



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at ***wvOASIS.gov***. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at ***WVPurchasing.gov*** with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 10

List View

General Information [Contact](#) [Default Values](#) [Discount](#) [Document Information](#) [Clarification Request](#)

Procurement Folder: 1040019

Procurement Type: Central Purchase Order

Vendor ID: 000000159756

Legal Name: THE PANNIER CORPORATION

Alias/DBA:

Total Bid: \$22,247.00

Response Date: 06/15/2022

Response Time: 9:57

Responded By User ID: panniergraphics

First Name: Emily

Last Name: Altmyer

Email: marketing@pannier.com

Phone: 724-265-4900

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2200000177

Published Date: 6/9/22

Close Date: 6/15/22

Close Time: 13:30

Status: Closed

Solicitation Description: ADDENDUM NO_1 Interpretive Signs for the WVDOH Pollinator

Total of Header Attachments: 10

Total of All Attachments: 10



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 1040019
Solicitation Description: ADDENDUM NO_1 Interpretive Signs for the WVDOH Pollinator
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2022-06-15 13:30	SR 0803 ESR06152200000007827	1

VENDOR
000000159756
THE PANNIER CORPORATION

Solicitation Number: CRFQ 0803 DOT2200000177
Total Bid: 22247
Response Date: 2022-06-15
Response Time: 09:57:50
Comments:

FOR INFORMATION CONTACT THE BUYER
John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor		
Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	NEPA Compliance Location 36"x24" Graphic Panels	9.00000	EA	166.000000	1494.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

NEPA Compliance Location 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	NEPA Comp Location Traditional Low-Profile Frame, In-Ground	4.00000	EA	557.000000	2228.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

NEPA Comp Location Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	District 1: 36"x24" Graphic Panels	2.00000	EA	166.000000	332.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 1: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	District 1: Traditional Low-Profile Frame, In-Ground	2.00000	EA	557.000000	1114.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 1: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	District 2: 36"x24" Graphic Panels	1.00000	EA	166.000000	166.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 2: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	District 2: Traditional Low-Profile Frame, In-Ground	1.00000	EA	557.000000	557.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 2: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
7	District 3: 36"x24" Graphic Panels	2.00000	EA	166.000000	332.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 3: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
8	District 3: Traditional Low-Profile Frame, In-Ground	2.00000	EA	557.000000	1114.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 3: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
9	District 4: 36"x24" Graphic Panels	3.00000	EA	166.000000	498.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 4: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
10	District 4: Traditional Low-Profile Frame, In-Ground	3.00000	EA	557.000000	1671.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 4: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
11	District 5: 36"x24" Graphic Panels	6.00000	EA	166.000000	996.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 5: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
12	District 5: Traditional Low-Profile Frame, In-Ground	6.00000	EA	557.000000	3342.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 5: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
13	District 6: 36"x24" Graphic Panels	1.00000	EA	166.000000	166.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 6: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
14	District 6: Traditional Low-Profile Frame, In-Ground	1.00000	EA	557.000000	557.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 6: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
15	District 7: 36"x24" Graphic Panels	1.00000	EA	166.000000	166.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 7: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
16	District 7: Traditional Low-Profile Frame, In-Ground	1.00000	EA	557.000000	557.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 7: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
17	District 9: 36"x24" Graphic Panels	3.00000	EA	166.000000	498.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 9: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
18	District 9: Traditional Low-Profile Frame, In-Ground	3.00000	EA	557.000000	1671.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:

District 9: Traditional Low-Profile Frame, In-Ground

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
19	District 10: 36"x24" Graphic Panels	2.00000	EA	166.000000	332.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:
District 10: 36"x24" Graphic Panels

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
20	District 10: Traditional Low-Profile Frame, In-Ground	8.00000	EA	557.000000	4456.00

Comm Code	Manufacturer	Specification	Model #
55120000			

Commodity Line Comments: Delivery Days Note: Deliver all contract items no later than thirty (30) calendar days after the WVDOH has approved the proof/sample for manufacturing.

Extended Description:
District 10: Traditional Low-Profile Frame, In-Ground



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/09/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Pennsylvania, LLC 1301 Grandview Avenue, Suite 400 Pittsburgh, PA 15211	CONTACT NAME: Charlene Dean PHONE (A/C, No, Ext): (412) 395-4000 E-MAIL ADDRESS: cdean@tjsins.com FAX (A/C, No): (412) 381-9368
INSURED Pannier Corporation 207 Sandusky Street Pittsburgh PA 15212	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Indemnity Company of CT INSURER B: Travelers Property/Casualty Co of Amer INSURER C: Travelers Indemnity Co. of America INSURER D: INSURER E: INSURER F:
	NAIC # 25682 25674 25666

COVERAGES**CERTIFICATE NUMBER:** 2022 GL,AUTO,WC,UMB**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Y-630-200D9912-TCT-22	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			810-2L452754-22-14-G	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUP-9J046979-22	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	UB-9H898658-22	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Verification of Insurance

CERTIFICATE HOLDER**CANCELLATION**State of West Virginia Department of Administration Purchasing Division
2019 Washington St. East

Charleston

WV 25305

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2200000177

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pannier Graphics

Company



Authorized Signature

06/15/2022

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title) Summer Timmer, Sales Representative

(Printed Name and Title) Summer Timmer, Sales Representative

(Address) 345 Oak Road, Gibsonia, PA 15044


(Phone Number) / (Fax Number) 724.265.4900 / 724.265.4300

(email address) slt@pannier.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through WV OASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Pannier Graphics

(Company)  Summer Timmer, Sales Representative

(Authorized Signature) (Representative Name, Title)
Summer Timmer, Sales Representative, 06/15/2022

(Printed Name and Title of Authorized Representative) (Date)
724.265.4900 / 724.265.4300

(Phone Number) (Fax Number)
slt@pannier.com

(Email Address)

REQUEST FOR QUOTATION
Interpretive Signs for the WVDOH Highway Pollinator Mitigation Initiative

- 8.3 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract Manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract Manager and his or her contact information below.

Contract Manager: Summer Timmer
Telephone Number: 724.265.4900 x 207
Fax Number: 724.265.6300
Email Address: slt@pannier.com

Interpretive Signs for the WVDOT Highway Pollinator Mitigation Initiative
PRICING PAGE, ATTACHMENT A (ATT A)

VENDOR INSTRUCTIONS: Vendor shall provide a bid price for all Contract Items listed below. Failure to provide a bid price for all Contract Items will result in the disqualification of the bid submission. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages. Vendor shall include shipping cost in their bid pricing for all items, including graphic panel proof; shipping and delivery fees will not be paid separately. The delivery locations and delivery quantities are listed on Exhibit 3 (EXH 3)- Deliveries to District Locations.

Contract Item	Description	Quantity	Unit of Measure	Cost Per Unit	Extended Cost (Total)
A	36"x24" Graphic Panels	30	Each	\$166.00	\$4,980.00
B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	25	Each	\$557.00	\$13,925.00
				TOTAL COST:	\$18,905.00



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

Standard Specifications Order Form

ORDERING INSTRUCTIONS:

Copies of the 2017 Standard Specifications Roads & Bridges and latest Supplemental Specifications may be purchased by completing this form, indicating the number of books desired, along with proper mailing and billing information.

Submit completed form by e-mail DOHSpecifications@wv.gov, or mail to:

Technical Support Division
1334 Smith Street
Charleston, WV 25301

ORDER FORM:

Delivery Method (check one): Pick-up ☐ Mail ☐ (S&H fees apply – see below)
Payment Method (check one): Invoice ☐ Check ☐ (payable to: WV Division of Highways)

<u>Number of Copies</u>	<u>Title</u>	<u>Price Each</u>	<u>Total</u>
X	<u>2017 Standard Specifications Roads & Bridges</u>	<u>\$15.00</u>	SOLD OUT
<input type="text"/>	<u>Supplemental Specifications, Latest Edition</u>	<u>\$5.00</u>	<input type="text"/>

Shipping and Handling (S&H) Charge 1-9 Books = \$ 5.00 10 + Books = \$ 10.00

TOTAL AMOUNT DUE

Notice: The *2017 Standard Specifications Roads and Bridges* and *Supplemental Specifications* are available for download on the [Specifications Webpage](#).

CUSTOMER INFORMATION:

Company Name: _____

ATTENTION: _____

Street Address: _____

City, State, Zip Code: _____

Telephone: _____

Fax: _____

Email: _____

For Office Use Only (DO NOT WRITE IN THE SPACE BELOW)

Order Filled By:				Date:	
REC ORG	AUTH	ACT	OBJ	P/N	
0061	AEXP002	126	021	N	

Exhibit 3 (EXH 3)- Deliveries to District Locations
Interpretive Signs for the WVDOH Highway Pollinator Mitigation Initiative

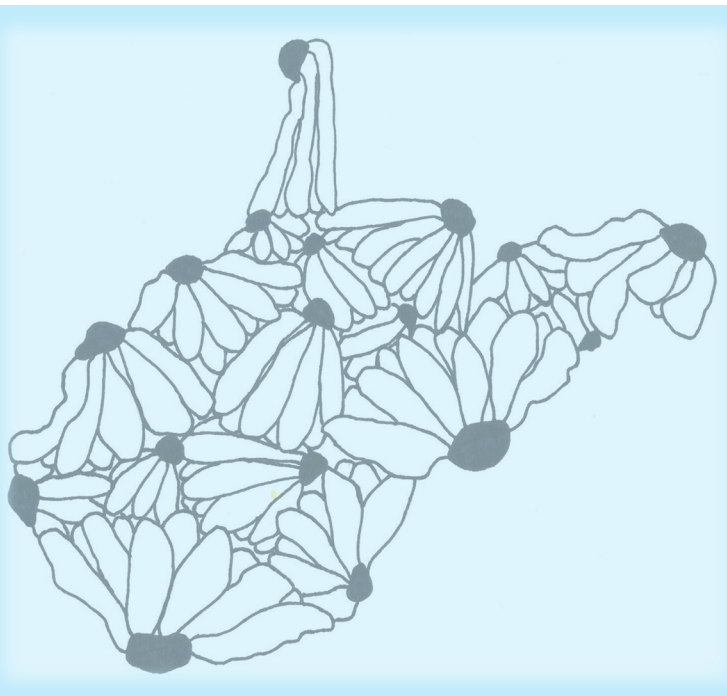
	Item No.	Contract Item Description	Unit of Measure	Delivery Quantity	Delivery Address
NEPA Compliance Location	A	36"x24" Graphic Panels	Each	9	WVDOH, ATTN: Traci Cummings 1334 Smith Street Charleston WV 25301 (304) 414-6429
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	4	
District 1	A	36"x24" Graphic Panels	Each	2	WVDOH, ATTN: Mike Priddy 2910 Winfield Road St. Albans, WV 25177 (304) 759-0708
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	2	
District 2	A	36"x24" Graphic Panels	Each	1	WVDOH, ATTN: Sign Shop 801 Madison Avenue Huntington, WV 257112 (304) 962-6586
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	1	
District 3	A	36"x24" Graphic Panels	Each	2	WVDOH, ATTN: Sign Shop 624 Depot Street Parkersburg, WV 26101 (304) 420-4739, EXT:7
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	2	
District 4	A	36"x24" Graphic Panels	Each	3	WVDOH, ATTN: Justin Swiger 2462 Murphy's Run Road Bridgeport, WV 26330 (304) 672-0662
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	3	
District 5	A	36"x24" Graphic Panels	Each	6	WVDOH ATTN: Danny Berg 2120 Northwestern Turnpike Burlington, WV 26710 (304) 289-3999
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	6	
District 6	A	36"x24" Graphic Panels	Each	1	WVDOH ATTN: Sign Shop 1 DOT Drive Moundsville, WV 26041 (304) 843-3658
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	1	
District 7	A	36"x24" Graphic Panels	Each	1	WVDOH ATTN: Tyrone Campbell 131 Highland Drive Weston, WV 26452 (304)269-0460
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	1	
District 9	A	36"x24" Graphic Panels	Each	3	WVDOH, ATTN: Harry Perkins 146 Stonehouse Road Lewisburg, WV 24901 (304) 647-7551
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	3	
District 10	A	36"x24" Graphic Panels	Each	2	WVDOH, ATTN: Tracy Stevens 270 Hardwood Lane Princeton, WV 24740 (304) 487-5268
	B	Traditional Low-Profile Frame, In-Ground Mount, including hardware	Each	2	

NOTE: No deliveries for District 8

West Virginia Pollinators

NATIVE POLLINATOR HABITAT

West Virginia is praised as being both wild and wonderful by visitors and residents. Also known as the Mountain State, WV is unique because of diverse topography and miles of beautiful country roads and scenic drives. The state's natural landscape and varying elevations host a large variety of plants and wildlife, including many native pollinators. Pollinators are essential to human wellbeing, agricultural production, and ecosystem health. In WV, with some care and planning, native pollinators can flourish using simple practices to provide habitats with native plants and nesting sites for pollinators. One way to aid pollinators is to provide native habitat along our state's highways by planting instead of mowing. By reintroducing native plants to WV highway shoulders, we are on the right road to growing pollinator populations.



WHY NATIVE SPECIES?

Native plants are adapted to local climate conditions, and soils, and therefore require limited management or maintenance. Because of the ecosystem services pollinators provide, and their unique adaptations to local climate, and native vegetation, pollinators are immensely valuable to the environment and the economy. By helping native plant species, the plant community's health is heightened, natural reproduction occurs, food and cover is provided, erosion is limited, and biodiversity increases.



WHY POLLINATORS?

They may not draw as much attention as some of our other wildlife here in the Mountain State, but pollinators are very important. From bees to birds and butterflies, these small animals help keep plants reproducing by spreading pollen from one spot to another. More than two-thirds of crop species are dependent upon pollinators, including crops that produce fruits, vegetables, spices, nuts, seeds, and livestock forage. Almost 75% of all flowering plant species need the help of animals for pollination.

THREATS TO SPECIES

Globally, pollinators are in decline. Human activities, disease, pesticide exposure, and parasites have destroyed and fragmented native pollinator habitat and placed native pollinators at greater risk of decline. The loss of pollinators negatively affects plant reproduction and plant community diversity. Threats to pollinators may have profound consequences for ecosystem health as well as our food systems, wildflowers, and native WV habitats.

LIFECYCLE

Native plants in a pollinator habitat take some time to come into their full glory. The first year they sleep, the second year they creep, and the third year they leap! Simply put, these native plants sleep in their first year and use most of their energy establishing deep well-developed root systems. In the second year, the plants creep, revealing some foliage and gaining more energy and greater roots. In the third year they leap, finally revealing their full beauty. It is important to be patient and not disturb habitat areas while the plants complete their cycle.

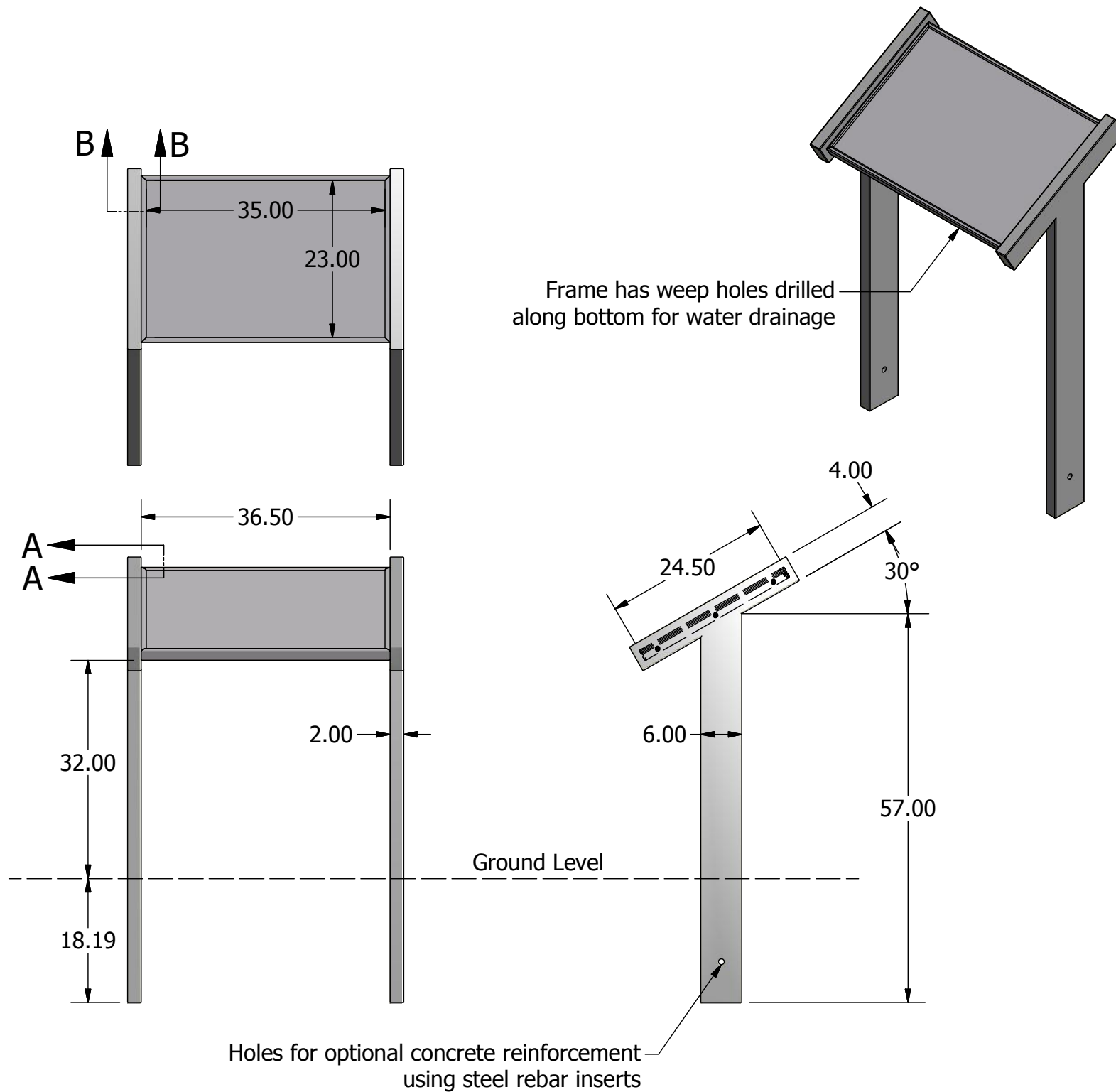


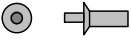
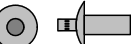
Hummingbirds, Butterflies, and Bees are the major pollinators for West Virginia. Bees are the #1 pollinator for fruits and vegetables.

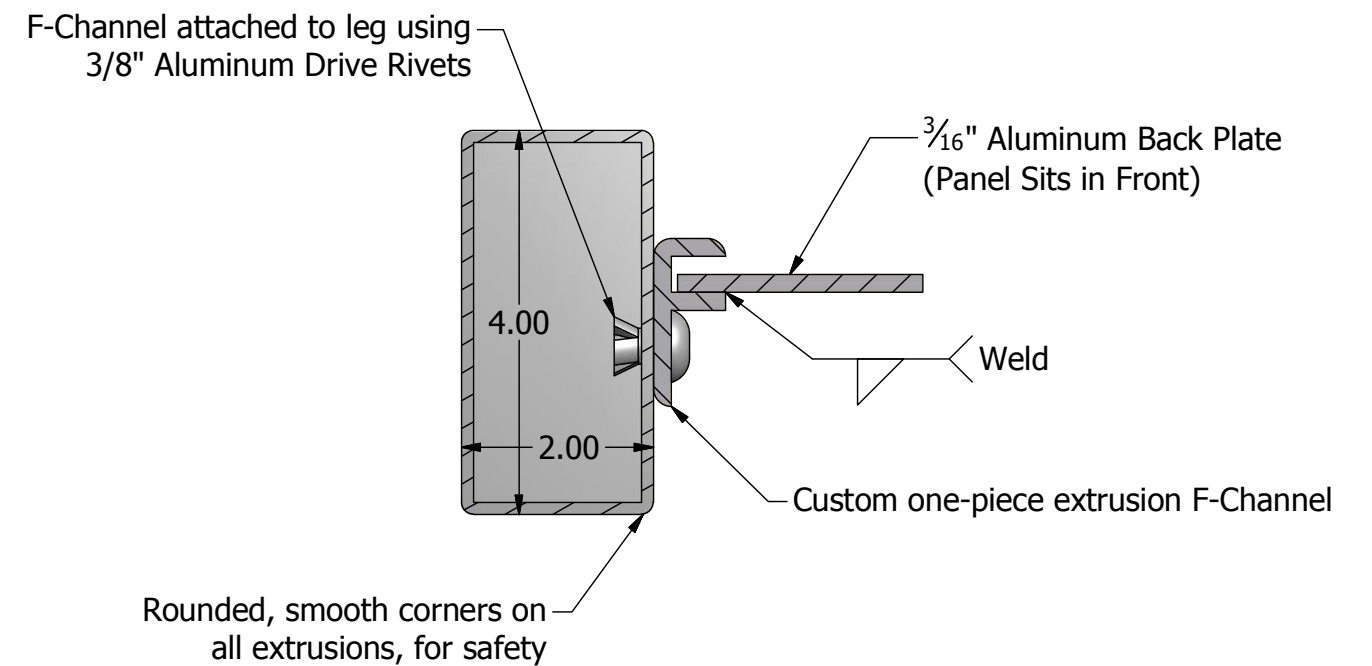
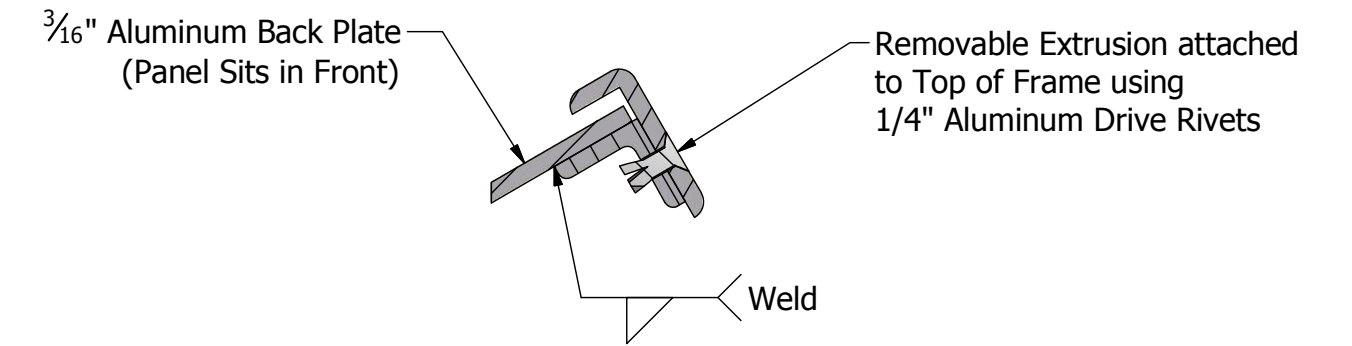
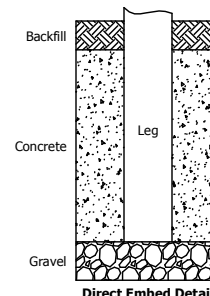


HIGHWAY BENEFITS

Roadsides present a conservation opportunity to increase pollinator habitat. Introducing native plants to grow freely supports defense against invasive species, and the reduction of mowing. Roadsides provide several ecological functions for pollinators, including serving as foraging habitat, providing breeding and nesting opportunities, and aiding dispersal of pollinators by linking fragmented habitats. Roadsides managed with pollinators in mind can achieve multiple goals of stabilizing roadsides, reducing storm water pollution, supporting wildlife, and building public awareness and appreciation for the local landscape.



HARDWARE INCLUDED		
Type	QTY	Image
1/4" Aluminum Drive Rivets	3 each	
3/8" Aluminum Drive Rivets	6 each	



**Traditional Low-Profile Exhibit Frame, Exhibit 2 (EXH 2)
In-Ground Mount Installation, Contract Item B**



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Request for Quote
Miscellaneous

Proc Folder: 1040019

Doc Description: ADDENDUM NO_1 Interpretive Signs for the WVDOH Pollinator

Proc Type: Central Purchase Order

Reason for Modification:

ADDENDUM NO_1
Vendor Questions and
Responses
Modify Specifications
Bid Opening remains 06/15/22

Date Issued	Solicitation Closes	Solicitation No	Version
2022-06-08	2022-06-15 13:30	CRFQ 0803 DOT2200000177	2

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 0159756

Vendor Name : Pannier Graphics

Address :

Street : 345 Oak Road

City : Gibsonia

State : PA

Country : USA

Zip : 15044

Principal Contact : Summer Timmer

Vendor Contact Phone: 724.265.4900

Extension: 207

FOR INFORMATION CONTACT THE BUYER

John W Estep
304-558-2566
john.w.estep@wv.gov

Vendor Signature X

FEIN# 25-0940589

DATE 06/15/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION
ADDENDUM NO_1
Addendum No_1 issued to publish and distribute the attached information to the Vendor Community.
REQUEST FOR QUOTATION:
The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Division of Highways to establish a contract for the one-time purchase of Interpretive Signs for the WVDOH Highway Pollinator Mitigation Initiative. Per the Bid Requirements, Specifications, Terms and Conditions attached to this solicitation.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US	DIVISION OF HIGHWAYS TECHNICAL SUPPORT DIVISION 1334 SMITH ST CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	NEPA Compliance Location 36"x24" Graphic Panels	9.00000	EA	\$166.00	\$1,494.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
NEPA Compliance Location 36"x24" Graphic Panels

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US	DIVISION OF HIGHWAYS TECHNICAL SUPPORT DIVISION 1334 SMITH ST CHARLESTON WV US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	NEPA Comp Location Traditional Low-Profile Frame, In-Ground	4.00000	EA	\$557.00	\$2,228.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
NEPA Comp Location Traditional Low-Profile Frame, In-Ground

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS AUDITING 1900 KANAWHA BLVD E, BLDG 5 RM A925 CHARLESTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	District 1: 36"x24" Graphic Panels	2.00000	EA	\$166.00	\$332.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 1: 36"x24" Graphic Panels

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	District 1: Traditional Low-Profile Frame, In-Ground	2.00000	EA	\$557.00	\$1,114.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 1: Traditional Low-Profile Frame, In-Ground

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT TWO - HEADQUARTERS 801 MADISON AVE HUNTINGTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	District 2: 36"x24" Graphic Panels	1.00000	EA	\$166.00	\$166.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 2: 36"x24" Graphic Panels

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT TWO - HEADQUARTERS 801 MADISON AVE HUNTINGTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	District 2: Traditional Low-Profile Frame, In-Ground	1.00000	EA	\$557.00	\$557.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 2: Traditional Low-Profile Frame, In-Ground

