



WILLIAMSON SHRIVER ARCHITECTS

717 Bigley Avenue
Charleston, WV 25302

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WV PURCHASING
DIVISION

Mr. Larry D. McDonnell, Senior Buyer
West Virginia Department of Administration Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Williamson Shriver Architects, Inc.

**Expression of Interest for
Architectural/Engineering Design Services for
CEOI 0926 PSC2500000001
HVAC Upgrade and Replacement for
Public Service Commission Buildings
Due: June 12th, 2025, at 1:30 p.m.**



TRANSMITTAL

TO: Mr. Larry D. McDonnell, Senior Buyer
West Virginia Department of Administration Purchasing Division
2019 Washington Street East
Charleston, WV 25305

FROM: Greg Martin AIA - NCARB

RE: Expression of Interest for Architectural/Engineering Design Services for
CEOI PSC25*01
HVAC Upgrade and Replacement for Public Service Commission Buildings

DATE: June 12th, 2025

Please find the one (1) hard copy of Williamson Shriver Architects' Statement of Qualifications for the above referenced project as indicated in the Legal Advertisement for EOI to provide Architectural/Engineering Design Services for HVAC Upgrade and Replacement to Public Service Commission Buildings.

If you have any questions, please call.

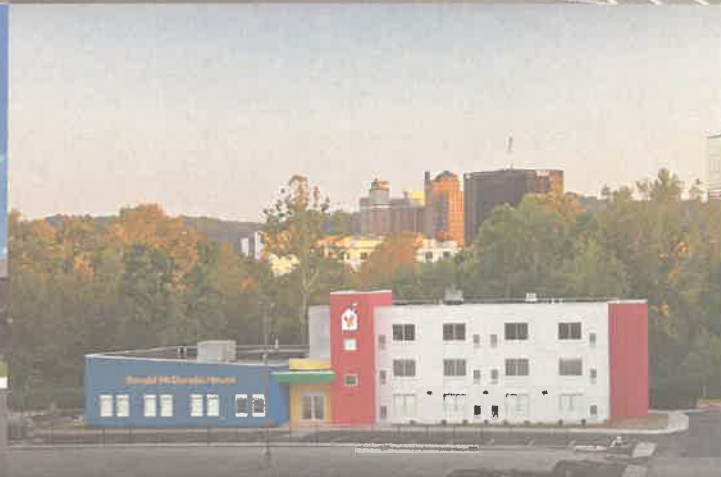
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enclosure

Statement of Qualifications

Architectural and Engineering Services for HVAC Upgrade and Replacement for the Public Service Commission Buildings CEOI 0926 PSC2500000001

Public Service Commission





June 9, 2025

Ms. Charlotte R. Lane, Chairman
Public Service Commission
201 Brooks Street
Charleston, WV 25301

Mr. Larry D. McDonnell, Senior Buyer
Department of Administration Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Re: Statement of Qualification for Architectural and Engineering Design Services for
HVAC Upgrade and Replacement for the Public Service Commission Buildings

Dear Ms. Lane and Mr. McDonnell:

Williamson Shriver Architects, Inc. is excited to have the opportunity to express our interest and submit our qualifications to HVAC Upgrades and Replacement to Public Services Commission Buildings. As evidenced in our attached Statement of Qualifications, our firm has considerable experience working on HVAC replacement projects with similar scope and within the state of West Virginia.

Williamson Shriver Architect's staff has experience of hundreds of architectural design projects of all types and sizes located throughout the state of West Virginia. A few HVAC projects with similar scope include HVAC Replacement at Lewis County High School, HVAC Replacement at Widmyer Elementary School, and HVAC and Electrical Replacement at Logan County High School. To highlight new construction, our firm designed and observed the construction of the new Herbert Hoover High School (HHHS) for Kanawha County Schools which opened for students and staff August of 2023. The HHHS main building was 186,000 SF and the project was bid as multiple prime, consisting of 14 different contractors involved over the nearly four-year time frame. The HHHS Project went smoothly for such are large project and the number of contractors involved. Our firm has established practices in place to ensure that projects are completed on time and within budget. Our design and construction administration talents have been proven over and over throughout our firm's thirty-nine plus year history.

We are hopeful to be selected for an interview where we can present our experience in greater detail. If you have any questions or need additional information, please feel free to contact me at your convenience. Thank you for your time and consideration of our team!

Sincerely,

WILLIAMSON SHRIVER ARCHITECTS, INC.

Greg Martin AIA | NCARB
Architect / President
gmartin@wsgarch.com
(M) 304.532.0049

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Statement of Qualifications for Architectural / Engineering Design Services for
HVAC Upgrades and Replacement at Public Service Commission Buildings for the
Public Service Commission

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Tab A

General Information



WilliamsonShriverArchitects

General Information

A general description of the firm that is proposing to provide services. Explain the legal organization of the proposed firm.

Firm Overview

Williamson Shriver Architects Inc. is an award-winning, multi-disciplinary design firm with business roots back to 1967. While specializing in educational and commercial planning and design, we provide design services to a diverse client base throughout West Virginia. With construction values exceeding one billion dollars over our history, the size and scale of our projects have ranged from detailed designs for small interior

The Vision of our Clients and the Spirit of our Communities.

renovations to large multi-million dollar new facilities. Large or small, simple or complex, every project has our commitment to diligent, thoughtful design. Our functional and distinctive buildings reflect the vision of our clients and the spirit of our communities.

Experienced, capable, and responsive, we have a long tradition of excellence and client commitment. Simply put ... we listen ... and combine what we learn from

listening with a clear understanding of technology, sustainability, and a wealth of experience. Every Williamson Shriver Architects design is a collaboration with the end user. Our finished projects work for people because they start with people. Through focus groups, individual interviews, and public meetings, we ask our clients to stretch their imagination and anticipate how they will

use each space. The result of this process ... flexible design solutions that respond to people and make the most of budgets.

Commitment to quality, dedication to project and client, and a nearly fifty year tradition of innovation and architectural excellence... that's Williamson Shriver Architects. No matter what the program, site, or budget, we've been there and we have the experience and vision to shape your project into a success.

At **Williamson Shriver Architects**, we're listening.



Legal Organization

Williamson Shriver Architects is a type S corporation licensed as a business by the WV Secretary of State and headquartered in Charleston, WV. Our firm qualifies as a Federal Small Business and has applied for such registration with the U.S. Small Business Administration.

In House Services

- Pre-Design & Planning
- Architecture
- Interior Design
- Construction Procurement / Administration
- Cost Estimating
- Sustainable Design

