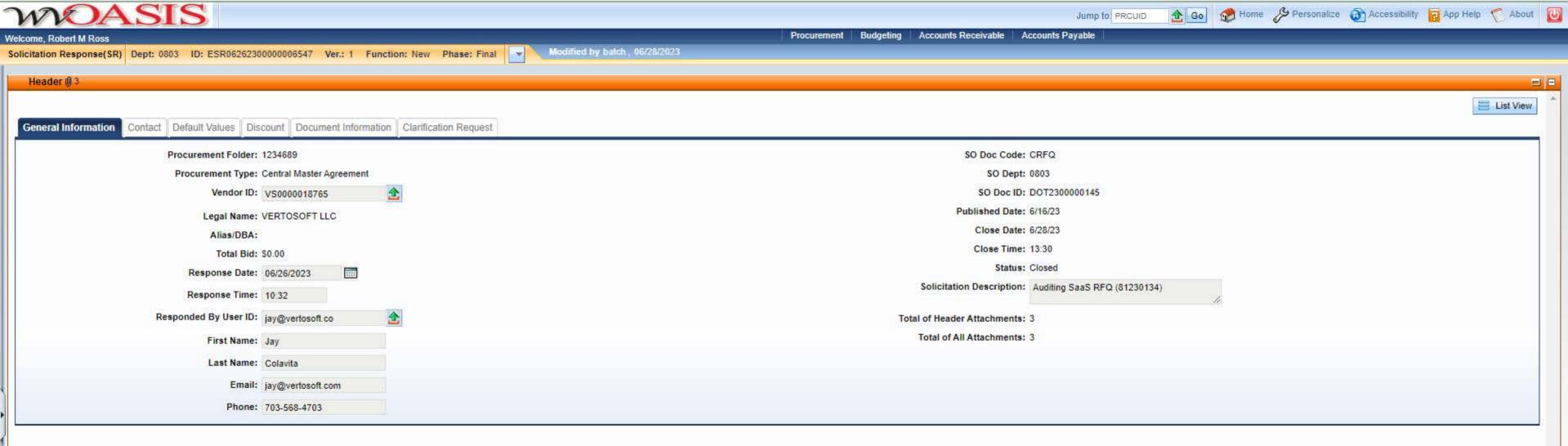


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





# State of West Virginia Solicitation Response

Proc Folder: 1234689

Solicitation Description: Auditing SaaS RFQ (81230134)

Proc Type: Central Master Agreement

 Solicitation Closes
 Solicitation Response
 Version

 2023-06-28 13:30
 SR 0803 ESR06262300000006547
 1

**VENDOR** 

VS0000018765 VERTOSOFT LLC

Solicitation Number: CRFQ 0803 DOT2300000145

Total Bid: 0 Response Date: 2023-06-26 Response Time: 10:32:40

Comments:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell 304-558-2063 larry.d.mcdonnell@wv.gov

Vendor Signature X

FEIN# DATE

All offers subject to all terms and conditions contained in this solicitation

 Date Printed:
 Jun 28, 2023
 Page: 1
 FORM ID: WV-PRC-SR-001 2020/05

Line	e Comm Ln Desc		Unit Issue	Unit Price	Ln Total Or Contract Amount	
1	Cloud-based software as a service	0.00000	EA	321047.750000	0.00	

Comm Code	Manufacturer	Specification	Model #	
81162000				

## **Commodity Line Comments:**

## **Extended Description:**

Auditing SaaS RFQ (81230134). See attached pricing page and CRFQ documentation.

Date Printed: Jun 28, 2023 Page: 2 FORM ID: WV-PRC-SR-001 2020/05

#### **EXHIBIT A - PRICING PAGE - CRFQ DOT23\*145**

	Auditing Cloud-Hosted SaaS RFQ (81230134)								
	LOCATION: BUILDING 5, ROOM A-720, CHARLESTON, WV 25305								
Contract Item Number	Description*	Unit of Measure	Estimated Quantity*	Year One Unit Cost	Optional - Year Two Unit Cost	Optional - Year Three Unit Cost		Optional - Year Five Unit Cost	<b>Extended Cost</b>
Auditing C	loud-Hosted SaaS Subscription / License								
4.1.1, 4.1.2, 4.1.1.2.	Enterprise SaaS Subscription - Must at a minimum include 25 core user licenses, 1500 audits anually, 100 integration workflows (automation) annually, 50 integration monitors (automation) anually and unlimited stakeholders	LS	1	\$66,592.67	\$69,922.31	\$73,418.42	\$77,089.35	\$80,943.81	\$287,022.75
	Enterprise SaaS Subscription Per Additional Core User (per license)	EA	1	\$1,250.00					\$1,250.00
Auditing C	loud-Hosted SaaS Services**								
4.1.3.1	Initial Cloud-Hosted SaaS Implementation Fee (lump sum)	LS	1	\$32,775.00					\$32,775.00
4.1.3.2	Initial Cloud-Hosted SaaS Virtual Instructor Led Training (hourly rate)	EA	4						\$0.00
4.1.3.3	Virtual Instructor Led-Training (hourly rate)	EA	25						\$0.00
4.1.3.4	Virtual Adminstrator Training (hourly rate)	EA	25						\$0.00
4.1.3.4	On-Site System Adminstrator Training (hourly rate)	EA	25						\$0.00
4.1.5	Cloud-Hosted SaaS Professional Services Support On-Site Rate (hourly rate)	EA	25				_		\$0.00
4.1.5	Cloud-Hosted SaaS Professional Services Support Virtual Rate (hourly rate)	EA	25						\$0.00
						Total Ove	erall Cost:		\$321,047.75

