

Cost Proposal

09/29/21 10:06:23
WV Purchasing Division

State of West Virginia, Division of Public Transit

State Safety Oversight

CRFP PTR2200000001

September 30, 2021

Submitted to:

Mr. Toby L. Welch
Bid Clerk
State of West Virginia, Department of Administration
Division of Public Transit - Purchasing Division
2019 Washington Street, East
Charleston, WV 25305



Submitted by:

Transportation Resource Associates, Inc.
1608 Walnut Street, Suite 1602, Philadelphia, PA 19103
P: (215) 279-6811 | F: (215) 279-6812



Point-of-Contact:

Daniel Hauber, WSO-CSE, TSSP, PMP | Vice President
(609) 320-8111 | daniel.hauber@traonline.com

Vendor Signature:

A handwritten signature in black ink, appearing to read "D. Hauber", is written over a horizontal line.

9/30/21

Daniel Hauber, WSO-CSE, TSSP, PMP

Date

Transportation Resource Associates, Inc.

1608 Walnut Street, Suite 1602 | Philadelphia, PA 19103
P: (215) 279-6811 | F: 215-546-9120 | www.traonline.com



September 30, 2021

Mr. Toby L. Welch
Bid Clerk
State of West Virginia, Department of Administration
Division of Public Transit - Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

**Re: State of West Virginia, Division of Public Transit | State Safety Oversight | CRFP PTR2200000001
COST PROPOSAL**

Dear Mr. Welch:

Please find the enclosed Cost proposal for your review and consideration. Per the instructions of the RFP, this second part of our proposal was submitted in a sealed envelope, separate from our technical proposal.

TRA is eager to continue working the State of West Virginia, its Purchasing Division, the WVDPT, and the PRT. We look forward to exceeding your expectations for service. Should questions arise, please contact me at (609) 320-8111 | daniel.hauber@traonline.com. Thank you for the opportunity to share our proposal.

Sincerely,
Transportation Resource Associates, Inc.

Daniel Hauber, WSO-CSE, TSSP, PMP
Vice President



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Proposals
Service - Prof

Proc Folder: 923339		Reason for Modification:	
Doc Description: RFP for State Safety Oversight of PRT			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-08-30	2021-09-30 13:30	CRFP 0805 PTR220000001	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: 541614
Vendor Name : Transportation Resource Associated, Inc. (TRA)
Address :
Street : 1608 Walnut Street, Suite 1602
City : Philadelphia
State : PA **Country :** USA **Zip :** 19103
Principal Contact : Daniel Hauber, WSO-CSE, TSSP, PMP
Vendor Contact Phone: (609) 320-8111 **Extension:** N/A

FOR INFORMATION CONTACT THE BUYER

Toby L Welch
 (304) 558-8802
 toby.l.welch@wv.gov

Vendor
 Signature X

FEIN# 23-2622338

DATE September 30, 2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Request for Proposal (CRFP)

As Authorized by W.V. Code 5A-3-10b, The West Virginia Purchasing Division is soliciting proposals for the agency, the West Virginia Division of Public Transit, to provide Professional Consulting Services and expert technical assistance for the State Safety Oversight Program. Including, but not limited to Investigative activities, safety audits, and documenting and reporting as per the attached documentation.

Online bidding has been prohibited for this solicitation.

INVOICE TO	SHIP TO
PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

Line	Comm Ln Desc	Qty	Unit of Measure	Unit Price	Total Price
1	Professional Services SSO				

Comm Code	Manufacturer	Specification	Model #
80101508			

Extended Description:

Vendors must fill out Cost Sheet included as an attachment. Online responses prohibited.

SEE ATTACHED PRICING PAGES

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Questions are due by 4:00 p.m.	2021-09-16

	Document Phase	Document Description	Page
PTR220000001	Draft	RFP for State Safety Oversight of PRT	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