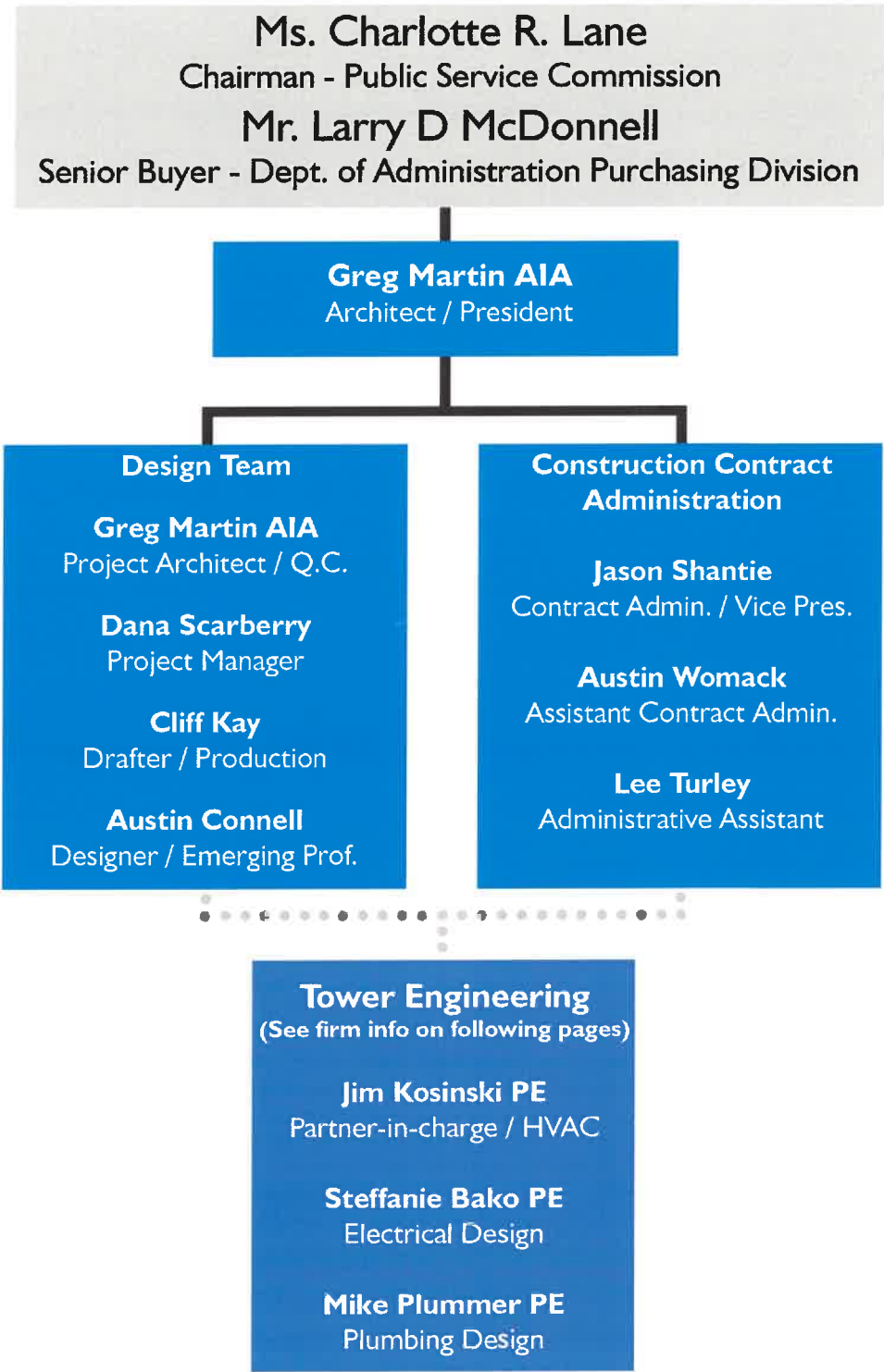
Services through Partners

- Structural Engineering
- Site and Civil Engineering
- Landscape Design
- Historic Review and Preservation
- Mechanical Engineering
- Electrical Engineering
- Lighting Design
- Technology and Security Design
- Audio / Visual Design
- Acoustical Design



General Information

An organizational chart showing numbers and types of key personnel that will be providing design and construction phase services for this project.



More detailed information for these key personnel may be found in Tab C.
Resumes for individuals in this chart may be found in Tab F.

Scope of Available Services

A general description of the services available.

Williamson Shriver Architects is a small firm but with a huge attitude of service to our clients. To assist our clients we offer the following design services listed as either basic or additional services. Services offered by outside consultants are indicated.

Pre-Design Services

- Existing Facilities Surveys
- Feasibility Studies
- Programmatic Specifications
- Site Analysis and Selection
- Zoning Processing Assistance
- Bond Issue Planning Assistance
- Educational Facility Planning

Architectural Design

- Building and Site Design
- Renovation / Restoration Design
- Roof System Renovation / Replacement
- Materials Research and Specifications
- ADA / Life Safety Research
- Budget Analysis
- Value Analysis
- Scheduling

Interior Design

- Space Planning
- Tenant Fit-up
- Furniture and Equipment Procurement
- Selection of Interior Finishes
- Color Coordination

Construction Procurement / Administration

- Preparation of Contract Documents
- Bidding / Negotiation
- Contract Administration
- Construction Observation
- Post-Occupancy Services

Other Services

- Facilities Documentation utilizing Autodesk Revit or Autocad
- 3D Visualization Renderings
- Promotional Materials
- Graphic Design
- BIM (Building Information Modeling) Coordination

Consultant Services

(The following services are provided through the assistance of outside consulting firms:)

- Structural Design
- Mechanical / Electrical Engineering
- Fire Protection Design
- Landscaping Design
- Civil Engineering
- Stormwater Management
- Wastewater Treatment Plant Design
- Acoustical Design

At right:
South Charleston Fire Station No. 1 located in downtown South Charleston, West Virginia. This new building was a replacement of the existing Station No. 1.



OVERVIEW

Tower Engineering, Inc. has been providing innovative mechanical, electrical, plumbing, and fire protection solutions since 1931. While Tower is a generalist firm, we primarily serve the higher education, K-12, healthcare, senior living, hospitality and recreation sectors in both renovations and new construction. The firm's highly-trained staff of project managers, designers, and technical support personnel is capable of providing consulting services for every type of project - from a small, single-family residence to a high-tech research facility incorporating redundant mechanical and electrical systems, DDC energy management and thermal storage. Our engineers utilize state-of-the-art software programs for the design of lighting, electrical power and mechanical systems. Our firm has 24 employees, 12 of them being PE's.

Providing the systems you need, the information you want, and the satisfaction you deserve.

SERVICES



HVAC

- Heating and cooling system design
- Ventilation system design
- Building automation systems
- Control systems and energy monitoring
- Geothermal system analysis and design
- Heat recovery systems
- Kitchen and laboratory exhaust systems
- Smoke evacuation systems
- Computer room environmental control systems



ELECTRICAL

- Interior and exterior lighting design and studies
- Lighting controls
- Primary Security systems
- Fire detection and alarm systems
- Computer data and power systems
- Uninterruptible power supply systems
- Reinforced and masking sound systems
- Lightning protection systems
- Primary and secondary voltage power distribution systems



COMMISSIONING

- New Construction Commissioning
- Renovation Commissioning
- Retro-commissioning
- Recommissioning
- Value Recommissioning



TECHNOLOGY

- Voice communication systems
- Data network systems
- Audio/Visual Systems
- Surveillance
- Access Control
- Emergency Notification Systems
- Digital Signage



PLUMBING

- Water resource efficiency analysis
- Sanitary drainage systems
- Storm water management
- Domestic water systems
- Waste water treatment systems
- Hospital and laboratory piping systems
- Fuel oil piping systems
- Irrigation systems



POWER SYSTEMS

- Fault current studies
- System over-current protection coordination



SUSTAINABILITY & ENERGY EFFICIENCY

- 8 LEED Accredited Professionals
- Over 30 LEED Projects
- Green Building Design
- Ecological & Resource Efficient
- Reduce Energy Consumption
- Building System Analysis
- Energy Audit

Tab B

Design Experience



WilliamsonShriverArchitects

Design Experience - HVAC

Identify at least three comparable projects in which the firm served as the architect-of-record for the design and construction phases.

HVAC Replacement and Renovation Projects

Williamson Shriver Architects has extensive experience designing heating, ventilating, and air conditioning (HVAC) replacement and renovation project for school facilities. These include both stand-alone system replacement, where the HVAC system is the primary scope of construction work, as well as where the HVAC system work is contained within a much larger scope of renovation work. Descriptions of several of our most recent HVAC replacement projects are listed on this and the following pages along with contact information for our clients.

Logan High School

Logan County Schools

Mr. Stephen Pritchard, Dir. of Op.
(304) 792-2032

Project Scope: Replacement of existing RTU and existing P-TAC units with new BARD units, replacement of main building switch gear and sub-panels, and rewiring the entire building.

Consultant: Harper Engineering
Est. Completion 2025

Chapmanville Primary School Chapmanville Middle School and Logan Middle School

Logan County Schools

Mr. Stephen Pritchard, Dir. of Op.
(304) 792-2032

Project Scope: Replacement of existing roof top units, and removal of existing P-TAC with new RTU, and replacement of main distribution panel, boiler and chiller at LMS, controls throughout existing building.

Consultant: Harper Engineering
Completed: 2024

Webster County High School and Webster Springs Elementary School

Webster County Schools

Mr. Jeremy Pyle, Dir. of Facilities
(304) 847-5638

Project Scope: Partial replacement of geothermal roof top unit and water source heat pumps and controls throughout the existing building.

Consultant: Tower Engineering
Completed: 2024

Williamson PK8 and

Tug Valley High School

Mingo County Schools

Mr. William Hensley, Dir. of Fac.
(304) 235-3333

Project Scope: Replacement of in classroom unit ventilators with new equipment and controls throughout the existing building.

Consultant: Harper Engineering
Completed: 2024

South Branch Car. & Tech. Ctr

South Branch Car. & Tech. Ctr.

Shelly Crites, Director
(304) 257-1331

Project Scope: Partial replacement of existing roof top unit and in classroom unit ventilators with new equipment at a select buildings on campus.

Consultant: Harper Engineering
Completed: 2024

James Monroe High School

Monroe County Schools

Dr. Joetta Basile
(304) 772-3094

Project Scope: Partial replacement of existing heat pumps, boilers, condensing units, heat recovery units, and make-up air units

Completed: 2024

Consultant: Tower Engineering

Design Experience - HVAC

Identify at least three comparable projects in which the firm served as the architect-of-record for the design and construction phases.

HVAC Replacement and Renovation Projects (continued)

Randolph Jennings Elem. Sch.

Ranolph County Schools
Ms. Debbie Schmidlen, Supt.
(304) 636-9150
Project Scope: Replacement of the existing two pipe system with new roof top units and new controls.
Consultant: Harper Engineering
Completed: 2024

Robert L. Bland Middle School

Lewis County Schools
Ms. Melissa Mace, Dir. of Facility
(304) 269-8300
Project Scope: Replacement of existing roof top units, heat pumps, boilers, and controls throughout the existing building. This project is utilizing ESSER funds. Consultant: Tower Engineering. Completed 2023

Mountain View School

Monroe County Schools
Dr. Joetta Basile, Superintendent
(304) 772-3094
Project Scope: Replacement of water source heat pump units, chiller, boilers, pumps and controls throughout the existing building. This project is utilizing ESSER funds.
Consultant Harper Engineering
Completed 2023

Capitol High School

Kanawha County Schools
Chuck Smith, Exec. Director
(304) 348-6148
Project Scope: Replacement of HVAC units and controls throughout the existing building.
Consultant: Harper Engineering
Completed 2021

Taylor Co. Middle

Taylor County Schools
Dr. Christine Miller, Supt.
(304) 265-2497
Project Scope: Replacement of HVAC units and controls throughout the existing building.
Consultant: Harper Engineering
Completed 2018

Tucker Co. High

Tucker County Schools
Alicia Lambert Supt.
(304) 478-2771
Project Scope: Replacement of HVAC units and controls throughout the existing building.
Consultant: Harper Engineering
Completed 2016

Bridge Elementary

Kanawha County Schools
Chuck Smith, Exec. Director
(304) 348-6148
Project Scope: Installation of new rooftop HVAC units ductwork and controls throughout the existing building due to June 2016 flooding.
Consultant: Harper Engineering
Completed 2016

HIGHER EDUCATION

HIGHLIGHTS

- Classrooms
- Athletic Facilities
- Dormitories
- Libraries
- Theaters
- Science Labs
- Dining Halls
- Administrative Offices

Tower Engineering, Inc. has long and varied experience with the design and implementation of projects for higher educational institutions. Our engineers understand the needs and concerns of schools of all types and can effectively integrate engineering features into the special designs which are unique to each type of educational facility. Each project is carried out with consideration to cost, effectiveness, safety and purpose. From small scale to large, complex projects, Tower Engineering's education facility design team brings experience and expertise to meet your needs in a conscientious, cost-efficient manner.

EXPERIENCE

- Alfred University, NY
- Allegheny College, PA
- Beaver County Community College, PA
- Blue Ridge Community and Technical College, WV
- Bridge Valley Community and Technical College, WV
- Bucknell University, PA
- California University, PA
- Carlow University, PA
- Carnegie Mellon University, PA
- CBN/Regent University, VA
- Clarion University, PA
- Community College of Allegheny County, PA
- Concord University, WV
- Duquesne University, PA
- Eastern Gateway Community College, OH
- Edinboro University, PA
- Elizabethtown College, PA
- Erie County Technical School, PA
- Fairmont State University, WV
- Gannon University, PA
- Geneva College, PA
- Georgetown University, Washington, DC
- Glenville State College, WV
- Grove City College, PA
- Indiana University, PA
- Juniata College, PA
- LaRoche College, PA
- Lycoming College, PA
- Mansfield University, PA
- Marshall University, WV
- Mercyhurst College, PA
- Mount Aloysius College, PA
- Oberlin College, OH
- Penn State University, PA
- Pierpont Community & Technical College, WV
- Pittsburgh Theological Seminary, PA
- Point Park University, PA
- Robert Morris University, PA
- Shepherd College, WV
- Slippery Rock University, PA
- St. Francis University, PA
- University of Phoenix, PA
- University of Pittsburgh, PA
- Washington & Jefferson College, PA
- Waynesburg University, PA
- West Liberty State College, WV
- West Virginia Northern Community College, WV
- West Virginia University, WV
- West Virginia Wesleyan College, WV
- Westminster College, PA
- Westmoreland County Community College, PA
- Wheeling Jesuit University, WV



Tab C

Key Personnel



WilliamsonShriverArchitects

Personnel Experience

A list of all key personnel that will be assigned to this project and describe the roll each will play

A list key persons that will be assigned to this project that are Licensed Architects, Construction Administrators, LEED AP's per the U.S. Green Building Council, and who are experienced in the use of Building Information Modelling software.

A list any proposed consultants, including key staff names and the experience and qualifications of these individuals or firms.

Name	Project Role	Years with Firm	Registration	CA Exp.	LEED Status	BIM Exp.
Greg Martin	Architect / Q.C. / President	16	Arch - WV	F/O		4
Jason Shantie	Contr. Admin. / Vice. Pres.	5	N/A	F/O		1
Dana Scarberry	Project Manager	34	N/A	O		4
Cliff Kay	Drafter / Production	2	N/A	O		2
Austin Connell	Designer / Emerging Prof.	1	N/A	O		2
Steve Gibson	Contract Administration	39	N/A	O		1
Austin Womack	Assistant Contr. Admin.	1	N/A	O		1
Lee Turley	Administrative Assistant	1	N/A	O		1
Jim Kosinski	MEP Engineer-of-Record	34	P.E. - WV	F/O	AP	4
Steffanie Bako	Electrical Design	21	P.E. - WV	F/O		4
Mike Plummer	Plumbing Design	22	P.E. - PA	F/O		4

See Organization Chart in Tab A for more information regarding division of personnel among team member firms. Resumes for these key persons can be found in Tab F.

