

February 8, 2022

STATEMENT OF QUALIFICATIONS
for Architectural / Engineering Services

WVARNG Clarksburg Armory
Windows / HVAC

02/03/22 11:06:54
WV Purchasing Division

E.T. BOGGESS ARCHITECT, INC.
HARPER ENGINEERING





■ Mr. David Pauline, Senior Buyer
Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

■ February 8, 2022

Dear Mr. Pauline:

In response to your qualifications request for the professional Architectural and Engineering Design services, the E.T. Boggess Architect, Inc. team is pleased to submit information regarding our experience. We will assist you with the design and renovations necessary for replacing all existing windows, aluminum storefronts, overhead doors, and adding new HVAC to office areas at the Clarksburg Armory facility. Our team will work with the State of WV, WVARNG, and representatives from the Clarksburg Armory to ensure that everyone's vision for each project is achieved.

I will be your architect and will be the person-in-charge for all aspects of the project. Our team is very familiar with renovation projects, including window repair/replacement and HVAC improvements, along with possible issues that could arise during the replacement process. We understand and appreciate the challenges that state agencies face and believe we offer the service, knowledge and experience you will need to successfully accomplish all the proposed projects with as little disruption to the daily operations of each facility as possible.

ETB emphasizes a client-centered design approach, incorporating mutually defined project objectives. Through this focus, we can assure the State of West Virginia and the WVARNG that project needs and issues will be clearly identified and addressed through an engaged, interactive programming, design, and construction process. Our design process will be conducted with an attention to detail, creative problem solving and with a passion towards project success.

We value this opportunity to serve you and look forward to personally presenting our credentials.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Todd Boggess', is written over a faint, larger version of the signature.

Todd Boggess, AIA, NCARB, Architect
President/CEO



Letter of Transmittal

2/2/2022

TO: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Project:
Clarksburg Armory Windows
& HVAC

Atten: David H. Pauline

Sending Via:
UPS

Subj: Qualifications

CODE LEGEND	<input type="checkbox"/> 1. For payment	<input type="checkbox"/> 4. For your signature	<input type="checkbox"/> 7. Send 1 to Contractor
	<input checked="" type="checkbox"/> 2. For your review	<input type="checkbox"/> 5. As requested	<input type="checkbox"/> 8. Return 1 to ETB
	<input checked="" type="checkbox"/> 3. For your files/use	<input type="checkbox"/> 6. Owner keeps 1	<input type="checkbox"/> 9. Office Copy

# of copies	DATE	DESCRIPTION	CODE
1		Statement of Qualifications	2
1		Statement of Qualifications - Electronic	3
1		Set of Purchasing Documents (Bound in Section 6)	3

REMARKS:

Thank you for this opportunity and we look forward to hearing from you.
todd@etbarchitects.com

Signed: Todd Boggess, AIA, NCARB, Architect



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest

Proc Folder: 995514			Reason for Modification:
Doc Description: Clarksburg Armory Windows & HVAC Renovations EOI			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-21	2022-02-08 13:30	CEOI 0603 ADJ2200000009	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000201742
Vendor Name : E.T. Boggess Architect, Inc.
Address : PO Box 727
Street : 101 Rocklege Avenue
City : Princeton
State : West Virginia **Country :** USA **Zip :** 24740
Principal Contact : Todd Boggess
Vendor Contact Phone: 304-425-4491 **Extension:**


FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor Signature X  **FEIN#** 55-0515917 **DATE** February 2, 2022

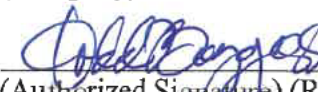
All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.


(Name, Title) _____
Todd Boggess, President/CEO
(Printed Name and Title) _____
PO Box 727 / 101 Rockledge Ave., Princeton, WV 24740
(Address) _____
(P) 304-425-4491 / (F) none
(Phone Number) / (Fax Number) _____
todd@etbarchitects.com
(email address) _____

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

E.T. Boggess Architect, Inc.
(Company) _____
 Todd Boggess, President/CEO
(Authorized Signature) (Representative Name, Title) _____
Todd Boggess, President
(Printed Name and Title of Authorized Representative) _____
February 2, 2022
(Date) _____
(P) 304-425-4491 / (F) none
(Phone Number) (Fax Number) _____

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: E.T. Boggess Architect, Inc.

Authorized Signature:  Date: February 2, 2022

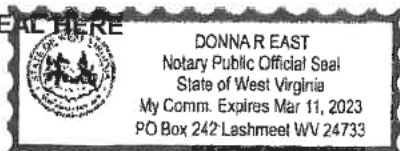
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 2 day of February, 2022.

My Commission expires March 11, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC



Purchasing Affidavit (Revised 01/19/2018)

Cover Letter

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Qualifications – 1

INTRODUCTION

E. T. Boggess Architect, Inc. was established in Princeton, West Virginia, by Ted Boggess in 1966. ETB has been a successful architectural firm primarily because of a **team approach** and partnership-type attitude with all involved in the design and construction process. Having grown up in the practice and with a life-long love of architecture, Todd became a full-time presence with the firm in 1988 after receiving a Masters in Architecture from Clemson University. Their unique relationship as father/son/mentor/apprentice and, ultimately, partners was both exciting and rewarding and ETB continues to flourish and evolve under Todd's direction.



ETB strives to deliver the highest level of project management, service, and design. Our approach is client and site specific, and questions conventional assumptions. The greatest testament to the success of ETB's work goes beyond the organizational, operation and business stewardship we provide; it is in our enduring client relationships. We feel that it is important to maintain close client contact so we can respond to your needs and questions, as well as address any situations that may arise in a timely manner. The depth of our personnel is such that we can assign individuals to the appropriate task during each phase to ensure all your project's needs are satisfied.

TEAMWORK

Our projects and design services are dependent on both our abilities as architects and our commitment to perform and implement a set of standards in order to create a design that responds to the needs of our client. In house, ETB actually functions as a team of consultants with individual strengths and abilities emphasized by each employee's role within the team. Our talented staff is ready to accommodate the needs of your project and ensure the successful completion of our current workload. The depth of our personnel is such that we can assign individuals to the appropriate task during each phase to ensure all your project's needs are satisfied.

Throughout our state, we have developed relationships with government agencies, contractors and material suppliers which will be valuable as we address the challenges associated with this project. ETB has worked with many of the code officials, including the state fire marshal, and consider them an extension of our team, another member who is concerned about the final design. We review our designs with the Office of the State Fire Marshal in Charleston at regular intervals during the design process, as well as on-site inspections during construction.

WORKLOADS

A component of our management approach is the development of an individual strategy for each project, focused on the specific problems to be solved. This strategy considers the staff members assigned to the project, the scheduling and duration of work phases, the use of special consultants or specialized studies. Our Project Management Plan (PMP) will document key management and oversight tasks and is updated throughout the project as changes occur. The plan will include a definition of your program goals, technical requirements, schedules, resources, budgets, and management programs. Once we gain a better understanding of your scheduling targets, we will be able to determine exactly what resources we will need to dedicate to the project. Regardless of the schedule, we are confident that our manpower and skill level will remain more than adequate, even in the early, labor intensive phases. Our projected workloads and the depth of personnel available are such that staffing projects of this size and complexity will have no adverse impact on any current or future projects in our office.

Our MEP consultant for this project will be **Harper Engineering**. Harper Engineering was founded in 2008 to provide innovative engineering design services to architects, owners and contractors throughout the State of West Virginia. They possess the talent and resources to provide quality mechanical, electrical, and plumbing design. Their staff utilizes the latest Building Information Modeling (BIM) software to provide the accurate system design with minimal change orders during construction. Their goal is to design optimized systems that meet all of the client's performance, energy use, and budgetary needs. The staff at Harper Engineering includes highly trained and skilled professionals and their designs meet the 21st century standards of indoor air-quality, energy use, and fire safety. Their experience includes government, military, K-12 schools, hospitals, offices, airports, manufacturing, and water treatment plants.

EXPERIENCE

ETB has a great deal of experience with government facilities, both new and renovations. We understand the unique requirements associated with renovations and the importance of being prepared for any surprises that may be encountered. In recent years, ETB has worked on a number of renovations for various governmental agencies in our area that has involved window replacements and HVAC system upgrades. We are currently designing the window and door replacements at the Academy of Careers & Technology for Raleigh County Schools.

One of our historic renovation/adaptive re-use projects, the Princeton Public Library, received the WVAIA's Honor Award. The project involved transforming the vacant former USPO into a vital downtown center of activity. The interior renovations included a total re-design, while preserving some of the historical architectural details. New MEP systems were installed and existing windows were either restored or replaced. The exterior renovations included a thorough cleaning of the limestone and the creation of code compliant access to the building. Many interesting details were uncovered and incorporated into the design, including a skylight that had been hidden during a previous renovation. Additional renovations have been accomplished with emphasis on energy upgrades, access, and security for the Mercer County Courthouse and the Mercer County War Memorial Building. ETB has also accomplished several "face-lifts" for the exterior of commercial building and shopping malls.

The following list includes renovation projects that have involved window replacement/restoration and/or HVAC upgrades as part of the scope of work:

- **WVARNG Coonskin**, Charleston
- **Princeton Municipal Complex**, Princeton
- **SWVHS Medical Clinic**, Man
- **Princeton Library Adaptive Re-use**, Princeton
- **Arts & Sciences Building** for New River Community & Technical College, Lewisburg
- **Greenbrier West High School**, Charmco
- **Oakvale Elementary School**, Oakvale
- **Mercer County Courthouse**, Princeton
- **Mercer County War Memorial Building**, Princeton
- **Mason County Prosecuting Attorney Office Renovations**, Point Pleasant
- **Monroe County WV Extension Office Renovations**, Union
- **Rahall Business & Technology Center Upgrades**, Maxwelton
- **The Railyard and Clover Club**, Bluefield
- **Cole Used Cars**, Green Valley
- **Raleigh County Academy Careers & Technical Center Exterior Window & Door Replacement**, Beckley (current)



*Former US Post Office
Princeton
Before
Restoration*

Window Replacement at Princeton Public Library



PHILOSOPHY

Communication, collaboration, and consensus are the three elements we feel are essential to the planning, design and building process. Our goal is to develop a *"partnership"* with our clients – a relationship that includes a long-term commitment, trust, and shared vision. ETB also believes architectural design should be an *interactive process*. We work closely with you to identify and define all your project goals, objectives, functions, responsibilities, and relationships. This interactive approach enables us to develop facilities that meet your requirements, as well as being aesthetically distinctive. Design cannot be mass produced or provided in a "cookie cutter" fashion, it must be developed from scratch with the unique attributes of each individual project in mind. Our approach is not only about our ideas . . . it is about *you and your ideas*.

We believe that our standard approach allows us to better address your specific project. We **look** at what you have (evaluation), **listen** to what you need (interactive programming), and then provide **designs** that address the needs specifically for each building. The integrated design process, which we have always implemented, seeks input from the owner(s), the employees who will be working in the building and the maintenance personnel who will be maintaining the facility. The success of many of our projects is a direct result of the information and ideas discussed during the initial planning and programming meetings.

QUALITY MEASURES

The Integrated Design Process is our process of design in which the owners, users and the ETB team (architects and engineers) are all integral team members. This integrated process and the implementation of high performance design requires both efficiency and innovation. In our role with this team as the design leader and project organizer, ETB will be responsible for coordinating and orchestrating the work of our in-house architects with your representatives throughout the planning, programming, design, documentation, and administrative functions of the project.

Your project will be completed by emphasizing the following activities:

- **Understanding goals.** We develop a plan for identifying and prioritizing individual goals as a means for addressing the overall project.
- **Brainstorming ideas.** We investigate opportunities for greater service through value engineering, strategic partnering, or an alternative delivery method.
- **Assuring timelines.** We generate a management plan to fulfill deliverables and meet milestones on schedule.
- **Maintaining client contact.** We are accessible, convenient, and committed to success from the beginning through the design process, and after completion.
- **Inviting performance feedback.** We involve all team members and clients in project evaluation at closeout and determine how well time, cost, and design goals were met.

Project Management - Our project managers provide efficient leadership managing the team dynamics, budget, schedule, and the flow of information. The project manager's role also includes assisting the client with the management of services and consultants that may not be a part of this contract, but still may have an impact on workflow and infrastructure coordination. The effective implementation of your goals and objectives will be realized through frequent and consistent collaboration among all the design disciplines.

ETB understands the importance of ensuring that all schedules and budgets are met. Our strength is in the delivery of appropriate and analytical solutions for complex buildings in strict conformance with budget and time constraints. The process begins with the development of the project schedule with input from each stakeholder engaged in the process. Accelerated schedules require even more dedication to benchmarks and deadlines, identifying production problems early and making the necessary adjustments before issues become too great to be effectively managed. Completing projects on time requires effective schedule management and a commitment of the entire project team.

Cost Management - We believe that the management of costs and/or risks begins with the development of fully vetted alternatives which enable you to make informed choices about the project. We search for simple and effective solutions which support the different services provided for your citizens. We also believe that the evaluation of cost must extend beyond the costs of construction, and consider the costs of operations, human resources, energy and sustainability.

Quality Control - Quality control starts with matching expectations about quality standards and life cycle costs with budget and scope during planning and design reviews. This continues through construction delivery with a program of inspections, tests, and certifications that are typically handled through a third-party agency. Quality control should flow seamlessly from one phase to another. The "partnership" we develop during the project assists us in maintaining a high level quality control standard with everyone working together in the project's best interest. We strive to coordinate performance among the entire project team in order for a completed building program to fully satisfy your needs and expectations. The quality control plan we follow should help eliminate errors, reduce cost and improve overall building quality.

ETB normally follows the plan as outlined below:

- Keep the lines of communication open and consistent between all team members
- Share lessons learned from recent similar projects, include value engineering
- In-house reviews to address issues with constructability and budget restraints
- Utilize past experiences related to construction administration
- Provide post construction administration services to be utilized on future projects

Quality Assurance - We feel quality assurance is the ability of an architect to provide the client with a set of documents that satisfies the client's needs and are as accurate as possible. ETB believes quality assurance is an ongoing process, not just a one-time occurrence. No project is perfect, however, we strive to achieve maximum client satisfaction. To that end, we have set the following goals for ourselves:

- Promote teamwork
- Quality management throughout entire project – *Website*
- Prompt response to client's requests – *Availability*
- Creation of quality construction documents – *Purpose Driven*
- Error *prevention*, not error catching – *Standard Practices*
- Personal pride in our work – *Motivation*
- Education and Training in-house (staff mentoring) – *Continuing Education*
- Go the extra mile whenever necessary – *Service Oriented*

Approach & Scope of Services – 2

APPROACH

Our approach to the window replacements and HVAC renovations at the Clarksburg Armory for the WV National Guard begins with a thorough examination of the existing windows. It will be important to determine whether the building cladding can be removed to access/evaluate the existing flashing/sealant installation. If the cladding must remain in place, and the integrity of the existing flashing and sealants hidden within the wall assembly cannot be verified, then it may be necessary to install new flashing and sealant on the exterior surface of the wall integrated with the new window system. It will also be important to coordinate directly with weather barrier manufacturers for development of "water-managed" window system details specific to each installation. For older facilities, a determination will need to be made as to whether lead paint and/or asbestos is present in the area that is to be disturbed during investigation and replacement/construction. Typically, there are existing conditions within window systems and the building envelope where it may be difficult to visually discern a potential problem or solution, thus creating unique challenges. Our past experiences with similar window replacement projects will help us better anticipate some of the potential issues.

The 5 principals for replacement of window systems at outlined by the ASTM are listed below. These guidelines outline accepted industry standards for installation of new and replacement windows and are typically the approach we utilized for this type of project.

1. Select the right fenestration product for the task-including considerations such as exposure/climate/attachment/egress
2. Prepare the rough opening to ensure the product will properly fit
3. Integrate the rough opening with the water resistive barrier (WRB), which provides air/water protection to the building envelope
4. Install the fenestration product into the rough opening, ensuring proper functioning (plumb/level/square and ensure proper operation)
5. Ensure complete integration between the fenestration product and the building envelope's water-resistive barrier through correct lapping and sequencing of flashing and sealant materials



We understand that no two projects are the same. Therefore, we feel that the typical approach to bid documents should evolve to meet the needs of each project. This is evident in our most recent project for the West Virginia Army National Guard. In 2014, we were tasked with preparing bid documents for exterior renovations to their facility at Coonskin. The scope of work included a variety of metal coping restoration, window replacement, painting and four bid alternates, distributed across four conjoined buildings. In order to accurately and clearly convey the scope to the contractors, we abandoned the conventional black and white plans in favor of a 3D, color virtual building model of the entire complex.

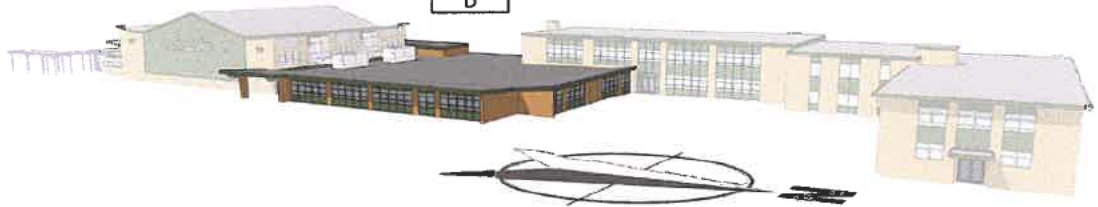
BUILDING ZONE

A



BUILDING ZONE

B



BUILDING ZONE

C

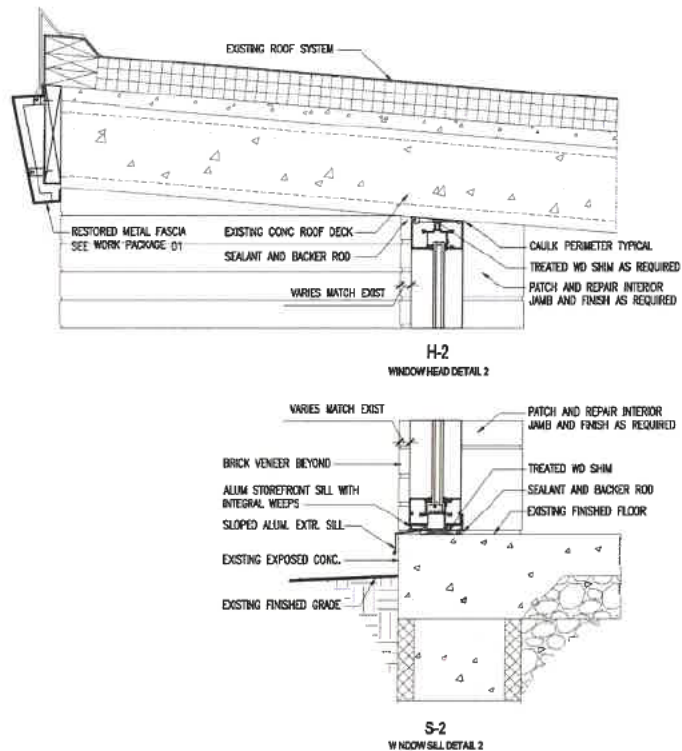


BUILDING ZONE

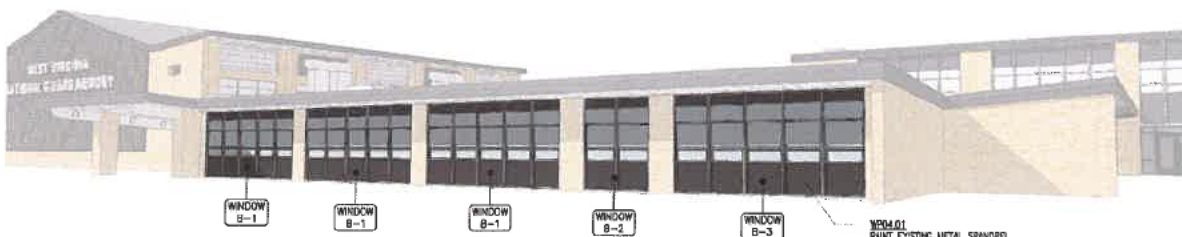
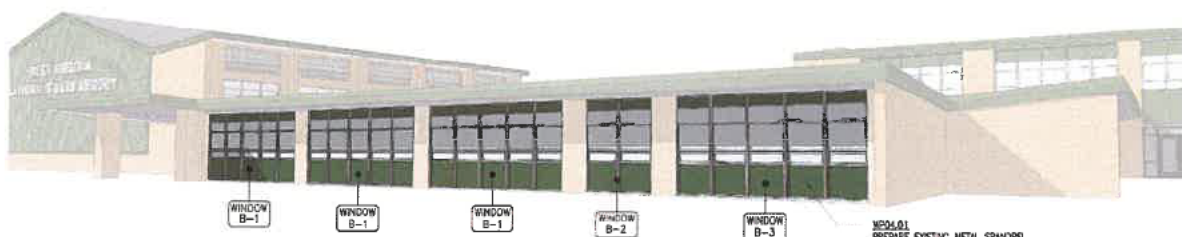
D



This model was generated from a combination of record drawings and field measurements. Once complete, it became the backbone of the entire bid package, depicting existing conditions, new work and extent of alternates. Accompanied by details, schedules and specifications, this creative approach to a unique project was well received by the construction team. Renovations were completed this summer.



(Note: Reduced scale detail)



Specific Tasks

COMPLIANCE WITH DOD MINIMUM ANTITERRORISM STANDARDS

ETB understands that an effective planning process is essential to ensure that support actions to mitigate antiterrorism and terrorist threats are implemented as planned. Pursuant to project requirements, ETB will meet with government officials and installation representatives to review vulnerabilities and identify the minimum requirements that must be incorporated into the design and construction documents for the Clarksburg Armory. Through our prior involvement with the design of new and renovated WVARNG facilities, we are familiar with the criteria prescribed by UFC 4-010-01 "DOD Minimum Anti-terrorism/Force Protection for Military Buildings" applicable for the installation of new or replacement window and glazed door systems. As necessary, we will provide assistance to armory installation representatives to clarify force protection design criteria for planned renovations that are consistent with the minimum standards. Upon final determination of the minimum levels of protection required for compliance, and after a detailed review of the existing installation and associated challenges, we will engage with glazing and window system manufacturers to identify product options and evaluate the performance, installation, maintenance, warranty and costs associated with each system. Pending WVARNG acceptance of the recommended window system configuration, ETB will develop detailed drawings and specifications for solicitation of competitive bids.

ETB will provide the services needed in the phases or steps shown below. As mentioned previously, we utilize an interactive design approach. We will therefore be involving your designated representatives in order to understand and address your specific needs.

Investigation and Evaluation Phase:

- Upon receipt of Notice to Proceed, ETB will review all available original plans, specifications and other relevant data documenting existing systems and structures.
- Conduct a thorough evaluation and inspection of the window system, evaluating existing conditions, both exterior and interior assembly conditions.
- Perform engineering analysis to establish roof and structural system design criteria including structural loading/uplift capacities, thermal resistance ratings, drainage capacities and other relevant data for evaluation of roof/structural system compatibility with new window systems.
- Meet with representatives from the WV National Guard to present and discuss preliminary findings, including preliminary budget projections and design criteria for compliance with *DOD Minimum Antiterrorism Standards for Buildings*.

Preliminary Design Phase:

- Prepare preliminary design drawings, targeting all areas of work that will be affected
- Prepare Outline Specifications and Preliminary Estimate of Probable Construction Costs.
- Discuss phasing opportunities and scheduling

- Meet with representatives from the WV National Guard to review preliminary design drawings, proposed scope of work, proposed system product selections and alternatives, and Preliminary Estimate of Probable Construction Cost. Review/establish budget and contingency and establish Final Construction Phase Schedule (bidding and award).

Construction Document Phase:

- Prepare Construction Documents including detailed drawings and specifications commensurate with established scope of work.
- Prepare Final Estimate of Probable Construction Costs.
- Assist with coordination/preparation of non-technical provisions of the contract documents. (Bid Advertisement, safety/security compliance, temporary facilities, utility access, etc.)
- Meet with representatives from representatives from the WV National Guard as necessary to review progress, discuss proposed design and budget refinements, value engineering proposals and other general coordination issues.
- Assist with review, selection and pre-approval of Contractors, if required

Bidding and Construction Contract Administration Phase:

- ETB will provide general administrative assistance during the Bidding and Construction Contract Administration Phases including:
 - Reproduction and distribution of Construction Documents
 - Attendance at pre-bid meeting
 - Preparation of addenda
 - Review of bids
 - Review of contractor submittals and shop drawings
 - Review/approval of contractor's applications for payment
 - Review/response to RFI and construction change order requests.
 - Regular on-site Construction observation and reporting
 - Assistance/coordination with governmental/ regulatory agencies
 - Preparation of project punch list and sign-off
 - Review of project close-out documents/ compliance

Project / Experience – 3

E.T. Boggess Architect, Inc.

WVARNG Joint Forces Headquarters

<i>Location:</i>	Coonskin Park, Charleston	<i>Size:</i>	Multiple
<i>Contact:</i>	Dan Clevenger	<i>Cost:</i>	\$610,000
<i>Phone:</i>	304-561-6451	<i>Completed:</i>	2016
<i>Type:</i>	Exterior Renovations / Window Replacements		
<i>Goals:</i>	Renovated exterior of Joint Forces HQ Building in order to support elements of the WVARNG command		
	Goals were met as a result of diligent research, planning/programming and coordination between WVARNG & design team. Multiple options were presented and reviewed by Owner.		

SWV Health Systems - Man Clinic

<i>Location:</i>	Man, WV	<i>Size:</i>	16,500 sf
<i>Contact:</i>	Chris Harper	<i>Cost:</i>	\$2,800,000
<i>Phone:</i>	304-824-6337	<i>Completed:</i>	2020
<i>Type:</i>	Interior & Exterior Renovations for Medical Clinic		
<i>Goals:</i>	Renovate existing facility to accommodate rural medical clinic. Exterior renovations included windows and doors/storefronts. Interior spaces included exam rooms, labs, offices, storage, waiting area, and nurses stations. New HVAC system installed. Goals were met by coordinating with owner and staff to ensure new facility meet all code requirements, especially HIPAA. Created a more safe, secure and comfortable working environment.		

Princeton Public Library

<i>Location:</i>	Princeton, WV	<i>Size:</i>	14,000 sf
<i>Contact:</i>	Connie Shumate, former librarian	<i>Cost:</i>	\$3,800,000
<i>Phone:</i>	304-384-5366	<i>Completed:</i>	2010
<i>Type:</i>	Adaptive Reuse / Window Restoration / new HVAC		
<i>Goals:</i>	Total interior and exterior renovation of the former USPO to accommodate the needs of the public library. Goals were met as a result of diligent research, planning and programming and coordination between team members and the Owner's representative. During demolition, unique features and issues we discovered and addressed due to the years of previous construction/renovations that were not documented.		

GOVERNMENTAL

WV ARMY NATIONAL GUARD JOINT FORCES HEADQUARTERS

Coonskin Park, Charleston, WV

PROJECT DETAILS

owner/district:

WV Army National Guard

year:

2016

type:

Exterior Renovations

BEFORE



The exterior renovations ETB designed for the Joint Forces Headquarters included general facade updates, new window systems, and restoring the original metal cornice. Ten different work packages spread across four connected buildings were provided with final approval/bid acceptance based on available funding. Graphic imagery options for the metal facade were also developed for owner's review/approval.



E. T. BOGGESS, ARCHITECT, INC.



GOVERNMENTAL

WV ARMY NATIONAL GUARD JOINT FORCES HEADQUARTERS

Coonskin Park, Charleston, WV



PROJECT DETAILS

owner/district:
WV Army National Guard

year:
2016

type:
Exterior Renovations



E. T. B O G G E S S , A R C H I T E C T , I N C .



WV ARMY NATIONAL GUARD JOINT FORCES HEADQUARTERS

Coonskin Park, Charleston, WV

PROJECT DETAILS

owner/district:
WV Army National Guard

year:
2016

type:
Exterior Renovations

CONCEPT STUDY



Existing Metal Facade

The concept study graphics shown here represent the proposed exterior renovations designed by ETB for the Joint Forces Headquarters. These graphic images were included as part of the bid package in order to provide a better understanding of the proposed scope of work for the general contractor.



Painted Metal Facade
Work Package 02 - Base Bid



New Perforated Image Metal Panel System
Work Package 05 - Alternate A



GOVERNMENTAL

WV ARMY NATIONAL GUARD JOINT FORCES HEADQUARTERS

Coonskin Park, Charleston, WV

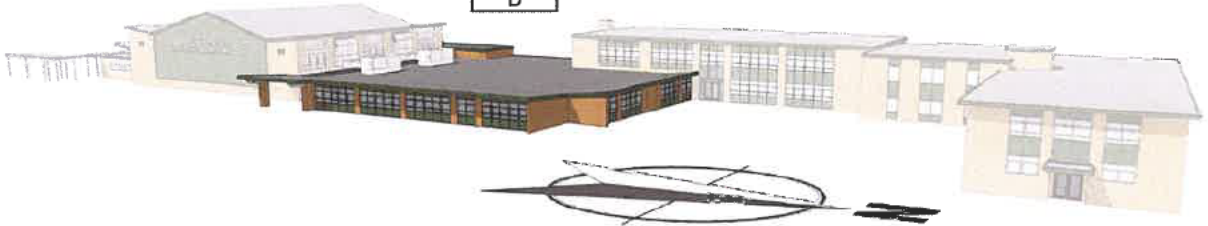
BUILDING ZONE

A



BUILDING ZONE

B



BUILDING ZONE

C



BUILDING ZONE

D



PHASED RENOVATIONS

E. T. BOGGESS, ARCHITECT, INC.



WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV

PROJECT DETAILS

owner/district:
WV Army National Guard

year:
2012

size:
50,000 sf

The Readiness Center has two main entrances; the front into the lobby and the rear into the assembly hall. The circular central core of the entrance leads to the administrative wing (east) and classroom wing (west). The facility contains a learning center library, storage areas, locker rooms, kitchen, break-room, and Telcon spaces. Areas within the lobby will be used for recruiting, family support and distance learning.

The project also included the design and construction of a separate structure for secure storage maintenance/ workshop/ office structure.



COMPUTER VISUALIZATION

GOVERNMENTAL

WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV



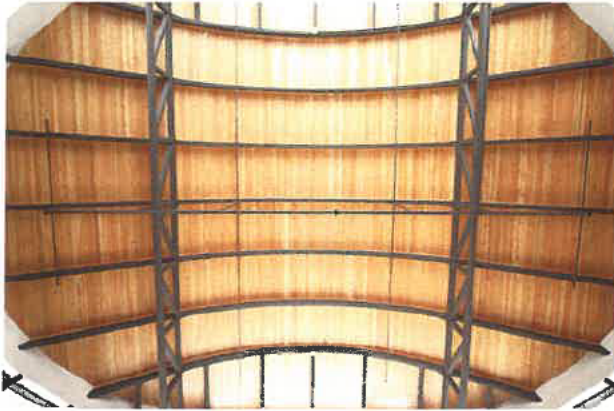
E. T. BOGGESS, ARCHITECT, INC.



GOVERNMENTAL

WV ARMY NATIONAL GUARD READINESS CENTER

Elkins, WV



E. T. BOGGESS, ARCHITECT, INC. 

PRINCETON PUBLIC LIBRARY

Princeton, WV



PROJECT DETAILS

owner/district:
City of Princeton

year:
2010

size:
13,331 sf (Two Story)

This renovation/adaptive re-use project involved a total interior renovation and exterior restoration that transformed the abandoned former USPO building into a new focal point for Mercer Street. In addition to providing much needed space for books, this design enabled the library to have designated spaces for audio/visual, and an exclusive West Virginia Room. Activities associated with the operation of the library are easily maintained from the custom designed control desk. Rooms in the basement are dedicated to three specific age groups, and include an open computer area. Public meeting /conference rooms with state-of-the-art technology equipment are also located on the lower basement level.



PRINCETON PUBLIC LIBRARY

Princeton, WV

PROJECT DETAILS

owner/district:
City of Princeton

year:
2010

size:
13,331 sf (Two Story)

The exterior renovation work involved the restoration of the cut stone and brick, total roof replacement, improved access, and a combination of window restoration and replacement. During the demolition phase, the original sky-light was uncovered and, along with the prominent re-stored windows, brought a great deal of natural light into the spaces.



SWV HEALTH SYSTEM - MAN CLINIC

Man, WV



PROJECT DETAILS

owner/district:
Lincoln Primary Care

year:
2020

size:
16,506 sf

ETB provided the renovation design for the Man Clinic including complete interior build-out to accommodate exam rooms, medical office, pharmacy, lab radiology, training room, waiting area, storage, restrooms and kitchen. New HVAC, plumbing and electrical systems, along with new windows, doors, and roof system were included.



NEW RIVER COMMUNITY AND TECHNICAL COLLEGE

Lewisburg, WV

PROJECT DETAILS

owner/district:
WV Council for Community and
Technical College Education

year:
2014

size:
3-Story

The Kyle and Ann Fort Arts & Sciences Building was created by renovating the former DOH building in Lewisburg. Interior and exterior renovations provided for an ADA compliant facility. The re-designed building offers students at NRC&TC the following:

new classrooms
allied health labs
graphic arts areas
student commons
cafeteria
office spaces



BEFORE



BILL COLE USED CARS

Green Valley, WV

PROJECT DETAILS

owner/district:
Bill Cole Auto Mall

year:
2015

type
Renovation

ETB designed the exterior facade renovations shown here, as well as interior renovations for the existing used car dealership.



COMPUTER GENERATED IMAGE



BEFORE





GREENBRIER WEST HIGH SCHOOL ADDITION

Charmco, WV

PROJECT DETAILS

owner/district:
Greenbrier Co. Board of Education

year:
2012

size:
150,000 sf (3-Story)



The addition and renovations designed for Greenbrier West High School allows students to access all school facilities without having to exit the buildings. Previously, the three buildings were on separate levels and students were exposed to the elements when traveling between classes.

New construction included an Administration wing, Auditorium, Auxilliary Gymnasium, Media Center, Classrooms and connecting Corridors. Renovations included Mechanical, Electrical, Plumbing, Fire Alarm and security/access system upgrades, site and sidewalk improvements, and existing roof replacement. Improvements included a complete update of an old welding lab with new ventilation and mechanical systems, new welding booths, lighting and finishes, along with some window replacements in the existing gym.





GREENBRIER WEST HIGH SCHOOL ADDITION

Charmco, WV

PROJECT DETAILS

owner/district:
Greenbrier Co. Board of Education

year:
2012

size:
150,000 sf (3-Story)



BEFORE

The picture to the side shows the exterior of GWHS before we began our renovation design. The rest of the images show the transformation to the exterior that we were able to accomplish.

Students are now able to access different buildings without having to exit the different levels and be exposed to the elements.





OAKVALE ELEMENTARY SCHOOL

Oakvale, WV

PROJECT DETAILS

owner/district:
Mercer Co. Board of Education

year:
2014

size:
New Construction - (2-Story) 24,250 sf
Renovated Area - 20,020 sf

This multi-phased project included the demolition of the existing K-12 administrative and classroom facilities and the construction of a new K-5 elementary school. Classrooms, media center, computer lab, cafeteria, administration offices, and support spaces were included in the design.

Renovations to existing included new MEP/HVAC systems and some window replacements.





OAKVALE ELEMENTARY SCHOOL

Oakvale, WV



BEFORE



ETB Resumes – 4

Todd Boggess, AIA, NCARB, Architect
President/CEO

EDUCATION

- Master of Architecture, Clemson University School of Architecture
- International Studies, Clemson University Daniel Center for Urban Design & Building Studies, Genoa, Italy
- Bachelor of Arts Degree in Design, Clemson University School of Architecture



RESPONSIBILITIES

Todd joined ETB as a project architect and office manager in 1988 after graduating from Clemson University. In January, 2001, he assumed the office of President. Todd currently serves as President/CEO of the company and is responsible for all aspects, including

- business development
- architectural programming / planning
- architectural design and development
- project management and coordination
- client relations
- interior design / space planning
- architectural design graphics
- construction contract administration

Your project will receive his complete attention, from the interview and project meetings, through the construction process. As the president of the firm, you are putting your trust in him and he takes that commitment very seriously. He wants to make sure you are satisfied with our service, performance, and design.

COMMITTEES

Board of Directions for the Mercer County Convention & Visitors Bureau (2020)

West Virginia Board of Architects (since 2014) – Governor Tomblin recently appointed Todd to this board which is responsible for protecting the life, health and property of the people of the State of WV by ensuring that proper architecture practices are used in the state.

Princeton Zoning Board of Appeals (since 2000) – Todd has been asked to serve on this local committee for the past 15 years. He currently serves as vice-chair. The board is responsible for reviewing and ruling on appeals to the existing Princeton Zoning Laws.

Preservation Alliance of West Virginia (past board member)

PROJECTS

Todd understands the demands being placed on all state agencies as they strive to offer the necessary services to our citizens and their efforts to do so within limited budgets. While he has always incorporated energy efficiency into his designs, the focus on green technologies over the past decade has definitely changed the architectural and construction industries. Todd's designs for every governmental building, both new construction and renovations, must address these requirements and ensure the safety of citizens who will be using the facility, as well as the employees who will be working from their new environment on a daily basis.

- WARNG Readiness Center, Elkins
- WARNG Joint Forces Headquarters (*Renovation*), Coonskin Park, Charleston
- Princeton Public Library (*Renovation*), Princeton
- Mercer County Courthouse Improvements & Energy Upgrades, Princeton
- Mercer County War Memorial Building Improvements (*Renovation*), Princeton
- Municipal Complex for the City of Princeton (*adaptive re-use*), including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation
- Wetzel County 911 Garage/Shelter, New Martinsville
- GSA Projects – Federal Buildings
 - Elizabeth Kee Federal Building (*upgrades to third floor*), Bluefield
 - Robert C. Byrd Courthouse (*space renovations*), Charleston
- Monroe County Courthouse (*Renovations*), Union
- Monroe County WV Extension Office (*Adaptive Re-use*), Union
- Mercer County Courthouse Annex, Princeton
- WVDOT Districts Headquarters/Office Complex

1	Charleston	Office Building	
6	Moundsville	Office Building	Maintenance/Equipment Shop
7	Weston	Office Building	Maintenance/Equipment Shop
8	Elkins		Maintenance/Equipment Shop
9	Lewisburg	Office Building	
10	Gardner	Office Building	Maintenance/Equipment Shop
		Bridge & Sign Shop	Lab Building

Stephen Mackey

Planning & Design



EDUCATION

- Bachelor of Arts Degree in Design,
Clemson University School of Architecture
- Master of Architecture,
Clemson University School of Architecture

RESPONSIBILITIES

With over 30 years of experience in all phases of design and construction, Mr. Mackey brought strong design, management and leadership skills to the firm. His significant experience has enabled him to successfully oversee the design and construction of educational projects for ETB and other architectural firms. Specific project responsibilities include:

- code review and analysis
- educational planning and programming
- conceptual design
- design visualization
- project coordination
- construction specifications

PROJECTS

Mr. Mackey is responsible for the production of graphic imagery for many of our larger projects. In addition to his design responsibilities, Steve assists with code research, quality control and constructability reviews. Steve rejoined ETB in 2009 and has been focused on government/public projects since his return.

- WVARNG Readiness Center, Elkins
- Princeton Rescue Squad Multi-purpose Building, Princeton
- Wetzel County 911 Garage/Shelter, New Martinsville
- Fine Arts & Sciences Building for New River Community & Technical College, Lewisburg
- New River Community and Technical College Headquarters & Allied Health Building, Beckley
- North Central Advanced Technology Center for the WVC&TCS and Allied Health, Fairmont
- Advantage Valley Advanced Technology Center for the WVC&TCS, So. Charleston

Cory Byrd
*Construction Documentation
& Contract Administration*

EDUCATION

- Majored in Mechanical Engineering at Bluefield State College

RESPONSIBILITIES

Mr. Byrd joined ETB last year as a project manager. He has over 25 years of experience as project manager, designer and Revit specialist for various commercial, medical and residential projects. Cory is actively involved during the construction documentation process and provides the needed support during the construction contract administration activities for ETB.



Specific project responsibilities include:

- construction documentation (Revit lead)
- project coordination
- construction contract administration

EXPERIENCE

Prior experience in South Carolina includes:

- South Carolina ARNG – Kingstree Barracks Renovations
- South Carolina ARNG – Newberry Barracks Renovations

ETB Projects for governments/agencies:

- Monroe County WV Extension Office (*Adaptive Re-use*), Union
- Rahall Business & Technology Center (*Renovations*), Maxwelton
- Monroe County Courthouse (*Renovations*), Union
- Wetzel County 911 Garage/Shelter, New Martinsville
- Woodrow Wilson High School Lab (*Renovations*), Raleigh County

Tony Colosi, Jr. *Project Manager*

EDUCATION

- Master of Architecture (ABT),
Virginia Tech School of Architecture
- Bachelor of Science - Architectural Engineering &
Civil Engineering, Bluefield State College



RESPONSIBILITIES

Mr. Colosi is a project manager with over 20 years of experience in both the field of architecture and as a general contractor. During this time, he has worked in construction, in the design/build industry, and at ETB several times. Tony's experience helps identify constructability issues through the analysis and coordination of consultant drawings. He is involved in all phases of design documentation and production and is eager to handle any task needed to ensure a smooth project flow from start to finish.

Specific project responsibilities include:

- construction documentation
- building construction system design/detailing
- project coordination
- equipment and materials review

EXPERIENCE

Tony has been involved in a number of ETB projects over the past twenty years:

- Municipal Complex for the City of Princeton (*Adaptive Re-use*), Princeton, WV, including
 - Administrative
 - Police
 - Fire
 - Public services
 - Recreation
- Mercer County Courthouse Annex, Princeton
- Princeton Rescue Squad Multi-purpose Building, Princeton
- Wetzel County 911 Garage/Shelter, New Martinsville
- WVARNG Readiness Center, Elkins
- Monroe County WV Extension Office (*Adaptive Re-use*), Union, WV

Harper Engineering – 5



Harper
Engineering

Qualification Statement

Mechanical, Electrical, and Plumbing Engineering

Harper Engineering, PLLC has the talent and resources to provide quality mechanical, electrical, and plumbing design. Our staff utilizes the latest building information modeling (BIM) software to provide the accurate system designs with minimal change orders during construction.

Our goal is to design optimized systems that meet all of our client's performance, energy use, and budgetary needs.

The staff at Harper Engineering, PLLC has over 100 years of experience working with clients in a variety of fields including, but not limited to, K-12 schools, hospitals, offices, airports, manufacturing, multi-family housing, and Design/Build. The following is a partial listing of projects that demonstrate Harper Engineering's mechanical, electrical, and plumbing design experience:

Services:

HVAC Design

- Heating and Cooling load calculations
- Ductwork sizing
- Hydronic pipe sizing
- Equipment selection

Electrical Design

- Electrical load calculations
- Panel and switch gear selection
- Lighting
- Fire alarm
- Site Utilities
- Emergency Generators
- Security and communications

Plumbing Design

- Pipe Sizing
- Fixture Selection
- Sprinkler design
- Site Utilities



Harper
Engineering

Jason E. Harper

Professional Engineer

Experience

Mr. Harper brings 16 years of design experience to the firm. He has expertise with HVAC, electrical, plumbing, sprinkler and fire alarm system designs. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, postal facilities, and government buildings.

Mr. Harper's role with the firm includes, but is not limited to, office manager, project manager, draftsman, and Building Information Modeling coordinator. He oversees projects from the early design phase through construction administration to post construction. He assists the project architect and design team with valuable mechanical, electrical, and plumbing information early in the project to ensure it is adequately designed to handle the client's needs.



Registration/Professional Affiliations

Professional Engineer WV - [REDACTED]
American Society of Heating, Refrigeration and Air-
Conditioning Engineers - [REDACTED]
National Fire Protection Association [REDACTED]

Projects

WV DOH SRC Office Building
WV DOH Weight Station
W. Kent Carper Justice and Public Safety Complex
WV Veterans Home Storage Building
St. Albans Armory Storage Building
West Union Bus Garage
Romney Public Works Building
Dominion Gas Office Building
Energy Corporation of America

Education

West Virginia University Institute of Technology
Bachelor of Science - Mechanical Engineering



Harper
Engineering

Kevin M. King **Professional Engineer**

Experience

Mr. King brings 14 years of electrical design experience and over 11 years of electrical construction/maintenance experience to the firm. His projects include educational facilities (including colleges and universities), health care facilities, office buildings, banks, emergency services facilities, government buildings, and industrial projects.

Mr. King's role with the firm includes, but is not limited to, project manager, draftsman, specification writer and construction administration. He oversees projects from the early design phase to post construction. He assists the project architect and design team with valuable electrical information early in the project to ensure it is adequately designed to handle the client's needs.



Registration/Professional Affiliations

Professional Engineer WV - [REDACTED]

Professional Engineer KY - [REDACTED]

Professional Engineer PA - [REDACTED]

Professional Engineer OH - [REDACTED]

Professional Engineer VA - [REDACTED]

Professional Engineer MI - [REDACTED]

Professional Engineer SC - [REDACTED]

Professional Engineer IN - [REDACTED]

West Virginia Master Electrician - [REDACTED]

American Society of Heating, Refrigeration and

Air-Conditioning Engineers - [REDACTED]

National Fire Protection Association - [REDACTED]

Projects

WV DOH SRC Office Building

WV Veterans Home Storage Building

WV DOH Weight Station

St. Albans Armory Storage Building

St. Albans Armory Storage Building

West Union Bus Garage

Romney Public Works Building

Dominion Gas Office Building

Energy Corporation of America

W. Kent Carper Justice and Public Safety Complex

Education

West Virginia University Institute of Technology

Bachelor of Science - Electrical Engineering

Bluefield State College

Bachelors of Science - Computer Science



Harper
Engineering

Experience

Public Buildings

Energy Corporation of America

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 60,000 sq. ft. office located in Charleston, WV.

Dominion Gas Office Building

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,000 sq. ft. office located in Clarksburg, WV.

W. Kent Carper Justice and Public Safety Complex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a renovations to a 62,400 sq. ft. Justice and Public Safety Complex.

WV Department of Highways SRC Office Building

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a renovations to a 39,400 sq. ft. addition and renovation to existing office building in Charleston, WV.

Office Addition to Boone County Courthouse Annex

HVAC, Plumbing, Electrical, Fire Alarm and Sprinkler design for a 20,400 sq. ft. addition and renovation to Boone County Courthouse Annex.

Fayette County 911 Emergency Communication Center

Provided mechanical, electrical, and plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lightings to reduce screen glare, diesel emergency generator and automatic transfer switch, and a dual action sprinkler system.

Wayne County 911 Emergency Communication Center

Mechanical, Electrical and Plumbing services for the new 911 Emergency and Communications Center. Project utilized energy efficient water heating system, strategic lighting to reduce screen glare, diesel emergency generator and automatic transfer switch, and dual action sprinkler system.

South Charleston Fire Station #1

Mechanical, Electrical, and Plumbing services for new 10,000 sf Fire Station

Charleston Fire Station #3

Mechanical, Electrical, & Plumbing services for new 6,400 sf Fire Station on Oakwood Road



Harper
Engineering

Public Buildings (continued)

KIA Dealership

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 9,000 SF showroom and maintenance bay located in Raleigh Co. WV. Included Vehicle Exhaust System for maintenance bay.

Bert Wolf Toyota

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the addition and renovation totaling 39,500 SF for showroom and maintenance bay located in Charleston, WV. Included Vehicle Exhaust System for maintenance bay.

Moses Teays Valley

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for the new 4,800 SF showroom and maintenance bay located in Teays Valley, WV. Included Vehicle Exhaust System for maintenance bay.

St. Albans Armory Storage Building

HVAC, Plumbing, Electrical and Fire Alarm design for a 3,000 sq. ft. storage building.

WV Veterans Home Barboursville

Electrical design for a new 1,000 sq. ft. storage building.

New Bus Garage

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for a new 5,900 sq. ft. bus garage in West Union, WV.

Public Works Building

HVAC, Plumbing, Sprinkler, Electrical and Fire Alarm design for a new 4,500 sq. ft. bus garage in Romney, WV.

WV Purchasing Forms – 6



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Centralized Expression of Interest

Proc Folder: 995514

Doc Description: Clarksburg Armory Windows & HVAC Renovations EOI

Reason for Modification:

Proc Type: Central Purchase Order

Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-21	2022-02-08 13:30	CEOI 0603 ADJ2200000009	1

BID RECEIVING LOCATION

BID CLERK
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON ST E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code: 000000201742

Vendor Name : E.T. Boggess Architect, Inc.

Address : PO Box 727

Street : 101 Rocklege Avenue

City : Princeton

State : West Virginia Country : USA Zip : 24740

Principal Contact : Todd Boggess

Vendor Contact Phone: 304-425-4491 Extension:

FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor
Signature X

FEIN# 55-0515917

DATE February 2, 2022

All offers subject to all terms and conditions contained in this solicitation

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Todd Boggess, President / CEO
(Name, Title)
Todd Boggess, President/CEO
(Printed Name and Title)
PO Box 727 / 101 Rockledge Ave., Princeton, WV 24740
(Address)
(P) 304-425-4491 / (F) none
(Phone Number) / (Fax Number)
todd@etbarchitects.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

E.T. Boggess Architect, Inc.

(Company)
Todd Boggess Todd Boggess, President/CEO
(Authorized Signature) (Representative Name, Title)
Todd Boggess, President

(Printed Name and Title of Authorized Representative)
February 2, 2022

(Date)
(P) 304-425-4491 / (F) none

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: E.T. Boggess Architect, Inc.

Authorized Signature: *E.T. Boggess* Date: February 2, 2022

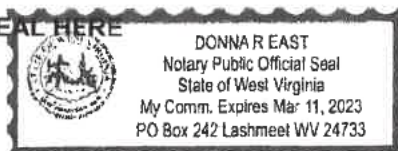
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 2 day of February, 2022.

My Commission expires March 11, 2023.

AFFIX SEAL HERE



NOTARY PUBLIC

Donna R. East

Purchasing Affidavit (Revised 01/19/2018)