



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 5

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 1120188
 Procurement Type: Central Master Agreement
 Vendor ID: 000000208791
 Legal Name: MANPOWER
 Alias/DBA:
 Total Bid: \$0.00
 Response Date: 10/27/2022
 Response Time: 13:15
 Responded By User ID: ztreister1
 First Name: Zach
 Last Name: Treister
 Email: Zach.Treister@manpowe
 Phone: 304.757.3338

SO Doc Code: CRFQ
 SO Dept: 0613
 SO Doc ID: VNF2300000004
 Published Date: 10/18/22
 Close Date: 10/27/22
 Close Time: 13:30
 Status: Closed
 Solicitation Description: Prequalification of Vendors for DCSS
 Total of Header Attachments: 5
 Total of All Attachments: 5



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 1120188
Solicitation Description: Prequalification of Vendors for DCSS
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2022-10-27 13:30	SR 0613 ESR10272200000002138	1

VENDOR
000000208791 MANPOWER

Solicitation Number: CRFQ 0613 VNF2300000004
Total Bid: 0
Response Date: 2022-10-27
Response Time: 13:15:37
Comments:

FOR INFORMATION CONTACT THE BUYER

David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Nursing services	0.00000	DAY	0.000000	0.00

Comm Code	Manufacturer	Specification	Model #
85101601			

Commodity Line Comments: Pricing NA until selected

Extended Description:

Prequalification of Vendors for Direct Care Staffing Service



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote

Proc Folder: 1120188		Reason for Modification:	
Doc Description: Prequalification of Vendors for DCSS		Addendum No. 1	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-10-18	2022-10-27 13:30	CRFQ 0613 VNF2300000004	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name: *Manpower*

Address: *58 Mission Way, Suite 100*

Street:

City: *Scott Depot*

State: *W* **Country:** *USA* **Zip:**

Principal Contact: *Z. Truster*

Vendor Contact Phone: *304.757.9589* **Extension:**

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X *Z. Truster* **FEIN#** *55-0741834* **DATE** *10/27/22*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

To publish responses to vendor technical questions, see attached.

Bid opening remains October 27, 2022 at 1:30 pm est.

No other changes.

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG US	WV	CLARKSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services	0.00000	DAY		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:
Prequalification of Vendors for Direct Care Staffing Service

SCHEDULE OF EVENTS		
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Dub by 11:00 am est.	2022-10-18



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote

Proc Folder: 1120188 Doc Description: Prequalification of Vendors for DCSS Proc Type: Central Master Agreement			Reason for Modification: Addendum No. 1
Date Issued	Solicitation Closes	Solicitation No	Version
2022-10-18	2022-10-27 13:30	CRFQ 0613 VNF2300000004	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:
Vendor Name: *Manpower*
Address: *58 Allison Way, Suite 100*
Street:
City: *Scott Depot*
State: *WV* **Country:** *USA* **Zip:**
Principal Contact: *Z. Traster*
Vendor Contact Phone: *304.757.9589* **Extension:**

FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor Signature X *Z. Traster* **FEIN#** *55-0741834* **DATE** *10/27/22*

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AFFAIRS
1 FREEDOMS WAYVETERAN'S NURSING
FACILITY
1 FREEDOMS WAYCLARKSBURG
US

WV

CLARKSBURG
US

WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services	0.00000	DAY		

Comm Code**Manufacturer****Specification****Model #**

85101601

Extended Description:

Prequalification of Vendors for Direct Care Staffing Service

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Dub by 11:00 am est.	2022-10-18

	Document Phase	Document Description	Page
VNF2300000004	Final	Prequalification of Vendors for DCSS	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote

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Date Issued	Solicitation Closes	Solicitation No	Version
2022-10-13	2022-10-27 13:30	CRFQ 0613 VNF2300000004	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : *Manpower*

Address : *58 Elizabeth Way, Suite 100*

Street :

City : *Scott Depot*

State : *WV* **Country :** *USA* **Zip :** *25800*

Principal Contact : *Z. Truster*

Vendor Contact Phone: *304-757-9589* **Extension:**

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X *Z. Truster* **FEIN#** *55-0741834* **DATE** *10/27/22*

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The State of West Virginia Purchasing Division, is soliciting bids for the West Virginia Veterans Nursing Facility, to establish Pre-qualification of Vendors for Direct Care Staffing Services (Nursing: RN, LPN, HSW) at the WV Veterans Nursing Facility located at 1 Freedom's Way, Clarksburg, WV, per the attached documentation.

INVOICE TO		SHIP TO	
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY		VETERAN'S NURSING FACILITY 1 FREEDOMS WAY	
CLARKSBURG US	WV	CLARKSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services	0.00000	DAY		

Comm Code	Manufacturer	Specification	Model #
85101601			

Extended Description:

Prequalification of Vendors for Direct Care Staffing Service

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Dub by 11:00 am est.	2022-10-18

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INVOICE TO**SHIP TO**

DIVISION OF VETERANS
AFFAIRS
1 FREEDOMS WAY

VETERAN'S NURSING
FACILITY
1 FREEDOMS WAY

CLARKSBURG WV
US

CLARKSBURG WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Nursing services	0.00000	DAY		

Comm Code**Manufacturer****Specification****Model #**

85101601

Extended Description:

Prequalification of Vendors for Direct Care Staffing Service

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Technical Questions Dub by 11:00 am est.	2022-10-18

	Document Phase	Document Description	Page
VNF2300000004	Final	Prequalification of Vendors for DCSS	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ VNF2300000004

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Manpower of W
Company

Z. Toaster
Authorized Signature

10/27/22
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



CRFQ 0613 VNF230000004

3.6.1 Plan for Coverage of all shifts requested including weekends, holidays, call-offs and vacations

Currently Manpower's Healthcare Division is providing 24/7 medical support to medical groups, surgery centers, long term care facilities, nursing homes, hospitals, and mobile clinics across West Virginia, Ohio and Kentucky. We take phone calls and text messages requests for medical staffing services via per-diem (shift-coverage) and contract support seven (7) days/week. We have an administrator and recruiter on-call 24/7 for needs and fill requests based on availability of our PRN/Per Diem staff. Our recruiting staff members regularly handle weekend, holiday, call-offs and vacation coverage. Depending on volume, we can also develop an on-call program to ensure we have staff ready to go based on expected demands and ratios. Every facilities operates a little differently. So if awarded, Manpower would develop a custom program to help handle needs at the Clarksburg VA.

Manpower's Healthcare Division is currently offering 24/7 support to facilities all over the Tri-State. The majority of these requests are for per diem/shift coverage services and our most in-demand requests come in for weekends, holidays, call-offs and vacations.

Servicing this account would not be new or perceived difficult for Manpower. We would just want to ensure there is enough volume to ensure 24/7 support.

3.6.2 Recruiting plan for detailing how vendor plans to recruit nursing staff in the Clarksburg, WV area.

Recruiting in the Greater North Central West Virginia region is not new to Manpower. Our staffing and recruiting company has held an office based in Bridgeport, Morgantown and at one time Fairmont, West Virginia for the last 25+ years. Our local office located at 110 Tolley Drive, Suite #1, Bridgeport, WV 26330, services applicants/associates whom prefer to meet 'in-person' with a local recruiter Monday-Friday, 8am-6pm AND we have a 24/7 call service to provide medical staffing coverage statewide based out of Southern WV. Manpower recruits for local facilities, with regional talent and services all accounts with local and regional recruiters. Manpower is a West Virginia based business that supports the local economy.

Currently, Manpower's Healthcare Division recruits through a variety of channels, including but not limited to: regional schools, job boards, social media, in-person meetups/recruiting events, referral programs, rewards programs and on-campus/facility events. Manpower also has a few other special programs to recruit which we would be happy to share if/when given the ability to service your facility. We simply don't want our trade secrets published on a public database.

Manpower is one of the top three (3) largest staffing companies in the world but as a franchise, we have local ownership and have been servicing the regional community for nearly 50 years. We utilize our world-class-tools to service the region and communities across West Virginia

Manpower is also now offering a regional travel program, where we can send medical professionals from other regional areas to Clarksburg pending travel time and licensure eligibility.

Manpower only get's paid if/when we fulfill staffing needs. Therefore, we are constantly adjusting our staffing and recruiting models to accommodate to service West Virginia based facilities.

Manpower has been servicing the entire state of West Virginia since 1972. We have been successfully recruiting and staffing regional facilities for nearly 50 years and we'd love to assume responsibility for assisting your facility in Clarksburg, WV!

Questions? Please contact Zach.Treister@Manpower.com or call 304.757.9589