

NOTICE

Please note that this bid from Casto Technical Services for CRFQ_GSD2400000030 was received July 2, 2024 at 1:16 PM at the Purchasing Division office prior to the established bid opening date (July 2, 2024 at 1:30 PM) and was read at the public opening. The timestamp machine had malfunctioned and continue to move forward to June 32, 2024 which should of read July 2, 2024.



Greg Clay

Assistant Purchasing Director

REQUEST FOR QUOTATION
Supreme Court HVAC Project
CRFQ GSD240000030

EXHIBIT A – Pricing Page

DATE: 7/2/24

NAME OF VENDOR: Casto Technical Services

The Vendor, being familiar with and understanding the Bidding Documents and having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth for the sum of:

For the sum of: One Hundred and Sixty-Six Thousand Dollars & zero cents.
(\$ 166,000.00)
(Show amount in both words and numbers)

RECEIVED
2024 JUN 32 PM 1:16
WW PURCHASING
DIVISION



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Construction

Proc Folder: 1436253

Doc Description: WV Supreme Court HVAC Project

Reason for Modification:

Addendum No. 1

Proc Type: Central Purchase Order

| Date Issued | Solicitation Closes | Solicitation No | Version |
|-------------|---------------------|-------------------------|---------|
| 2024-06-13 | 2024-07-02 13:30 | CRFQ 0211 GSD2400000030 | 2 |

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:

Vendor Name : *Casto Technical Services*

Address : *540 Leon Sullivan Way*

Street :

City : *Charleston*

State : *WV*

Country : *U.S*

Zip : *25301*

Principal Contact : *Nate Lancaster*

Vendor Contact Phone: *304-346-0549*

Extension: *1257*

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
(304) 558-0094
melissa.k.pettrey@wv.gov

Vendor
Signature X

FEIN# *550539186*

DATE

7/2/24

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

**REQUEST FOR QUOTATION
CONSTRUCTION**

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division to establish a contract for the removal and replacement of existing Daiken heat pump condenser, and various indoor cassette units per the bid requirements, specifications, project plans and terms and conditions as attached hereto.

INVOICE TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION
103 MICHIGAN AVENUE
CHARLESTON WV
US

WV

SHIP TO

DEPARTMENT OF
ADMINISTRATION
GENERAL SERVICES
DIVISION BLDG 1
1900 KANAWHA BLVD E
CHARLESTON WV
US

WV

| Line | Comm Ln Desc | Qty | Unit Issue | Unit Price | Total Price |
|------|--|-----|------------|------------|--------------|
| 1 | Heating and cooling and air conditioning HVAC construction a | 1- | — | — | \$166,000.00 |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|-----------------|---------------|-----------|
| 72151200 | Daiken VAV sysh | per spec. | per spec. |

Extended Description:

Heating and cooling and air conditioning HVAC construction a

SCHEDULE OF EVENTS

| Line | Event | Event Date |
|------|-----------------------------------|------------|
| 1 | Mandatory pre-bid meeting @ 10 AM | 2024-06-13 |
| 2 | Vendor question deadline @12 PM | 2024-06-19 |

SOLICITATION NUMBER: CRFQ GSD2400000030

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- ☒ Modify bid opening date and time
- ☐ Modify specifications of product or service being sought
- ☐ Attachment of vendor questions and responses
- ☒ Attachment of pre-bid sign-in sheet
- ☐ Correction of error
- ☐ Other

Description of Modification to Solicitation:

Addendum is issued to publish and distribute the following information to the Vendor community.

1. To revise Technical Question deadline to Friday, June 21, 2024 at 12:00pm.
2. To extend Bid Opening to Tuesday, July 2, 2024 at 1:30pm.
3. To publish pre-bid sign in sheet, per Attachment A.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ GSD2400000030

Date of Pre-Bid Meeting: 6/13/2024

Location of Prebid Meeting: Bldg 1 Basement Cafeteria

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
For further verification, please also provide a business card if possible.

| <u>Firm Represented:*</u> | <u>Rep Name (Printed):</u> | <u>Firm Address:</u> | <u>Telephone #:</u> | <u>Fax #:</u> | <u>Email:</u> |
|---------------------------|----------------------------|---|---------------------|---------------|-----------------------------|
| DSO Mechanical | Bob Harless | 515 3rd Ave. South Charleston, WV 25303 | 304-744-8479 | | bharless@DSOMech.com |
| Casto Tech. | Nate Lancaster | 540 Leon Sullivan Way Charlottesville, VA | 304-546-9549 | | NLancaster@castotech.com |
| Masonberry | Greg Bridgewater | 301 Smiling Dr St Albans, WV | 304-561-8163 | | GBridgewater@masonberry.com |
| DOUGHERTY COMPANY, INC. | NAT WARNER | 600 50th St. CHAS., WV | 304-925-6664 | | natwarner@doughertyco.com |
| Tranc | Kenneth Young | 2303 Tranc Dr Roanoke, VA 24017 | 304-546-6294 | | Kenneth.Young@tranc.com |
| | | | | | |

