



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 2

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 983130
Procurement Type: Central Purchase Order
Vendor ID: VS0000014990
Legal Name: VERTEX ROOFING CONTRACTORS INC
Alias/DBA:
Total Bid: \$170,221.10
Response Date: 02/07/2022
Response Time: 16:25
Responded By User ID: neckley03
First Name: Nicole
Last Name: Eckley
Email: nicole@vertexroofnc.com
Phone: 703-794-2121

SO Doc Code: CRFQ
SO Dept: 0603
SO Doc ID: ADJ2200000022
Published Date: 1/24/22
Close Date: 2/10/22
Close Time: 13:30
Status: Closed

Solicitation Description: CAP Roof Replacement - Construction

Total of Header Attachments: 2
Total of All Attachments: 2



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 983130
Solicitation Description: CAP Roof Replacement -
 Construction
Proc Type: Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2022-02-10 13:30	SR 0603 ESR02072200000004659	1

VENDOR
 VS0000014990
 VERTEX ROOFING CONTRACTORS INC

Solicitation Number: CRFQ 0603 ADJ2200000022
Total Bid: 170221.1000000000058207660913 **Response Date:** 2022-02-07 **Response Time:** 16:25:46
Comments:

FOR INFORMATION CONTACT THE BUYER
 David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	BID OPTION No.1 Standing Seam Metal Roof				73447.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Standing Seam Metal Roof
16" Striated Rib Metal Roof Panels 26-ga.
Color to be determined by owner.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	BID OPTION No.1 Standing Seam Metal Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Standing Seam Metal Roof
Replacement Roof Decking and associated materials price per square foot installed.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	BID OPTION No.2 Lap Seam Metal Roof				70365.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Lap Seam Metal Roof
16" Striated Meridian Profile Metal Roof Panels 26-ga.
Color to be determined by owner.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	BID OPTION No.2 Lap Seam Metal Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Lap Seam Metal Roof
Replacement Roof Decking and associated materials price per square foot installed.

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
5	BID OPTION No.3 Fiberglass-Based Asphalt Shingle Roof				26395.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Fiberglass-Based Asphalt Shingle Roof
40-Year Dimensional Energy Star Rated
Color to be determined by owner.

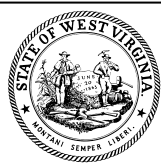
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
6	BID OPTION No.3Fiberglass-Based Asphalt Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Commodity Line Comments:

Extended Description:

Fiberglass-Based Asphalt Shingle Roof
Replacement Roof Decking and associated materials price per square foot installed.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote

Proc Folder: 983130		Reason for Modification: Addendum No. 1	
Doc Description: CAP Roof Replacement - Construction			
Proc Type: Central Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-24	2022-02-10 13:30	CRFQ 0603 ADJ2200000022	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: VS0000014990
Vendor Name : Vertex Roofing Contractors Inc.
Address : 12050
Street : Cadet Ct
City : Manassas
State : VA **Country :** USA **Zip :** 20109
Principal Contact : 703-794-2121
Vendor Contact Phone: 703-794-2121 **Extension:**

FOR INFORMATION CONTACT THE BUYER

David H Pauline
 304-558-0067
 david.h.pauline@wv.gov

Vendor
 Signature X

FEIN# 45-3744003

DATE 02/07/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

To provide mandatory pre-bid sign-in sheets, see attached.

To respond to vendor technical questions, see attached.

To move bid opening date to 2/10/2022 at 1:30 pm

No other changes.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	BID OPTION No.1 Standing Seam Metal Roof				73,447.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:

Standing Seam Metal Roof
 16" Striated Rib Metal Roof Panels 26-ga.
 Color to be determined by owner.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	BID OPTION No.1 Standing Seam Metal Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:

Standing Seam Metal Roof
 Replacement Roof Decking and associated materials price per square foot installed.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	BID OPTION No.2 Lap Seam Metal Roof				70,365.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:
Lap Seam Metal Roof
16" Striated Meridian Profile Metal Roof Panels 26-ga.
Color to be determined by owner.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	BID OPTION No.2 Lap Seam Metal Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:
Lap Seam Metal Roof
Replacement Roof Decking and associated materials price per square foot installed.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	BID OPTION No.3 Fiberglass-Based Asphalt Shingle Roof				26,395.00

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:

Fiberglass-Based Asphalt Shingle Roof
40-Year Dimensional Energy Star Rated
Color to be determined by owner.

