



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Miscellaneous

<b>Proc Folder:</b> 1381921			<b>Reason for Modification:</b> Addendum No. 1
<b>Doc Description:</b> Bldg. 88; Luxury Vinyl Tile and Adhesive			
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2024-03-19	2024-03-26 13:30	CRFQ 0211 GSD2400000017	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

RECEIVED  
 2024 MAR 26 AM 11:36  
 WV PURCHASING  
 DIVISION

**VENDOR**

**Vendor Customer Code:** 000000206607  
**Vendor Name:** Family Carpet Outlet Inc  
**Address:** 1411 Grand Central Ave.  
**Street:** STE 12  
**City:** Vienna  
**State:** WV **Country:** US **Zip:** 26105  
**Principal Contact:** MARK PORTER  
**Vendor Contact Phone:** 304 541-4827 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

**Vendor Signature X** *Mark Porter* **FEIN#** 55-0690743 **DATE** 3-26-2024

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

**Request for Quotation**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Administration to establish a contract for the one-time purchase of Luxury Vinyl Tile and Adhesive per the bid requirements, specifications and terms and conditions as attached hereto.

This solicitation is for this item only.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION 215 PIEDMONT RD 54-3/4H LOADING DOCK OR INSIDE DELIVERY ONLY CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Mohawk Group Living Local Collection Luxury Vinyl Tile	150.00000	CTN	<i>A 104.40</i>	<i>\$15,660.00</i>

Comm Code	Manufacturer	Specification	Model #
30161700		<i>as specified Mohawk Living Local Collection Stonework</i>	

**Extended Description:**  
 Mohawk Group Living Local Collection  
 Luxury Vinyl Tile Style: C0179 Stonework  
 Color: 260 Accessible Beige  
 36 Sq Ft / Carton  
 (No Substitution - must match tile already installed on this project)

*260 Accessible Beige*

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US		DEPARTMENT OF ADMINISTRATION 215 PIEDMONT RD 54-3/4H LOADING DOCK OR INSIDE DELIVERY ONLY CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Vinyl Flooring Adhesive	7.00000	BUCK	\$187.00	\$1,309.00

Comm Code	Manufacturer	Specification	Model #
31201600	as specified	Mohawk M700	4 gallon pail

**Extended Description:**  
Mohawk M700 (or equal) Vinyl Flooring Adhesive, 4 Gallon Pail

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Vendor question deadline @ 3:00 pm	2024-03-11

Total: \$16,969.00

Mark Porter  
3-26-2024

Email: FamilyCarpet@aol.com

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: GSD240000017**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

*Family Carpet*

\_\_\_\_\_  
Company

*Mark Porter*

\_\_\_\_\_  
Authorized Signature

*3-26-2024*

\_\_\_\_\_  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

## ATTACHMENT A

Q1. Is there a loading dock we can access?

A1. There is a 54-3/4" high loading dock at this location.

Q2. Would anybody be there to unload the pallets?

A2. There is someone present to assist from 7:00 AM to 3:00 PM, Monday through Friday.

# SOLICITATION NUMBER: GSD240000017

## Addendum Number: 1

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

### Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

### Description of Modification to Solicitation:

1. To publish vendor questions and agency responses.
2. To move bid opening from 03/20/2024 to 03/26/2024. The opening time of 1:30 PM remains the same.

**No other changes.**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

### Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Family Carpet Outlet, Inc

Authorized Signature: \_\_\_\_\_ Date: 3-26-2024

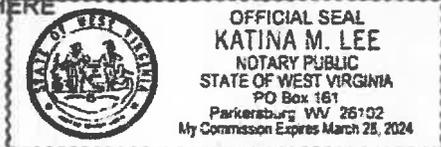
State of WV

County of Wood, to-wit:

Taken, subscribed, and sworn to before me this 26 day of March, 2024.

My Commission expires March 28, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC

Katina M Lee

Purchasing Affidavit (Revised 01/19/2018)