchasing Division is soliciting vendors to prequalify to provide proposals on Expression(s) of Interest(s) ("EOI") for the West Virginia Department of Environmental Protection, Division of Land Restoration, Office of Abandoned Mine Lands and Reclamation (WVDEP-DLR-AML) from qualified firms to provide architectural/engineering services pursuant to HB 3429.

The purpose of the project is to solicit pre-qualifications for the purpose of making available a list of pre-qualified Consultants.

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

Line	Comm Ln Desc	Qty	Unit Issue
1	EOI Engineering Design Services		

Comm Code	Manufacturer	Specification	Model #
81100000			

**Extended Description:**  
EOI Engineering Design Services

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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	Document Phase	Document Description	Page 3
DEP2600000001	Final	AML - EOI Pre-Qualification for Consultants	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions