

# MONTICOLA SECURITY, LLC

DOING BUSINESS IN WV,  
KY, VA, OHIO AND FLORIDA  
SINCE 2018

FEIN: 83-1452103



# PROPOSAL

DIVISION OF ADMINISTRATIVE  
SERVICES

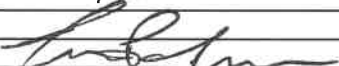
2024-04-25 Request for Proposals:  
Security Guard Services :  
CRFQ 0623DAS2400000001

Att: David H Pauline  
david.h.pauline@wv.gov  
304-558-0067



**Exhibit A Pricing Page**

Item No.	Description	Unit of Measure	Unit Price	Estimated Quantity *	Extended Amount
1	Probationary Security Guard I	Hour	\$16.00	2080	\$33,280.00
2	Security Guard II	Hour	\$16.00	2080	\$33,280.00
3	Security Guard III/ Shift Supervisor	Hour	\$16.00	2080	\$33,280.00
4	Sergeant & Lieutenant IV/ Site Supervisor	Hour	\$16.00	2080	\$33,280.00
<b>GRAND TOTAL</b>					<b>\$133,120.00</b>

<b>Bidder/Vendor Information:</b>	
Tucker Security LLC dba Monticola Security	
Name:	Tim Tucker
Address:	11 Putney St
	Charleston, WV 25306
Phone No.:	304-595-1500 ext 202
Fax No.:	304-595-2500
Email Address:	Tim@monticolasecurity.com
Authorized Signature	

\*PLEASE NOTE THAT ESTIMATED QUANTITY IS FOR BIDDING PURPOSES ONLY. THIS IS NOT A GUARANTEE SERVICE AMOUNT.\*  
 Vendor must complete and return this Pricing Page upon request.  
 A no bid entered on the pricing page will result in vendor's bid being disqualified.  
 Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

State of West Virginia  
**VENDOR PREFERENCE CERTIFICATE**

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; **or**,  
 Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,  
 Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**  
 Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**  
 Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**  
 Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**  
 Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.
8. **Application is made for reciprocal preference.**  
 Bidder is a West Virginia resident and is requesting reciprocal preference to the extent that it applies.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

**Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.**

Bidder: Tucker Security LLC dba Monticola Security

Signed: 

Date: April 23, 2024

Title: Chief Operating Officer



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote

<b>Proc Folder:</b> 1411965			<b>Reason for Modification:</b>
<b>Doc Description:</b> Security Guard			
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2024-04-11	2024-04-25 13:30	CRFQ 0623 DAS2400000001	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** VC0000098845  
**Vendor Name :** Tucker Security LLC dba Monticola Security  
**Address :**  
**Street :** 11 Putney Street  
**City :** Charleston  
**State :** WV **Country :** USA **Zip :** 25306  
**Principal Contact :** Tim Tucker  
**Vendor Contact Phone:** 304-595-1500 **Extension:** 202

**FOR INFORMATION CONTACT THE BUYER**  
 David H Pauline  
 304-558-0067  
 david.h.pauline@wv.gov

**Vendor Signature X**  **FEIN#** 83-1452103 **DATE** April 24, 2024

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of the Division of Administrative Services (DAS) to establish a contract for security services. The Albert T. Summers Building has approximately 50,000 square feet that West Virginia State Agencies use, with DAS being the main tenant of the building. The access to the building is currently controlled by a swipe card system. Per the attached documentation

INVOICE TO		SHIP TO	
DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US		DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Probationary Security Guard I	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

**Extended Description:**

See Exhibit "A" Pricing page to input your pricing.

INVOICE TO		SHIP TO	
DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US		DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Security Guard II	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

**Extended Description:**

See Exhibit "A" Pricing page to input your pricing.

INVOICE TO		SHIP TO	
DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US		DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Security Guard III/ Shift Supervisor	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

**Extended Description:**  
See Exhibit "A" Pricing page to input your pricing.

INVOICE TO		SHIP TO	
DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US		DIVISION OF ADMINISTRATIVE SERVICES 1124 SMITH STREET SECOND FLOOR CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Sergeant & Lieutenant IV/ Site Supervisor	0.00000	HOUR		

Comm Code	Manufacturer	Specification	Model #
92121504			

**Extended Description:**  
See Exhibit "A" Pricing page to input your pricing.

SCHEDULE OF EVENTS		
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Line	Event	Event Date
1	Vendor Technical Questions Due By 11:00 am., est.	2024-04-16

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Josh Hall

(Address) 11 Putney Street Charleston, WV 25306

(Phone Number) / (Fax Number) 304-747-8920 / 304-595-250

(email address) Josh@Monticolasecurity.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Tucker Security LLC dba Monticola Security

(Company)



(Signature of Authorized Representative)

Tim Tucker Chief Operating officer

(Printed Name and Title of Authorized Representative) (Date)

304-595-1500 ext 202 / #04-595-2500

(Phone Number) (Fax Number)

Tim@Monticolasecurity.com

(Email Address)

REQUEST FOR QUOTATION – CRFQ DAS24\*01  
Division of Administrative Services  
Security Guard Services

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- 6.4 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 6.5 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Josh Hall  
**Telephone Number:** 304-747-8920  
**Fax Number:** 304-595-2500  
**Email Address:** Josh@monticolasecurity.com