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ GSD2400000030

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Casto Tech.
Company

[Signature]
Authorized Signature

7/2/24
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name:

[illegible]

Attach additional pages if necessary

Revised 8/24/2023

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Nate Lancaster PM/Estimator
(Address) 540 Leon Sullivan Way Charleston WV 25311
(Phone Number) / (Fax Number) 304-346-0547
(email address) NLancaster@castotech.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Casto Tech.
(Company)
Nate Lancaster
(Signature of Authorized Representative)
Nate Lancaster PM/Estimator 7/2/24
(Printed Name and Title of Authorized Representative) (Date)
304-346-0547
(Phone Number) (Fax Number)
NLancaster@castotech.com
(Email Address)

Exhibit D

Jobsite Safety Handbook

For

Department of Administration (DOA)

General Services Division (GSD)

**1900 Kanawha Blvd. East
Building 1, Room MB12
Charleston, WV 25305**

**THIS HANDBOOK IS TO BE POSTED IN A VISIBLE AREA AT ALL CONSTRUCTION
PROJECTS AND/OR CONTRACTOR WORKSITES**

EMERGENCY CONTACTS:

Project Manager:

Name: Nate Lancaster Phone #: 304-346-0549

Emergency Services #: 304-346-0549

GSD Safety Section:

Jonathan R. Trout 304-957-7153 Work, 304-205-2721 Mobile

Senior Safety & Environmental Coordinator

Aaron S. Rollins 304-352-5523 Work – 304-380-1969 Mobile

Occupational Safety & Health Coordinator



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Nate Lancaster, after being first duly sworn, depose and state as follows:

1. I am an employee of Casto Technical; and,
(Company Name)
2. I do hereby attest that Casto Technical
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Nate Lancaster
 Signature: [Signature]
 Title: PM / Estimator
 Company Name: Casto Technical
 Date: 7/2/24

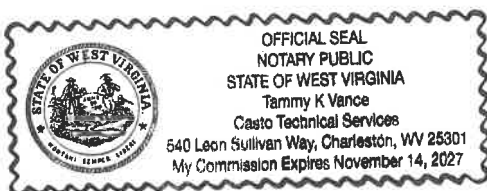
STATE OF WEST VIRGINIA,

COUNTY OF Kanawha, TO-WIT:

Taken, subscribed and sworn to before me this 2nd day of July, 2024.

By Commission expires November 14, 2027

(Seal)



Tammy K. Vance
 (Notary Public)

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: 650240000030

Contract Purpose: VRF Remodel

Agency Requesting Work: Purchasing Div

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- ☐ Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- ☒ Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- ☒ Average number of employees in connection with the construction on the public improvement;
- ☐ Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: Costs Tech.

Vendor Address: 540 Loun Silken Way
Charleston WV 25301

Vendor Telephone: 504-366-0544

Vendor Fax:

Vendor E-Mail: Marcus@coststech.com

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Casto Technical Services, Inc.
of Charleston, WV, as Principal, and Western Surety Company
of Chicago, IL, a corporation organized and existing under the laws of the State of
SD with its principal office in the City of Chicago, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligor, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
WV Supreme Court HVAC Project - CRFQ 0211 GSD2400000030 - According to Plans & Specifications

NOW THEREFORE,

(a) If said bid shall be rejected, or
(b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligor may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 27th day of June, 2024.

Principal Seal

Casto Technical Services, Inc.

(Name of Principal)

By Christen Smith

(Must be President, Vice President, or
Duly Authorized Agent)

CFO

(Title)

Surety Seal

Western Surety Company

(Name of Surety)

By: Patricia A. Moye

Patricia A. Moye, WV Resident Agent Attorney-in-Fact

**IMPORTANT -- Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and
must attach a power of attorney with its seal affixed.**

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Kimberly J Wilkinson, Gregory T Gordon, Patricia A Moye, Jeremy B Stanley, Terri L Dodrill, Individually

of Charleston, WV, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 17th day of October, 2022.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 17th day of October, 2022, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this **27th** day of **June, 2024**.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV001241

CLASSIFICATION:

ELECTRICAL
HEATING, VENTILATING & COOLING
PIPING

CASTO TECHNICAL SERVICES INC
DBA CASTO TECHNICAL SERVICES INC
PO BOX 627
CHARLESTON, WV 25322-0627

DATE ISSUED

EXPIRATION DATE

AUGUST 13, 2023

AUGUST 13, 2024

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



WEST VIRGINIA
CONTRACTOR
LICENSING BOARD

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.