



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1831351

Procurement Type: Central Master Agreement

Vendor ID: 000000113225

Legal Name: J & R LANDSCAPING & TREE EXPERTS INC

Alias/DBA:

Total Bid: \$170,850.00

Response Date: 12/04/2025

Response Time: 10:08

Responded By User ID: jandrexavating

First Name: Jimmy

Last Name: Lucas

Email: jandrexavating6260@yahc

Phone: 304-813-7308

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD2600000016

Published Date: 11/19/25

Close Date: 12/4/25

Close Time: 13:30

Status: Closed

Solicitation Description: Solicitation for Tree Maintenance and Pruning - Open Ended

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1831351
Solicitation Description: Solicitation for Tree Maintenance and Pruning - Open Ended
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2025-12-04 13:30	SR 0211 ESR12042500000003405	1

VENDOR
000000113225
J & R LANDSCAPING & TREE EXPERTS INC

Solicitation Number: CRFQ 0211 GSD2600000016
Total Bid: 170850
Response Date: 2025-12-04
Response Time: 10:08:41
Comments:

FOR INFORMATION CONTACT THE BUYER
Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Arborist services				170850.00

Comm Code	Manufacturer	Specification	Model #
70111506			

Commodity Line Comments:

Extended Description:

See Exhibit A - Pricing pages. If submitting an electronic bid through wvOASIS, the pricing pages must be attached with your bid submission showing the unit price for all services. For an electronic bid submission, the price entered on the commodity line should be the total overall cost amount for Item Numbers 1 through 77 from Exhibit A.

Arborist services



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Service - Misc

Proc Folder: 1831351			Reason for Modification:
Doc Description: Solicitation for Tree Maintenance and Pruning - Open Ended			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2025-11-19	2025-12-04 13:30	CRFQ 0211 GSD2600000016	1

BID RECEIVING LOCATION
BID CLERK DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON ST E CHARLESTON WV 25305 US

VENDOR		
Vendor Customer Code: 000000113225		
Vendor Name : J & R Landscaping and Tree Experts INC		
Address : 375		
Street : Timber Ridge Lane		
City : Keyser		
State : WV	Country : USA	Zip : 26726
Principal Contact : Jimmy E Lucas JR		
Vendor Contact Phone: 3048137308	Extension:	

FOR INFORMATION CONTACT THE BUYER
Tara Lyle (304) 558-2544 tara.l.lyle@wv.gov

Vendor Signature X	FEIN# 20-5083168	DATE 12/03/2025
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All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Jimmy E Lucas JR. President
(Address) 375 Timber Ridge LN Keyser WV
(Phone Number) / (Fax Number) 3048137308 / 3012683345
(email address) Jandrexcavating6260@yahoo.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entire entering into this contract is prohibited from engaging in a boycott against Israel.

J+R Landscaping and Tree Experts INC
(Company)

(Signature of Authorized Representative)

Jimmy E Lucas - President 12/3/25
(Printed Name and Title of Authorized Representative) (Date)

3048137308 / 3012683345
(Phone Number) (Fax Number)

Jandrexcavating6260@yahoo.com
(Email Address)

REQUEST FOR QUOTATION
CRFQ GSD2600000016 - PREVENTIVE MAINTENANCE AND PRUNING
OF TREES ON THE WV CAPITOL COMPLEX

10. VENDOR DEFAULT:

10.1. The following shall be considered a vendor default under this Contract.

- 10.1.1. Failure to perform Contract Services in accordance with the requirements contained herein.
- 10.1.2. Failure to comply with other specifications and requirements contained herein.
- 10.1.3. Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 10.1.4. Failure to remedy deficient performance upon request.

10.2. The following remedies shall be available to Agency upon default.

- 10.2.1. Immediate cancellation of the Contract.
- 10.2.2. Immediate cancellation of one or more release orders issued under this Contract.
- 10.2.3. Any other remedies available in law or equity.

11. MISCELLANEOUS:

- 11.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

CONTRACT MANAGER:

Jimmy Lucas JR

TELEPHONE NUMBER:

304 893 7308

FAX NUMBER:

301 268 3345

EMAIL ADDRESS:

janorexexcavating6260@yahoo.com

Exhibit C

Jobsite Safety Handbook

For

Department of Administration (DOA)

General Services Division (GSD)

1900 Kanawha Blvd. East
Building 1, Room MB12
Charleston, WV 25305

THIS HANDBOOK IS TO BE POSTED IN A VISIBLE AREA AT ALL CONSTRUCTION
PROJECTS AND/OR CONTRACTOR WORKSITES

EMERGENCY CONTACTS:

Project Manager:

Name: Jimmy Lucas

Phone #: 304 813 7308

Emergency Services #: _____

GSD Safety Section:

