



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 1

List View

- General Information**
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1273993  
 Procurement Type: Central Purchase Order  
 Vendor ID: VS0000013287   
 Legal Name: A J BURK LLC  
 Alias/DBA:  
 Total Bid: \$2,180,000.00  
 Response Date: 10/10/2023   
 Response Time: 12:01  
 Responded By User ID: MTNweld5413   
 First Name: Adam  
 Last Name: Burkhammer  
 Email: aburkhammer@ajburk.com  
 Phone: 304-997-8153

SO Doc Code: CRFQ  
 SO Dept: 0310  
 SO Doc ID: DNR2400000003  
 Published Date: 9/29/23  
 Close Date: 10/10/23  
 Close Time: 13:30  
 Status: Closed  
 Solicitation Description: Coopers Rock Campground New Wastewater Treatment System  
 Total of Header Attachments: 1  
 Total of All Attachments: 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**State of West Virginia  
Solicitation Response**

**Proc Folder:** 1273993  
**Solicitation Description:** Coopers Rock Campground New Wastewater Treatment System  
**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2023-10-10 13:30	SR 0310 ESR10102300000001730	1

**VENDOR**  
VS0000013287  
A J BURK LLC

**Solicitation Number:** CRFQ 0310 DNR2400000003  
**Total Bid:** 2180000      **Response Date:** 2023-10-10      **Response Time:** 12:01:12  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**  
Joseph E Hager III  
(304) 558-2306  
joseph.e.hageriii@wv.gov

**Vendor**      **FEIN#**      **DATE**  
**Signature X**

**All offers subject to all terms and conditions contained in this solicitation**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Building and Facility Construction and Maintenance Services				2180000.00

Comm Code	Manufacturer	Specification	Model #
72100000			

**Commodity Line Comments:**

**Extended Description:**

Includes replacement of water system tank and construction of new wastewater treatment facilities per the project plans and specifications.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, A.J. Burk, LLC  
of Horner, WV, as Principal, and Philadelphia Indemnity Insurance Company  
of Bala Cynwyd, PA, a corporation organized and existing under the laws of the State of  
PA with its principal office in the City of Bala Cynwyd, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Coopers Rock Campground New Wastewater Treatment System

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 3rd day of October, 2023.

Principal Seal



A.J. Burk, LLC  
(Name of Principal)

By: [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)

Company Agent  
(Title)

Surety Seal



Philadelphia Indemnity Insurance Company  
(Name of Surety)

By: [Signature]  
Tammy S. Selbe, Licensed WV Resident Agent Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**

**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

**Power of Attorney**

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Douglas P. Taylor, Andrew K. Teeter, Kimberly L. Miles, Tammy S. Selbe and Jessica J. Bentley**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14<sup>th</sup> of November, 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 5TH DAY OF MARCH, 2021.

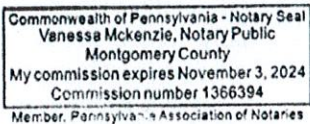


(Seal)

John Glomb, President & CEO  
Philadelphia Indemnity Insurance Company

On this 5<sup>th</sup> day of March, 2021 before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:



residing at:

Bala Cynwyd, PA

My commission expires:

November 3, 2024

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 5<sup>th</sup> day March, 2021 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 3rd day of October, 20 23



Edward Sayago, Corporate Secretary  
**PHILADELPHIA INDEMNITY INSURANCE COMPANY**

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Robert Hoover, Project Manager  
(Address) Po Box 118, Horner, WV 26372  
(Phone Number) / (Fax Number) 304-997-8153  
(Email address) RHoover @ AJ Burk. com

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

AJ Burk, LLC  
(Company)

  
(Signature of Authorized Representative)

Robert Hoover, Company Agent 10/09/23  
(Printed Name and Title of Authorized Representative) (Date)

304-997-8153  
(Phone Number) (Fax Number)

RHOVER @ AJ BURK. COM  
(Email Address)

REQUEST FOR QUOTATION  
**Coopers Rock State Park  
Water and Wastewater System  
Improvements Project**

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**14. MISCELLANEOUS:**

**14.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Robert Hoover

Telephone Number: 304-997-8153

Fax Number: N/A

Email Address: RHOOVER@ALBUQUK.COM

**14.2. Owner's Representative:** Owner's representative for notice purposes is

Name: Roger C. Wolfe

Telephone Number: 304 558-2764

Fax Number: 304 558-0077

Email Address: Roger.C.Wolfe@wv.gov

**15. Initial Decision Maker:** Jessie O. Parker, Jr., PE, the Engineer, shall serve as the Initial Decision Maker in matters relating to this contract.





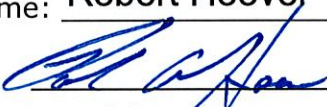
**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Robert Hoover, after being first duly sworn, depose and state as follows:

1. I am an employee of AJ Burk, LLC; and,  
(Company Name)
2. I do hereby attest that AJ Burk, LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert Hoover  
 Signature:   
 Title: Project Manager  
 Company Name: AJ Burk, LLC  
 Date: October 9, 2023

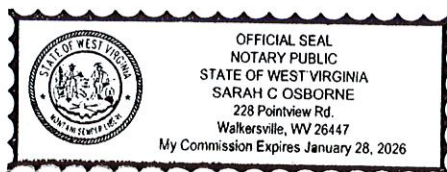
STATE OF WEST VIRGINIA,

COUNTY OF Lewis, TO-WIT:

Taken, subscribed and sworn to before me this 9th day of October, 2023.

By Commission expires January 28, 2026

(Seal)



  
 (Notary Public)

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**AJ Burk, LLC**

Company



Authorized Signature

**October 9, 2023**

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

EXHIBIT A – PRICING PAGE  
Coopers Rock State Park  
Water and Wastewater  
System Improvement Project

Name of Vendor:

A.J. Burk, LLC

Address of Vendor:

PO Box 118  
Horner, WV 26372

Phone Number of  
Vendor:

304-997-8153

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the work and also being familiar with the general conditions to vendors, drawings, and specifications, hereby proposes to furnish all materials, equipment, and labor to complete all work in a workmanlike manner, as described in the Bidding documents.

**“A” Base Bid**

The Base Bid shall consist of construction of the McCollum campground WWTP and all associated piping, removal/ abandonment of existing septic system and any associated infrastructure improvements and related work described in the drawings and specifications.

**Total Base Bid** shall be indicated in the space below.

**Total Base Bid:** Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in figures.

\$ 1,725,000<sup>00</sup>

**Total Base Bid: “A”**

Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, written in words.

One Million Seven Hundred Twenty Five  
Thousand Dollars and Zero Cents

**EXHIBIT A – PRICING PAGE**  
**Coopers Rock State Park Water and**  
**Wastewater System Improvement Project**

**“B” Add-Alternate #1 Bid**

The Add-Alternate #1 Bid shall consist of abandonment of the water treatment system upgrades and all related work described in the drawing set and specifications pertaining to the 80,000 gallon tank, removal of existing structures and intake and plant upgrades. **Add-Alternate #1 Bid** shall be indicated in the space below.

**“B” Add-Alternate #1 Bid:**

Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in figures.*

*\$ 455,000 00*

**“B” Add-Alternate #1 Bid:**

Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in words.*

*Four Hundred Fifty Five Thousand  
Dollars and Zero Cents*

**Total Bid and all Add-Alternates**

**Total Bid:**

Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in figures.*

*\$ 2,180,000 00*

**Total Bid:**

Lump sum for all labor, materials, and equipment as stipulated in the Bidding Documents, *written in words.*

*Two Million One Hundred Eighty  
Thousand Dollars and Zero Cents*

**Total Base Bid and all Add-Alternates equals A+B = \$2,180,000 00**

UNIT PRICE BID FORM

Coopers Rock State Park  
Water & Wastewater Improvements Project  
Contract No. 2020-02

WASTEWATER PLANT CONSTRUCTION  
BASE BID

CONTRACTOR: A.J. Burk, LLC

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE FIGURES	AMOUNT
1	Mobilization	LS	1	\$65,000 <sup>00</sup>	\$65,000 <sup>00</sup>
2	Abandon & Demolish Existing McCollum Campground Septic Tank and Leach Field	LS	1	\$30,000 <sup>00</sup>	\$30,000 <sup>00</sup>
3	New McCollum Wastewater Treatment Plant Including 13,000 gallon primary tank, 6,500 gallon pre-anoxic tank, 6,500 gpd wastewater treatment plant, uv disinfection, piping, manholes, fencing, and all other necessary appurtenances, Complete-In-Place	LS	1	\$1,630,000 <sup>00</sup>	\$1,630,000 <sup>00</sup>
4		LS			
5		LS			
TOTAL BASE BID:				\$1,725,000 <sup>00</sup>	

UNIT PRICE BID FORM

Coopers Rock State Park  
Water & Wastewater Improvements Project  
Contract No. 2020-01

**WATER SYSTEM UPGRADES**  
Add Alternate #1 BID

CONTRACTOR: A.J. Burk, LLC

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE FIGURES	AMOUNT
1	Mobilization	LS	1	\$ 35,000 <sup>00</sup>	\$ 35,000 <sup>00</sup>
2	80,000 Gallon Water Storage Tank Including level indicator / telemetry, valve vault & valve assembly, site work, foundation, and connection to existing system, Complete-In-Place	LS	1	\$ 360,000 <sup>00</sup>	\$ 360,000 <sup>00</sup>
3	Abandon & Demolish Existing Water Storage Tank	LS	1	\$ 40,000 <sup>00</sup>	\$ 40,000 <sup>00</sup>
4	Raw Water Intake Pipe Insulation / Heat Tracing Improvements	LS	1	\$ 10,000 <sup>00</sup>	\$ 10,000 <sup>00</sup>
5	Water Treatment Plant Pipe Insulation / Heat Tracing Improvements	LS	1	\$ 10,000 <sup>00</sup>	\$ 10,000 <sup>00</sup>
TOTAL ADD-ALTERNATE BID:				\$ 455,000 <sup>00</sup>	



# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: **WV048467**

CLASSIFICATION:  
GENERAL ENGINEERING  
PIPING  
SPECIALTY  
WELDING

A J BURK LLC  
DBA MOUNTAINEER WELDING AND CONSTRUCTON  
PO BOX 118 5413 GEORGETOWN RD  
HORNER, WV 26372-0118

DATE ISSUED

EXPIRATION DATE

AUGUST 15, 2023

AUGUST 15, 2024

Authorized Signature

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

## RESOLUTION OF A.J. BURK, LLC

December 10, 2020

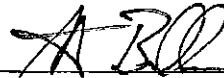
1. As the sole member of A.J. Burk, LLC (referred to herein as "Company"), I, Adam Burkhammer, certify that on the date above a meeting was held at the Company's principal office.
2. A quorum was present and the meeting was called to order.
3. The Company unanimously adopted the following resolutions:

**Resolved**, that Robert Hoover is designated as an agent of the Company with authority to bind the Company, execute agreements and sign documents on behalf of the Company. The agent's authority is included, but not limited to, signing or endorsing checks; entering into contracts; selling or otherwise transferring the Company's property; and any other similar actions. The authority of the agent is valid until revoked by a later dated Company resolution.

**Resolved**, that Sarah Osborne is designated as an agent of the Company with authority to bind the Company, execute agreements and sign documents on behalf of the Company. The agent's authority is included, but not limited to, signing or endorsing checks; entering into contracts; selling or otherwise transferring the Company's property; and any other similar actions. The authority of the agent is valid until revoked by a later dated Company resolution.

**Further Resolved**, that all the acts taken above and resolution are approved, ratified, and adopted.

CERTIFIED TO AND ATTESTED BY:



Adam Burkhammer  
Member, A.J. Burk, LLC