Legend (CA Experience)

- F Field CA Experience
- O Office CA Experience

Legend (LEED Status)

- AP Accredited Professional
- AP BDC Accredited Professional with Building Design and Construction Certification
- LEED Leadership in Energy and Environmental Design

Legend (BIM Experience)

- 1 Not Applicable to Position
- 2 Some Usage
- 3 Moderate Usage (Proficient)
- 4 Significant Usage (Expert)

Tab D

Project Approach



WilliamsonShriverArchitects

Project Approach & Understanding

Project Approach

Williamson Shriver Architects has reviewed the scope of work provided for HVAC Upgrades and Replacement for Public Service Commission Buildings as follows.

- Provide Architectural / Engineering Design Services for the replacement of the current outdated HVAC system at the Public Service Commission's buildings.
- Current HVAC System is inadequate and around 40 years old.

The Success of those projects are not by accident. It is said, good design comes from good listening. You are not hiring an architect to "tell you how to design and build your building" Rather you are hiring an architect to compose a design by synthesizing the specific needs, activities, skills, and limitations of the departments personnel, and site into a holistic and responsive design. Williamson Shriver Architects continually stresses the importance of involving the building users throughout the design process and facilitating their input into a final program and design solution

We firmly believe that our track record of these successful projects is directly attributable to this inclusive and interactive process with our clients.

Design Management

Williamson Shriver Architects is a mid-sized firm but with a small-firm attitude of service to our clients, owners Greg Martin and Jason Shantie are actively involved in all aspects of all the firm's projects from concept to completion. To ensure consistency of quality design, all planning and design concepts originate under the direct supervision of the partners.

On this project Greg Martin will be the Architect of Record and will directly oversee all design activities as well as be the main point of contact with the Owner. Mr. Martin will serve as Project Manager, and will be assigned with the responsibility to produce documents and specifications based upon the design as well as to coordinate all team member activities and contributions to the project.

For mechanical/electrical engineering services on this project, Williamson Shriver Architects

will team with a consulting firm specifically selected to provide the most comprehensive, highest quality specialty services relating to this project.

- Tower Engineering, a Pittsburgh PA consulting engineering firm who will provide HVAC, electrical, plumbing and fire protection design services.

Design Schedule

A master project schedule will be prepared to reflect all of the work tasks for the project organized by design phase and showing timelines and milestone dates for all tasks. We will also show the organization/individual responsible for the task. It will be organized as a horizontal bar chart. The schedule will be tested at critical intervals and measures taken to assure the schedule is maintained. Work efforts are tested against progress so that potential conflicts and delays can be detected quickly

At right: Exterior of the new Hurricane Fire & Rescue Station. This new facility is 19,600 square feet with six drive through engine bays, offices, are for crews and large training room. Completed in March 2023.



Project Approach & Understanding

Continued

and appropriate action taken immediately to preserve scheduled milestones.

Evaluation of Existing Facility

Prior to commencing design, our project team will investigate and evaluate your existing facility. This will be done by reviewing all available architectural and engineering drawings, visiting and physically measuring the building and its components, photo or video-documenting the existing conditions, verifying in the field that the building components are consistent with the original documents, documenting any changes to the facility which may have been made during its occupancy, evaluating the functional life expectancy of existing building systems, and reviewing all available Owner held documents such as Fire Marshal reports, hazardous materials reports, maintenance records, etc. which may impact the final scope of renovation work. Our team will then produce a Revit building model reflecting the existing conditions of the building(s).

Sustainable Design

Multiple members of Williamson Shriver Architects team are LEED Accredited Professionals with experience in a number of LEED Certified facilities, including Spring Mills Primary School, West Virginia's first newly con-

structed LEED Gold Building. Eastwood Elementary School has also received LEED Gold certification with a third LEED candidate school currently under construction. However, whether or not LEED Certification is being sought, we believe that architects, engineers, designers have a duty to provide services in a sustainable manner - selecting materials and systems with respect to their impact upon environment as well as to minimize energy usage costs for our clients. Our team

We continually stress the importance of involving the building users in the design process and facilitating their input...

commits to bring this attitude to all aspects of this project.

Design Development Phase

Once the schematic documents are approved by the Owner, the design team will progress to the design development phase of the project. The Design Development Phase documents advance the approved schematic design by illustrating and describing the architectural, structural, mechanical, and electrical components and systems, and other elements through the use of plans, sections, elevations, typical construction

details, and diagrammatic layouts of the building systems as well as other documents to fix and describe the size and character of the project. Important details of construction will be shown, any necessary selective demolition and alterations will be indicated, interior design elements including furnishings and equipment will be conceptually defined, construction materials will be generally selected, and the building systems will be outlined and integrated with the building structure and architecture. Outline specifications will be written and all building performance specifications will be updated. A cost estimate will be prepared reflecting the work described in the Design Development documents along with appropriate strategies to deal with any cost issues which may arise. The completed Design Development document package will be submitted to the Owner and authorities having jurisdiction for review and approval.

Construction Documents Phase

Upon approval of the Design Development Phase drawings, the project team will prepare closely coordinated construction drawings and final specifications detailing the quality levels for materials and systems needed for bidding and construction. The design team will also incorporate into the Construction Documents the

Project Approach & Understanding

Continued

design requirements of authorities having jurisdiction over the project, including but not limited to the Americans with Disabilities Act, applicable state and local building codes, ordinances, and standards, and any standards provided by the Owner. To enhance the coordination effort between the disciplines, all team members will utilize AutoDesk Revit Building Information Modeling software in the preparation of these documents.

The work of this phase will include furthering the interior design concepts previously developed by selecting material colors and patterns for inclusion into the project. Additionally, furnishings and equipment appropriate to the function and quality of the proposed design will be selected. The design team will meet as needed with the Owner to gain input regarding these interior design elements.

The design team will confer with the Owner to develop and prepare bidding and procurement

information, the contract for construction, as well as the conditions of the contract for construction. All of these documents will be contained within the final Project Manual to be released to potential contractors.

The project cost estimate will be updated reflecting the work described in the Construction Documents along with appropriate strategies to deal with any cost issues which may arise. The completed Construction Documents package will be submitted to the Owner and authorities having jurisdiction for review and approval.

Bidding Phase

Williamson Shriver Architects will assist the Owner as necessary in the advertising of the project for bidding. To further competitive bidding, we will actively market the project to contractors known to specialize in work consistent with the project scope. We will assist the Owner as needed in conducting the bid opening. On

behalf of the Owner, we will evaluate the bids received and delineate any options for award, and provide our recommendation as to the award for a contract for construction that is in the best interest of the Owner.

Contract Administration Phase

The construction phase may be a small portion of an architect's fee, but this phase plays a large role in our success. After the commencement of construction, Jason Shantie will take the lead during the construction process. Mr. Shantie has 11+ years experience as a contract administrator with Williamson Shriver Architects on all project types. As such, he is well known and respected by many commercial contractors around West Virginia. During this phase, he will be assisted by numerous members of the design team who will continue their roles from the design phases.

Member(s) of the project team will be present on the project site at two-week intervals, will attend all construction progress meetings, will become generally familiar with the progress and quality of the work completed, and will determine in general that the work is being completed in accordance with the Contract Documents. On behalf of the Owner, we will reject any work not conforming with the Contract



At left: The New South Charleston Fire Station No. 1, Located in downtown South Charleston. This building features three drive thru bays and a training rescue shaft.