Jonathan R. Trout 304-352-5522 Work, 304-205-2721 Mobile

Senior Safety & Environmental Coordinator

Aaron S. Rollins 304-352-5523 Work – 304-380-1969 Mobile

Occupational Safety & Health Coordinator

CRFQ GSD26*16 - Exhibit A Pricing Pages

<u>Item No.</u>	<u>Description</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Estimated Quantity</u>	<u>Extended Price</u>
<u>Tree Trimming</u>					
1	0" to 5" diameter	Each	\$500.00	1	\$500.00
2	6" to 10" diameter	Each	\$500.00	1	\$500.00
3	11" to 15" diameter	Each	\$1,200.00	1	\$1,200.00
4	16" to 20" diameter	Each	\$1,500.00	1	\$1,500.00
5	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
6	26" to 30" diameter	Each	\$2,000.00	1	\$2,000.00
7	31" to 35" diameter	Each	\$2,500.00	1	\$2,500.00
8	36" to 40" diameter	Each	\$3,500.00	1	\$3,500.00
9	41" to 45" diameter	Each	\$3,500.00	1	\$3,500.00
10	46" to 50" diameter	Each	\$4,000.00	1	\$4,000.00
11	51" + diameter	Each	\$6,000.00	1	\$6,000.00
<u>Removal of Trees</u>					
12	0" to 5" diameter	Each	\$750.00	1	\$750.00
13	6" to 10" diameter	Each	\$1,200.00	1	\$1,200.00
14	11" to 15" diameter	Each	\$1,500.00	1	\$1,500.00
15	16" to 20" diameter	Each	\$2,000.00	1	\$2,000.00
16	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
17	26" to 30" diameter	Each	\$2,500.00	1	\$2,500.00
18	31" to 35" diameter	Each	\$3,000.00	1	\$3,000.00
19	36" to 40" diameter	Each	\$3,000.00	1	\$3,000.00
20	41" to 45" diameter	Each	\$4,500.00	1	\$4,500.00
21	46" to 50" diameter	Each	\$4,500.00	1	\$4,500.00
22	51" + diameter	Each	\$6,500.00	1	\$6,500.00
<u>Stump Removal</u>					
23	0" to 5" diameter	Each	\$50.00	1	\$50.00
24	6" to 10" diameter	Each	\$100.00	1	\$100.00
25	11" to 15" diameter	Each	\$150.00	1	\$150.00
26	16" to 20" diameter	Each	\$200.00	1	\$200.00
27	21" to 25" diameter	Each	\$250.00	1	\$250.00
28	26" to 30" diameter	Each	\$300.00	1	\$300.00
29	31" to 35" diameter	Each	\$350.00	1	\$350.00
30	36" to 40" diameter	Each	\$400.00	1	\$400.00
31	41" to 45" diameter	Each	\$450.00	1	\$450.00
32	46" to 50" diameter	Each	\$500.00	1	\$500.00
33	51" + diameter	Each	\$650.00	1	\$650.00

Crown Cleaning

34	0" to 5" diameter	Each	\$500.00	1	\$500.00
35	6" to 10" diameter	Each	\$500.00	1	\$500.00
36	11" to 15" diameter	Each	\$1,200.00	1	\$1,200.00
37	16" to 20" diameter	Each	\$1,500.00	1	\$1,500.00
38	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
39	26" to 30" diameter	Each	\$2,000.00	1	\$2,000.00
40	31" to 35" diameter	Each	\$2,500.00	1	\$2,500.00
41	36" to 40" diameter	Each	\$3,500.00	1	\$3,500.00
42	41" to 45" diameter	Each	\$3,500.00	1	\$3,500.00
43	46" to 50" diameter	Each	\$4,000.00	1	\$4,000.00
44	51" + diameter	Each	\$6,000.00	1	\$6,000.00

Crown Thinning

45	0" to 5" diameter	Each	\$500.00	1	\$500.00
46	6" to 10" diameter	Each	\$500.00	1	\$500.00
47	11" to 15" diameter	Each	\$1,200.00	1	\$1,200.00
48	16" to 20" diameter	Each	\$1,500.00	1	\$1,500.00
49	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
50	26" to 30" diameter	Each	\$2,000.00	1	\$2,000.00
51	31" to 35" diameter	Each	\$2,500.00	1	\$2,500.00
52	36" to 40" diameter	Each	\$3,500.00	1	\$3,500.00
53	41" to 45" diameter	Each	\$3,500.00	1	\$3,500.00
54	46" to 50" diameter	Each	\$4,000.00	1	\$4,000.00
55	51" + diameter	Each	\$6,000.00	1	\$6,000.00

Crown Reduction

56	0" to 5" diameter	Each	\$500.00	1	\$500.00
57	6" to 10" diameter	Each	\$500.00	1	\$500.00
58	11" to 15" diameter	Each	\$1,200.00	1	\$1,200.00
59	16" to 20" diameter	Each	\$1,500.00	1	\$1,500.00
60	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
61	26" to 30" diameter	Each	\$2,000.00	1	\$2,000.00
62	31" to 35" diameter	Each	\$2,500.00	1	\$2,500.00
63	36" to 40" diameter	Each	\$3,500.00	1	\$3,500.00
64	41" to 45" diameter	Each	\$3,500.00	1	\$3,500.00
65	46" to 50" diameter	Each	\$4,000.00	1	\$4,000.00

66	51" + diameter	Each	\$6,000.00	1	\$6,000.00
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Crown Raising

67	0" to 5" diameter	Each	\$500.00	1	\$500.00
68	6" to 10" diameter	Each	\$500.00	1	\$500.00
69	11" to 15" diameter	Each	\$1,200.00	1	\$1,200.00
70	16" to 20" diameter	Each	\$1,500.00	1	\$1,500.00
71	21" to 25" diameter	Each	\$2,000.00	1	\$2,000.00
72	26" to 30" diameter	Each	\$2,000.00	1	\$2,000.00
73	31" to 35" diameter	Each	\$2,500.00	1	\$2,500.00
74	36" to 40" diameter	Each	\$3,500.00	1	\$3,500.00
75	41" to 45" diameter	Each	\$3,500.00	1	\$3,500.00
76	46" to 50" diameter	Each	\$4,000.00	1	\$4,000.00
77	51" + diameter	Each	\$6,000.00	1	\$6,000.00

Total Overall cost (The total value of Lines 1 through 77):

\$170,850.00

J & R Landscaping and Tree Experts INC

Vendor Name

375 Timber Ridge Lane

Keyser WV 26726

Vendor Address

3012683345

Vendor Phone

landrexcavating6260@yahoo.com

Vendor Email

Authorized Signature

12/3/2025

Date



STATE OF MARYLAND
DEPARTMENT OF NATURAL RESOURCES
FOREST SERVICE



Certificate of Registration
as a
Licensed Tree Expert

This is to certify that

Jimmy Edward Lucas

J & R LANDSCAPING & TREE EXPERTS, INC.

375 Timber Ridge Lane

Keyser, WV 26726

having met the requirements in the Maryland Code is hereby Licensed and qualified to practice as a tree expert and to engage in the business of the treatment and care of trees in the state of Maryland.

License 001061

Issued this Twenty-first day of November 2025

This license expires December 31, 2027 and is renewable yearly thereafter upon payment of the proper fee, or revoked by the Department for non-compliance with the terms of the Tree Expert Law.

Anne Hairston-Strang
Director/State Forester



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV031662

CLASSIFICATION:

EXCAVATION
SPECIALTY
LANDSCAPING
ASPHALT
DEMOLITION

J & R LANDSCAPING & TREE EXPERTS INC
375 TIMBER RIDGE LANE
KEYSER, WV 26726

DATE ISSUED

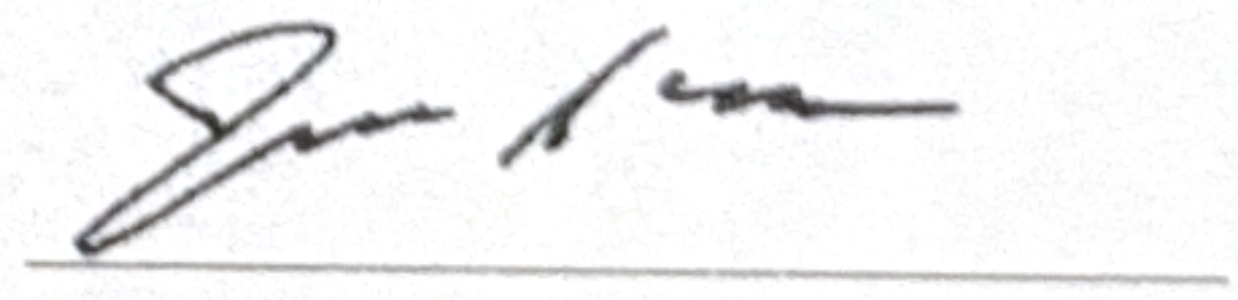
JANUARY 13, 2025

EXPIRATION DATE

JANUARY 13, 2026



Authorized Signature



Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kelly Courtney	
Chaney Buskirk Agency Inc. PO Box 50 Wiley Ford, WV 26767	PHONE (A/C, No, Ext): (304)738-9419	FAX (A/C, No): (304)460-8556
	E-MAIL ADDRESS: Kelly@chaneybuskirk.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED	INSURER A: Erie Insurance Company	26263
	INSURER B: Erie Insurance Property/Casualty	26830
	INSURER C:	
	INSURER D:	
	INSURER E:	
J & R LANDSCAPING & TREE EXPERTS INC JIMMY LUCAS 375 Timber Ridge Ln Keyser, WV 26726-9625	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 00004411-251118095210

REVISION NUMBER: 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			Q61-0618227	11/05/2025	11/05/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			Q09-5730068	09/07/2025	09/07/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			Q35-5570012	11/05/2025	11/05/2026	EACH OCCURRENCE \$ AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

General Services Division
1900 Kanawha Blvd E.
CHARLESTON, WV 25305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kelly Courtney

(KMC)