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WV PURCHASING
DIVISION

Doing Business in WV, KY, Ohio and Florida since 2018

Tucker Security, LLC

dba Monticola Security

CRFQ HHR2400000002

Tim Tucker

Tim@MonticolaSecurity.com

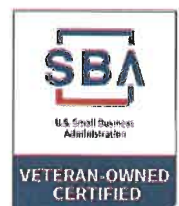


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Monticola Security

11 Putney St.

Charleston, WV 25306

General Requirements

Qualifications and References

Monticola Security has been in business since August 2018. Providing 24-hour, seven days a week, security Guard Services in both West Virginia, Kentucky, Ohio, and Florida. Please find attached Letters of recommendation from current clients.

Tucker Security, LLC DBA Monticola Security

Established August 2018

President/CEO: Kim Tucker 912-414-9101

Kim@Monticolasecurity.com

Chief Operating Officer: Tim Tucker 904-806-7027

Tim@Monticolasecurity.com

Director Of Operations: Josh Hall 304-747-8920

Josh@Monticolasecurity.com

Director of Administration: Deb Black 304-595-1500 EXT: 202

Debra.Black@Monticolasecurity.com

FEIN: 83-145-2103

As of January 1, 2024, Monticola Security employed up to 150 employees and continues to grow. Monticola provides Guard Services 24 hours a day, seven days a week including Holidays.



References:

- JMAC – Estill Horton estillh_imacleasing@yahoo.com
- Central Contraction - denisel@ordersconstruction.com
- Embassy Suites by Hilton Charleston - Derek.boyd@atriumhospitality.com
- Felman Production – ajohnston@fpiwv.com
- WV DHHR - brian.d.pauley@wv.gov

Experience:

Law Enforcement

The Chief Operations Officer of Tucker Security LLC, Tim Tucker (DBA Monticola Security), has over 25 years of experience in Law Enforcement and 15 years of experience in private security. Mr. Tucker started his Law Enforcement career in the US Army, where he was a Military Police Officer for three years. After his honorable discharge, he returned to Charleston, WV. In 1983 Mr. Tucker joined the Charleston Police Department (CPD), where he served for 23 years, retiring as a captain. Starting with the CPD as a patrol officer for seven years. Mr. Tucker was then assigned to the Metro Drug Unit (MDENT), where he stayed for six years. After leaving the MDENT, he returned to the Patrol division as a shift Sergeant, supervising the activities of patrol officers. Mr. Tucker was then promoted to Lieutenant and worked as Shift commander and, later, as Patrol Division Commander, then as Traffic Division Commander before being promoted to Captain, where he became the Special Operations Bureau Chief and retired.

Mr. Tucker and his wife, Kim Tucker, founded Tucker Consulting LLC in 2015 and became the Franchise of Arrow Security. After a successful three years association with Arrow, they left the Franchise and reopened as Tucker Security, LLC. Starting from scratch, the Tuckers grew the company Quickly and have become one of the leading security providers in WV and KY.

Scope of Work:

General Staffing:

Monticola Security will provide qualified, trained Security with experience /training in the following areas:

- Buildings, facilities, grounds, parking, and right of way for employees, visitors, customers, and vendors.
- Emergency response
- Patrol/rover monitoring services.
- Reporting damages, leaks, falling debris etc.
- Access Control
- Technical control station monitoring
- Dailey brief (DAR) & pass down reports.
- All other security/monitoring services as needed.

Monticola Security will provide services 24 hours a day, 365 days per Year as required. With a 24-hour phone system, Monticola turnaround on a staffing request is less the 24 hours. Monticola prides itself on



having one of the fastest response times in the industry. The agency will be notified immediately if the request cannot be filled.

Special Staffing:

Monticola Security is experienced in rapid staffing of officers for special events by cross training our best employees in the requirements of other client contracts. We have never failed at staffing a special event when required. In the rarest event this was to ever occur Monticola would contact the Client immediately.

Emergency Staffing:

When an emergency occurs, additional security is required. Monticola maintains a list of qualified officers to support these occasions. Monticola management staff will step in and cover the emergency until qualified officers can be found to relieve them. If the emergency cannot be covered Monticola will inform the requesting agency within 2 hours of the submitted request.

Security Guard Locations:

Monticola Security is qualified and able to provide security guards at the WV DHHR Buildings located at various agencies throughout WV-24 hours a day, 365 days a year including holidays.

Independent Contractor:

Monticola understands and agrees that we are an independent contractor and accept the requirements necessary to perform the function of a commercial security guard service at a professional and sustainable level of service.

Turnover Control:

Monticola Security currently maintains a turnover rate of less than 25%. Should we have a turnover that exceeds 30% in one Quarter, we will provide all training previously provided to ensure that the replacement guard(s) possess an equal or greater skill level to the Guard(s) that have terminated services either willingly or by the decision of Monticola Security. We have a zero-tolerance policy for harassment or weakening among trained, qualified Security Guards.

Transitional Reporting and Staff Contact:

Monticola Security will provide the WV DHHR with a complete list of Security Services within 15 days but not more than 60 days before the cancellation of this contract. We are willing to provide a complete list of contact information for all guards currently working to secure the WV DHHR Agencies. We agree to allow the winning bidder in subsequent bids to contact our personnel before the expiration of our contract to discuss future employment.

Replacement of Equipment Provisions:

We agree to bear the cost of repair or replacement of any equipment provided by the WV DHHR that is proven to be inoperable due to misuse or abuse by our employees. We will provide any training needed to operate all equipment in a standard, safe, and effective way. If an investigation finds the damage is due to normal wear and tear, Monticola will NOT be responsible for repairs or replacement.



Reporting Requirements:

Reporting and Documentation of Incidents:

All guards are trained in Observation Detection, and Documentation, including Report Writing and the purpose of a report. The types of reports are listed here but not limited to:

- Event-specific reports
- Dailey Report (DAR)
 - Shift reports
 - Vehicle Entry reports
 - Visitor Log
 - Crime/Incident reports
 - Identification of involved parties
 - Statements from involved parties recorded.
 - Observation made by the officer.
 - Physical evidence observed by the officer.
 - Trespass of Property
 - Description of elements of a crime/incident
 - Summary of crime/incident
 - Support for prosecution
 - Special Activity Logs
- Characteristics of an influential report
- Notetaking

General Reporting Requirements:

Monticola will supply the WV DHHR with written reports at the discretion of the WV DHHR.

Required Reports, Report Contents, and Due Dates:

Billing Reports: Monticola shall submit upon request a billing report to the WV DHHR for services under this contract. The report will contain the Name of the officer, skill level assigned, billing rate, days, hours per day, location worked, and the total amount due and payable. Billing report will be provided on request on a bi-weekly basis (every other Tuesday)

Personnel Turnaround Report: Once a quarter on the 10th of the month, Monticola will submit a turnaround report. This report will include the percentage of turnover experienced in the security guard services provided to the WV DHHR for each quarterly period.

Summary of Service Report: Monticola agrees to provide an hourly report to WV DHHR upon request. This report will include a listing of hours of service performed by post, a summary of the service provided, and the compensation rate paid.

Training Report: Monticola will provide the WV DHHR upon request with a training report. This report will contain Name of Guard completing the training, designation of on-the job or classroom, number of hours trained, and topics covered.

Proof of License Renewal and Insurance: Monticola agrees to provide proof, upon request, of all applicable licenses and insurance to the WV DHHR.



Compliance and Noncompliance Reporting: Monticola agrees to adhere to the requirements set forth and shall notify the WV DHHR of any noncompliance before the occurrence, when possible, and no later than five business days after the occurrence.

Employment Reporting: Monticola regularly will provide the WV DHHR with a list of all employees. When requested will also provide a list of guards assigned to the contract and any potential candidates for assignment or temporary assignment.

Security Guard Requirements:

Candidate Minimum Qualifications:

Each Potential candidate will be 18 years of age or older and have a high school diploma or equivalent (GED). If assigned to operate a motor vehicle candidates must have a valid driver's license. A background check is required for every potential candidate. Monticola agrees to require a physical examination and drug screening. Candidates must pass a written, validated examination that has been developed by Monticola Security.

Background Check:

All Potential Security Guards will first have a complete background check provided by Hireability. The background check includes:

- A Credit Check
- Confirmation from previous employment
- Verification of references
- Criminal records both State and Federal
- Driver license verification and background
- Fingerprint validation by WVA State Police
- 5 years of employment and neighborhood experience (when possible).

All Security Guards must have no record of conviction for criminal offenses, either State or Federal, and credit reports will be acceptable by the WV DHHR. If a potential guard does not clear a background this is the final step.

Monticola also agrees to provide a copy of the fingerprint validation report to the WV DHHR once a guard is assigned to this contract. Monticola will also provide a copy of the background to the agency for consideration before assigning the guard to this contract.

Physical Examination, Drug Test, and Physical Fitness Testing:

Physical Examination:

All security Guards assigned will be sent, before assignment, to a licensed Medical Provider in their region for a Physical examination. Potential guards will be found free from any hearing, sight, or Physical limitations, as required by contract before being assigned. Monticola agrees to annual Physicals of all guards assigned to this contract.



Physical Fitness testing:

Monticola agrees to have all potential guards submit to a physical fitness test. All security guards will be required to pass a physical fitness test including walking/running 360 yards in three minutes or less, ascending six floors of stairs in two minutes or less, and the ability to lift or carrying 30 lbs. for a min of 50 yards, ability to sit or stand continuously for a min. of 4 hours.

Drug Testing:

Monticola Security is a drug-free workplace and requires all new employees to submit to a minimum of a 5-panel Drug Screen.

Monticola has a random drug screen policy that encompasses a minimum of 10% of our staff (some current contracts such as MSHA require a 25% random screening, and DOT requires 50% random screening) Monticola also performs for cause drug screening as needed.

Our Drug-free workplace policy is available for your review upon request.

Testing Failure:

If a potential security Guard fails the Physical examination, or drug screen, the potential guard will not be considered for this contract. If a guard fails a random or annual drug screen, the guard is immediately removed from the post and replaced. If a guard fails the annual physical, the guard will be retested within 60 days. If the guard fails for a second time, the guard will be removed from this contract and replaced, until the guard can pass the physical.

Minimum Training Before Assignment:

Monticola agrees to exceed training for each potential security guard before assignment to this contract. Monticola will provide evidence of the successful completion of training. Monticola understands that training fees are the responsibility of Monticola Security. Training Modules are as follows:

- Security Responsibility (2 Hours)
- The Protected Environment (1.5 Hours)
- Legal Power and Limitations (3 hours)
- Standard Operating Procedures (3 hours)
- Emergency Practices (2 hours)
- Report Writing (1 Hour)
- Review (1 hour)
 - Total Hours: 13.5 Hours

Minimum Training for Limited Assignment personnel:

Monticola will provide temporary limited assignments when required. Training for temporary limited assignment is as follows:

- The security Responsibility (2 hours)
- The Protected Environment (1.5 hours)
- Emergency Practices (2 hours)
- Standard Operating Procedures (3 hours)



- Report Writing (1 hour)
 - Total Hours: 9.5 hours

Probationary Period:

Monticola Security currently requires a 60-day probationary period for all Guards of all levels. If for any reason the Agency is dissatisfied with the Guard Monticola will remove the guard and provide a replacement before the next scheduled shift. If for any reason the position cannot be covered by a replacement guard, Monticola will provide a seasoned guard until a permanent replacement can be found.

On-The-Job Training:

On-the-job training is provided by either a qualified Guard or the director of operations. The Director of Operations will have a working knowledge of the WV DHHR practices and procedures as they relate to safety and security. Monticola keeps records of all training conducted during the probationary period and will provide copies to the WV DHHR if requested. It is the standard practice of Monticola to provide ongoing training in both On-the-job and classroom style. The supervisor on site is in continuous communication with the operations manager with updates on training. Once the probationary guard has mastered the skills required for that post the Supervisor will inform the Director of Operations and that information will be recorded in the Guard's files.

As mentioned before all guards are trained through the SGM Training program which includes:

- Prevention/Protection Skills
- Enforcement
- Emergency Procedures
- And Special Equipment Training

Certification of Qualification:

All guards receive accreditation for successful completion of all training, both on-the-job Training and Classroom. Monticola will provide the WV DHHR with copies of the training accreditation.

Skill Level Categories:

All guards come on board as probationary Guards until both classroom hours (12.5) and on-job-training are successfully completed. At this time Monticola will evaluate the skill level and either train for the next level Guard or remain at Guard Level 1 until the skill level improves to the level of the next guard. At this time training will be provided to move to the next level. Guards who are hired with prior experience will be eligible to train for higher-level Guard positions. Once a guard is placed at any level and wishes to train for higher-level positions or meets the qualifications to do so. That guard will be placed in the next available training class. The guard will continue at the original hourly rate until the agency requires a higher-skill Guard. All Guards must complete the entry-level Guard exam, (Probationary Security Guard 1). Once that skill level is completed for a guard to move to the next level, they must complete the skills training outlined in the SGM Training manual for Security Level 2. A Security guard that successfully passes the certifications for Security guards 1,2, and 3 is qualified for a shift supervisor position. The Guard that successfully completes all said mentioned certifications and passes all certifications for level 4 Guard will qualify for Sergeant & Lieutenant/Site Supervisor.



Due to Monticola onboarding practices and procedures, we will provide the WV DHHR with qualified and trained security guard II and security guard III (Site Supervisor).

Performance Evaluation (Joint Evaluations):

Monticola Security has semiannual evaluation processes currently in place. The Director of Operations is required to perform uniform inspections regularly, once a quarter as a minimum. Attached is an example of the evaluation forms Monticola is currently using. All requirements of the Agencies evaluation are part of Monticola's current Evaluation form. We are willing to adapt the form where the WV DHHR deems it necessary.

On-Site Supervisory Responsibilities (for Each Shift):

Monticola Security utilizes electronic timekeeping measures to record the guard's Start and stop times. This timekeeping system also tracks through GPS the location of the Guard for safety purposes. Site Supervisors are trained in the operations of the time tracker. They can support the Guards in the operation of time tracking. Where necessary a Time KIOSK is installed for the use of all Guards at specific locations. If there are any technical issues the Site Supervisor or Director of Operations is unable to correct, the Director of Administration can always be reached to assist in those issues. The On-Site Supervisor is responsible for the overall supervision and direction of the site guards.

Shift Continuity:

Where 24-hour coverage or shifts are required, Guards are trained during the Patrol section of training to orientate the relieving Guard, not to leave before the end of the shift if the relieving officer fails to show, the on-duty officer must contact the Supervisor and Director of Operations and remain on post until relieved. Guards are trained not to loiter once you have oriented the relief and always leave the post clean.

Alternate Replacement Personal:

Monticola maintains a level of security staff of all 4 security skill levels. We are experienced in adapting and shifting for additional shifts. In these instances, Monticola and the WV DHHR will evaluate the skill level requirements and pre-screen practices required based on the lead time of request and the nature of the assignment.

Uniforms:

The Monticola uniform consists of both long and short sleeve shirts, Light Blue in color. With Monticola Logo patch and security Guard Badge. Guards are provided with Black BDU, a windbreaker lite weight jacket, a winter parka, a ball cap, and/or toboggan. Guards are required to wear black shoes and a black belt. The uniform Picture and sample badge are attached.

Personal Appearance:

Monticola has a very strict policy for the appearance of the guards. We believe that the guards are the face of Monticola Security, and we stress that with the guards. Uniform inspection is part of that policy. If a guard is counseled for appearance, disciplinary action, up to and including termination will occur. Monticola agrees with all the agency appearance and Personal Hygiene policies (these policies are currently in our employee handbook) for male and female guards as they are outlined in the request for quotation.



Prohibition Against Gratuities:

Monticola has not and will not employ any company or persons other than a bona fide employee working solely for Monticola Security. Monticola has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award of the contract.

Certification Related to Lobbying:

Monticola Security certifies that no federal appropriated funds have been paid or will be paid, by or on behalf of the company or an employee thereof, to any person for purposes of influencing or attempting to influence an officer or employee of any Federal entity, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any WV DHHR, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, Monticola Security shall complete and submit a disclosure form to report the lobbying. Monticola Security agrees that this language of certification shall be included in the award documents for all sub-awards at all tiers, including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements, and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of the fact upon which reliance was placed when this contract was made and entered.

Subcontracts/Joint Ventures:

Monticola Security is solely responsible for all work performed under the contract and shall assume the prime contractor responsible for all services offered and products to be delivered under the terms of this contract. The WV DHHR will consider Monticola Security to be the sole point of contact regarding all contractual matters. Monticola Security may, with the prior written consent of the WV DHHR, enter written subcontracts for the performance of work under this contract; however, Monticola Security is responsible for the payment of all subcontractors.

Record Retention (Access & Confidentiality):

Monticola Security Complies with all applicable Federal and State of WV rules, regulations, and requirements governing the maintenance rendered under this contract by Monticola Security.

It is the policy of Monticola Security, in concordance with State and Federal laws, to maintain all Employee records for 5 years. Monticola agrees to make available to the WV DHHR personnel at 11 Putney St, Charleston, WV during normal business hours (9 am to 5 pm Mon through Friday). Request records will be presented to the state within 10 business days of receiving a written request.

Monticola Security maintains confidentiality and security of any private and or confidential data and agrees to hold harmless the State and Agency against all claims brought by any party attributed to actions of breach of confidentiality by Monticola Security, subcontractors, or individuals permitted access by Monticola Security.





Monticola Security Trucks are available at the request of the Client.



Monticola Security Guards are provided with uniforms.







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Venture Pacific Insurance Services 111 Corporate Drive #200 Ladera Ranch CA 92694		CONTACT NAME: Tracy Mullins PHONE (A/C, No, Ext): 949-297-4900 E-MAIL ADDRESS: tmullins@vpisrisk.com		FAX (A/C, No): 949-297-4911	
INSURED Tucker Security LLC dba Monticola Security 15 Rio Del Norte Road Saint Augustine FL 32095		License#: OM63276 TUCKSEC-01	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Ins Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 18058

COVERAGES**CERTIFICATE NUMBER:** 1210982478**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Prof Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		PHPK2585391	7/28/2023	7/28/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		PHUB875635	7/28/2023	7/28/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Employee Theft - Client Premises		PHPK2585391	7/28/2023	7/28/2024	Limit Deductible \$50,000 \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured as per attached policy form.
 Proof of Coverage Only

CERTIFICATE HOLDER**CANCELLATION**

Proof of Coverage Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Tucker Security, LLC	
	2 Business name/disregarded entity name, if different from above Monticola Security	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 11 Putney St	Requester's name and address (optional)
	6 City, state, and ZIP code Charleston, WV 25306	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																																			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">OR</td> </tr> <tr> <td colspan="10" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 20px; height: 20px;">8</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">-</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">4</td> <td style="width: 20px; height: 20px;">5</td> <td style="width: 20px; height: 20px;">2</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">3</td> </tr> </table>	Social security number																				OR										Employer identification number										8	3	-	1	4	5	2	1	0	3
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Employer identification number																																																			
8	3	-	1	4	5	2	1	0	3																																										

Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	
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Sign Here	Signature of U.S. person ▶ <i>Kim Tucker</i>	Date ▶ Jan 17, 2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**WEST VIRGINIA
STATE TAX DEPARTMENT
BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**TUCKER SECURITY, LLC
DBA MONTICOLA SECURITY GUARD SERVICES
1740 E DUPONT AVE
BELLE, WV 25015-1604**

BUSINESS REGISTRATION ACCOUNT NUMBER: 2361-7702

This certificate is issued on: **10/01/2018**

*This certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12, of the West Virginia Code.*

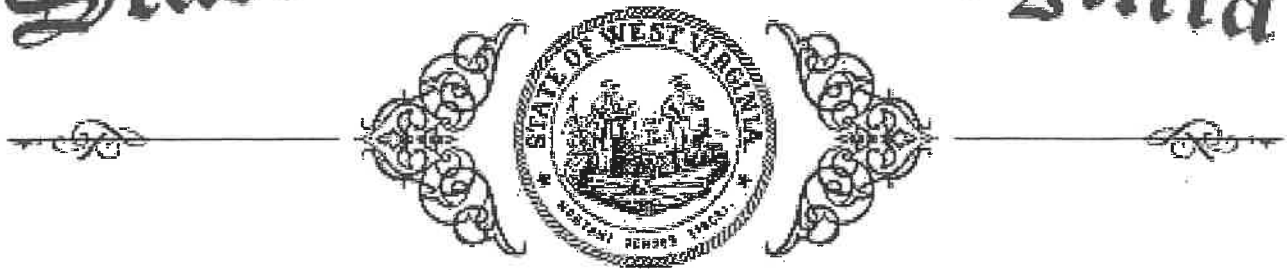
*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.
This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

State of West Virginia



CERTIFICATE OF SECURITY GUARD FIRM

I, Mac Warner, Secretary of State of the
State of West Virginia, hereby certify that

Timothy P Tucker

of

Tucker Security LLC DBA
Monticola Security Guard
Services LLC
15 Rio Del Norte Road
St Augustine FL 32095

is hereby licensed to conduct the business and engage in the business of Security Guard Firm in the State of West Virginia, under the provisions of and in compliance with Chapter 30, Article 18 of the West Virginia Code. This Certificate shall be in effect and valid from 10/02/2023 to 10/02/2025 unless suspended or revoked thereto, in accordance with the provisions of the West Virginia Code.

This license cannot be transferred



Given under my hand and the Great
Seal of the State of West Virginia
on Wednesday, November 1, 2023

Mac Warner

Mac Warner
West Virginia Secretary Of State

71123

Secretary of State
Bldg.1, Suite 157-K
1900 Kanawha Blvd. East
Charleston, WV 25305-0770

F231101013557

Phone: 304-558-6000
866-767-8683
Visit us online:
www.wvsos.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Josh Hall
(Address) 11 Putney Street, Charleston, WV 25306
(Phone Number) / (Fax Number) Cell: (304) 747-8920 fax: (304) 595-2500
(email address) Josh@monticolasecurity.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Tucker Security LLC dba Monticola Security

(Company)

(Signature of Authorized Representative)

Tim Tucker, COO

(Printed Name and Title of Authorized Representative) (Date)

(304) 595-1500 ext 204 FAX (304) 595-2500

(Phone Number) (Fax Number)

Tim@monticolasecurity.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ HHR2400000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tucker Security LLC dba Monticola Security

Company



Authorized Signature

February 20, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: HHR240000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Tucker Security LLC dba Monticola Security

Company



Authorized Signature

February 20, 2024

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.
Revised 6/8/2012

FEDERAL FUNDS ADDENDUM

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

The State of West Virginia Department of Administration, Purchasing Division, and the Vendor awarded this Contract intend that this Contract be compliant with the requirements of the Procurement Standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 C.F.R. § 200.317, et seq. for procurements conducted by a Non-Federal Entity. Accordingly, the Parties agree that the following provisions are included in the Contract.

- 1. MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS:
(2 C.F.R. § 200.321)**
 - a. The State confirms that it has taken all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Those affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) above.
 - b. Vendor confirms that if it utilizes subcontractors, it will take the same affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- 2. DOMESTIC PREFERENCES:
(2 C.F.R. § 200.322)**
 - a. The State confirms that as appropriate and to the extent consistent with law, it has, to the greatest extent practicable under a Federal award, provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United

States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

b. Vendor confirms that will include the requirements of this Section 2. Domestic Preference in all subawards including all contracts and purchase orders for work or products under this award.

c. Definitions: For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

3. BREACH OF CONTRACT REMEDIES AND PENALTIES:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 provide for breach of contract remedies, and penalties. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

4. TERMINATION FOR CAUSE AND CONVENIENCE:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 govern Contract termination. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

5. EQUAL EMPLOYMENT OPPORTUNITY:

(2 C.F.R. § 200.327 and Appendix II)

Except as otherwise provided under 41 CFR Part 60, and if this contract meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3, this contract includes the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

6. DAVIS-BACON WAGE RATES:

(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this Contract includes construction, all construction work in excess of \$2,000 will be completed and paid for in compliance with the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must:

- (a) pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (b) pay wages not less than once a week.

A copy of the current prevailing wage determination issued by the Department of Labor is attached hereto as Exhibit B. The decision to award a contract or subcontract is conditioned upon the acceptance of the wage determination. The State will report all suspected or reported violations to the Federal awarding agency.

7. ANTI-KICKBACK ACT:
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that it will comply with the Copeland Anti-KickBack Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). Accordingly, Vendor, Subcontractors, and anyone performing under this contract are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The State must report all suspected or reported violations to the Federal awarding agency.

8. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT
(2 C.F.R. § 200.327 and Appendix II)

Where applicable, and only for contracts awarded by the State in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

9. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.
(2 C.F.R. § 200.327 and Appendix II)

If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

10. CLEAN AIR ACT
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this contract exceeds \$150,000, Vendor is to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

11. DEBARMENT AND SUSPENSION
(2 C.F.R. § 200.327 and Appendix II)

The State will not award to any vendor that is listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

12. BYRD ANTI-LOBBYING AMENDMENT
(2 C.F.R. § 200.327 and Appendix II)

Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

13. PROCUREMENT OF RECOVERED MATERIALS
(2 C.F.R. § 200.327 and Appendix II; 2 C.F.R. § 200.323)

Vendor agrees that it and the State must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the

Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

14. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.
(2 C.F.R. § 200.327 and Appendix II; 2 CFR § 200.216)

Vendor and State agree that both are prohibited from obligating or expending funds under this Contract to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
 - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115–232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

State of West Virginia

By: _____

Printed Name: _____

Title: _____

Date: _____

Vendor Name:

By: Tucker Security LLC dba Monticola Security

Printed Name: Tim Tucker

Title: COO

Date: February 20, 2024

**REQUEST FOR QUOTATION
CRFQ HHR240000002
Security Guard Services**

**EXHIBIT A
PRICING PAGE**

RECEIVED

2024 FEB 21 AM 11:09

WV PURCHASING
DIVISION

**REQUEST FOR QUOTATION
CRFQ HHR240000002
Security Guard Services**

Security Guard Classification	Unit Price (Hourly Rate)		Total Hours		Total Cost
01. Site Supervisor - Diamond Bldg	\$21.00	x	2,080	=	\$43680.00
02. Shift Supervisor - Diamond Bldg	\$19.50	x	8,736	=	\$170352.00
03. Rover - Diamond Building	\$19.50	x	8,736	=	\$170352.00
04. Front Desk (Rover) - Diamond Bldg	\$18.50	x	2,340	=	\$43290.00
05. Rover - Parking Garage	\$18.50	x	3,380	=	\$62530.00
06. Front Desk (Rover) - One Davis Sq	\$18.50	x	3,120	=	\$57720.00
07. Rover - Kanawha County DHS	\$19.50	x	8,736	=	\$170352.00
08. Rover - Cabell County DHS	\$19.50	x	6,136	=	\$119652.00
09. Rover - OCME	\$19.50	x	8,736	=	\$170352.00
10. Rover - OLS	\$19.50	x	4,368	=	\$85176.00
11. Rover - Mercer County DHS	\$19.50	x	2,860	=	\$55770.00
12. Rover - Raleigh County DHS	\$19.50	x	2,860	=	\$55770.00
13. Rover - Berkeley County DHS	\$19.50	x	2,860	=	\$55770.00
14. Rover - Additional Locations Not Yet Defined	\$19.50	x	2,860	=	\$55770.00
GRAND TOTAL					\$1,316,536.00

**REQUEST FOR QUOTATION
CRFQ HHR240000002
Security Guard Services**

EXHIBIT B

Locations and Hours of Need

Diamond Building – 350 Capitol Street, Charleston

Site Supervisor – Monday through Friday – 0700 to 1500

Shift Supervisor – Sunday through Saturday – 0000 to 2400

Rover - Sunday through Saturday – 0000 to 2400

Diamond Front Desk (Rover) – Monday through Friday – 0800 to 1700

One Davis Square – 321 Capitol Street, Charleston

One Davis Square Front Desk (Rover) – Monday through Friday – 0600 to 1800

Parking Garage – 500 Capitol Street, Charleston

Rover – Monday through Friday – 0600 to 1900

Kanawha County Department of Human Services (DHS) – 4190 Washington Street, Charleston

Rover - Sunday through Saturday – 0000 to 2400

Cabell County Department of Human Services (DHS) – 2699 Park Avenue, Huntington

Rover – Monday through Friday 1700 to 0700; Saturday through Sunday – 0700 to 0700

Office of the Chief Medical Examiner (OCME) – 619 Virginia Street West, Charleston

Rover - Sunday through Saturday – 0000 to 2400

**REQUEST FOR QUOTATION
CRFQ HHR240000002
Security Guard Services**

EXHIBIT B

Locations and Hours of Need continued

Office of Laboratory Services (OLS) – 167 11th Avenue, South Charleston

Rover – Sunday through Saturday – 1800 to 0600

**Mercer County Department of Human Services (DHS) – 200 Davis Street,
Princeton**

Rover – Monday through Friday – 0700 to 1800

**Raleigh County Department of Human Services (DHS) – 407 Neville Street,
Beckley**

Rover – Monday through Friday – 0700 to 1800

**Berkeley County Department of Human Services (DHS) – 433 Mid-Atlantic
Park, Martinsburg**

Rover – Monday through Friday – 0700 to 1800



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Public Safety

Proc Folder: 1366500			Reason for Modification:
Doc Description: SECURITY GUARD SERVICES			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2024-02-02	2024-02-21 13:30	CRFQ 0506 HHR2400000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VC0000098845
Vendor Name : Tucker Security LLC dba Monticola Security
Address :
Street : 11 Putney Street
City : Charleston
State : WV **Country :** USA **Zip :** 25306
Principal Contact : Tim Tucker, COO
Vendor Contact Phone:(304) 595-1500 **Extension:** 204

FOR INFORMATION CONTACT THE BUYER
 Crystal G Hustead
 (304) 558-2402
 crystal.g.hustead@wv.gov

Vendor Signature X **FEIN#** 83-148-2103 **DATE** Feruary 20, 2024

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

THE STATE OF WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, OFFICE OF SHARED ADMINISTRATION (OSA) TO THE DEPARTMENT OF HEALTH (DOH), THE DEPARTMENT OF HUMAN SERVICES (DHS), AND THE DEPARTMENT OF HEALTH FACILITIES (DHF), IS SOLICITING BIDS TO ESTABLISH A CONTRACT TO OBTAIN THE SERVICES OF EXPERIENCED AND QUALIFIED SECURITY GUARD SERVICES AND TO RECRUIT, TRAIN, AND MAINTAIN A STAFF OF SECURITY GUARDS TO PROVIDE SECURITY GUARD SERVICES OF UNARMED GUARDS FOR VARIOUS OSA, DOH, DHS, AND DHF LOCATIONS THROUGHOUT THE STATE OF WEST VIRGINIA PER THE ATTACHED DOCUMENTS.

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Site Supervisor - Diamond Building	2080.00000	HOUR	\$21.00	\$43680.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Site Supervisor - Diamond Building

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Shift Supervisor - Diamond Building	8736.00000	HOUR	\$19.50	\$170352.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Shift Supervisor - Diamond Building

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Rover - Diamond Building	8736.00000	HOUR	\$19.50	\$170352.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Diamond Building

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Front Desk (Rover) - Diamond Building	2340.00000	HOUR	\$18.50	\$43290.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Front Desk (Rover) - Diamond Building

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Rover - Parking Garage	3380.00000	HOUR	\$18.50	\$62530.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Parking Garage

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Front Desk (Rover) - One Davis Square	3120.00000	HOUR	\$18.50	\$57720.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Front Desk (Rover) - One Davis Square

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Rover - Kanawha County DHS	8736.00000	HOUR	\$19.50	\$170352.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Kanawha County DHS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Rover - Cabell County DHS	6136.00000	HOUR	\$19.50	\$119652.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Cabell County DHS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Rover - OCME	8736.00000	HOUR	\$19.50	\$170352.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - OCME

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Rover - OLS	4368.00000	HOUR	\$19.50	\$85176.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - OLS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	Rover - Mercer County DHS	2860.00000	HOUR	\$19.50	\$55770.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Mercer County DHS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Rover - Raleigh County DHS	2860.00000	HOUR	\$19.50	\$55770.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Raleigh County DHS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	Rover - Berkeley County DHS	2860.00000	HOUR	\$19.50	\$55770.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Berkeley County DHS

INVOICE TO		SHIP TO	
HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	Rover - Additional Locations Not Yet Defined	2860.00000	HOUR	\$19.50	\$55770.00

Comm Code	Manufacturer	Specification	Model #
92121504			

Extended Description:
Rover - Additional Locations Not Yet Defined

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	VENDOR QUESTION DEADLINE	2024-02-09