<sup>\*</sup> The estimated purchase volume for new licenses represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Lindsay Trust
Vendor Signature

<sup>\*\*</sup>TRAVEL: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately. Location: 1900 Kanawha Boulevard E. Building 5, Charleston, WV 25305
\*\*\*Optional Renewals- Year Two through Year Five may be renewed by Change Order upon mutual agreement between the Vendor and Agency.

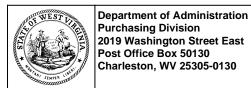
# ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFQ DOT23\*145

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  (Check the box next to each addendum received)								
[>	<b>〈</b> ]	Addendum No. 1	[	]	Addendum No. 6			
[	]	Addendum No. 2	[	]	Addendum No. 7			
[	]	Addendum No. 3	[	]	Addendum No. 8			
[	]	Addendum No. 4	[	]	Addendum No. 9			
[	]	Addendum No. 5	[	]	Addendum No. 10			
further un discussion	der	stand that any verbal representalld between Vendor's representa	itioi ativ	n ma es a	Idenda may be cause for rejection of this bid. I ade or assumed to be made during any oral and any state personnel is not binding. Only the affications by an official addendum is binding.			
			Ve	ertos	soft, LLC			
					Company			
				in	dsey (Inst			
					Authorized Signature			
			6/2	26/2	023			
					Date			

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing. Revised 6/8/2012



# State of West Virginia Centralized Request for Quote Info Technology

**Proc Folder:** 1234689

Doc Description: Auditing SaaS RFQ (81230134)

**Reason for Modification:** 

To attach vendor questions and

responses.

Version

2

Bid opening remains June 28, 2023 at 1:30PM Eastern Time

No other changes

Proc Type: Central Master Agreement

Date Issued Solicitation Closes Solicitation No

2023-06-16 2023-06-28 13:30 CRFQ 0803 DOT2300000145

**BID RECEIVING LOCATION** 

**BID CLERK** 

DEPARTMENT OF ADMINISTRATION

PURCHASING DIVISION 2019 WASHINGTON ST E

CHARLESTON WV 25305

US

**VENDOR** 

**Vendor Customer Code:** 

Vendor Name: Vertosoft, LLC

**Address** : 1602

Street: 1602 Village Market Blvd, Suite 320

City: Leeburg

State: VA Country: Zip: 20175

Principal Contact: Lindsey Ernst

Vendor Contact Phone: 571-707-4130 Extension:

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell 304-558-2063

larry.d.mcdonnell@wv.gov

Vendor Signature X Lindsey (Inst

FEIN#81-3911287

**DATE** 6/26/2023

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Jun 16, 2023 Page: 1 FORM ID: WV-PRC-CRFQ-002 2020/05

#### **ADDITIONAL INFORMATION**

#### REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Transportation (WVDOT) to establish an open-end contract for auditing cloud-hosted Saas to be utilized by the WV Transportation Division, per the attached documentation.

INVOICE TO		SHIP TO		
DEPT. OF TRANSPORTATION	N	DEPT. OF TRANSPORTATION		
1900 KANAWHA BLVD E, BLD. 5 RM-720		1900 KANAWHA BLVD E, BLD. 5 RM-720		
CHARLESTON US	WV	CHARLESTON US	WV	

Line	Comm Ln Desc	Qty	Unit Issue	<b>Unit Price</b>	<b>Total Price</b>
1	Cloud-based software as a service	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #	
81162000				

#### **Extended Description:**

Auditing SaaS RFQ (81230134). See attached pricing page and CRFQ documentation.

#### **SCHEDULE OF EVENTS**

<u>Line</u>	Event	<b>Event Date</b>
1	Technical Questions due by 4:00 pm EST	2023-06-15

	Document Phase	Document Description	Page 3
DOT2300000145	Final	Auditing SaaS RFQ (81230134)	

## ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions