



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 1

List View

- General Information
- Contact
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- Discount
- Document Information
- Clarification Request

Procurement Folder: 997061

Procurement Type: Central Master Agreement

Vendor ID: 000000209424

Legal Name: REGULATORY TRAINING CENTER

Alias/DBA:

Total Bid: \$27,750.00

Response Date: 02/11/2022

Response Time: 9:11

Responded By User ID: MWENDLING

First Name: MEGAN

Last Name: WENLDING

Email: mwendling@mail.kana.k

Phone: 3043481346

SO Doc Code: CRFQ

SO Dept: 0313

SO Doc ID: DEP2200000028

Published Date: 2/10/22

Close Date: 2/16/22

Close Time: 13:30

Status: Closed

Solicitation Description: HAZWOPER Training

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 997061  
**Solicitation Description:** HAZWOPER Training  
**Proc Type:** Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2022-02-16 13:30	SR 0313 ESR02112200000004759	1

**VENDOR**  
 000000209424  
 REGULATORY TRAINING CENTER

**Solicitation Number:** CRFQ 0313 DEP2200000028  
**Total Bid:** 27750  
**Response Date:** 2022-02-11  
**Response Time:** 09:11:25  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	HAZWOPER 40 Hour Training Class	50.00000	EA	425.000000	21250.00

Comm Code	Manufacturer	Specification	Model #
86101709			

**Commodity Line Comments:** Calendar schedule is posted on web site.  
<http://www.rtc4safety.com/schedule.htm>

**Extended Description:**

HAZWOPER 40 Hour Training  
per person

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	HAZWOPER 8 Hour Refresher Class	50.00000	EA	130.000000	6500.00

Comm Code	Manufacturer	Specification	Model #
86101709			

**Commodity Line Comments:** Calendar schedule is posted on web site.  
<http://www.rtc4safety.com/schedule.htm>

**Extended Description:**

HAZWOPER 8 Hour Refresher Class  
per person

**ADDITIONAL INFORMATION**

The West Virginia Purchasing Division is soliciting bids on behalf of the West Virginia Department of Environmental Protection to establish an open-end contract for OSHA authorized HAZWOPER 40-Hour Training and 8-Hour Refresher Training for employees of the Department per the attached specifications and terms and conditions.

**INVOICE TO** | **SHIP TO**

ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	HAZWOPER 40 Hour Training Class	50.00000	EA	\$425.00	\$21,250.00

Comm Code	Manufacturer	Specification	Model #
86101709			

**Extended Description:**  
HAZWOPER 40 Hour Training  
per person conducted at the Regulatory Training Center site in South Charleston, WV

**INVOICE TO** | **SHIP TO**

ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV US
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Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	HAZWOPER 8 Hour Refresher Class	50.00000	EA	\$130.00	\$6,500.00

Comm Code	Manufacturer	Specification	Model #
86101709			

**Extended Description:**  
HAZWOPER 8 Hour Refresher Class  
per person conducted at the Regulatory Training Center site in South Charleston, WV

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Hazwoper 40	Link below for Calendar of scheduled sessions (1 week each month)
2	Hazwoper 8	<a href="http://www.rtc4safety.com/schedule.htm">http://www.rtc4safety.com/schedule.htm</a> Monday covers 8 Hr. Refresher, then subject matters are expanded on, to complete requirements on 40 Hr. Hazwoper



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 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

Proc Folder: 997061			Reason for Modification: Addendum #1 issued to publish agency responses to all vendor submitted questions.
Doc Description: HAZWOPER Training			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-02-10	2022-02-16 13:30	CRFQ 0313 DEP2200000028	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

Vendor Customer Code:  
 Vendor Name : Regulatory Training Center ( a division of Kanawha County Schools)  
 Address : 120  
 Street : 3rd Ave.  
 City : South Charleston  
 State : West Virginia Country : United States Zip : 25303  
 Principal Contact : For Course: Gary Vance: gvance@mail.kana.k12.wv.us  
 For Billing: Megan Wendling: mwending@mail.kana.k12.wv.us  
 Vendor Contact Phone: 304-348-1346 Extension:

**FOR INFORMATION CONTACT THE BUYER**  
 Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

*Handwritten signatures of Gary E Vance and Megan Wendling*

Vendor Signature X *Megan Wendling* FEIN# 55-0754476 DATE February 11, 2022

All offers subject to all terms and conditions contained in this solicitation

SOLICITATION NUMBER: CRFQ 0313 DEP2200000028

Addendum Number: No.01

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

Addendum issued to publish and distribute the attached documentation to the vendor community.

1. To publish agency responses to all vendor submitted questions

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A



**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFQ DEP22\*28**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

**Addendum Numbers Received:**



(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Regulatory Training Center ( a division of Kanawha County Schools

Company

Authorized Signature

February 11, 2022

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Revised 6/8/2012

**Questions from vendors for CRFQ DEP 22\*28 HAZWOPER Training**

✓ **Q.1.** Where the location of the training will be held?

A. Please see Section 3.1.1 for more details.

Per 3.1.1.2 Training must be held in an in-person classroom setting

3.1.1.3 Training location must be in West Virginia

3.1.1.3.1 Training must be done at vendor location

✓ **Q.2.** Does the quantity referenced on page 2 of the Final CRFQ attachment for both the 40 hr. and 8 hr. line items represent 50 people per class or year?

A. Fifty (50) is the estimated number of individuals per year that will take each classes. Pricing is PER PERSON.

**Q.3.** How many classes/persons per class will you intend on conducting/have attending based upon the above question?

A. Please see 3.1.1 of the specifications for more details. Multiple classes will be needed throughout the year based on needs of the agency and number of employees needing the class.

3.1.1.4 Training may be split into multiple classes

3.1.1.4.1 Minimum class size is 5 employees

3.1.1.4.2 Maximum class size is 25 employees

3.1.1.7 Initial need is for approximately 50 (fifty) employees to take the 40 hour-training class, then an estimated 10-30 employees throughout the year as needed.

3.1.1.8 Estimate is 50 (fifty) employees will need to take the 8-hour refresher course throughout the year on an as needed basis.

