



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Proposals  
 Consulting

<b>Proc Folder:</b> 1089655			<b>Reason for Modification:</b>
<b>Doc Description:</b> RFP for OT Assessment and Consulting Services (OT23016)			
<b>Proc Type:</b> Central Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2022-08-22	2022-09-15 13:30	CRFP 0231 OOT2300000001	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

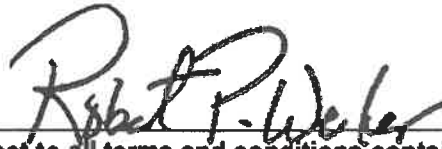
**VENDOR**

**Vendor Customer Code:** VS0000040786 **Vendor Name :**  
 Brimstone Consulting Group, a division of ZRG Partners, LLC

**Address :** 48 Washington Street  
**City :** Camden  
**State :** Maine **Country :** USA **Zip :** 04843

**Principal Contact :** Dave Roberts  
**Vendor Contact Phone:** 207-230-0979

**FOR INFORMATION CONTACT THE BUYER**  
 Jessica L Hovanec  
 304-558-2314  
 jessica.l.hovanec@wv.gov

**Vendor Signature X**  **FEIN# 300008265** **DATE September 12, 2022**

All offers subject to all terms and conditions contained in this solicitation

**RFP FOR OT ASSESSMENT AND CONSULTING SERVICES (OT23016)**  
Solicitation Number CRFP 0231 OOT230000001

**COST RESPONSE**

**Brimstone Consulting Group, a division of ZRG Partners, LLC**  
48 Washington Street  
Camden, Maine 04843  
Tel: 1 (207) 230-0979  
Fax: 1 (207) 236-2657

Contact: Dave Roberts  
Email: droberts@brimstoneconsulting.com

Vendor Signature:

Date: September 12, 2022



**Attachment A: Cost Sheet**

	Unit Cost	Unit of Measure	Estimated Quantity	Extended Cost
Phase 1	\$1,215,000	Lump Sum	1	\$1,215,000
Phase 2	\$715,000	Lump Sum	1	\$715,000
Principal/Executive Consultant	\$625	HOUR	50	\$31,250
Senior Consultant	\$400	HOUR	200	\$80,000
Consultant	\$200	HOUR	200	\$40,000
IT Financial Subject Matter Expert	\$400	HOUR	75	\$30,000
Enterprise Architecture Subject Matter Expert	\$400	HOUR	75	\$30,000
<b>Total Bid Amount:</b>				<b>\$2,141,250</b>

**Notes:**

Phase 1 and Phase 2 estimates include travel and expenses

Total Bid Amount for Phase 1 and Phase 2 is \$1,930,000; hourly rates will be charged only for additional optional services, with prior authorization by WVOT