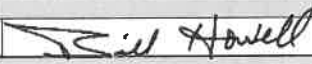


Total Price for All Items		
Item 1	Overall Total Purchase Price of Monochrome Bands 1 - 7	\$ 193,813.60
Item 2	Overall Total Purchase Price of Color Bands 1 - 7	\$ 491,317.20
Item 3	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 36 Month Lease	\$ 230,563.96
Item 4	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 36 Month Lease	\$ 883,538.44
Item 5	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 48 Month Lease	\$ 1,372,812.77
Item 6	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 48 Month Lease	\$ 7,748,443.01
Item 7	Additional Accessory MSRP List Price Single Discount Percentage Cost & Lease Factor Cost	\$ 1,500,000.00
Overall Total Bid Price for All Items		\$ 12,420,488.98

Vendor Information:	
Company Name:	Xerox Corporation
Contact Name:	William Howell
Phone No.:	585-422-9204
Fax No.:	N/A
Email:	William.Howell@xerox.com
Authorized Signature:	

01/18/22 11:41:07
 Purchasing Division

Digital Copiers Solution

State of West Virginia

Prepared by Beth Marcum - Regional Sales Manager

West Virginia Statewide SWC2200000008

January 18, 2022



January 18, 2022



Beth Marcum
Regional Sales Manager

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Mr. Mark Atkins
Senior Buyer
Department of Administration, Purchasing Division
West Virginia Statewide
2019 Washington Street East
Charleston, WV, 25305 0130

Dear Mr. Atkins:

On behalf of the Xerox team, thank you for the opportunity to provide the services described in your Request for Proposal (RFP) for West Virginia. We have thoroughly reviewed your requirements and are proposing a comprehensive Technology and Services solution to help you achieve your goals.

We will likely never return to the pre-2020 office business model. To accommodate these changes, Xerox enables “work going to people” instead of “people going to work.” We shifted from a device- and office-centric model to an app- and content-centric model enabled by the cloud. West Virginia can leverage our continuum of capabilities to create a high-performing hybrid workplace, prepared for future changes.

The benefits of doing business with Xerox include:

- **More Efficient Workplace** – An optimized print infrastructure means that you can control costs, improve sustainability metrics, and maximize return on investment (ROI). We can assess how much is printed, by whom, and when, to ensure the right printers with the right capabilities are at the right places.
- **More Productive Employees** – User-friendly, automated processes help employees be more productive and improve their user experiences. Scanning provides an on-ramp for adding paper-based information directly into business applications, creating searchable digital files that speed up processes.
- **More Secure Environment** – We implement zero-trust security methodology, and prevention starts at the device. Xerox safeguards data in transmission and at rest, engages role-based, controlled access to data and features, and logs user actions for an audit trail. Xerox protects your print environment with end-to-end benchmark cybersecurity. It's the best in the industry.
- **Industry Leading Solutions** – Xerox leverages our deep services portfolio and strategic partnerships to deliver proprietary and third-party solutions that help bridge the physical and digital worlds.
- **Global Citizenship** – Xerox upholds the highest ideals of corporate social responsibility and our core values—integrity, innovation, and excellence—in all we do. We turn investments in invention into technology and services that help our customers be more productive, profitable, and sustainable.
- **Innovation and Continuous Improvement** – As key pillars of our partnership approach, innovation and continuous improvement fuel our best-in-class Xerox technology. Xerox provides services and solutions to support West Virginia's continuous journey of innovative process improvement, global standardization, and cost reduction.

Thank you for your consideration and confidence in Xerox. We look forward to the next steps of your procurement process and becoming your trusted partner for the State of West Virginia.

Regards,

Beth Marcum
Regional Sales Director
JustTech
816 7th Avenue
Huntington, WV 25701

Table of Contents

Table of Contents	3
Executive Summary	4
Introduction	4
Our Solution	4
Services for the Hybrid Workplace	4
Our Approach	5
Technology Proposal	5
Summary of Xerox Proposed Products for Agency	6
An Infrastructure for Innovation: Xerox ConnectKey Technology	10
Intuitive User Experience	10
Mobile and Cloud Ready	10
Comprehensive Security	11
Proactive security with Xerox	12
Superior Print Performance with Xerox	12
Award Winning Technology	13
Environmental Sustainability	14
End-to-End Support	14
Delivery and Installation	14
Training	14
Maintenance & Support	15
Preventative Maintenance	15
Worry-free Investment	16
Solutions for State & Local Government	16
Your Partner for the Future	16
3 General Requirements	17
Monochrome Copiers (Bands 1-7)	17
Color Copiers (Bands 1-7)	20
4. Contract Award	39
5 Ordering and Payment:	44
6 Delivery and Return	45
Xerox Reservation of Rights	49
Contact	50
Attachments	51

Executive Summary

Introduction

At Xerox, we understand that government agencies all share one common goal: to efficiently and effectively serve the people. However, extreme fiscal constraints, increased demands and fewer resources can leave government agencies scrambling in search of operational efficiencies in order to achieve their goals.

West Virginia's mission to choose the right partner to manage its print infrastructure is critical. Xerox can make the decision easy. As a provider of services to more than 1,700 federal, state and local governments in the U.S. alone, no other supplier has the credentials and industry expertise found within our portfolio. Our comprehensive solution can transform the way you work while improving the way in which you serve your constituents.

By aligning with a provider like Xerox, West Virginia will achieve enterprise-wide efficiencies and gain the freedom to focus on your goal of effectively serving the people.

Our Solution

Most organizations view their print assets as commodities—simple hardware that allow users to perform functions like printing, copying, faxing, and scanning. However, this point of view can constrain productivity and limit your potential for true cost efficiency. Xerox can provide solutions across your entire enterprise, from the office to the production print center. We are uniquely positioned to assist in your transformation journey from physical to digital, while enabling your employees to:

- Work anytime, anywhere.
- Share and use information in every form.
- Reach your green initiatives.
- Protect information security.

Services for the Hybrid Workplace

COVID-19 Service and delivery of your equipment and supplies – We recognize you put trust in us when we service and deliver your equipment and supplies to your workplace. Our number one priority always is the health and safety of our employees, clients, partners and their families. Xerox established a COVID-19 Response Team that meets regularly to monitor developments and closely follow the guidance and advisories from governments and public health organizations. We also are collaborating with other global businesses and have taken a range of actions.

Our Approach

Xerox recommends a dynamic approach for West Virginia. To help you adopt it, we have drawn from our award-winning portfolio of small, medium, and high-end multifunction digital print and copy devices to offer West Virginia the best in speed, security, functionality, and flexibility in every environment. We will deliver, install, support and service these devices to keep your fleet operating at peak performance and meet or exceed your service level expectations.

The Xerox solution will reduce your overall Total Cost of Ownership (TCO) by allowing you to:

- Reduce costs with more energy-efficient devices, toner, and supplies.
- Print faster with increased page-per-minute capability.
- Increase device uptime and performance.
- Eliminate end user and IT burden.
- Improve network security and compliance.
- Leverage mobile and cloud applications for enhanced productivity.

Technology Proposal

Digital Workplace Assistant

As businesses manage employees working at different locations, they need tools that bridge digital and physical worlds while simplifying and speeding collaboration, increasing productivity and providing the highest levels of security and they need these tools now to continue to accelerate their digital transformation efforts.

Our proposed technology configuration standardizes all West Virginia equipment across the enterprise on several models. Upon award, we will replace your aging devices as they expire or reach end of term, installing the models below to accommodate all user needs in small, medium, and large-sized workgroups.

Summary of Xerox Proposed Products for Agency

Proposed Devices

Xerox AltaLink Mono Multifunction Printers

Xerox VersaLink B405 Multifunction Printer

Xerox ConnectKey technology enabled smart Workplace Assistant

- Monochrome with support for Legal.
- Copy, print, scan, fax, email, cloud APP.
- Pages per minute: Up to 47 ppm, based on proposed model.
- Pages per month: Up to 12,000 based on proposed model.



Additional [Xerox VersaLink B405 Multifunction Printer](#) information is available online.

Xerox VersaLink B7025 Multifunction Printer

Xerox ConnectKey technology enabled smart Workplace Assistant

- Monochrome with support for Tabloid.
- Copy, print, scan, email, cloud APP.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Small footprint: integrated office finisher saves space without sacrificing features and functionality.
- Pages per minute: Up to 25 ppm,
- Duty Cycle: Up to 107,000 images per month



Xerox VersaLink B7030 Multifunction Printer

Xerox ConnectKey technology enabled smart Workplace Assistant

- Monochrome with support for Tabloid.
- Copy, print, scan, email, cloud APP
- Xerox App Gallery
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Small footprint: integrated office finisher saves space without sacrificing features and functionality.
- Pages per minute: 30 ppm, l.
- Duty cycle: Up to 129,000 images per month



Proposed Devices

Xerox AltaLink Monochrome Multifunction Printers

Xerox AltaLink B8145 Monochrome Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: up to 45 ppm.
- First-page-out time, printing: As fast as 3.8 seconds.
- Duty cycle: Up to 200,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT, ENERGY STAR.



Additional [Xerox AltaLink B8145 Monochrome Multifunction Printer](#) information is available online.

Xerox AltaLink B8155 Monochrome Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: up to 55 ppm.
- First-page-out time, printing: As fast as 3.2 seconds (black and white)
- Duty cycle: Up to 250,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT, ENERGY STAR.



Additional [Xerox AltaLink B8155 Monochrome Multifunction Printer](#) information is available online.

Xerox AltaLink B8170 Monochrome Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: up to 72 ppm.
- First-page-out time, printing: As fast as 3 seconds.
- Duty cycle: Up to 300,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT, ENERGY STAR.



Additional [Xerox AltaLink B8170 Monochrome Multifunction Printer](#) information is available online.

Proposed Devices

Xerox VersaLink Color Printers

Xerox VersaLink C405 Multifunctional Printer

Xerox ConnectKey technology enabled smart Workplace Assistant

- Color with support for Legal.
- Copy, print, scan, fax, email, cloud.
- Small footprint: saves space without sacrificing features and functionality.
- Pages per minute: Up to 36 ppm, based on proposed model.
- Duty Cycle: up to 85,000 pages per month



Additional [Xerox VersaLink C405 Multifunction Printer](#) information is available online.

Xerox VersaLink C7020 Multifunction Printer

Xerox ConnectKey technology enabled smart Workplace Assistant

- Color with support for Legal.
- Copy, print, scan, email, cloud.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Small footprint: integrated office finisher saves space without sacrificing features and functionality.
- Pages per minute: 20 ppm, based on proposed model.
- Duty Cycle: up to 87,000 pages per month



Additional [Xerox VersaLink C7020 Multifunction Printer](#) information is available online.

Xerox AltaLink C8130 Color Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: Color: 30 ppm / Black: up to 30 ppm.
- First-page-out time, printing: As fast as 4.2 seconds (black and white).
- Duty cycle: Up to 90,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT®, ENERGY STAR®.



Additional [Xerox AltaLink C8130 Color Multifunction Printer](#) information is available online.

Proposed Devices

Xerox AltaLink C8145 Color Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: Color: up to 45 ppm / Black: up to 45 ppm.
- First-page-out time, printing: As fast as 3.8 seconds (black and white).
- Duty cycle: Up to 200,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT, ENERGY STAR.



Xerox AltaLink C8155 Color Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams

- Standard functions: Copy, Email, Print, Scan.
- Optional functions: Walkup fax, Xerox Integrated RFID Card Reader.
- Print speed: Color: up to 55 ppm / Black: up to 55 ppm.
- First-page-out time, printing: As fast as 3.2 seconds (black and white).
- Duty cycle: Up to 300,000 images/month.
- Maximum print resolution: 1200 x 2400 dpi.
- Certification: Common Criteria / Sustainability: EPEAT, ENERGY STAR.



Additional [Xerox AltaLink C8155 Color Multifunction Printer](#) information is available online.

An Infrastructure for Innovation: Xerox ConnectKey Technology

For the better part of a century, Xerox has been at the forefront of advanced print technologies pushing the boundaries of what is possible by bridging the gap between documents, workflows, and workplace processes. Several years ago, we brought to market our innovative ConnectKey Controller Architecture, the Xerox Extensible Interface Platform (EIP) which is the consistent architecture that sits on all ConnectKey enabled printers in our Office portfolio. Any workgroup size can have an access point to a workflow. This is the foundation of our technology proposal for West Virginia.

Intuitive User Experience

Xerox has pioneered this user experience and taken it to a new level with mobile and tablet-like touch screen interface. This is a free and intuitive tool that comes standard on the proposed Xerox ConnectKey MFD. An administrator has full access to anything on the machine. When a change is made at the printer, it shows up immediately on the remote-control panel.

- User training can be done remotely, and service professionals can log in and perform diagnostics through the remote-control panel, maximizing uptime.
- The remote-control panel interface provides real-time information that helps administrators and users effectively monitor the product. This supports more uptime, assists in training, and provides more robust functionality, at no additional cost for West Virginia.



On other vendor's devices, the remote interface screen is static. From the Web, the administrator cannot make any changes to the user interface at the machine. With some vendors, significant training is required to become familiar with the operation. Additionally, some competitors charge a substantial fee to add similar capabilities like a remote-control panel.

Mobile and Cloud Ready

All ConnectKey Technology enabled devices link to your tablets, smartphones, Chromebooks and more. Your connected workforce whether at home, on the road or in the office relies on a variety of devices to do their jobs and on multiple remote locations from which to send or retrieve documents and information. Xerox ConnectKey Technology brings it all together.

Ready for the way you work

All ConnectKey enabled printers and multifunction printers give you the freedom to work where and how you want to with direct connectivity to Google Drive, Microsoft OneDrive and Dropbox and access to additional options through the Xerox App Gallery.

The ability to connect and print from multiple devices is key for today's mobile worker, and ConnectKey multifunction printers are ready to roll with optional Wi-Fi connectivity, front-panel-integrated Near Field Communication (NFC) Tap-to-Pair, Apple AirPrint and native apps for Google Cloud Print, Xerox Print Service for Android and Mopria.

Convenient, versatile and cloud connected

With easy-to-use apps like Print@PrintByXerox, printing to any ConnectKey Technology printer is as easy as sending an email with an attachment and retrieving it at any ConnectKey Technology-enabled device worldwide. It's easy, secure and free.

Scan or print directly to or from the cloud, easily share documents with individuals or groups without the hassle of multiple steps and create editable documents from hard copy source material. It's all possible, right from the device.

Mobility

Beyond simple mobile printing...to mobility.



Cloud Connected

- User installable Cloud Connectors
- Ever-expanding collection of apps available from the Xerox® App Gallery



Comprehensive Security

Security is a top priority for every business. Xerox ConnectKey Technology exceeds industry standards for security features and technologies. Work with total peace of mind.

Although it's integral to our technology, there's nothing standard about the levels of security included with every ConnectKey enabled device. Our holistic four-point approach to security ensures comprehensive and all-encompassing protection for all system components and points of vulnerability.

Prevent



ConnectKey Technology utilizes a comprehensive set of capabilities that prevents malicious attacks, the proliferation of malware, and misuse of/unauthorized access to the printer, whether from transmitted data or direct interaction at the device.

All possible access points are secure, including the user interface and input ports accessible to walkup users as well as PC, server, mobile devices, or cloud connections.

Detect

Xerox ConnectKey Technology runs a comprehensive Firmware Verification test, either at start-up or when activated by authorized users. This provides alerts if any harmful changes to the printer have been detected. McAfee Whitelisting technology constantly monitors for and automatically prevents any malicious malware from running.



Protect

Our comprehensive security measures don't stop with preventing unauthorized access to your printer and securing your information from the inside. ConnectKey Technology provides capabilities to prevent intentional or unintentional transmission of critical data to unauthorized parties.

From protecting printed materials by not releasing documents until the right user is at the device, to preventing scanned information reaching beyond its intended recipient, ConnectKey Technology offers the safeguards you need to keep your most critical data assets safe and secure.



Xerox also protects all your stored information, using the highest levels of encryption. You can delete any processed or stored data that is no longer required using National Institute of Standards and Technology (NIST), and U.S. Department of Defense approved data clearing and sanitization algorithms.

External Partnerships

ConnectKey Technology provides extra security standards through our partnership with McAfee. We measure our performance against international standards with certifications like Common Criteria and FIPS 140-2 to ensure our devices are trusted in even the most secure environments.

And to help security teams manage potential threats we've integrated the AltaLink's with world's leading Security Information and Event Management (SIEM, pronounced 'SIM') tools such as McAfee Enterprise Security Manager, LogRhythm and Splunk.



Proactive security with Xerox

With AltaLink's Configuration Watchdog, IT administrators can ensure devices stay within their defined security policies to safeguard critical business data and infrastructure, without external monitoring. Administrators can monitor compliance requirements of up to eight security settings. When unauthorized changes are detected, Configuration Watchdog will remediate them to their compliance state; unapproved changes are notified and logged for further response.

The latest AltaLink enhancements enable companies to meet NIST 800-171 standards, which govern the security of data in non-federal information systems and organizations.

For additional protection, the AltaLink MFPs include support for ThinPrint print management software, featuring end-to-end encryption, as well as efficient compression and streaming of print data, delivering faster output speeds.

Superior Print Performance with Xerox

Comparative tests conducted by independent research laboratories have shown that Xerox devices offer substantial advantages through:

- Faster speeds.
- Enhanced security and workflow capabilities.
- Impeccable green credentials.
- Tightened cost control features.

Xerox devices consistently outperform other MFD technology, as tested by **Buyer's Lab Inc. (BLI)**, one of the leading independent authorities in the office equipment industry.

For example, BLI concluded that Xerox devices perform more efficiently than those of our competitors operating at 70 to 80 percent of their rated speed whereas non-Xerox devices performed at 15 to 30 percent of their rated speed.

Award Winning Technology

Keypoint Intelligence announced that Xerox was the recipient of the following Buyers Lab awards.

- Coveted Buyers Lab (BLI) 2021 Document Imaging Software Line of the Year Award, **Ranked Best Overall in Keypoint Intelligence Solutions Study**. The award recognizes the vendor that offers the most complete software portfolio across the range of document imaging solutions categories that the company covers on its bliQ subscription service.



- Buyers Lab (BLI) 2021-2022 Pacesetter in Hybrid Workplace, citing DocuShare Go, Xerox Workplace Cloud, VersaLink devices, ConnectKey apps, Team Availability App and Digital Mailroom. Based on research conducted in the North American market, these accolades recognize document imaging OEMs that have the most forward-looking products, services, and initiatives when it comes to helping customers with them in office, at home, and hybrid workforce needs.



- Buyers Lab (BLI) 2021 Document Imaging Software Pick and Outstanding Achievement Award for Outstanding Home & Office Hybrid Print Solution Category (Workplace Cloud).



- Buyers Lab (BLI) 2021 Document Imaging Software Pick and Outstanding Achievement Awards for Outstanding Achievement in Innovation category (Team Availability App).
- Buyers Lab (BLI) 2021 Document Imaging Software Pick and Outstanding Achievement Awards for Outstanding Cloud Document Automation Platform (DocuShare Flex).

This recognition demonstrates the enduring power of Xerox's value proposition as we bring the right mix of hardware, software and services to bear for customers, including best-in-class printers, apps, Xerox Workplace Cloud, DocuShare, Content Hub, IWS for the Home Worker, vertical solutions, and more.

Environmental Sustainability

Xerox is a leader in sustainability and innovates with the environment in mind. Since 2010, 100 percent of Xerox's eligible new products achieved ENERGY STAR certification. In recognition of Xerox's ongoing commitment to sustainability, the U.S. Environmental Protection Agency's (EPA) and the U.S. Department of Energy honored Xerox with ENERGY STAR 2021 **Partner of the Year Award**.

Xerox offers international ENERGY STAR, EPEAT and Germany's Blue Angel certified office products and with its partnership with PrintReleaf enables managed print services customers to offset their printing by planting trees in endangered geographies.

Our Corporate Social Responsibility Report focuses on how we are constantly innovating for sustainable services and products to improve productivity through new technologies that connect the physical and digital worlds without adversely affecting the environment, human health, and safety.



Using PrintReleaf, Xerox and our customers have planted **188,800 trees**

According to the Wall Street Journal, Xerox is the **18th Most Sustainably Managed Company** in the world.

End-to-End Support

Delivery and Installation

Xerox will coordinate all delivery and installation of our proposed hardware. We have successfully implemented technology solutions for thousands of clients, and we will leverage our best practices to deliver our products and services with minimal disruption to day-to-day business. The Xerox Project Manager dedicated to West Virginia will work collaboratively with you to co-create a comprehensive Project Implementation Plan that ensures all products and installed on schedule and on budget in every location.

Training

Our proposal includes the training necessary to ensure that West Virginia end-users leverage the features of your new Xerox technology for maximum efficiency, productivity, and device uptime.

Training will be delivered to key operators to help them become proficient with basic tasks like:

- Device operation.
- Troubleshooting.
- Consumable replenishment.
- Clearing paper jams.
- Installing Customer Replaceable Units (CRUs): toner cartridges, ink, staples, etc.

On-site training will be conducted on the device in small groups and provides an opportunity for users to ask questions and program jobs. Brainshark training will be provided through a link, module and access code for each of the proposed models. West Virginia end users will be able to access the training online at any time and from a location that is convenient for them.

Maintenance & Support

Xerox's proposal includes all equipment and supplies agreed upon by Xerox and West Virginia, delivered via Xerox carrier to West Virginia locations.

All Xerox devices installed in West Virginia locations will be covered under a Xerox Full-Service Maintenance Agreement (FSMA). The FSMA includes all parts, labor, software updates, and maintenance for your product's operating hardware and software. Standard service coverage hours for the Xerox Help Desk included in the FSMA are from 8 a.m. until 5 p.m., Monday through Friday, excluding designated holidays.

West Virginia will also have benefit from a tiered Remote Solve process through which issues are diagnosed and resolved remotely.



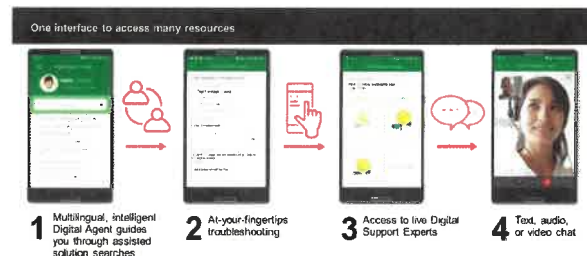
Xerox Remote Solve: Using diagnostics and monitoring technology to monitor devices and proactively pinpoint device issues, Xerox remote support specialists or customer service engineers (CSE)s will diagnose and resolve common device issues remotely by performing troubleshooting tasks with the end user and correcting the issue from a remote location. Our specialists aim to solve your problems quickly and seamlessly and will dispatch a service technician on site if further assistance is required.

The combination of diagnostic technology and highly skilled experts provides real-time problem resolution of any technical issues and allows for minimal service disruption, maximum device uptime, and ease of use for your employees.

Xerox Support Engage: We also offer the Xerox Support Engage app, a mobile app that you can download on your mobile phone or tablet from the app store, both IOS and Android. This is available to all Xerox Customers with Xerox devices on a service contract at no extra cost.

The Xerox Global Digital Support provides:

- **50 percent improved resolution time** and less back and forth to the device for troubleshooting.
- **Faster fix with 30 percent improvement** in resolving customer issues when using video.
- **Flexible communication options** as customer can choose how to communicate (Text, Audio, video).
- **Response within seconds** 24 hours a day, 7 days a week by accessing the expertise of our staff and our full technical services knowledge base by connecting with the App.



Preventative Maintenance

Preventative maintenance is also included on all service calls. For Xerox-brand devices, a Service Technician will handle all preventative maintenance and product reliability processes at the time of service, when all device components are reviewed, cleaned, or replaced as needed. Xerox will make repairs and adjustments as necessary to keep equipment in good working order and operating in accordance with its written specifications (including such repairs or adjustments required during initial installation). Maintenance services cover repairs and adjustments required as a result of normal wear and tear or defects in materials or workmanship.

Worry-free Investment



All leased equipment proposed, in our solution to West Virginia, will be covered under a FSMA for the initial full term of the lease. FSMA offers a worry-free investment with Xerox, as any device that Xerox cannot maintain in good working order (and thus is deemed defective by Xerox) will be replaced with a like model of similar features and functionality.

This applies to all leased equipment that has been continuously maintained under a Xerox Agreement with FSMA. FSMA is also offered for customer-owned purchased Xerox-brand equipment guaranteeing the same like-for-like replacement during the initial term of the FSMA. Xerox highly recommends annual purchase of the FSMA for all Xerox brand customer-owned equipment.

Solutions for State & Local Government

We know your constituents have high expectations of their local government, despite budgetary constraints, workforce challenges and an aging infrastructure. Our local government services can help deliver what they demand: fiscal responsibility, timely access to information, responsive service, and clear communication.

Not only is Xerox the undisputed leader in the Managed Print Services marketplace, our track record of service in the Public Sector is unmatched by any of our competitors. In fact, more than 4,200 local government and 1,200 state entities nationwide have chosen Xerox as their trusted partner.

The key to our success is an organization dedicated entirely to the sales and support of our state and public sector partners called the Public Sector Center of Excellence.

The Public Sector Center of Excellence is responsible for all aspects of contracting with our public sector clients in all 50 states. This group will oversee all activities for West Virginia agencies using this contract vehicle and provide training to all participating entities while helping you providing efficient, valuable services to your constituents.



Your Partner for the Future

By choosing Xerox as West Virginia's partner for single and multi-function device printers, service, and support, you have the opportunity to partner with an industry leader that is financially strong, able to meet your immediate requirements, and will bring new and innovative solutions for continuous improvement and cost savings across your print infrastructure.

We thank you for the invitation to participate in this process. We look forward to the next steps of becoming the ideal partner to West Virginia.

3 General Requirements

- 3.1. Contract Items and Mandatory Requirements: Vendor shall provide Agency with the Contract Items on an open-end and continuing basis. Contract Items must meet or exceed the mandatory requirements shown below.

Monochrome Copiers (Bands 1-7)

3.1.1. Band 1 – Monochrome Copier

- 3.1.1.1. Band 1 must have the following minimum specifications:
- a. Manufacturer copy volume 5,000 per month
 - b. Copy speed: Minimum 15
 - c. 250 sheet paper capacity
 - d. Bypass tray
 - e. Auto document feeder
 - f. Minimum 8 1/2" x 11" capacity paper tray
 - g. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.2. Band 2 – Monochrome Copier

- 3.1.2.1. Band 2 must have the following minimum specifications:
- a. Manufacturer copy volume 15,000 per month
 - b. Copy speed: Minimum 20
 - c. 1000 sheet paper capacity
 - d. 2 paper sources
 - e. Auto duplexing
 - f. Auto document feeder
 - g. Electronic sorting
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.3. Band 3 – Monochrome Copier

- 3.1.3.1. Band 3 must have the following minimum specifications:
- a. Manufacturer copy volume 30,000 per month
 - b. Copy speed: Minimum 30
 - c. 1,000 sheet paper capacity
 - d. 2 paper sources
 - e. Auto duplexing
 - f. Auto document feeder
 - g. Electronic sorting
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.4. Band 4 – Monochrome Copier

- 3.1.4.1 Band 4 must have the following minimum specifications:
- a. Manufacturer copy volume 45,000 month
 - b. Copy speed: Minimum 40
 - c. 1,500 sheet paper capacity
 - d. 3 paper sources
 - e. Auto duplexing
 - f. Electronic sorting
 - g. Dual Scan automatic document feeder
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.5. Band 5 – Monochrome Copier

- 3.1.5.1 Band 5 must have the following minimum specifications:
- a. Manufacturer copy volume 65,000 month
 - b. Copy speed: Minimum 50
 - c. 1,500 sheet paper capacity
 - d. 3 paper sources
 - e. Auto duplexing
 - f. Electronic sorting
 - g. Dual Scan automatic document feeder
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.6. Band 6 – Monochrome Copier

- 3.1.6.1 Band 6 must have the following minimum specifications:
- a. Manufacturer copy volume 80,000 month
 - b. Copy speed: Minimum 60
 - c. 2,000 sheet paper capacity
 - d. 4 paper sources
 - e. 3 paper sources are acceptable if the paper capacity is met without using a bypass tray.
 - f. Auto duplexing
 - g. Electronic sorting
 - h. Dual Scan automatic document feeder
 - i. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.7. Band 7 – Monochrome Copier

- 3.1.7.1 Band 7 must have the following minimum specifications:
- a. Manufacturer copy volume 150,000 month
 - b. Copy speed: Minimum 70, Maximum 89 cpm
 - c. 2,000 sheet paper capacity
 - d. 4 paper sources
 - e. 3 paper sources are acceptable if the paper capacity is met without using a bypass tray.
 - f. Auto duplexing
 - g. Electronic sorting
 - h. Dual Scan automatic document feeder
 - i. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

Color Copiers (Bands 1-7)

3.1.8. Band 1 – Color Copier

- 3.1.8.1. Band 1 must have the following minimum specifications:
- a. Manufacturer copy volume 5,000 month
 - b. Copy speed: Minimum 15
 - c. 250 sheet paper capacity
 - d. Bypass tray
 - e. Auto document feeder
 - f. Minimum 8 1/2" x 11" capacity paper tray
 - g. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.9. Band 2 – Color Copier

- 3.1.9.1 Band 2 must have the following minimum specifications:
- a. Manufacturer copy volume 20,000 month
 - b. Copy speed: Minimum 20
 - c. 1000 sheet paper capacity
 - d. 2 paper sources
 - e. Auto duplexing
 - f. Auto document feeder
 - g. Electronic sorting
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.10. Band 3 – Color Copier

- 3.1.10.1 Band 3 must have the following minimum specifications:
- a. Manufacturer copy volume 30,000 month
 - b. Copy speed: Minimum 30
 - c. 1,000 sheet paper capacity
 - d. 2 paper sources
 - e. Auto duplexing
 - f. Auto document feeder
 - g. Electronic sorting
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.11. Band 4 – Color Copier

- 3.1.11.1 Band 4 must have the following minimum specifications:
- a. Manufacturer copy volume 40,000 month
 - b. Copy speed: Minimum 40
 - c. 1,500 sheet paper capacity
 - d. 3 paper sources
 - e. Auto duplexing
 - f. Electronic sorting
 - g. Dual Scan automatic document feeder
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.12. Band 5 – Color Copier

- 3.1.12.1 Band 5 must have the following minimum specifications:
- a. Manufacturer copy volume 60,000 month
 - b. Copy speed: Minimum 50
 - c. 1,500 sheet paper capacity
 - d. 3 paper sources
 - e. Auto duplexing
 - f. Electronic sorting
 - g. Dual Scan automatic document feeder
 - h. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.13. Band 6 – Color Copier

- 3.1.13.1 Band 6 must have the following minimum specifications:
- a. Manufacturer copy volume 75,000 month
 - b. Copy speed: Minimum 60
 - c. 2,000 sheet paper capacity
 - d. 4 paper sources
 - e. 3 paper sources are acceptable if the paper capacity is met without using a bypass tray.
 - f. Auto duplexing
 - g. Electronic sorting
 - h. Dual Scan automatic document feeder
 - i. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

3.1.14. Band 7 – Color Copier

- 3.1.14.1 Band 7 must have the following minimum specifications:
- a. Manufacturer copy volume 125,000 month
 - b. Copy speed: Minimum 70, Maximum 89 cpm
 - c. 2,000 sheet paper capacity
 - d. 4 paper sources
 - e. 3 paper sources are acceptable if the paper capacity is met without using a bypass tray.
 - f. Auto duplexing
 - g. Electronic sorting
 - h. Dual Scan automatic document feeder
 - i. Network Printing and Scanning

RESPONSE

Xerox solutions meets requirements.

- 3.1.15. **Prohibition of 90 Copies Per Minute:** Vendor shall not include in its bid any copier that produces copies at a rate of 90 copies per minute or more. If Vendor does bid a copier that produces copies at 90 copies per minute or more, that copier will be rejected and Vendor's bid will be evaluated as if Vendor failed to bid a copier for that band.

RESPONSE

Xerox solutions meets requirements.

3.1.16. Optional Cloud Printing Software:

- 3.1.16.1. For agencies requiring cloud printing, the Vendor must provide the software and any necessary accessories to make its cloud printing solution fully functional with the copiers it is providing as part of this contract.

3.1.16.1.1 For purposes of this contract, the State defines 'cloud printing' as the ability print from any copier connected to the network that requires users to retrieve jobs using a login, via swope card, to pull the prints from the clouded queue. The required storage device, on-premisis or in the cloud, that allows for prints to be held in queue from all users on the network and that can be accessed via login Users would send print jobs via, PCs, Laptops, and Tablets to the copier purchased.

RESPONSE

Xerox solutions meets requirements.

- 3.1.16.2. The software must allow for 'print release', whereby the print job does not occur until the end user has entered credentials at the copier or authorized the print release in some manner.

RESPONSE

Xerox solutions meets requirements.

3.1.16.3. Vendor's print release solution must allow for print release via a close proximity 'swipe card', in which the end user can scan a badge in lieu of entering credentials manually.

RESPONSE

Xerox solutions meets requirements.

3.1.16.4. Vendor must provide on-going software maintenance and support including patches and upgrades.

RESPONSE

Xerox agrees to supply all equipment maintenance releases and software updates that primarily incorporate mechanical or coding error fixes at no additional charge. Such releases and updates are installed as part of the FSMA services.

3.1.16.5. If the printing solution is to be stored in the cloud as opposed to the agencies local server, the vendor must agree to the Exhibit_C WV Cloud-SaaS Procurement Addendum. (see attached).

RESPONSE

Please refer to the attachments.

3.1.16.6. An enterprise solution has not previously existed on any of the State's current copiers. This will be a new offering to the end users and all badges/swipe cards purchased under this contract shall be consistent with the bidder's machine offerings.

RESPONSE

Xerox solutions includes an RFID/Card reader which will work consistently with our software offerings.

3.1.17. Additional Contract Item Requirements:

3.1.17.1. Copier Requirements: All copiers provided under this contract must:

A. Be digital equipment. Analog models will not be accepted.

RESPONSE

Xerox solutions meets requirements.

B. Must be toner based. No Inkjet toner is permitted.

RESPONSE

Xerox solutions meets requirements.

- C. Be capable of reproducing general office correspondence, reports, and bound documents.

RESPONSE

Xerox solutions meets requirements.

- D. Be able to reproduce quality copies from any of the following types of original documents while operating in an automated exposure mode: laser printed originals, multi-generation copies of copies, faxed documents, standard black graphite #2 pencils, red pen & pencil, blue ball point pen, NCR forms (blue or black print on white or colored paper stocks), photographs (color or B&W), solid lines and grids, solids, and graduated gray-scale tones.

RESPONSE

Xerox solutions meets requirements.

- E. Be capable of automatically selecting the proper paper size in respect to the original being copied.

RESPONSE

Xerox solutions meets requirements.

- F. Have the ability to be set for reduction and enlargement in 1% increments.

RESPONSE

Xerox solutions meets requirements.

- G. Be in production and available for sale at time of submitted quote.

RESPONSE

Xerox solutions meets requirements.

- H. Be Energy Star Compliant and be installed with energy saving features enabled. Be compliant with any Federal or State laws at the time of installation. Be capable of copying on plain bond paper in both 8 ½" x 11", 8 ½" x 14" and 11" x 17".

- a. The 11" x 17" size is required for Bands 2 and above.

RESPONSE

Energy Star Compliant

Yes. All proposed products are Energy Star qualified.

Xerox is a charter partner of the International Energy Star program and has introduced nearly 500 Energy Star qualified products since 1994. The annual savings from our Energy Star qualified equipment installed in a client's locations is equivalent to lighting one million U.S. homes for a year.

In 2018, 100 percent of all our new eligible product introductions achieved Energy Star. This continued success in cutting the power consumption of our laser-based printing products has been achieved by adjustments in the fuser design, changes to the properties of the toner, and more efficient electronic controls and performance of the xerographic system.

The most recent revision of the Energy Star Imaging Equipment 3.0 criteria went into effect October 11, 2019. While the standard is challenging to meet, our goal remains to have 100 percent of our newly eligible products achieve this label. In addition, many existing products were reengineered to be more energy efficient, meeting 3.0 criteria. These energy requirements serve as the foundation for other eco-labels, such as EPEAT and Blue Angel, and show our ongoing commitment to reduce product energy consumption.

- I. Must be compatible with using recycled paper, up to and including 100% Post-Consumer Waste (PCW) paper.
 - a. Vendor may not fault the use of recycled paper for Device failures, as long as the recycled paper in use meets the standard paper specifications (e.g., multi-purpose, copy, or laser paper).

RESPONSE

Xerox solutions meets requirements.

- J. Successful vendor must work with the WVOT (West Virginia Office of Technology) to install print drivers and network settings. Because of the various solutions available from different providers, the winning vendor will be required to work with the Office of Technology to implement the copier, associated software, and upgrades throughout the contract. the Office of Technology will work with the vendor to provide access or to provide necessary assistance.

RESPONSE

Xerox solutions meets requirements.

3.1.17.2. Service and Maintenance:

- A. **Full Service Requirement:** Vendor must have the ability to provide on-site service and maintenance for all Contract Items.
 - a. **Leased Copiers:** Agency must enter into a full service and maintenance contract (Per Click Charge) for all Contract Items that are leased.
 - b. **Purchased Copiers:** If the Contract Items are Purchased, the Agency may elect to include maintenance contract (Per Click Charge) in the purchase price at the time of the purchase.
 - c. Vendors must provide an 800 telephone number for service support prior to Contract award.

RESPONSE

Xerox solutions meets requirements.

- B. **Maintenance** A preventative maintenance schedule shall be provided as needed on all Contract Items as specified by the manufacturer. This includes, but is not limited to: routine cleaning, lubrications, replacement of unserviceable parts and all necessary adjustments to ensure successful performance of the equipment.

RESPONSE

Xerox complies our products, especially Multi-Function Devices (MFDs), are built on platforms that minimize or eliminate the need for incremental preventative maintenance. At each Xerox service call, the Customer Service Engineer (CSE or technician) follows several steps and processes. The majority of these steps and processes relate to providing preventative maintenance on your equipment to ensure you are able to achieve maximum uptime and efficiency. Xerox equipment is designed with an onboard, volume-driven diagnostic tool. It can track maintenance intervals and usage of all high-wear items, while software tracks the number of prints/copies being produced. A threshold level is set, which is based on the number of prints/copies produced since the last time the equipment was serviced. When a component reaches the threshold level, an indicator flag will appear. While your CSE is performing maintenance on your machine, he or she will review all of the flags and will replace parts that have exceeded the recommended threshold level, as well as review any items that are close to threshold level.

Preventative maintenance: is conducted as an integral part of all service visits by the engineer and is based on the usage profile of your particular equipment. This is programmed activity, which in most cases is highlighted to the engineer by software and self-diagnostic programs built into the Xerox products.

We believe this approach better ensures the continued operation of the equipment and is more productive in terms of machine 'up time' than the traditional preventative maintenance approach. The end user will not lose important production time due to maintenance being carried out when the machine is otherwise performing well. Our "State-of-the-art SMART Kits" are used to keep downtime to a bare minimum by warning the customer ahead of time when they will need to replace toner, print cartridges, fusers etc.

- C. **Per Click Charge:** Vendor shall provide a per click charge for all monochrome and color copiers to include all parts, supplies and consumables (excluding paper) for each band. Service and maintenance costs include the cost of all inspections, lubrications, cleaning, adjustments, parts, repairs, travel expenses, and supplies (excepting paper) that are necessary to maintain satisfactory performance of the copier.
- a. 11"x17" impressions may be counted as two (2) clicks.
 - b. A two-sided document may be counted as two (2) clicks. There shall be no charge for service impressions.
 - c. There may not be more than one cost per impression for color impressions, regardless of the number of colors (i.e. a higher charge for 4 colors than for 3 colors).

RESPONSE

Xerox solutions meets requirements.

- D. **Connectivity Service Support:** Vendor must provide service support to coordinate installation of Contract Items with agency personnel.

RESPONSE

Xerox solutions meets requirements.

- E. **Certification Requirement:** Service representatives must be full time employees of the Vendor or of a subcontracted party designated by Vendor in writing. All service representatives must be factory trained technicians. The State reserves the right to request proof of certification at any time.

RESPONSE

Technician Certification

All of our Technical Service Representatives (TSRs) are Xerox trained and certified to ensure our installation and maintenance services are delivered to our high standards consistently across the country. They are required to complete the following certifications:

Xerox Internal Certification

- Computer basics.
- Basic networking.
- Network install II.
- Basic Colour Fundamentals.
- QwikSolver™ Problem Solving Methodology.

External Certification:

- N+ (network).
- WHIMIS.
- A+ (computer).

Each TSR must also invest eight to ten days of further personal development that comprises of:

- Formal updates and technical seminars.
- Self-training using technical bulletins produced by the Xerox Engineering Department.
- Sharing information and expertise with Eureka, the knowledge sharing database which is available on each Technical Service Representative's laptop.
- Participation in a personal development incentive program focusing on network environment and new technologies.

TSR's are also required to take a Defensive Driving Course.

- F. **Replacement Units:** Vendor shall provide a temporary replacement copier for any copier being rented, at no charge, if the Agency's copier is estimated to be down for 16 consecutive working hours or longer for repair. Temporary replacement copiers shall be of comparable size and functionality as the copier it is replacing. The Agency will not pay any charges associated with the temporary replacement unit, but shall pay the charges that it would have incurred if its copier had not been temporarily replaced.

RESPONSE

Based on constraints that the world is facing, we will look at providing loaner units on a case by case basis as needed.

Xerox does provide a worry-free guarantee covering all equipment under a Xerox Full-Service Maintenance Agreement (FSMA). FSMA offers a worry-free investment with Xerox, as any device that Xerox cannot maintain in good working order (and thus is deemed defective by Xerox) will be replaced with a like model of similar features and functionality.

- G. **Response Requirement:** Vendors must respond to all requests for service directly to the agency within sixty (60) minutes by phone call of an Agency's request to confirm the time a technician will arrive and must be on site to complete the repair within four (4) working hours of the request throughout the term of this Contract for all requests in the following 25 mile radius of these cities: Beckley, Charleston, Huntington, Martinsburg, Morgantown, Parkersburg, All other areas shall respond onsite within eight (8) working hours.

Repetitive complaints concerning the failure to meet this requirement may be cause for cancellation of the contract. Service must be provided during normal working hours (8:00 am to 5:00 pm EST), Monday through Friday, with the exception of State holidays.

RESPONSE

Xerox solutions meets requirements.

Xerox is committed to resolving equipment issues in the most efficient manner. **Remote Services** capabilities are pivotal to our client centric model.

Xerox's telephone response time objective is to return all service calls in an hour or less to resolve technical issues **remotely**. If the problem cannot be resolved over the phone, an alert is sent to the Xerox Service Representative, who will call to learn more about the specific problem **and provide an estimated time of arrival**.

Xerox's onsite response time objective is to arrive on-site within 4 hours on average for the metro areas named and 8 hours on average for the outlying areas. Estimated time of arrival can be provided by the call in center at the time the service call is placed.

Please note that Xerox calculates response time base on the Average Technical Service Response Time for all installed Xerox-branded equipment under the Agreement over a rolling three-month period.

Customer initiated evening, weekend, and holiday on-site service support is also available at Xerox's then current service overtime rate.

In the unlikely event that the equipment is down for more than 16 business hours, Xerox agrees to issue an appropriate service credit that can be used offset any non-Monthly Minimum Charge.

- H. **Failure Rate:** Any copier averaging more than two malfunctions per month for a three (3) month period shall be reviewed by the Agency with the Vendor present to determine a course of corrective action, which may include but not be limited to, replacement of the machine or cancellation of the order and removal of the machine at no additional cost to the State. All service complaints shall be documented in writing by the Agency. The Purchasing Division shall determine the corrective action necessary in the event that an impasse cannot be resolved to the Agency's satisfaction. This section will apply to the machine for the life of the contract.

For machines without maintenance agreements, this section will apply for the first year of contract for any copier with the understanding that the machine adheres to the published copy volumes as provided by the vendor and/or manufacturer for that particular make/model copier.

RESPONSE

Xerox's Uptime average is 95% equipment uptime performance based on a three-month rolling average for all installed Xerox-branded equipment under the Agreement.

Xerox requests written notice of all equipment performance issues per this Section and a minimum of thirty (30) days to cure its performance. As stated in Section F. above, Xerox offers a worry-free guarantee for equipment covered by FSMA.

- 3.1.17.3. **Training:** Vendor shall provide Agency with in-house at the agency's location or online training within five (5) working days of installation of the equipment or as otherwise agreed to by Agency.

RESPONSE

Xerox's Uptime average is 95% equipment uptime performance based on a three-month rolling average for all installed Xerox-branded equipment under the Agreement.

Xerox requests written notice of all equipment performance issues per this Section and a minimum of thirty (30) days to cure its performance. As stated in Section F. above, Xerox offers a worry-free guarantee for equipment covered by FSMA.

Please note Xerox offers a Guarantee Period commencing 90 days after installation of the Equipment to 18 months after installation of the Equipment. For the Guarantee Period, if the Equipment is not performing substantially consistent with the performance expectations outlined in the Customer Expectations Document (“CED”) or such other documentation provided with the Equipment if a CED does not accompany the Equipment (the “Documentation”), Xerox will, after attempting to repair the device per the Maintenance Services provision hereto and upon your request but in Xerox’s sole discretion, replace such Equipment without charge with identical Equipment or with other Equipment with comparable features and capabilities (the “Equipment Guarantee”). This Equipment Guarantee applies only to Equipment that has been (a) continuously maintained by Xerox per a contract with Xerox, and (b) operated at all times in accordance with the CED or Documentation.

3.1.17.4. **Manuals:** Vendors shall provide at least one (1) copy of the operator’s instruction manual for each Copier leased or purchased to the Agency that has leased or purchased it.

3.1.17.4.1 Each manual shall include the vendor’s name, telephone number(s), contact person(s), and complete instructions for inspecting, adjusting, clearing jams and operating the machine and any installed accessories.

3.1.17.4.1.1 The instruction manual may be provided in an electronic format.

RESPONSE

Training Materials

Xerox is proposing web-based training. In addition to communicating upcoming changes in advance, Xerox provides day-to-day end users, key machine operators and technical support staff the training and tools they need in advance of the implementation. Proposed training includes web-based training modules, brochures, online portals, and more.

Various types of documentation are available and can be provided for each product installed in Xerox Services Portal:

- **Quick Reference Guide** handouts, which give step-by-step instructions on how to use the most common equipment features.
- **User and System Administrator Guides.**

3.1.17.5. **Paper Requirement:** To qualify as a paper source, a tray must contain a minimum of 500 sheets.

3.1.17.5.1 A stack feed bypass (allows insertion of 20 to 150 sheets at a time and provides multi-copy capability) may not be substituted or included for the paper requirement.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.6. **Fees and Costs:** Purchase price for monochrome and color copiers, monthly rental fees, per click charges, and other supply costs and maintenance costs shall remain firm for the life of the Contract. Pricing shall also be inclusive of shipping, delivery, installation, and training fees.

If the item bid is discontinued, the vendor may propose an equivalent product meeting or exceeding the specifications at the same bid price to the Purchasing Division for approval. If the replacement item is accepted/approved; the item will be added by change order.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.7. **Manufacturer Accessory Listing Requirements (Required Accessories):** Vendors shall input their pricing for accessories listed on the Pricing Pages. Any accessory listed in the Exhibit_A Pricing Pages are generic in description and function and are to be considered the minimum specification requirements to be met for the accessory description. Bidders are permitted to provide an accessory that exceeds the minimum description listed.

3.1.17.7.1 If an accessory is required to meet the minimum specification requirements for a copier, the accessory will be required to be included in the base unit price and provided to the end user in that configuration.

3.1.17.7.2 If a manufacturer has an accessory that meets multiple requested items on the pricing pages, the same accessory item may be bid for each requested item as long as the minimum specification/description requirement are met for each item of the pricing pages.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.8. **Manufacturer Accessory Listing (Optional Catalog):**

3.1.17.8.1 Vendors should submit a Catalog of all additional accessories that are available for all copiers bid. That catalog must be submitted with the bid to be included in this Contract and must contain the MSRP for all items listed in the catalog. In the event that vendor does not have a catalog from the manufacture, it may create one. The MSRP of each accessory will be used to determine the discounted price of the accessory using the percentage provided in the Exhibit_A Pricing Pages.

3.1.17.8.1.1 Agencies desiring to Purchase an accessory from the vendors submitted catalog will be permitted to purchase the accessory at the established discounted price (List Price Minus Discount Percentage) established in the contract.

3.1.17.8.1.2 Agencies desiring to Lease an accessory from the vendors submitted catalog will be permitted to lease the accessory at the established discounted price (MSRP minus the Discount Percentage), then multiply the Discounted Price by the appropriate lease factor. The factor price will then be divided by

the lease term to establish a monthly lease cost of the accessory to the agency.

3.1.17.8.1.2 **EXAMPLE:** \$2000.00
Accessory Discounted
Price (After Discounted
Percentage applied) (x)
.0814 Lease Factor for 36 Months = \$162.80 Lease
Factor Accessory Monthly
Price (x) 36 Month Term
= \$5,860.80 Total Lease Contract Price for 36 months.

3.1.17.8.1.3 Invoices for Purchased accessories off the Catalog must show the accessory MSRP, Discount Percentage, and final Discounted Price on the invoice provided to the agency.

3.1.17.8.1.4 Invoices for Leased accessories off the Catalog must show the accessory MSRP, Discount Percentage, the Discounted Price, the Term Lease Factor, the Lease Factor Price, the Monthly Cost (Lease Factor Cost divided by the Lease Term) provided to the agency.

RESPONSE

Xerox has elected not to include such an optional accessory catalog as part of our response. As we assess the end users' needs prior to install it is very rare that any end user would need to add an accessory after initial install. We believe it is in the best interest of the State to add accessories per a GSA as an open market. This will ensure the catalog is always up to date and at the best available price point.

3.1.17.9. **New Requirement:** All Contract Items must be New (not been **Refurbished**, Remanufactured, rented, leased, sold, or used in a demonstration, and are currently being marketed by the Manufacturer). Only equipment designated as factory new shall be accepted with a new machine warranty.

RESPONSE

Xerox solutions meets requirements.

3.1.17.10. **Retrofits:** Any convenience, performance or safety-related retrofits that may be mandated by the vendor, manufacturer, or laws, must be installed at no additional cost on copiers placed in service resulting from a contract.

Features must be installed within 90 calendar days after it becomes available to the public.

RESPONSE

Xerox agrees to supply all equipment maintenance releases and software updates that primarily incorporate mechanical or coding error fixes at no additional charge. Such releases and updates are installed as part of the FSMA services.

- 3.1.17.11. **Published Specifications:** All copiers quoted must have published copy volumes per month and copies per minute. Vendors must provide published descriptive literature to illustrate compliance with the minimum, mandatory band specifications, which include copy volumes per month, **copies/minute data**, available memory, paper sources and paper capacity, etc. prior to award. Vendor should highlight or circle all mandatory specification features on the literature provided for each copier bid.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.12. **Parts Availability:** Vendors must guarantee that all parts and service on all purchased units shall be available for a period of seven years from the date of purchase and for the term of the rental on all rental units. All parts shall not be used.

XEROX RESPONSE

Managing Parts

Xerox uses best-practice inventory management methodologies to ensure we provide a high level of equipment reliability and uptime. Xerox Software Tools monitor devices for immediate and expected parts replacement intervals for both Xerox and non-Xerox devices under contract. All levels of inventory are replenished quickly to ensure that parts are available.

Although Xerox can offer and maintain onsite inventory for maintenance kits and stock parts, we believe our inventory management Just-in-Time (JIT) approach will provide the services and parts you need, when you need them, without using valuable onsite inventory space.

Depending on the specific device types, age, workload, and service levels for the devices under contract, we may store a small cache of parts and consumables in a secure location at West Virginia site(s).

Xerox stocks 95 percent of the most-used parts locally for immediate use, either with the technical service staff or at our local parts distribution centers. If we do not have the part locally, we will obtain the part from our national warehouse within 24 hours. We support our technical service staff with 40 local parts distribution centers and one national warehouse. These centers provide parts delivery by courier directly to the point of need.

After completing a call, we report parts usage wirelessly, and our systems automatically update and replace those parts weekly. We use only Xerox-authorized replacement parts in our equipment. Our parts boast proven high-reliability standards and low defect rates.

- 3.1.17.13. **Scan Charges:** Scanning charges, in addition to, or as a part of the per copy charge, shall not be allowed. Scanning can only be billed as an accessory that may increase the monthly cost per unit as shown on the Pricing Pages. There shall be no charge for scans which do not produce a physical document.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.14. **Power Protection:** Vendors must include a surge and ground noise protection unit for every copier purchased/leased under this contract (price included in copier).

Power protector must meet the manufacturer's recommended minimum standard.

RESPONSE

With all Xerox devices ground Fault Protection is provided which meets safety requirements and exceeds the Industry Standards for Information Technology Equipment.

- 3.1.17.15. **Power Requirements:** If a copier requires a dedicated power line, it is the joint responsibility of the vendor and Agency to determine if this requirement can be met. Vendor is not responsible for providing power if the necessary power outlets or junctions are not available.

RESPONSE

Global Product Line

We launch the same products globally, with the only difference being voltage - 110 V (volts)/60 Hz (Hertz) or 220V /50Hz. All of our operating companies in all channels are part of the standardization process.

- 3.1.17.16. **Network Connection:** All network connected units must include all cable, cards, etc. for connection to the Agency's network at no additional cost to the Agency. Vendor's equipment must be capable of connecting to an Ethernet/Fast Ethernet network that has either Microsoft or Novell as the network operating system.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.17. **Firmware/Software:** Vendors shall ensure that it provides all necessary firmware/software with each copier to allow Agency to obtain full use of the copier being installed. The cost of any firmware/software shall be included in the base price of the copier being bid. Agency must obtain approval from the appropriate entity prior to connecting any firmware/software to a State network. Vendor must maintain current Firmware/Software updates for each copier as per manufacturer updates.

RESPONSE

Xerox solutions meets requirements.

- 3.1.17.18. **Information Security:** All stored information must be secured and rendered unreadable by Vendor whenever a copier is removed from service. Removal and rendering information unusable must be conducted in accordance with the policies and procedures of the Office of Technology or other entity that has authority over technology related matters for the Agency, specifically pursuant to NIST standards and provide a certificate of validation with all pertinent hard drive identification information such as the serial number.

For purchased machines: the agency must dispose of the machine and hard drive per the policies of the WV State Agency for Surplus Property and the Office of Technology.

For leased machines: At the end of the lease, if the agency does not choose to keep the machine, the vendor shall remove the machine's hard drive and leave it with the agency for disposition in accordance with procedures prescribed by the Office of Technology.

The cost associated to remove the hard drive must be incorporated into the unit pricing.

RESPONSE

Xerox solutions meets requirements.

The vast majority of Xerox black & white and full color multi-functional devices contain a comprehensive imaging overwrite feature. The image overwrites, when turned on at install, will overwrite the job data stored on the hard drive based on an On-Demand, Immediate, or Scheduled basis. Use of this overwrite function assures that the residual data from any copy, print, or scan will be overwritten using a U.S. Department of Defense recommended 3-pass process. The use of the Immediate or Scheduled feature ensures that the hard drive is sanitized following the overwrite program's execution without requiring any additional end-user or Xerox action.

3.1.17.19. **Vendor Certification:** Vendor, if other than the manufacturer, should provide the following authorization/certification with bid but is required prior to award of the Contract:

3.1.17.19.1 Verification from the Manufacturer that vendor or vendor's subcontractor is an "Authorized Dealer/Distributor" and/or "Service Representative" that is authorized to sell and service manufacturer's products.

3.1.17.19.1.1 Note: The State will only contract with one vendor and all orders, billing and service issues will be communicated to one entity.

RESPONSE

Xerox solutions meets requirements.

3.1.17.20. **Leasing of machines:** If a third party leasing company is used, they will be held to the specifications of the contract. The State cannot permit payment to the leasing agency directly, the State can only pay the vendor who is awarded the contract. The State cannot sign lease documents if leased through another company meaning any other entity other than the awarded vendor.

If an agency has a lease under an expired master contract, the current placements will remain under the requirements of the Master Contract until the lease term expires. Once the lease term expires, the state agency will be required to procure a new machine on the then current master contract.

3.1.1.20.1. **Equipment Removal:** Upon termination of the Lease, the Vendor shall take required action to have all equipment removed. Upon written notification by the State, the equipment shall be removed within ten (10) calendar days from lease termination or the expiration date, at no additional cost to the State.

3.1.1.20.1.1. Equipment not removed within the allotted time frame, shall be shipped to Vendor at the Vendor's expense.

3.1.1.20.2. **Equipment Relocation/Transfer:** The State shall be allowed to move or transfer the equipment from one location to another, at its own expense, as deemed necessary with no change to lease, maintenance plans nor loss of equity. The State shall provide written notification to Vendor of any move or transfer and include new location information. No installation or de-installation charges will be billed based on changes in location.

RESPONSE

Please note the Xerox leasing offer includes all expenses associated with the equipment's freight, its shipment to and removal from the agency's delivery dock, and its inside delivery/removal, excluding any unique delivery or removal expenses.

The agency will be responsible for any non-standard inside delivery or removal expenses, such as the additional time or resources required to disassemble the equipment due to the lack of adequate facility access (door removal, upending equipment, or crane support) or the movement of the equipment up/down stairs using stair creepers. If any excess rigging is required, Xerox will include the details and associated costs with the individual equipment proposal prior to performing the actual service.

Please note that the risk of the equipment's loss or damage will pass to the agency upon delivery.

Xerox agrees to relocate equipment within the same building at no additional charge, excluding moves requiring unique rigging support. Any moves within the same building requiring unique rigging support or any moves between buildings can be supported, but at an additional cost. Xerox will provide the agency with a separate price quote based on the specific resources and time requirement for each unique rigging request before performing the actual relocation. While the equipment is being relocated, the agency remains responsible for all payments.

3.1.17.21. Survivability

3.1.17.21.1 Any order placed under the Contract (DIGCOP21) shall survive the expiration of the contract.

3.1.17.21.1.1 Any order placed under the Contract shall survive the expiration of the Contract.

Example:

An agency enters into a 48-month lease one (1) week before the Contract expires. That lease will remain in effect for the full 48 months, unless the customer terminates the lease sooner. In addition, all the Contract requirements that company the 48-month lease will also remain in effect until the lease is terminated.

RESPONSE

Xerox solutions meets requirements.

3.1.17.21.1.2 Vendor will not be permitted to increase pricing on any Order that was placed prior to the expiration of the Contract.

Example:

Purchase: A customer purchases a Device and enters into a 12 month Maintenance Agreement (Per Click Charge) one (1) week before the Contract is set to expire. The pricing for that Maintenance Agreement must remain firm for the 12-month term.

Example:

Lease: A customer enters into a 48-month lease one (1) year before the Contract expires. The pricing for that lease (including the Equipment, the Maintenance Agreement, an MPS statement of work, etc.) must remain firm for the 48-month term, unless the customer terminates the lease sooner.

RESPONSE

Xerox solutions meets requirements.

3.1.17.20.1.3 Vendor shall maintain compliance with all requirements of the Contract throughout the duration of the Contract.

RESPONSE

Xerox solutions meets requirements.

4. Contract Award

- 4.1. **Contract Award:** The Purchasing Division intends to award this Contract to a single vendor that will provide the Contract Items listed on the Exhibit_A Pricing Pages. This Contract shall be limited to only the Contract Items (Copiers and Accessories) included in the Pricing Pages and the vendor's submitted Accessory Catalog. This Contract will be awarded to the Vendor that provides the Contract Items for the lowest Total Overall Bid Price for the Items on the Pricing Pages. Failure to bid the requested Contract Items may result in rejection of a vendor's bid. Notwithstanding the foregoing, the Purchasing Division reserves the right to split the award of this Contract among multiple Vendors if doing so is found to be in the best interest of the State of West Virginia.

Pricing must include setup, delivery of equipment, software, installation of equipment/accessories/software, network installation, removal of all waste material, initial training costs, and removal cost (of the equipment placed under any subsequent agreement). No additional charges or fees will be paid under this contract.

Accessories: Vendor shall not provide any accessories other than those listed on the Exhibit_A Pricing Pages and the submitted accessory catalog under this contract. The accessory descriptions provided are to be the minimum specification requirements for each item listed. All prices for the listed copiers on the pricing pages should include the vendor's profit, shipping, setup cost and installation for all items. Any attempt to provide a separate charge for fees is prohibited under this contract. Only the copier bid for each band and the related accessories listed on the Pricing Pages and submitted accessory catalog shall be provided to an Agency at the established pricing.

- 4.2. **Pricing Pages:** The Pricing Pages consist of the seven (7) item numbers (tabs) each listing an order type and containing 1 through 7 monochrome copier bands with accessories. Vendor should bid only one (1) copier per band. In the event that a single Vendor submits multiple copiers for any given band, only the lowest cost copier will be considered for evaluation purposes. The bands are defined in Section 3 above. Additionally, the Pricing Pages contain accessories for each copier in a specific band. Additional accessories may be purchased from the manufacturer's accessory catalog submitted with the bid at the established discounted pricing as established in the pricing pages. Each Band contains some or all of the following:

Purchased Machines (Pricing Page Tabs No. 1 and 2)

- 4.2.1 **Copier** – Vendor must list the brand name and Model No. of the single copier that it is bidding for the item no. and band number requested. Vendor must also list the unit price for each item number bid. Then, the vendor should multiply the unit price by the Estimated quantity to get the Total price for each line item, if not completing the Pricing Pages electronically.

- 4.2.2 **Accessories** – Vendor must include the “Brand Name” of the accessory, the “Model Number” of the accessory and the Unit Price for each accessory.
 - 4.2.2.1 If the accessory is included in the base copier bid, then “INCLUDED” should be entered into the Model Number field (Brand Name of Accessory should be inserted in the Brand Name box) and \$0.00 entered as the Unit Price into the pricing pages.
 - 4.2.2.1.1 The Included Accessory will be calculated into the bidder’s final overall cost at \$0.00.
 - 4.2.2.1.1.1 Any accessory that does not have a price provided for the accessories listed in the Pricing Pages will be considered as “Included” in the bid copier base price and must be provided with the copier when delivered.
 - 4.2.2.1.1.2 Any accessory contained in the Exhibit_A Pricing Pages must be available for purchase or lease at the established pricing for the life of the Contract.
 - 4.2.2.1.2 Any accessory that is “NOT LISTED” on the Exhibit_A Pricing Pages, but are made available as an option on the Accessory Catalog submitted in the vendor’s bid must identify the MSRP for each accessory.
 - 4.2.2.1.2.1 State Agencies and Political Subdivisions utilizing the contract awarded as a result of this RFQ, will be permitted to purchase from the Accessory Catalog at MSRP minus the discount calculated using the Single Discount Perchance established in the Exhibit_A Pricing Pages.
 - 4.2.2.1.2.2 Vendor may submit an updated MSRP list for the available additional accessories (not priced in the Exhibit_A Pricing Pages) at the time of contract renewal for the Purchasing Division to review. If approved, the new

accessory MSRP list will be incorporated into the contract by Change Order and will be effective upon the completion of the renewal documents.

4.2.2.1.3 "IMPORTANT NOTICE" Failure to include pricing for any accessory listed on the Exhibit_A Pricing Pages that do not have the term "INCLUDED" in the "Brand Name" and "Model Number" box AND is subsequently found within the submitted MSRP List for accessory may be grounds for clarification, re-evaluation of the submitted bid, bid disqualification, and/or cancellation of the contract upon discovery.

4.2.3 Per Click Charge Per Copier (Monochrome) - Vendor must provide a unit price for the per click charge price which must include maintenance and consumables. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

4.2.4 Per Click Charge Per Copier (Color) – Vendor must provide a unit price for the per click charge price which must include maintenance and consumables. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

4.2.5 Total for Bands 1 through 7 (Monochrome) and Bands 1 through 7 (Color) – This is the line below each band to allow the Vendor to add up all of the Total Costs for each band. The total for each band will then be added together to arrive at either the Total Purchase Price of Monochrome Bands 1 – 7 or the Total Purchase Price of Color Bands 1 – 7. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

Leased Machines (Pricing Page Tabs Number 3 through 6)

- 4.2.6 Copier (including maintenance for ___ copies) – Vendor must list the brand name and Model No. of the copier that it is bidding for the item no. and band number in question. As indicated, the Unit Price on all leased copiers must include any service and maintenance costs for the number of copies per month listed. The space above has been left blank because each band has a different number of copies included. By entering the Unit Price into the pricing pages, it will automatically calculate the Total Price Per Month (Including Maintenance).
- 4.2.7 Copier – Same as above.
- 4.2.8 Accessories – Same as above.
- 4.2.9 Total for Band 1 through 7 (for Monochrome & Color) – Same as above.
- 4.2.10 Per Click Copy Charge (Monochrome) – Vendor must list the per click copy charge for monochrome copies in the Unit Price column for this line item. The unit price should then be multiplied by the Estimated Quantity clicks per month and by the estimated copiers for the specific band to arrive at the Total Price per Month. Then the Total Price Per Month should be multiplied by the lease term (36 or 48 months) to arrive at the Total Lease Term cost. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals.

Example: Monochrome 36 month

Lease Band 2:

2,200 (Estimated Clicks Per Month)
x \$1.00 (Unit Price Per Click)
x _____ 3 (Estimated Number of copiers)
= \$6,600.00 (Total Monthly Price)
x _____ 36 (Number of Lease Months)
= \$237,600.00 (Total Lease Term Cost)

Example: Monochrome Purchase Band 3:

4,500 (Estimated Clicks Per Month)
x \$1.00 (Unit Price Per Click)
x _____ 5 (Estimated Number of copiers)
= \$54,000.00 (Total Monthly Price)
x _____ 12 (Months per Year)
= \$270,000.00 (Total Yearly Cost)

- 4.2.11 Per Click Copy Charge (Color) – Vendor must list the per click copy charge for color copies and monochrome copies in the Unit Price column for each line item. The unit price should then be multiplied by the Estimated Quantity clicks per month and by the estimated copiers for the specific band to arrive at the Total Price per Month. Then the Total Price Per Month should be multiplied by the lease term to arrive at the Total Lease Term cost. By entering Unit Price into the pricing pages, the Total Pricing will automatically calculate the bid totals. (SEE ABOVE EXAMPLE).
- 4.2.12 Total Monthly Lease Price of Monochrome Bands 1 through 7 for ____ Month Lease – This line item represents a combined total of all monochrome bands in the specified monthly lease period. Vendor should ensure that this line item has been properly added and completed. The space above is left blank because on the pricing pages it will continue either 36 or 48 months.
- 4.2.13 Total Monthly Lease Price of Color Bands 1 through 7 for _____Month Lease – This line item represents a combined total of all color bands in the specified monthly lease period. Vendor should ensure that this line item has been properly added and completed. The space above is left blank because on the pricing pages it will continue either 36 or 48 months.

Final Pricing Page

- 4.2.14 **Total Price for All Items** – The last page of the Pricing Pages (Tab #8 labeled Overall Total Bid Price) contains a chart of each items (Pricing Page Tabs 1 through 7) total Price and a combined total of all items identified as the Total Price for All Items. The prices for each tab will automatically populate the Total Bid Amount for each tab on this page. However, Vendor should ensure that each of these line items has been properly added and completed before submitting their bid.
- 4.3. Vendor should complete the Pricing Pages by filling in any blank spaces with the information requested. The information requested on the Pricing Pages for each Eligible Item includes the Brand Name of the Item Bid, the Model No. of Item Bid, and the Unit Price of the item bid, totals for each band, totals for each combined set of bands (For example: Total Purchase Price of Monochrome Bands 1 through 7), and the Total Price for all Items. Vendor should complete all columns as failure to complete the Pricing Pages in their entirety may result in Vendor's bid being disqualified. Notwithstanding the foregoing, the Purchasing Division may correct errors at its discretion.
- The Pricing Pages also contain a list of estimated quantities that will be purchased. The estimated quantity for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.
- Vendor should type or electronically enter the information into the Exhibit_A Pricing Pages to prevent errors in the evaluation. The Pricing Pages will automatically perform the necessary calculations once the Unit Price has been entered for each item. Vendor is required to ensure that the calculation is correct prior to bid submission. The Pricing Pages were created as a Microsoft Excel document and Vendor can request an electronic copy for bid purposes by sending an email request to Mark Atkins at Mark.A.Atkins@wv.gov.

5 Ordering and Payment:

- 5.1. **Ordering Procedure:** At the time of need, agencies shall review the minimum specification requirements for copier bands to determine the appropriate band required. The agency should execute an ADO (Agency Delivery Order) in wvOasis or use the WV-39 form to obtain Contract Items under this Contract. Some State Agencies are required to obtain 3rd party approval from the West Virginia Office of Technology prior to ordering. Ordering Instructions will be published on the West Virginia Purchasing Division's website at the time of contract award.

An Agency may either lease or purchase the Contract Items from the vendor awarded this Contract.

Vendor shall accept orders by regular mail, facsimile, e-mail, or any other written forms of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Any on-line ordering system must have the capability to restrict prices and available items to conform to the Catalog originally submitted with this RFQ. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.

- 5.2. Maintenance (optional for Purchases only): Agencies have the option of not entering into a maintenance/service contract (Per Click Charge) on purchased copiers.
- 5.2.1 If maintenance is not obtained through this Contract at the time of the initial purchase, an Agency may obtain it at a later date through a separate procurement process (not part of this Contract) utilizing their agency delegated authority, on a per call, time and materials basis.
- 5.3. Short Term Rental: Any Agency requiring a copier for less than a 36-month term shall bid the procurement on the open market in accordance with State of West Virginia, Department of Administration, Purchasing Division rules and regulations.
- 5.4. Payment: Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia. Methods of acceptable payment must include the West Virginia Purchasing Card. Payment in advance is not permitted under this Contract.
- 5.5. **Invoicing/Meter Read:** Normal invoicing shall be monthly in arrears. However, upon mutual agreement of the Vendor and Agency, invoicing may be done on a quarterly basis in arrears. This option is being made available to diminish the administrative burden of obtaining a monthly meter read. Agencies may provide meter readings monthly or quarterly as agreed. Vendors may accept meter readings via their web site, fax, telephone, or any means agreeable to the Vendor and Agency.

6 Delivery and Return

6.1. **Delivery Time:** Vendor shall deliver standard orders within 30 calendar days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

6.2. **Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

6.3. **Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.

The Vendor must assume all shipping and installation charges and all insurance charges associated with the delivery of the equipment. Any delivery or installation charge, including connection to the end user's network, if desired, shall be incorporated into the base price of the equipment. Prices must include initial training and start-up supplies. Start-up supplies shall be the normal quantity to begin operation of the equipment.

6.4. **Installation and Removal Charges:** All Contract Items sold or leased to an Agency under this Contract shall be installed and removed free of charge. This applies to all situations or de-installations.

6.5. **Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

Patent Defect – the right to return 10 business days after installation and testing; and

Latent Defect – the right to return 10 business days after discovery and confirmation that there is a defect.

6.6. **Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

7 Vendor Default:

- 7.1 The following shall be considered a vendor default under this contract.
 - 7.1.1 Failure to provide Eligible Items in accordance with the requirements contained herein.
 - 7.1.2 Failure to comply with other specifications and requirements contained herein.
 - 7.1.3 Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
 - 7.1.4 Failure to remedy deficient performance upon request.

- 7.2 The following remedies shall be available to Agency upon default.
 - 7.2.1 Immediate cancellation of the Contract.
 - 7.2.2 Immediate cancellation of one or more release orders issued under this Contract.
 - 7.2.3 Any other remedies available in law or equity.

8 Miscellaneous:

8.1 No Substitutions: Vendor shall supply only Contract Items submitted in response to the RFQ. Vendor shall not supply substitute items without Purchasing Division approval.

8.2 Vendor Supply: Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

8.3 Quarterly Reports:

8.3.1 **Agency:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

8.3.2 **Purchasing Division:** The Vendor shall provide quarterly utilization reports containing at a minimum the following information pertaining to the State of West Virginia agencies, boards, commissions, and political subdivisions:

- 8.3.2.1. Ordering Entity;
- 8.3.2.2. Purchase order number;
- 8.3.2.3. Description;
- 8.3.2.4. Quantity: copier band, accessories, click charges, etc.
- 8.3.2.5. Price.
- 8.3.2.6. Onsite service response.

These reports will be provided in editable Excel format and sent via email to Mark.A.Atkins@wv.gov on a quarterly basis as follows:

Period End	Report Due
December 31	January 31
March 31	April 30
June 30	July 31
September 30	October 31

Failure to supply such reports may be grounds for cancellation of this Contract.

8.4 Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract.

8.5 Minimum Qualification Experience: Vendors must have a minimum of five (5) years of relevant experience in copier sales and service and must be an authorized manufacturer representative. Vendors must provide a written manufacturers' certification evidencing authorization to sell and service the copiers that will be offered in each band. Failure to provide required information when requested by the Purchasing Division may result in disqualification of the bid.

- 8.6 **Subcontracts/Joint Ventures:** The Vendor is solely responsible for all work performed under the Contract and shall assume prime contractor responsibility for all services offered and products to be delivered under the terms of this Contract. The State will consider the Vendor to be the sole point of contact with regard to all contractual matters. The Vendor may, with the prior written consent of the State, enter into written subcontracts for performance of work under this Contract; however, the Vendor is totally responsible for payment of the subcontractor.

- 8.7 **Rental Term:** Prices for all standard rental units are to be for a 36 and 48-month term. In addition, rental orders may be extended on a month to month basis upon mutual written agreement of the parties. Month to month extension should only be used when an agency has a compelling reason such as anticipation of an office move or closing. After expiration of this Contract, month to month extensions are not permitted, but lease agreements entered into under this Contract prior to expiration shall remain in effect for the remainder of the lease term.

- 8.8 **Damages:** Agencies shall be responsible for damages or loss of rental equipment caused by misuse, abuse, vandalism, theft, fire, flood, or any other occurrence where necessary care was not taken by the agency to prevent loss to the vendor.

- 8.9 **Contract Manager:** During its performance of this contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Beth Marcum
Telephone Number:	304.638.5005
Fax Number:	304.781.2342
Email Address:	bmarcum@justtech.com

Contact

Primary Contact

Name: Beth Marcum
Position: Regional Sales Manager
Xerox
Riverview
816 7th Ave.
Huntington
West Virginia
UB8 1HS
Telephone: 304.638.5005
Email: bmarcum@justtech.com

Secondary Contact

Name: William Howell
Position: Channel Business Manager
Xerox
Riverview
84 Oxford Road
Uxbridge
Middlesex
UB8 1HS
Telephone: 585.422.9204
Email: William.Howell@xerox.com

Attachments

Document Number	Description
1	Addendum_1
2	Disclosure of Interested Parties to Contracts
3	Instructions to Bidders AND General Terms & Conditions
4	Purchasing Affidavit
5	Federal Funds Contract Clause Document
6	WV_CRFQ_FORM
7	

West Virginia Ethics Commission



Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

"Business entity" means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

"Interested party" or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

"State agency" means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: ethics@wv.gov; website: www.ethics.wv.gov.

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: Xerox Corporation Address: 01 Merritt 7, Norwalk CT, 06851

Name of Authorized Agent: Douglas H. Marshall Address: 816 7th Ave Huntington, WV 25701

Contract Number: CRFQ SWC2200000008 (DIGCOP22) Contract Description: Digital Copiers & Accessories

Governmental agency awarding contract: WV Purchasing Division

~~Check here if this is a Supplemental Disclosure~~

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (*attach additional pages if necessary*):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

Xerox Holdings Corporation (a publicly-traded entity) owns 100% of Xerox Corporation.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: 


Date Signed: January 14, 2022

Notary Verification Douglas H. Marshall
Assistant Secretary

State of Connecticut, County of Fairfield:

I, Douglas H. Marshall, Assistant Secretary, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

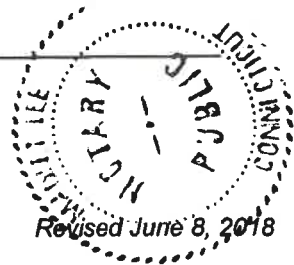
Taken, sworn to and subscribed before me this 14th day of January, 2022.


Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____
Date submitted to Ethics Commission: _____
Governmental agency submitting Disclosure: Purchasing Division

MAULET LEE
NOTARY PUBLIC, STATE OF CONNECTICUT
FAIRFIELD COUNTY
Commission Expires: September 30, 2024



FEDERAL FUNDS ADDENDUM

2 C.F.R. §§ 200.317 – 200.327

Purpose: This addendum is intended to modify the solicitation in an attempt to make the contract compliant with the requirements of 2 C.F.R. §§ 200.317 through 200.327 relating to the expenditure of certain federal funds. This solicitation will allow the State to obtain one or more contracts that satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurement requirements.

Instructions: Vendors who are willing to extend their contract to procurements with federal funds and the requirements that go along with doing so, should sign the attached document identified as: “REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)”

Should the awarded vendor be unwilling to extend the contract to federal funds procurement, the State reserves the right to award additional contracts to vendors that can and are willing to meet federal funds procurement requirements.

Changes to Specifications: Vendors should consider this solicitation as containing two separate solicitations, one for state level procurement and one for county/local procurement.

State Level: In the first solicitation, bid responses will be evaluated with applicable preferences identified in sections 15, 15A, and 16 of the “Instructions to Vendors Submitting Bids” to establish a contract for both standard state procurements and state federal funds procurements.

County Level: In the second solicitation, bid responses will be evaluated with applicable preferences identified in Sections 15, 15A, and 16 of the “Instructions to Vendors Submitting Bids” omitted to establish a contract for County/Local federal funds procurement.

Award: If the two evaluations result in the same vendor being identified as the winning bidder, the two solicitations will be combined into a single contract award. If the evaluations result in a different bidder being identified as the winning bidder, multiple contracts may be awarded. The State reserves the right to award to multiple different entities should it be required to satisfy standard state procurement, state federal funds procurement, and county/local federal funds procurement requirements.

State Government Use Caution: State agencies planning to utilize this contract for procurements subject to the above identified federal regulations should first consult with the federal agency providing the applicable funding to ensure the contract is compliant.

County/Local Government Use Caution: County and Local government entities planning to utilize this contract for procurements subject to the above identified federal regulation should first consult with the federal agency providing the applicable funding to ensure the contract is compliant. For purposes of County/Local government use, the solicitation resulting in this contract was conducted in accordance with the procurement laws, rules, and procedures governing the West Virginia Department of Administration, Purchasing Division, except that vendor preference has been omitted for County/Local use purposes and the contract terms contained in the document entitled “REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317)” have been added.

FEDERAL FUNDS ADDENDUM

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

The State of West Virginia Department of Administration, Purchasing Division, and the Vendor awarded this Contract intend that this Contract be compliant with the requirements of the Procurement Standards contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements found in 2 C.F.R. § 200.317, et seq. for procurements conducted by a Non-Federal Entity. Accordingly, the Parties agree that the following provisions are included in the Contract.

1. MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS: (2 C.F.R. § 200.321)

- a. The State confirms that it has taken all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Those affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) above.
- b. Vendor confirms that if it utilizes subcontractors, it will take the same affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

2. DOMESTIC PREFERENCES: (2 C.F.R. § 200.322)

- a. The State confirms that as appropriate and to the extent consistent with law, it has, to the greatest extent practicable under a Federal award, provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United

States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

b. Vendor confirms that will include the requirements of this Section 2. Domestic Preference in all subawards including all contracts and purchase orders for work or products under this award.

c. Definitions: For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

3. BREACH OF CONTRACT REMEDIES AND PENALTIES:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 provide for breach of contract remedies, and penalties. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

4. TERMINATION FOR CAUSE AND CONVENIENCE:

(2 C.F.R. § 200.327 and Appendix II)

(a) The provisions of West Virginia Code of State Rules § 148-1-5 govern Contract termination. A copy of that rule is attached hereto as Exhibit A and expressly incorporated herein by reference.

5. EQUAL EMPLOYMENT OPPORTUNITY:

(2 C.F.R. § 200.327 and Appendix II)

Except as otherwise provided under 41 CFR Part 60, and if this contract meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3, this contract includes the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

6. DAVIS-BACON WAGE RATES:
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this Contract includes construction, all construction work in excess of \$2,000 will be completed and paid for in compliance with the Davis–Bacon Act (40 U.S.C. 3141–3144, and 3146–3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must:

- (a) pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
- (b) pay wages not less than once a week.

A copy of the current prevailing wage determination issued by the Department of Labor is attached hereto as Exhibit B. The decision to award a contract or subcontract is conditioned upon the acceptance of the wage determination. The State will report all suspected or reported violations to the Federal awarding agency.

7. ANTI-KICKBACK ACT:
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that it will comply with the Copeland Anti-KickBack Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). Accordingly, Vendor, Subcontractors, and anyone performing under this contract are prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The State must report all suspected or reported violations to the Federal awarding agency.

8. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT
(2 C.F.R. § 200.327 and Appendix II)

Where applicable, and only for contracts awarded by the State in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

9. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.
(2 C.F.R. § 200.327 and Appendix II)

If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

10. CLEAN AIR ACT
(2 C.F.R. § 200.327 and Appendix II)

Vendor agrees that if this contract exceeds \$150,000, Vendor is to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

11. DEBARMENT AND SUSPENSION
(2 C.F.R. § 200.327 and Appendix II)

The State will not award to any vendor that is listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

12. BYRD ANTI-LOBBYING AMENDMENT
(2 C.F.R. § 200.327 and Appendix II)

Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

13. PROCUREMENT OF RECOVERED MATERIALS

(2 C.F.R. § 200.327 and Appendix II; 2 C.F.R. § 200.323)

Vendor agrees that it and the State must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

14. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.

(2 C.F.R. § 200.327 and Appendix II; 2 CFR § 200.216)

Vendor and State agree that both are prohibited from obligating or expending funds under this Contract to:

- (1) Procure or obtain;
- (2) Extend or renew a contract to procure or obtain; or
- (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115–232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
 - (ii) Telecommunications or video surveillance services provided by such entities or using such equipment.
 - (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

State of West Virginia
Purchasing Division

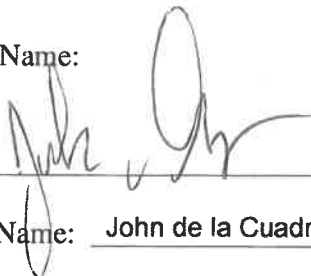
By: _____

Printed Name: _____

Title: _____

Date: _____

Vendor Name:

By:  _____

Printed Name: John de la Cuadra

Title: Controller, U.S. Channels

Date: 1/14/2022

**EXHIBIT A To:
REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY
CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):**

W. Va. CSR § 148-1-5

West Virginia Code of State Rules
Title 148. Department of Administration
Legislative Rule (Ser. 1)
Series 1. Purchasing

W. Va. Code St. R. § 148-1-5
§ 148-1-5. Remedies.
Currentness

5.1. The Director may require that the spending unit attempt to resolve any issues that it may have with the vendor prior to pursuing a remedy contained herein. The spending unit must document any resolution efforts and provide copies of those documents to the Purchasing Division.

5.2. Contract Cancellation.

5.2.1. Cancellation. The Director may cancel a purchase or contract immediately under any one of the following conditions including, but not limited to:

5.2.1.a. The vendor agrees to the cancellation;

5.2.1.b. The vendor has obtained the contract by fraud, collusion, conspiracy, or is in conflict with any statutory or constitutional provision of the State of West Virginia;

5.2.1.c. Failure to honor any contractual term or condition or to honor standard commercial practices;

5.2.1.d. The existence of an organizational conflict of interest is identified;

5.2.1.e. Funds are not appropriated or an appropriation is discontinued by the legislature for the acquisition;

5.2.1.f. Violation of any federal, state, or local law, regulation, or ordinance, and

5.2.1.g. The contract was awarded in error.

5.2.2. The Director may cancel a purchase or contract for any reason or no reason, upon providing

the vendor with 30 days' notice of the cancellation.

5.2.3. Opportunity to Cure. In the event that a vendor fails to honor any contractual term or condition, or violates any provision of federal, state, or local law, regulation, or ordinance, the Director may request that the vendor remedy the contract breach or legal violation within a time frame the Director determines to be appropriate. If the vendor fails to remedy the contract breach or legal violation or the Director determines, at his or her sole discretion, that such a request is unlikely to yield a satisfactory result, then he or she may cancel immediately without providing the vendor an opportunity to perform a remedy.

5.2.4. Re-Award. The Director may award the cancelled contract to the next lowest responsible bidder (or next highest scoring bidder if best value procurement) without a subsequent solicitation if the following conditions are met:

5.2.4.a. The next lowest responsible bidder (or next highest scoring bidder if best value procurement) is able to perform at the price contained in its original bid submission, and

5.2.4.b. The contract is an open-end contract, a one-time purchase contract, or a contract for work which has not yet commenced.

Award to the next lowest responsible bidder (or next highest scoring bidder if best value procurement) will not be an option if the vendor's failure has in any way increased or significantly changed the scope of the original contract. The vendor failing to honor contractual and legal obligations is responsible for any increase in cost the state incurs as a result of the re-award.

5.3. Non-Responsible. If the Director believes that a vendor may be non-responsible, the Director may request that a vendor or spending unit provide evidence that the vendor either does or does not have the capability to fully perform the contract requirements, and the integrity and reliability necessary to assure good faith performance. If the Director determines that the vendor is non-responsible, the Director shall reject that vendor's bid and shall not award the contract to that vendor. A determination of non-responsibility must be evaluated on a case-by-case basis and can only be made after the vendor in question has submitted a bid. A determination of non-responsibility will only extend to the contract for which the vendor has submitted a bid and does not operate as a bar against submitting future bids.

