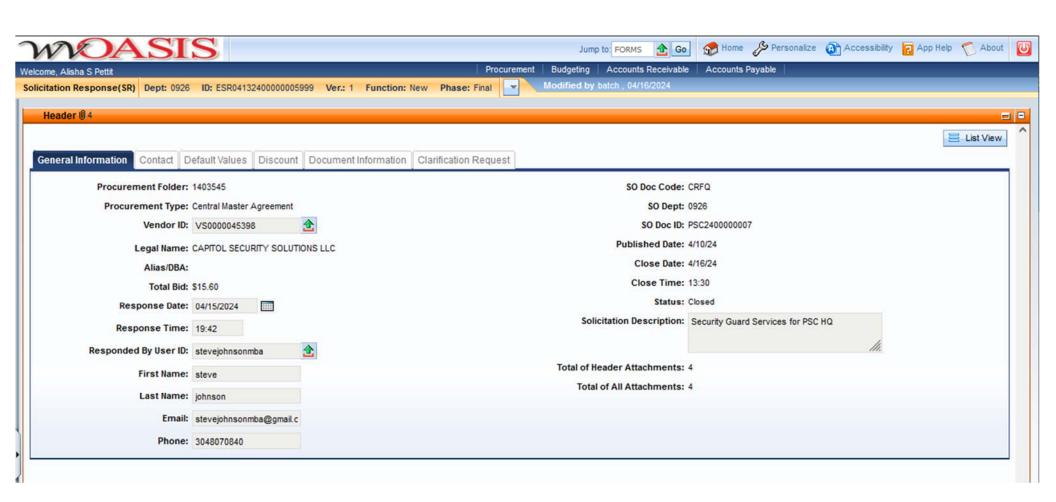
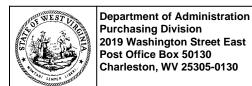


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





State of West Virginia Solicitation Response

Proc Folder: 1403545

Solicitation Description: Security Guard Services for PSC HQ

Proc Type: Central Master Agreement

 Solicitation Closes
 Solicitation Response
 Version

 2024-04-16 13:30
 SR 0926 ESR04132400000005999
 1

VENDOR

VS0000045398

CAPITOL SECURITY SOLUTIONS LLC

Solicitation Number: CRFQ 0926 PSC2400000007

Comments:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell 304-558-2063 larry.d.mcdonnell@wv.gov

Vendor Signature X

FEIN#

DATE

All offers subject to all terms and conditions contained in this solicitation

 Date Printed:
 Apr 16, 2024
 Page: 1
 FORM ID: WV-PRC-SR-001 2020/05

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Security guard services	1.00000	LS	15.600000	15.60

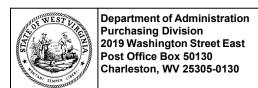
Comm Code	Manufacturer	Specification	Model #	
92121504				

Commodity Line Comments:

Extended Description:

See attached documentation for further details.

Lump Sum price, Vendor must include the Pricing Page (Exhibit A) from bid package.



State of West Virginia Centralized Request for Quote Public Safety

Proc Folder: 1403545 Reason for Modification:

Doc Description: Security Guard Services for PSC HQ To post Addendum 01

Proc Type: Central Master Agreement

 Date Issued
 Solicitation Closes
 Solicitation No
 Version

 2024-04-10
 2024-04-16
 13:30
 CRFQ
 0926
 PSC2400000007
 2

BID RECEIVING LOCATION

BID CLERK

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION 2019 WASHINGTON ST E

CHARLESTON WV 25305

US

VENDOR

Vendor Customer Code: VS0000045398

Vendor Name: Capitol Security

Solutions,LLC

Address :

Street: Antler Drive

City:

State: WV Country: USA Zip: 25510

Principal Contact : Steve Johnson

Vendor Contact Phone: 304.807.0840 Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell 304-558-2063

larry.d.mcdonnell@wv.gov

Vendor Signature X

FEIN#

881348908

DATE

5/15/2024

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Apr 10, 2024 Page: 1 FORM ID: WV-PRC-CRFQ-002 2020/05

ADDITIONAL INFORMATION

To provide the answers to vendor questions.

To revise specification section 4.1 - Contract Award

To revise Exhibit A - Pricing Page

Bid opening time still remains 04/16/2024 at 1:30PM EST

No other changes

INVOICE TO		SHIP TO	
PUBLIC SERVICE COMMISSION 201 BROOKS ST		PUBLIC SERVICE COMMISSION 201 BROOKS ST	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security guard services	1.00000	LS	15.60	

Comm Code	Manufacturer	Specification	Model #	
92121504				

Extended Description:

See attached documentation for further details.

Lump Sum price, Vendor must include the Pricing Page (Exhibit A) from bid package.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Vendor Questions Due by 2:00PM EST	2024-04-09

SOLICITATION NUMBER: CRFQ PSC24*07 Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:							
[]	Modify bid opening date and time						
[🗸]	Modify specifications of product or service being sought						
[🗸]	Attachment of vendor questions and responses						
[]	Attachment of pre-bid sign-in sheet						
[]	Correction of error						
[]	Other						

Description of Modification to Solicitation:

To provide the answers to vendor questions.

To revise specification section 4.1 - Contract Award

To revise Exhibit A - Pricing Page

Bid opening time still remains 04/16/2024 at 1:30PM EST

No other changes

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

- 1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
- 2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Addendum 01:

CRFQ 0439 PSC2400000007 - Security Guard Services for PSC HQ

Vendor Questions and Agency Responses

Vendor Ques�on 01:

What are the hours and days of security coverage?

Agency Answer 01:

See secon 3.1.2.1.9 of the specifications.

Vendor Ques�on 02:

What is the expected start date for this service?

Agency Answer 02:

It is in the best interest of the Agency to award the contract and start the service in the most expedious manner.

Vendor Ques�on 03:

In the op@on years, in the event that costs change, are increases nego@able for an op@on year?

Agency Answer 03:

Per sec�on 13 of the terms and condi�ons, the pricing set forth herein is firm for the life of the contract.

The Agency has revised the following specifica ons secon 4.1. – contract award to include op onal years 2, 3, and 4.

Revised Specifica on Secon 4.1 - Contract Award to include the following.

CONTRACT WILL BE AWARDED BY TOTAL BID AMOUNT; HOWEVER, THE INITIAL CONTRACT PERIOD WILL BE FOR A PERIOD OF ONE YEAR.

Renewal options for years 2, 3, and 4 will be initiated by the Agency, agreed to by the Vendor and processed by the West Virginia Purchasing Division as Change Orders for subsequent years.

Exhibit A – Pricing Page has also been revised to include op onal renewal years 2, 3, and 4.

Vendor Ques�on 04:

Can you please clarify how the hours are divided between the two loca ons? IE, during the hours of 7am and 11pm, when is an officer present at 201 Brooks Street and when is an officer present at 1116 Quarrier Street? Or is there an officer at both loca ons for the 7am-11pm of meframe 7 days a week?

Agency Answer 04:

The Officer will be sta oned at 201 Brooks Street from 7am-11pm 7 days a week. Frequent walk around checks at the building located at 1116 Quarrier Street will be required. The 2 buildings are located side by side.

CRFQ PSC24*07

Section	Guard Classication	*Estimated Hours	Hourly Rate	Total Amount			
Intial Year - 1							
3.1.9.2.1	Security Guard II	3,696	15.60	\$ 57,657.60 -			
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.60	\$ 31,948.80 -			
Optional Renewal Year - 2							
3.1.9.2.1	Security Guard II	3,696	15.60	\$ 57,657.60 -			
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.60	\$ 31,948.80 -			
Optional Ren	ewal Year - 3						
3.1.9.2.1	Security Guard II	3,696	15.60	\$ 57,657.60 -			
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.60	\$ 31,948.80 -			
Optional Ren	ewal Year - 4						
3.1.9.2.1	Security Guard II	3,696	15.60	\$57,657.60 -			
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.60	\$ 31,948.80 -			
			Total Cost	\$ 358,425.60 -			

Please note: * This information is being captured for auditing purposes. The estimated volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Any product or service not on the Angency provided pricing page will not be allowable. The State cannot accept alternate pricing pages, Vendor must complete the Pricing Page in full as failure to complete the Pricing Page in it entirety may result in Vendor's bid being disqualified. A no bid may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

REVISED: CONTRACT WILL BE AWARDED BY TOTAL BID AMOUNT, HOWEVER, INITIAL CONTRACT PERIOD WILL BE FOR A PERIOD OF ONE YEAR.

Renewal options for years 2, 3, and 4 will be initiated by the Agency, agreed to by the Vendor and processed by the West Virginia Purchasing Division as Change Orders for subsequent years.

BIDDER/VENDOR INFORMATION:

	Vendor Signature	Date
Z	Affin-	4/15/2024
Email Address:		
Phone No.:	304.8 0.0840	
City, St. Zip:	Culloden, WV 25510	
Address:	9 Antler Drive	
Vendor Name:	Capitol Security Solutions, LLC	

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ PSC24*07

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum	Numbers	Received:

(Check the box next to each addendum received)

•	1				
	X	Addendum No. 1	[]	Addendum No. 6
[]	Addendum No. 2	[]	Addendum No. 7
[]	Addendum No. 3	[]	Addendum No. 8
[]	Addendum No. 4	[]	Addendum No. 9
[]	Addendum No. 5	[]	Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Capitol Security Solutions. LLC

Company

Authorized Signature

4/15/2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing. Revised 6/8/2012

CRFQ PSC24*07

Section	Guard Classication	*Estimated Hours	Hourly Rate	Total Amount				
Intial Year - 1	ntial Year - 1							
3.1.9.2.1	Security Guard II	3,696	15.6	\$ 57,657.60				
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.6	\$ 31,948.80				
Optional Ren	ewal Year - 2							
3.1.9.2.1	Security Guard II	3,696	15.6	\$ 57,657.60				
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.6	\$ 31,948.80				
Optional Ren	ewal Year - 3							
3.1.9.2.1	Security Guard II	3,696	15.6	\$ 57,657.60				
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.6	\$ 31,948.80				
Optional Ren	ewal Year - 4							
3.1.9.2.1	Security Guard II	3,696	15.6	\$ 57,657.60				
3.1.9.2.2	Security Guard III / Shift Supervisor	2,048	15.6	\$ 31,948.80				
			Total Cost	\$ 358,425.60				

Please note: * This information is being captured for auditing purposes. The estimated volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Any product or service not on the Angency provided pricing page will not be allowable. The State cannot accept alternate pricing pages, Vendor must complete the Pricing Page in full as failure to complete the Pricing Page in it entirety may result in Vendor's bid being disqualified. A no bid may result in Vendor's bid being disqualified.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

REVISED: CONTRACT WILL BE AWARDED BY TOTAL BID AMOUNT, HOWEVER, INITIAL CONTRACT PERIOD WILL BE FOR A PERIOD OF ONE YEAR.

Renewal options for years 2, 3, and 4 will be initiated by the Agency, agreed to by the Vendor and processed by the West Virginia Purchasing Division as Change Orders for subsequent years.

BIDDER/VENDOR INFORMATION:

Vendor Name:	Capitol Security Solutions, LLC
Address:	9 Antler Drive
City, St. Zip:	Culloden, WV 25510
Phone No.:	304.807.0840
Email Address:	<u>capitolenforcement@gmail.com</u>

Vendor Signature

Date

Steve Johnson

Response to General Requirements Section 3.1.1

3.1.1.1 Vendor Qualifications/References

- a. Providing security services since Oct.1 2019
- b. Services being requested are virtually identical to the service currently being provided to other facilities
- c. Providing security services for over four years
- d. References currently receiving services:
 - Riggs Commercial Real EstateMartin Riggs, President(304) 982-6123
 - II. The Daniel Boone Bld Jason Keeney (304) 541-3802
 - III. The Capitol Market
 Evan Osborne, Executive Director
 (304) 344-1905

e. Requested Information

- i. Capitol Security Solutions, LLC
- ii. October 1, 2019
- iii. capitolenforcement@gmail.com (304) 807-0840
- iv. (304) 807-0840
- v. 881348908
- vi. 7
- vii. Operations conducted 24 hours a day, 7 days a week. Business Office hours 8-5 M-F

Additional Information – Qualifications

I. We are currently providing the security services described in the solicitation to the PSC under a temporary contract. We are confident in our ability to be uniquely positioned to execute the specifications of the contract with no delay or additional staffing/training. Security personnel stationed at the PSC have already begun the required training modules and will have them completed by award date. We further believe that our performance to date is highly regarded by staff and leadership at the PSC facility. Our attention to detail, professional appearance, and friendly demeanor have received several positive comments

Response to General Requirements Section 7 - Miscellaneous

7.4 Contract Manager

Dana Johnson

(304) 807-0840

capitolenforcement@gmail.com