



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header @ 2

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 1097823

Procurement Type: Central Purchase Order

Vendor ID: VS0000014061

Legal Name: ACCENTUATE TECHNOLOGIES INC

Alias/DBA:

Total Bid: \$231,936.00

Response Date: 12/13/2022

Response Time: 11:58

Responded By User ID: accentuate

First Name: Nasir

Last Name: Huq

Email: nasirul.huq@accentuatetech.

Phone: 7035424479

SO Doc Code: CRFQ

SO Dept: 0211

SO Doc ID: GSD2300000022

Published Date: 12/6/22

Close Date: 12/13/22

Close Time: 13:30

Status: Closed

Solicitation Description: Cleaning & Janitorial Services - Bldg. 25

Total of Header Attachments: 2

Total of All Attachments: 2

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Cleaning & Janitorial Services - Bldg. 25				231936.00

Comm Code	Manufacturer	Specification	Model #
76110000			

Commodity Line Comments:

Extended Description:

Cleaning & Janitorial Services - Bldg. 25 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Service - Misc

Proc Folder: 1097823			Reason for Modification: Addendum No. 2
Doc Description: Cleaning & Janitorial Services - Bldg. 25			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-12-06	2022-12-13 13:30	CRFQ 0211 GSD2300000022	3

BID RECEIVING LOCATION


BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000014061
Vendor Name : Accentuate Technology Inc
Address : 1100
Street : N Glebe Rd Suite 1010
City : Arlington
State : VA **Country :** USA **Zip :** 22201
Principal Contact : Nasir Huq
Vendor Contact Phone: 703 542 4479 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Vendor Signature X  **FEIN#** 201490976 **DATE** 12/12/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 2 is issued to publish and distribute the attached information to the vendor community.

Request for Quotation
CRFQ

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division (the "Agency" or "GSD") to establish a contract for Janitorial Services. Including cleaning supplies and equipment to perform the work, as detailed in the specifications Vendor shall perform work, and provide work coverage, between the hours of 7:00am and 4:00pm, Monday through Friday, per the specifications, and the terms and conditions as attached hereto.

A single opportunity for bidders to tour the facility (i.e. to take measurements, photographs, or perform pre-bidding inspection, etc.) will be conducted between 9:00 am-11 am on Tuesday, November 15, 2022. Attendance at the tour is not required in order to submit a bid.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV US		STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV US	

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Comm Code	Manufacturer	Specification	Model #
76110000			

Extended Description:

Cleaning & Janitorial Services - Bldg. 25 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Site Visit @ 9-11am	2022-11-15
2	Vendor question deadline @ 10 am	2022-11-28

	Document Phase	Document Description	Page
GSD230000022	Final	Cleaning & Janitorial Services - Bldg. 25	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



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Comm Code	Manufacturer	Specification	Model #
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Extended Description:

Cleaning & Janitorial Services - Bldg. 25 per specifications detailed in the solicitation. Bidders must submit Exhibit A - Pricing Page with their bid.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Site Visit @ 9-11am	2022-11-15
2	Vendor question deadline @ 10 am	2022-11-28

SOLICITATION NUMBER:
Addendum Number:

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

CRFQ GSD230000022 Bldg. 25 Janitorial Services

Technical Questions & Responses

Q 1. If we win the contract for these buildings, how much time do we have between getting the award and assuming control of the daily duties?

A 1. Vendor will begin performing services on the effective start date of the Purchase Order. Vendor will have 30-day notice prior to the effective date.

Q 2. When is the start date for this service?

A 2. See Answer A1.

Q 3. When is the end date for this service?

A 3. Any contract awarded as a result of this solicitation will be effective from its start date until one (1) year later.

REQUEST FOR QUOTATION
Janitorial Services Bldg. 25 - Region 4

EXHIBIT A – PRICING PAGE

Name of Bidder:

The Bidder, being familiar with and understanding the Bidding Documents, having examined the site and being familiar with all local conditions affecting the contract, hereby proposes to furnish all labor, supplies (except those provided by Owner) to perform all work in accordance with the Bidding Documents for the Monthly Lump Sum fee of:

Building	Monthly Lump Sum	X	Mo.	=	Bid Amount
25	\$ <u>19,328</u>	X	12	=	\$ <u>231,936</u> (A)
Floor Care:	Price Per Service	X	Units	=	Bid Amount
Quarterly	\$ <u>2,005.75</u>	X	4	=	\$ <u>8,023</u> (B)
Annual	\$ <u>8,023</u>	X	1	=	\$ <u>8,023</u> (C)
Total Bid Amount (A+B+C)					\$ <u>247,982</u>

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.:

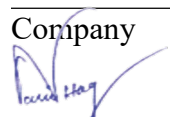
Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company



Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.