INVOICE TO		SHIP TO	
ADJUTANT GENERALS OFFICE 1703 COONSKIN DR		ADJUTANT GENERALS OFFICE 112 AIRPORT ROAD	
CHARLESTON US	WV	CHARLESTON US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	BID OPTION No.3 Fiberglass-Based Asphalt Roof Decking				4.70

Comm Code	Manufacturer	Specification	Model #
25174100			

Extended Description:

Fiberglass-Based Asphalt Shingle Roof
Replacement Roof Decking and associated materials price per square foot installed.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Pre-Bid Meeting at 10:00 am	2022-01-18
2	Technical Questions Due by 2:00 pm	2022-01-21

	Document Phase	Document Description	Page
ADJ2200000022	Draft	CAP Roof Replacement - □ Construction	5

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: CRFQ ADJ2200000022
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ ADJ2200000022 to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- To respond to technical questions
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

1. **To provide mandatory pre-bid sign-in sheets, see attached.**
2. **To respond to vendor technical questions, see attached**
3. **To move bid opening date to February 10, 2022, at 1:30 pm**
4. **No other changes.**

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ ADJ22*22

Date of Pre-Bid Meeting: January 18, 2022 10:00 AM

Location of Prebid Meeting: Civil Air Patrol HDQTR Chas,WV

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

Firm Represented:*	Rep Name (Printed):	Firm Address:	Telephone #:	Fax #:	Email:
Harris Bros.	Daniel Smith	1518 Hansford St. Chas. WV 25311	304-343-5508 304-343-5506	304-343-5508	Jay, Harris Buth- ers @ outlook. com
BEACON	LEE McCLAMAHAN	166 PENNSYLVANIA AVE CHARLESTON WV 25302	304-638-7663	304-342-0572	lee.mcclamahan @ beacon.com
VERTEX ROOFING INC.	JOE COTTER	9137 EUCLID CT. MANASSAS, VA 20110	703-794-2121	703-794-2112	JOE@VERTEXROOFING.COM
CDC, LLC	CHRIS DOZIER	P.O. BOX 36 Olen Fereis, W.V. 25090	304-553-1553	N/A	cdozier33 @ yahoo.com
Astech	Brian Conley	3400 Falcon Rd. Charleston WV 25304	304 342-6797	N/A	Brian.StateRoofing gmail.com
Gonday Enterprises LLC	Pete Martin	138 Oakwood Rd Charleston WV 25314	304-4137 1974	N/A	gonday138 @ gmail.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

Pre-Bid Sign-In Sheet

Solicitation Number: CRFQ ADJ22*22

Date of Pre-Bid Meeting: January 18, 2022 10:00 AM

Location of Prebid Meeting: Civil Air Patrol HDQTR Chas,WV

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
 Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
 For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
NVARNG CFMO	Jim Skagge		304-561-6550		
TRI-STATE ROOFING AND Sheet Metal Co.	BRIAN LINVILLE	PO Box 1231 CHARLESTON, WV 25324	304-755 8135	304 755-5275	blinville@ tri-state-service .com
ADJ. GEN/WVMA	CHUCK BOLMAN		304.561.6654		

**One Vendor Per Representative - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.*

**CRFQ ADJ220000022 Civil Air Patrol Hdqtrs Roof Replacement
Vendor Q&A**

1. Q. I am asking for clarification about the warranty requested- 7 year workmanship. Please refer to McElroy Metal Weathertightness Warranties, page 2 “Warrantable Panels”.

Option#1 McElroy- Meridian Panel is listed and is not on the list of McElroy Warrantable Panels

Option#2 McElroy- Meridian Panel is listed and is not on the list of McElroy Warrantable Panels

In fact I do not believe that there are any “Exposed Fastener Pattern” panels from any manufacturer that will have a workmanship warranty because of the holes that you place through the panels during install.

Option #3 A workmanship warranty from a Shingle Manufacturer is limited to a very few contractors in all of WV and I doubt any of those contractors are also approved to provide the workmanship from any metal manufacturer. For instance, Tri-State Roofing/Poca is able to provide the McElroy warranty but not listed as a Preferred Contractor for Owens Corning. And there are only two GAF applicators that meet their highest standards and neither of them are approved with Metal Manufacturers.

- A. Installer Qualifications listed in Quality Assurance, General Notes, or Warranty sections of any manufacturer’s specification incorporated in this solicitation are limited to those qualifications and requirements required to follow the manufacturer suggested installation procedures in accordance with standard limited warranty offerings.

No extended warranties are to be included or considered for this project. All references to “Certified” & “Qualified” installers or “Platinum Preferred Contractor” or “Preferred Contractor” with reference to any Manufacturer’s Extended Limited Warranty, Weathertightness, or No Repair Limit (NRL) Warranty, Single Source Warranty, or any additional manufacture wind or penetration riders are hereby removed by reference per this addendum.

2. Q. What is the current Davis Bacon Wage Rate?

- A. Davis Bacon Wage Rate information is available at the U.S. Dept. of Labor website at www.dol.gov.

3. Q. Will one bid bond be acceptable for the most expensive bid or will 3 be needed?

A. One bid bond in the amount determined by the most expensive bid submitted is all that is required.

4 Q. Will we be able to schedule another site visit to measure the roof when the weather is better?

A. Additional site visits by vendors in attendance at the mandatory pre-bid meeting may be scheduled by contacting Mr. Roger L. Bennett, WV Wing Administrator at 304-343-8866 or RBennett@capnhq.gov

The last day to schedule an additional site visit will be Tues. February 1, 2022, at 1:00 pm.

No further questions will be accepted resulting from additional site visit(s).

5 Q. Will we be able to submit a change order for extended material lead times?

A. Consideration of any change order to extend the fixed period contract length due to extended material lead times will occur upon conclusion of the pre-construction meeting and determination of the Notice to Proceed date.

6 Q. Can we extend the bid date due to the inclement weather and not being able to measure the roof?

A. Per this addendum, we extend the Bid Opening Date to February 10, 2022, at 1:30 pm.

7 Q. Will we be able to submit a change order if there is a price escalation in the materials?

A. Per this addendum, we add the WV Purchasing Division approved price escalation language to the specification of this project solicitation.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO ADJ220000022

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | | | |
|-------------------------------------|----------------|--------------------------|-----------------|
| <input checked="" type="checkbox"/> | Addendum No. 1 | <input type="checkbox"/> | Addendum No. 6 |
| <input type="checkbox"/> | Addendum No. 2 | <input type="checkbox"/> | Addendum No. 7 |
| <input type="checkbox"/> | Addendum No. 3 | <input type="checkbox"/> | Addendum No. 8 |
| <input type="checkbox"/> | Addendum No. 4 | <input type="checkbox"/> | Addendum No. 9 |
| <input type="checkbox"/> | Addendum No. 5 | <input type="checkbox"/> | Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Vertex Roofing Contractors Inc.

Company



Authorized Signature

02/07/2022

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

CRFQ ADJ22*22 - Exhibit A
Bid Option No. 1 Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO PROVIDE FOR THE ROOF REPLACEMENT WITH **STANDING SEAM METAL ROOF SYSTEM:**

CIVIL AIR PATROL HEADQUARTERS
112 AIRPORT ROAD CHARLESTON, WV 25311

The undersigned, hereafter called the Vendor, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents

VENDOR COMPANY NAME: Vertex Roofing Contractors Inc.

VENDOR ADDRESS: 12050 Cadet Ct

Manassas VA 20109

TELEPHONE: 703-794-2121

FAX NUMBER: 703-794-2112

E-MAIL ADDRESS: jon@vertexroofinc.com nicole@vertexroofinc.com

LINE NUMBER 1: OPTION NO. 1 TOTAL BID AMOUNT: COST: ROOF REPLACEMENT WITH STANDING SEAM METAL ROOF: at Civil Air Patrol Headquarters in Charleston, WV

Seventy Three Thousand Four Hundred Forty Seven Dollars

(\$ 73,447.00)

(Contract bid to be written in words and numbers.)

LINE NUMBER 2: OPTION NO. 1 PRICE PER SQUARE FOOT BID AMOUNT: COST: ROOF DECKING REPLACEMENT FOR STANDING SEAM METAL ROOF: at Civil Air Patrol Headquarters in Charleston, WV

Four Dollars and Seventy Cents

(\$ 4.70)

(Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE:  DATE: 02/07/2022

NAME: Jonathan Zimmer
(Please Print)

TITLE: President

CRFQ ADJ22*22 - Exhibit A
Bid Option No. 2 Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO PROVIDE FOR THE ROOF REPLACEMENT WITH **LAP SEAM METAL ROOF SYSTEM**:

CIVIL AIR PATROL HEADQUARTERS
112 AIRPORT ROAD CHARLESTON, WV 25311

The undersigned, hereafter called the Vendor, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents

VENDOR COMPANY NAME: Vertex Roofing Contractors Inc.

VENDOR ADDRESS: 12050 Cadet Ct

Manassas VA 20109

TELEPHONE: 703-794-2121

FAX NUMBER: 703-794-2112

E-MAIL ADDRESS: jon@vertexroofinc.com nicole@vertexroofinc.com

LINE NUMBER 3: OPTION NO. 2 TOTAL BID AMOUNT: COST: ROOF REPLACEMENT WITH LAP SEAM METAL ROOF: at Civil Air Patrol Headquarters in Charleston, WV
Seventy Thousand Three Hundred Sixty Five Dollars

(\$ 70,365.00)
(Contract bid to be written in words and numbers.)

LINE NUMBER 4: OPTION NO. 2 PRICE PER SQUARE FOOT BID AMOUNT: COST: ROOF DECKING REPLACEMENT FOR LAP SEAM METAL ROOF: at Civil Air Patrol Headquarters in Charleston, WV
Four Dollars and Seventy Cents

(\$ 4.70)
(Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE:  DATE: 02/07/2022

NAME: Jonathan Zimmer
(Please Print)

TITLE: President

CRFQ ADJ22*22 - Exhibit A
Bid Option No. 3 Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO PROVIDE FOR THE ROOF REPLACEMENT WITH **FIBERGLASS-BASED ASPHALT SHINGLE ROOF SYSTEM:**

CIVIL AIR PATROL HEADQUARTERS
112 AIRPORT ROAD CHARLESTON, WV 25311

The undersigned, hereafter called the Vendor, being familiar with and understanding the bidding documents; and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor, material, equipment, supplies, and transportation to perform the work as described in the bidding documents

VENDOR COMPANY NAME: Vertex Roofing Contractors Inc.

VENDOR ADDRESS: 12050 Cadet Ct

Manassas VA 20109

TELEPHONE: 703-794-2121

FAX NUMBER: 703-794-2112

E-MAIL ADDRESS: jon@vertexroofinc.com nicole@vertexroofinc.com

LINE NUMBER 5: OPTION NO. 3 TOTAL BID AMOUNT: COST: ROOF REPLACEMENT WITH FIBERGLASS-BASED ASPHALT SHINGLE ROOF: at Civil Air Patrol Headquarters in Charleston, WV

Twenty Six Thousand Three Hundred Ninty Five Dollars

(\$ 26,395.00)

(Contract bid to be written in words and numbers.)

LINE NUMBER 6: OPTION NO. 3 PRICE PER SQUARE FOOT BID AMOUNT: COST: ROOF DECKING REPLACEMENT FIBERGLASS-BASED ASPHALT SHINGLE ROOF: at Civil Air Patrol Headquarters in Charleston, WV

Four Dollars and Seventy Cents

(\$ 4.70)

(Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE:  DATE: 02/07/2022

NAME: Jonathan Zimmer
(Please Print)

TITLE: President

BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Vertex Roofing Contractors, Inc.
of 9137 Euclid Ct., Manassas, VA 20110, as Principal, and Selective Insurance Company
of 40 Wantage Ave., Branchville, NJ 07890, a corporation organized and existing under the laws of the State of NJ
NJ with its principal office in the City of Branchville, as Surety, are held and firmly bound unto the State
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for
CAP Roof Replacement, 112 Airport Road, Charleston, WV 25305

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and
Surety, or by Principal individually if Principal is an individual, this 10th day of February, 2022.