Project Approach & Understanding

Continued

Documents.

In between site visits, Mr. Shantie, with assistance of project team members will review and take action on contractor submittals, process change orders and payment requests, issue field memos and clarifications as needed, prepare punch lists, and certify completion of the project.

Post-Construction

Williamson Shriver Architects team will not walk away from a project at final completion. Rather, we continue to assist our clients with warrantee issues which may arise after completion. We will also conduct an eleven month walkthrough to observe any other warrantee issues, and also will conduct an interview with a committee of the Owner's staff and building users. This feedback will allow the project team

to evaluate the performance of the final design, to determine whether the design adequately meets the Owner's needs, and gives our team members valuable input helping us to improve our knowledge for services on future projects.

Even after the expiration of the twelve month warrantee period, Williamson Shriver Architects continues to service clients on our completed projects. Time and again throughout our firm's history, we have assisted Owners of our completed projects years after occupancy on issues relating to the function of building components and systems. Never once have we invoiced for these services.

D.3 Quality Control

Cost Control

It is vitally important that the project budget, program and out-

come expectations are compatible from the outset. Once the initial project budget and project scope is established and agreed upon, all future cost estimates and design decisions will be measured against that budget and program. As indicated herein, further cost evaluation will be performed at the completion of schematic and design development drawings, and at 75% completion of contract drawings. Between formal estimates, the design team is constantly evaluating design and materials/specification alternatives in an on-going effort to achieve the project goals in a cost effective manner and to maximize the value of the funds available for the project.

Design Technology

All of our major consultants use Autodesk Revit, a Building Information Modeling (BIM) software product. As a result, BIM will be utilized throughout the design



At left: LEED Silver Certified Gilmer County Elementary School in Glenville, WV featuring energy efficient Insulated Concrete Form (ICF) wall system, white EPDM roofing and located on a Brownfield Reclamation site. Gilmer County Elementary School is Williamson Shriver Architects' third LEED school project

Project Approach & Understanding

Continued

process. Well beyond traditional drafting software, BIM is a more holistic approach to building design and culminates in an electronic 3-dimensional model of the building and contains 'intelligent' components. This product is not only a valuable production tool for the design team, but also offers several benefits to the Owner. For example, it's 'clash detection' capabilities offer better technical control of the coordination between work of multiple disciplines, reducing the number of potential change orders during construction. The software also allows for enhanced clarity of contract documents, and provides a potential facilities management benefit for clients through the manipulation of the intelligent components contained within the model. Williamson Shriver Architects was among the first architectural firms in West Virginia to routinely utilize BIM software on

our projects.

Quality Management

Williamson Shriver Architects is proud of our success rate for meeting tight project budgets with a low incidence of construction change orders. We believe that this success stems largely from the retention rate of our long-term staff and selection of consultants that are highly specialized in the type of project being designed.

We have several peer review steps in place to review Construction Documents prior to letting them out for bidding. These include a design partner coordination review, review by the Construction Administrator who has jobsite experience, and involvement of nearly all of our production staff in the preparation of technical specifications ...

whether or not they are otherwise working on the project ... to assure that the documents are reviewed by a "fresh set of eyes". All of these steps taken together, eliminate most design errors before they make it out of our office.

As products and product applications are constantly changing, our staff and consultants are continually updated on new materials and methods of construction through both internal and outside seminars and programs.

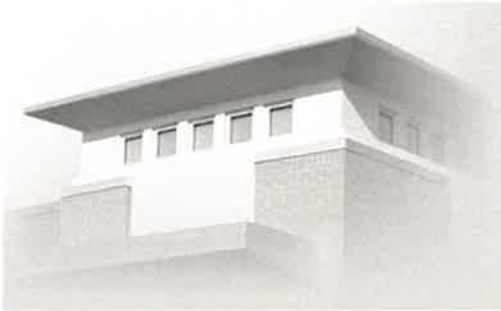
Lastly, utilization of Building Information Modeling (BIM) software greatly reduces the potential for design errors. This is due in part to the integrated approach in which the software cross references information, as well as its potential for clash detection.

At right: Media Center / Collaborative Hubs in the new Herbert Hoover High School for Kanawha County Schools. This two story space offers four (4) Col. Hubs and open floor space within the 186,000 SF building. This school serves as a replacement of the existing school that was flooded in 2016. This new school will provide a different learning environment and great opportunities for all students entering the building.



Tab E

References



WilliamsonShriverArchitects

References

A list of current clients serving as references for Williamson Shriver Architects. Please feel free to contact any of the following at your convenience.

Dr. Eddie Campbell

Superintendent
Monongalia County Schools
Morgantown, WV
(304) 291-9210

Mrs. Stephanie DeGroot

Construction Manager
Fairmont State University
Fairmont, WV
(304) 367-4401

Ms. Alicia Lambert

Superintendent
Tucker County Schools
Parsons, WV
(304) 478-2771

Mr. Andy Skidmore

City Manager
City of Hurricane
Hurricane, WV
(304) 562-5663

Dr. JoDee Decker

Assistant Superintendent
Taylor County Schools
Grafton, WV
(304) 792-2032

Mr. Phil Shuman

President
Go Mart, Inc.
Gassaway, WV
(304) 364-8000

Mr. Andrew Crawford

Director of Facilities and Planning
Kanawha County Schools
Charleston, WV
(304) 348-7732

Mr. P.R. Burdette

President
Swope Construction Co.
Bluefield, WV
(304) 325-8146

Mr. Stephen Pritchard

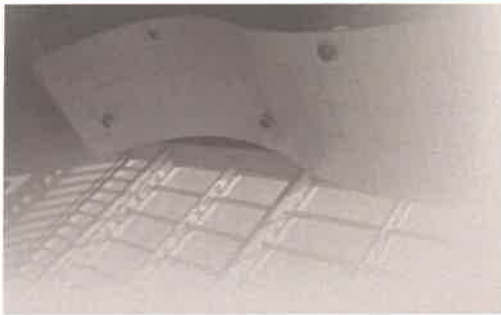
Director of Facilities
Logan County Schools
Logan, WV
(304) 792-2032

Mr. Beau Henderson

President / CEO
City Construction Co.
Clarksburg, WV
(304) 623-2573

Tab F

Resumes



WilliamsonShriverArchitects

Greg Martin

AIA / NCARB

Architect / President



Education:

Virginia Polytechnic Inst. & State Univ.
Master of Architecture - 2008
Fairmont State University
B. S. - Architectural Eng Tech - 2005

Registration:

Architect, WV (4797)
Architect, OH (2419393)
Architect, KY (9100)
Architect, VA (0401020696)
NCARB Certified (84164)

Previous Employment:

Marks-Thomas Architects
2008
Thomas Koontz Architect, P.C.
2006 (Summer Intern)
WYK Associates, Inc.
2003-2005 (Summer Intern)

Affiliations:

American Institute of Architects
AIA Member
American Institute of Architects WV
Chapter
Executive Committee Board Member
2021 - Present
Vice President
2024 - 2026
Fairmont State University - PAC
Professional Accreditation
Committee for the Architecture
Program
2019 - Present

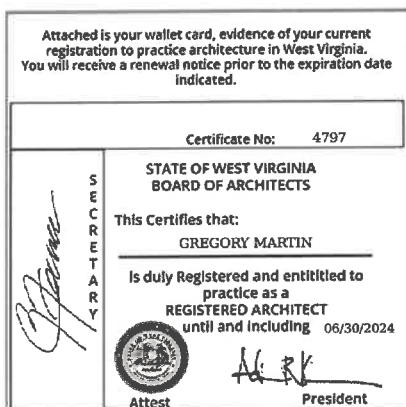
Greg Martin received his Masters of Architecture Degree from Virginia Polytechnic Institute and State University in 2008 after graduating from Fairmont State University in 2005. In the fall of 2008, he joined Williamson Shriver Architects as a Project Manager overseeing small renovation and additions projects. In January 2016 he successfully concluded his Architectural Registration Examination and became licensed to practice architecture in WV. As his experience grew, his responsibilities with the firm increased.

