



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1340192

Procurement Type: Central Purchase Order

Vendor ID: 000000201085

Legal Name: RADFORD & RADFORD INC

Alias/DBA:

Total Bid: \$683,308.00

Response Date: 01/30/2024

Response Time: 13:11

Responded By User ID: radford

First Name: Anita

Last Name: Cheek

Email: anita@rrinc.biz

Phone: 3042525240

SO Doc Code: CRFQ

SO Dept: 0310

SO Doc ID: DNR2400000010

Published Date: 1/19/24

Close Date: 1/30/24

Close Time: 13:30

Status: Closed

Solicitation Description: Little Beaver State Park Bathhouse

Total of Header Attachments: 1

Total of All Attachments: 1



| Line | Comm Ln Desc          | Qty | Unit Issue | Unit Price | Ln Total Or Contract Amount |
|------|-----------------------|-----|------------|------------|-----------------------------|
| 1    | Bathroom Construction |     |            |            | 683308.00                   |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000  |              |               |         |

**Commodity Line Comments:**

**Extended Description:**

Bathroom Construction



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

|  |                            |   |                |
|--|----------------------------|---|----------------|
| <b>Proc Folder:</b> 1340192                                |                            | <b>Reason for Modification:</b>   |                |
| <b>Doc Description:</b> Little Beaver State Park Bathhouse |                            | Addendum #1 issued to publish agency responses to all vendor Q&A, pre-bid sign in sheet, and Geotechnical Report. |                |
| <b>Proc Type:</b> Central Purchase Order                   |                            |   |                |
| <b>Date Issued</b>   | <b>Solicitation Closes</b> | <b>Solicitation No</b>  | <b>Version</b> |
| 2024-01-19   | 2024-01-30 13:30           | CRFQ 0310 DNR2400000010   | 2              |

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:** 000000201085  
**Vendor Name :** RADFORD & RADFORD, INC.  
**Address :** PO BOX 1857  
**Street :** 860 RAGLAND ROAD  
**City :** BECKLEY  
**State :** WV **Country :** USA **Zip :** 25801  
**Principal Contact :** ACCT REC: ANITA CHEEK  
**Vendor Contact Phone:** 304-252-5240 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X**  **FEIN#** 55-0463879 **DATE** JANUARY 30, 2024

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of W V Division of Natural Resources to establish a contract for renovation and construction of bathhouses and toilet facilities at Little Beaver State Park in Beaver, West Virginia per the attached specifications and terms and conditions.

| INVOICE TO  |  | SHIP TO   |  |
|---|--|---|--|
| DIVISION OF NATURAL RESOURCES<br>PARKS & RECREATION-PEM SECTION<br>324 4TH AVE<br>SOUTH CHARLESTON WV<br>US |  | DIVISION OF NATURAL RESOURCES<br>LITTLE BEAVER STATE PARK<br>1402 GRANDVIEW DR<br>BEAVER WV<br>US |  |

| Line | Comm Ln Desc           | Qty | Unit Issue | Unit Price | Total Price |
|------|------------------------|-----|------------|------------|-------------|
| 1    | Bathhouse Construction |     |            |            |             |

| Comm Code | Manufacturer | Specification | Model # |
|-----------|--------------|---------------|---------|
| 72000000  |              |               |         |

**Extended Description:**  
Bathhouse Construction

**SCHEDULE OF EVENTS**

| <u>Line</u> | <u>Event</u> | <u>Event Date</u> |
|-------------|--------------|-------------------|
|-------------|--------------|-------------------|

|               | Document Phase | Document Description               | Page |
|---------------|----------------|------------------------------------|------|
| DNR2400000010 | Final          | Little Beaver State Park Bathhouse | 3    |

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

EXHIBIT A – PRICING PAGE  
WV DNR Parks Section  
Little Beaver State Park New Bathhouse/Restroom Facility

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|                            |  |
|----------------------------|--|
| Name of Vendor:            | RADFORD & RADFORD, INC.  |
| Address of Vendor:         | MAILING: PO BOX 1857<br>BECKLEY, WV 25802<br><br>PHYSICAL: 860 RAGLAND ROAD<br>BECKLEY, WV 25801 |
| Phone Number of Vendor:    | 304-252-5240   |
| WV Contractors License No. | WV- 001185   |

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to bidders, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**"A" Base Bid**

The Base Bid shall consist of all the work described in the Bidding Documents including the Plans, Project Manual, and any addendums not identified as an additive alternate.

**Total Base Bid:**  
Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in numbers.**

|                     |
|---------------------|
| <b>\$683,308.00</b> |
|---------------------|

**Total Base Bid: "A"**  
Lump sum for all labor, materials, and equipment necessary for a complete project.  
**Written in words.**

|   |
|---|
| <b>Six hundred eighty three thousand three hundred eight dollars and zero cents</b> |
|---|

**Total Bid Amount is the TOTALS of A =**  
**\$ 683,308.00**



ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RADFORD & RADFORD, INC.

Company



Authorized Signature BETH RADFORD, VICE PRESIDENT

JANUARY 29, 2024

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
WVDNR  
Little Beaver State Park  
New Bathhouse/Restroom Facility

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**12. SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline.

**13. FACILITIES ACCESS:** Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

13.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

13.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

13.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

13.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

13.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**14. MISCELLANEOUS:**

**14.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** JOE KUBIN

**Telephone Number:** 304-252-5240

**Fax Number:** 304-252-5410

**Email Address:** joe@rrinc.biz

**14.2. Owner's Representative:** Owner's representative for notice purposes is

REQUEST FOR QUOTATION  
WVDNR  
Little Beaver State Park  
New Bathhouse/Restroom Facility

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Name:     Matt Yeager    

Telephone Number:     304-558-6200    

Fax Number:     304-558-0077    

Email Address:     matt.j.yeager@wv.gov    

**15. Initial Decision Maker:**     Thomas Cloer, AIA    , the Architect, shall serve as the Initial Decision Maker in matters relating to this contract.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) JOE KUBIN

(Address) 860 RAGLAND ROAD, BECKLEY, WV 25801

(Phone Number) / (Fax Number) 304-252-5240

(email address) joe@rrinc.biz

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.*

Radford & Radford Inc  
(Company)

  
(Signature of Authorized Representative)

KEVIN RADFORD, PRESIDENT 01/30/2024

(Printed Name and Title of Authorized Representative) (Date)  
304-252-5240 304-252-5410

(Phone Number) (Fax Number)

kevin@rrinc.biz

(Email Address)





**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **TAMMY S SELBE** of **CHARLESTON**, **West Virginia**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **30th** day of **January**, **2024**.



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**





# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: **WV001185**

CLASSIFICATION:  
GENERAL BUILDING  
RESIDENTIAL  
SPECIALTY

RADFORD & RADFORD INC  
DBA RADFORD & RADFORD INC  
PO BOX 1857  
BECKLEY, WV 25802

DATE ISSUED

AUGUST 14, 2023

EXPIRATION DATE

AUGUST 14, 2024

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.





**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

I, BETH RADFORD, after being first duly sworn, depose and state as follows:

- I am an employee of RADFORD & RADFORD, INC.; and,  
(Company Name)
- I do hereby attest that RADFORD & RADFORD, INC.  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: BETH RADFORD  
 Signature: *Beth Radford*  
 Title: VICE PRESIDENT  
 Company Name: RADFORD & RADFORD, INC.  
 Date: JANUARY 29, 2024

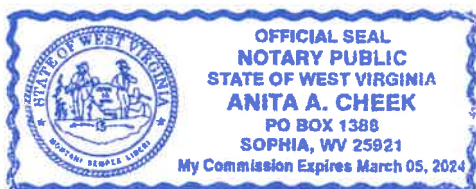
STATE OF WEST VIRGINIA,

COUNTY OF RALEIGH, TO-WIT:

Taken, subscribed and sworn to before me this 29TH day of JANUARY, 2024.

By Commission expires MARCH 05, 2024

(Seal)



*Anita A. Cheek*  
 (Notary Public) ANITA A. CHEEK

**WEST VIRGINIA  
STATE TAX DEPARTMENT  
BUSINESS REGISTRATION  
CERTIFICATE**

ISSUED TO:  
RADFORD & RADFORD INC  
860 RAGLAND RD  
BECKLEY, WV 25801-9730

BUSINESS REGISTRATION ACCOUNT NUMBER: 1034-9723

This certificate is issued on: 06/11/2010

*This certificate is issued by  
the West Virginia State Tax Commissioner  
in accordance with W.Va. Code § 11-12.*

*The person or organization identified on this certificate is registered  
to conduct business in the State of West Virginia at the location above.*

*This certificate is not transferrable and must be displayed at the location for which issued.*

This certificate shall be permanent until cessation of the business for which the certificate of registration was granted or until it is suspended, revoked or cancelled by the Tax Commissioner.

Change in name or change of location shall be considered a cessation of the business and a new certificate shall be required.

TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.  
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of this certificate displayed at every job site within West Virginia.

# State of West Virginia



## Certificate

*I, Mac Warner, Secretary of State of the State of West Virginia, hereby certify that*

**RADFORD & RADFORD, INC.**

was incorporated under the laws of West Virginia and a Certificate of Incorporation was issued by the West Virginia Secretary of State's Office on June 01, 1963.

I further certify that the corporation has not been revoked or administratively dissolved by the State of West Virginia nor has the West Virginia Secretary of State issued a Certificate of Dissolution to the corporation.

Accordingly, I hereby issue this Certificate of Existence

## CERTIFICATE OF EXISTENCE

Validation ID:1WV78\_7QPRP

*Given under my hand and the  
Great Seal of the State of  
West Virginia on this day of  
November 02, 2022*

*Mac Warner*

*Secretary of State*

