



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header

List View

General Information

Procurement Folder: 909738

SO Doc Code: CEOI

Procurement Type: Central Purchase Order

SO Dept: 0603

Vendor ID:

SO Doc ID: ADJ2200000001

Legal Name: MILLS GROUP LLC

Published Date: 7/14/21

Alias/DBA:

Close Date: 7/29/21

Total Bid: \$0.00

Close Time: 13:30

Response Date:

Status: Closed

Response Time:

Solicitation Description:

Responded By User ID:

Total of Header Attachments: 3

Total of All Attachments: 3

First Name:

Last Name:

Email:

Phone:



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Solicitation Response

Proc Folder: 909738
Solicitation Description: EOI- Historical Building Surveys
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2021-07-29 13:30	SR 0603 ESR07282100000000522	1

VENDOR
000000112161
MILLS GROUP LLC

Solicitation Number: CEOI 0603 ADJ2200000001

Total Bid: 0 **Response Date:** 2021-07-28 **Response Time:** 11:19:34

Comments:

FOR INFORMATION CONTACT THE BUYER

David H Pauline
304-558-0067
david.h.pauline@wv.gov

Vendor	FEIN#	DATE
Signature X		

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	EOI- Historical Building Surveys				0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

Commodity Line Comments:

Extended Description:

EOI- Historical Building Surveys per the attached documentation.

EXPRESSION OF INTEREST



CLARKSBURG



KINGWOOD



BUCKHANNON



POINT PLEASANT

WEST VIRGINIA
ARMY NATIONAL
GUARD FACILITIES

HISTORIC RESOURCES SURVEY



July 28, 2021

David Pauline, Senior Buyer
Department of Administration, Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Subject: EOI – Historical Building Surveys on seven (7) WV Army National Guard Facilities

Dear Mr. Pauline,

Mills Group is pleased to submit this proposal to the West Virginia Army National Guard, Construction and Facilities Management Office. Our team has been interpreting and documenting West Virginia's historic legacies for over 15 years. The caliber of talent of Mills Group will be an asset to your project. In that time, we have been consistently chosen to conduct historic resource surveys and national registers nominations including:

- Columbia Club – Weston, WV
- WV Penitentiary – Moundsville, WV
- Blue Sulphur Springs Pavilion – Blue Sulphur Springs, WV
- Kump House – Elkins, WV
- Old Inn Cacapon Resort State Park – Cacapon, WV
- Palace of Gold NRHP Nomination – New Vrindaban, WV
- Bank of Davis NRHP Nomination – Davis, WV
- Moorefield Historic District Survey – Moorefield, WV
- Oglebay and Wheeling Parks Reconnaissance Survey – Wheeling, WV
- 2021 WVSHPO Grant Monitor – West Virginia
- 2021 WVSHPO Revitalization Grants – West Virginia

These projects are the result of effective and clear communication between the team and the client to ensure timeliness and adherence to the project budget. We have a dedicated staff ready to assist with this project who values the design process, the importance of open and frequent communication with our clients, budgetary requirements and project deadlines.

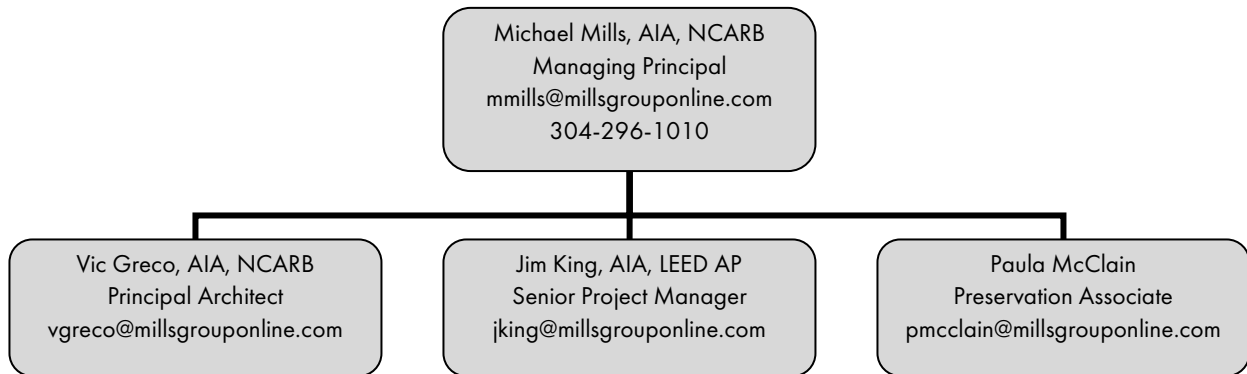
“Designing on the principles of the past and preserving for the future”

MORGANTOWN:	Downtown Morgantown	88 High Street	Morgantown, WV 26505	Phone: 304.296.1010
WHEELING:	The Kaley Center	53 14 th Street, Suite 607	Wheeling, WV 26003	Phone: 304.233.0048

Proposed Staffing Plan

We have a team of dedicated staff ready to assist with this project. I will oversee the project myself, having worked on over 100 development grant projects from 2005 to 2016. Principal Architect Vic Greco, Senior Project Manager Jim King, and Preservation Associate Paula McClain will also be assisting in the reporting and documentation of sites. Our combined skill sets will both ensure that the project is successfully completed and allow us to quickly respond to issues throughout the state. The graphic below illustrates our group dynamic.

