



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

Proc Folder: 1340192 Reason for Modification:  
 Doc Description: Little Beaver State Park Bathhouse

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2023-12-08	2024-01-30 13:30	CRFQ 0310 DNR2400000010	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US



**VENDOR**

Vendor Customer Code:

Vendor Name: *Start to Finish Construction LLC*

Address: *6982*

Street: *Charleston Road*

City: *Walton*

State: *WV*

Country: *USA*

Zip: *25286*

Principal Contact: *Christian Freeze*

Vendor Contact Phone: *304-926-9488*

Extension:

**FOR INFORMATION CONTACT THE BUYER**

Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

Vendor Signature X

*Christian Freeze*

FEIN#

*84-3730942*

DATE

*1/29/24*

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of W V Division of Natural Resources to establish a contract for renovation and construction of bathhouses and toilet facilities at Little Beaver State Park in Beaver, West Virginia per the attached specifications and terms and conditions.

**INVOICE TO**

DIVISION OF NATURAL  
RESOURCES  
PARKS & RECREATION-PEM  
SECTION  
324 4TH AVE  
SOUTH CHARLESTON WV  
US

**SHIP TO**

DIVISION OF NATURAL  
RESOURCES  
LITTLE BEAVER STATE PARK  
1402 GRANDVIEW DR  
BEAVER WV  
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Bathhouse Construction				

Comm Code	Manufacturer	Specification	Model #
72000000			

**Extended Description:**  
Bathhouse Construction

**SCHEDULE OF EVENTS**

Line	Event	Event Date
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**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Christian Freeze Project Manager  
(Address) 951 Zerkle St., St. Albans, WV 25177  
(Phone Number) / (Fax Number) 304-926-9988  
(email address) cfreeze01@yahoo.com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Start to Finish Construction LLC  
(Company) Christian Freeze  
(Signature of Authorized Representative) Christian Freeze Project Manager 1/29/24  
(Printed Name and Title of Authorized Representative) (Date) 304-926-9988  
(Phone Number) (Fax Number) cfreeze01@yahoo.com  
(Email Address)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DNR24\*10**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Start to Finish Construction LLC

Company

Christin Faye

Authorized Signature

1/29/24

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.  
Revised 6/8/2012

**ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:**

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Start to Finish Construction LLC

Company

Christian Freeze

Authorized Signature

1/29/24

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
WVDNR  
Little Beaver State Park  
New Bathhouse/Restroom Facility

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**12. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline.

**13. FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

13.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

13.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

13.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

13.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

13.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**14. MISCELLANEOUS:**

**14.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Christian Freeze

Telephone Number: 304-926-9988

Fax Number: \_\_\_\_\_

Email Address: cfreeze01@yahoo.com

**14.2. Owner's Representative:** Owner's representative for notice purposes is

EXHIBIT A – PRICING PAGE  
WV DNR Parks Section  
Little Beaver State Park New Bathhouse/Restroom Facility

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Name of Vendor:

Start to Finish Construction LLC

Address of Vendor:

6982 Charleston Road  
Walton, WV 25286

Phone Number of Vendor:

304-926-9988

WV Contractors License No.

WV- 059210

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**"A" Base Bid**

The Base Bid shall consist of all the work described in the Bidding Documents including the Plans, Project Manual, and any addendums not identified as an additive alternate.

**Total Base Bid:**

Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in numbers.**

**Total Base Bid: "A"**

Lump sum for all labor, materials, and equipment necessary for a complete project.

**Written in words.**

\$618,000  
Six hundred eighteen thousand  
dollars and 0 cents

**Total Bid Amount is the TOTALS of A =**

\$ 618,000





# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: **WV059210**

**CLASSIFICATION:**

**ELECTRICAL  
GENERAL BUILDING  
SPECIALTY**

**START TO FINISH CONSTRUCTION LLC  
DBA START TO FINISH CONSTRUCTION LLC  
6982 CHARLESTON RD  
WALTON, WV 25286**

**DATE ISSUED**

**NOVEMBER 19, 2023**

**EXPIRATION DATE**

**NOVEMBER 19, 2024**

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

I, Christian Freeze, after being first duly sworn, depose and state as follows:

1. I am an employee of Start to Finish Construction LLC; and,  
(Company Name)
2. I do hereby attest that Start To Finish Construction LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Christian Freeze  
 Signature: Christian Freeze  
 Title: Project Manager  
 Company Name: Start to Finish Construction LLC  
 Date: 1/29/24

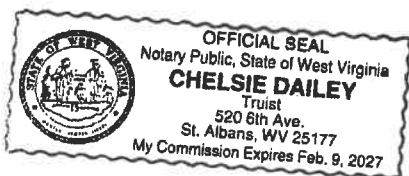
STATE OF WEST VIRGINIA,

COUNTY OF Kanawha, TO-WIT:

Taken, subscribed and sworn to before me this 30 day of Jan, 2024.

By Commission expires Feb 9 2027

(Seal)



Chelsie Dailey  
 (Notary Public)

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Start to Finish Construction, LLC  
of Walton, WV, as Principal, and FCCI Insurance Company  
of Sarasota, FL, a corporation organized and existing under the laws of the State of  
FL with its principal office in the City of FL, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Construction of new bath house for the Little Beaver State Park, Beaver, WV

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal attached  
hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform the  
agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in full  
force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations  
have caused their corporate seals to be affixed hereunto and these presents to be signed by their proper officers, this  
30th day of January, 2024.

Principal Corporate Seal

Start to Finish Construction, LLC  
(Name of Principal)  
By Christopher Knebel  
(Must be President or  
Vice President)  
President  
(Title)

Surety Corporate Seal



FCCI Insurance Company  
(Name of Surety)  
By: Wendy A Bright  
Wendy A. Bright Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Raised corporate seals must be affixed, a power of attorney must be attached.**



## GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

**Wendy A. Bright**

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$20,000,000.00): **\$20,000,000.00**

Surety Bond No.: Bid Bond

Principal: Start to Finish Construction, LLC

Obligee: State of West Virginia Division of Natural Resources

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest: Christina D. Welch  
Christina D. Welch, President  
FCCI Insurance Company



Christopher Shoucair  
Christopher Shoucair,  
EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company

State of Florida  
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027

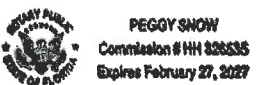


Peggy Snow  
Notary Public

State of Florida  
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



Peggy Snow  
Notary Public

## CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 30th day of January, 2024

Christopher Shoucair  
Christopher Shoucair, EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company