



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 3

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1234689
 Procurement Type: Central Master Agreement
 Vendor ID: VS0000018765
 Legal Name: VERTOSOFT LLC
 Alias/DBA:
 Total Bid: \$0.00
 Response Date: 06/26/2023
 Response Time: 10:32
 Responded By User ID: jay@vertosoft.co
 First Name: Jay
 Last Name: Colavita
 Email: jay@vertosoft.com
 Phone: 703-568-4703

SO Doc Code: CRFQ
 SO Dept: 0803
 SO Doc ID: DOT2300000145
 Published Date: 6/16/23
 Close Date: 6/28/23
 Close Time: 13:30
 Status: Closed
 Solicitation Description: Auditing SaaS RFQ (81230134)
 Total of Header Attachments: 3
 Total of All Attachments: 3



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1234689
Solicitation Description: Auditing SaaS RFQ (81230134)
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2023-06-28 13:30	SR 0803 ESR06262300000006547	1

VENDOR
 VS0000018765
 VERTOSOFT LLC

Solicitation Number: CRFQ 0803 DOT2300000145
Total Bid: 0
Response Date: 2023-06-26
Response Time: 10:32:40
Comments:

FOR INFORMATION CONTACT THE BUYER
 Larry D McDonnell
 304-558-2063
 larry.d.mcdonnell@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Cloud-based software as a service	0.00000	EA	321047.750000	0.00

Comm Code	Manufacturer	Specification	Model #
81162000			

Commodity Line Comments:

Extended Description:

Auditing SaaS RFQ (81230134). See attached pricing page and CRFQ documentation.

EXHIBIT A - PRICING PAGE - CRFQ DOT23*145

Auditing Cloud-Hosted SaaS RFQ (81230134)

LOCATION: BUILDING 5, ROOM A-720, CHARLESTON, WV 25305

Contract Item Number	Description*	Unit of Measure	Estimated Quantity*	Year One Unit Cost	Optional - Year Two Unit Cost	Optional - Year Three Unit Cost	Optional - Year Four Unit Cost	Optional - Year Five Unit Cost	Extended Cost
Auditing Cloud-Hosted SaaS Subscription / License									
4.1.1, 4.1.2, 4.1.1.2.	Enterprise SaaS Subscription - Must at a minimum include 25 core user licenses, 1500 audits annually, 100 integration workflows (automation) annually, 50 integration monitors (automation) annually and unlimited stakeholders	LS	1	\$66,592.67	\$69,922.31	\$73,418.42	\$77,089.35	\$80,943.81	\$287,022.75
4.1.1, 4.1.2, 4.1.1.2.1	Enterprise SaaS Subscription Per Additional Core User (per license)	EA	1	\$1,250.00					\$1,250.00
Auditing Cloud-Hosted SaaS Services**									
4.1.3.1	Initial Cloud-Hosted SaaS Implementation Fee (lump sum)	LS	1	\$32,775.00					\$32,775.00
4.1.3.2	Initial Cloud-Hosted SaaS Virtual Instructor Led Training (hourly rate)	EA	4						\$0.00
4.1.3.3	Virtual Instructor Led-Training (hourly rate)	EA	25						\$0.00
4.1.3.4	Virtual Administrator Training (hourly rate)	EA	25						\$0.00
4.1.3.4	On-Site System Administrator Training (hourly rate)	EA	25						\$0.00
4.1.5	Cloud-Hosted SaaS Professional Services Support On-Site Rate (hourly rate)	EA	25						\$0.00
4.1.5	Cloud-Hosted SaaS Professional Services Support Virtual Rate (hourly rate)	EA	25						\$0.00
						Total Overall Cost:			\$321,047.75
<p>* The estimated purchase volume for new licenses represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.</p> <p>**TRAVEL: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately. Location: 1900 Kanawha Boulevard E. Building 5, Charleston, WV 25305</p> <p>***Optional Renewals- Year Two through Year Five may be renewed by Change Order upon mutual agreement between the Vendor and Agency.</p>									

Lindsay Ernst
Vendor Signature

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT23*145

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vertosoft, LLC

Company

Lindsey Ernst

Authorized Signature

6/26/2023

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 1234689		Reason for Modification:	
Doc Description: Auditing SaaS RFQ (81230134)		To attach vendor questions and responses. Bid opening remains June 28, 2023 at 1:30PM Eastern Time No other changes	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-06-16	2023-06-28 13:30	CRFQ 0803 DOT2300000145	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
Vendor Name : Vertosoft, LLC
Address : 1602
Street : 1602 Village Market Blvd, Suite 320
City : Leeburg
State : VA **Country :** **Zip :** 20175
Principal Contact : Lindsey Ernst
Vendor Contact Phone: 571-707-4130 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Larry D McDonnell
 304-558-2063
 larry.d.mcdonnell@wv.gov

Vendor Signature X *Lindsey Ernst* **FEIN#** 81-3911287 **DATE** 6/26/2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**REQUEST FOR QUOTATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of West Virginia Department of Transportation (WVDOT) to establish an open-end contract for auditing cloud-hosted SaaS to be utilized by the WV Transportation Division, per the attached documentation.

INVOICE TO**SHIP TO**

DEPT. OF TRANSPORTATION
1900 KANAWHA BLVD E,
BLD. 5 RM-720

DEPT. OF TRANSPORTATION
1900 KANAWHA BLVD E,
BLD. 5 RM-720

CHARLESTON WV
US

CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Cloud-based software as a service	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
81162000			

Extended Description:

Auditing SaaS RFQ (81230134). See attached pricing page and CRFQ documentation.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Technical Questions due by 4:00 pm EST	2023-06-15

	Document Phase	Document Description	Page
DOT2300000145	Final	Auditing SaaS RFQ (81230134)	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions