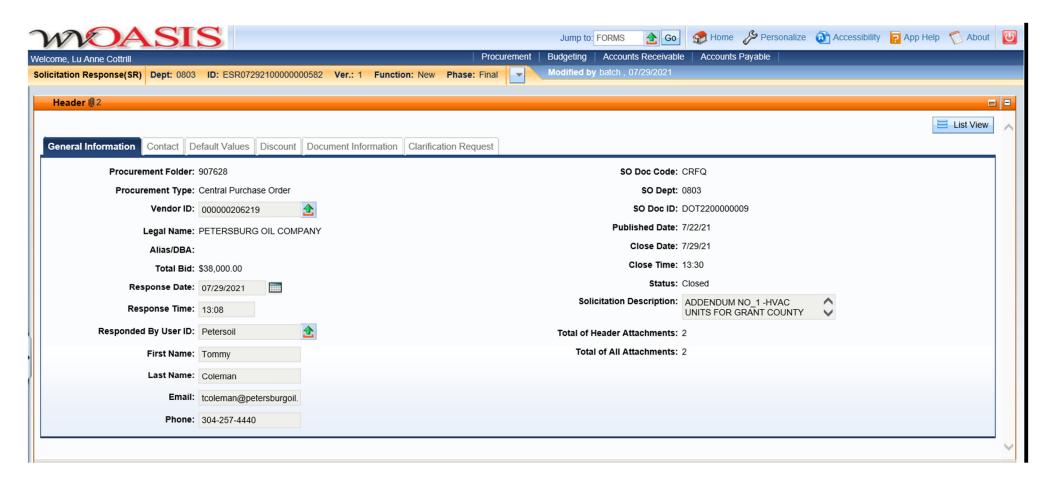


2019 Washington Street, East Charleston, WV 25305 Telephone: 304-558-2306 General Fax: 304-558-6026

Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.





## State of West Virginia Solicitation Response

Proc Folder:

907628

**Solicitation Description:** 

ADDENDUM NO\_1 -HVAC UNITS FOR GRANT COUNTY HQ AND BREAKROOM

**Proc Type:** Central Purchase Order

 Solicitation Closes
 Solicitation Response
 Version

 2021-07-29 13:30
 SR 0803 ESR0729210000000582
 1

**VENDOR** 

000000206219

PETERSBURG OIL COMPANY

Solicitation Number: CRFQ 0803 DOT2200000009

**Total Bid:** 38000 **Response Date:** 2021-07-29 **Response Time:** 13:08:04

Comments:

FOR INFORMATION CONTACT THE BUYER

John W Estep 304-558-2566 john.w.estep@wv.gov

Vendor Signature X

FEIN# DATE

All offers subject to all terms and conditions contained in this solicitation

 Date Printed:
 Jul 29, 2021
 Page: 1
 FORM ID: WV-PRC-SR-001 2020/05

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	UPGRADE/REPLACEMENT OF EXISTING	1.00000	EA	18000.000000	18000.00
	HVAC UNITS - GRANT HQ				

Comm Code	Manufacturer	Specification	Model #	
72151207				

**Commodity Line Comments:** We are bidding with the option of using either manufacturer, Heil or Airtemp, with prices being identical we want to include that the option is there of using either brand. At this time with the volatile market conditions availability and

#### **Extended Description:**

UPGRADE/REPLACEMENT OF EXISTING HVAC UNITS AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	INSTALL. OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ	1.00000	EA	20000.000000	20000.00

Comm Code	Manufacturer	Specification	Model #	
72151207				

Commodity Line Comments: Same as above;

We are bidding with the option of using either manufacturer, Heil or Airtemp, with prices being identical we want to

### **Extended Description:**

"INSTALLATION OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS

Date Printed: Jul 29, 2021 Page: 2 FORM ID: WV-PRC-SR-001 2020/05

Agency Purchasing Division	
REQ P.O# ORDS	

### BID BOND

KNG	W ALL MEN BY TH	ESE PRESENTS, That we, the unde	raigned, Petersburg Oil Col	трапу
	Petersburg Oldehoma Cilv	West Virginia	, as Principal, and	Granite Re, Inc.
Minnesota		Oklahoma a corp. I office in the City of Oklahoma City		under the laws of the State of
of West Virgin		penal sum of Five percent of bid		ld and firmly bound unto the Stat
		ly and severally bind ourselves, our l		for the payment of which s, successors and assigns.
The (	Condition of the ab	ove obligation is such that whereas		
nebatatieur di	Administration a ce	rtain bid or proposal, attached hereto + Breakroom / Solicitation CRFC	and made a northogoaf to a	to the Purchasing Section of the other into a contract in writing for
NOW	THEREFORE,			
uli force and e	created by the acce	e rejected, or be accepted and the Principal shal any other bonds and insurance requir ptance of said bid, then this obligatio y understood and agreed that the lia this obligation as herein stated.		shall in all other respects perform
and the description of	urety, for the value of allected by any e any such extension	received, hereby stipulates and agree extension of the time within which th	is that the obligations of said e Obligee may accept such i	Surety and its bond shall be in no bid, and said Surety does hereby
WITNE	SS, the following si	gnatures and seals of Principal and I	Supply superight and spaled i	te de minimum della sir del Pala de del cita
curety, or by Pr	incipal individually i	Principal is an individual, this 29th	day of July	y a proper dilicer of Principal and
rincipal Seal			Petersburg Oil Co	<b>mpany</b>
			Q . N	ame of Principal)
			By Defam	- V. Hallaum
			(Mast be Pre	sident, Viće President, or Authorized Agent)
₩.			Versida.	4
			_7/ e0/0 e)	(Title)
20.				*··
rety Seal			Granite Re, Inc.	
			(Ne	rne of Surety)
¥			_	
****			6.0.	
+ + y *			Remarks D. Whiteleson A.	

IMPORTANT — Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

## GRANITE RE, INC. GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

KENNETH D. WHITTINGTON; KYLE MCDONALD its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto and confirms all and whatsoever the said:

KENNETH D. WHITTINGTON; KYLE MCDONALD may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 3rd day of January, 2020.

STATE OF OKLAHOMA

SS:

COUNTY OF OKLAHOMA

Kenneth D. Whittington, President

V. J. D. M. T.

On this 3<sup>rd</sup> day of January, 2020, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the scal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires: April 21, 2023

April 21, 2023 Commission #: 11003620 (C)

Rethand & alkal

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subsectived this Certificate and affixed the corporate seal of the Corporation this 29th day of July, 2021.

Kyle P. McDonald, Assistant Secretary



# WEST VIRGINIA CONTRACTOR LICENSING BOARD

# **CONTRACTOR LICENSE**

Authorized by the

West Virginia Contractor Licensing Board

Number:

WV014596

Classification:

ELECTRICAL
HEATING VENTILATING & COOLING
PIPING
SIGN INSTALLATION NO ELECTRICA
STORAGE TANK REMOVAL

PETERSBURG OIL COMPANY
DBA PETERSBURG OIL COMPANY
112 S GROVE STREET
PETERSBURG, WV 26847

Date Issued.

**Expiration Date** 

NOVEMBER 03, 2020

NOVEMBER 03, 2021

Authorized Company Signature

Chair, West Virginia Contractor

Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

## REQUEST FOR QUOTATION HVAC UNITS FOR GRANT COUNTY HQ - 05210364

- 11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

### 12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Tonny Coleman
Telephone Number:	304-257-2827
Fax Number:	304 257 2252
Email Address: Toolenan @ peters burg	

EXHIBIT A — Pricing Page

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Tonny Colenan, HVAC Manager
(Name, Title)
(Name, Title) Tanny Coleman, HEAC Manager
(Printed Name and Title)
112-5. Grove St., Petersburg, WV 26847
(Address)
304-257-2827, 304-257-2252
(Phone Number) / (Fax Number)
+ coleman@ peters burg oil-com
(email address)
CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation
hrough wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I
understand the requirements, terms and conditions, and other information contained herein; that
his bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn;
hat the product or service proposed meets the mandatory requirements contained in the

Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the

terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Peters bury Oil Company
(Company)
Loyumin V. + Man
(Authorized Signature) (Representative Name, Title)
Benjamin V. Halterman President  (Printed Name and Title of Authorized Representative)
(Printed Name and Title of Authorized Representative)
6/29/21
(Date)
304-257-4440 304-257-2252
(Phone Number) (Fax Number)

require registration.

## ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.: CRFO DOT2200000009

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

(Check the	box next to each addendu	m received)	
[X	Addendum No. 1	[ ]	Addendum No. 6
[ ]	Addendum No. 2	[ ]	Addendum No. 7
[ ]	Addendum No. 3	[]	Addendum No. 8
[ ]	Addendum No. 4	[ ]	Addendum No. 9

Addendum Numbers Received:

Addendum No. 5

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

l Addendum No. 10

Petersburg Oil Company
Company

Company

Authorized Signature

7/29/21

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

### **EXHIBIT A - Pricing Page**

### 05220021 - HVAC UNITS AT GRANT COUNTY HQ

Item Number	Quantity	Unit of Measure	Description	Unit Price	Total
001	1	EA	UPGRADE/REPLACEMENT OF EXISTING HVAC UNITS AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS		18,0000
002	1	EA	INSTALLATION OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS		20,000-03
				GRAND TOTAL	\$38,000.00

VENDOR NAME	Petersburg Oil Company
VENDOR ADDRESS	112 S. Grove St
PHONE #	304-257-2827
EMAIL	tcoleman epetersburgal.com
SIGNATURE	Falen



Proc Folder: 907628

Reason for Modification:

Doc Description: ADDENDUM NO 1-HVAC UNITS FOR GRANT COUNTY HQ AND

BREAKROOM

ADDENDUM NO\_1 - To answer

Vendor Questions

**Proc Type:** 

Central Purchase Order

5 3 A

**Date Issued** 

Solicitation Closes

2021-07-29 13:30 2021-07-21

Solicitation No.

CRFQ 0803 DOT2200000009 Version

2

**BID RECEIVING LOCATION** 

**BID CLERK** 

DEPARTMENT OF ADMINISTRATION

**PURCHASING DIVISION** 

2019 WASHINGTON STE

CHARLESTON

WV 25305

US

YENDOR

Vendor Customer Code:

Vendor Name: Petersburg Oil Company

Address: 1125-Grove St Street:

Petersburg

City:

State:

Country: () S

Zio: 26847

Principal Contact: Tonny Coleman

Vendor Contact Phone: 304-257-2727 Extension:

FOR INFORMATION CONTACT THE BUYER

John W Esteo 304-558-2566

john.w.estep@wv.gov

Vendor

Signature X

550681103

DATE

7/29/21

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Jul 21, 2021

Page: 1

FEN#

FORM ID: WV-PRC-CRFQ-002 2020/05