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WV PURCHASING
DIVISION

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Centralized Request for Quote Public Safety

Proc Folder: 1403066 Doc Description: Open-End contract for Security Guard Services for MCS&T		Reason for Modification: ADDENDUM NO_2 Vendor Questions and Responses	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-04-15	2024-04-24 13:30	CRFQ 0803 DOT2400000088	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR:

Vendor Customer Code:

Vendor Name: Am-Gard Inc
Address: 600 Main Street
Street:
City: Pittsburgh
State: PA **Country:** Allegheny **Zip:** 15215
Principal Contact: Mark E. Springer
Vendor Contact Phone: 412-781-5800 **Extension:** 215

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2586
 john.w.estep@wv.gov

Vendor Signature X  FEIN# 25-1438897 DATE 4-24-24

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
ADDENDUM NO_2
 Addendum No_2 Issued to publish and distribute the attached information to the Vendor Community.
REQUEST FOR QUOTATION:
 The West Virginia Purchasing Division is soliciting bids, on behalf of the West Virginia Division of Highways, Materials Control, Soil and Testing. To establish an open-end master agreement contract to obtain the services of an experienced and qualified security services contractor to recruit, train, and maintain a staff of security guards to provide security services of unarmed guards for the WVDOH Materials Control, Soil and Testing Division located at 190 Dry Branch Drive, Charleston, WV 25308. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV US		DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security Guard II	11640.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
 Security Guard Services for MCS&T
 7724014

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV US		DIVISION OF HIGHWAYS MATERIALS, CONTROL, SOILS, & TESTING 190 DRY BRANCH DR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Security Guard III / Shift Supervisor	2496.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
 Security Guard Services for MCS&T
 7724014

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2024-04-15

	Document Phase	Document Description	Page
			4
DOT240000088	Final	Open-End contract for Security Guard Services for MCS&T	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO DOT2400000088

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Am-Gard Inc

 Company

 Authorized Signature
 4/24/24

 Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

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- | | |
|--|--|
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| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
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Am-Gard Inc.

 Company


 Authorized Signature

 /4/24/24

 Date

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Exhibit A

Exhibit A - Pricing Page				
Open-End Contract for Security Guards at MCS&T				
Kanawha County : Materials Division : 190 Dry Branch Drive, Charleston, WV 25306				
Line Number	Guard Classification	Estimated Hours*	Hourly Rate	Total Amount
1	Security Guard II	11,640	\$23.00	\$ 267,720.00
2	Security Guard III/ Shift Supervisor	2496	\$23.00	\$ 57,408.00
Grand Total				\$ 325,128.00

*The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor Name:	Am-Gard Inc
Contact Name:	Mark E. Springer
Phone:	412-781-5800 x 215
Fax # :	412-449-0030
Email :	mspringer@am-gard.com
# Years Providing Security Guards:	40



Vendor Qualifications / References

Full Legal Name of Bidding Entity:

Am-Gard Inc

Date Business Established:

1983

Email- Telephone and Fax Number of entity:

**Am-Gard Inc
600 Main Street
Pittsburgh, PA 15215
Office – 412-781-5800
Fax – 412-449-0030
Primary Contact – Mark E. Springer
Email Address – Mspringer@am-gard.com**

The Telephone Number where personnel of the bidding entity can be reached 24 Hours a day

412-781-5800

FEIN of Bidding Entity:

25-1438897

Number of Full Time Employees as of August 1, 2020:

511 FT Employees

Normal Hours of Operations

Monday – Friday 9:00 AM-5:00 PM



Am-Gard's headquarters is located in Pittsburgh and we currently provide approximately 10,000+ hours per week of security services to customers throughout the region. Our customers enjoy having direct access to Am-Gard's engaged ownership, coupled with an experienced operations team led by our Director of Business and Operations Administration, Am-Gard, for the past 40 years has been committed to providing superior security services ensuring a safe and secure environment at all our customer facilities. We believe our experience, commitment to excellence and local heritage make Am-Gard the ideal partner to support your security and safety program.

Regional Security Services Provider



Am-Gard has been providing security guard service for over **40 years**. Incorporated in 1983, Am-Gard is a third-generation family owned and operated Pittsburgh based business. Today, Am-Gard has grown to be a regional security provider servicing clients in not only PA, but also OH, WV, IN and KY.

B. Am-Gard Client References

CUSTOMER	ADDRESS	CONTACT NAME & PHONE NUMBER	WEEKLY HOURS	YEARS SERVICED
Waynesburg University	51 W. College Street Waynesburg, PA 15370	Mike Humiston 724-852-3390 mhumisto@waynesburg.edu	134 HPW	22
Pittsburgh Parking Authority	232 Boulevard of the Allies Pittsburgh, PA	David Onorato Executive Director Phone: 412.560.7275 Email: donorato@pittsburghparking.com	1200 HPW	12
La Roche College	9000 Babcock Blvd, Pittsburgh, PA 15237	Mark Wilcox Director of Public Safety Phone: 412-536-1104 Email: Mark.Wilcox@LaRoche.edu	248 HPW	6
Bendix Corporation	346 Central Avenue Bowling Green, KY 42101	Tim Faulkner Facilities Manager 270-783-5137 Tim.faulkner@bendix.com	220 HPW	7



Strategic Plan for Service Delivery

For WVDOH, Am-Gard's proposal includes a baseline schedule that includes additional security personnel aside from a normal schedule. Our goal is to build "**Depth on the Bench**" should there be a last-minute call off. As Am-Gard grows with your institution, officers from other campuses in the greater Lexington market will be cross trained at no cost to your institution. In addition, Am-Gard is prepared to have reserve officers trained at our cost to respond for extra coverage as outlined in the RFP.

Site Leadership

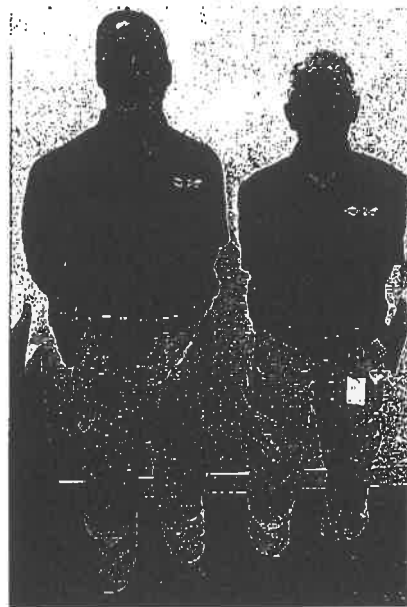
Am-Gard has built into the proposal a Site Supervisor / Manager to ensure that local leadership is provided. The Am-Gard Site Supervisor will be equipped with all time keeping tools such as access to Teams scheduling so that he/she is able to be proactive in advanced scheduling. Most importantly your Site Supervisor will have direct contact with Corporate should any assistance be needed.

Recruiting

Upon contract award, Am-Gard will immediately begin the process of recruiting, hiring and onboard candidates in order to meet the proposed deadline of 10 days following contract award and supplemental approvals. Should the WVDOH request that incumbent guards be considered, Am-Gard will contact them directly to begin the onboarding process.

Uniforms

Am-Gard will purchase and issue uniforms in according to bid specification. Below is a photo of our existing uniforms style proposed:





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: First National Insurance Agency, LLC. CONTACT NAME: Doug Blaggi. INSURER A: Arch Insurance Company. INSURER B: Norguard Insurance Group. INSURER C: Indhe Casualty Company.

COVERAGES CERTIFICATE NUMBER: 1825657805 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF. DATE, POLICY EXP. DATE, LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if none appear to require)

General Liability Policy includes Errors and Omissions Coverage

CERTIFICATE HOLDER: Evidence of Insurance. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Doug Blaggi