Our staff resumes are attached to this proposal. All staff assisting with this project meet the professional qualifications for architecture or architectural history as defined for 36 CFR 61 and are well versed in the Secretary of the Interior's Standards.



Scope of Work

We understand the scope of work to include:

1. Develop and submit historical resources surveys on seven WV ARNG facilities listed in the table and to provide recommendations of eligibility for the National NRHP for each facility. The historic resources surveys must follow the guidelines in the West Virginia State Historic Preservation's (WVSHPO) National Register and Architecture/History Survey Manual.
2. Prior to initiation of work, the consultant shall meet with the WV ARNG Environmental Office to coordinate the work plan, discuss the surveys and review the task objectives. Further meetings may be necessary depending on project variables.
3. The consultant will research the individual facilities to determine if they are eligible for listing on the NRHP under criterion a, b, c, and d. Some sources of information could include, but are not limited to: occupants of the facilities, local libraries, universities, historic societies, WVDCH archives, etc.

"Designing on the principles of the past and preserving for the future"

MORGANTOWN:	Downtown Morgantown	88 High Street	Morgantown, WV 26505	Phone: 304.296.1010
WHEELING:	The Kaley Center	53 14 th Street, Suite 607	Wheeling, WV 26003	Phone: 304.233.0048

WWW.MILLSGROUPONLINE.COM

4. Perform a records review of historical property use information (topographic maps, aerial photographs, fire insurance maps, existing reports, etc.) Fieldwork, photography, mapping, reporting, and cataloging will be performed in accordance with the National Register and Architecture/History Survey Manual.
5. Fieldwork for historic resources surveys will also include visiting each facility, photographing historically significant portions and attributes of the facilities for inclusion in a final report. The facilities will be assessed for architectural historical significance and any other criteria that should be assessed on-site. Interviews with current and former personnel at the facilities may also prove helpful in deciding historical significance.
6. For each facility, the consultant will compile a documentation package that includes photographs and a narrative report. The package will not include blueprints or scaled line drawings but should include a basic floor plan either provided by WV ARNG or a field drawing produced by the consultant.
7. The consultant will ultimately perform the fieldwork necessary to complete the historic inventory forms, historic resources surveys and any other documentation necessary to satisfy the West Virginia State Historical Preservation Office (WVSHPO) in making an eligibility determination on the seven facilities.

Project Approach

Michael Mills will oversee the project as well as serve as the liaison between the WV Army National Guard, Construction and Facilities Management Office and the State Historic Preservation Office (SHPO) to ensure a successful project.

Following the project kick-off, our team will conduct a site visit in order to assess the existing condition of the structure and take photographs. With the assistance of the WVANG Construction and Facilities Management Office, the team will review all available historic documentation relating to the building, including plans, specifications, historic photos, letters, diaries, newspaper articles or ads, financial documents, postcards, fire insurance maps, and any other available documentation. Additional historic research will be conducted as necessary in order to compile a brief history of the building describing significant events and individuals associated with the building, as well as any changes to the building over time.

Using data collected during the site visit, the team will prepare a historic structure report which will include a description and condition assessment of the interior and exterior of the building, identification of character defining features, and a code and ADA compliance analysis, along with color photographs of the interior and exterior of the building.

"Designing on the principles of the past and preserving for the future"

MORGANTOWN:	Downtown Morgantown	88 High Street	Morgantown, WV 26505	Phone: 304.296.1010
WHEELING:	The Kaley Center	53 14 th Street, Suite 607	Wheeling, WV 26003	Phone: 304.233.0048

We would be honored to assist in the identification and documentation of the West Virginia Army National Guard's historic structures.

If you have any questions, please do not hesitate to contact me at 304-296-1010 ext. 100 or email me at mmills@millsgrouponline.com.

Kindest Regards,



Michael Mills, AIA, NCARB
Managing Principal

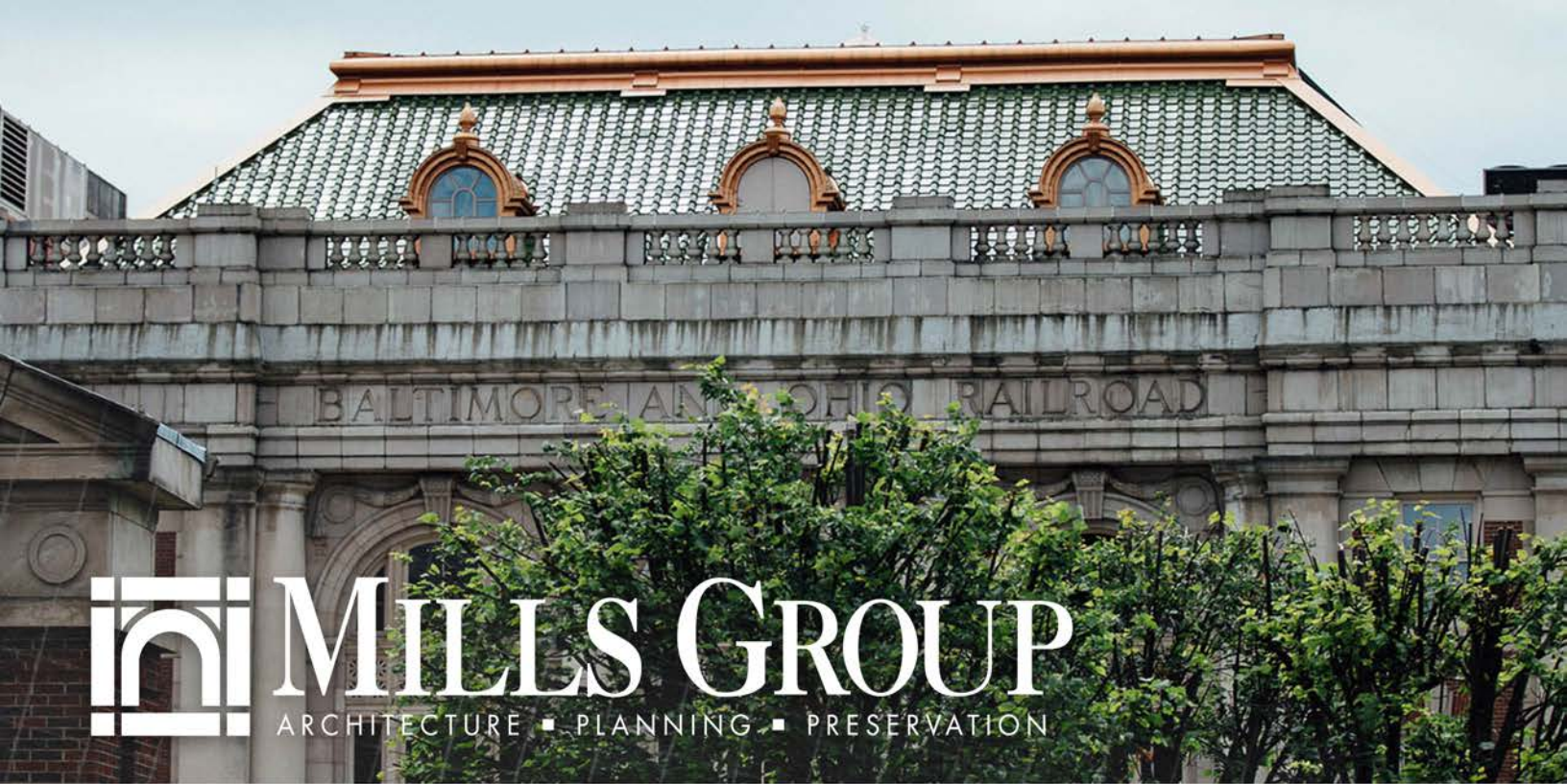
"Designing on the principles of the past and preserving for the future"

MORGANTOWN:	Downtown Morgantown	88 High Street	Morgantown, WV 26505	Phone: 304.296.1010
WHEELING:	The Kaley Center	53 14 th Street, Suite 607	Wheeling, WV 26003	Phone: 304.233.0048

WWW.MILLSGROUPONLINE.COM

ARMY NATIONAL GUARD FACILITIES
QUALIFICATIONS





MILLS GROUP

ARCHITECTURE ■ PLANNING ■ PRESERVATION

Mills Group maintains offices in Morgantown, Wheeling, and Shepherdstown, West Virginia. Our new office in downtown Morgantown is a reflection of our commitment to community and the adaptive re-use of existing buildings. Our team works closely together to create truly special places for our clients and their communities.

Architecture

COMMERCIAL
RESIDENTIAL
PUBLIC

Mills Group has a broad focus in architecture, assisting clients with residential, commercial, public, and interior designs. We work with our clients to create structures that improve their lives and their communities. Every project is developed with an emphasis on traditional design principles, vernacular design influences, and long-term sustainability.

Planning

ENABLE
EXTEND
ENHANCE

Our clients entrust us with creating a well-researched and detailed plan that will foster a rich and engaging environment for people to live, work, and play. We carefully consider the complex interaction of functional, economic, and social needs of our clients, while also providing the needs of the site's users.

Preservation

REVITALIZE
REHABILITATE
CONSULT

Buildings tell the story of our past and each building provides a unique set of requirements and conditions to share that story. Sensitive and responsible preservation and restoration work must be responsive to the historic significance of the building. We perform historical research and assess existing conditions. We compile our findings into a comprehensive feasibility study and/or historic structures report for the owner to implement planning for the next phase of use for the building.



MILLS GROUP
ARCHITECTURE ■ PLANNING ■ PRESERVATION

“Designing on
the principles
of the past and
preserving
for the
future”

LOCATIONS:

88 High Street
Morgantown, WV 26505
304.296.1010

53 14th Street, Suite 607
Wheeling, WV 26003
304.233.0048

122 E German Street
Shepherdstown, WV 25443
681.240.1010

SITE:

millsgrouponline.com

For more than 15 years, the architects, designers, planners and historians of the Mills Group have collaborated with our clients to improve communities through the latest design techniques while preserving the rich architectural character of the past. This blend of modern technology and story-telling makes for timeless, inspired design.

We know that the most successful projects are built on collaboration with our clients, team and partners. Open and honest communication combined with a detailed site plan that accounts for all potential variables is key to success. We look to the region's architectural heritage for inspiration to celebrate the best of the past and to promote economic vitality for the future.

We specialize in both public and private projects. Our public clients include cultural agencies, development offices, municipalities, schools, and non-profits. Other architects and engineers, developers, homeowners, and business owners are among our private clients.

We are committed to designing with our clients, not for our clients. Understanding and respecting your needs, schedule and budget are of the highest priority to us. We are also committed to understanding the history of the building or place and how that plays into the design. These contextual concerns make all the difference in creating truly special places.

ARMY NATIONAL GUARD FACILITIES
RESUMES





Michael Mills

AIA, NCARB

MANAGING PRINCIPAL

EDUCATION

BS, BARCH / 1993 / RENSSELAER
POLYTECHNIC INSTITUTE

PROFESSIONAL REGISTRATIONS

WEST VIRGINIA
VIRGINIA
OHIO
PENNSYLVANIA
MASSACHUSETTES

BIOGRAPHY

Mr. Mills leads all facets of the daily operations of the Mills Group. He has over 25 years of experience in historical preservation, architectural design, and planning. Through his extensive work with historic structures, he has a detailed working knowledge of the Secretary of the Interior's Standards for Historic Preservation Projects. His work includes interior and exterior preservation, window restoration, foundation waterproofing, roof repair, integration of MEP systems in a historic structure and the design of interpretive exhibits for historic structures. The other aspects of his work include historic design guidelines, contextual design of new structures, and the issues related the revitalization of main streets across the country.

EXPERIENCE

Blue Sulphur Springs Pavilion - *Blue Sulphur Springs, WV*

The Greenbrier County Historical Society chose Mills Group to conduct an existing conditions assessment, describe the written and architectural history of the Blue Sulphur Springs Pavilion and offer a plan for its stabilization and reuse. In 2013, the Greenbrier County Historical Society acquired the property, and with our help outlining its stabilization and reuse, a plan to restore the structure was created.

2006-2016, 2020-2021 WVSHPO Grant Monitor - *WV*

Since 2006, Mills Group has been awarded an annually competitive contract with the West Virginia State Historic Preservation Office to provide technical assistance and grant monitoring. The scope of the grant projects range from masonry and window restoration to roof replacement and exterior millwork rehabilitation.

Kump House - *Elkins, WV*

The City of Elkins and the Kump House Trust contracted Mills Group to prepare a modified Historic Structures Report and Adaptive Reuse Plan for the Kump House. The purpose of the study was to assess the building condition, review functional and programmatic requirements, present concept plans and to establish a preliminary cost budget for the scope of work within recommendations with consideration for priorities and funding sources.

WV Penitentiary Interior Restoration - *Moundsville, WV*

Mills Group completed a historic building assessment of the core of the former West Virginia Penitentiary. The final report detailed existing conditions, made recommendations for repairs necessary for the restoration of the first floor and entry porch as a new visitor's center, and provided a cost estimate for the proposed work.



Paula McClain

**PRESERVATION
ASSOCIATE /
HISTORIAN**

EDUCATION

BIS / ARCH. STUDIES &
INTERIOR DESIGN HISTORY
/ 2015 / ARIZONA STATE
UNIVERSITY

BIOGRAPHY

Paula has six years of experience documenting historic properties throughout the United States. She is well versed in Federal, state, and local preservation laws and enjoys developing historic contexts and completing field surveys. Paula is experienced in completing historic structure assessments, authoring individual and historic district nominations for the National Register of Historic Places, and designing interpretive and educational graphics for historic sites. In addition, she has extensive experience in creating as-built plans of historic structures and enjoys conducting archival research to better understand the chronology of development of historic properties. Mrs. McClain serves on the Monongalia County Landmarks Commission as well as the Board of Directors for the Preservation Alliance of West Virginia.

EXPERIENCE

Palace of Gold NRHP – New Vrindaban, WV

Conducted archival research and completed individual nomination to the National Register of Historic Places for the Palace of Gold, a 1979 vernacular Indo-Saracenic temple built by devotees of the International Society of Krishna Consciousness for founder A. C. Bhaktivedanta Swami Prabhupada. The Palace is considered significant at the statewide level under Criterion C in the area of architecture for its unique expression of the Indo-Saracenic style.

National Bank of Davis NRHP – Davis, WV

Completed individual nomination to the National Register of Historic Places for the National Bank of Davis, an 1891 sandstone bank, post office, and lodge building financed by timber and coal magnate Henry Gassaway Davis. The building is considered locally significant under Criterion C for its singular expression of the Richardsonian Romanesque style, and for its unique masonry construction.

Hill Top Hotel Historic Resources Report – Harpers Ferry, WV

Conducted archival research, completed as-built drawings, and evaluated existing conditions of Hill Top Hotel and surrounding armory houses for creation of Historic Resources Plan.

