



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

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General Information | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)

Procurement Folder: 1524853

Procurement Type: Central Master Agreement

Vendor ID:

Legal Name: Nitro Mechanical Services

Alias/DBA:

Total Bid: \$79,400.00

Response Date:

Response Time:

Responded By User ID: JKuhn

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD2500000007

Published Date: 10/28/24

Close Date: 11/6/24

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1524853
Solicitation Description: Annual Chiller and Towers Maintenance
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2024-11-06 13:30	SR 0211 ESR11062400000003380	1

VENDOR
000000114774
Nitro Mechanical Services

Solicitation Number: CRFQ 0211 GSD2500000007
Total Bid: 79400
Response Date: 2024-11-06
Response Time: 10:02:08
Comments:

FOR INFORMATION CONTACT THE BUYER
Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Vendor
Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Lump Sum Fee for Annual Preventive Maintenance	1.00000	LS	39900.000000	39900.00

Comm Code	Manufacturer	Specification	Model #
73161517			

Commodity Line Comments:

Extended Description:

Lump Sum Fee for Annual Preventive Maintenance - see specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Hourly Labor Rate	200.00000	HOUR	130.000000	26000.00

Comm Code	Manufacturer	Specification	Model #
73161517			

Commodity Line Comments:

Extended Description:

Corrective Maintenance Hourly Labor Rate - see specifications

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Total Parts Cost				13500.00

Comm Code	Manufacturer	Specification	Model #
73161517			

Commodity Line Comments:

Extended Description:

Corrective Maintenance Total Parts Cost - see specifications



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1524853

Doc Description: Annual Chiller and Towers Maintenance

Reason for Modification:

Addendum No. 2

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-28	2024-11-06 13:30	CRFQ 0211 GSD2500000007	3

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name: Nitro Construction Services

Address: 4300 First Ave

Street:

City: D. Iro

State: WV

Country: USA

Zip: 25143

Principal Contact: Chad McLaughlin

Vendor Contact Phone: 304-204-1555

Extension:

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Vendor
Signature X Chad McLaughlin

FEIN# 20-8844160

DATE 11/6/24

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 2 - issued to publish the agency responses to vendor questions and move the bid opening date to 11/06/2024 @ 1:30 PM.

See attachments.

No other changes.

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT		
103 MICHIGAN AVENUE CHARLESTON WV US			218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lump Sum Fee for Annual Preventive Maintenance	1.00000	LS		39,900

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:

Lump Sum Fee for Annual Preventive Maintenance - see specifications

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT		
103 MICHIGAN AVENUE CHARLESTON WV US			218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Hourly Labor Rate	200.00000	HOUR	130.00	26,000

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:

Corrective Maintenance Hourly Labor Rate - see specifications

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT		
103 MICHIGAN AVENUE CHARLESTON WV US			218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Total Parts Cost			1.35%	13,500

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:
 Corrective Maintenance Total Parts Cost - see specifications

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Mandatory Pre-bid meeting @ 10:00 AM	2024-10-15
2	Vendor question deadline @ 12: PM	2024-10-17

SOLICITATION NUMBER: CRFQ GSD2500000007

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☒ Attachment of vendor questions and responses
- ☐ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

Addendum is issued to publish and distribute the following information to the Vendor community.

1. To publish the Vendor Technical Questions and Responses, per Attachment A.
2. To move bid opening date to Wednesday, November 6, 2024 @ 1:30 PM

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Annual Chillers and Towers Maintenance
Vendor Technical Questions and Responses

Q 1. 3.1.1 states that tools and equipment will be provided at no cost, does this include when a crane or similar items are required to complete work?

A 1. 3.1.1 requires work to be performed in accordance with manufacturer's recommendations and specifications. 3.1.3 deals with the Vendor furnishing equipment, tools, etc. This details the typical equipment and tools required to perform preventive maintenance. In the instance that Vendor would need to rent equipment, this would be covered under the "parts" portion of the contract for corrective maintenance.