In January 2021, Mr. Martin stepped into the role of Principal with the firm while maintaining his roles of Project Architect / Project Manager. In January of 2023, Mr. Martin became President of the firm while overseeing all project design aspects and maintaining the day to day operations of the firm.

As Project Architect, he specializes in building design and production / coordination of construction documents for projects of all types and sizes.

Mr Martin's project portfolio with Williamson Shriver Architects is constantly growing with project ranging in size and scope such as additions and renovations, roof replacements, HVAC replacement and new constructions.

A few projects to highlight include the New Herbert Hoover High School, the LEED Silver Certified Gilmer County Elementary School, Ridgedale Elementary School Renovations, the Ronald McDonald House in Charleston, Charleston Fire Station No. 3 and the South Charleston Fire Station #5.



Jason J. Shantie

Contract Administrator / Vice President

Mr. Shantie, with over fourteen years of valuable experience in managing multi-million-dollar projects at a prominent West Virginia-based construction company, is set to be an asset to our team. He will bring a wealth of knowledge, insight, and a proven skill set to every aspect of our projects. His impressive portfolio showcases over \$200 million in projects of diverse sizes and scopes, highlighting his extensive involvement in all facets of construction—from takeoffs and estimating to bidding, contracts, scheduling, submittals, RFIs, change orders, forecasting, budgeting, and project closeout.

In the design phases, Mr. Shantie will deliver construction estimates, perform thorough constructability reviews, and create detailed project schedules to

ensure seamless transitions from the construction/bidding phase into the construction phase. As the project shifts to construction, Mr. Shantie will take on the crucial role of Contract Administrator. In the field, he will oversee construction activities to guarantee quality and compliance while acting as the essential point of communication between the owner and the contractor. In the office, his focus will shift to reviewing shop drawings, assessing payment applications, and providing effective project management.

In January 2021, Mr. Shantie became a Principal within the firm and in 2023 was promoted to Vice President, further solidifying his commitment to excellence while maintaining his expert role as Contract Administrator. His leadership and experience will undoubtedly drive our projects to success.



Education:

Everglades University, 2013
B.S. Construction Management
West Virginia University
Institute of Technology, 2008
A.S. Building Construction Technology

Certifications:

OSHA 10 Certification

Previous Employment:

Maynard C. Smith Construction Co.
2009 - 2020
Commercial Casework Solutions
2008 - 2009

Dana W. Scarberry

Project Manager

A longtime employee of Williamson Shriver Architects, Mr. Scarberry has spent his adult lifetime in working in the architecture and building design industry, joining Williamson Shriver Architects in 1990. In this time, he has amassed considerable and invaluable knowledge and experience regarding building design, systems, and detailing. He serves as our senior Project Manager, advancing the design prepared by the partners into a complete and coordinated set of construction documents. As part of this process, he brings his extensive knowledge of building codes and

standards, coordination of consultants providing site, electrical and mechanical systems design, and preparation of building system specifications.

Mr. Scarberry also has considerable experience in roofing design. Over the course of his career he has designed millions of square feet of roofing and roofing replacement. He also serves as Williamson Shriver's in-house coordinator of door hardware and kitchen equipment design.



Previous Employment:

Hoblitzell, Daley & McIntyre Architects
1978 - 1990

Walt S. Donat – Architect
1975 – 1978

Affiliations:

American Institute of Architects
AIA-WV Chapter - Associated Member

Experienced in:

Document Assembly and Production
Door Hardware Design
Kitchen Equipment Layout and Design
Roofing Systems Technology & Design

Clifford Kay

Drafter / Production Staff

Clifford Kay received his associates of applied sciences (AAS) in drafting from West Virginia University at Parkersburg in the spring of 2021. He has since joined Williamson Shriver Architects as a Drafter and production staff. With his years of managing fast food chains and other businesses he aspires to become a team lead/project manager in the future.

In his off time from his professional career, he enjoys renovating homes, learning new skills, and doing various forms of exercising.



Education

West Virginia University - Parkersburg
A.A.S. Drafting and Design - 2021
Roane-Jackson Technical Center
Certified in Drafting - 2017

Certifications:

ADDA - 2021

Austin Connell

Designer / Emerging Professional

Austin Connell is a designer responsible for creating construction documents or Architectural Drawings needed during construction. His duties include creating 3D models, renderings, or any other documentation needed during construction

Prior to joining the Williamson and Shriver team he was project manager in Tampa Florida at single family home builder. During his time in Florida, he oversaw the construction of new single-family homes from beginning to completion. By the end of his career, he oversaw the construction of over 50 new residential homes within 3 years.

At the beginning of 2024, he was a finish superintendent for a custom home builder in the St. Petersburg Florida area as a finish superintendent. The houses would range from 4- 8 million per house.

He attended Fairmont State and received his Bachelor of Science degree in Architecture. While pursuing his degree he worked as an intern for Omni Associates in Fairmont, WV as an architect intern, as well as a heavy civil engineer intern in Cincinnati.

During his time, he gained experience working with mostly concrete on many different heavy civil projects including bridges, dams, and roadway.s



Education

Fairmont State University
B.S Architecture - 2021

Certifications:

OSHA-10

Previous Employment:

Lubke Construction 2024
Ryan Homes 2021-2024
Omni Associates 2021 (Summer Intern)
Sunesis Construction 2020

Steven W. Gibson

AIA Associate

Construction Contract Administrator

Steve Gibson is responsible for contract document administration and field observation during the construction phase of a project. His duties include shop drawing review, attending construction conferences, compiling construction observation reports, and serving as liaison between owner and contractor.

Prior to joining the staff in 1985, Mr. Gibson's experience was primarily in the engineering fields.

He has participated in the design, project management and construction of numerous industrial, commercial, public housing and public works facilities since 1970.

Mr. Gibson has also worked for a large local construction firm as an estimator. This employment allows him to bring a unique knowledge and understanding of the contractors' perspective toward construction projects to the firm.



Education:

West Virginia State College, 1971
B.S. Industrial Technology

Affiliations:

American Institute of Architects
AIA-WV Chapter - Associate Member

Previous Employment:

Carlton Construction Company
1984 - 1985
Randolph Engineering
1977 - 1984
Swindell-Dressler Engineering
1974 - 1977
JH Milam Engineering
1969 - 1974

Austin M. Womack

Assistant Contract Administrator

Austin Womack is responsible for assisting with contract document administration and observation during the construction phase of projects. His duties consist of assisting with project management, project closeout requirements, data collection and field measurements for new projects, quality control review and project observations.

Mr. Womack spent a few summers with Williamson Shriver Architects, Inc., and is eager to continue down the professional pathway in the contract administration.



Education:

Ohio Wesleyan University, 2024
B.A. Business Administration

Previous Employment:

Williamson Shriver Architects, Inc
2022 (Summer Intern)
2023 (Summer Intern)

Lee Turley

Administrative Assistant

Lee will serve as an administrative assistant for Williamson Shriver Architects. She has worked in various capacities for architecture firms, managed a wide variety of offices and retail stores, and has owned her own business. She will apply that experience and knowledge to the team.

