

09/02/21 12:52:19
WV Purchasing Division

BEECH FORK AND COOPERS ROCK NEW CABINS

CEOI 0310 DNR2200000001

SEPTEMBER 2, 2021



EST. 1988

OUR MISSION

Pickering Associates is a multi-disciplined professional architectural, engineering and surveying firm providing quality services that meet or exceed our clients' expectations. We are committed to the professional development and technical advancement of our employees. We will continuously improve the delivery of our services through innovation and an entrepreneurial spirit.

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Department of Administration, Purchasing Division
Mr. Josh Hager
2019 Washington Street, East
Charleston, WV 25305-0130



RE: A/E Services for Beech Fork and Coopers Rock – New Cabins, CEOI 0310 DNR2200000001

Dear Mr. Hager,

Pickering Associates is pleased to submit our expression of interest in providing professional architectural and engineering services for the new cabins and campsites at Beech Fork and Coopers Rock State Parks. We are confident that our team's extensive experience in designing similar projects would prove to be of great value to you in the successful completion of your project.

Pickering Associates is an Architectural/Engineering firm based in Parkersburg, West Virginia with branch offices in Fairmont, Charleston, and Athens, Ohio. Our firm has over 33 years' experience designing recreational and lodging facilities, as well as industrial, health care, corporate offices, educational and many other commercial businesses in W.Va. and Ohio. The attached information outlines our technical expertise, management, staffing capabilities and experience for providing high-quality engineering and architectural services.

Your project is important to us, and our entire design team will take the time to get to know each site, as well as the needs and requirements for this project. We understand the importance of designing lodging facilities that are appealing to visitors, safe and code compliant. We feel that our team of talented architects, engineers and surveyors who have many years of experience with projects like yours is qualified to provide full design services for your facilities. Our approach to your project is outlined in this proposal, which demonstrates our procedure for communication, our strict adherence to schedules and budget, and our reputation for excellent quality service.

We would like to be a part of your team of professionals to work with you to create the new cabins and campsites. We look forward to personally discussing our qualifications with you. Should you have any questions, please do not hesitate to contact us.

Respectfully submitted,

A handwritten signature in blue ink, reading "Pamela Wean". The signature is fluid and cursive, with the first name "Pamela" and last name "Wean" clearly distinguishable.

Pamela Wean, AIA
Project Architect & Branch Manager

ABOUT THE COMPANY

Founded in 1988, Pickering Associates has been providing architectural, engineering and surveying services throughout West Virginia and Ohio for over thirty years.

Our company is the product of three generations and more than 75 years of construction experience. This experience plus state-of-the-art engineering practices create a full-service, multi-discipline, architectural, engineering and surveying firm serving a wide range of needs and featuring innovative, customized solutions. Our highly qualified staff includes licensed professional engineers, professional surveyors, licensed architects, designers, and drafters as well as support personnel.

The disciplines we cover include architecture, surveying, project management, civil engineering, structural engineering, mechanical engineering, electrical engineering, process engineering, automation and control, and construction administration. Pickering Associates specializes in the above listed disciplines with education, government, healthcare, industrial, oil & gas and private sector clients.



**“WE ARE
COMMITTED TO THE
PROFESSIONAL
DEVELOPMENT AND
TECHNICAL
ADVANCEMENT OF
OUR EMPLOYEES.”**

ABOUT THE PEOPLE

In choosing Pickering Associates, your project will be performed to your specifications with frequent meetings and status reports to keep you up-to-date on the status of the project. Our sole focus is your full satisfaction with the completed quality installation.

Successfully executing more than 10,000 projects in its history, the firm has built a tremendous wealth of experience gaining insight into what works for each client type. Those lessons learned add substance to our work and provide our clients with unparalleled value.

Our objective is to partner with our clients improving their performance, flexibility, life-cycle cost, sustainability and ultimately well-being.

LEADERSHIP

V.P. of Marketing & Development

Traci Stotts, AIA, NCARB
Architect

C.E.O. & President

Ryan Taylor
Sr. Project Manager

Executive V.P. of Design

David Boggs, P.E., CPD
Sr. Mechanical Engineer

V.P. of Projects

Zac Campbell, P.M.P.
Sr. Project Manager

V.P. of Construction

Mark Welch, P.E.
Sr. Project Manager

DEPARTMENT LEADS

Civil Engineering

Spencer Kimble, P.E.

Electrical Engineering

Carl Henson, P.E.

Mechanical Engineering

Jeff Hosek, P.E. LEED AP (BD+C)

Piping Engineering

Patrick Flora, E.I.

Structural Engineering

Eric Smith, P.E.

Architecture

Traci Stotts, AIA, NCARB.

Building Information Modeling

Chris Algin, AIA, NCARB

Construction Administration

Ronald Arnold

Surveying

Bill Showalter, P.S.

BRANCH MANAGERS

Athens

John Bentz, P.E.

Fairmont

Pamela Wean, AIA

Charleston

Sean Simon, AIA, NCARB

PROJECT APPROACH

The goals and objectives of the project are as follows:

Goal/Objective 1:

Review existing plans and conditions as well as the operation of the facility and evaluate while communicating effectively with the owner to determine a plan that can be implemented in a manner that will minimize disruption to concurrent operation of the facility and meet all objectives.

Pickering Associates offers Surveying, Civil, Architectural, Structural Plumbing, Mechanical and Electrical design services all under one roof. Under the supervision of Pam Wean, Project Manager, our team of professionals will utilize our extensive experience to design the cabins and campsites.

Our approach to your project will start with a kick-off meeting to gather information from all stakeholders to determine the project expectations, programming requirements, schedule, and budget. It is extremely important to spend time with you and your staff to fully understand the project, which will allow us to be more efficient in completing the schematic design phase for this project and then progress us to the next phases of design, allowing us to meet your anticipated design schedule.

Our entire team will then conduct a thorough site evaluation at both sites, including measuring and photographing to establish existing conditions. We will schedule the evaluations at your convenience so not to disrupt activities in either location. The results of these evaluations will be incorporated into a schematic design to address the requested goals of the project. At this time, we will involve the authorities-having-jurisdiction during the schematic design to make certain that we address all concerns that they may have, thus reducing costly changes during design and/or construction. We will provide you and all stakeholders with weekly written updates throughout the project so all parties are aware of the status of design, budget and schedule.



Goal/Objective 2:

As a portion of this process outlined in Objective 1, provide all necessary services to design the facilities described in this EOI in a manner that is consistent with The Division of Natural Resources needs, objectives, current law, and current code; while following the plan to design and execute the project within the project budget.

Because we are a full-service firm, we offer all disciplines necessary for site and building design. With 60 employees in-house, we can provide you with the expertise needed to design the cabins and campsites to meet the needs of the WVDNR, and meet all building and safety codes. Our staff will involve the authorities-having-jurisdiction starting with the schematic design phase to make certain that we address all concerns that they may have, thus reducing costly changes during design and/or construction. We employ a Certified Building Plans Examiner in-house, and have a close working relationship with agencies such as the West Virginia State Fire Marshal's Office.

In addition, with our experienced Construction Administration team providing cost estimates and budget checks, we will effectively manage the budget and reevaluate the scope of work as needed throughout the project.



Goal/Objective 3:

Provide Construction Contract Administration Services with competent professionals that ensures the project is constructed and functions as designed.

Pickering has a complete construction administration department with many years of experience that will be involved throughout your project. Our team will be involved during design to become familiar with the project scope of work, and to provide valuable feedback for constructability. This helps minimize questions and issues during bidding, as well as create clear instructions and improved communication during the construction phase.

The construction administrator will also be available to manage and oversee all aspects of construction to ensure that the completed project is in accordance with the design documents and intent of the project. He will also see you through project closeout and follow up during the warranty period as necessary.

ADDITIONAL REQUESTED INFORMATION:

Question A: The successful firm or team should demonstrate a clear procedure for communication with the owner during all phases of the project.

At Pickering Associates, we understand the importance of keeping the Owner informed and engaged throughout the entire design and construction process, and we feel that communication is the key to any successful project. It is crucial to the project to get the Client involved early in the process along with other key stakeholders, in order to understand the needs of the facility. The Pickering Project Manager will take a proactive role in ensuring effective communications on this project. Our plan would be to engage the key stakeholders in regular design meetings to ensure that expectations and schedule constraints are met. In addition, a communications plan will be developed with the Owner to decide what information will be distributed, how the information will be distributed, how often to expect communications, and who is responsible for communicating project information. Our project managers also provide written weekly updates to our Owners during the entire design process to keep them well-informed of progress on a regular basis.

Our design process will begin with a face to face project organizational meeting with all stakeholders. The purpose of this meeting is to meet the project team, discuss and define the scope of work, and be the kick-off for design. Items such as location, site access, space requirements, program, schedule, and budget will be discussed at this meeting as well as possible issues or concerns that may need to be addressed early in the project. This phase will yield a Program of Requirements (POR) document that will outline the project scope and verify the parameters of the project to ensure that the entire team is on the same page from the beginning of the project.

During Schematic Design we will utilize any conceptual design that has been completed to date as our starting point. We will work with your designated staff to discuss any potential changes to the program that may need to be made as a result of scope change, or in an effort to reduce anticipated project costs. We feel that time spent with your staff to better understand the project, will allow us to be more efficient in completing this phase of design. During this phase,



we will hold meetings, as necessary, to gather information and coordinate with your staff. Emails and phone conversations will be used as needed, to communicate between meetings. At the end of the schematic design phase, Pickering will present progress plans to the owner for review and approval. These plans will provide the owner with the opportunity to verify that we have correctly interpreted the desired functional relationships between various activities and spaces. Once schematic design is complete and accepted by the Owner, we will move into the design development phase for the project.

The Design Development phase is a transition where the design team moves into developing the contract documents. In this phase, the architects and engineers will prepare the drawings and other presentation documents to advance the design concept and describe it in terms of civil, architectural, electrical, mechanical, and structural systems. At the end of this phase, the design team will provide the owner with to-scale drawings that will illustrate the project as it would look when it's constructed. These drawings will specifically define the floor plans and the work of all other trades such as mechanical, electrical and plumbing. It is important that the client be involved with and provide input to the design team at this time, as the design development drawings are used as the basis for the construction drawings

and to further develop and refine the estimate of probable construction costs for the project. Again, regular project meetings will be held with the Owner during this phase of design to present design progress, gather additional information and design decisions from the Owner, get feedback and comments from all stakeholders, and to discuss any issues or concerns that may arise. The schedule and project budget will also be formally addressed to ensure that the project is still on track to meet all of the Owner's expectations.

Once the Owner has approved the design development phase, the design team will prepare detailed working drawings, thus progressing into the Construction Document phase of the project. During this time, final drawings and specifications are produced for the project. These documents will be used for bidding the project to contractors. The construction documents will include all necessary information to ensure that the project will be constructed as conceived by the Owner and design team. Meetings with the Owner will continue during this phase as needed and weekly updates will be provided to the Owner to keep the team informed of progress, deadlines, and any potential concerns that may still need to be resolved or addressed.

Pickering Associates will handle the bidding & negotiation phase of the project with our

experienced in-house construction administration team. We will post the documents on our website plan room for free download to contractors and equipment suppliers interested in bidding the project, as well as produce hard copies as needed. We will assist in contacting contractors to get interest in bidding the project, answer requests for information during the bidding process, assemble addendums, coordinate and lead a pre-bid meeting, and assist the owner with bid opening and contractor evaluation. Communications both face to face and written will remain strong and frequent during this phase of the project.

Pickering will also coordinate and manage the project through the construction phase. During this time another team member, the contractor, will be introduced to the project. Communications through this phase are very important and necessary to ensure that the Owner, the Design Team, and the Contractor are all kept informed of project progress and expectations, in order to meet the construction schedule and keep within the overall project budget. During this time weekly or biweekly progress meetings will be held on site to review progress and discuss questions or concerns with the entire team. Pickering will also be reviewing the site and quality of the work to confirm that the contractor is constructing the project in accordance with the project documents. Site visits will be coordinated on a regular basis and meeting minutes and site observation reports

will be generated and distributed to the entire team to keep everyone informed throughout the construction duration.

Question B: The successful firm or team should demonstrate a history of projects that meet the owner's budget and a clear plan to ensure this project can be constructed within the project budget.

We understand how important it is to keep a project within the Owner's budget, and we have a history of meeting our Owner's budgets on all types and sizes of projects. We believe that the key to keeping within a project budget is to constantly keep the budget in mind and in check. We formulate a project budget early in the design that aligns with the Owner's desired scope of work. If the estimate of probable construction costs indicate that the project is over the Owner's desired budget, Pickering will alert the Owner and initiate discussions on the best approach to get the scope of work within the desired budget. We utilize cost control methods including R. S. Means cost data software to make sure that the overall project budget does not increase without the client's knowledge or prior approval. We typically provide an updated estimate of probable construction costs for each phase of design, thus monitoring and providing control for the project budget. If scope items are added to the project during the design phase we make certain that the client



understands the implications and costs associated with each change or addition prior to officially adding it to the project.

We believe that the budget needs to be addressed at every phase of design, so it can be adjusted accordingly as the project becomes more defined. The project budget will be provided to the Owner at each phase gate along with any concerns or issues that we believe need to be considered or addressed. A contingency will be included in each project budget as appropriate for that phase of design.

The contingency typically starts out higher in the schematic design phase and gradually decreases for each subsequent estimate. If at any phase of design, the project appears to be over the Owner's desired budget, we will formulate a plan to realign the project scope and budget.

Some examples of past projects that our team has designed that meet the Owner's budget are as follows:

- Edison Middle School Addition and Misc. Renovations: Owner's project budget \$2,200,000.00 / Contractor's Cost \$1,900,000.00 / Additional funds were allocated to include a roof replacement to a portion of the existing building.
- Washington State Community College Roof Replacement, Structural Repairs, and HVAC Replacement: Owner's project budget \$900,000.00 / Contractor's Bid \$801,000.00
- WVU Medicine Camden Clark Medical Center Addition (60,000+ SF): Owner's project budget \$20,000,000.00 / Contractor's Cost (Including 1.4% Change Orders) \$18,455,416.00

Question C: The successful firm or team should demonstrate a history of projects that have been constructed in the time allotted in the contract documents and a clear plan to ensure this project will be constructed within the agreed construction period.

We know how important meeting design and construction schedules are for the Owner. Picking



has a history of administering projects that have been constructed within the time allotted in the contract documents. We believe that the key to this success is 1) assisting the Owner with developing a realistic construction schedule that is the appropriate duration for the scope of work, and 2) carefully monitoring construction and alerting the contractor if it appears work is not progressing at the appropriate rate. Once a duration of construction is determined by our team and the owner, this period of time will be conveyed in the project documents along with any phasing requirements so that all bidders are aware of the schedule.

Our experienced construction administrators will ensure that the contractor does everything possible to meet the desired construction schedule as indicated in the contract documents. We will require the contractor to provide a detailed construction schedule before any construction begins, outlining all work that needs to be completed for the project. As a team, we will review the schedule during our regular construction progress meetings to make sure the project stays on schedule. This routine review will allow us to discuss any project issues, delays, or conflicts with the contractor before they get out

of hand or cause a major shift in the schedule. If construction work appears to be delayed, we will notify the contractors that additional staff must be brought in so that deadlines are met.

Scheduling delays related to Covid-19 have challenged the construction field due to production of long lead items and staffing problems. Our construction administration team continually monitors the schedule and works with the contractor and owner to adjust schedules and phasing to maintain the schedule to the greatest extent possible. In addition, our design teams rely on the CA team to advise them about products that are experiencing unusually long lead times so that alternative products can be considered as part of the design.

Some examples of our past projects that have been constructed in the time allotted in contract documents are as follows:

- Wood County Schools Various Roof Replacements: Contract Schedule June 6th through July 29th /Actual Substantial Completion Date July 29th.
- WVU Medicine Camden Clark Medical Center Renovation for Pharmacy and Respiratory: Contract Schedule December 31st / Actual Substantial Completion Date December 27th.
- WVU Medicine Camden Clark Medical Center Addition (60,000+ SF): Contract Document



Schedule 18 Months / Actual Schedule 18 Months - On time

Question D: The successful firm or team should demonstrate competent and acceptable experience in all professional disciplines necessary for the design and completion of this project.

Our full-service design firm has all of the engineering and architectural disciplines in-house that will be needed to complete your project. With over 60 employees, we are confident that we can meet all of the design needs for the design of cabins and campsites at Beech Fork and Coopers Rock State Parks. We have completed several projects over the years that are similar to your project in size, scope, and complexity. We are confident that the design team that we have assembled for your project is competent, knowledgeable, and has the experience to provide you with a well-designed and quality project. Your proposed project team includes the following design professionals:

- Pam Wean, AIA - Project Manager and Lead Architect
- Carl Henson, PE – Electrical Engineer
- Jeff Hosek, PE – Mechanical Engineer/HVAC Design
- David Boggs, PE – Mechanical Engineer/ Plumbing Design
- Eric Smith, PE – Structural Engineer
- Spencer Kimble, PE - Civil Engineering
- Sean Simon, AIA – Construction Administrator
- Bill Showalter – Surveying

Each team member's qualifications and experience is outlined in the individual team resumes included in this Expression of Interest.

YOUR PROJECT

Project Owner

State of West Virginia
Division of Natural Resources
Beech Fork State Park
Coopers Rock State Park

LEADERSHIP

Design Lead

Jeff Hosek, P.E. LEED AP
Mechanical Engineer

Jeff has been contributing mechanical engineering expertise and project management for more than ten years and has been a major contributor to a number of LEED projects. He served as the engineer of record for the mechanical design of a \$25M high-rise residential dormitory and has acted as lead mechanical engineer and project manager for a variety of projects.

Project Manager

Pam Wean, AIA
Project Manager
Architect

Pam has extensive experience working on a variety of projects including historical renovations, commercial expansions and civic projects. As a long-time resident and the manager of the Fairmont office, Pam provides over 35 years' experience in architectural services and project management expertise.

Design Lead

Spencer Kimble, P.E.
Civil Engineer

Spencer coordinates and manages a team that provides site planning and development to industrial, commercial and institutional accounts. He has a wealth of experience with storm water management, erosion control, site utility layout and design and permit assistance.

DESIGN TEAM

Electrical Engineering

Carl Henson, P.E.

Structural Engineering

Eric Smith, P.E.

Plumbing Engineering

David Boggs, PE

Construction Administration

Sean G. Simon. AIA, NCARB

Surveying

Bill Showalter, P.S.



WHAT FULL SERVICE MEANS

PUBLIC BUILDINGS

For owners and designers, public buildings present a unique set of challenges and opportunities in an effort to maintain, renovate and expand services provided within the facility as well as service a wide range of individuals all with different needs and abilities. While some projects allow a design team to start from the ground up, many building projects involve the adaptive reuse of an existing facility or an addition in order to facilitate the owner's continued demand for growth. It is also important for owners to find a team with the depth of experience in dealing within the restrictions of limited budgets, governing regulations, multiple phase oversight and approving agencies.

Public buildings also present a unique design for the team selected for a project by the fact that potentially every component of the design will be subjected to an expanded range of users that are normally not present during the design phase. Pickering throughout the years has been able to engage with many organizations to provide design and consultant services on multiple projects including dormitory upgrades and renovations, office facilities, lodges, and conference centers.

Our depth of experience and staffing provides owners with the knowledge and resources to execute their projects effectively. We understand and execute projects to create facilities which meet ADA compliance, greater occupancy safety through knowledgeable design practices and the use of technology, while providing our clients with scheduled phase-gate review points for proper oversight and approval, concise project management to maintain budget and schedule oversight and assistance throughout the review and approval process with governing agencies. Our

expertise includes several different methods of project delivery including D-B, D-B-B and CMR.

OUR PLEDGE

With the selection of Pickering Associates, your organization gains the full depth of our organization. Projects are scheduled out through all phases of delivery by our resource manager and the project manager, assigning the necessary resources to perform to the schedule necessary for that project and highlight major milestones that need to be met. With more than 50 professionals on staff, you can be confident that Pickering Associates has the resources to meet your project schedule.

Because we are a full-service firm, we are able to provide a better coordinated project than firms who are required to use outside consultants. We organize regular in-house project team coordination meetings throughout the design phases of a project to discuss and resolve any issues or concerns that may arise during design.

We feel that this face-to-face coordination with our design team is more effective and efficient than coordinating via email or over the phone like many firms using consultants are required to do.



Our close coordination efforts have proven valuable in many cases where the design schedule is accelerated and/or where there is equipment in the project that requires the effort and coordination of several disciplines.

Pickering's commitment goes beyond the final design stage. Our team continues to work with you during project bidding, construction and final walk-through.

We hold pre-bid meetings, answer all the bidder's questions and help evaluate each bid received so you can select the contractors best suited for your project. Our architects and engineers answers questions during construction to eliminate delays due to uncertainty. We inspect construction workmanship to make sure you receive the highest quality installation and to ensure that all work conforms to the bid documents. We tour the site with you to compile a punch list of outstanding tasks that need attention before the contractor leaves the site and work with the contractors to ensure all of the punch list items are resolved. Finally, we incorporate all changes to the drawings resulting from construction to create as-builts, so you have an accurate depiction of the project for your records.

By working with Pickering Associates you will see that teamwork is the spirit and foundation of our organization. We acknowledge the importance of a quick turn-around and excellent quality services which our administrative procedures, overall organization and depth of experience are poised to provide you. As reflected in our resumes and company experience, we are uniquely qualified to offer the professional services required and to ensure that your vision becomes a reality.

OFFICE LOCATION: FAIRMONT BRANCH

320 Adams St. Suite 102
Fairmont, WV 26554
70 Miles from Project Site

CONTACT INFORMATION:

Pam Wean/Contact
Branch Manager/Project Manager
(P) (304) 363-1004 EXT: 5001
(E) pwean@pickeringusa.com

SERVICES:

Architecture
Interior Design
3D Model Design
Landscape Architecture
Civil Engineering
Structural Engineering
Electrical Engineering
Automations & Controls
Mechanical Engineering
Piping Engineering
Process Engineering
Surveying
Marketing Development
Construction Services
Project Management

**Rated as one of the
TOP
Engineering Firms in
West Virginia.**

- The State Journal



WHAT'S THE BIM IDEA?

Pickering Associates "IDEA" is our Integrated Design Execution Approach.

Integrated - we want our clients, contractors and end users engaged in the process of design. When the right people are involved, accessing the best information, good decisions are made.

Design Execution- refers to how we develop and optimize your project. We focus on the questions that have the most impact. We assign the right staff with the right tools

Our Approach- recognizes that projects are constantly changing and evolving as the project progresses. We tailor a plan for the project objective, maintain and monitor it so it remains optimized to achieve project goals, faster.

Pickering Associates' Integrated Design Execution Approach - our "IDEA", is a big deal, and will help your project be successful.

Building Information Modeling is a process that aligns to all aspects of our "IDEA". It is integrated, allowing easy access to project information. The software we use help understand the proposed design, coordinate, and identify the critical problems that need answers. Most importantly, Building Information Modeling is a process that fits with our Approach. Allowing the project team to evolve seamlessly as more information is available and new stakeholders are brought onto the team.

Efficient visual communication and an in-depth design understanding are the greatest assets that BIM brings to the table at Pickering Associates. The composite model allows our team to accelerate project development and simplify conversations during design reviews. Having the capability to visualize all of the design models together in a single review session aides both inter- and

intra-department collaboration with all project stakeholders like never before. Capturing all client and designer comments and feedback within a 3D model live during a review session saves countless hours of paging through "redlines" generated from traditional 2D physical paper reviews. The added capacity to search and export reports of these digital comments allows our team to capture and track design communications more efficiently than ever before.

Pickering Associates has invested in state-of-the-art 3D Scanning technologies to more quickly and accurately document existing site conditions. This helps our design teams capture existing site data in more detail and in a format the blends well with our 3D modeling and BIM work flows.

This tool allows us to send a small scanning team into an existing building/space and digitize the as-built conditions of the area in three dimensions, including detailed color photographs throughout the scanned area for design teams to reference throughout the project. This data capture implementation is safer and more efficient for our designers. It reduces the time and equipment needed for traditional hand-measuring that our industry has been accustomed to throughout the years. Granting our designers the ability to measure from a 360 degree image or point cloud with higher accuracy and faster than field measurements.

Building Information Modeling is a process that starts at integrating the team, provides access to project information, incorporates tools to understand design execution, and allows teams to focus on what matters most for the project. It perfectly complements Pickering's Integrated Design Execution Approach, and we can't wait to show you BIM and our "IDEA"s!

PAST PROJECTS

* More Project examples available upon request

West Virginia DNR

Parkersburg, West Virginia

District 6 Office Complex

Chief Logan State Park

Park Recreation Center

North Bend State Park

Lodge Renovations

West Virginia Army National Guard

Charleston, West Virginia

Camp Dawson Building 215 Windows and Door Replacements

Camp Dawson Rappel Tower Renovation

Camp Dawson Cottage Renovations

Camp Dawson Airfield Support Facilities

Camp Dawson Structural Repairs

Kenova Vehicle Exhaust HVAC Upgrades

West Virginia State Capital Complex

Charleston, West Virginia

Governor's Mansion Roof Replacement

Ritchie County Historical Society

Ritchie Count, West Virginia

Old Stone House Rehabilitation

Pennsboro Masonry Rehabilitation

Trailhead Reconstruction

Mondo Building & Excavating

Reno, Ohio

Harbor Point Condominiums

Marina Electrical Infrastructure

Harbor Point Concept and Design

Vienna Starbucks

Wetz Building

PMC Belpre Building

Mariana Landscape Planning

People's Bank

Marietta, Ohio & Vienna, West Virginia

New Division Street Office

Division Street Detailed Design

Marietta Office Renovation Des & Con Docs

Marietta Office Elevator Upgrade

City of Parkersburg

Parkersburg, West Virginia

Old Sumner School Site and Building Evaluation

Emerson New Fire Station Design & Construction Administration

Covert Street New Fire Station Design & Construction Administration

Liberty Street New Fire Station Design

City of Parkersburg Master Planning Design

Vienna Volunteer Fire Department

Vienna, West Virginia

Vienna Volunteer Fire Station Addition

Police Station Generator Renovation

Williamstown National Bank

Parkersburg, West Virginia

Parkersburg Branch Renovations

Williamstown Expansion Estimation

Building Renovations

Lubeck Branch Renovations

Hippodrome/Colony Historical Theatre Association

Marietta, Ohio

Colony Theatre Structural Slab Design

Downtown Arch Conceptual Design

Colony Theatre Renovation

Colony Theatre Structural Assessment

Creative Economy Marketing Materials

Charton Management

Vienna, West Virginia

Qdoba Mexican Grill Phase 1 &2 Design

Vienna & Belpre Burger King

Movie Gallery Drainage Modification

Boxer's Bed and Biscuits

Belpre, Ohio

New Pawplex Phase 1&2

HVAC Revisions

Bowling & Dunn Family Dentistry

South Parkersburg, WV

New Addition



PROJECT SPECS:

PROJECT COST
\$320,000

SQUARE FOOTAGE
THREE CABINS OF VARIOUS SIZES

DESIGN COMPLETION
JULY 2019

CONSTRUCTION COMPLETION
SEPTEMBER 2019

SERVICES PROVIDED

ARCHITECTURE
CIVIL
MECHANICAL
ELECTRICAL
PLUMBING
STRUCTURAL
SURVEYING
PROJECT MANAGEMENT

CLIENT CONTACT

KATIE SCHMITZER
P) (740) 603-3722
E) KATIE.SCHMITZER@GMAIL.COM

DPG Hellbender, LLC, wanted to construct three (3) cabins off of Mann Road, in Hocking County, Ohio. Recent changes to State of Ohio code required that these cabins be treated as commercial facilities and require submission of permit drawings to state agencies. The client has selected prototype drawings of two cabins from Old Virginia Log Homes for the construction of the three cabins.

Pickering Associates was requested to provide permit drawings to the client for the development of these two prototype cabins. The services included Architectural and Structural design compliance with State agencies, Mechanical, Electrical, and Plumbing permit design and coordination, along with site utility coordination and site permitting assistance. Direct coordination was required with Old Virginia Log Homes to ensure proper construction practices for the specialized timber structures.





WV ARMY NATIONAL GUARD

CAMP DAWSON COTTAGE RENOVATIONS

PROJECT SPECS:

PROJECT COST
EST \$1.25 MILLION

SQUARE FOOTAGE 3 COTTAGES:
1300 SF
2700 SF
3400 SF

DESIGN COMPLETION
75% COMPLETE

CONSTRUCTION COMPLETION
TBD

SERVICES PROVIDED

ARCHITECTURAL
STRUCTURAL
CIVIL
ELECTRICAL
MECHANICAL
PLUMBING
CONSTRUCTION MANAGEMENT
PROJECT MANAGEMENT

CLIENT CONTACT

JONATHAN NEAL
PROJECT MANAGER
WVARNG-CFMO
P) (304) 791-4138
E) JONATHAN.I.NEAL.NFG@MAIL.MIL

The West Virginia Army National Guard selected Pickering Associates to design improvements to three residential cottages at their Camp Dawson facility in Kingwood, W.Va. The cottages are used by traveling staff and visitors at the base. Each cottage has its own style, ranging from rustic to elegant, and will receive upgrades and improvements inside and out.

Renovations include new exterior siding and stone, windows, doors, and site improvements such as new patios and ADA ramps. Interior upgrades include total energy-efficient HVAC and lighting replacement, electrical improvements, new plumbing fixtures, fully remodeled restrooms and kitchens, and new interior doors. Some rooms will be redesigned to create an open floor plan in the living/kitchen areas, and some guest rooms will be provided with new private bathrooms where they were originally shared between rooms. In addition, all flooring and trim will be replaced, and all walls and ceilings will be painted or covered. New gas fireplaces will be installed in all three cottages.

Once complete, the cottages will be virtually entirely renovated for improved comfort, energy efficiency and safety for all guests and visitors.



PROJECT SPECS:

PROJECT COST

\$6,877.19

SQUARE FOOTAGE

N/A

DESIGN COMPLETION

AUGUST 2017

CONSTRUCTION COMPLETION

MARCH 2018

A private vendor in Southern Ohio hired Pickering to conduct work on the construction of a new campground, that included 10 to 11 camping spots. With each spot included aggregate drive, dump station, and site utility hookups. The client also requested our assistance and coordination with ODH to receive state approvals for the site.

The project included various tasks such as site layout, grading and drainage, utilities, sediment and erosion control, and construction storm water permitting. The project was estimated to cost \$7,000.00, however our team was able to complete it under budget at \$6,877.19.

SERVICES PROVIDED

CIVIL

SURVEYING

CONSTRUCTION MANAGEMENT

PROJECT MANAGEMENT

Lead by Spencer Kimble Civil Engineer and Department Manager, the project was completed on August 16, 2017.

CLIENT CONTACT

BEN BOWERSOCK

OWNER

P) 740-473-2402

E) BBOWERSOCK10.BB@GMAIL.COM



WEST VIRGINIA DIVISION OF NATURAL RESOURCES

NORTH BEND STATE PARK LODGE RENOVATION

PROJECT SPECS:

ESTIMATED PROJECT COST
\$3 MILLION

SQUARE FOOTAGE
28,000 SF

DESIGN COMPLETION
APRIL 2020

CONSTRUCTION COMPLETION
FALL 2021

SERVICES PROVIDED

ARCHITECTURE
BIM DESIGN
CIVIL
LANDSCAPE ARCHITECTURE
STRUCTURAL
MECHANICAL
ELECTRICAL
PLUMBING
PROJECT MANAGEMENT
CONSTRUCTION ADMINISTRATION

CLIENT CONTACT

BRAD LESLIE
CHIEF ENGINEER
P) (304) 558-2764
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to perform design services for redecorating and renovating the North Bend State Park Lodge building in Cairo, West Virginia. The project includes replacement of the existing membrane roofing system (approximately 16,000 SF), exterior modifications to improve the main front entrance area of the building, and design of a pergola structure at the existing outdoor dining area.

Interior improvements include: Window replacement and addition of select new window locations, door replacement and access control, new flooring throughout the building, public toilet room upgrades, wall and ceiling finish replacement, plumbing fixture replacement, water heater replacement, new LED lighting, addition of a fire alarm system, replacement of kitchen hood system, replacement of PTAC units in guest rooms, new mechanical system in dining room and lobby areas to replace existing PTAC units, add HVAC/fresh air to existing corridor spaces, addition of a small diesel standby generator, and material, color & furniture selection.

Construction is expected to be completed in the fall of 2021.



PROJECT SPECS:

PROJECT COST
\$4,616,000

SQUARE FOOTAGE
8,966 SF OFFICE BLDG
7,827 SF STORAGE BLDG

DESIGN COMPLETION
SEPTEMBER 2020

CONSTRUCTION COMPLETION
EST - DECEMBER 2021

SERVICES PROVIDED

CIVIL
STRUCTURE
ARCHITECTURE
PLUMBING
MECHANICAL
ELECTRICAL
LANDSCAPE
SURVEYING
CONSTRUCTION ADMINISTRATION
BIM DESIGN
PROJECT MANAGEMENT

CLIENT CONTACT

BRAD LESLIE
CHIEF ENGINEER
P) (304) 558-2764
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked with the West Virginia Division of Natural Resources (WVDNR) to preform Architectural and Engineering design services for developing a 64-acre site along Emerson Avenue in Parkersburg, W.Va. The WVDNR decided to relocate their existing District 6 office operations to a new location that would better accommodate their current space needs. The project consisted of complete site development and Design for 2 new building structures, an office building and a lab/storage building.

The new office building was designed for Wildlife, Law Enforcement and DEP relocation. The building was 8,966 SF and included 28 offices, a large conference/meeting room, public entrance/lobby, restrooms, staff areas, and miscellaneous support spaces. The storage building was designed as a metal building structure with an 18'-8" eave height. It included 7,827 SF of space and consisted of areas for a fish lab, a game workroom, a shop area, a walk-in evidence freezer, and five bays for equipment and vehicle storage. The buildings were designed to meet the functional programming and needs for District 6 as well as considerations for future growth. The exterior design included materials that were easy to maintain and colors that fit within the DNR's outdoor image. Pickering also coordinated all utilities to the new site, a new entrance and road off Emerson Avenue, a new address to the site, and site grading and retaining walls for the challenging site. The project construction began in the spring of 2021 and be complete in December 2021.





CHIEF LOGAN STATE PARK

RECREATION CENTER RENOVATIONS

PROJECT SPECS:

PROJECT COST
\$5.6 MILLION

SQUARE FOOTAGE
45,613

DESIGN COMPLETION
OCTOBER 2007

CONSTRUCTION COMPLETION
FEBRUARY 2010

SERVICES PROVIDED

ARCHITECTURE
MECHANICAL
PIPING
CONSTRUCTION MANAGEMENT

CLIENT CONTACT

BRADLEY LESLIE
CHIEF ENGINEER
P) (304) 541-9356
E) BRAD.S.LESLIE@WV.GOV

Pickering Associates worked in conjunction with Associated Architects on this state of the art recreation center, which is located on entrance road approaching Chief Logan Lodge and Conference Center.

This stand-alone facility features an aquatic center with Olympic-style 25-meter / 8-lane competition swimming pool; climate controlled fitness center; professional sports shop with equipment and accessories; multi-purpose areas for indoor soccer, volleyball, and basketball; three indoor tennis courts; elevated walking track; and locker rooms with amenities, showers and daily-use lockers.

Extensive design was necessary for the aquatic center in order to control the humidity associated with the indoor pool. The fitness center's climate control system allows users to work out in a comfortable environment. Lighting for the tennis courts was designed to be tournament approved.

This project has become a valuable attraction for the Chief Logan State Park Lodge and Conference Center.





PAMELA WEAN, AIA

SENIOR PROJECT ARCHITECT
PROJECT MANAGER
BRANCH MANAGER

BACKGROUND:

EDUCATION

FAIRMONT STATE COLLEGE
B.S., ARCHITECTURAL TECHNOLOGY

FAIRMONT STATE COLLEGE
ASSOC. OF APPLIED SCIENCE - INTERIOR DESIGN

LICENSES

PROFESSIONAL ARCHITECT
W.VA. & OHIO

YEARS EXPERIENCE

35 YEARS

- Project Architect for the design of renovations for the Lodge at North Bend State Park.
- Project Architect for renovations of the Historic Ritchie Courthouse in Harrisville, W.Va.
- Project Architect for the design and construction of the new Franklin Elementary School in Franklin, W.Va.
- Project Architect for projects as Camp Dawson, Kingwood, W.Va. Including Rappel Tower Support Facilities Renovations, Camp Dawson Building 215 Window and Door Replacement, Cottage Renovations and Building 215 Medical Wing Renovations.
- Project Architect for the design and construction of the new East Fairmont Middle School in Fairmont, W.Va.
- Project Architect for the design of renovations at the Fairmont Senior High School in Fairmont, W.Va.
- Project Architect for the design and construction of the Marion County Board of Education Office in Fairmont, W.Va.
- Project Architect for the design of the addition to Armstrong Flooring in Beverly, W.Va.
- Project Architect for the design and construction of renovations to Immaculate Conception Church in Clarksburg, W.Va.
- Project Architect for the design and construction of the Star Furniture Store at University Town Center in Morgantown, W.Va.
- Project Architect for the design and construction for an addition and renovations at Simpson Elementary School in Bridgeport, W.Va.

“ALWAYS BE A FIRST-RATE
VERSION OF YOURSELF
INSTEAD OF A SEC-
OND-RATE VERSION OF
SOMEBODY ELSE.”

Judy Garland



SPENCER KIMBLE, P.E.

CIVIL ENGINEERING DEPARTMENT MANAGER
PROJECT MANAGER
CIVIL ENGINEER

BACKGROUND:

EDUCATION

WEST VIRGINIA UNIVERSITY
B.S. CIVIL ENGINEERING

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT

LICENSES

PROFESSIONAL ENGINEER
W.VA., OHIO

YEARS EXPERIENCE

13 YEARS

- Civil Engineer for addition and renovation for the Emerson Public Library in Parkersburg, W.Va.
- Civil Engineer for addition and renovation for Mid Ohio Valley Technology Institute in Saint Marys, W.Va.
- Civil Engineer for approximately 7,000 linear foot waterline and meter replacement in Devola, Ohio.
- Project Manager and Civil Engineer for over 40 horizontal drilling locations throughout W.Va. and Ohio.
- Civil Engineer for a new subdivision in Marietta, Ohio.
- Civil Engineer for a new retail business in Utica, Ohio.
- Civil Engineer for a new restaurant in Vienna, W.Va.
- Lead Civil Engineer for the design of \$1.8M physical therapy administrative building on Parkersburg, West Virginia.
- Civil Engineer for Phase 1 and 2 of the Larry Lang First Colony Development.
- Lead Civil Engineer for the design of two medical office buildings totaling approximately 30,000 SF near the traffic circle in Parkersburg, W.Va.
- Civil Engineer for three new \$8M full service maintenance facilities for state DOT operations.
- Lead Civil Engineer for construction of a new 4 story hotel in Parkersburg, W.Va.

A SHIP IN PORT IS SAFE,
BUT THAT IS NOT WHAT
SHIPS ARE FOR. SAIL OUT
TO SEA AND DO NEW
THINGS.

Rear Admiral Grace Hopper



CARL HENSON, P.E.

ELECTRICAL DEPARTMENT MANAGER
ELECTRICAL ENGINEER

BACKGROUND:

EDUCATION

NEW JERSEY INSTITUTE OF TECHNOLOGY

M.S. ELECTRICAL ENGINEERING

WEST VIRGINIA INSTITUTE OF TECHNOLOGY

B.S. ELECTRICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER

W.VA., OHIO, PA., IN., LA.

YEARS EXPERIENCE

31 YEARS

- Electrical Engineer of record and lead designer of commercial power systems.
- Electrical Engineer of record and designer for fire alarm systems.
- Lead Electrical Engineer in designing high voltage (138-69kV) substations.
- Electrical Engineer for the design and installation of two new cooling towers on the main hospital and the installation of a redundant tower on the adjacent medical office building.
- Electrical Engineer of record for the South Pavilion Expansion at Marietta Memorial Hospital.
- Provided Electrical design of a new quality control laboratory with combined administrative facilities and adjacent firehouse for a local industrial client in Belpre, Ohio.
- Provided Electrical design for a new \$7MM medical office facility in Parkersburg, West Virginia.
- New \$20M Emergency Department Expansion with private acute care rooms connected with the hospital's North and South Tower.
- Program Manager for all Arc Flash studies done for various industrial companies throughout the Mid-Ohio Valley utilizing SKM software.
- Supervising Engineer for leading polymer manufacturing facilities in Belpre, Ohio for six years and Marietta, Ohio for eight years.

“ONE MAN'S 'MAGIC' IS AN-
OTHER MAN'S ENGINEER-
ING.
'SUPERNATURAL' IS A
NULL WORD.”

Robert A Heinlein



DAVID BOGGS, P.E.

EXECUTIVE VICE PRESIDENT OF DESIGN
SENIOR MECHANICAL ENGINEER,
SENIOR PLUMBING ENGINEER

BACKGROUND:

EDUCATION

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT
VIRGINIA TECH.
B.S. MECHANICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
W.VA. & OHIO

YEARS EXPERIENCE

23 YEARS

“DETERMINE THAT THE
THING CAN AND SHALL
BE DONE, AND THEN WE
SHALL FIND THE WAY.”

Abraham Lincoln

- Project Manager and Plumbing Engineer of record for the MEP services on a \$25MM high-rise dormitory in Glenville, W.Va.
- Project Manager and Plumbing Engineer of record for a dual boiler system replacement to a school in Parkersburg, W.Va.
- Project Manager and Plumbing Engineer of record for a potable water system repair in an elementary school in Vienna, W.Va.
- Project Manager for the conversion of a multi-unit HVAC system into a more efficient single unit system on a university campus in Parkersburg, W.Va.
- Project Manager and Lead Mechanical/Plumbing Engineer for multiple dormitory bathroom renovation projects at a college in Marietta, Ohio.
- Project Manager and Lead Mechanical Engineer for multiple projects at Ohio University in Athens, Ohio.
- Lead Mechanical/Plumbing Engineer of record for a new \$7MM medical office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record for a \$1MM medical/dental office facility in Parkersburg, West Virginia.
- Lead Mechanical/Plumbing Engineer of record on the design of a new science facility on a university campus in Vienna, W.Va.
- Lead Plumbing Engineer of record for a new 5,400 sq. ft. medical office building located in Belpre, Ohio.
- Lead Mechanical/Plumbing Engineer for a new medical facility located in Marietta, Ohio.



JEFFREY HOSEK, P.E. LEED AP

MECHANICAL ENGINEER
LEED PROJECT ENGINEER
MECHANICAL ENGINEERING DEPARTMENT MANAGER

BACKGROUND:

EDUCATION

UNIVERSITY OF AKRON
B.S. MECHANICAL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
WV, OH, KY, PA, LA, VA, MN
LEED AP (BD&C)

YEARS EXPERIENCE

21 YEARS

- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- LEED Commissioning Project Manager on a design/build project for Washington Electric Cooperative in Marietta, Ohio.
- LEED Commissioning Project Manager for Kent State University which included a complete renovation to the fine arts building.
- LEED Mechanical engineer for a new 500,000 square foot distribution center and administration building for Honda American Motors.
- LEED Project Manager for converting a downtown Columbus, Ohio fire station into a local family health center.
- Mechanical Engineer for a new FBI field office in Cleveland, Ohio.
- Mechanical engineer for a new two story annex to the Vienna Volunteer Fire Department in Vienna, West Virginia.
- Mechanical Engineer of record for the design of a new \$25M high-rise dormitory at Glenville State College, in Glenville, W.Va.
- Project Manager performing an intense study to assess redundant cooling to Ohio University's Computer Center in Athens, Ohio.
- Lead Mechanical Engineer for an area of the hospital to be leased by a Physical Therapy provider.
- Project Manager and Mechanical Engineer for a new medical office building for O'Bleness Hospital in Athens, Ohio.

SOMETIMES THE QUESTIONS ARE COMPLICATED AND THE ANSWERS ARE SIMPLE.

Dr. Seuss



ERIC SMITH, PE

DEPARTMENT MANAGER
STRUCTURAL ENGINEER

BACKGROUND:

EDUCATION

MARSHALL UNIVERSITY
M.S. ENGINEERING MANAGEMENT
WEST VIRGINIA UNIVERSITY
B.S. CIVIL ENGINEERING

LICENSES

PROFESSIONAL ENGINEER
WV & OH

YEARS EXPERIENCE

14 YEARS

- Structural Engineer for a renovation and addition to the Mid Ohio Valley Technology Institute in Saint Marys, West Virginia.
- Structural Engineer for Salt & Motorcycle Storage Building for West Virginia University at Parkersburg in Parkersburg, W.Va.
- Structural Engineer on Eureka Hunter Pipeline, L.L.C. Low Water Crossing.
- Extensive technical experience with civil, structural, and geospatial software packages including STAAD Pro, Presto, Eneclac, AutoCAD, AutoDesk Land Desktop, AutoDesk Civil 3D, and Topo USA.
- Senior Project Manager and Structural Engineer of Record for Catwalk repairs at Ohio University in Athens, Ohio.
- Structural Engineer of Record for NESHAP improvements at Eramet Marietta, Inc.
- Structural Engineer of Record for the Ohio Department of Transportation Facility of Washington County, Ohio. Project included pre-engineered metal building, tensioned fabric structures.
- City of Marietta City Hall Renovations, Marietta, Ohio.
- City of Marietta Wastewater Treatment Plant Renovations, Marietta, Ohio.
- Marietta City Armory Renovations, Marietta, Ohio.
- General Projects for Local Industrial Plants.
- Roof and Elevator Project for Christ United Methodist Church Marietta, Ohio.

“PERFECTION IS NOT ATTAINABLE, BUT IF WE CHASE PERFECTION WE CAN CATCH EXCELLENCE.”

Vince Lombardi



SEAN G. SIMON, AIA, NCARB

BRANCH MANAGER
SENIOR CONSTRUCTION ADMINISTRATOR
PROJECT ARCHITECT
COST ESTIMATING
QUALITY REVIEW OF FINAL BID PACKAGES

BACKGROUND:

EDUCATION

CONSTRUCTION SPECIFICATIONS INSTITUTE
CONSTRUCTION DOCUMENT TECHNOLOGIST
UNIVERSITY OF TENNESSEE
PROFESSIONAL BACHELOR OF ARCHITECTURE

LICENSES

PROFESSIONAL ARCHITECT
WV

YEARS EXPERIENCE
28 YEARS

- Project Architect for WV Governor's Mansion exterior evaluation and renovations.
- Project Architect for WV State Tax and Revenue Building Renovations.
- Project Architect for Mathias/Baker Fire Station.
- Project Architect for USDA Offices in Moorefield, WV.
- Project Architect for South Branch Cinema 6. This project included a 6 screen movie theater, which included 3 different theater sizes and a total of 800 seats.
- Project Architect for over 10 different banking facilities located throughout Virginia and West Virginia.
- Project Architect for a one story facility for the Beckley State Police/ Department of Motor Vehicle.
- Project Architect for a new Urgent Care facility in Moorefield, W.Va.
- Project Architect for the Monumental sign for Robert C. Byrd Courthouse in Charleston, W.Va.
- Project Architect for a renovation project for the Social Security and Department of Labor Office in Parkersburg, W.Va.
- Project Architect for construction a new vet clinic for the Lost River Vet Clinic.
- Project Architect for the construction of the original Eastern Community College.
- Project Architect for the construction of an 8,400 sf facility for the Moorefield National Guard Armory.
- Project Architect for an office headquarter design that was 2 stories at 35,000 sf and designed for a future 3rd floor.
- Project Manager for the replacement of a Linear Accelerator at Camden Clark.

“QUALITY IS NOT AN ACT,
IT IS A HABIT.”

Aristotle



WILLIAM SHOWALTER, PS

SURVEYING DEPARTMENT MANAGER
PROFESSIONAL SURVEYOR

BACKGROUND:

EDUCATION

B.S., CIVIL ENGINEERING

LICENSES

PROFESSIONAL SURVEYOR
WV [REDACTED] OH [REDACTED]

YEARS EXPERIENCE

22 YEARS

- Lead Surveyor for Marietta Waste Water Treatment Plant
- Lead Surveyor for City of Marietta Waterline Expansion Projects
- Lead Surveyor on First Colony Center commercial development, Marietta, Ohio.
- Lead Surveyor for MPH Hotels Comfort Suites project.
- Lead Surveyor for Ohio University Steam Plant Line Expansion project.
- Lead Surveyor for Bens Run Industrial Park Teal Alloy Facility
- Lead Surveyor for City of Marietta Green Street Widening Project.
- Lead Surveyor for new Masonic Lodge 36th Street
- Lead Surveyor for Newberry Apartments
- Lead Surveyor for City of Vienna Pond Run Alignment
- Lead Surveyor for City of Vienna Johns Manville Acquisition
- Lead Surveyor for City of Vienna Carbon Unit Additions
- Lead Surveyor for Harbor Point Marina and Business Park
- Lead Surveyor for Courtyards Addition to Williamstown
- Lead Surveyor for The Fields Addition to Williamstown
- Lead Surveyor for Donatos Pizza Marietta Facility
- Lead Surveyor for City of Marietta Alley Reconstruction Projects
- Lead Surveyor for City of Marietta Nelson Property Acquisition

WE ALL LIVE UNDER THE
SAME SKY, BUT WE DON'T
ALL HAVE THE SAME
HORIZON.

Konrad Adenaur



REFERENCES



Polymer Alliance Zone
Davisville, WV

Keith Burdette, President
(P) (304) 428-1622



City of Marietta
Marietta, OH

Joseph Tucker, P.E., City Engineer
(P) (740) 373-5495



Randolph County Development Authority
Elkins, WV

Robert L. Morris, Jr., Executive Director
(P) (304) 637-0803
(E) ROBBIE@RCDA.ORG



Mark Mondo- Building and Excavating, Inc.
City, Ohio

John H. Anderson, Project Manager, Business Development
(P) (740) 376-9396
(E) john@mondobuilding.com



Parkersburg and Wood County Public Library
Parkersburg, WV

Brian E. Raitz, Director
(P) (304) 420-4587 ext. 501
(E) raitzb@park.lib.wv.us

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI DNR22*01

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

<input checked="" type="checkbox"/> Addendum No. 1	<input type="checkbox"/> Addendum No. 6
<input type="checkbox"/> Addendum No. 2	<input type="checkbox"/> Addendum No. 7
<input type="checkbox"/> Addendum No. 3	<input type="checkbox"/> Addendum No. 8
<input type="checkbox"/> Addendum No. 4	<input type="checkbox"/> Addendum No. 9
<input type="checkbox"/> Addendum No. 5	<input type="checkbox"/> Addendum No. 10

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Pickering Associates

Company



Authorized Signature

September 2, 2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Revised 6/8/2012

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Traci L. Stotts, AIA, NCARB / Vice President of Marketing

(Name, Title)

Traci L. Stotts, AIA, NCARB / Vice President of Marketing

(Printed Name and Title)

11283 Emerson Avenue; Parkersburg, WV 26104

(Address)

p) 304-464-5305 f) 304-464-4428

(Phone Number) / (Fax Number)

tstotts@pickeringusa.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Pickering Associates

(Company)

(Authorized Signature) (Representative Name, Title)

Traci L. Stotts, AIA, NCARB / Vice President of Marketing

(Printed Name and Title of Authorized Representative)

September 2, 2021

(Date)

p) 304-464-5305 f) 304-464-4428

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Pickering Associates

Authorized Signature: *Gracie F. Shotts* Date: September 2, 2021

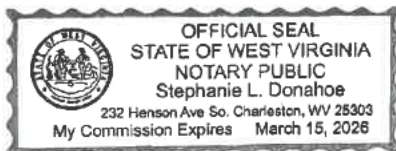
State of West Virginia

County of Wood, to-wit:

Taken, subscribed, and sworn to before me this 2 day of September, 2021.

My Commission expires March 15, 2021.

AFFIX SEAL HERE



NOTARY PUBLIC

Stephanie L. Donahoe

Purchasing Affidavit (Revised 01/19/2018)

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Pickering Associates Address: 11283 Emerson Avenue
Parkersburg, WV 26104

Name of Authorized Agent: Traci L. Stotts Address: Same

Contract Number: CEOI 0310 DNR2200000001 Contract Description: Architectural/Engineering Services

Governmental agency awarding contract: WV Division of Natural Resources

☒ Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

☒ Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

☐ Check here if none, otherwise list entity/individual names below.

Ryan Taylor, President

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

☒ Check here if none, otherwise list entity/individual names below.

Signature: Traci L. Stotts Date Signed: September 2, 2021

Notary Verification

State of West Virginia, County of Wood:

I, Traci L. Stotts, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 2 day of September, 2021

Stephanie L. Donahoe

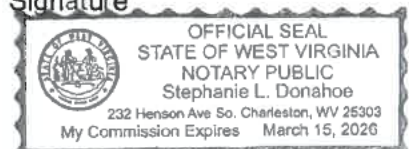
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____



Revised June 8, 2018