Task	Brief Description of Task	Unit of Measure	Estimated Hours or Inspections	Unit Price	Estimated Total
4.2	Provide Technical Guidance for WVU /PRT System Safety Plan/Agency Safety Plan	Per Hour	40	\$ 192.80	\$ 7,712.00
4.2	Review System Safety Program Standard (SSPS)for WVDPT-Annually	Per Hour	24	\$ 141.80	\$ 3,403.20
4.2.1.3.10	Review System Safety Program Plan (SSPP) / Agency Safety Plan for WVU/PRT- Annually	Per Hour	24	\$ 141.80	\$ 3,403.20
4.2.1.3.3.1.	Monitor/Review Accident Investigations conducted by WVU PRT	Per Hour	80	\$ 141.80	\$ 11,344.00
4.2.1.3.3.1.	Conduct Actual On-Site Accident Investigations	Per Day	21	\$ 2,024.00	\$ 42,504.00
4.2.1.3.3.1.	Participate as NTSB subgroup or Technical Advisor in the event of NTSB Investigation	Per Day	10	\$ 2,024.00	\$ 20,240.00
4.2.1.3.3.1.	Prepare Interim and Final Accident Investigation Reports	Per Hour	40	\$ 170.00	\$ 6,800.00
4.2.1.3.3.1.	With PRT develop & adopt accident/hazard investigation procedures	Per Hour	60	\$ 152.05	\$ 9,123.00
4.2.1.3.3.1.	Provide assistance to WVDPT to fulfill accident investigation standards as outlined in SSPS	Per Hour	40	\$ 152.05	\$ 6,082.00
4.2.1.3.3.2.	Monitor & review unacceptable hazardous condition investigation activities	Per Hour	40	\$ 152.05	\$ 6,082.00
4.2.1.3.3.2.	Conduct Actual On-Site Unacceptable hazardous condition investigations	Per Hour	40	\$ 253.00	\$ 10,120.00
4.2.1.3.3.2.	Prepare Interim & Final Hazardous Condition Investigation Reports	Per Hour	40	\$ 170.00	\$ 6,800.00
4.2.1.3.6	Prepare & Submit Corrective Action Plans to eliminate any safety deficiencies or unacceptable hazardous conditions to FTA	Per Hour	40	\$ 170.00	\$ 6,800.00
4.2.1.3.6.1	Respond to Inquiries about the WVDPT SSPS	Per Hour	5	\$ 141.92	\$ 709.60
4.2.1.3.8.2	Evaluate, Review & Comment on technical documents from WVU & other external agencies	Per Hour	40	\$ 180.00	\$ 7,200.00
4.2.1.3.8.3	Meetings with WVDPT & WVU as directed by WVDPT & FTA.	Per Hour	120	\$ 200.20	\$ 24,024.00
4.2.1.3.8.4	Prepare Briefing Materials	Per Hour	40	\$ 141.92	\$ 5,676.80
4.2.1.3.8.5	Assist WVDPT in conducting announced & unannounced Safety Inspections of the PRT	Per Inspection	80	\$ 2,024.00	\$ 161,920.00
4.2.1.3.8.6	Analyzing accident & incident data, assessing hazards & conducting trend analysis	Per Hour	40	\$ 148.00	\$ 5,920.00
4.2.1.3.8.7	Provide technical expertise & programmatic support regarding accident/incident investigations on an on-call basis for the WVDPT	Per Hour	80	\$ 148.00	\$ 11,840.00
4.2.1.3.8.8	Administrative support (prep of communication materials, correspondence, meeting minutes, databases, etc.)	Per Hour	40	\$ 110.00	\$ 4,400.00
4.2.1.3.8.9	Development & Maintenance of Annual Calendar	Per Hour	20	\$ 110.00	\$ 2,200.00
4.2.1.3.9	Preparation of FTA required Annual Report & periodic status reports regarding accidents, hazardous conditions and corrective action	Per Hour	40	\$ 120.75	\$ 4,830.00
4.2.1.3.7.2	Inspect PRT facilities & systems during construction and/or installation	Per Hour	576	\$ 200.20	\$ 115,315.20
4.2.1.3.7.3	During construction, attend project review & problem resolution meetings at PRT	Per Hour	100	\$ 200.20	\$ 20,020.00
4.2.1.3.7.4	Observe safety related testing during start-up of new extensions, facilities & new equipment	Per Hour	100	\$ 200.20	\$ 20,020.00
4.2.1.3.7	Observe PRT work practice & employee performance during system operations	Per Hour	40	\$ 200.20	\$ 8,008.00
4.2.1.3.7.1	Analyze PRT technical documents for compliance with standards for potential hazards	Per Hour	40	\$ 180.00	\$ 7,200.00
4.2.1.3.7.2	Sample & inspect select PRT system components to verify proper maintenance	Per Hour	80	\$ 200.20	\$ 16,016.00
4.2.1.3.7.5	Review records of all kinds during all phases from system design & construction through operations & maintenance	Per Hour	40	\$ 200.20	\$ 8,008.00
4.2.1.3.10	Perform Triennial On-Site Safety & Security Review of PRT includes Final Report of Findings & Recommendations	Per Hour	60	\$ 200.20	\$ 12,012.00
4.2.1.3.11	Assist WVDPT in responding to any FTA audits of the WVU PRT	Per Hour	40	\$ 182.20	\$ 7,288.00
4.2.1.3.12	General Administration Documentation	Per Hour	40	\$ 120.75	\$ 4,830.00
				Total	\$ 587,851.00

Per Day line items are priced at one 8-hour work day, Per Inspection items are priced at one 8-hour inspection

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Transportation Resource Associates, Inc.

Authorized Signature: 

Date: September 27, 2021

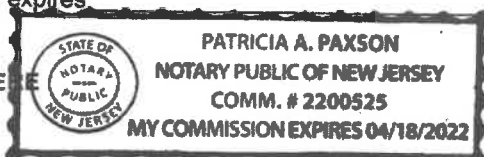
State of New Jersey

County of Atlantic, to-wit:

Taken, subscribed, and sworn to before me this 27th day of September, 2021.

My Commission expires _____ 20__.

AFFIX SEAL HERE



NOTARY PUBLIC