Her project based responsibilities will include, but are not limited to; development of contracts / agreements, project manual assembly, specifications, assistance with the bidding process, processing of bonds and insurance, construction cost monitoring, construction phase submittals, applications for payment

processing and project closeout documentation. As construction phase submittals manager, she maintains the electronic submittals log, assuring that action by staff and consultants is taken as expeditiously as possible.

In addition to these project based responsibilities, she will assist with change orders and requests for information. She will also help the firm research and select future projects.



Previous Employment:

Petals and Silks Boutique Owner

2019 - 2023

ZMM Architects

2013-2019



EDUCATION

Bachelor Architectural
Engineering
Penn State University 1989

REGISTRATION

PE, Pennsylvania
PE-045741-E
PE, West Virginia
PE-016993
PE, New York
PE, Maryland

NCEES Registered

LEED Accredited Professional
2009

AFFILIATION

American Society of Heating,
Refrigeration & Air Conditioning
Engineers (ASHRAE)



JAMES N. KOSINSKI, PE, LEED AP

PRINCIPAL, PRESIDENT
POINT OF CONTACT, MECHANICAL ENGINEERING

Mr. Kosinski is primarily responsible for the design of HVAC systems and their components for all Tower Engineering projects. He has experience with the design of numerous types of HVAC systems, including constant and variable air volume air handling, geothermal heat pump and exhaust systems; chilled water and hot water; electric/electronic, pneumatic and DDC control systems. He has 28 years of experience.

Jim's design responsibilities include load calculations, equipment selection, system layout, project specifications, cost estimates, direction of project drafting efforts, coordination with other engineering disciplines, and construction administration. Additional responsibilities include system analysis and energy studies, client contact, and project management and scheduling. He has performed energy conservation analyses, evaluated HVAC system performance, and justified the installation of DDC control systems and other energy saving measures. As a Mechanical Engineering Group Leader, Mr. Kosinski coordinates the efforts of a team of staff engineers, designers and CAD operators.

REPRESENTATIVE EXPERIENCE

University of Pittsburgh – Pittsburgh, Pennsylvania

Trees Hall/Fitzgerald Field House MEP Systems Renovations; Trees Hall Pool Lighting; Power Center Replacement; Switchgear Upgrade; Trees Hall/Fitzgerald Field House MEP Systems Renovations; Upper Campus Housing Phase I and II; Allen Hall 4 and 5 Floors HVAC Renovations; 610- G17 Lab Renovation; Laser Lab Power Connection and Renovations; ClassroomDesign FY08 (Multiple); FY98 (Multiple);Phase 8 (Frick and Thaw); Fitzgerald Field House Additions/Renovations; Wrestling and Weight Room Renovations; Greensburg Campus Millstein Library Feasibility Study; Millstein Library Room 101 Renovations; Recreation Center Feasibility Study; OEH 3 Floor Renovations; HVAC System Modification; Laser Lab; Broadhurst Science Center Campus Hub Interior Renovation (Bradford Campus)

Allegheny College - Meadville, Pennsylvania

Carr Hall and Science Building Study

Carnegie Mellon University - Pittsburgh, Pennsylvania

Posner Hall Conference Center / Rare Books Facility; Wean Hall Renovation; Welch Hall; Morewood Gardens Renovation; Hamerschlag House Restrooms Renovation; Henderson Hall; Sculpture Garden

Mercyhurst College - Erie, Pennsylvania

New Academic Building
Hammermill Library HVAC Study

Mt. Aloysius College - Pennsylvania

Ihmsen Hall Renovation Study

Pennsylvania State University – Behrend Campus- Erie, Pennsylvania



EDUCATION

BS, Mechanical Engineering
Penn State University 1997

Years of experience: 22

Years with firm: 22

REGISTRATION

Professional Engineer, PA
PE-062304, 2003

Certified in Plumbing
Design (CPD), 1998 and 2015

LEED Accredited Professional
2009



MICHAEL S. PLUMMER, PE, CPD, LEED AP

PRINCIPAL, DEPARTMENT HEAD PLUMBING AND FIRE PROTECTION DEPARTMENT

Mr. Plummer is primarily responsible for the design of plumbing and fire protection systems and their components for educational, governmental, and commercial buildings. His plumbing duties include the design and layout of all domestic hot and cold water, sanitary drainage and storm water management systems. He is also responsible for the natural gas piping systems along with specialty systems involving laboratory or hospital gases. Mike's fire protection responsibilities include the design of water supply and pumping systems involving fire mains and sizing of fire pumps, the layout of standpipe and sprinkler zone locations, sprinkler head placements and reviewing hydraulic calculations for contractor designed sprinkler systems. He is a LEED Accredited Professional and designs all of his projects with sustainability in mind. He has 20 years of experience.

Mike's duties include preparation of project specifications, cost estimates, project management, and coordination with architectural and other engineering disciplines. He also performs construction administration duties including review of submittals, preparation of punch lists, and field problem solving, as well as supervising the engineering efforts of the Plumbing and Fire Protection Department.

REPRESENTATIVE EXPERIENCE

University of Pittsburgh - Pittsburgh, Pennsylvania

Renovations to Thaw Hall, Benedum Hall (multiple projects), Salk Hall, Bellefield Hall, Bruce Hall, Sutherland Hall, multiple fraternity houses, and the Millstein Library and Chambers Hall on the Greensburg campus.

Westmoreland County Community College - Youngwood, Pennsylvania

Founder's Hall Master Planning and Study
Founder's Hall Science Hall Addition

West Virginia University - Morgantown, West Virginia

College of Law renovations
University Park apartments, dormitories, retail, \$80 million new construction
WVU High Tech Consortium – Several Tenant Fitouts
MATEC Hangar – Byrd National Aerospace Education Center
WVU Parking Garage

Allegheny College - Meadville, Pennsylvania

Calfisch Hall study, new Delta Tau Delta Fraternity House, Reis Hall Feasibility Study

Fairmont State University - Fairmont, West Virginia

New Musik Library, Turley Center Student Center renovation, Hardway Hall renovation, Hunt Haught Hall renovation, Fairmont State Conference Center and Feaster Hall elevator.



T STEFFANIE BAKO, PE

PRINCIPAL, DEPARTMENT HEAD ELECTRICAL ENGINEERING DEPARTMENT

Ms. Bako is responsible for the design of electrical systems and their components for educational, commercial, and governmental facilities, with a significant amount of experience in the K-12 educational sector. In addition to her roles as Principal and Department Head, Steffanie continues to provide design and project management services on a number of projects.

Steffanie's design responsibilities include lighting layout, fixture selection, and lighting calculations; power distribution from service entrance to branch devices, including coordination with the appropriate utility company, coordination with the architect for owner-provided equipment, and coordination with other disciplines for equipment provided under other trades; emergency power distribution systems, including engine generators and various battery back-up systems; fire alarm detection and alarm systems; public address and emergency communications systems; telecommunications cabling infrastructure; and security systems.

Additional project responsibilities include preparation of engineering drawings, technical specifications, opinions of probable cost, review of submittals, and field observation.