Q 2. 3.2.2.3 states that vendor must check for excessive vibration for both chillers and towers, is this to be checked by "feel" and sound? Or are real vibration readings from vibration monitoring equipment expected?

A 2. Vibration monitoring equipment will be required.

Q 3. 3.2.4 For clarity, is each of the (4) chillers required to have an oil analysis ran each month for 12 months under this contract?

A 3. Oil analysis is to be performed on a monthly basis for the 4 chillers covered for the life of the contract.

Q 4. 10.2.1 states that no overtime rates may be billed for corrective maintenance. 3.3.3.1 states that there may be requests for emergency service. Will emergency service requests only be placed on weekdays during normal working hours?

A 4. Vendors are to provide an all-inclusive hourly labor rate to cover work to be performed at any time during the life of this contract.

Q 5. Exhibit A#8 states that eddy current testing is to be done on tubes, is this to be performed on both condenser and evaporator tubes? Also, how many chillers are to be tested during the duration of one year?

A 5. Yes, all four in a calendar year, but will likely not be needed until the third year of the contract.

Annual Chillers and Towers Maintenance
Vendor Technical Questions and Responses

Q 6. Are any of the chillers covered by a warranty for any work recently performed, and if so which chiller or chillers and for how long?

A 6. Chiller # 2 has recently been overhauled and will be covered by warranty during the life of this contract.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ GSD2500000007

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Nitro Construction Services
Company

Chad McLaughlin
Authorized Signature

11/16/24
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1524853

Doc Description: Annual Chiller and Towers Maintenance

Reason for Modification:

Addendum No. 1

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2024-10-15	2024-10-29 13:30	CRFQ 0211 GSD2500000007	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : Nitro Construction Services

Address : 4300 First Ave.

Street :

City : Nitro

State : WV

Country : USA

Zip : 25143

Principal Contact : Chad McLaughlin

Vendor Contact Phone: 304-204-1555

Extension:

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Vendor
Signature X Chad McLaughlin

FEIN# 20-8844160

DATE 11/6/24

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1 - issued to publish pre-bid sign-in sheet from the mandatory pre-bid meeting held on 10/15/2024 at 10:00 am.

See attachments.

No other changes.

INVOICE TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION

103 MICHIGAN AVENUE
CHARLESTON WV
US

SHIP TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 11 - CHILLER
PLANT
218 CALIFORNIA AVE
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lump Sum Fee for Annual Preventive Maintenance	1.00000	LS		39,900

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:

Lump Sum Fee for Annual Preventive Maintenance - see specifications

INVOICE TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION

103 MICHIGAN AVENUE
CHARLESTON WV
US

SHIP TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 11 - CHILLER
PLANT
218 CALIFORNIA AVE
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Hourly Labor Rate	200.00000	HOUR	130.00	26,000

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:

Corrective Maintenance Hourly Labor Rate - see specifications

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT 218 CALIFORNIA AVE CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Total Parts Cost			1.35	13,500

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:

Corrective Maintenance Total Parts Cost - see specifications

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre-bid meeting @ 10:00 AM	2024-10-15
2	Vendor question deadline @ 12: PM	2024-10-17

SOLICITATION NUMBER: CRFQ GSD2500000007

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☐ | Modify bid opening date and time
- ☐ | Modify specifications of product or service being sought
- ☐ | Attachment of vendor questions and responses
- ☒ | Attachment of pre-bid sign-in sheet
- ☐ | Correction of error
- ☐ | Other

Description of Modification to Solicitation:

Addendum is issued to publish and distribute the following information to the Vendor community.

1. To publish the pre-bid sign-in sheet. See attached.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ GSD 25*007
 Date of Pre-Bid Meeting: 10/15/2024
 Location of Prebid Meeting: Bldg. 11

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
CASTO TECH	BEN LANCASTER	540 LEON SULLIVAN WAY CHARLESTON WV 25301	304-807-0327		Blancaster@ castotech.com
DSO mechanical	Bob Harless	515 3rd Ave. South Charleston, WV 25303	304-744-8477		bharless@dsomech. com
Alpha Mechanical	John Jennings	401 27th Street Dunbar, WV 25064	(304) 550-5289		john.jennings@ aamservice.com
Nitro Construction Services	Chad McLaughlin	4300 1st Avenue Nitro, WV 25143	304-204-1555		cmclaughlin@ nitrocs.com
Trane Inc.	Tim Mills	515 C Street South Charleston, WV 25303	(304) 348-2800		tim.mills@ trane.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ GSD2500000007

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Nitro Construction Services
Company

Chad McLaughlin
Authorized Signature

11/6/24
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1524853

Doc Description: Annual Chiller and Towers Maintenance

Reason for Modification:

Proc Type: Central Master Agreement

Date Issued	Solicitation Closes	Solicitation No	Version
2024-09-30	2024-10-29 13:30	CRFQ 0211 GSD2500000007	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name: Nitro Construction Services

Address: 4300 First Ave

Street:

City: Nitro

State: WV

Country: USA

Zip: 25143

Principal Contact: Chad McLaughlin

Vendor Contact Phone: 304-204-1555 Extension:

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Vendor
Signature X Chad M. Laughlin

FEIN# 20-88441160

DATE 11/6/24

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

REQUEST FOR QUOTATION

The West Virginia Purchasing Division is soliciting bids on behalf of the WV Department of Administration, General Services Division ("Agency"), to establish an open-end contract for HVAC Maintenance, specifically for the annual maintenance and cleaning of the HVACs and towers in Building 11 as specified by OEM (Original Equipment Manufacturer's) service schedules and manufacturers recommendations per the bid requirements, specificaitons and terms and conditions as attached hereto.

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT		
103 MICHIGAN AVENUE CHARLESTON WV US			218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Lump Sum Fee for Annual Preventive Maintenance	1.00000	LS		39,900

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:
Lump Sum Fee for Annual Preventive Maintenance - see specifications

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT		
103 MICHIGAN AVENUE CHARLESTON WV US			218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Hourly Labor Rate	200.00000	HOUR	130.00	26,000

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:
Corrective Maintenance Hourly Labor Rate - see specifications

INVOICE TO			SHIP TO		
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US			DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT 218 CALIFORNIA AVE CHARLESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Total Parts Cost			1.35	13,500

Comm Code	Manufacturer	Specification	Model #
73161517			

Extended Description:
Corrective Maintenance Total Parts Cost - see specifications

SCHEDULE OF EVENTS		
Line	Event	Event Date
1	Mandatory Pre-bid meeting @ 10:00 AM	2024-10-15
2	Vendor question deadline @ 12: PM	2024-10-17

REQUEST FOR QUOTATION
Annual Chillers and Towers Maintenance
CRFQ GSD2500000007

EXHIBIT C - PRICING PAGES

Preventive Maintenance:

Lump Sum Fee for Annual Preventive Maintenance	X	1	=	Total Yearly Cost
\$ <u>39,900</u>	X	1	=	\$ <u>39,900</u>

Corrective Maintenance:

Hourly Labor Rate	X	Estimated Hours	=	Total Labor Cost
\$ <u>130</u>	X	200	=	\$ <u>26,000</u>

Estimated Parts Cost	X	Multiplier	=	Total Parts Cost
\$10,000.00	X	<u>1.35</u>	=	\$ <u>13,500</u>

Total Cost * \$ 79,400

* Total Cost is calculated by adding the Total Yearly Cost, Total Labor Cost, and the Total Parts Cost.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Nitro Construction Services, Inc.
of Nitro, WV, as Principal, and Philadelphia Indemnity Insurance
Company of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State
of West Virginia, as Oblige, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
Annual Chiller and Tower Maintenance

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Oblige may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 29th day of October, 2024.

Principal Seal

Nitro Construction Services, Inc.

(Name of Principal)

By [Signature]
(Must be President, Vice President, or
Duly Authorized Agent)

Mechanical VP
(Title)

Surety Seal



Philadelphia Indemnity Insurance Company

(Name of Surety)

By: [Signature]
Tammy S. Selbe Attorney-in-Fact

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Seibe and Jessica J. Bentley of USI Insurance Services, LLC, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$75,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

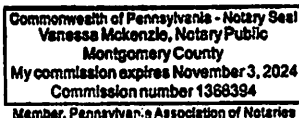


(Seal)

John Glomb, President & CEO
Philadelphia Indemnity Insurance Company

On this 5th day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5th day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 29th day of October, 2024



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Nitro Construction Services

☒ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Chad McLaughlin Ind. Serv. Manager
(Address) 4300 First Ave Nitro, WV 25143
(Phone Number) / (Fax Number) 304-204-1555 304-204-1350
(email address) cmclaughlin@nitrocs.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Nitro Construction Services

(Company)

Chad McLaughlin

(Signature of Authorized Representative)

Chad McLaughlin Ind. Serv. Manager 11/6/24

(Printed Name and Title of Authorized Representative) (Date)

304-204-1555 304-204-1350

(Phone Number) (Fax Number)

cmclaughlin@nitrocs.com

(Email Address)

REQUEST FOR QUOTATION
Annual Chillers and Towers Maintenance
CRFQ GSD2500000007

12. MISCELLANEOUS:

12.1 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Chad McLaughlin

Telephone Number: 304-204-1555

Fax Number: 304-204-1350

Email Address: cmclaughlin@nitrocs.com



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Chad McLaughlin, after being first duly sworn, depose and state as follows:

1. I am an employee of Nitro Construction Services; and,
(Company Name)
2. I do hereby attest that Nitro Construction Services
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Chad McLaughlin
Signature: Chad McLaughlin
Title: Industrial Serv. Manager
Company Name: Nitro Construction Services
Date: 11/16/24

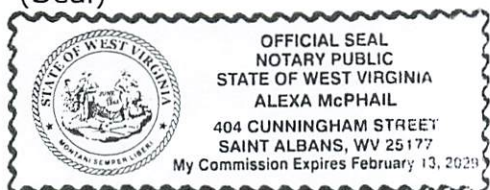
STATE OF WEST VIRGINIA,

COUNTY OF Putnam, TO-WIT:

Taken, subscribed and sworn to before me this 6 day of November, 2024.

By Commission expires Feb. 13, 2029

(Seal)



[Signature]
(Notary Public)

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: _____

Contract Purpose: _____

Agency Requesting Work: _____

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- ☒ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☐ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:Vendor Name: Nitro Construction ServicesVendor Telephone: 304-204-1555Vendor Address: 4300 First AveVendor Fax: 304-204-1350Nitro, WV 25143Vendor E-Mail: cmcbaughlin@nitrocs.com



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV042601

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
HEATING, VENTILATING & COOLING
PIPING
PLUMBING
SPRINKLER AND FIRE PROTECTION
SPECIALTY
LOW VOLTAGE SYSTEMS <80 VOLTS


NITRO CONSTRUCTION SERVICES INC
DBA NITRO MECHANICAL SERVICES
4300 1ST AVE #2
NITRO, WV 25143-1001

DATE ISSUED

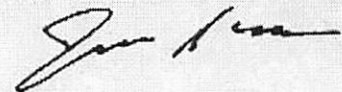
JUNE 13, 2024

EXPIRATION DATE

JUNE 13, 2025



Authorized Signature



Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)
12/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Willis Towers Watson Certificate Center	
	PHONE (A/C No. Ext): 1-877-945-7378	FAX (A/C No.): 1-888-467-2378
INSURED Nitro Construction Services, Inc 4300 1st Avenue Nitro, WV 25143	E-MAIL ADDRESS: certificates@willis.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Arch Insurance Company	NAIC# 11150
	INSURER B: Starr Indemnity & Liability Company	38318
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** W32142405 **REVISION NUMBER:**

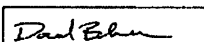
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			ZAGLB9222207	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 4,000,000
	OTHER:						\$
A	AUTOMOBILE LIABILITY			ZACAT9243307	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			1000588155241	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 10,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 10,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			ZAWCI9402607	01/01/2024	01/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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