Principal Seal

Vertex Roofing Contractors, Inc.

(Name of Principal)

By

Jonathan Zimmer

(Must be President, Vice President, or
Duly Authorized Agent)

President

(Title)

Surety Seal

Selective Insurance Company of America

(Name of Surety)

[Signature]

Attorney-in-Fact, Ericka Y. Turner

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

SELECTIVE
BE UNIQUELY INSUREDSM

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

Bond No: Bid Bond
Principal: Vertex Roofing Contractors, Inc.
Obligee: State of West Virginia

POWER OF ATTORNEY



SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey (“SICA”), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby appoint: Ericka Y. Turner Alexandria, VA
, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: **NO ONE BOND TO EXCEED TEN MILLION (\$10,000,000.00)**

Signed this 6th day of December, 2021

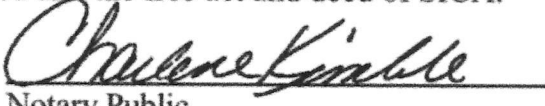
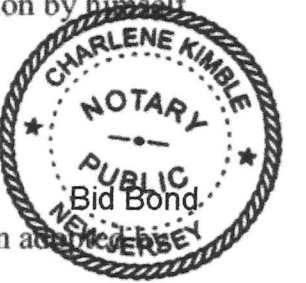
CERTIFIED COPY

SELECTIVE INSURANCE COMPANY OF AMERICA
By: 
Brian C. Sarisky
Its SVP, Chief Underwriting Officer, Commercial Lines 

STATE OF NEW JERSEY :
 : ss. Branchville
COUNTY OF SUSSEX :

On this 6th day of December, 2021 before me, the undersigned officer, personally appeared Brian C. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.

Charlene Kimble
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # N/A
MY COMMISSION EXPIRES 6/2/26


Notary Public 

The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

“RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking.”

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolutions are in full force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 10th day of February, 2022


Michael H. Lanza, SICA Corporate Secretary 



State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5

I, Jonathan Zimmer, after being first duly sworn, depose and state as follows:

1. I am an employee of Vertex Roofing Contractors Inc.; and,
(Company Name)
2. I do hereby attest that Vertex Roofing Contractors Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Jonathan Zimmer

Signature: [Handwritten Signature]

Title: President

Company Name: Vertex Roofing Contractors Inc.

Date: 02/07/2022

STATE OF ^{NE}WEST VIRGINIA,

COUNTY OF Prince William, TO-WIT:

Taken, subscribed and sworn to before me this 7 day of February 2022.

By Commission expires 03-31-2024

(Seal)

[Handwritten Signature]
(Notary Public)

NICOLE FAYE ECKLEY
NOTARY PUBLIC
REG. #7517451
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES 03/31/2024



State of West Virginia

PURCHASING DIVISION

Construction Bid Submission Review Form

This list has been provided for informational purposes only and is not to be construed as a complete list of request for quotation or bidding requirements for any individual construction project. This list does not and cannot include every item, mistake or oversight that could cause a contractor's bid to be disqualified. Rather, this list is intended to draw attention to some of the most common problems that the Purchasing Division encounters in the bidding process for construction projects. All potential bidders must read the request for quotation, all additional documents, and all instructions relating thereto ("Bid Documents") in their entirety to identify the actual request for quotation and bidding requirements. Failure to read the Bid Documents in their entirety and comply with the stated requirements contained therein may result in bid disqualification.

Errors That Shall Be Reason for Immediate Bid Disqualification

1. Failure to attend a mandatory pre-bid meeting
2. Failure to sign the bid
3. Failure to supply a valid bid bond or other surety approved by the state of West Virginia
4. Failure to meet any mandatory requirement of the solicitation
5. Failure to acknowledge receipt of Addenda (only if stipulated as mandatory)
6. Failure to submit bid prior to the bid opening date and time
7. Federal debarment
8. State of West Virginia debarment or suspension

Errors that May Be Reason for Bid Disqualification Before Contract Award

1. Debt to the state or political subdivision (must be cured prior to award)
2. Workers' Compensation or Unemployment Compensation delinquency (must be cured prior to award)
3. Not registered as a vendor with the state of West Virginia (must be cured prior to award)
4. Failure to obtain required bonds and/or insurance
5. Failure to provide the sub-contractor listing within one business day of bid opening or one business day of the request to do so by the Purchasing Division.
6. Failure to supply West Virginia contractor's license number with bid or within one day of Purchasing Division request to do so.
7. Failure to supply a signed drug-free workplace affidavit with bid or within one day of Purchasing Division request to do so.
8. Failure to use the provided solicitation form (only if stipulated as mandatory).
9. Failure to complete the Disclosure of Interested Parties to Contracts form (if contract has an actual or estimated value of \$1 million or more; does not apply to publicly traded companies listed on national or internal stock exchange)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.


"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Vertex Roofing Contractors Inc.

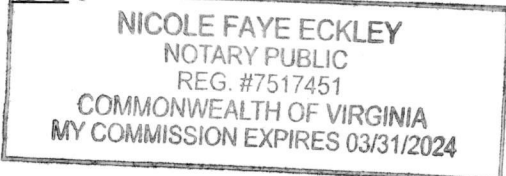
Authorized Signature:  Date: 02/07/2022

State of Virginis

County of Prince William, to-wit:

Taken, subscribed, and sworn to before me this 7 day of February, 2022

My Commission expires 03-31, 2024.



AFFIX SEAL HERE

NOTARY PUBLIC 

State of West Virginia
Purchasing Division

CERTIFIED DRUG-FREE WORKPLACE REPORT COVERSHEET

In accordance with **West Virginia Code** § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. That report must include each of the items identified below in the Required Report Content section.

Instructions: Vendor should complete this coversheet, attach it to the required report, and submit it to the appropriate location as follows: For contracts more than \$25,000, the report should be mailed to the West Virginia Purchasing Division at 2019 Washington Street East, Charleston, WV 25305. For contracts of \$25,000 or less, the vendor should mail the report to the public authority issuing the contract.

Contract Identification:

Contract Number: CRFQ ADJ22*22

Contract Purpose: ReRoof of Civil Air Patrol Headquarters

Agency Requesting Work: West Virginia Army National Guard

Required Report Content: The attached report must include each of the items listed below. The vendor should check each box as an indication that the required information has been included in the attached report.

- Information indicating the education and training service to the requirements of **West Virginia Code** § 21-1D-5 was provided;
- Name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- Average number of employees in connection with the construction on the public improvement;
- Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor Contact Information:

Vendor Name: Vertex Roofing Contractors Inc.

Vendor Telephone: 703-794-2121

Vendor Address: 12050 Cadet Ct

Vendor Fax: 703-794-2112

Manassas VA 20109

Vendor E-Mail: jon@vertexroofinc.com
nicole@vertexroofinc.com

CONTRACTOR LICENSE

Authorized by the
West Virginia Contractor Licensing Board

Number: WV051075

Classification:

ROOFING

VERTEX ROOFING CONTRACTORS INC
DBA VERTEX ROOFING CONTRACTORS INC
9137 EUCLID CT
MANASSAS, VA 20110

Date Issued

Expiration Date

JULY 01, 2021

JULY 01, 2022

Authorized Company Signature

Chair, West Virginia Contractor
Licensing Board

**WEST VIRGINIA
CONTRACTOR
LICENSING
BOARD**

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

Subcontractor List Submission (Construction Contracts Only)

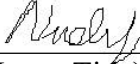
Bidder's Name: Vertex Roofing COntrollers Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 Vice President

(Name, Title)
Nicole Eckley Vice President

(Printed Name and Title)
12050 Cadet Ct Manassas VA 20109

(Address)
703-794-2121 703-794-2112

(Phone Number) / (Fax Number)
nicole@vertexroofinc.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Vertex Roofing Contractors Inc.

(Company)

 President

(Authorized Signature) (Representative Name, Title)

Jonathan Zimmer President

(Printed Name and Title of Authorized Representative)

02/07/2022

(Date)

703-794-2121 703-794-2112

(Phone Number) (Fax Number)