REPRESENTATIVE EXPERIENCE

Fairmont State University - Fairmont, West Virginia

Engineering Technology Building and Musick Library Addition and Renovations

Glenville State College - Glenville, West Virginia

Student Center Renovations

Mt. Aloysius College - Pennsylvania

Ihmsen Hall Renovation Study

Slippery Rock University - Slippery Rock, Pennsylvania

President's House and North Hall Administrative Building Renovations

University of Pittsburgh - Pittsburgh, Pennsylvania

Frick Fine Arts Electrical Distribution Upgrade

Westmoreland County Community College - Youngwood, Pennsylvania

Founder's Hall Master Planning and Study

Founder's Hall Science Hall Addition

Science Center Lab Renovation - Active

West Liberty University - West Liberty, West Virginia

Health Science Building

West Virginia University - West Virginia University Park

Multi-Purpose Development, Morgantown

Technology Wing Renovation, Parkersburg

EDUCATION

BS Electrical Engineering
Case Western Reserve
University, 1997

REGISTRATION

Professional Engineer
PA - PE-061041
OH - PE-79478
WV - PE-020911

AFFILIATION

Illuminating Engineering
Society of North America
(IES): Treasurer Pittsburgh
Section



Tab G

Reference Letters



WilliamsonShriverArchitects



January 13, 2025

Subject: Letter of Recommendation

To Whom it May Concern,

In the relatively brief period of working with Williamson Shriver Architects, Mr. Greg Martin has successfully contributed to seven projects for Go Mart, Inc., showcasing his ability to manage multiple tasks while maintaining high quality standards. His attention to detail and innovative approach have been key factors in the successful execution of these projects.

Looking ahead, Mr. Martin is set to assist in the development of 11 new stores for Go Mart, Inc. I am confident that his skills and dedication will make him an asset to any team or project he undertakes. Please feel free to reach out to me at pshuman@gomart.com or 304-364-8000 if you require any further information or insights regarding Mr. Martin and Williamson Shriver Architects.

Sincerely,

Phil Shuman, President

Go Mart, Inc.



3255 Teays Valley Road • Hurricane, West Virginia 25526
Telephone 304-562-5896 • Fax 304-562-5858
www.hurricanewv.com • info@hurricanewv.com

Mayor Scott Edwards
Recorder Linda Gibson
Council Reggie Billups
Marshall Ginn
Steve Goff
Al Howard
Gerry Spears

January 3, 2024

Subject: Letter of Recommendation

To Whom it May Concern,

The City of Hurricane has utilized the service of Williamson Shriver Architects on two recent major projects – the new Hurricane Fire & Rescue Station and, currently, on our new Hurricane Bridge Park. We first chose Williamson Shriver through an RFP process on the fire station design because of their presentation and experience with construction management. Throughout the process, Greg Martin and Jason Shantie from Williamson Shriver were knowledgeable about what we needed in a design, tuned into what we wanted and forthcoming about how we could get the most out of our budget.

The process from design to completion of the fire station was seamless with Williamson Shriver at the helm - from regularly scheduled update meetings to keeping us informed on when decisions needed to be made on critical steps throughout the process. They also defended us (the City of Hurricane) as the owner, when necessary, in meetings and discussions - which was greatly appreciated. In conclusion, we found Williamson Shriver to be nothing short of professional and would recommend the firm to anyone needing the services they offer.

If you have any specific questions, feel free to reach out to me directly at 304-562-1105 or at askidmore@hurricanewv.com.

Thank you,

Andy Skidmore, City Manager





Facilities Department

1201 Locust Ave • Fairmont, WV, 26554
Phone: (304) 367-4110 • Fax: (304) 367-4656
physicalplant@fairmontstate.edu • fairmontstate.edu

01/03/2024

Mr. Greg Martin
Williamson Shriver Architects, Inc.
717 Bigley Ave.
Charleston, WV 25302

Mr. Martin:

Over the past several years, Fairmont State University has formed a lasting partnership with Williamson Shriver Architects. We have grown to rely on your professional design & innovative strategies, to complete projects in a timely and professional manner.

One such project was the remodel of our Jaynes Hall. The time constraints were very strict, but with Williamson Shriver's great attention to detail and highly planned schedule, the job was nothing less of superior. The firm's strategies for tackling any uncertainties that presented themselves on the job, was an invaluable asset. The business department could not be more pleased with the quality of design and building upgrades, and I could not be more pleased with our overall success as a team. In addition, your staff took personal pride in completing the job and was with us onsite during the milestones & any obstacles.

Williamson Shriver Architects has always shown great respect to Fairmont State by exhibiting a high level of integrity specifically the desire to design to the owner's interests, needs, & budget. Williamson Shriver Architects is a firm founded on, "The vision of our clients and the spirit of our communities." which is apparent in the quality of work.

Because of the great work ethic, reliability, and professionalism of the Williamson Shriver staff, we will continue working with you to find innovative & cost effective design ideas. It is my pleasure to recommend Williamson Shriver Architects for any design mission.

Sincerely,

Stephanie DeGroot
Director of Planning & Environmental Stewardship
Fairmont State University
1201 Locust Ave.
Fairmont, WV 26554
(304) 367-4401



Taylor County Schools

71 Utt Drive, Grafton, WV 26354

Telephone (304)265-2497

Fax (304)265-2508

August 1, 2024

To Whom It May Concern:

I have had the privilege to work with Williamson Shriver Architects on a variety of projects during my tenure with Taylor County Schools. I have collaborated with Mr. Martin and his associates on several projects, and they have been extremely knowledgeable and professional. Williamson Shriver Architects has assisted Taylor County with successfully obtaining two rounds of SBA funding for school project needs and continues to assist us with our Comprehensive Educational Facilities Plan (CEFP).

Williamson Shriver Architects and Mr. Martin values trust and trusting relationships. Mr. Martin and his associates make themselves available to Taylor County Schools. During projects, Williamson Shriver Architects has worked with a variety of stakeholders to hear and utilize their perspectives to create plans and spaces for our student that fill our exact need. They trust that peoples' perspectives are valid and that they matter to their work. They have exhibited a high level of integrity specifically the desire to design to the needs, interest, and budget of the client.

I have found Williamson Shriver Architects to excel in their field and offer outstanding customer support. Their team is there to answer calls, emails, and offer guidance at all times of the day. The time and attention they provide makes you feel as if you are their only client. This time and attention towards Taylor County has caused them to be the team we trust for our architectural needs.

It is without hesitation that I would recommend Williamson Shriver Architects for any project within your district. If you should have any questions, please do not hesitate to contact me.

Respectfully,

JoDee Decker, Ed. D
Assistant Superintendent
304-266-4825



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest
Architect/Engr

Proc Folder: 1693133

Reason for Modification:

Doc Description: Architectural/Engineering Services for PSC HQ HVAC Upgrade

Proc Type: Central Contract - Fixed Amt

Date Issued	Solicitation Closes	Solicitation No	Version
2025-05-23	2025-06-12 13:30	CEOI 0926 PSC2500000001	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Williamson Shriver Architects, Inc.

Address : 717

Street : Bigley Avenue

City : Charleston

State : West Virginia

Country : United States

Zip : 25302

Principal Contact : Greg Martin, President

Vendor Contact Phone: 304-345-1060

Extension: 1

FOR INFORMATION CONTACT THE BUYER

Harry D McDonnell
304-558-2063
harry.d.mcdonnell@wv.gov

Vendor
Signature X

FEIN# 55-0655792

DATE 6/4/2025

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Greg Martin, President

(Address) 717 Bigley Avenue, Charleston, WV 25302

(Phone Number) / (Fax Number) 304-345-1060 Ext 1

(email address) gmartin@wsgarch.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Williamson Shriver Architects, Inc.

(Company) 

(Signature of Authorized Representative) Greg Martin, President

6/4/25

(Printed Name and Title of Authorized Representative) (Date)

304-345-1060 Ext 1

(Phone Number) (Fax Number)

gmartin@wsgarch.com

(Email Address)