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT THREE SIGN SHOP 720 DEPOT ST PARKERSBURG WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	District 3: 36"x24" Graphic Panels	2.00000	EA	\$166.00	\$332.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 3: 36"x24" Graphic Panels

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT THREE SIGN SHOP 720 DEPOT ST PARKERSBURG WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	District 3: Traditional Low-Profile Frame, In-Ground	2.00000	EA	\$557.00	\$1,114.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 3: Traditional Low-Profile Frame, In-Ground

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT FOUR HQ 2460 MURPHYS RUN RD BRIDGEPORT WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	District 4: 36"x24" Graphic Panels	3.00000	EA	\$166.00	\$498.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 4: 36"x24" Graphic Panels

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT FOUR HQ 2460 MURPHYS RUN RD BRIDGEPORT WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	District 4: Traditional Low-Profile Frame, In-Ground	3.00000	EA	\$557.00	\$1,671.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 4: Traditional Low-Profile Frame, In-Ground

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT FIVE 2120 NORTHWEST TURNPIKE BURLINGTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	District 5: 36"x24" Graphic Panels	6.00000	EA	\$166.00	\$996.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 5: 36"x24" Graphic Panels

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT FIVE 2120 NORTHWEST TURNPIKE BURLINGTON WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	District 5: Traditional Low-Profile Frame, In-Ground	6.00000	EA	\$557.00	\$3,342.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 5: Traditional Low-Profile Frame, In-Ground

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS 1 DOT DR MOUNDSVILLE WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
13	District 6: 36"x24" Graphic Panels	1.00000	EA	\$166.00	\$166.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 6: 36"x24" Graphic Panels

INVOICE TO			SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS 1 DOT DR MOUNDSVILLE WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
14	District 6: Traditional Low-Profile Frame, In-Ground	1.00000	EA	\$557.00	\$557.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 6: Traditional Low-Profile Frame, In-Ground

INVOICE TO			SHIP TO		
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS 131 HIGHLAND DRIVE WESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
15	District 7: 36"x24" Graphic Panels	1.00000	EA	\$166.00	\$166.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 7: 36"x24" Graphic Panels

INVOICE TO			SHIP TO		
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS 131 HIGHLAND DRIVE WESTON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
16	District 7: Traditional Low-Profile Frame, In-Ground	1.00000	EA	\$577.00	\$577.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 7: Traditional Low-Profile Frame, In-Ground

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT NINE 146 STONEHOUSE RD LEWISBURG WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
17	District 9: 36"x24" Graphic Panels	3.00000	EA	\$166.00	\$498.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 9: 36"x24" Graphic Panels

INVOICE TO		SHIP TO	
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US		DIVISION OF HIGHWAYS DISTRICT NINE 146 STONEHOUSE RD LEWISBURG WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
18	District 9: Traditional Low-Profile Frame, In-Ground	3.00000	EA	\$557.00	\$1,671.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 9: Traditional Low-Profile Frame, In-Ground

INVOICE TO			SHIP TO		
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT TEN SIGN SHOP 270 HARDWOOD LN PRINCETON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
19	District 10: 36"x24" Graphic Panels	2.00000	EA	\$166.00	\$332.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 10: 36"x24" Graphic Panels

INVOICE TO			SHIP TO		
DIVISION OF HIGHWAYS MAINTENANCE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A350 CHARLESTON WV US			DIVISION OF HIGHWAYS DISTRICT TEN SIGN SHOP 270 HARDWOOD LN PRINCETON WV US		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
20	District 10: Traditional Low-Profile Frame, In-Ground	8.00000	EA	\$557.00	\$4,456.00

Comm Code	Manufacturer	Specification	Model #
55120000	Pannier Graphics		

Extended Description:
District 10: Traditional Low-Profile Frame, In-Ground

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2022-06-08

	Document Phase	Document Description	Page 12
DOT2200000177	Final	ADDENDUM NO_1 Interpretive Signs for the WVDOT Pollinator	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions