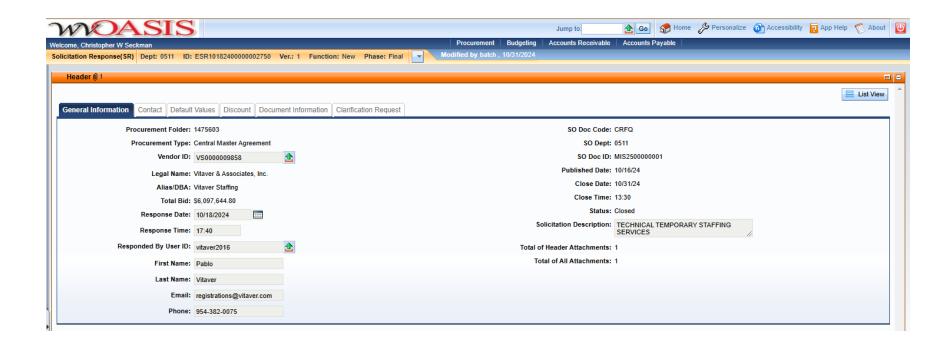
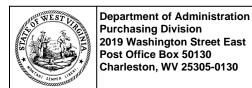


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





## State of West Virginia Solicitation Response

Proc Folder: 1475603

Solicitation Description: TECHNICAL TEMPORARY STAFFING SERVICES

**Proc Type:** Central Master Agreement

 Solicitation Closes
 Solicitation Response
 Version

 2024-10-31 13:30
 SR 0511 ESR10182400000002750
 1

**VENDOR** 

VS0000009858

Vitaver & Associates, Inc.

Solicitation Number: CRFQ 0511 MIS2500000001

**Total Bid:** 6097644.799999999813735485076 **Response Date:** 2024-10-18 **Response Time:** 17:40:40

Comments:

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead (304) 558-2402 crystal.g.hustead@wv.gov

Vendor Signature X

FEIN# DATE

All offers subject to all terms and conditions contained in this solicitation

 Date Printed:
 Nov 1, 2024
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Senior Web Application Analyst	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Senior Web Application Analyst Optional renewal year 1	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Senior Web Application Analyst Optional renewal year 2	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Senior Web Application Analyst Optional renewal year 3	2080.000	0 HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	Senior Application Oracle Database Administrator	2080.000	0 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

Date Printed: Nov 1, 2024 Page: 2 FORM ID: WV-PRC-SR-001 2020/05

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.0000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.000	0 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.0000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	Senior Application DB2 Database Administrator	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.0000	HOUR	99.170000	206273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

Line Com	m Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13 SQL	Server Database Administrator	2080.0000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	SQL Server Database Administrator Opt Ren Yr 1	2080.0000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	SQL Server Database Administrator Opt Ren Yr 2	2080.000	0 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

 Date Printed:
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	SQL Server Database Administrator Opt Ren Yr 3	2080.0000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	Help Desk Analyst	2080.000	0 HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	Help Desk Analyst Optional Renewal Year 1	2080.00	00 HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	Help Desk Analyst Optional Renewal Year 2	2080.000	00 HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	Help Desk Analyst Optional Renewal Year 3	2080.000	0 HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
21	Business Analyst	2080.0000	HOUR	56.640000	117811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
22	Business Analyst Optional Renewal Year 1	2080.000	00 HOUR	56.640000	117811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
23	Business Analyst Optional Renewal Year 2	2080.00	00 HOUR	56.640000	117811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
24	Business Analyst Optional Renewal Year 3	2080.000	00 HOUR	56.640000	117811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
25	Information Systems Assistant	2080.0000	HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
26	Information Systems Assistant Optional Renewal Year 1	2080.0000	HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
27	Information Systems Assistant Optional Renewal Year 2	2080.000	0 HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
28	Information Systems Assistant Optional Renewal Year 3	2080.0000	HOUR	42.160000	87692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
29	Programmer Analyst	2080.000	HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

Line Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
30 Programmer Analyst Optional Renewal Year	1 2080.00	00 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
31	Programmer Analyst Optional Renewal Year 2	2 2080.000	0 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
32	Programmer Analyst Optional Renewal Year	3 2080.00	000 HOUR	66.530000	138382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
33	Senior Mainframe Application Analyst	2080.0000	HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.000	0 HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.0000	HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.0000	HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
37	Mainframe Application Analyst	2080.0000	HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
38	Mainframe Application Analyst Renewal Yr 1	2080.000	00 HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
39	Mainframe Application Analyst Renewal Yr 2	2080.000	0 HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
40	Mainframe Application Analyst Renewal Yr 3	2080.0000	HOUR	97.000000	201760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Commodity Line Comments:**

#### **Extended Description:**

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

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## Vitaver and Associates, Inc.'s Response to: West Virginia Office of Technology

#### Centralized Request for Quote CRFQ 0511 MIS2500000001 Technical Temporary Staffing Services

Due Date and Time:
October 31, 2024 1:30 PM EST

#### Submitted to:

Crystal G Hustead State of West Virginia Phone: 304-558-2402 Email: crystal.g.hustead@wv.gov

#### Submitted by:

Mary Vitaver, VP of Client Services Vitaver and Associates, Inc. 401 E Las Olas Blvd, Ste 1400 Fort Lauderdale, FL 33301 Phone: 954-254-9446

Fax: 866-256-6365 Email: mary @vitaver.com; staffing @vitaver.com

#### Submitted through:

wvOASIS



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#### 1. COVER LETTER AND VENDOR PROFILE

October 18, 2024

Crystal G Hustead State of West Virginia Phone: 304-558-2402

Email: crystal.g.hustead@wv.gov

Dear Crystal G Hustead,

Vitaver and Associates, Inc. is pleased to present our Response to the West Virginia Office of Technology Centralized Request for Quote CRFQ 0511 MIS2500000001, Technical Temporary Staffing Services.

## Volume and Depth of Resources Able to Provide the Services Described in the Centralized Request for Quote

In the Response we are presenting the list of the names of forty-one (41) candidates that we

qualified for the positions outlined in the RFQ:

#	Candidate Name	Candidate Location	Proposed Hourly		
	1	Senior Web Application An	Rate		
1.1	Akhil Kalluri	Sunrise, FL	\$99.17		
1.2	Dhana Prethender Sandy Ankathi	North Miami Beach, FL	\$99.17		
1.3	Jonathan Allen	Rock Hill, SC	\$98.00		
1.4	Mahendra Santhapuri	Bridgeport, CT	\$95.00		
1.5	Naveen Surapally	Jacksonville, FL	\$99.17		
1.6	Sai Ravva	San Antonio, TX	\$99.17		
1.7	Supriya Murarishetty	San Antonio, TX	\$99.17		
1.8	Vijay Aditya Rajapudi	Pittsburgh, PA	\$99.17		
	2. Senior Application Oracle Database Administrator:				
2.1	Ethan Reiland Angeles	Jacksonville, FL	\$66.53		
2.2	Mark Alan Hartzell	Lewisburg, WV	\$66.53		
2.3	Khaja Naseeruddi Syed	Des Plaines, IL	\$66.53		
	3. Senior A	Application DB2 Database A	dministrator:		
3.1	Sambasiva Rao Nusumu	Matthews, NC	\$98.00		
3.2	Victor Aziaku	Finksburg, MD	\$99.17		
3.3	Vinay Kumar Yada	Glassboro, NJ	\$92.00		
	4. S	QL Server Database Admini	strator:		
4.1	Naode Gelan	Chicago, IL	\$66.53		
4.2	Priyanka Kalva Keerthi	Dallas, TX	\$66.53		
4.3	Sai Charan Gummadi	Jacksonville, FL	\$66.53		
4.4	Shiva Kumar Ariga	Parsippany, NJ	\$66.53		
		5. Help Desk Analyst:			
5.1	Christopher Burkhammer	Weston, WV	\$42.16		
5.2	Justin Sparks	Wellston, OH	\$42.16		



	I	1	T		
5.3	Justin Stepanski	Charleston-Huntington Area, WV	\$42.16		
5.4	Mulatu Adessa Chala	Charleston, WV	\$42.16		
		6. Business Analyst:	1 4 1 - 1 1		
6.1	Hemanth Koduru	Charleston, WV	\$56.64		
6.2	Mayur Raghu	Bradenton, FL	\$56.64		
6.3	Omar Durrani	Miami, FL	\$56.64		
6.4	Sai Harsha Potluri	Charleston, OH	\$56.64		
6.5	Shanmuka Rana Prathap Chowdary Ponnaganti	Tampa, FL	\$56.64		
6.6	Adivenkata Naga Saivineela Karnatapu	Cincinnati, OH	\$56.64		
	7.	<b>Information Systems Assi</b>	stant:		
7.1	Andre Bell	Athens, OH	\$42.16		
7.2	Ashley McVey	Charleston, WV	\$42.16		
7.3	Justin Stepanski	Charleston-Huntington Area, WV	\$42.16		
	8. Programmer Analyst:				
8.1	Aila Alekya	Cleveland, OH	\$66.53		
8.2	Anusha Mallineni	Harrison, NJ	\$66.53		
8.3	Omkar Khanvilkar	Ashburn, VA	\$66.53		
8.4	Sai Edumudi Karteek	Alexandria, VA	\$64.10		
8.5	Shyam Sundar Reddy	Tampa, FL	\$66.53		
8.6	Venkata Vigna Pavan Reddy Bondu	Paterson, NJ	\$66.53		
8.7	Vishwaksena Reddy Kasireddy	Tallahassee, FL	\$66.53		
		nior Mainframe Application	n Analyst		
9.1	Aleksandr Kesler	Boca Raton, FL	\$93.33		
9.2	Maruthi Jetty Varaprasad	San Diego, CA	\$97.00		
9.3	Mohamed Mustafa Mohamed Hanifa	Oak Lawn, IL	\$96.15		
9.4	Ravi Shankar Varma Kakarlapudi	Frisco, TX	\$76.92		
	10	). Mainframe Application A	nalyst		
10.1	Aleksandr Kesler	Boca Raton, FL	\$93.33		
10.2	Maruthi Jetty Varaprasad	San Diego, CA	\$97.00		
10.3	Mohamed Mustafa Mohamed Hanifa	Oak Lawn, IL	\$96.15		
10.4	Ravi Shankar Varma Kakarlapudi	Frisco, TX	\$76.92		

Vitaver and Associates, Inc. has an adequate administrative and supervisory staff to support all aspects of IT staffing services. This includes recruitment, screening, and retention of IT candidates, performance checks, coaching, skills enhancement, and customer support. The team servicing the customer consists of an account manager, an HR manager, two accounting specialists, a staffing manager, and more than twenty recruiters and sourcers.



Our recruiters and sourcers thoroughly search, contact, recruit, and retain top talent using a variety of sources, including:

- Our existing proprietary database.
- Referrals by our employees, contractors, and customers.
- Our extensive online community built by our Social Media Department, including our own blog and active participation in prime social media communities and tools such as LinkedIn and Facebook.
- Candidate applications to our job postings on our own careers page, Indeed, Dice, and other platforms.
- Niche job portals and candidate databases.
- Niche online communities and networking events.

We have a timely and effective sourcing strategy that focuses on identifying qualified candidates, including those from diverse backgrounds.

We provide a timely and effective screening process that ensures all referred candidates meet the knowledge, skills, and experience requirements for the position. Additionally, we assess whether they possess the necessary personal characteristics for successful job performance and ensure their salary expectations align with the position.

We gather a minimum of two references from the candidate's previous direct supervisors to verify their past relevant work experience.

We conduct a rigorous pre-employment background check to ensure the quality of our candidates. Our recruitment and selection techniques are designed to identify candidates who possess the required training, education, certifications, and experience necessary to perform the duties they are hired for. This ensures that we provide our customers with highly qualified candidates.

In case of any issues, our account manager promptly meets with the customer to discuss the matter and take necessary corrective actions. If needed, Vitaver will swiftly replace a consultant whose work does not meet the requirements and customer-defined specifications. We aim to provide a suitable replacement candidate within a maximum of 48 hours based on the feedback received from the customer. We fully comply with the customer's replacement terms and conditions in such situations.

In accepting a Scope of Work, Vitaver acknowledges and accepts full responsibility for all tasks and deliverables outlined within it. We warrant that we have thoroughly informed ourselves of all relevant factors that may impact the successful completion of the tasks and deliverables. Furthermore, we agree to be fully accountable for the performance of the tasks and deliverables as specified in the Scope of Work.

Vitaver is fully equipped to provide all necessary management, administrative, clerical, and supervisory functions required for the effective and efficient performance of any Scope of Work we accept. Our dedicated administration team, comprising of two accounting specialists, an HR manager, and a training manager, ensures accuracy and speed in handling various processes such as purchase order processing, payroll and invoicing, as well as onboarding and offboarding procedures. Their expertise and commitment ensure smooth and reliable administrative support throughout the engagement.



Vitaver places great emphasis on regularly assessing the performance of its personnel and providing constructive feedback to enhance overall task performance. We ensure that our personnel:

- Possess a clear understanding of the work to be performed as outlined in the Scope of Work.
- Achieve high-quality results through their task performance.
- Familiarize themselves with the company's management chain and adhere to the policies set by the agency.
- Comply with all applicable laws, regulations, and contract conditions that govern our performance and relationships with the agency.

We have a requirement for our consultants to provide clear and detailed documentation on deliverables, milestones, requirements, coding standards, and any other relevant project aspects as specified by the customer's project needs. This ensures transparency and facilitates effective communication throughout the project lifecycle.

All Vitaver consultants are instructed to study and acknowledge their intent to comply with the following information security protocols:

- Never use or disclose, in any manner, any confidential information of Vitaver or its
  customers relating to, but not limited to, their products, business operational processes,
  services, security requirements, technology, inventions, patents, ideas, contracts,
  financial information, developments, business strategies, pricing, marketing plans, and
  trade secrets of every kind and character. This also includes personal information of
  employees, contractors, subcontractors, or agents.
- Study and comply with all current information security protocols of the customer.
- Any inventions, technologies, reports, memoranda, studies, writings, articles, plans, designs, specifications, exhibits, software code, or other materials prepared by Vitaver consultants in the performance of services for Vitaver customers shall be considered "work for hire" as defined under U.S. copyright law. These materials may be subject to copyright protection.
- All documents, electronic media, magnetically or optically encoded media, and other tangible materials created by Vitaver consultants as part of their work assignment are the sole property of Vitaver customers.
- Upon termination of the work assignment or upon request, Vitaver consultants are required to return and/or permanently delete all documents and materials that contain or disclose any confidential or proprietary information of the customer. They must also allow Vitaver and/or the customer to make reasonable efforts to verify the deletion of such information.
- If a Vitaver consultant becomes aware of any intentional or unintentional violation of security requirements or the intentional or unintentional disclosure of confidential information, they must promptly notify their direct supervisor and Vitaver HR in writing.

We do not discriminate on the basis of age, race, gender, disability, sex, religion, or national origin. We are an Equal Opportunity Employer and are fully compliant with the EEOC Law.



#### **Prior Relevant Experience Serving Customers with Similar Needs**

In May 2024, Vitaver and Associates, Inc. celebrated 31 years of success in providing IT resources in all labor categories and levels to most Florida state agencies, municipalities, police departments, and districts, as well as major public and private sector companies in Florida, Colorado and nationwide. The Vitaver team is proficient and familiar with the technologies, policies, and procedures of our customers, and we are ready to search, find, and bring you the talent you need.

We are an American minority-owned and operated small business based in Florida since 1993, constantly improving our processes to help you succeed.

Our specific technical assistance covers the entire software development life cycle, hardware and communications rollouts, inventory and administration. This includes positions such as Business Analyst, Systems Development Programmer, Systems Architect, Web/Applications Developer, Project Manager, Network Engineer, QA Analyst, QA Tester, Web Designer, Systems Security Engineer, Technical Writer, and more.

Our core competencies/skills include, but are not limited to: Applications Development: Java/J2EE, .NET framework, C#, VB.NET, ASP.NET, ASP.NET MVC, MS Visual Studio, GIS, SharePoint, Classic ASP, PHP, HTML, ColdFusion, Web services (WSDL, SOAP, WCF, Amazon), Mainframes, C/C#, C++, JavaScript, ¡Query, AngularJS, Bootstrap, VBScript, Hibernate, Hadoop; Database Management: Oracle, DB2, ADABAS, SQL Developer, SQL Server, Big Data; ERP Systems: Oracle E-Business Suite, PeopleSoft, SAP, Microsoft Dynamics AX, JD Edwards; Process Engineering/Reengineering: Project Management/Coordination, Requirements Gathering/Analysis, Business/Systems Analysis, Quality Assurance, Reporting Tools; Subject Matter Experts (SMEs): Enterprise/Java Architecture (implementation, support, training, and project management), Services Oriented Architecture (SOA); PM Methodologies/Processes: Risk Management, PMBOK, SEI CMMI, Scrum Master, Six Sigma; Network Administration/Engineering - LAN & WLAN: Network/System Administration, Security, Certification & Accreditation (C&A), Helpdesk, Desktop Support; Disaster Recovery: COOP Planning, SAN, Backup & Retrieval; Business Intelligence: Cognos, Hyperion, Microsoft BI, MicroStrategy, SAP BI, WebFOCUS.

Our list of customers includes, but is not limited to: Broward College, City of Miami, Department of Defense – Air Force, FL Agency for Workforce Innovation, FL Department of Children and Families, FL Department of Education, FL Department of Financial Services, FL Department of Health, FL Department of Revenue, FL Department of Transportation, Miami-Dade County, South Florida Water Management District, City of Miami Beach, Broward Sheriff's Office, Palm Beach County Sheriff's Office, Broward County Public Schools, Palm Beach State College, Carnival Cruise Line, BankUnited, Florida Power & Light.

#### **Prior Relevant Experience Serving Governmental Entities**

Vitaver and Associates, Inc. has served multiple state agencies through the following State Term Contracts:

 Florida Department of Management Services 973-561-06-1 Information Technology Consulting Services 06/21/2006 - 08/31/2009 (expired).



- Florida Department of Management Services 973-561-10-1 Information Technology Consulting Services 09/14/2009 02/28/2017 (expired).
- Florida Department of Management Services 80101507-SA-15-01 Information Technology Staff Augmentation Services 03/01/2017 08/31/2020 (expired).
- Florida Department of Management Services 80101507-SA-19-1 Information Technology Staff Augmentation Services 09/01/2020 08/31/2022 (expired).
- Florida Department of Management Services 80101507-21-STC-ITSA Information Technology Staff Augmentation 10/14/2021 - 12/31/2023 (expired)
- Florida Department of Management Services 80101507-23-STC-ITSA Information Technology Staff Augmentation Services 10/13/2023 09/30/2027 (current).

#### Some other major contracts include:

- GS-35F-0130T GSA IT Schedule 70 11/30/2006 11/29/2016 (expired).
- GS-35F-0130T GSA IT Schedule 70 11/30/2016 11/29/2021 (current).
- GS-35F-0130T GSA IT Schedule 70 11/30/2021 11/29/2026 (current contract extension).
- Miami-Dade County Information Technology Consultant Services Contract 05/01/2011 -Present (current).
- South Florida Water Management District Contract No. C-15726 Professional Level IT Consulting Services 10/2002 - 09/2008 (expired).
- South Florida Water Management District Contract No. 4600000741 Information Technology Hardware and Software Asset Accounting & Distribution Services 04/01/2007 - 03/31/2012 (expired).

**Total number of IT staff augmentation contracts/purchase orders:** Vitaver and Associates, Inc. has provided IT staff augmentation services under over 50 staff augmentation contracts and over 700 purchase orders, many of which being multi-year engagements.

**Total combined dollar amount of IT staff augmentation contracts/purchase orders:** Vitaver and Associates, Inc.'s total combined dollar amount exceeds \$90M for IT staff augmentation contracts and purchase orders.

#### Below are the details of some of the IT staff augmentation contracts and projects:

#1

Entity name:	Florida Department for Children and Families
Entity address:	2415 North Monroe Street, Tallahassee, FL 32303
Contract:	Since 2018 Vitaver and Associates, Inc. has served 9 IT staff augmentation purchase orders for the Florida Department of Children and Families.
Total or approximate dollar amount contracted or received:	\$2,348,225.65
The number of staff assigned for the contract or purchase order:	14
Type of tasks performed by assigned staff:	Product Architecture, Web Application Development, Systems Software Programming and Support.



Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
	contractor.	

#### #2

Entity name:	FloridaCommerce (former Florida Department of	
	Economic Opportunity)	
Entity address:	107 E. Madison Street, Tallahassee, FL 32399	
Contract:	Since 2020 Vitaver and Associates, Inc. has	
	served 24 IT staff augmentation purchase orders	
	for the Florida Department of Economic	
	Opportunity.	
Total or approximate dollar amount contracted	\$3,130,682.10	
or received:		
The number of staff assigned for the contract	15	
or purchase order:		
Type of tasks performed by assigned staff:	Product Development, Applications Development	
	Analysis, Security Analysis, development and	
	deployment of a Network and Asset Management	
	project.	
Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
,	contractor.	

#### #3

Entity name:	Florida Department of Financial Services	
Entity address:	200 E Gaines St., Tallahassee, FL 32399	
Contract:	Since 2011 Vitaver and Associates, Inc. has	
	served 20+ IT staff augmentation purchase orders	
	for the Florida Department of Financial Services.	
Total or approximate dollar amount contracted	\$5,720,191.60	
or received:		
The number of staff assigned for the contract	15	
or purchase order:		
Type of tasks performed by assigned staff:	Database Management, Applications	
	Development, Systems Programming, and Project	
	Management	
Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
	contractor.	

#### #4

Entity name:	Florida Department of Health	
Entity address:	4052 Bald Cypress Way, Tallahassee, FL 32399-	
•	1722	
Contract:	Since 2006 Vitaver and Associates, Inc. has	
	served 50+ IT staff augmentation purchase orders	
	for the Florida Department of Financial Services.	
Total or approximate dollar amount contracted	\$4,665,354.81	
or received:		
The number of staff assigned for the contract	35	
or purchase order:		
Type of tasks performed by assigned staff:	Project Management, Business Analysis, and	
	Quality Assurance Analysis	
Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
_	contractor.	



#5

Partition and a	Florida Danasta et al Transca estata e	
Entity name:	Florida Department of Transportation	
Entity address:	605 Suwannee St, MS 42, Tallahassee, FL 32399-	
	0450	
Contract:	Since 2012 Vitaver and Associates, Inc. has	
	served 40+ IT staff augmentation purchase orders	
	for the Florida Department of Transportation.	
Total or approximate dollar amount contracted	\$2,962,760.03	
or received:		
The number of staff assigned for the contract	20	
or purchase order:		
Type of tasks performed by assigned staff:	Business Analysis and Planning, Applications	
	Development, Product Development, Release	
	Management	
Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
-	contractor.	

#6

Entity name:	Florida Department of Lottery	
Entity address:	250 Marriott Dr., Tallahassee, FL 32301	
Contract:	Since 2014 Vitaver and Associates, Inc. has	
	served 20+ IT staff augmentation purchase orders	
	for the Florida Department of Lottery.	
Total or approximate dollar amount contracted	contracted \$2,719,948.51	
or received:		
The number of staff assigned for the contract	10	
or purchase order:		
Type of tasks performed by assigned staff:	ERP System Analyst/JD Edwards Techno-	
	Functional Analyst consulting services to assist	
	the Software and Data Services team in the	
	maintenance and enhancements of the Lottery's	
	Business Accounting System.	
Primary contractor or subcontractor:	Vitaver and Associates, Inc. is the <b>primary</b>	
	contractor.	

#### Vitaver and Associates, Inc. References

Reference #1		
Name of Company:	Florida Department of Commerce	
Contact Person and Title:	Greg Turral, IT Vendor and Contracts Manager	
Phone Number:	850-921-3387	
Email Address:	greg.turral@commerce.fl.gov	
Period of Service:	October 2010 - Present	
Project Description (Scope of Work):	IT Staff Augmentation Services (IT Project Management Specialist, Applications Architect, Applications Development Analyst)	



Reference #2		
Name of Company:	Florida Department of Highway Safety and Motor Vehicles	
Contact Person and Title:	Judy Moats, Contract and Budget Coordinator	
Phone Number:	850-617-2688 (office), 448-500-2797 (cell)	
Email Address:	judymoats@flhsmv.gov	
Period of Service:	April 2013 - Present	
Project Description (Scope of Work):	IT Staff Augmentation Services (Applications Development Analyst)	

Reference #3		
Name of Company:	Florida Agency for Health Care Administration	
Contact Person and Title:	Angela McKenny, Contract Manager	
Phone Number:	850-412-3448	
Email Address:	angela.mckenny@ahca.myflorida.com	
Period of Service:	March 2012 – Present	
Project Description (Scope of Work):	IT Staff Augmentation Services (Project Manager, Applications Development Analyst, Applications Architect, Technical Training Manager)	

## Background and Experience of the Person Who Will Be Primarily Responsible for Managing the West Virginia Office of Technology Account and Ensuring Service Standards Are Met

Vitaver and Associates, Inc. is committed to appointing a highly qualified individual – Mary Vitaver, VP of Client Services - who will serve as the primary manager for the West Virginia Office of Technology Account, overseeing all aspects of its management and ensuring that service standards are consistently met and exceeded.

Name and title:	Mary Vitaver, VP of Client Services		
Education:	Bachelor's in Information Technology from Barry University, Miami Shores,		
	FL; MBA from University of Miami, Miami, FL		
Credentials and	Over 40 years of experience in Account Management and Business		
certifications:	Development, including extensive career with Procter & Gamble (starting		
	as a Sales Rep in 1983 and retiring in the position of Commercial		
	Operations Manager in 2015)		
Years of IT experience:	11 years of IT experience		



Number of	7 years with Vitaver and Associates, Inc.	
years employed		
with the Vendor		
Contact	Mary Vitaver, VP of Client Services	
information:	Vitaver and Associates, Inc.	
	401 E Las Olas Blvd, Ste 1400	
	Fort Lauderdale, FL 33301	
	Phone: 954-254-9446	
	Fax: 866-256-6365	
	Email: mary@vitaver.com; staffing@vitaver.com	

## Other Distinctions, Services and Qualities that West Virginia Office of Technology Should Consider

#### **Performance Measurement and Reporting**

Vitaver utilizes an efficient internal reporting system to monitor consultants' performance, the quality and quantity of hours delivered throughout each consultant's engagement with the customer, and the customer's satisfaction with Vitaver services.

The assigned account executive conducts regularly scheduled consultant performance evaluations and customer satisfaction interviews throughout the duration of each project through direct conversations with stakeholders, as well as open and anonymous surveys, to detect any possible issues and ensure the delivery of the highest quality services to the customer, thus aiding the project in staying on time and within budget.

In the event of any issues, our locally assigned account executive will meet with the customer immediately to discuss the problem and take necessary corrective action.

#### Guarantee

Vitaver guarantees that the consultants assigned to customers possess the qualifications requested and are fully capable of completing tasks and deliverables on time. If a customer finds that the qualifications or general work-related behavior of Vitaver consultant do not meet their expectations and notifies Vitaver within 32 work hours, Vitaver will not charge for the first 32 hours of the assignment and will make reasonable efforts to replace the consultant immediately.

If a customer is unsatisfied with the quality and quantity of Vitaver consultant's services at any time during the project, they simply do not sign the timesheet for those hours. Vitaver will not charge the customer for such hours and will promptly address any performance deficiencies by offering a replacement candidate.

#### Replacement

If necessary, Vitaver will promptly replace a consultant whose work does not meet the requirements and customer-defined specifications within a maximum of 48 hours. The replacement will be based on feedback received from the customer, and Vitaver will fully comply with the customer's replacement terms and conditions.

#### **Successful Completion Bonus Retention Program**

Successful project completion is our mission and competitive advantage. To date, we have paid out thousands of dollars to our consultants, according to our proprietary and exclusive



Successful Completion Bonus Retention Program. This program is designed to keep consultants on the project until completion and ensure customer satisfaction.

#### **FDMS OSD MBE Certification**

We would like to highlight that our company is certified as a Minority Business Enterprise (MBE) by the Florida Department of Management Services Office of Supplier Diversity (FDMS OSD). The current certificate is valid through September 13, 2025. The certification document is provided at the end of this section for your reference.

Backed by 31 years of experience, Vitaver and Associates, Inc. is well-equipped to meet and surpass service delivery requirements, ensuring project success through our skilled and dedicated team.

Mary Vitaver, VP of Client Services Vitaver and Associates, Inc. Phone: 954-254-9446 Email: mary@vitaver.com

# State of Florida

## Minority Business Certification

Vitaver and Associates, Inc.

Is certified under the provisions of 287 and 295.187, Florida Statutes, for a period from:

09/13/2023

to

09/13/2025





Office of Supplier Diversity 4050 Esplanade Way, Suite 380 Tallahassee, FL 32399 850-487-0915 www.dms.myflorida.com/osd

#### 2. CONTRACT MANAGER

#### REQUEST FOR QUOTATION CRFQ MIS2500000001

#### **Technical Temporary Staffing Services**

#### 11. MISCELLANEOUS:

11.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Mary Vitaver, VP of Client Services Telephone Number: 954-254-9446

Fax Number: 866-256-6365

Email Address: mary@vitaver.com

#### 3. DESIGNATED CONTACT, CERTIFICATION AND SIGNATURE

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Mary Vitaver, VP of Client Services

(Address) 401 E Las Olas Blvd, Ste 1400, Fort Lauderdale, FL 33301

(Phone Number) / (Fax Number) 954-254-9446 / 866-256-6365

(email address) mary@vitaver.com; staffing@vitaver.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Vitaver and Associates, Inc.		
(Company)		
(Signature of Authorized Representative)		
Pablo Vitaver, CEO	10/18/2024	
(Printed Name and Title of Authorized Repr	resentative) (Date)	
954-382-0075 / 866-256-6365		
(Phone Number) (Fax Number)		
pablo@vitaver.com; staffing@vitaver.com	com	
(Email Address)		



## 4. THE LIST OF SUCCESSFULLY PLACED CANDIDATES FOR THE CLIENTS OF VITAVER AND ASSOCIATES, INC.

#### 4.1 The information about placed candidate Nick Michael Szczerba

Placed Candidate - Nick Michael Szczerba Position: Applications Development Analyst

Client - Florida Department of Transportation - FDOT

Supervisor name - Beha, Benjamin

Email of client: benjamin.beha@dot.state.fl.us

Date of employment - 07/29/2024

Position: Applications Development Analyst (Mainframe Focus / WebFocus Developer),
Florida Department of Transportation

#### **Nick Michael Szczerba**

#### Riverview, MI

#### PROFESSIONAL SUMMARY

- Highly proficient IT Professional with 25 years of Business IT experience, including 20 years as a contractor at Ford Motor Company, 6 years of experience as a Supervisor in a report development environment; and 10 years of experience in mainframe FOCUS and WebFOCUS report development and training.
- Trained, evaluated, and counseled offshore support staff; and maintained coordination between offshore and onsite business units.
- Experienced in problem resolution between Union Contract and Corporate Policy.
- Extremely effective communicator, both written and verbal.
- Team player with good communication and interpersonal skills.
- Experience serving as an IT Professional, College Educator, and Professional Actor and Emcee.
- Extremely proficient with FOCUS, COBOL, Assembler, JavaScript, HTML
- Experienced in the analysis of business processes.
- Skilled in data creation, cleansing, scrubbing, validation, and warehousing.
- Proficient displaying extracted data in meaningful, user-friendly ways.
- Consistently ensures the on-time completion of deliverables.
- Supervisory experience in Life Cycle and Change Management (ENDEVOR, SDLC, ITIL).
- Designed and implemented new dashboards and menu-drive report applications.
- Facilitated the measurement and evaluation of system performance.
- Knowledgeable handling backups, performance tuning and capacity planning.
- Developed and maintained FOCEXEC Report Applications (Dialogue Manager, ISPF, JCL).
- Performs knowledge transfer to team members and training of end users.
- Experienced with issue tracking and problem resolution.

#### PROFESSIONAL SUMMARY

Nick Szczerba, LLC Migration Consultant 04/2018 – Current Working at: General Motors Ford Motor

Union Bank

Ford Credit

Developed Migration Plans for Major Automotive Corporations (General Motors and Ford Motor) and Financial Institutions (Ford Credit and Union Bank). Specializing in converting to and from WebFOCUS applications.

#### **Rose International**

#### **Senior Software Developer**

08/2017 - 01/2018

While engaged at Union Bank:

- Worked with Union Bank employees to decommission FOCUS.
- Changed existing FOCEXECs and Master File Descriptions to support Union Bank's initiative to re-design Employee Number.

#### Epitec Inc.

#### Senior Software Developer

04/2017 - 08/2017

While engaged at Ford Motor Company:

- Helped convert Ford's Global Training application (STARS) from WebFOCUS 7 to WebFOCUS 8.
- Met with Business Analysts to improve STARS2 processes.
- Documented differences in STARS2 processes from country to country.
- Developed new STARS2 requirements for emerging markets.
- Developed test plans for SIT and UAT testing.
- · Performed SIT and UAT testing.
- Kept an Issues Log for off-shore IT resolution.
- Trained internal customers on the use of STARS2.
- Wrote ad hoc reports for STARS2 Business Analysts.
- Implemented WebFOCUS upgrades.

#### **General Motors**

#### **Report Analyst and Developer**

02/2014 - 04/2017

I am responsible for converting mainframe FOCUS and WebFOCUS applications to Cognos.

I am responsible for training testers in Best Practices.

I am responsible for presenting the results of Data Analytics to the Governance Council and Executives at the highest levels.

#### **Apex Systems Inc.**

#### **Senior Software Developer**

04/2013-12/2013

While engaged at Ryder Logistics:

- Made enhancements to the legacy Freight Billing and Payment application
- Prepared legacy files and programs for conversion to an ERP
- Handled Production Support Tickets and Break/Fixes in SQL
- · Wrote Documentation to make Business Users less dependent on IT and more self-sufficient
- Wrote templates and utilities in mainframe FOCUS

Technical Environment: VAX VMS Mainframe FOCUS COBOL SQL

## EdgeRock Technical Services LLC Senior Data Analyst

05/12 to 12/12

While engaged at CenturyLink:

• Developed reports utilizing WebFOCUS DevStudio version 7.7.02.

(Oracle DB2 front end with WebFOCUS BI backend)

Created applications in QlikView

- Deployed Dashboards
- Maintenance of mainframe FOCUS FOCEXECs

#### **CIBER**

#### **Senior Consultant**

11/11 to 04/12

While engaged at ThyssenKrupp:

Developed reports utilizing WebFOCUS DevStudio version 7.7.02.

(Oracle DB2 front end with WebFOCUS BI backend)

- Created reports in InfoAssist
- Created and deployed Dashboards
- MRE (Managed Reporting Environment) Administrator duties
- Change Management of FOCUS FOCEXECs

#### Nick Szczerba, LLC

#### WebFOCUS Developer/Sr. Data Analyst

02/09 to 10/11

While engaged at Visteon Corporation:

- Developed accounts payable dashboards and ad hoc reports using mainframe FOCUS, WebFOCUS Developer Studio, HTML, and JavaScript.
- Cleansed data in preparation for display on dashboards and internal websites
- Developed internal web site, GUI, and CSS standards.
- Created dashboard applications, launch pages, and reports in a WebFOCUS PDF, HTML and JavaScript environment.
- Interfaced with business customers and management for scope, estimates, requirements, and project deliverables.
- Created and maintained FOCEXEC production specifications and support documentation (ISPF, JCL, Dialogue Manager).
- Created WebFOCUS reports from Teradata user specifications.
- Provided technical mentoring of SQL principles to WebFOCUS applications development staff.
- Created reporting templates for development of future reports.

Technical Environment: FOCUS, WebFOCUS Developer Studio, HTML, JavaScript, IBM MVS, JCL, ISPF, Dialogue Manager

#### **TAC Automotive**

#### WebFOCUS Developer/Data Analyst

08/07 to 01/09

While engaged at Ford Motor Company from 04/08 to 01/09:

- Developed technical metric dashboards from STARS2 databases using mainframe FOCUS, WebFOCUS Developer Studio, HTML, JavaScript, Info Assist and Painter.
- Developed Business Objects to WebFOCUS migration estimation.
- Created dashboard applications, launch pages, and reports in a PDF, HTML, and FOCEXEC and Dialogue Manager environment.
- Created advanced level summary graphs with drilldowns to extensive detail reports.
- Interfaced with management for scope and project deliverables.
- Created reporting templates for development of future reports utilizing CSS standards.

Technical Environment: FOCUS, WebFOCUS Developer Studio, ISPF, JCL, HTML, JavaScript, Info

#### Assist, IBM MVS ENDEVOR.

While engaged at Ford Motor Credit as an ETL Business Analyst/Developer from 08/07 to 01/08:

- Recommended alternative data structures as deemed necessary to meet SLA.
- Responsible for productivity metrics of the Software Developers.
- Implemented production changes using SDM methodologies (SDLC).
- Created mainframe FOCUS FOCEXECs from user specifications in Dialogue Manager.

- Provided technical mentoring to WebFOCUS end users in accessing Teradata databases.
- Scrubbed databases of non-SOX compliant data.
- Trained offshore support staff on use of Report Caster and MRE.

#### Nick Szczerba, LLC Business Analyst

01/06 to 08/07

While engaged at Detroit Edison:

- Wrote ad hoc inventory reports in mainframe FOCUS.
- Scrubbed inventory data at the plant level.
- Wrote a user interface to display inventory data at plant level or in the aggregate depending on user selections on web site.

#### Synova

#### Sr. Project Leader

04/01 to 01/06

While engaged at Ford Motor Company:

- Resolved conflicts between Corporate Policy, SOX Standards and Union Contracts.
- Decommissioned Info Center components that did not meet SOX Standards (CMMS).
- Managed 8 sub-teams consisting of a Project Manager and two Programmer Analysts.
- Scheduled change management processes of legacy systems to meet SOX Standards.
- Responsible for the prioritizing and accuracy of work for 24 Programmers.
- Modified software modules (FOCUS) to replace manual, paper-driven tasks.
- Created conversion action plans for Corporate Office and HR Staff.

## Phoenix Consultants Sr. Project Leader

09/98 to 04/06

While engaged at National Steel from 10/00 to 04/06:

 Worked on a special FOCUS project to automate manual systems and reduce costs as directed by National Steel's IT Governance Board.

While engaged at Kmart Corporation as a Business Analyst/Team Lead from 09/98 to 10/00:

- Analyzed business processes in preparation for Y2K conversion using COBOL, DB2 and FOCUS.
- Responsible for the functional integrity of Payroll and HR applications after they were converted to Y2K compliant software, (COBOL, FOCUS, WebFOCUS, DB2, SQL SAS).

#### CIBER. Inc.

#### **Project Manager/System Programmer**

12/84 to 09/98

While engaged at Ford Motor Company:

- Designed procedure to rewrite financial applications into Y2K-compliant code.
- Made recommendations to convert some legacy financial systems to SAP.
- Generated ad hoc reports and gueries using FOCUS for the Customer Call Center (MORS).
- Supervised and trained customer service representatives in the customer call center.
- Trained dealership staff in latest Office Automation products and paperless technologies.

#### **Academic Experience**

Instructor

Henry Ford Health System
Installation and Maintenance of Office Automation Hardware

Instructor

Wayne State University

Computer Science Courses

- Instructor
   Oak Park Public Library
   Web Page Development
- Instructor
   University of Michigan, School of Business
   Programming Languages and Relational Databases
- Consultant
   University of Michigan, School of Business
   Hardware Installation and Long-Range Planning

#### 4.2 The information about placed candidate Benjamin Michael Koehn

Placed Candidate - Benjamin Michael Koehn Position - Applications Development Analyst

Client - Florida Department of Transportation - FDOT

Supervisor name - Brian Boyd

Email of client: <a href="mailto:Brian.Boyd@dot.state.fl.us">Brian.Boyd@dot.state.fl.us</a>

Telephone of client: 850-414-4977 Date of employment - 04/01/2024

Position: Applications Development Analyst, Florida Department of Transportation
Benjamin Michael Koehn
Lake Mary, FL

#### **EXPERIENCE**

KASH Tech LLC Lake Mary, FL — BI Development Team Lead

August 2015 - November 2023

Starting as a business intelligence developer working in Information Builders' WebFOCUS platform, for the past 8 years provided solutions in BI software to this business analytics consulting company. Was the first employee on the company's payroll after the company's founder, and saw the business grow into a respected enterprise in the market. Eventually grew into the role of team lead, training new developers in the inner workings of the platform and WebFOCUS language, and expanded to learn other BI platforms including Microsoft Power BI as another point of specialization, and Tableau.

#### **PROJECTS**

ABC Fitness -Application Maintenance and WebFOCUS 8 to 9 Migration, Remote Jan. 2023 - Nov. 2023

Offered debugging and system maintenance services to this company and began a migration from WebFOCUS version 8 to WebFOCUS version 9.

Belcan Engineering - WebFOCUS to Power BI Conversion, Remote

Oct. 2021 - Aug. 2022

Efforts included analyzing and converting existing reports the company had built within WebFOCUS to Power BI. Tasks involved working on the data models, building data relationships within those models, creating DAX measures to mimic the WebFOCUS script logic, and determining what procedures previously being handled in the WebFOCUS language were best handled in Power Query and which were best handled as stored procedures on the back-end.

The Health Collaborative - HB Messaging and HB 360, Remote

Nov. 2020 - Sep. 2021

Worked on a team building 2 applications for this healthcare analytics company. HB Messaging is an application built on the WebFOCUS language that functions as an effective messaging app to be used by medical professionals. Hb360 is a patient information lookup platform using WebFOCUS reporting functionality. Wrote a large part of the FOCUS scripts and built upon their existing UI.

Calendly - Usage Statistics Dashboard, Remote

Aug. 2020 - Nov. 2020

Using the Metabase BI platform, created a usage statistics dashboard for the meeting scheduling software company, Calendly. Wrote the SQL running the reports and built the data visualizations.

Emburse - Analytics Dashboard, Portland, ME June 2020 - Aug. 2020

Developed new tabs and reports for this company's existing analytics dashboard. The front-end was built using the company's own JavaScript library to handle UI functionality, which I made contributions to and implemented to develop UI pieces. Also wrote several reports in the WebFOCUS language.

Citizen's Bank - Operational Reporting, Remote

March 2020 - June 2020

Worked on a team with KASH Tech and Information builders staff to migrate a large number of reports in their existing Oracle Business Intelligence (OBIEE) environment to WebFOCUS 8.2. Since a change in database to Amazon Redshift was introduced to us part-way through the project, much of the existing SQL syntax from their previous environment had to be tweaked to run correctly in Redshift. Performed this and built a new UI in WebFOCUS to run these reports to replace their existing one in OBIEE.

Intertape Polymer Group (IPG) - Sales Dashboard and Ad-Hoc Reporting, Sarasota, FL

Oct. 2019 - Feb. 2020 and again in Sept. 2022 - Dec. 2022

Created a sales dashboard in WebFOCUS 8.2. The initial build of this dashboard featured 2 tabs, one with a set of sales reports and charts, and one with an ad-hoc build-your-own reporting tool. I created both the front-end HTML/CSS/Javascript and the WebFOCUS scripts behind the reports. In addition, created a custom "save selection" functionality that stored individual users' saved filter selections in their database. Also constructed a new UI for another existing sales dashboard in WebFOCUS Designer. Since version 8 Designer did not do everything this company needed out of the box, wrote JavaScript to handle the missing UI functionality.

Sunset Transportation - LOGIK Shipment and Order Tracking Platform, Saint Louis, MO

Oct. 2018 to April 2019, and again June 2019 - Aug. 2019 for support

Architected and developed a 4 tab reporting application in WebFOCUS 8.2. Provided this logistics company a shipment tracking and mapping system utilizing WebFOCUS' ESRI mapping capabilities. Also built an ad-hoc reporting application. Oversaw the development from the ground up, and coded the UI, the WebFOCUS scripts, and configured the application to connect to their Snowflake database before the Snowflake adapter was part of WebFOCUS' core functionality.

Houston Community College - Enrollment Statistics Dashboards, Houston, TX June 2018 to Aug. 2018

Conducted a rebuild of a broken WebFOCUS 8.2 enrollment statistics dashboard. Developed a mapping application utilizing ESRI that the college used to track student demographics across the Houston area by county, city, and ZIP code. Fixed broken data visualizations built using the D3 Javascript framework.

Drew Estate Cigars - Sales Reporting, Jacksonville, FL

Nov. 2017 - June 2018

Scripted several sales reports in WebFOCUS 8.2 as well as a fully responsive sales dashboard. Additionally created an ad-hoc reporting application and architected a custom security piece using WebFOCUS code to authenticate with a security table and restrict access to parts of the UI based on that table lookup.

Black Knight Financial Services - Hub Explorer, Jacksonville, FL

July 2017 - Nov. 2017

Provided debugging and support for the company's real estate property reporting system, Hub Explorer. Hub Explorer was an application built on WebFOCUS 8's search platform, Magnify. Provided support debugging WebFOCUS code and front-end Javascript alike. Also worked with a cybersecurity team to patch up holes in the application's front-end.

Veolia Energy - WebFOCUS 7 to 8 Dashboard Migration, Boston, MA Jan. 2017 - July 2017

Migrated this company's 50 report CC&B Dashboard from an environment running WebFOCUS 7 to WebFOCUS 8. Many of the UI pieces broke during the move when the HTML composer's internal Javascript libraries changed, and these were repaired. Some of the WebFOCUS code needed re-working as well, and this was done.

United Automobile Insurance Company - Insurance Analytics Reporting and Executive Dashboard, Miami Gardens, FL

Dec. 2015 - Oct. 2016

Developed several operational reports in WebFOCUS 7, using Information Builders' Insurance Performance Framework (PMF). These included loss ratio reporting, insurance agent analytics, and a comprehensive executive dashboard, with the option to export the entire thing to multiple output formats. Developed the HTML/CSS/Javascript front-ends for these as well.

#### **EDUCATION**

University of Central Florida, Orlando, FL — Bachelor of Arts, Digital Media Hillsborough Community College, Tampa, FL — Associate of Arts

BI Platforms
Microsoft Power BI
Information Builders' WebFOCUS
Metabase
Tableau

#### **TOOLS**

Microsoft Power BI Desktop and Service
Microsoft Power Query
Power BI DAX language
Power Query
WebFOCUS App Studio/Developer Studio
WebFOCUS InfoAssist
WebFOCUS Designer
WebFOCUS Reporting Server
Coding/Scripting/Querying Languages
SQL
HTML/CSS/Javascript
WebFOCUS/FOCUS
DAX

#### 4.3 The information about placed candidate William Disla

Placed Candidate - William Disla Position - Help Desk Technician

Client - Broward Health

Supervisor name - Raquel Robinson

Email of client: RRobinson@browardhealth.org

Telephone of client: (954) 847-4402 Date of employment - 03/09/2021

Position: Help Desk Technician, Broward Health	
William Disla	
Sunrise, FL	

#### **Profile**

I am an IT Professional with over ten years of experience in the computer industry. I am a team player with an extensive background in Customer Support while keeping the customer relaxed and confident that their problem will be fixed by me the next tier. Phone, Desktop, Network or Remote support from small to large firms with Exchange 2010-2013/Microsoft Lync (2010-2013), O365 and G-Suite. Monitoring and managing a server farm via Vsphere. Assisted in a Deployment of new workstations and migrated XP to windows 7 and Windows 7 to Windows 10.

#### **Education**

Miami Dade College, Miami, Florida

Network Service Technology Microsoft/Cisco, Associates in Applied Science and a Certificate in SQL Database Suburban Technical Institute. Nassau. New York

Digital Technology, Diploma in Digital Technology

PC Professor, Boca Raton, Florida

Currently studying for the first exam for my MCSA and MCSE Microsoft Server 2016

#### **Technical Experience**

- Operations Systems
- Microsoft Server: NT 4, 2000, 2003 2008 R2, 2012 R2 and 2016
- Workstations: Windows for Workgroup, 3.11, 95, 98, XP, 7, 8, 10
- <u>Hardware</u>: HP servers and Elite Book client PC's, Dell PowerEdge/Power and desktop and laptop equipment, Blade Servers, SAN storage, Linksys wireless routers, APC Smart UPS
- Software: Microsoft Exchange 2003/2007/2010/2013, Microsoft Lync 2010/2013, IIS Administration, MS
  Office, Symantec Anti-Virus/Backup Exec, PC Anywhere, Norton Ghost, Dame Ware, Citrix, Connect wise,
  Trend Micro anti-virus solutions, WSUS, SCCM, BMC, Avaya, Blackberry Enterprise Server administration
  and configuration, Windows PowerShell, WDS, Hyper V, Vmware, VSphere
- Network Topologies/Protocols/Technologies: Fast Ethernet, TCP/IP, UDP, DNS, DHCP, WINS, SMTP, VPN, POP3, HTTP, HTML, RPC, Putty

#### **Professional Experience**

PC Professor Windows Server 2016 R2 September 2018 – April 2019 PC Professor Windows Server 2012 R2 June 2016 – April 2017 Hospital February 2016 - May 2016

#### Hcas Technology Noc Engineer II/ System Engineer February 2017 – March 2020

- HIPPA Compliance
- Also created a VPN connection on all Apple Laptops and IPad as well as Dell Laptops
- Involve in Group Project Moving clients to new location also Relocating users in the Office
- MSP Management Service Providers-Tended to in house and outside clientele (9 clients) 3000 users
- Monitoring and managing all installed systems and infrastructure-Monitor VSphere VDI Servers-storage increase
- Answer and enter 75 to 100 tickets weekly on Connect Wise
- Create Active Directory accounts for new users
- Create Office 365 accounts, share mailbox, distribution list and Teams
- Create G-Suite created new accounts- Reset, unlocked and disable
- Involve in the project to Migrate emails to the new domain Alivi, Medegy and Tampa
- Involve in project to Image Workstation by department
- In charge of inventory and ordering supplies

#### NextEra Energy Messaging Support Engineer April 2015 – January 2016

- Part of a team that takes care of Exchange Server 2010, Outlook and Messaging (Lync 2010-2013) issues.
   Run Exchange PowerShell scripts to create Distribution Lists, Shared Mailboxes, Conference Rooms (private/public) and retrieve Distribution List Members. 100% phone support
- OWA-Outlook Web Access
- Help 47-75 Customers weekly via phone or remote
- Troubleshoot Windows 7, 10, Mac IOS X
- Lead 10 co-workers and delegated workload
- Remedy Ticketing System (Close from 47 to 75 Tickets a week)
- Disabled and reinstate Employee or Contractor.
- · Retrieve block emails for the end users
- Rebuild OST file and profiles
- Configured customer's phone to retrieve corporate emails or as a pager. (IPhone, Android and Blackberries)
- Active Directory- reset password-created nodes-copied members from one distribution list to another

#### Targa Development Desktop Support Specialist February 2015 – April 2015

- Responsible for troubleshooting Microsoft Windows XP, 7, Outlook 2010 and user account issues
- Monitoring and managing all installed systems and infrastructure
- Help Customers with their issue via phone, remote or Walk in
- Install Office 365 for Clients
- Active Directory/Exchange 2010
- Troubleshooting, adding users, re-routing mailboxes and disabling for clients
- TCP/IP, SMTP, POP3, DHCP, DNS, OU, GPO
- Utilizing Remedy Ticketing System to process issues
- · Imaging workstations with Norton Ghost

### Community Health System

### Infrastructure Engineer-Team Lead, PA, VA, IN, IL September 2013- August 2014

- Assess all 8000 devices in the Hospitals
- Exchange Server 2010

- Microsoft Outlook 2010, 2013 and 365
- Help with Cerner deployment of 8000 devices which were PC's, COW's and Notebooks the rest were Printers, Scanners, Label Printers and Monitors etc.
- Team Lead Projects: Inventory, Imaging, and Deployment
- Responsible for 13 co-worker, delegated workload, reported accomplishment to PM on timely matter, each member will use their strategy to reach the goal on hand
- Troubleshoot desktops, laptops, printers, tablets and Macs (network, printer and Microsoft Office issues)
- Tools used to migrate user files: V-mover, USMT, SCCM
- Migrate all XP devices to Windows 7 Pro
- Assist end users backing up, restoring files and adding network printers
- Image new PC's, reimage existing qualified PC's including Mac IOS X, refresh existing windows 7 PC's.
- Image MacBook Pro to Factory setting then join to the domain and added the printer
- Adding Computer nodes to AD DS, Joining the domain
- Worked with AD, TCP/IP, SMTP, POP3, DHCP, DNS, IP, OU, and GPO; configuring, reset passwords, ETC.

#### Visa, Miami, FL

#### Desktop Support Specialist Level 2 & 3

#### July 2012- January 2013

- Migrating to Windows 7
- Supporting 5000+ Users and processing 25+ tickets per day
- Help end user one on one, on the phone or via Email
- Troubleshoot Outlook issues (profile, encryption, adding archives, share mailbox, share calendar)
- Troubleshoot Macs (network, printer and Microsoft Office issues)
- Remote into end user desktops via Communicator, Dameware and Desktop Remote.
- Using Ticketing system, Viper by BMC
- Use Connected Backup to retrieve end user data
- USMT for migrating user files
- Update UAPM an inventory system
- Setting up a workstation for a new hire
- Restart VDI's
- Reset Endpoint Token in EPO
- Helping end users with VPN remotely using Cisco-any connect.

#### Miami Children's Hospital

#### **Project Desktop Support Specialist**

#### October 2011- June 2012

- Clean PC's and inspect motherboards for blown caps at board level
- Imaging PC with SCCM, naming the PC accordingly to their naming convention
- Joining the domain and Move New PC's to the proper OU
- Installation of Apps and configure Microsoft Outlook 2010
- Help the team with distribute finished product
- Make sure printers and drives are mapped for the end users
- Helping out the team with open tickets in BMC 40 weekly
- Calling the client to verify the problem to decide if it can be done remotely via VNC or in person

#### General Dynamics, Sunrise, FL Helpdesk Support Specialist

#### June 2009 - March 2011

- Supported Sears Service Field Technicians
- Handled approximately 70 calls per day
- Tracked support calls on Seibel ticketing system
- 100% Phone Support
- Help Customers with their issue via phone or remote

- Troubleshoot hardware, software, and users' system interactions remotely (analysis included pinging the
  modem in the service van, measuring voltages, checking account status and performed hyper terminal tasks
  to debug system)
- Assigned new employees with computers and having to deploy new order all of the equipment
- Worked with Windows 7, Vista and XP Pros

#### Gables Engineering, Coral Gables, FL Network / System administrator March 2007 - May 2008

- Provided Technical Assistance to 1500 end users
- Tracked support calls on Alloy Navigator
- Managed Users Profiles in Active Directory (added users, modified user permissions, provisioned user home folders and roaming profile, managed integration with Exchange)
- TCP/IP, SMTP, POP3, DHCP, DNS, IP, OU, GPO
- Installed hardware and software
- Maintained, upgraded, cleaned and repaired computers
- Ran automated diagnostic programs
- Provided hardware and software support in person or remotely over the phone, email or via remote assistance
- Gathered data to identify with customer's needs
- Educated end users where appropriate following analysis of the users' complaint
- Administered backup system (Symantec Backup Exec 11d)
- Managed backups through routine daily and weekly backups and inspections
- Knowledge of Desktop Authority
- · Monitored Network and Website from office and via telecommuting when out of the office

#### 4.4 The information about placed candidate Jeffery Rutherford

Placed Candidate - Jeffery Rutherford Position - SQL Database Administrator

Client - Florida Department of Management Services - FDMS

Supervisor name - Brandon Spencer

Email of client: brandon.spencer@dms.fl.gov

Telephone of client: 850-488-3049 Date of employment - 12/13/2021

# Position: SQL Database Administrator, Florida Department of Management Services Jeffery Rutherford Tallahassee, FL

Jeffery is a Degreed SQL Server Database Administrator with experience in database design of normalized databases, systems and database migrations and mirrored and clustered databases. His experience includes planning through implementation. He has worked with SSIS and SSRS providing functionality to the end user for individual reporting needs.

#### **Education**

B.S., Business Administration, Flagler University, Tallahassee FL, 2011

**Technical Highlights** 

Operating Systems: Microsoft Windows 2012/2008/2003/2000 Apple OS, Unix/Linux,

System Applications: Symantec Net Backup 7.5, Enterprise Vault,

SQL Server 2019/2016/2014/2012/2008/2005/2000.

SQL Server Integration Services 2012/2008, SQL Server Reporting Services 2012/2008,

SQL Server Management Studio, Visual Studio 2010,

Tools for SQL Server Replication, SQL Mirroring, BI Development Studio, NetApp SQL Snap Manager,

Stealth Audit, BlackBerry BES Servers,

Networks/ Hardware: NetApp Storage

Languages: T-SQL

Virtualization: VM Workstations, VM Fusion, Hyper-V

#### **Experience**

### State of Florida Department of Management Services (Vitaver); Phoenix AZ Senior MS SQL Database Administrator

#### **December 2021 to Current**

- Developed database documents for users to understand data flow.
- Daily check for performance issues and tune MS SQL databases and servers for state agency environments
- Worked with multiple state agencies and their vast number of databases and servers.
- Lead resource for migrations of state agencies that were migrating off 2008R2 to Azure, MS SQL 2019, or other cloud services.
- Mentor and provide training for Junior members of the team.

Environment: Windows 2012 - 2019, SQL Server2008R2 - 2019

## VA Consolidation Mail Outpatient Pharmacy (CMOP) (Leidos); Tucson AZ Senior MS SQL Database Administrator September 2021 to December 2021

- Developed database documents for users to understand data flow.
- · Daily check for performance issues and tune MS SQL database and servers for the environment

• Lead technical resource in designing, planning, and implementing Stored Procedures, Views, Functions and enhancing databases

Environment: Windows 2016, SQL Server 2019

## US Census (Ohm Systems); Goodyear AZ Database Administrator June 2020 to February 2021

- Developed database documents for users to understand data flow.
- Daily check for performance issues and tune MS SQL database and servers for the environment
- Lead technical resource in designing, planning, and implementing Stored Procedures, Views, Functions and enhancing database

Environment: Windows 2016, SQL Server 2016

#### KAR Global (TEKsystems); Mesa AZ Database Administrator October 2019 to April 2020

- Developed database documents for users to understand data flow.
- Daily check for performance issues and tune Azure database and servers for the environment
- Lead technical resource in designing, planning, developing, and implementing Stored Procedures, Views, Functions and enhancing database queries.
- Developed queries to intergrade Json objects into SQL server and retrieve objects out of SQL in Json format.

**Environment:** Azure Servers, SQL Server 2017

## StrongMind; Chandler AZ Database Administrator October 2016 to October 2019

- Developed database documents for users to understand data flow.
- Set with developers for TSQL code review.
- Documented environment and SQL servers on Premises and in AWS and Azure
- Daily check for performance issues and tune servers for the environment.
- Developed method to evaluate Transactional Replication through development using TSQL.
- Migrated production databases to a stable SQL 2012 platform.
- Built High Availability Group for DR solution for production databases causing 99.99% uptime.
- Format Transaction Replication for optimal performance for reporting team on the Production databases.
- Lead technical resource in designing, planning, and implementing / migrating several databases to their own server in SQL 2016.

Environment: Windows 2012, Windows 2016, SQL Server 2012 SQL Server 2014, and SQL Server 2016

## Department of Health (Computer Aid Inc.); Tallahassee FL Database Administrator May 2016 to August 2016

- Developed database documents for users to understand data flow.
- Daily check for performance issues and tune servers for the environment.
- Assisted in building a database for the for-Billing Department.
- Helped with assisting call desk.
- Lead technical resource in designing, planning, and implementing / migrating several databases to their own server in SQL 2016.

**Environment:** Windows 2000, Windows 2003, Windows 2008, Windows 2012, SQL Server 2000, SQL Server 2005, SQL Server 2018, SQL Server 2012 SQL Server 2014, and SQL Server 2016

#### Georgia Pacific (Randstad) Tallahassee FL Database Administrator April 2015 to April 2016

Developed database documents for users to understand data flow.

- Daily check for performance issues and tune servers for the environment.
- Check backups and test the backups for data integrity.
- Helping keep the secondary database up to date with the primary.
- Lead technical resource in designing, planning, and implementing / migrating several databases to their own server in SQL 2012.

**Environment:** Windows 2000, Windows 2003, Windows 2008, Windows 2012, SQL Server 2000, SQL Server 2005, SQL Server 2008, SQL Server 2012

## Department of Emergency Management; Tallahassee FL MS SQL Database Administrator (Contract State Employee) October 2014 to April 2015

- Experienced in designing/administering SQL Server. Assisted in performing upgrades and relocating SQL Stored Procedures, Agent Jobs and User Credentials.
- Developed and revised database documents and guides to implementing SQL Agent Jobs and procedures.
- Developed plans to check performance issues and how to tune servers for the environment.
- Developed Backup plans and designed a database to track backups. Developed an SSIS package to acquire daily backups. Redesigned the monitoring to include reporting on backup status and completion. Resulted in 99% increase in backups being completed.
- Provided on-call support to assist clients in resolving infrastructure issues
- Technical lead for designing, planning, and implementation of a migration of various services including SQL 2008 servers to SQL Server 2008 R2 64bit operating system and SQL Server.
- Developed and documented standardized SQL installation and configuration recommendations to improve security and facilitate installation and configuration of new SQL Servers.

Environment: Windows 2000, Windows 2003, Windows 2008, SQL Server 2000, SQL Server 2005, SQL Server 2008

#### Department of Children and Families; Tallahassee FL Operational Support Specialist (Contract State Employee) July 2014 to October 2014

- Utilizing specific state programs to determine if there are any assets to be recovered.
- Utilize email to notify the proper recovery agents once there is an asset to recover.
- Assist in cleaning up the back log of tips that have come into the agency.
- Assisting in building new ticketing system for the tips that come into DCF.
- Writing DQL Stored Procedures to help automate the ticketing process.

Environment: Windows 2007, Office 2010, Lotus Notes for Email

## Elead1; Destin FL Database Administrator (Consultant) July 2013 to December 2013

- Assisted other DBAs in the day-to-day problem solving.
- Pushed new Stored Procedures into production.
- Was responsible for implementing log shipping and other various means of Disaster Recovery techniques.
- Developed and revised database documents
- Provided on-call support to assist clients in resolving infrastructure issues

**Environment:** Windows 2008, Windows 2012, SQL Server 2005, SQL Server 2008, SQL Server 2012, Red Gate Tools, Idera Monitoring.

#### Xerox Transportation; Tallahassee FL Database Administrator September 2012 to June 2013

- Developed and revised database documents and guides to implementing SQL Agent Jobs and procedures.
- Developed plans to check performance issues and how to tune servers for the environment.
- Developed Backup plans and designed a database to track backups. Developed an SSIS package to acquire daily backups. Redesigned the monitoring to include reporting on backup status and completion.
- Provided on-call support to assist clients in resolving infrastructure issues

- Technical lead for designing, planning, and implementation of a migration of various services including SQL 2000, SQL 2005, and SQL 2008 servers to SQL Server 2008 R2 64bit operating system and SQL Server.
- Developed and documented standardized SQL installation and configuration recommendations to improve security and facilitate installation and configuration of new SQL Servers.
- Setup 2008R2 SQL cluster

Environment: Windows 2000, Windows 2003, Windows 2008, SQL Server 2000, SQL Server 2005, SQL Server 2008.

## Affiliated Computer Services; Tallahassee FL Senior Database Administrator November 2011 to September 2012:

- Developed and tested the failover and fail-back plan for service continuity of SQL Server.
- Experienced in designing/administering Microsoft SQL Servers.
- Developed and documented a standardized SQL installation and facilitated installation and configuration of new SQL Servers.
- Administered The 48 virtual servers that housed the Enterprise Vaults 240 databases daily.
- Implemented the build of 33 servers and configured all servers for peak performance.
- Worked with the implementation team to develop solutions to various technical and operational issues.
- Worked as a member of a team to develop integrated processes for monitoring, disaster recovery, high availability, auditing, and operations.
- Worked with NetApp to configure Snap Manager tool on 14 servers that utilized the NetApp Mirroring and Backups.
- Developed High Availability and Disaster Recovery Plans for the SQL servers in the environment. Implemented SQL mirroring and snapshot replication.
- Worked as a team member to aid in supporting Enterprise Vault 10, my responsibility with these servers was to provide tier 2 support with daily issues as well as working directly with the Senior Enterprise Vault Engineer.
- Worked as a team member to aid in supporting BlackBerry BES server, Stealth Audit.

Environment: Windows 2008, SQL Server 2008, BlackBerry BES Server, Stealth Audit, Enterprise Vault 10

### Jeff Rutherford Computer Services; Tallahassee FL Consultant

#### January 2005 to November 2011:

- Developed Systems and Servers for individual Clients.
- Started designing/administering Microsoft SQL.
- Used SQL to store Customer and Client Information.
- Performed backups and other basic administrative tasks

Environment: Windows XP, 2003, SQL Server 2005,

#### Certifications past and present

Government Security Clearance SSE+: Net Backup 7.5 STS: Net Backup 7.5

#### **Professional Associations**

PASS – The Professional Association for SQL Server SQL Server Central SSWUG – SQL Server Worldwide User Group

#### 4.5 The information about placed candidate James Eugene Koshenina

Placed Candidate - James Eugene Koshenina Position - Applications Development Analyst

Client - Florida Department of Agriculture and Consumer Services - FDACS

Supervisor name - Khadija Harris

Email of client: Khadija.Harris@fdacs.gov

Telephone of client: 850-755-2328 Date of employment - 08/30/2021

## Position: Applications Development Analyst, Florida Department of Agriculture and Consumer Service

#### James Eugene Koshenina

#### Tallahassee, FL

#### PROFESSIONAL SUMMARY:

Oracle Certified Professional (OCP) Developer with 38 years of Oracle experience, which includes Oracle 12c, Oracle Reports, 33 years PL/SQL programming (Ref Cursors, Dynamic SQL, Database Triggers, Packages, Procedures, Functions), Custom Oracle web application development/conversion, and Oracle Financials 11i. Security clearance.

#### **TECHNICAL SKILLS - EXPERTISE:**

**Software:** Oracle 12c,11g,10g, 9i, 6i, 6.0, 5.0, 4.5, 4.0, 3.0, 2.3, 1.0; Oracle Reports 11g, 10g, 9i, 6i, 6.0, 5.0, 3.0, 2.5; Oracle DBMS version 12.2,11.2, 9.6, 9i, 8i, 8.0, 7.3, 6.0, 5.0, 4.0; PVCS; TOAD; SQL\*Navigator; Erwin **Operating Systems:** 38 years UNIX (Vi Editor, Shell Scripts).

#### **PROFESSIONAL EXPERIENCE:**

<u>Senior Oracle Programmer consultant</u>, working for Florida Department of Agriculture in Tallahassee, FL from August 2021 to Present.

- Updated the AIMS application to remove Stop 1 Approval step. This involved updating the form tab programming code for the ship to & mail to off the form.
- Updated the AIMS application to prompt purchasing agents to send PDF documents via email directly to vendors. Added new hold buttons, developed new email forms and developed new reports which informed the purchasing agents of whom documents were sent to at what time with what attachments to the vendor.
- Created an inventory application which would identify which Oracle Forms/Reports/Packages/Objects
  reference Chart Of Account information. This provides an information reference to know what code
  will need to be updated to conform to Florida Palm COA information.
- Updating the AIMS application to automate the Warrant Indexing process which eliminates staff from manually entering a voucher number in for every check written to vendors. Developed a new Oracle package to perform this.

### <u>Senior Oracle Programmer consultant</u>, working for Dept of Lottery in Tallahassee, FL from October 2013 to Present.

- Automated the Auto Reconciliation Records from Sun Trust Bank into Oracle Fortune Tables using Oracle Packaged Procedures and batch processes firing shell scripts.
- Automated creation of records for Pick Games, Powerball, Jackpot Triple Play, and Mega Millions using Oracle External Tables, Oracle Packaged Procedures and Korn Shell scripts on UNIX servers.
- Developed a Department of Lottery Graphics and Support Services Request System from scratch using Oracle Forms. Developed an Oracle Badge Access Form and Employee Information Update Form for security. Developed table creation scripts, primary keys, foreign keys, indexes, sequences, triggers, functions, procedures, package and grant scripts. Developed Oracle batch processes which execute UNIX shell scripts each day.

- Developed the Administrative Oracle Forms, reports, and database level triggers. Incorporated menu and form level security. Defined all Admin, User, and Browser roles.
- Customized the Oracle Event Management System (EMS), the Customer Service Tracking System (CSTS), Lottery Identification System (LIDS), and GETIT System.
- Led multiple hands on training classes for lottery employees on how to use the Request System, Support Services, and Employee Information Update Form. Embedded a online users guide into the menus.
- Converted all 24 Lottery applications from 10g to 11g R2 including all Forms, Reports, Menus, Libraries, etc.
   Installed WebLogic Server on local machines.
- Instructor of a PL/SQL class for Florida Lottery developers.

### <u>Senior Oracle Programmer consultant</u>, working for Hargray Communications in Hilton Head, SC from May 2013 to October 2013.

- Performed extensive break fixes in HES Oracle Forms/Reports area. Fixed financial fixes for customers in DNP 60 day remove cycle, cc override fee bug, to freeze the DNP removal reason from being changed, and export report fixes.
- Added additional parameters to include in reports generated from HES.
- Modified Oracle Packages/Procedures/Forms to accommodate a new customer created in HES. The 2 fields are an alternate phone and email address with a manager override available to the Oracle Form.

#### Senior Oracle Programmer consultant, NAVAIR in Jacksonville, Florida from August 2008 to March 2013.

- Worked on changes to Navy applications including PSA & MPT Pro using Oracle WebLogic Forms & Reports
   11g. Modified PL/SQL Packages, Procedures, Functions, triggers, views.
- Installed WebLogic 11.1.1.6 on my machine & converted Oracle Forms/Reports 10g to Oracle WebLogic 11.1.1.6 forms on a Windows 7 64 bit machine.
- Using Oracle WebLogic Forms & Reports 11g, developed the NAVAIR Depot Maintenance Project ID JON Cross Reference System.
- Developed the Create ERP Project, Modify Project, and Query Project Forms. Developed an ERP batch error report and query project report.
- Definitions of these forms & reports came from Use Cases. The project used the waterfall project life cycle development methodology.
- Modified the PSA QMGR Form adding additional tab pages to display the rauto\_queue detail information.
- Modified Oracle Packages to accommodate new requirements for client.

#### Senior Oracle Programmer consultant, RXAMERICA in Salt Lake City, Utah from May to August 2008.

- Worked on automating ETL processes for the PCS File extractor and Response processors for RxAmerica.
- Wrote PL/SQL packages & shell scripts to load flat files into staging tables for processing.
- Developed a trigger code generator to prevent character data from entering numeric fields within 39 tables.

### <u>Senior Oracle Programmer consultant</u>, On contract to EDS in Washington, D.C. from September 2007 to May 2008.

- Provide support to the Immigration Customs Enforcement (ICE) NForce application, which tracks immigrants illegally crossing borders into the US.
- Performed production support by fixing multiple defects within the custom application.
- Performance tuned Packaged Procedures to identify how SQL statements could be rearranged to enable them
  to run faster.
- Developed PL/SQL packages and procedures to enhance the application.
- Developed an area of the NForce application called GEO Spatial. This included identifying where illegal
  immigrants have been captured in the US, by inserting the information into NForce's Oracle 10g forms by
  latitude and longitude.

#### Senior Oracle Programmer consultant, Lockheed Martin in Denver, CO from July 2006 to September 2007.

• Developed an Oracle Financials 11i custom bankruptcy application to track all case, debtor, and collection agency information. This application is comprised of a single tabular form, stacked canvases, 4 reports, and 5

packaged procedures. This application also includes advanced query techniques embedded as well as record creation procedures and calls to the Case Recoupment Main Entry form.

- Updated PL/SQL Packages to reflect new Oracle instances being added to production, test and QA environments 6i to 10g.
- Modified packages to add and consolidate accounts for end of the year close programs.
- Modified the Oracle Financials 11i TMA CR Main Entry Form to turn on and off item permissions to various blocks within the form and reinstate them based on the Action Officer Data.
- Developed two new general ledger and account payable aging matrix reports to track invoices past due. Two
  functions were developed to calculate totals for Invoices by appropriation and limit.

## <u>Senior Oracle Programmer consultant</u>, Las Vegas Valley Water Authority in Las Vegas, NV from March 2006 to July.

- Worked with Accounts Payable, Accounts Receivable, General Ledger, Fixed Assets, and Cash Management to convert these modules from 11.5.7 to 11.5.10.
- Identified and implemented new features in each version.

#### **TECHNICAL TRAINING:**

Oracle Certified Professional in SQL, PL/SQL, Oracle Forms, Oracle Reports

Systems Design and Analysis using Oracle9i and Oracle9i Developer Suite

Oracle9i Database Administration

Administering Oracle9i Application Server

PL/SQL Program Units 9i (Adv. PL/SQL) 2001 class

PL/SQL Training (3 days instructor-led class, beginning and advanced levels)

Case Relational Systems Design (3 day instructor-led class)

Extended Relational Analysis (3 day instructor-led class)

Oracle Version 6 Architecture and Administration (3 day instructor-led class)

Oracle Version 6 Performance Tuning (2 day instructor-led class)

Oracle Version 5 to 6 DBA Migration (2 day instructor-led class)

SQL\*Forms version 3.0 Foundation and Advanced Training (5 day instructor-led class)

Oracle Database Administration version 5.1 (3 day instructor-led class)

SQL\*Forms 2.3 training (3 day instructor-led class)

Oracle Developer/2000 Training

Oracle Forms 5.0 & Reports 3.0 new features (3 day instructor-led class)

Oracle Web Application Server: Develop Web-Based Applications (4 day instructor-led class)

SQL\*Forms 4.5 Foundation Training (4 day instructor-led class)

Oracle Clinical

Oracle AOL (Application Object Libraries) GUI Standards (10 day instructor-led class)

Developer 2000 Foundational Class (1 day instructor-led class)

Advanced Oracle Forms 4.5

#### **EDUCATION:**

San Jacinto College, Laporte, TX, 1983 - Completed courses toward a degree in Computer Science Texas A&M University in College Station TX, 1987 - Completed courses toward a degree in Computer Science Barrios Technology in Houston, TX - Completed summer internship from June 1984 to August 1984. Was asked to continue working full time at Barrios Technology in August 1984.

#### 4.6 The information about placed candidate Devdutt Santosh

Placed Candidate - Devdutt Santosh

Position - Business Analyst

Client - Florida Department of Transportation - FDOT

Supervisor name 1 - Brian Boyd

Email of client: <a href="mailto:brian.boyd@dot.state.fl.us">brian.boyd@dot.state.fl.us</a>

Telephone of client: 850-414-4977 Supervisor name 2 – Benjamin Beha

Email of client: benjamin.beha@dot.state.fl.us

850-556-2398

Supervisor name 3 - Bill Lucas

Email of client: <a href="mailto:bill.lucas@dot.state.fl.us">bill.lucas@dot.state.fl.us</a>
Telephone of client: 850-694-2997
Date of employment - 02/28/2022

Position: Business Analyst, Florida Department of Transportation
Devdutt Santhosh
Tallahassee, FL

#### Summary

- Experienced Business/Technology Analyst with expertise in Requirement Gathering, Business Systems Analysis, Data Analysis, Project Planning, Technical Specifications, Systems Implementation, Process Validation, and Business Contingency Planning.
- Expertise in coordinating cross-functional teams within Agile frameworks, managing project deliverables, designing intricate data models, and implementing cloud solutions to enhance application performance and data security.
- Highly proficient in preparing Business and System Use Cases, supported by UML diagrams such as
  Use Case Diagrams, Class Diagrams, Activity Diagrams, Data Flow Diagrams, Sequence Diagrams,
  and Process Flows using tools like MS Visio.
- Experienced in reviewing test procedures, defining test cases, reviewing and maintaining test scripts, analyzing bugs, and performing User Acceptance Testing (UAT).
- Conducted detailed compliance reviews against UI specifications and departmental standards, documenting architectural frameworks of active applications.

#### **Education**

BACHELOR OF SCIENCE IN COMPUTER SCIENCE JAMES MADISON UNIVERSITY, HARRISONBURG, VIRGINIA

#### Experience

#### BUSINESS ANALYST | FLORIDA DEPARTMENT of TRANSPORTATION | FEB 2022 - PRESENT

- Identifies dependencies, shared resources, and interactions between systems and evaluates next steps for the modernization of the legacy mainframe system to cloud-based SaaS applications.
- Works with business and technical teams to develop expert knowledge, map data integration and document use cases for enhancement of critical applications such as One Stop Permitting, Permit Application System, and Right of Way Management System Documented Business Requirement Document and Functional Requirement Document, System Design Specifications and System Requirement Specifications.

- Analyses industry products and evaluates their business and technical applicability for the replacement of these critical permit applications.
- Applies Unified Modelling Language (UML) methodologies to design Use Case and Activity
  Diagrams, Enterprise Relationship diagrams, Data Flow Diagrams and Data Mapping to develop
  the business and technical architecture for rapid and controlled application development Provided
  daily and weekly updates to managers on artifact and application status to help prepare accurate
  project timelines and resource estimates.
- Conduct thorough compliance reviews to ensure adherence to UI specifications and departmental standards, and document the architectural frameworks of current applications, including the development of UI prototypes and mockups.
- Develop conceptual diagrams, wireframes, UI mockups, and prototypes during the design phase; create test cases and test scripts, and conduct the User Acceptance Testing and Regression Testing during the testing phase in Software Development/Enhancement projects.

#### BUSINESS TECHNOLOGY ANALYST | ENFOGLOBE LLC | MARCH 2021 - FEB 2022

- Analyzed and elaborated on business processes built into the new and improved application fee
  definition & attribute mapping, fee assignment, loan assessment, and price recalculation on loan
  changes.
- Performed Gap Analysis by identifying existing features and documenting the enhancements to meet the end state requirements.
- Documented Business Requirement Document and Functional Requirement Document, System Design Specifications and System Requirement Specifications.
- Conducted sessions for Requirement gathering, Business Process Flow, Business Process Modeling and Business Analysis.

#### BUSINESS TECHNOLOGY ANALYST | MAXIOM TECHNOLOGY | FEB 2020 - FEB 2021

- Conducted Stakeholder Analysis and Requirement gathering to advise appropriate change interventions tailored for the development team.
- Managed the requirements traceability matrix where functional and technical requirements were documented.
- Designed screen mock-ups depicting the prospective application and created workflows using Business Process Modeling notations, validated system functionality and addressed issues impacting development and testing.

#### 4.7 The information about placed candidate Anton Britz

Placed Candidate - Anton Britz

Position - Natural/ADABAS Developer

Client - Florida Department of Financial Services - FDFS

Supervisor name - Terry Frick

His manager in 2011 was Terry Frick

Email of client: terry.frick@myfloridacfo.com

Telephone of client: (850) -413-3100 Date of employment - 05/17/2011

### Position: Natural/ADABAS Developer, Florida Department of Financial Services **Anton Britz**

#### Pendleton, SC

#### **COMPUTER RELATED COURSES**

- Introduction to computers IBM 1975
- Introduction to 3270 IBM 1975
- Cobol IBM 1975
- Ims/vs:
- Programming IBM 1976-1979
- Dba courses IBM 1976-1979
- System Installation IBM 1976-1979
- Assembler IBM 1978
- CICS (all) IBM 1979
- **VM IBM 1980**
- MVS/SE2 (all) IBM 1980
- Dos/vse IBM 1981
- Adabas (all) SPL 1981
- Complete (all) SPL 1981
- Natural (all) SPL 1981
- Predict SPL 1981
- Intro to DB2 IBM 1988
- APPC/ XCOM 6.2 Xcom 1989
- **SQL IBM 1992**
- Hogan Introduction FNB 1995
- Hogan Umbrella FNB 1995
- C programming FNB 1995
- Visual Basic Qdata 1996
- The Internet Qdata 1996
- Cics 4.1 Universal 1999
- Cobol/Mvs Universal 1999
- Html Brinkster 2000
- Java Brinkster 2000
- Asp Brinkster 2000
- Ms SQL Brinkster 2000
- Windows 2000 Brinkster 2000
- Cics Web enabling Circle 2000
- DB2 V8 Installation IBM 2004

- DB2 Disaster Recovery Workshop IBM 2005
- Was 4.0 IBM 2003
- MQ IBM 2003
- MQ worflow IBM 2004
- CA Ldap CA 2005
- Oracle Creating Databases Oracle 2008
- Oracle Managing an Instance Oracle 2008
- Oracle Managing Data Oracle 2008
- Oracle Managing Security Oracle 2008
- Oracle Storage Structures Oracle 2008
- Agile Development Methodology IBM 2009
- Ubuntu WEB 2009
- Java Sun 2011
- Eclipse Web 2011
- Cics ts 4.2 IBM 2012
- z/OS 1.12 IBM 2012
- Cics TS V5.1 IBM 2013

#### SPECIAL ACHIEVEMENTS / NOTES

2009 Attended IBM Share conference in Austin, Texas

2005 Won an IBM award on the DB2 Disaster Recovery Workshop

2002 Selected as part of a 10-man Architectural team for the OAG of Texas

2000 Part of an internet start-up company called www.brinkster.com

2000 Made a VB to Mainframe system work for a Consultancy Company. VB used ODBC to a Natural/Adabas system on the Mainframe.

1998/9 Technical Consultant for a big Y2K remediation team for Universal Studios. Was taken to the Bahamas by Universal Studios.

1995 Member of the "1995 DEVELOPMENT TEAM OF THE YEAR AWARD" at FNB

1995 Toured ENGLAND in JULY 1995 playing cricket for a South-African Club side.

1994 "Program to program " connected the Banking group FNB to both credit bureaus in South Africa (ITC and Kredit Inform) using Lu6.2 within a period of two months.

1994 Re-developed an Incident Control System for FNB using TSO/REXX

1993 "Program to program " connected Wool-tru, Foschini's, Edgars and the Banking groups Absa and Nedbank to the credit bureau (ITC) using Lu6.2, Lu6.1 and x25.

1992 Developed, In co-operation with IBM, a Client/Server mainframe application system using Cics3/Db2/Cobol ii and Lu6.2. Development occurred using a Main-frame with Os2 work-stations using Appc.

1989 Developed a Main-frame APPC package which allows a Cobol/Natural/Asm program to communicate with another Cobol/Natural/Asm pogram. Sold it to another Mainframe software package manufacturer "Twenty Percent"

1988 Went on a "PERSETEL TOUR TO THE EAST" visiting all the Hitachi factories in Japan with a group of Senior Dp Executives of South Africa. I was the youngest South African on the tour.

1987 Connected the ABS Network (Domain) to the biggest SNA network in South Africa (Govnet).

1984 Completed the "COMRADES MARATHON" (89 km.).

1982-91 User Group Chairman for SPL's "Complete" product.

1982-83 Was solely responsible for the set-up off an "IBM/Software AG" world at ABS/EDS/ This effort resulted in me being awarded "EMPLOYEE of the Year award for 1993".

1982 Was responsible for the SAG products at Nissan while they were converting from the "Univac" world to an IBM one. This was a massive conversion project which pushed the SAG products to the limit. Was part of the "First 1 million dollar Adabas" sales and support team in South Africa 1981 Was responsible for the installation of Dos/vse at Aeci's factories and simultaneously for the Mvs upgrade at Aeci's Head Office.

1980 Was solely responsible for the installation of all the IBM software onto a 3033. (VM / MVS / Cics / Compilers / Packages etc.)

1975 Received my commission as "Officer in the SADF"

1972 School Prefect School 1st team Cricket captain School 1st team Rugby School Cadet Officer

#### **EMPLOYMENT HISTORY DETAILS**

#### NOMURA Dec - Sept 2016

I was in the Database Operational support team in NOMURA, supporting all their Production Database systems but my main responsibility was to support all the Software AG products at Nomura and also for the REPLICATION of Data to the distributed Oracle/MS SQL databases.

The following products are in use at Nomura:

 Z/Os, CICS, DB2, MQ series, Adabas, Sybase, MS Sql server, MySql, Natural, Review, Entire System Server, Event Replicator, Predict, Sentinel and RIverMuse

#### Texas WorkForce Commission (TWC) April – June 2015

Technical support or program coordinator for an outsourcing project. TWC allocated an outsourcing project to Cooper Consulting / PEGA system but the TWC canceled the project in June 2015: http://www.pega.com/about/news/press-releases/texas-workforce-commission-selects-pegasystems-

modernization

#### Responsibilities include:

 Production/Application support for their Software AG Natural system running on an IBM mainframe computer which was running z/Os 1.13, CICS, DB2, MQ series, DB2 v10

#### Commonwealth of Massachuttes Oct 2013 - June 2014

Technical support in the ITD agency for the Commonwealth of Massachusetts in Boston, MA. The ITD agency is the central agency that provides technical support to all the other agencies/departments of the Commonwealth of Massachusetts.

#### Responsibilities include:

• Production/Application support for their IBM mainframe computer center which are running z/Os 1.11, CICS, DB2, MQ series, DB2, most of CA's products and the Software AG's products ex. ADABAS, EntireX, Complete.

- Supporting new application development on top of the current system
- Upgrading all the software and doing disaster recovery exercises.
- The following products are in use: z/Os 1.13, Cics 4.2, TSO, MQ series, Natural, Natural Security, Natural for the PC, Predict, Adabas, DB2 V10, IDMS, Oracle, TSS, Sql/Server, Wsftp, Adabas SQL Gateway, Java, C and C++, NFS, Unix

#### American Family Insurance Jan 2013 - March 2013

Technical support for their GIROS system in Madison, WI. This is American Family's system that handles all interfaces to external parties ex. Motor vehicle reports, Credit bureau reports and it has interfaces or API's for MQ series, CICS transaction gateway, and Software AG EntireX.

#### Responsibilities include:

- Production/Application support for all the MQ series/CICS/FTP handshakes to external IT organizations and the Web SOA applications ex. Production abends, DB2 Database table analysis etc.
- Modification to existing systems, as per user requests.
- Supporting new application development on top of the current system
- The following products are in use: z/Os 1.12, Cics 4.2, TSO, MQ series, Natural, Natural Security, Natural for the PC, Predict, Adabas, DB2 V9, Oracle, TSS, Sql/Server, Oracle, Wsftp, Adabas SQL Gateway, Java, C and C++, NFS, Unix

#### State of ALASKA - ETS July 2012 - Dec 2012

Application Support DBA for State of Alaska in Juneau, AK

#### Responsibilities include:

- Application development support/Operational support etc.
- Maintain Data administration documentation/backups/recovery systems
- Support application development/operational support teams
- Upgrading all the software versions for ex. zOs, Adabas, Natural, EntireX, DB2 etc.
- The following products are in use: z/Os, ACF/2, TSO, CICS TS, Natural, Natural Security, Natural for the PC, Predict, Adabas, DB2, Oracle, Zeke, ACF2, Sql/Server, Oracle, Wsftp, Adabas SQL Gateway, EntireX, Unix, Perl scripting, Java, C and C++

#### State of Florida - DFS April 2011 - Oct 2011

Application Support DBA for State of Florida in Tallahassee.

#### Responsibilities include:

- Design, develop and maintain Adabas/Db2 databases.
- Maintain Data administration documentation/backups/recovery systems
- Support application development/operational support teams
- The following products are in use: z/Os, ACF/2, TSO, CICS TS, Natural, Natural Security, Predict, Adabas, DB2, Oracle, Control/M, Racf, Sql/Server, Oracle, Wsftp

#### Universal Music Aug 2010 - March 2011

Application Support DBA for Universal Music in Los Angeles.

#### Responsibilities include:

- Supporting all software used by their Production systems. They are busy migration from z/Os to IBM AIX using Adabas, Oracle and Sql/Server.
- Investigating and supporting all IBM and Software AG software upgrades
- Providing DBA functions to the Development and Production Support staff, which included designing new Adabas files, modifying existing Adabas files and maintaining all the DBA standards.
- Application Performance (Online/Batch) investigation and support
- Assisting with their Unix migration (Fixing script errors)
- The following products are in use: z/Os, Aix 5.3, TSO, CICS TS, Natural Spod, Natural Security, Predict, Adabas, Control/M, Tss, Sql/Server, Oracle, Wsftp

#### Dept of Health and Welfare, State of Idaho- 2006-2010

**Purpose:** The department consists of eight divisions: Medicaid, Family and Community Services, Behavioral Health, Welfare, Public health, Management services, Human resources and Information Technology.

During this time, the legislature allocated funding for the following special projects:

- Web enable the EPICS/IBIS system (Eligibility programs or Idaho Benefit Information System)
- Web enable the ICES system (Idaho Child Support Enforcement System)
- The other major IT system they have is the FOCUS system. The Focus system supports Child Protection, adoption, foster care, development disabilities, and the screening and early intervention for infants and toddlers. This system is built using Natural for Windows and EntireX technology.

**Responsibilities:** I worked as a Project Manager, DBA and technical support on all of the above projects which included the following functions:

- Supporting the Adabas/Natural/Cobol/EntireX/Shadow legacy systems, which included RPC development and support.
- Investigating and supporting all IBM, Software AG and CA software upgrades
- Investigating and suggesting software solutions for the different Web enabling teams.
- Providing DBA functions to the Development and Production Support staff
- Application Performance (Online/Batch) investigation and support

**Environment:** zOs, VM, oMvs, CICS, Adabas, Natural, Natural Construct, EntireX, CA Unicenter, Neon Shadow, Jboss, Oracle and SQL.

#### State of Arizona Division of Child Support Enforcement - May 2006 - July 2006

**Purpose:** The Arizona Department of Economic Security promotes the safety, well-being, and self sufficiency of children, adults, and families.

**Responsibilities:** Project Manager/Senior Programmer Analyst for their eEmployer Project. eEmployer is the employer interface to the Child Support System for the State of Arizona. This entailed writing Adabas/Natural back-end modules for Java programs using EntireX running on a Windows2003/Linux box.

Environment: zOs, CICS, Adabas, Natural, Natural Construct, EntireX, Windows Servers and SQL.

#### Office of the Attorney General of Texas (Child Support) - 2002 - 2006

**Purpose:** The Office of the Attorney General is responsible for the establishment and enforcement of child support in Texas.

**Responsibilities:** The OAG allocated \$4,500,000 to a special project for installing and building POC's (Proof of Concepts) using all the software they purchased with the main focus on "Web Enablement".

The software they purchased was: IBM's WebSphere, DB2, MQ series, MQ worfflow, CICS CTG, IBM's Rational Rose. I was one of ten architects in this team and we built the following POC's:

- Investigated the Conversion of Adabas to DB2
- Build a software bridge between IBM's cicsctg and Software AG's Natural
- Investigated Archiving Production Adabas data
- Created the MQ series POC and the MQ series workflow POC
- Implementing Unix or OMVS on the Mainframe
- Storing Blob's/Globs on the mainframe via Java programs running on distributed servers.

In Jan 2004 I was appointed as a FTE (Full time Employee) in the Technical Support team with the following responsibilities:

- DB2 Systems programmer responsible for installation of DB2 and Disaster Recovery
- Created a POC for the implementation of LDAP on the Mainframe
- General Maintenance of CICS
- Third level support of CA's Top Secret (TSS)
- The installation and support of IBM's CICSCTG
- General Mainframe performance issues ex. Analyze CPU spikes
- Installation and support of N2O

**Environment:** z/Os 1.4, WebSphere, DB2, Host on Demand, Host Publisher, CICS CTG, Rational Rose, SAS, Natural Engineer, Natural, Construct, EntireX, Adabas. Natural/Db2, LDAP, MQ series, MQ workflow, Java, WebSphere, TSS

#### **GENIKO INC 1998 - 2003**

Purpose: Geniko, Inc is a private information technology company located in Charlotte, NC.

**Responsibilities:** I functioned as an independent Consultant on Geniko's payroll.

Assignments while working for Geniko:

#### Nov 1999 - Apr 2000 Mississippi Department of Human Services, MS

Was hired by Comsys/Metamor/Psinet as "the technical Adabas DBA" providing support to a VB/Natural/Construct/Adabas/Sybase Direct connect development team of about 70 people.

#### May 2000 - Aug 2000 WWW.BRINKSTER.COM

Build Microsoft Web Sites using Windows 2000, ASP and Java.

Re-engineering all the ASP, SQL, and Java code to also support dynamic development of Java applications. Currently the web site supports dynamic development of ASP applications only.

#### Nov 2000 – Mar 2001 TIAA-CREF Natural Application Programmer

#### Apr 2001 - Aug 2001 SageUSA

Maintain and upgraded their WEB site, the VB system that manages their Investment policies and did the trades with their Fund Managers.

#### Sep 2001 - Dec 2001 General Reinsurances

Was part of a project to upgrade all the Software AG software, such as Natural, Predict, Adabas

#### Jan 2002 - Jun 2002 Universal Music in Indianapolis

Natural Programmer in one of their Development teams

#### Aug 2002 - Nov 2003 Office of the Attorney General, Texas

See full description on Page 2 but in Jan 2004 the OAG hired me as a fulltime employee and I therefore terminated my relationship with Geniko.

#### Software AG 1998 - 1999

Purpose: The product vendors for Adabas, Natural, Complete, EntireX, Natural Construct and Predict.

**Responsibilities:** Was hired by Software AG as an IBM technical support specialist to support Polygram with their Y2K remediation project on their IBM mainframe in Indianapolis.

Main duties included technical support in the following areas:

- To the Software AG Y2K remediation team in Fort Lee
- Technical support to Polygram for the upgrade to Adabas, Adabas SMP, MVS, CICS, Natural, LE, COBOL and the CA products such as TSS, Ca-1, Ca-7 etc.

Environment: z/Os, CICS, Natural Engineer, Natural, Construct, EntireX, Adabas and TSS

#### **Qdata Consulting & QdataUSA 1996-1997**

**Purpose:** Q Data Consulting was founded in 1981, in South Africa and is in the business of coordinating effective client information systems by creating a Information Technology Value Chain which links the products, services, resources and skills necessary to implement complex information technology solutions. Q Data South Africa created QDataUSA in 1985 as an IT services company with a specific focus on IT consulting services and custom developed products in the USA.

Responsibilities: Functioned as an IT Consultant for various customers in the following area's:

PC to Mainframe connectivity

Mainframe to Mainframe connectivity

Xerox laser printing

Mainframe printing on a LAN

Downloading Mainframe applications to a LAN

#### Assignments while working for Qdata:

#### **BOARD of EQUALIZATION, CA FEB 97 - NOV 97**

**Purpose:** The Board of Equalization collects California state sales and use tax, as well as fuel, alcohol, and tobacco taxes and fees that provide revenue for state government and essential funding for counties, cities, and special districts.

**Responsibilities: Senior Systems Analyst** on a Software AG project for BOE assigned to the "Tax Delinquent" Development team. We had to create and maintain specifications, test plans and test scripts.

Environment: Technology: IBM, MVS, Adabas, Natural, Natural Construct, Pac

#### DEPARTMENT OF SOCIAL WELFARE & PENSIONS, South Africa - OCT 96 - JAN 97

Purpose: Government agency responsible for Social Welfare and Pensions in South Africa,

**Responsibilities:** Was hired to distribute a Mainframe Natural/Adabas system to a "Natural Lightstorm/Windows 95" platform. The agency was responsible to make payments at remote locations and they wanted to use computers on the back of trucks, to inform/record the payments of pensions to the poor. The technical challenges involved were:

- To download the Mainframe Natural programs to a PC
- Download the Adabas data from the Mainframe to a PC
- To synchronize the data on all the PC's with the data on the Mainframe and on all the other PC's.

**Technology:** IBM, MVS, Adabas, Complete, Natural, Entire Connection, Natural Lightstorm, Microsoft Office etc.

#### **IRONBRIDGE June 91 - Feb 96**

**Purpose:** Ironbridge was a private Information Technology company providing Computer related consulting services and located in Johannesburg, South Africa.

#### Assignment while working for IRONBRIDGE:

#### FIRST NATIONAL BANK, South Africa SEPT 94 - FEB 96

**Assignment one:** Installation of an application program interfaces (API's using LU 6.2) between a CICS software package running on the FNB mainframe and the South African Credit Bureau's (ITC/Trans Union/Dun & Bradstreet and Kredit Inform). I was responsible for the technical design and the implementation for for Woolthru, Foschini's, the OK Bazaars's, and Edgars.

**Assignment two:** Technical support in the TDC Hogan IT team. All the remote "Speed-point devices" at the Merchants, did uploads to the FNB Mainframe directly via Servers or via a System 88. The TDC system was responsible for receiving these transactions, validating and splitting these transactions for the relevant banking groups to process.

**Environment:** MVS/ESA, CICS, IMS/DC, V21-package, TSO/ISPF, OS2/WARP, Cobol II, Endevor, Easytrieve, Xcom 6.2. HOGAN

Achievement: The TDC team won the FNB IS Development team of the year award in 1995.

#### ITC /TRANSUNION - SOUTH AFRICA JUNE 92 - AUG 94

**Purpose:** TransUnion is Southern Africa's leading provider of data-based business intelligence solutions. They provide Analytic & Decision Services, Auto Information Solutions, Cheque Guarantee Services, Credit Bureau Services, Receivables Management for businesses, consumers and communities.

**Assignment:** Was hired to develop a "Program to Program" (API) gateway to the Credit Bureau's mainframe applications. This software interface allowed electronic access to the biggest database of Credit Information in South Africa hosted on the TransUnion Mainframe, now known as Service Oriented Architecture (SOA):

#### **Detail Responsibilities:**

- Designing and implementing Lu1, Lu6.1 and Lu6.2 gateways/api's for customer access to the Credit Information stored on the Transunion mainframe.
- Designing accounting and error statistics for the APPC gateway to the Bureau's applications
- Performance & Tuning for all these Application Program Interfaces (API's)

**Technology:** MVS/ESA, CICS, Natural II, Tso/ispf, Construct, Vtam, Lu62, Lu61, Lu2, Lu1, Windows, Unix, Assembler, Cobol, Dec/VAX.

**Special Achievement:** This API interface to the bureau applications became the most profitable application for the Bureau because it reduced the human interaction required for a "Credit report Check", thus saving labour costs.

#### UNEXCOR, South Africa JUNE 1991 - MAY 1992

**Purpose:** Unexcor is the official clearing house of the Bond Exchange and is the mechanism used by Settlement Agents for the secure settlement of all market transactions. Unexcor interfaces with the Central Depository and the South African Reserve Bank's National Payments System for the DvP (Delivery Versus Payment) settlement of securities and funds. It is owned by the four major South African banks namely Absa, FirstRand, Nedcor and Standard.

#### Was hired as a Technical Applications Consultant.

#### These duties included:

- Technical support to about 20 programmers, assisting them with CICS, Lu 6.2, DB2, SQL and
- COBOL 2. This application was a Financial Control System E.g. Financial Instruments, Storing of Stock Certificates, Trading etc.
- User liaison between the development staff and the technical staff at Johannesburg Stock Exchange.
- CICS/Cobol/Lu 6.2 programming standards
- Testing the advance program to program (APPC) connections between the Mainframe and OS2 workstations and later between the Unexcor mainframe and other Banking institutions.

Technology: MVS/ESA, TSO/ISPF, CICS 2, DB2, COBOL 2, SQL, APPC, OS2, EASEL

#### EDS/ABS Jul 1982 - May 1991

**Purpose:** EDS is a technology services company that provides businesses and governments with business solutions that focus on growth, productivity and change. Their portfolio of services includes infrastructure, applications and business process outsourcing.

#### Responsibilities:

Was hired to install all the IBM software and Adabas/Natural on their new Hitachi computer and then to assist with the migration of all the current Burroughs Application systems, to the IBM world. After ten years, I had nine System Programmers reporting to me. We were responsible for the maintenance and support of all the IBM Mainframe software in use at EDS South Africa. I was part of the Senior Management of EDS South Africa and the profit sharing system.

#### **Detail Responsibilities:**

- Installation and maintenance of all software
- Setting up of operational procedures and standards
- Installation and set-up of the ABS network procedures and standards
- Employment of staff for operations, network and software
- Staff appraisals
- · Determining staff training requirements and scheduling there of
- Attendance of computer conferences and seminars
- Providing technical input to the design of all application at ABS
- Linking up all the different supplier equipment to the ABS network: The ABS network consisted of links to all the South African government agencies, all the South African banks and all the South African retailers. The equipment we used was mainly NCR Comtens, IBM 3745's and high speed, post office lines.
- Debugging CICS, Complete, Natural, Cobol, Assembler programs
- Constantly involved in performance exercises because the ABS machine was permanently running at 100% CPU utilization.
- Installing McCormack & Dodges Millennium package, creating all the operational procedures and doing a performance tuning exercise on the batch runs.
- Installation of the Walker Software package

#### Special network projects:

- Connected ABS to the Govnet network, the largest SNA network in South Africa.
- Transferred the Joint Banks System from Standard Bank to ABS. This system was using the
- Muti-net concept (Lu 1) to allow switching between various Main-frames.
- Connected all the Banks to ABS to allow them access to the Joint Bank Credit Card info.
- Did a feasibility study on the usage of electronic transfer (Lu 6.2) instead of physical tape transfers between EDS and the Financial institutions of South Africa.
- Advance program to program (APPC) connected ABS to all the credit bureaus in South Africa, to provide online credit checking facilities to any application running on the ABS mainframes
- Created a WAN for the Boymans group, which included the following equipment Burroughs 20, ICL point of sales equipment and Wang Mini-computers.
- Connected the full Sasol SNA network to the ABS SNA network

**Technology:** MVS/XA, TSO/E. SMP/E, PI1, Cobol, CICS, Complete, Adabas, Natural, Natural Connection, Natural Optimizer, Predict, VTAM 3.3, Comten's,

Comten Gateway, Wylbur, Top Secret, Walker, Millennium **Special Achievement:** 1985 - ABS Employee of the year

#### **SPL Jul 1981 - June 1982**

**Purpose:** SPL WorldGroup, Inc. provides strategic utility management applications worldwide. It offers solutions for customer care and billing, asset and work management, mobile workforce management, outage and distribution management, and business intelligence. The company provides implementation services, such as scoping, sales handover, initiation, analysis, assembly, acceptance, and rollout, as well as post implementation services. SPL serves energy, water, and service companies. The company was founded in 1968 and is headquartered in San Francisco, California with additional offices in Atlanta, Georgia; Chicago, Illinois; Minneapolis, Minnesota; Morristown, New Jersey; Walnut Creek, California; Toronto, Canada; London, the United Kingdom; Johannesburg, the Republic of South Africa; Paris, France; Sydney and Melbourne in Australia; Singapore, Singapore; Central, Hong Kong; Manila, Philippines; and New Delhi, India. As of November 3, 2006, SPL WorldGroup, Inc. is a subsidiary of Oracle Corp.

#### **Job Description:**

Supporting the Software AG range of software products in 36 IBM mainframe installations in South Africa.

#### **Detail job description:**

- Running education courses on the Adabas, Natural, Complete products.
- Pre-sales activities such as Demonstrations and Benchmarks.
- Doing after sales installation and support
- Product liaison with Software AG in Germany and USA

#### Specific projects:

- Full installation of Adabas, Natural and Adabom for NISSAN South Africa.
- Active involvement with NISSAN's conversion project from a UNIVAC main-frame to an IBM Software AG world **Technology:** All IBM mainframe software.

Special Achievement: Received a "Million Dollars" Sales award from Software AG

#### **AECI Jul 1979 - June 1981**

**Purpose:** AECI is a specialty product and services Group of companies which provides value-adding solutions to customers through science, technology and industry knowledge. The focus is on serving the mining and manufacturing sectors and the Group is investing substantial sums in its future growth in these areas. AECI produces all the explosives for the South African mines.

**Job Description:** Initially hired as "The only DBA" and then promoted to Software Manager with the responsibly of installing all the IBM software on their 3031, 3033 and 4341.

#### As Software Systems Programmer:

- Full installation of all the IBM software on a new IBM 3033. (VM, SVS and all the required User packages)
- TP Monitor evaluation (IMS, CICS, Shadow, etc.)
- Database evaluation (adabs, DI1, Model 204, IDMS, etc.)
- Developing standards for CICS and DL1 after visiting all the Anglo-American computer sites.
- Upgrade of SVS to MVS/SE2
- Installation of DOS/VSE, CICS/DL1 on IBM 4431's for the AECI factories.

#### Special projects:

- Spent 6 months studying CICS and accumulating research papers on naming conventions,
- CICS do's and don't etc.
- Conversion of a System/36 at Umbogwintwini to an IBM 4331 running DOS/VSE, CICS/DL1, etc.
- Upgrade of the SVS Operating System at Edelbond Centre, Johannesburg, to MVS/SE2
- Creating CICS/DL1 model programs for the development department.

Technology: IBM 3033, MVS/SE2, DOS/VSE, CICS, IMS/DL1

#### INFOPLAN / SITA Jun 1975 - June 1979

**Purpose:** Infoplan was the IT provider for the South African Defense force and it was later merged into a bigger organization called "SITA".

SITA was established in 1999 to consolidate and coordinate the State's information technology resources in order to achieve cost savings through scale, increased delivery capabilities and enhanced interoperability. SITA is committed to leveraging Information Technology (IT) as a strategic resource for government, managing the IT

procurement and delivery process to ensure that the Government gets value for money, and using IT to support the delivery of e-Government services to all citizens. SITA is the IT business for the largest employer and consumer of IT products and services in South Africa – the Government.

**Responsibilities:** Was hired by the South African Defense force as a computer operator and trained by IBM as a COBOL programmer and then placed in the "Counter Intelligence" team as an IMS Cobol programmer. Due to the nature of the IT systems we maintained, we had our own Computer Center, which allowed us to be closer to the IBM technical world. I was therefore trained by IBM in all the IMS/VSAM and Operating System courses. I also received training in maintaining Roscoe and ADR's Librarian. Was also the only STAIRS technical support Systems Programmer at the time.

Stairs is IBM's solution for full-context retrieval of documents in the host environment S/390 (OS/390 and VM).

#### Job Description: Progressed as follows:

Computer Operator Programmer Analyst/Programmer DBA

IMS Specialist Systems Programmer

Technology: IBM 360/145, OS/VS1, IMS/DC, IMS/DB, ROSCOE, COBOL, STAIRS/VS

#### **EDUCATION**

Schooling: Dirkie Uys High School in Durban

Matric / GED - 1972

Qualifications: University of Potchefstroom

Two years B.com.

#### 5. ADDENDUM ACKNOWLEDGEMENT FORM

## ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ MIS2500000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: (Check the box next to each addendum received)
X Addendum No. 1 ☐ Addendum No. 6   ☐ Addendum No. 2 ☐ Addendum No. 7   ☐ Addendum No. 3 ☐ Addendum No. 8   ☐ Addendum No. 4 ☐ Addendum No. 9   ☐ Addendum No. 5 ☐ Addendum No. 10
I understand that failure to confirm the receipt of addenda may be cause for rejection of this bit I further understand that any verbal representation made or assumed to be made during any ora discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.
Vitaver and Associates, Inc.
Company
Authorized Signature
10/18/2024
Date
NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 8/24/2023



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this certificate does not confer righ			th endorsement(s).		
PRODUCER			CONTACT Adriane Dillard		
Jacobson Insurance & Risk Management			PHONE (A/C, No, Ext): (713) 878-2222 (A/C, No, Ext): (713) 878-2222		
9894 Bissonnet St, Suite 340			E-MAIL ADDRESS: Adriane@JacobsonInsure.com		
			INSURER(S) AFFORDING COVERAGE	NAIC #	
Houston	TX	77036-8278	INSURER A: Hartford Underwriters Insurance Company	30104	
INSURED			INSURER B: Hanover America	36064	
Vitaver & Associates Inc			INSURER C: Hanover Insurance Company	2292	
401 E Las Olas Blvd			INSURER D:		
			INSURER E :		
Fort Lauderdale	FL	33301-2210	INSURER F:		
COVERAGES	CERTIFICATE NUMBER:	23-24 Master	r Cert REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD					

CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY) INSR LTR TYPE OF INSURANCE POLICY NUMBER COMMERCIAL GENERAL LIABILITY 2,000,000 EACH OCCURRENCE DAMAGE TO RENTED 1,000,000 CLAIMS-MADE | CCCUR PREMISES (Ea occurrence) 10,000 MED EXP (Any one person) 61SBMAY8F16 07/26/2024 07/26/2025 2,000,000 Α PERSONAL & ADV INJURY 4,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE 4,000,000 N POLICY PRODUCTS - COMP/OP AGG \$ OTHER: COMBINED SINGLE LIMIT (Ea accident) AUTOMOBILE LIABILITY \$ 2,000,000 ANY AUTO BODILY INJURY (Per person) OWNED AUTOS ONLY HIRED SCHEDULED 61SBMAY8F16 07/26/2024 07/26/2025 BODILY INJURY (Per accident) \$ AUTOS NON-OWNED PROPERTY DAMAGE \$ AUTOS ONLY **AUTOS ONLY** \$ UMBRELLA LIAB 5,000,000 OCCUR EACH OCCURRENCE **EXCESS LIAB** 61SBMAY8F16 07/26/0202 07/26/2025 5,000,000 CLAIMS-MADE AGGREGATE DED RETENTION \$
WORKERS COMPENSATION 10,000 \$ ➤ PER STATUTE AND EMPLOYERS' LIABILITY 1,000,000 ANY PROPRIETOR/PARTNER/EXECUTIVE E.L. EACH ACCIDENT WZDJ489767 07/26/2024 07/26/2025 Ν N/A OFFICER/MEMBER EXCLUDED? 1,000,000 (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For Informational purposes only

LHDJ490629

CERTIFICATE HOLDER			CANCELLATION
	VITAVER AND ASSOCIATES, INC 401 East Las Olas Boulevard		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	40 i Last Las Olas Boulevalu		AUTHORIZED REPRESENTATIVE
	Suite 1400		A
	Fort Lauderdale	FL 33301	Scent a Jocolson

07/26/2024

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E.L. DISEASE - POLICY LIMIT

E&O Limit

Cyber Limit

07/26/2025

If yes, describe under DESCRIPTION OF OPERATIONS below

E&O

Cyber Liability

1,000,000

\$5,000,000

\$5,000,000

#### 7. FINAL CRFQ 0511 MIS2500000001 1 WV CRFQ FORM



Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## State of West Virginia Centralized Request for Quote Service - Prof

**Proc Folder:** 1475603

Doc Description: TECHNICAL TEMPORARY STAFFING SERVICES

**Reason for Modification:** 

**Proc Type:** 

Central Master Agreement

Date Issued Solicitation Closes Solicitation No

Version

2024-10-02

2024-10-31 13:30

0511 MIS2500000001

CRFQ

1

**BID RECEIVING LOCATION** 

**BID CLERK** 

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

**VENDOR** 

Vendor Customer Code: VS0000009858

Vendor Name: Vitaver and Associates, Inc.

Address: 401 E Las Olas Blvd, Ste 1400, Fort Lauderdale, FL 33301

Street: 401 E Las Olas Blvd, Ste 1400

City: Fort Lauderdale

State: FL Country: United States Zip: 33301

Principal Contact: Pablo Vitaver, CEO

Vendor Contact Phone: 954-382-0075 Extension: N/A

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead (304) 558-2402

crystal.g.hustead@wv.gov

Vendor Signature X

**FEIN#** 65-0421909

**DATE 10/18/2024** 

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Oct 2, 2024 Page: 1 FORM ID: WV-PRC-CRFQ-002 2020/05

#### **ADDITIONAL INFORMATION**

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF HEALTH, OFFICE OF SHARED ADMINISTRATION, OFFICE OF MANAGEMENT INFORMATION SERVICES, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR TECHNICAL TEMPORARY STAFFING SERVICES PER THE ATTACHED DOCUMENTS.