Moorefield Intensive-Level Architecture and History Survey – Moorefield, WV

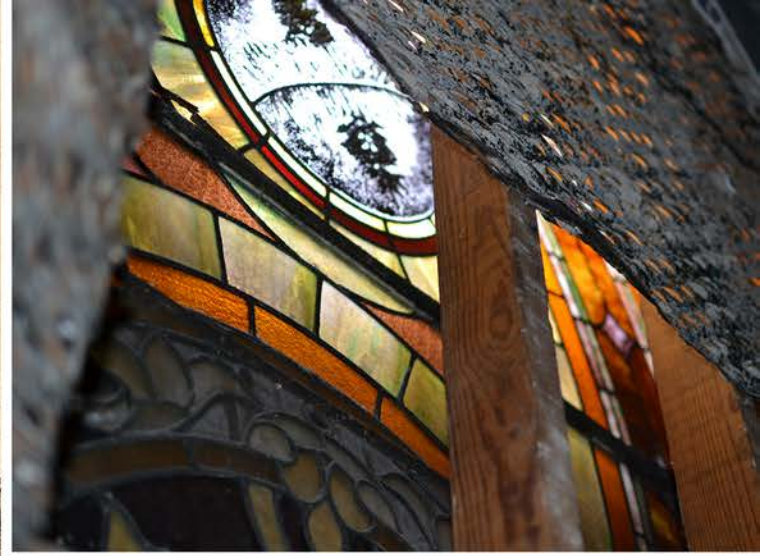
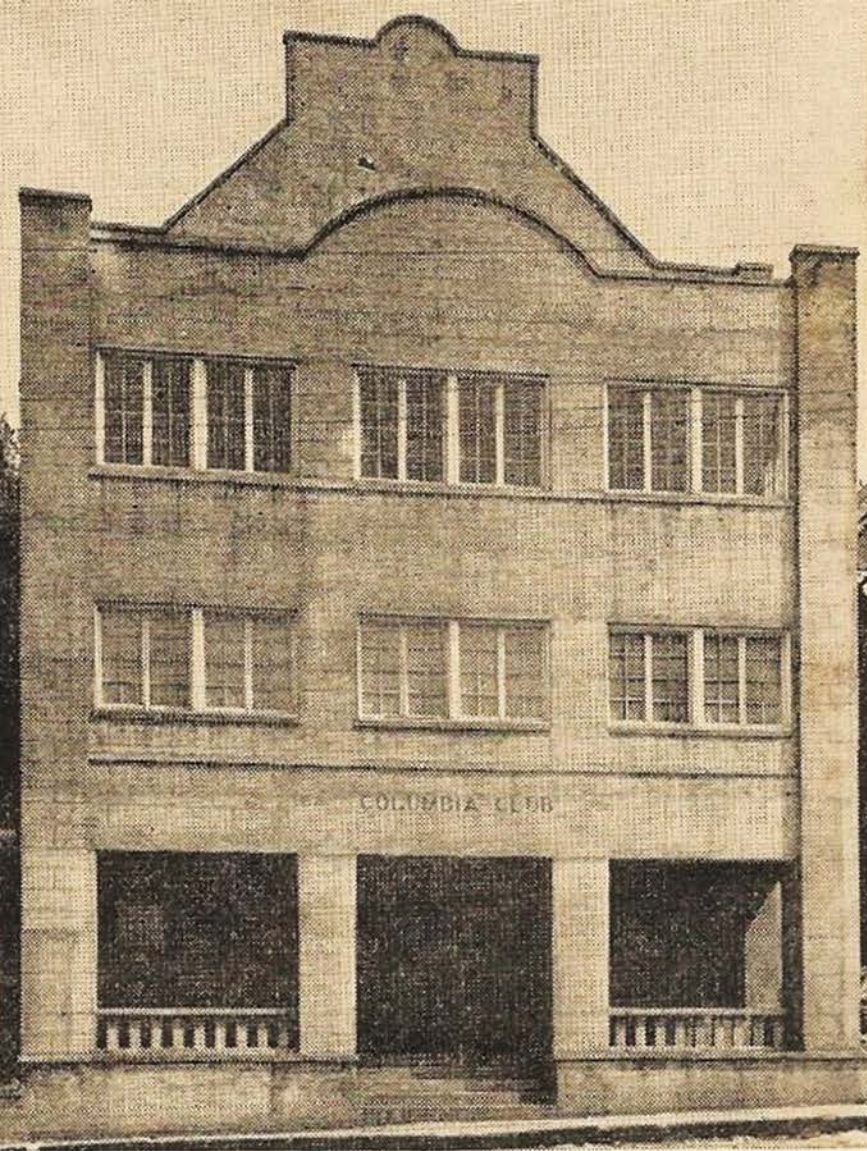
Evaluated over 300 previously - and newly-surveyed resources for potential inclusion in existing Moorefield Historic District for completion of intensive-level architecture and history survey.

Columbia Club Historic Structures Report – Weston, WV

Assessed existing conditions, created as-built drawings, conducted archival research, and prepared a historic structures report for the Columbia Club Building in Weston.

ARMY NATIONAL GUARD FACILITIES
EXPERIENCE





Columbia Club

LOCATION : Weston, WV

CLIENT : City of Weston / Bryan Reed

SERVICES : Historic Conditions Assessment,
Archival Research, Inspection, 3D Modeling,
Cost Estimate

CONSTRUCTION VALUE :
N/A

Mills Group conducted an assessment of the historic Columbia Club Building located in Weston, WV. Built in 1878 as St. Patrick's Catholic Church, the building was repurposed in c. 1915 by the Knights of Columbus, who removed the steeple and added a new three-story front porch, dramatically altering the architectural character of the building. The group used the building as the Columbia Club and "Above C Level" Club throughout the twentieth century. Ultimately, the building fell into disrepair and was abandoned.

As part of the assessment, Mills Group conducted intensive archival research to determine the chronology of development over the building's 140-year history. In addition to research conducted at local and statewide repositories, the Mills Group team completed a thorough on-site inspection of the building. During this investigation, the team discovered historic stained glass windows that had been enclosed, traces of original millwork, and enclosed door openings that indicated the layout of the former church building. The team then created a 3-dimensional model of the building at its various stages of development to augment the historic structure report. The final report included suggested rehabilitation activities, a proposed implementation plan, and a cost estimate for the proposed repair work.



WV Penitentiary

LOCATION : Moundsville, WV

CLIENT : Moundsville HLC / David Wood;
Moundsville Economic Development Council
/ Suzanne Park

SERVICES : Historic Building Assessment,
Cost Estimate

CONSTRUCTION VALUE :
N/A

Mills Group completed a historic building assessment of the core of the former West Virginia Penitentiary, which includes the four-story Administration Building, entry porch, and former Warden's residence. This space had served as the main entrance to the West Virginia Penitentiary until 1939, when a new entry was created with the southward expansion of the prison complex. A round steel cage "wheelhouse," operated by a street car motor, facilitated the secure transmittal of incoming prisoners. Today, this wheelhouse is one of the only extant examples of this unique feature.

After conducting an on-the-ground survey of the 1876 structure and 1908 entry porch, the team developed a 3-dimensional model of the building and assessed both exterior and interior conditions. The team conducted archival research at several repositories to determine the chronology of development of the Administration Building and entry porch, and consulted these in the creation of drawings illustrating the physical history of the highly-significant building. The final report detailed existing conditions, made recommendations for repairs necessary for the restoration of the first floor and entry porch as a new visitor's center, and provided a cost estimate for the proposed work.



Blue Sulphur Springs Pavilion

LOCATION : Blue Sulphur Springs, WV

CLIENT/PROJECT MANAGER :

Greenbrier County Historical Society
Margaret Hambrick

SERVICES : Historic Structure Report
and Existing Conditions Assessment

CONSTRUCTION VALUE :

\$1 Million



The Greenbrier County Historical Society chose Mills Group to conduct an existing conditions assessment, describe the written and architectural history of the Blue Sulphur Springs Pavilion and offer a plan for its stabilization and reuse.

The Blue Sulphur Springs Pavilion was constructed in 1836 as the centerpiece of a health resort along Kitchen Creek in Greenbrier County, (West) Virginia. Although it was regarded as superior to the other springs in Western Virginia in terms of comfort and beauty, the resort was also not as fashionable as the White Sulphur Springs located 26 miles to the east. As a result of the declining popularity of the resort and nationwide economic instability, the property was transferred into the hands of gentlemen who created Allegheny College, a seminary for Baptist students in 1859. With the outbreak of the Civil War, the college lost both students and several structures, as part of the resort was destroyed by fire in 1863. All that remained of the property was the Greek Revival inspired pavilion which continued to be enjoyed by picnickers throughout the 20th century.

In 2013, the Greenbrier County Historical Society acquired the property, and with our help outlining its stabilization and reuse, a plan to restore the structure was created. We aided with multiple phases of restoration with the end goal of the restored structure to become a tourism destination.



Kump House

LOCATION : Elkins, WV

CLIENT : City of Elkins and
The Kump House Trust

SERVICES : Historic Structures Report,
Adaptive Reuse Plan

CONSTRUCTION VALUE : N/A

The City of Elkins and the Kump House Trust contracted Mills Group to prepare a modified Historic Structures Report and Adaptive Reuse Plan for the Kump House in Elkins, West Virginia. The purpose of the study was to assess the building condition, review functional and programmatic requirements, present concept plans and to establish a preliminary cost budget for the scope of work within recommendations with consideration for priorities and funding sources.

Mills Group wanted to create a facility would inspire, facilitate and promote innovation in education and cultural stewardship, while focusing on preservation and environmental sustainability.

Our team began the project by conducting background research and data collection. Mills Group then analyzed the physical evolution and condition of the property, designed a schematic development plan and lastly presented a schematic design that provided a plan to move forward with the project. The plan developed by Mills Group now serves as the map for the successful rehabilitation of this grand mansion.

The Mills Group has followed on to aid the owner with roof replacement, masonry restoration, and window replacement.





Old Inn Cacapon Resort State Park

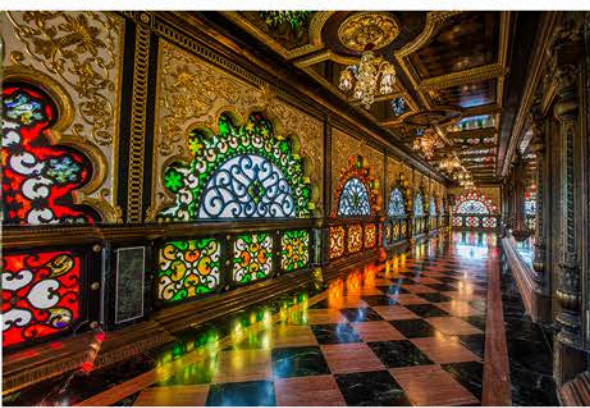
LOCATION : Cacapon, WV
CLIENT/PROJECT MANAGER :
WV DNR Parks and Recreation
James G. Schotsch
304-558-2764
SERVICES : Restoration & Masterplan
CONSTRUCTION VALUE : N/A



The Old Inn at Cacapon Resort State Park in Berkeley Springs, WV was constructed in 1938 as part of a Civilian Conservation Corps project at nearby Camp Morgan as the first overnight lodging facility within the state park system. The Old Inn was originally built as a one and a half story hand hewn log structure with three wood burning chimneys. By the early 1940s, the increasing number of visitors to the State Park required the Old Inn to be enlarged. In order to protect the log structure from decay, officials decided to clad the entire building in board and batten wood siding circa 1960.

The WV Division of Natural Resources (DNR) hired Mills Group to assess the integrity of the log structure and develop a plan to stabilize the building and its continued maintenance. Because the DNR used Federal money to assess the building, they were bound by Section 106 of the National Historic Preservation Act of 1966 to assess the effect of their actions on the structure. Mills Group also acted as a liaison between the DNR and the State Historic Preservation Office.

The building had been changed slightly during the years to accommodate wall mounted air conditioning units. Otherwise, the building was in remarkably good shape and is slated to be restored to its early 1940s appearance with the exposed log exterior. Mills Group devised a plan to rehabilitate the historic log structure and adapt it for continued use for the future.



Palace of Gold NRHP Nomination

LOCATION : New Vrindaban, WV

CLIENT : Prabhupada's Palace of Gold

SERVICES : NRHP Nomination
Composition

CONSTRUCTION VALUE :
N/A

The Palace of Gold was constructed in 1979 by untrained devotees of the International Society for Krishna Consciousness (ISKCON) in a rural section of Marshall County, WV. In 2017, Mills Group was selected to compile and complete the National Register Nomination for this unique structure.

Inspired by the architectural detailing of Hindu temples located in Vrindavan, India, the finished palace building and its surrounding gardens were an expression of the Indo-Saracenic Revival architectural style. Established by British architects working in India during the British Raj (1858-1947), the style represents the amalgamation of Classical forms with traditional Indian details such as onion domes, arches, wide overhanging eaves, oriel windows, and towers.

In 2018, the structure and its surroundings were nominated under Criterion C for their exceptional architectural significance. Due to its age and association with ISKCON, the palace was submitted under Criteria Considerations A and G.



Bank of Davis NRHP Nomination

LOCATION : Davis, WV

CLIENT : Tucker County Historic
Landmarks Commission

SERVICES : National Register of Historic
Places Nomination

CONSTRUCTION VALUE :
N/A

Mills Group authored the nomination for the 1892 National Bank of Davis in Davis, WV. Construction of the bank building was financed by Henry Gassaway Davis, an early industrialist who is credited with bringing the first large-scale coal and timber operations to the area. Such operations brought increased economic prosperity and led to the development of many communities throughout Tucker County.

After establishing the towns of Davis and nearby Thomas, Davis founded the National Bank of Davis as the county's first bank. With original construction comprised of ashlar sandstone and later additions built of architectural terra cotta and brick masonry, the monumental three-story building has served as the Post Office for the town of Davis since 1892. Despite the changes in the building's use over time, a large amount of original historic interior fabric, including casework, millwork, pressed tin ceilings, and a bank vault, remain in-place and visible to the public.



Moorefield Historic District Survey

LOCATION : Moorefield, WV

CLIENT : Moorefield Historic
Landmark Commission

SERVICES : Intensive-Level Survey

CONSTRUCTION VALUE :

N/A

Mills Group completed an intensive-level survey of over 300 properties within and adjacent to the existing historic district in Moorefield, WV. The survey encompassed previously-surveyed properties as well as additional areas for potential inclusion in an expanded historic district.

In addition to completing on-the-ground survey work, the team conducted archival research on the history of the existing district, as well as research on the industrial history of newly-surveyed areas and two historic cemeteries. The final survey report included both the results of the architectural survey and a history of important landmarks within the community, including a poultry processing plant, former cabinetmaking plant, and structures associated with a former tannery.



Oglebay and Wheeling Parks Reconnaissance Survey

LOCATION : Wheeling, WV

CLIENT : Wheeling Parks Commission

SERVICES : Reconnaissance Architectural
History Survey

CONSTRUCTION VALUE :
N/A

 **MILLS GROUP**
ARCHITECTURE • PLANNING • PRESERVATION

The Wheeling Parks Commission and the Wheeling Historic Landmarks Commission hired Mills Group to conduct a reconnaissance survey of Oglebay Park to identify historic resources 50 years and older.

Mills Group identified resources that met the minimum age criteria, individually photographing each building, documenting the resource on a Historic Property Inventory Form, pin pointing the location of each structure using GIS software, gathering UTM coordinates and recommending National Register eligibility.

In addition, Mills Group provided a brief history of the parks and developed a cohesive narrative of the parks growth and development.

This reconnaissance survey aims to assist the SHPO in identifying and creating a comprehensive database of historic resources throughout the state.



2021 WVSHPO Grant Monitor

LOCATION : West Virginia
CLIENT : WV Division of Culture & History
SERVICES : Grant Monitoring & Technical Assistance
CONSTRUCTION VALUE : N/A



Since 2006, Mills Group has been awarded an annually competitive contract with the West Virginia State Historic Preservation Office to provide technical assistance and grant monitoring for a range of projects ranging in construction value from \$5,000-\$350,000. The scope of the grant projects range from masonry and window restoration to roof replacement and exterior millwork rehabilitation. The clients range from the homeowner with no construction background to facility maintenance directors with forty years of experience.

The awarded properties include:

- Claymont Court, Harpers Ferry
- Fayetteville Town Hall, Fayetteville
- Armory House 24, Harpers Ferry
- Rausch Barn, Martinsburg
- Edward Hart House, Beverly
- Robert Hazlett House, Wheeling
- Old Main Bethany College, Bethany
- Blackman-Bosworth Store, Beverly
- Goff Building, Clarksburg
- Goff House, Beverly
- Ice House, Berkeley Springs



2021 WVSHPO Revitalization Grants

LOCATION : West Virginia
CLIENT : WV Division of Culture & History
SERVICES : Grant Monitoring & Technical Assistance
CONSTRUCTION VALUE : N/A



Mills Group monitored several rehabilitation projects funded by the Paul Bruhn Historic Revitalization Program, administered by the National Park Service and State Historic Preservation Office. Largely located in rural areas, the projects included foundation repair, roof repair and replacement, and column repair, among others. Mills Group helped to ensure that all work met the Secretary of Interior’s Standards for the treatment of historic properties on behalf of SHPO and assisted with the technical review of submissions and applications for payment.

The awarded properties include:

- First Zion Baptist Church, Harpers Ferry
- Mate Street, Matewan
- Soldiers and Sailors, Fayetteville
- Gem Jewelers, Bluefield
- First Free School, Charles Town
- Center Hall Arthurdale, Arthurdale
- Arbuckle House, Glenville
- Old Baptist Church Union, Union
- Hinton Hardwoods Building, Hinton
- Anderson House, Franklin

ARMY NATIONAL GUARD FACILITIES
REFERENCES





REFERENCES

Dr. Heather Biola

Executive Director

Kump Education Center
401 Randolph Avenue
Elkins, WV 26241
Ph: 304-637-7820
heatherbiola@yahoo.com

Project: Kump House

Margaret Hambrick

President

Greenbrier Historical Society
301 West Washington Street
Lewisburg, WV 26401
Ph: 304-646-2439
mchwv44@gmail.com

Project: Blue Sulphur Springs
Pavilion

Suzanne Park

Moundsville Economic
Development Council
818 Jefferson Ave
Moundsville, WV 26041
Ph: 304-845-6529
spark@wvpentours.com

Project: WV Penitentiary

Susan Pierce

Deputy State Historic Preservation Officer

West Virginia Department of Arts,
Culture and History
Historic Preservation Office
1900 Kanawha Boulevard East
Charleston, WV 25305-0300
Ph: 304-558-0240 ext. 158
susan.m.pierce@wv.gov

Project: WVSHPO Grant Monitor

Eriks Janelins

President & CEO

The Oglebay Foundation
465 Lodge Drive
Wheeling, WV 26003
Ph: 304-243-4160
ejanelins@oglebay-resort.com

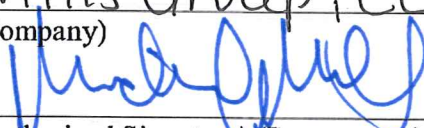
Projects: Oglebay and Wheeling
Parks Reconnaissance Survey

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Mills, Managing Principal
(Name, Title)
Michael Mills, Managing Principal
(Printed Name and Title)
88 High Street, Morgantown, WV 26505
(Address)
(304) 296-1010 / (304) 413-0120
(Phone Number) / (Fax Number)
mmills@millsgrouponline.com
(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Mills Group, LLC
(Company)

(Authorized Signature) (Representative Name, Title)

Michael Mills, Managing Principal
(Printed Name and Title of Authorized Representative)

7/28/2021
(Date)

(304) 296-1010 / (304) 413-0120
(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Mills Group LLC

Authorized Signature: [Signature] Date: 7/28/2021

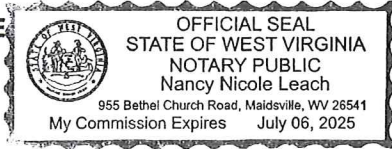
State of West Virginia

County of Monongalia, to-wit:

Taken, subscribed, and sworn to before me this 28th day of July, 2021.

My Commission expires July 6, 2025.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

Purchasing Affidavit (Revised 01/19/2018)