



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

General Information Contact Default Values Discount Document Information Clarification Request

Procurement Folder: 1795974

SO Doc Code: CRFQ

Procurement Type: Central Purchase Order

SO Dept: 0211

Vendor ID: 000000205011

SO Doc ID: GSD2600000010

Legal Name: MARCH WESTIN COMPANY INC

Published Date: 12/2/25

Alias/DBA:

Close Date: 12/16/25

Total Bid: \$546,500.00

Close Time: 13:30

Response Date: 12/16/2025

Status: Closed

Response Time: 12:11

Solicitation Description: Remodel of WB-1& WB-2 (W. Wing) Bldg.1

Responded By User ID: AbbyMyers

Total of Header Attachments: 1

First Name: Abigail

Total of All Attachments: 1

Last Name: Myers

Email: amyers@marchwestin.com

Phone: 3046709929



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1795974
Solicitation Description: Remodel of WB-1& WB-2 (W. Wing) Bldg.1
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2025-12-16 13:30	SR 0211 ESR12162500000003559	1

VENDOR
000000205011
MARCH WESTIN COMPANY INC

Solicitation Number: CRFQ 0211 GSD2600000010
Total Bid: 546500
Response Date: 2025-12-16
Response Time: 12:11:32
Comments:

FOR INFORMATION CONTACT THE BUYER
Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Remodel of WB-1& WB-2 (W. Wing) Bldg.1				546500.00

Comm Code	Manufacturer	Specification	Model #
72121103			

Commodity Line Comments:

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1795974

Doc Description: Remodel of WB-1& WB-2 (W. Wing) Bldg.1

Reason for Modification:

Addendum No. 3

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2025-12-02	2025-12-16 13:30	CRFQ 0211 GSD2600000010	4

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : March-Westin Company, Inc.

Address :

Street : 360 Frontier Avenue

City : Morgantown

State : West Virginia

Country : United States

Zip : 26505

Principal Contact : James Ridgeway, President

Vendor Contact Phone: 304-599-4880

Extension: 230

FOR INFORMATION CONTACT THE BUYER

Tara Lyle
(304) 558-2544
tara.l.lyle@wv.gov

**Vendor
Signature X**

FEIN# 55-0642527

DATE December 16, 2025

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 3 -

1. To publish responses to Vendor Technical Questions, per Attachment A.
2. To publish corrected Exhibit A - Pricing Page, per Attachment A.
3. The bid opening date and time remains on 12/16/2025 at 1:30 pm EST.

No other changes.

INVOICE TODEPARTMENT OF
ADMINISTRATION
112 CALIFORNIA AVENUE

BLDG 4, 6TH FLOOR

CHARLESTON

WV

US

SHIP TODEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 1

1900 KANAWHA BLVD E

CHARLESTON

WV

US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Remodel of WB-1& WB-2 (W. Wing) Bldg.1	1	1	Not Applicable	\$546,600.00

Comm Code**Manufacturer****Specification****Model #**

72121103

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Mandatory prebid at 10:00 am	2025-11-18
2	Technical questions due by 12:00 pm	2025-11-24

REQUEST FOR QUOTATION
Remodel of WB-I and WB-2 in the West Wing of Building 1

EXHIBIT A – Pricing Page - Amended by Addendum No. 3

Name of Bidder:

March-Westin Company, Inc.

The Bidder, being familiar with and understanding the Bidding Documents and having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies for Remodel of WB-I and WB-2 in the West Wing of Building 1 in accordance with the Bidding Documents within the time set forth for the sum of:

Commodity Line 1 - Base Bid (Which shall include all Unit Price Items from the attached pricing page.)

\$ 546,500.00 (A)

Five Hundred Forty-Six Thousand, Five Hundred Dollars and Zero Cents

(Show amount in both words and numbers)

March-Westin Company, Inc.

Vendor Name



Authorized Signature

December 16, 2025

Date

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, March-Westin Company, Inc.
of Morgantown, WV, as Principal, and Philadelphia Indemnity Insurance Company
of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Remodel of WV-1 & WB-2 (W. Wing) Building 1

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 16th day of December, 2025.

Principal Seal

March-Westin Company, Inc.

(Name of Principal)

By 

(Must be President, Vice President, or
Duly Authorized Agent)

President

(Title)

Surety Seal



Philadelphia Indemnity Insurance Company

(Name of Surety)

By: 

Lloyd Randall Cober

Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Surety Bond Number: Bid Bond
Principal: March-Westin Company, Inc.
Obligee: WV General Services Division

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Lloyd Randall Cober its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances, consents of surety and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$ 75,000,000.00.

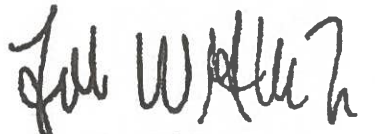
This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14th of November 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 21ST DAY OF AUGUST 2025.



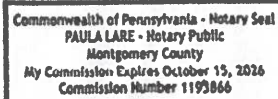

John Glomb, President & CEO

Philadelphia Indemnity Insurance Company

On this 21st day of August, 2025, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:





residing at: Bala Cynwyd
My commission expires: October 15, 2026

I, Angelique Cooper, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 21st day of August, 2025 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 16th day of December, 2025.




Angelique Cooper, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ GSD2600000010

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input checked="" type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

March-Westin Company, Inc.

Company



Authorized Signature

December 16, 2025

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:Contract Number: GSD2600000010Contract Purpose: Remodel of WB-1 and WB-2 In the West Wing of Building 1Agency Requesting Work: West Virginia Purchasing Division

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- ☐ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☐ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:Vendor Name: March-Westin Company, Inc.Vendor Telephone: 304-599-4880Vendor Address: 360 Frontier Avenue
Morgantown, WV 26505Vendor Fax: 888-370-5090Vendor E-Mail: amyers@marchwestin.com



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, James Ridgeway, after being first duly sworn, depose and state as follows:

1. I am an employee of March-Westin Company, Inc.; and,
 (Company Name)
2. I do hereby attest that March-Westin Company, Inc.
 (Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: James Ridgeway

Signature: 

Title: President

Company Name: March-Westin Company, Inc.

Date: December 16, 2025

STATE OF WEST VIRGINIA,

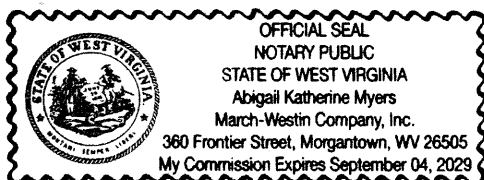
COUNTY OF Monongalia, TO-WIT:

Taken, subscribed and sworn to before me this 16th day of December, 2025.

By Commission expires September 04, 2029

(Seal)


 (Notary Public)



DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) James Ridgeway

(Address) 360 Frontier Avenue, Morgantown, WV 26505

(Phone Number) / (Fax Number) 304-599-4880 / 888-370-5090

(email address) jamie@marchwestin.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

March-Westin Company, Inc.

(Company)

(Signature of Authorized Representative)

James Ridgeway, President

December 16, 2025

(Printed Name and Title of Authorized Representative) (Date)

304-599-4880 / 888-370-5090

(Phone Number) (Fax Number)

jamie@marchwestin.com

(Email Address)



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV001838

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
PIPING
PLUMBING
SPECIALTY

MARCH WESTIN COMPANY INC
360 FRONTIER AVENUE
MORGANTOWN, WV 26505

DATE ISSUED

AUGUST 21, 2025

EXPIRATION DATE

AUGUST 21, 2026

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.