\*\*\*QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS\*\*\*

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Web Application Analyst	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
2	Senior Web Application Analyst Optional renewal year 1	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO SHIP TO			
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
3	Senior Web Application Analyst Optional renewal year 2	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Senior Web Application Analyst Optional renewal year 3	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application Oracle Database Administrator	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	≣	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, R	M 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, RM	1 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
us		US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Senior Application DB2 Database Administrator	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	CE C	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, I	RM 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$99.17	\$206,273.60

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	SQL Server Database Administrator	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	SQL Server Database Administrator Opt Ren Yr 1	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
15	SQL Server Database Administrator Opt Ren Yr 2	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	SQL Server Database Administrator Opt Ren Yr 3	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	Help Desk Analyst	2080.00000	HOUR	\$42.16	\$80,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	<b>Total Price</b>
18	Help Desk Analyst Optional Renewal Year 1	2080.00000	HOUR	\$42.16	\$80,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	≣	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, R	M 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
19	Help Desk Analyst Optional Renewal Year 2	2080.00000	HOUR	\$42.16	\$80,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Help Desk Analyst Optional Renewal Year 3	2080.00000	HOUR	\$42.16	\$80,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 2	11	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
21	Business Analyst	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
22	Business Analyst Optional Renewal Year 1	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
23	Business Analyst Optional Renewal Year 2	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #
80111608			

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Business Analyst Optional Renewal Year 3	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 2	11	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Information Systems Assistant	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
26	Information Systems Assistant Optional Renewal Year 1	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Information Systems Assistant Optional Renewal Year 2	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #
80111608			

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Information Systems Assistant Optional Renewal Year 3	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, RM 2	11	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Programmer Analyst	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
30	Programmer Analyst Optional Renewal Year 1	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	≣	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, R	M 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Programmer Analyst Optional Renewal Year 2	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
32	Programmer Analyst Optional Renewal Year 3	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Senior Mainframe Application Analyst	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Senior Mainframe Application Analyst Optional Ren Yr 1	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, RM 2	11	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Mainframe Application Analyst	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
38	Mainframe Application Analyst Renewal Yr 1	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	CE C	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, F	RM 211	321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
39	Mainframe Application Analyst Renewal Yr 2	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
40	Mainframe Application Analyst Renewal Yr 3	2080.00000	HOUR	\$97.00	\$201,760.00

Comm Code	Manufacturer	Specification	Model #
80111608			

# **Extended Description:**

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

# SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	Event Date
1	VENDOR QUESTION DEADLINE	2024-10-10

	Document Phase	-	Page 22
MIS2500000001	**	TECHNICAL TEMPORARY STAFFING SERVICES	

# ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### State of West Virginia **Centralized Request for Quote** Service - Prof

Proc Folder:

1475603

Reason for Modification:

**Doc Description: TECHNICAL TEMPORARY STAFFING SERVICES** 

ADDENDUM 1

TO PROVIDE ANSWERS TO

VENDOR QUESTIONS

**Proc Type:** 

Central Master Agreement

Date Issued

**Solicitation Closes** 

2024-10-31 2024-10-16

13:30

CRFQ 0511

Solicitation No

MIS2500000001

2

Version

**BID RECEIVING LOCATION** 

**BID CLERK** 

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION

2019 WASHINGTON ST E

CHARLESTON

WV 25305

US

VENDOR

Vendor Customer Code: VS0000009858

Vendor Name: Vitaver and Associates, Inc.

Address: 401 E Las Olas Blvd, Ste 1400, Fort Lauderdale, FL 33301

Street: 401 E Las Olas Blvd, Ste 1400

City: Fort Lauderdale

State: FL

Country: United states

Zip: 33301

Principal Contact: Pablo Vitaver, CEO

Vendor Contact Phone: 954-382-0075

Extension: N/A

FOR INFORMATION CONTACT THE BUYER

Crystal G Hustead (304) 558-2402

crystal.g.hustead@wv.gov

Vendor Signature X

FEIN# 65-0421909

DATE

10/17/2024

All offers subject to all terms and conditions contained in this solicitation

FORM ID: WV-PRC-CRFQ-002 2020/05

#### ADDITIONAL INFORMATION

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, WEST VIRGINIA DEPARTMENT OF HEALTH, OFFICE OF SHARED ADMINISTRATION, OFFICE OF MANAGEMENT INFORMATION SERVICES, IS SOLICITING BIDS TO ESTABLISH A CONTRACT FOR TECHNICAL TEMPORARY STAFFING SERVICES PER THE ATTACHED DOCUMENTS.

\*\*\*QUESTIONS REGARDING THE SOLICITATION MUST BE SUBMITTED IN WRITING TO CRYSTAL.G.HUSTEAD@WV.GOV PRIOR TO THE QUESTION PERIOD DEADLINE CONTAINED IN THE INSTRUCTIONS TO VENDORS SUBMITTING BIDS\*\*\*

INVOICE TO		SHIP TO		Wilder
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVIC	E	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 2	00	
CHARLESTON	WV	CHARLESTON	WV	
US		US		l l

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Senior Web Application Analyst	2080.00000	HOUR	\$95.00	\$197,600.00
1					

Comm Code	Manufacturer	Specification	Model #
80111608			

#### **Extended Description:**

4.1.1 Senior Web Application Analyst - quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	:E	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, I	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

n Ln Desc	Qty	Unit Issue	Unit Price	Total Price
r Web Application Analyst Optional	2080.00000	HOUR	\$95.00	\$197,600.00
		r Web Application Analyst Optional 2080.00000	r Web Application Analyst Optional 2080.00000 HOUR	r Web Application Analyst Optional 2080.00000 HOUR \$95.00

Comm Code	Manufacturer	Specification	Model #	
80111608		1		
•				

#### **Extended Description:**

Senior Web Application Analyst Optional renewal year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVI	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Senior Web Application Analyst Optional renewal year 2	2080.00000	HOUR	\$95.00	\$197,600.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

Senior Web Application Analyst Optional renewal year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVIO	DE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Senior Web Application Analyst Optional	2080.00000	HOUR	\$95.00	\$197,600.00
	renewal year 3				

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Senior Web Application Analyst Optional renewal year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	CE
ONE DAVIS SQUARE, RM	211	321 CAPITOL ST, STE 2	200
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Senior Application Oracle Database	2080.00000	HOUR	\$66.53	\$138,382.40
	Administrator			·	<b>4</b> 100,00 <u>1</u> 10

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.2 Senior Application Oracle Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	براها وتوسدان والتكليوني
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON V	WV
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Senior Application Oracle Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Senior Application Oracle Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM	211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Senior Application Oracle Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

Senior Application Oracle Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Senior Application Oracle Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Date Printed: Oct 16, 2024

Senior Application Oracle Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

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INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	CE .	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, I	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

omm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
enior Application DB2 Database Administrator	2080.00000	HOUR	\$92.00	\$191,360.00
-				

Comm Code	Manufacturer	Specification	Model #	
80111608				
				_

4.1.3 Senior Application DB2 Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE				
ONE DAVIS SQUARE, R	M 211	321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Senior Application DB2 Database Administrator Opt Ren Yr1	2080.00000	HOUR	\$92.00	\$191,360.00

Comm Code	Manufacturer	Specification	Model #	
80111608				
1				

## **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVI	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Senior Application DB2 Database Administrator Opt Ren Yr2	2080.00000	HOUR	\$92.00	\$191,360.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

Senior Application DB2 Database Administrator Opt Ren Yr2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVIO	CE C	
ONE DAVIS SQUARE, RM	1 211	321 CAPITOL ST, STE	200	
CHARLESTON	WV	CHARLESTON	WV	
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Senior Application DB2 Database Administrator Opt Ren Yr3	2080.00000	HOUR	\$92.00	\$191,360.00

Model #	Specification	Manufacturer	Comm Code
			80111608
			80111608

#### **Extended Description:**

Senior Application DB2 Database Administrator Opt Ren Yr3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	E	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, F	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	SQL Server Database Administrator	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.4 SQL Server Database Administrator-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVIO	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 2	00
CHARLESTON	WV	CHARLESTON	WV
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	Total Price
14	SQL Server Database Administrator Opt Ren	2080.00000	HOUR	\$66.53	\$138,382.40
	Yr 1				

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 1-quantity of hours listed is for bidding purposes only,

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVI	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON WV		CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	SQL Server Database Administrator Opt Ren Yr 2	2080.00000	HOUR	\$66.53	\$138,382.40

Comm Code	Manufacturer	Specification	Model #
80111608			

SQL Server Database Administrator Opt Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE, F		321 CAPITOL ST, STE 200		
CHARLESTON WV		CHARLESTON WV		
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	SQL Server Database Administrator Opt Ren	2080.00000	HOUR	\$66.53	\$138,382.40
	Yr 3				

Comm Code	Manufacturer	Specification	Model #	
80111608				

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# **Extended Description:**

SQL Server Database Administrator Opt Ren Yr 3-quantity of hours listed is for bidding purposes only.

HEALTH AND HUMAN RESOURCES		SHIP TO	
		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVI	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Unit Issue	Unit Price	Total Price
HOUR	\$42.16	\$87,692.80
	HOUR	LIQUID

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.5 Help Desk Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO	SHIP TO
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE	MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, RM 211	321 CAPITOL ST, STE 200
CHARLESTON WV	CHARLESTON WV
US	US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	Help Desk Analyst Optional Renewal Year 1	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Help Desk Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	E	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, F	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	Help Desk Analyst Optional Renewal Year 2	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

Help Desk Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 2	00	
CHARLESTON	WV	CHARLESTON	WV	
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	Help Desk Analyst Optional Renewal Year 3	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Date Printed: Oct 16, 2024

Help Desk Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	when the relative to
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, I	RM 211	321 CAPITOL ST, STE 20	00
CHARLESTON	WV	CHARLESTON	WV
US		US	

Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
Business Analyst	2080.00000	HOUR	\$56.64	\$117,811.20

Manufacturer	Specification	Model #	
	Manutacturer	Manutacturer Specification	Manutacturer Specification Model #

4.1.6 Business Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE, RI	<i>I</i> 211	321 CAPITOL ST, STE 20	0	
CHARLESTON	WV	CHARLESTON	WV	
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
22	Business Analyst Optional Renewal Year 1	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Business Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVIO	DE .	MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 20	0	
CHARLESTON	WV	CHARLESTON	WV	
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
23	Business Analyst Optional Renewal Year 2	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

Business Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		Name of the last
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVIO	DE .	MANAGEMENT INFORMATION SERVIC	E	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 2	200	
CHARLESTON	WV	CHARLESTON WV		
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
24	Business Analyst Optional Renewal Year 3	2080.00000	HOUR	\$56.64	\$117,811.20

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Business Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVIO	DE .	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
25	Information Systems Assistant	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.7 Information Systems Assistant-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVIO	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON WV		CHARLESTON WV	
us		US	

Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
Information Systems Assistant Optional	2080.00000	HOUR	\$42.16	\$87,692.80
		Information Systems Assistant Optional 2080.00000	Information Systems Assistant Optional 2080.00000 HOUR	Information Systems Assistant Optional 2080.00000 HOUR \$42.16

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Information Systems Assistant Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM	211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
27	Information Systems Assistant Optional	2080.00000	HOUR	\$42.16	\$87,692.80
l.	Renewal Year 2			•	701,00=100

Comm Code	Manufacturer	Specification	Model #	
80111608				

Information Systems Assistant Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		16
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVICE	<u> </u>	MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE, R		321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
28	Information Systems Assistant Optional Renewal Year 3	2080.00000	HOUR	\$42.16	\$87,692.80

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Information Systems Assistant Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	u-sf
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 21	1	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
29	Programmer Analyst	2080.00000	HOUR	\$64.10	\$133,328.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.8 Programmer Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	:E	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, F	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
30	Programmer Analyst Optional Renewal Year 1	2080.00000	HOUR	\$64.10	\$133,328.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Programmer Analyst Optional Renewal Year 1-quantity of hours listed is for bidding purposes only.

INVOICE TO SHIP TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM	211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
31	Programmer Analyst Optional Renewal Year 2	2080.00000	HOUR	\$64.10	\$133,328.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

Programmer Analyst Optional Renewal Year 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
32	Programmer Analyst Optional Renewal Year 3	2080.00000	HOUR	\$64.10	\$133,328.00

Comm Code	Manufacturer	Specification	Model #	
80111608				

#### **Extended Description:**

Programmer Analyst Optional Renewal Year 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	CE CONTRACTOR OF THE CONTRACTO	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, I	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON WV	
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
33	Senior Mainframe Application Analyst	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				
l l				

4.1.9 Senior Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO			
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	• • • • • • • • • • • • • • • • • • • •		
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE			
ONE DAVIS SQUARE, RM	211	321 CAPITOL ST, STE 200			
CHARLESTON WV		CHARLESTON WV			
us		US			

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
34	Senior Mainframe Application Analyst Optional	2080.00000	HOUR	\$76.92	\$159,993.60
	Ren Yr 1			¥	<b>*</b> ***********************************

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERV	CE	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON	WV
us		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
35	Senior Mainframe Application Analyst Optional Ren Yr 2	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				
1				

Senior Mainframe Application Analyst Optional Ren Yr 2-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE	:	MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RI	M 211	321 CAPITOL ST, STE 200	
CHARLESTON	WV	CHARLESTON W\	/
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
36	Senior Mainframe Application Analyst Optional Ren Yr 3	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

## **Extended Description:**

Senior Mainframe Application Analyst Optional Ren Yr 3-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVIC	E	MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE, R	RM 211	321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
37	Mainframe Application Analyst	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

4.1.10 Mainframe Application Analyst-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO		- Cons
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES		
MANAGEMENT INFORMATION SERVIO	CE	MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
US		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
38	Mainframe Application Analyst Renewal Yr 1	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

# **Extended Description:**

Mainframe Application Analyst Renewal Yr 1-quantity of hours listed is for bidding purposes only.

INVOICE TO		SHIP TO
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200
CHARLESTON	WV	CHARLESTON WV
US		US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
39	Mainframe Application Analyst Renewal Yr 2	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				

Mainframe Application Analyst Renewal Yr 2-quantity of hours listed is for bidding purposes only.

HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE		HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE		
ONE DAVIS SQUARE,	RM 211	321 CAPITOL ST, STE 200		
CHARLESTON	WV	CHARLESTON	WV	
us		US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
40	Mainframe Application Analyst Renewal Yr 3	2080.00000	HOUR	\$76.92	\$159,993.60

Comm Code	Manufacturer	Specification	Model #	
80111608				
1				

# **Extended Description:**

Mainframe Application Analyst Renewal Yr 3-quantity of hours listed is for bidding purposes only.

# SCHEDULE OF EVENTS

<u>Line</u>	Event	Event Date
1	VENDOR QUESTION DEADLINE	2024-10-10

#### 9. Federal funds Addendum

#### FEDERAL FUNDS ADDENDUM

2 C.F.R. §§ 200.317 – 200.327

<u>Purpose:</u> This addendum is intended to modify the solicitation in an attempt to make the contract compliant with the requirements of 2 C.F.R. §§ 200.317 through 200.327 relating to the expenditure of certain federal funds. This solicitation will allow the State to obtain one or more contracts that satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurement requirements.

<u>Instructions:</u> Vendors who are willing to extend their contract to procurements with federal funds and the requirements that go along with doing so, should sign the attached document identified as: "REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)"

Should the awarded vendor be unwilling to extend the contract to federal funds procurement, the State reserves the right to award additional contracts to vendors that can and are willing to meet federal funds procurement requirements.

<u>Changes to Specifications:</u> Vendors should consider this solicitation as containing two separate solicitations, one for state level procurement and one for county/local procurement.

State Level: In the first solicitation, bid responses will be evaluated with applicable preferences identified in sections 15, 15A, and 16 of the "Instructions to Vendors Submitting Bids" to establish a contract for both standard state procurements and state federal funds procurements.

County Level: In the second solicitation, bid responses will be evaluated with applicable preferences identified in Sections 15, 15A, and 16 of the "Instructions to Vendors Submitting Bids" omitted to establish a contract for County/Local federal funds procurement.

Award: If the two evaluations result in the same vendor being identified as the winning bidder, the two solicitations will be combined into a single contract award. If the evaluations result in a different bidder being identified as the winning bidder, multiple contracts may be awarded. The State reserves the right to award to multiple different entities should it be required to satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurement requirements.

<u>State Government Use Caution:</u> State agencies planning to utilize this contract for procurements subject to the above identified federal regulations should first consult with the federal agency providing the applicable funding to ensure the contract is complaint.

County/Local Government Use Caution: County and Local government entities planning to utilize this contract for procurements subject to the above identified federal regulation should first consult with the federal agency providing the applicable funding to ensure the contract is complaint. For purposes of County/Local government use, the solicitation resulting in this contract was conducted in accordance with the procurement laws, rules, and procedures governing the West Virginia Department of Administration, Purchasing Division, except that vendor preference has been omitted for County/Local use purposes and the contract terms contained in the document entitled "REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)" have been added.

#### FEDERAL FUNDS ADDENDUM

# REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

The State of West Virginia Department of Administration, Purchasing Division, and the Vendor awarded this Contract intend that this Contract be compliant with the requirements of the Procurement Standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 C.F.R. § 200.317, et seq. for procurements conducted by a Non-Federal Entity. Accordingly, the Parties agree that the following provisions are included in the Contract.

- 1. MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS: (2 C.F.R. § 200.321)
  - a. The State confirms that it has taken all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Those affirmative steps include:
    - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
    - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
    - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
    - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
    - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
    - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) above.
  - b. Vendor confirms that if it utilizes subcontractors, it will take the same affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- 2. DOMESTIC PREFERENCES:

(2 C.F.R. § 200.322)

a. The State confirms that as appropriate and to the extent consistent with law, it has, to the greatest extent practicable under a Federal award, provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United

States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

- b. Vendor confirms that will include the requirements of this Section 2. Domestic Preference in all subawards including all contracts and purchase orders for work or products under this award.
- c. Definitions: For purposes of this section:
  - (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
  - (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

#### 3. BREACH OF CONTRACT REMEDIES AND PENALTIES:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 provide for breach of contract remedies, and penalties. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

#### 4. TERMINATION FOR CAUSE AND CONVENIENCE:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 govern Contract termination. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

#### 5. EQUAL EMPLOYMENT OPPORTUNITY:

(2 C.F.R. § 200.327 and Appendix II)

Except as otherwise provided under 41 CFR Part 60, and if this contract meets the definition of "federally assisted construction contract" in 41 CFR Part 60–1.3, this contract includes the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

#### 6. DAVIS-BACON WAGE RATES:

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this Contract includes construction, all construction work in excess of \$2,000 will be completed and paid for in compliance with the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must:

- (a) pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (b) pay wages not less than once a week.

A copy of the current prevailing wage determination issued by the Department of Labor is attached hereto as Exhibit B. The decision to award a contract or subcontract is conditioned upon the acceptance of the wage determination. The State will report all suspected or reported violations to the Federal awarding agency.

#### 7. ANTI-KICKBACK ACT:

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that it will comply with the Copeland Anti-KickBack Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Accordingly, Vendor, Subcontractors, and anyone performing under this contract are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The State must report all suspected or reported violations to the Federal awarding agency.

# 8. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (2 C.F.R. § 200.327 and Appendix II)

Where applicable, and only for contracts awarded by the State in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

# 9. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. (2 C.F.R. § 200.327 and Appendix II)

If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

#### 10. CLEAN AIR ACT

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this contract exceeds \$150,000, Vendor is to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

#### 11. DEBARMENT AND SUSPENSION

(2 C.F.R. § 200.327 and Appendix II)

The State will not award to any vendor that is listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

#### 12. BYRD ANTI-LOBBYING AMENDMENT

(2 C.F.R. § 200.327 and Appendix II)

Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non–Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non–Federal award.

#### 13. PROCUREMENT OF RECOVERED MATERIALS

(2 C.F.R. § 200.327 and Appendix II; 2 C.F.R. § 200.323)

Vendor agrees that it and the State must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the

Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

# 14. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

(2 C.F.R. § 200.327 and Appendix II; 2 CFR § 200.216)

Vendor and State agree that both are prohibited from obligating or expending funds under this Contract to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
  - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
  - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
  - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

State of West Virginia	Vendor Name:
By:	By: Vitaver and Associates, Inc.
Printed Name:	Printed Name: Pablo Vitaver
Title:	Title: CEO
Date:	Date:10/18/2024

#### 10. HIPAA Business Associate Addendum

#### **WV STATE GOVERNMENT**

## HIPAA BUSINESS ASSOCIATE ADDENDUM

This Health Insurance Portability and Accountability Act of 1996 (hereafter, HIPAA) Business Associate Addendum ("Addendum") is made a part of the Agreement ("Agreement") by and between the State of West Virginia ("Agency"), and Business Associate ("Associate"), and is effective as of the date of execution of the Addendum.

The Associate performs certain services on behalf of or for the Agency pursuant to the underlying Agreement that requires the exchange of information including protected health information protected by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the American Recovery and Reinvestment Act of 2009 (Pub. L. No. 111-5) (the "HITECH Act"), any associated regulations and the federal regulations published at 45 CFR parts 160 and 164 (sometimes collectively referred to as "HIPAA"). The Agency is a "Covered Entity" as that term is defined in HIPAA, and the parties to the underlying Agreement are entering into this Addendum to establish the responsibilities of both parties regarding HIPAA-covered information and to bring the underlying Agreement into compliance with HIPAA.

Whereas it is desirable, in order to further the continued efficient operations of Agency to disclose to its Associate certain information which may contain confidential individually identifiable health information (hereafter, Protected Health Information or PHI); and

Whereas, it is the desire of both parties that the confidentiality of the PHI disclosed hereunder be maintained and treated in accordance with all applicable laws relating to confidentiality, including the Privacy and Security Rules, the HITECH Act and its associated regulations, and the parties do agree to at all times treat the PHI and interpret this Addendum consistent with that desire.

NOW THEREFORE: the parties agree that in consideration of the mutual promises herein, in the Agreement, and of the exchange of PHI hereunder that:

- 1. **Definitions.** Terms used, but not otherwise defined, in this Addendum shall have the same meaning as those terms in the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
  - a. Agency Procurement Officer shall mean the appropriate Agency individual listed at: <a href="http://www.state.wv.us/admin/purchase/vrc/agencyli.html">http://www.state.wv.us/admin/purchase/vrc/agencyli.html</a>.
  - b. Agent shall mean those person(s) who are agent(s) of the Business Associate, in accordance with the Federal common law of agency, as referenced in 45 CFR § 160.402(c).
  - c. Breach shall mean the acquisition, access, use or disclosure of protected health information which compromises the security or privacy of such information, except as excluded in the definition of Breach in 45 CFR § 164.402.
  - d. Business Associate shall have the meaning given to such term in 45 CFR § 160.103.
  - e. HITECH Act shall mean the Health Information Technology for Economic and Clinical Health Act. Public Law No. 111-05. 111<sup>th</sup> Congress (2009).

- f. Privacy Rule means the Standards for Privacy of Individually Identifiable Health Information found at 45 CFR Parts 160 and 164.
- g. Protected Health Information or PHI shall have the meaning given to such term in 45 CFR § 160.103, limited to the information created or received by Associate from or on behalf of Agency.
- h. Security Incident means any known successful or unsuccessful attempt by an authorized or unauthorized individual to inappropriately use, disclose, modify, access, or destroy any information or interference with system operations in an information system.
- Security Rule means the Security Standards for the Protection of Electronic Protected Health Information found at 45 CFR Parts 160 and 164.
- j. Subcontractor means a person to whom a business associate delegates a function, activity, or service, other than in the capacity of a member of the workforce of such business associate.

## 2. Permitted Uses and Disclosures.

- a. PHI Described. This means PHI created, received, maintained or transmitted on behalf of the Agency by the Associate. This PHI is governed by this Addendum and is limited to the minimum necessary, to complete the tasks or to provide the services associated with the terms of the original Agreement, and is described in Appendix A.
- b. Purposes. Except as otherwise limited in this Addendum, Associate may use or disclose the PHI on behalf of, or to provide services to, Agency for the purposes necessary to complete the tasks, or provide the services, associated with, and required by the terms of the original Agreement, or as required by law, if such use or disclosure of the PHI would not violate the Privacy or Security Rules or applicable state law if done by Agency or Associate, or violate the minimum necessary and related Privacy and Security policies and procedures of the Agency. The Associate is directly liable under HIPAA for impermissible uses and disclosures of the PHI it handles on behalf of Agency.
- c. Further Uses and Disclosures. Except as otherwise limited in this Addendum, the Associate may disclose PHI to third parties for the purpose of its own proper management and administration, or as required by law, provided that (i) the disclosure is required by law, or (ii) the Associate has obtained from the third party reasonable assurances that the PHI will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the third party by the Associate; and, (iii) an agreement to notify the Associate and Agency of any instances of which it (the third party) is aware in which the confidentiality of the information has been breached. To the extent practical, the information should be in a limited data set or the minimum necessary information pursuant to 45 CFR § 164.502, or take other measures as necessary to satisfy the Agency's obligations under 45 CFR § 164.502.

## 3. Obligations of Associate.

- a. Stated Purposes Only. The PHI may not be used by the Associate for any purpose other than as stated in this Addendum or as required or permitted by law.
- b. Limited Disclosure. The PHI is confidential and will not be disclosed by the Associate other than as stated in this Addendum or as required or permitted by law. Associate is prohibited from directly or indirectly receiving any remuneration in exchange for an individual's PHI unless Agency gives written approval and the individual provides a valid authorization. Associate will refrain from marketing activities that would violate HIPAA, including specifically Section 13406 of the HITECH Act. Associate will report to Agency any use or disclosure of the PHI, including any Security Incident not provided for by this Agreement of which it becomes aware.
- c. Safeguards. The Associate will use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of the PHI, except as provided for in this Addendum. This shall include, but not be limited to:
  - i. Limitation of the groups of its workforce and agents, to whom the PHI is disclosed to those reasonably required to accomplish the purposes stated in this Addendum, and the use and disclosure of the minimum PHI necessary or a Limited Data Set;
  - ii. Appropriate notification and training of its workforce and agents in order to protect the PHI from unauthorized use and disclosure;
  - Maintenance of a comprehensive, reasonable and appropriate written PHI privacy and security program that includes administrative, technical and physical safeguards appropriate to the size, nature, scope and complexity of the Associate's operations, in compliance with the Security Rule;
  - iv. In accordance with 45 CFR §§ 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the business associate agree to the same restrictions, conditions, and requirements that apply to the business associate with respect to such information.
- d. Compliance With Law. The Associate will not use or disclose the PHI in a manner in violation of existing law and specifically not in violation of laws relating to confidentiality of PHI, including but not limited to, the Privacy and Security Rules.
- e. Mitigation. Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Associate of a use or disclosure of the PHI by Associate in violation of the requirements of this Addendum, and report its mitigation activity back to the Agency.

- f. Support of Individual Rights.
  - i. Access to PHI. Associate shall make the PHI maintained by Associate or its agents or subcontractors in Designated Record Sets available to Agency for inspection and copying, and in electronic format, if requested, within ten (10) days of a request by Agency to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR § 164.524 and consistent with Section 13405 of the HITECH Act.
  - Amendment of PHI. Within ten (10) days of receipt of a request from Agency for an amendment of the PHI or a record about an individual contained in a Designated Record Set, Associate or its agents or subcontractors shall make such PHI available to Agency for amendment and incorporate any such amendment to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR § 164.526.
  - accounting Rights. Within ten (10) days of notice of a request for an accounting of disclosures of the PHI, Associate and its agents or subcontractors shall make available to Agency the documentation required to provide an accounting of disclosures to enable Agency to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR §164.528 and consistent with Section 13405 of the HITECH Act. Associate agrees to document disclosures of the PHI and information related to such disclosures as would be required for Agency to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 CFR § 164.528. This should include a process that allows for an accounting to be collected and maintained by Associate and its agents or subcontractors for at least six (6) years from the date of disclosure, or longer if required by state law. At a minimum, such documentation shall include:
    - the date of disclosure;
    - the name of the entity or person who received the PHI, and if known, the address of the entity or person;
    - a brief description of the PHI disclosed; and
    - a brief statement of purposes of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure.
  - iv. Request for Restriction. Under the direction of the Agency, abide by any individual's request to restrict the disclosure of PHI, consistent with the requirements of Section 13405 of the HITECH Act and 45 CFR § 164.522, when the Agency determines to do so (except as required by law) and if the disclosure is to a health plan for payment or health care operations and it pertains to a health care item or service for which the health care provider was paid in full "out-of-pocket."
  - v. Immediate Discontinuance of Use or Disclosure. The Associate will immediately discontinue use or disclosure of Agency PHI pertaining to any individual when so requested by Agency. This includes, but is not limited to, cases in which an individual has withdrawn or modified an authorization to use or disclose PHI.

- Retention of PHI. Notwithstanding section 4.a. of this Addendum, Associate and its subcontractors or agents shall retain all PHI pursuant to state and federal law and shall continue to maintain the PHI required under Section 3.f. of this Addendum for a period of six (6) years after termination of the Agreement, or longer if required under state law.
- h. Agent's, Subcontractor's Compliance. The Associate shall notify the Agency of all subcontracts and agreements relating to the Agreement, where the subcontractor or agent receives PHI as described in section 2.a. of this Addendum. Such notification shall occur within 30 (thirty) calendar days of the execution of the subcontract and shall be delivered to the Agency Procurement Officer. The Associate will ensure that any of its subcontractors, to whom it provides any of the PHI it receives hereunder, or to whom it provides any PHI which the Associate creates or receives on behalf of the Agency, agree to the restrictions and conditions which apply to the Associate hereunder. The Agency may request copies of downstream subcontracts and agreements to determine whether all restrictions, terms and conditions have been flowed down. Failure to ensure that downstream contracts, subcontracts and agreements contain the required restrictions, terms and conditions may result in termination of the Agreement.
- j. Federal and Agency Access. The Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI, as well as the PHI, received from, or created or received by the Associate on behalf of the Agency available to the U.S. Secretary of Health and Human Services consistent with 45 CFR § 164.504. The Associate shall also make these records available to Agency, or Agency's contractor, for periodic audit of Associate's compliance with the Privacy and Security Rules. Upon Agency's request, the Associate shall provide proof of compliance with HIPAA and HITECH data privacy/protection guidelines, certification of a secure network and other assurance relative to compliance with the Privacy and Security Rules. This section shall also apply to Associate's subcontractors, if any.
- k. Security. The Associate shall take all steps necessary to ensure the continuous security of all PHI and data systems containing PHI. In addition, compliance with 74 FR 19006 Guidance Specifying the Technologies and Methodologies That Render PHI Unusable, Unreadable, or Indecipherable to Unauthorized Individuals for Purposes of the Breach Notification Requirements under Section 13402 of Title XIII is required, to the extent practicable. If Associate chooses not to adopt such methodologies as defined in 74 FR 19006 to secure the PHI governed by this Addendum, it must submit such written rationale, including its Security Risk Analysis, to the Agency Procurement Officer for review prior to the execution of the Addendum. This review may take up to ten (10) days.
- Notification of Breach. During the term of this Addendum, the Associate shall notify the Agency and, unless otherwise directed by the Agency in writing, the WV Office of Technology immediately by e-mail or web form upon the discovery of any Breach of unsecured PHI; or within 24 hours by e-mail or web form of any suspected Security Incident, intrusion or unauthorized use or disclosure of PHI in violation of this Agreement and this Addendum, or potential loss of confidential data affecting this Agreement. Notification shall be provided to the Agency Procurement Officer at <a href="https://www.state.wv.us/admin/purchase/vrc/agencyli.htm">www.state.wv.us/admin/purchase/vrc/agencyli.htm</a> and,

unless otherwise directed by the Agency in writing, the Office of Technology at <a href="mailto:incident@wv.gov">incident@wv.gov</a> or <a href="https://apps.wv.gov/ot/ir/Default.aspx">https://apps.wv.gov/ot/ir/Default.aspx</a>.

The Associate shall immediately investigate such Security Incident, Breach, or unauthorized use or disclosure of PHI or confidential data. Within 72 hours of the discovery, the Associate shall notify the Agency Procurement Officer, and, unless otherwise directed by the Agency in writing, the Office of Technology of: (a) Date of discovery; (b) What data elements were involved and the extent of the data involved in the Breach; (c) A description of the unauthorized persons known or reasonably believed to have improperly used or disclosed PHI or confidential data; (d) A description of where the PHI or confidential data is believed to have been improperly transmitted, sent, or utilized; (e) A description of the probable causes of the improper use or disclosure; and (f) Whether any federal or state laws requiring individual notifications of Breaches are triggered.

Agency will coordinate with Associate to determine additional specific actions that will be required of the Associate for mitigation of the Breach, which may include notification to the individual or other authorities.

All associated costs shall be borne by the Associate. This may include, but not be limited to costs associated with notifying affected individuals.

If the Associate enters into a subcontract relating to the Agreement where the subcontractor or agent receives PHI as described in section 2.a. of this Addendum, all such subcontracts or downstream agreements shall contain the same incident notification requirements as contained herein, with reporting directly to the Agency Procurement Officer. Failure to include such requirement in any subcontract or agreement may result in the Agency's termination of the Agreement.

m. Assistance in Litigation or Administrative Proceedings. The Associate shall make itself and any subcontractors, workforce or agents assisting Associate in the performance of its obligations under this Agreement, available to the Agency at no cost to the Agency to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against the Agency, its officers or employees based upon claimed violations of HIPAA, the HIPAA regulations or other laws relating to security and privacy, which involves inaction or actions by the Associate, except where Associate or its subcontractor, workforce or agent is a named as an adverse party.

#### 4. Addendum Administration.

- a. Term. This Addendum shall terminate on termination of the underlying Agreement or on the date the Agency terminates for cause as authorized in paragraph (c) of this Section, whichever is sooner.
- b. Duties at Termination. Upon any termination of the underlying Agreement, the Associate shall return or destroy, at the Agency's option, all PHI received from, or created or received by the Associate on behalf of the Agency that the Associate still maintains in any form—and retain no copies of such PHI or, if such return or destruction is not feasible, the Associate shall extend the protections of this Addendum to the PHI and limit further uses and disclosures to the purposes that make the return or destruction of the PHI infeasible. This shall also apply to all agents and subcontractors of Associate. The duty of the Associate and its agents

- and subcontractors to assist the Agency with any HIPAA required accounting of disclosures survives the termination of the underlying Agreement.
- c. Termination for Cause. Associate authorizes termination of this Agreement by Agency, if Agency determines Associate has violated a material term of the Agreement. Agency may, at its sole discretion, allow Associate a reasonable period of time to cure the material breach before termination.
- d. Judicial or Administrative Proceedings. The Agency may terminate this Agreement if the Associate is found guilty of a criminal violation of HIPAA. The Agency may terminate this Agreement if a finding or stipulation that the Associate has violated any standard or requirement of HIPAA/HITECH, or other security or privacy laws is made in any administrative or civil proceeding in which the Associate is a party or has been joined. Associate shall be subject to prosecution by the Department of Justice for violations of HIPAA/HITECH and shall be responsible for any and all costs associated with prosecution.
- e. Survival. The respective rights and obligations of Associate under this Addendum shall survive the termination of the underlying Agreement.

# 5. General Provisions/Ownership of PHI.

- a. Retention of Ownership. Ownership of the PHI resides with the Agency and is to be returned on demand or destroyed at the Agency's option, at any time, and subject to the restrictions found within section 4.b. above.
- b. Secondary PHI. Any data or PHI generated from the PHI disclosed hereunder which would permit identification of an individual must be held confidential and is also the property of Agency.
- C. Electronic Transmission. Except as permitted by law or this Addendum, the PHI or any data generated from the PHI which would permit identification of an individual must not be transmitted to another party by electronic or other means for additional uses or disclosures not authorized by this Addendum or to another contractor, or allied agency, or affiliate without prior written approval of Agency.
- d. No Sales. Reports or data containing the PHI may not be sold without Agency's or the affected individual's written consent.
- e. No Third-Party Beneficiaries. Nothing express or implied in this Addendum is intended to confer, nor shall anything herein confer, upon any person other than Agency, Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- f. Interpretation. The provisions of this Addendum shall prevail over any provisions in the Agreement that may conflict or appear inconsistent with any provisions in this Addendum. The interpretation of this Addendum shall be made under the laws of the state of West Virginia.
- g. Amendment. The parties agree that to the extent necessary to comply with applicable law they will agree to further amend this Addendum.
- h. Additional Terms and Conditions. Additional discretionary terms may be included in the release order or change order process.

AGREED:	
Name of Agency:	Name of Associate: Vitaver and Associates, Inc
Signature:	Signature:
Title:	Title: Pablo Vitaver, CEO
Date:	Date: 10/18/2024

Form - WVBAA-012004 Amended 06:26:2013

APPROVED AS TO FORM THIS 20 13
Patrick Morrisey
Assormay General

#### Appendix A

(To be completed by the Agency's Procurement Officer prior to the execution of the Addendum, and shall be made a part of the Addendum. PHI not identified prior to execution of the Addendum may only be added by amending Appendix A and the Addendum, via Change Order.)

Name of Associate: Vitaver and Associates, Inc.

Name of Agency: W Departments of Health, Health Facilities, and Human Services- Office of Shared Administration

Describe the PHI (do not include any actual PHI). If not applicable, please indicate the same.

These temporary employees will work on PATH related programs, such as RAPIDS, and at times may have access to names, addresses, dates of birth, email address, or SSN.