5.4. Suspension.

5.4.1. The Director may suspend, for a period not to exceed 1 year, the right of a vendor to bid on

procurements issued by the Purchasing Division or any state spending unit under its authority if:

5.4.1.a. The vendor has submitted a bid and then requested that its bid be withdrawn after bids have been publicly opened.

5.4.1.b. The vendor has exhibited poor performance in fulfilling his or her contractual obligations to the State. Poor performance includes, but is not limited to any of the following: violations of law, regulation, or ordinance; failure to deliver timely; failure to deliver quantities ordered; poor performance reports; or failure to deliver commodities, services, or printing at the quality level required by the contract.

5.4.1.c. The vendor has breached a contract issued by the Purchasing Division or any state spending unit under its authority and refuses to remedy that breach.

5.4.1.d. The vendor's actions have given rise to one or more of the grounds for debarment listed in W. Va. Code § 5A-3-33d.

5.4.2. Vendor suspension for the reasons listed in section 5.4 above shall occur as follows:

5.4.2.a. Upon a determination by the Director that a suspension is warranted, the Director will serve a notice of suspension to the vendor.

5.4.2.b. A notice of suspension must inform the vendor:

5.4.2.b.1. Of the grounds for the suspension;

5.4.2.b.2. Of the duration of the suspension;

5.4.2.b.3. Of the right to request a hearing contesting the suspension;

5.4.2.b.4. That a request for a hearing must be served on the Director no later than 5 working days of the vendor's receipt of the notice of suspension;

5.4.2.b.5. That the vendor's failure to request a hearing no later than 5 working days of

the receipt of the notice of suspension will be deemed a waiver of the right to a hearing and result in the automatic enforcement of the suspension without further notice or an opportunity to respond; and

5.4.2.b.6. That a request for a hearing must include an explanation of why the vendor believes the Director's asserted grounds for suspension do not apply and why the vendor should not be suspended.

5.4.2.c. A vendor's failure to serve a request for hearing on the Director no later than 5 working days of the vendor's receipt of the notice of suspension will be deemed a waiver of the right to a hearing and may result in the automatic enforcement of the suspension without further notice or an opportunity to respond.

5.4.2.d. A vendor who files a timely request for hearing but nevertheless fails to provide an explanation of why the asserted grounds for suspension are inapplicable or should not result in a suspension, may result in a denial of the vendor's hearing request.

5.4.2.e. Within 5 working days of receiving the vendor's request for a hearing, the Director will serve on the vendor a notice of hearing that includes the date, time and place of the hearing.

5.4.2.f. The hearing will be recorded and an official record prepared. Within 10 working days of the conclusion of the hearing, the Director will issue and serve on the vendor, a written decision either confirming or reversing the suspension.

5.4.3. A vendor may appeal a decision of the Director to the Secretary of the Department of Administration. The appeal must be in writing and served on the Secretary no later than 5 working days of receipt of the Director's decision.

5.4.4. The Secretary, or his or her designee, will schedule an appeal hearing and serve on the vendor, a notice of hearing that includes the date, time and place of the hearing. The appeal hearing will be recorded and an official record prepared. Within 10 working days of the conclusion of the appeal hearing, the Secretary will issue and serve on the vendor a written decision either confirming or reversing the suspension.

5.4.5. Any notice or service related to suspension actions or proceedings must be provided by certified mail, return receipt requested.

5.5. Vendor Debarment. The Director may debar a vendor on the basis of one or more of the grounds for debarment contained in W. Va. Code § 5A-3-33d or if the vendor has been declared ineligible to participate in procurement related activities under federal laws and regulation.

5.5.1. Debarment proceedings shall be conducted in accordance with W. Va. Code § 5A-3-33e and these rules. A vendor that has received notice of the proposed debarment by certified mail, return receipt requested, must respond to the proposed debarment within 30 working days after receipt of notice or the debarment will be instituted without further notice. A vendor is deemed to have received notice, notwithstanding the vendor's failure to accept the certified mail, if the letter is addressed to the vendor at its last known address. After considering the matter and reaching a decision, the Director shall notify the vendor of his or her decision by certified mail, return receipt requested.

5.5.2. Any vendor, other than a vendor prohibited from participating in federal procurement, undergoing debarment proceedings is permitted to continue participating in the state's procurement process until a final debarment decision has been reached. Any contract that a debarred vendor obtains prior to a final debarment decision shall remain in effect for the current term, but may not be extended or renewed. Notwithstanding the foregoing, the Director may cancel a contract held by a debarred vendor if the Director determines, in his or her sole discretion, that doing so is in the best interest of the State. A vendor prohibited from participating in federal procurement will not be permitted to participate in the state's procurement process during debarment proceedings.

5.5.3. If the Director's final debarment decision is that debarment is warranted and notice of the final debarment decision is mailed, the Purchasing Division shall reject any bid submitted by the debarred vendor, including any bid submitted prior to the final debarment decision if that bid has not yet been accepted and a contract consummated.

5.5.4. Pursuant to W. Va. Code § 5A-3-33e(e), the length of the debarment period will be specified in the debarment decision and will be for a period of time that the Director finds necessary and proper to protect the public from an irresponsible vendor.

5.5.5. List of Debarred Vendors. The Director shall maintain and publicly post a list of debarred vendors on the Purchasing Division's website.

5.5.6. Related Party Debarment. The Director may pursue debarment of a related party at the same time that debarment of the original vendor is proceeding or at any time thereafter that the Director determines a related party debarment is warranted. Any entity that fails to provide the Director with full, complete, and accurate information requested by the Director to determine related party

status will be presumed to be a related party subject to debarment.

5.6. Damages.

5.6.1. A vendor who fails to perform as required under a contract shall be liable for actual damages and costs incurred by the state.

5.6.2. If any commodities delivered under a contract have been used or consumed by a spending unit and on testing the commodities are found not to comply with specifications, no payment may be approved by the Spending Unit for the merchandise until the amount of actual damages incurred has been determined.

5.6.3. The Spending Unit shall seek to collect damages by following the procedures established by the Office of the Attorney General for the collection of delinquent obligations.

Credits

History: Filed 4-1-19, eff. 4-1-19; Filed 4-16-21, eff. 5-1-21.

Current through register dated May 7, 2021. Some sections may be more current. See credits for details.

W. Va. C.S.R. § 148-1-5, WV ADC § 148-1-5

End of Document

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Government Works.

EXHIBIT B To:
REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY
CONTRACTS UNDER FEDERAL AWARDS (2 C.F.R. § 200.317):

Prevailing Wage Determination

– Not Applicable Because Contract Not for Construction

– Federal Prevailing Wage Determination on Next Page

INSTRUCTIONS TO VENDORS SUBMITTING BIDS

1. REVIEW DOCUMENTS THOROUGHLY: The attached documents contain a solicitation for bids. Please read these instructions and all documents attached in their entirety. These instructions provide critical information about requirements that if overlooked could lead to disqualification of a Vendor's bid. All bids must be submitted in accordance with the provisions contained in these instructions and the Solicitation. Failure to do so may result in disqualification of Vendor's bid.

2. MANDATORY TERMS: The Solicitation may contain mandatory provisions identified by the use of the words "must," "will," and "shall." Failure to comply with a mandatory term in the Solicitation will result in bid disqualification.

3. PREBID MEETING: The item identified below shall apply to this Solicitation.

A pre-bid meeting will not be held prior to bid opening

A **MANDATORY PRE-BID** meeting will be held at the following place and time:

All Vendors submitting a bid must attend the mandatory pre-bid meeting. Failure to attend the mandatory pre-bid meeting shall result in disqualification of the Vendor's bid. No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

An attendance sheet provided at the pre-bid meeting shall serve as the official document verifying attendance. Any person attending the pre-bid meeting on behalf of a Vendor must list on the attendance sheet his or her name and the name of the Vendor he or she is representing.

Additionally, the person attending the pre-bid meeting should include the Vendor's E-Mail address, phone number, and Fax number on the attendance sheet. It is the Vendor's responsibility to locate the attendance sheet and provide the required information. Failure to complete the attendance sheet as required may result in disqualification of Vendor's bid.

All Vendors should arrive prior to the starting time for the pre-bid. Vendors who arrive after the starting time but prior to the end of the pre-bid will be permitted to sign in but are charged with knowing all matters discussed at the pre-bid.

Questions submitted at least five business days prior to a scheduled pre-bid will be discussed at the pre-bid meeting if possible. Any discussions or answers to questions at the pre-bid meeting
Revised 07/01/2021

are preliminary in nature and are non-binding. Official and binding answers to questions will be published in a written addendum to the Solicitation prior to bid opening.

4. VENDOR QUESTION DEADLINE: Vendors may submit questions relating to this Solicitation to the Purchasing Division. Questions must be submitted in writing. All questions must be submitted on or before the date listed below and to the address listed below to be considered. A written response will be published in a Solicitation addendum if a response is possible and appropriate. Non-written discussions, conversations, or questions and answers regarding this Solicitation are preliminary in nature and are nonbinding.

Submitted e-mails should have solicitation number in the subject line.

Question Submission Deadline: January 05, 2022 due by 10:00am EST

Submit Questions to: Mark Atkins
2019 Washington Street, East
Charleston, WV 25305
Fax: (304) 558-4115 (Vendors should not use this fax number for bid submission)
Email: Mark.A.Atkins@wv.gov

5. VERBAL COMMUNICATION: Any verbal communication between the Vendor and any State personnel is not binding, including verbal communication at the mandatory pre-bid conference. Only information issued in writing and added to the Solicitation by an official written addendum by the Purchasing Division is binding.

6. BID SUBMISSION: All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Any bid received by the Purchasing Division staff is considered to be in the possession of the Purchasing Division and will not be returned for any reason. The Purchasing Division will not accept bids, modification of bids, or addendum acknowledgment forms via e-mail. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

The bid delivery address is:
Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

A bid that is not submitted electronically through wvOASIS should contain the information listed below on the face of the envelope or the bid may be rejected by the Purchasing Division.:

SEALED BID: Digital Copiers
BUYER: Mark Atkins
SOLICITATION NO.: CRFQ 0212 SWC2200000008
BID OPENING DATE: 01/18/2022
BID OPENING TIME: 1:30pm EST
FAX NUMBER: 304-558-3970

Revised 07/01/2021

The Purchasing Division may prohibit the submission of bids electronically through wvOASIS at its sole discretion. Such a prohibition will be contained and communicated in the wvOASIS system resulting in the Vendor's inability to submit bids through wvOASIS. Submission of a response to a Request for Proposal is not permitted in wvOASIS.

For Request For Proposal ("RFP") Responses Only: In the event that Vendor is responding to a request for proposal, the Vendor shall submit one original technical and one original cost proposal prior to the bid opening date and time identified in Section 7 below, plus N/A convenience copies of each to the Purchasing Division at the address shown above. Additionally, the Vendor should clearly identify and segregate the cost proposal from the technical proposal in a separately sealed envelope.

7. BID OPENING: Bids submitted in response to this Solicitation will be opened at the location identified below on the date and time listed below. Delivery of a bid after the bid opening date and time will result in bid disqualification. For purposes of this Solicitation, a bid is considered delivered when confirmation of delivery is provided by wvOASIS (in the case of electronic submission) or when the bid is time stamped by the official Purchasing Division time clock (in the case of hand delivery).

Bid Opening Date and Time: January 18, 2022 at 1:30pm EST

Bid Opening Location: Department of Administration, Purchasing Division
2019 Washington Street East
Charleston, WV 25305-0130

8. ADDENDUM ACKNOWLEDGEMENT: Changes or revisions to this Solicitation will be made by an official written addendum issued by the Purchasing Division. Vendor should acknowledge receipt of all addenda issued with this Solicitation by completing an Addendum Acknowledgment Form, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

9. BID FORMATTING: Vendor should type or electronically enter the information onto its bid to prevent errors in the evaluation. Failure to type or electronically enter the information may result in bid disqualification.

10. ALTERNATE MODEL OR BRAND: Unless the box below is checked, any model, brand, or specification listed in this Solicitation establishes the acceptable level of quality only and is not intended to reflect a preference for, or in any way favor, a particular brand or vendor. Vendors may bid alternates to a listed model or brand provided that the alternate is at least equal to the model or brand and complies with the required specifications. The equality of any alternate being bid shall be determined by the State at its sole discretion. Any Vendor bidding an alternate model or brand should clearly identify the alternate items in its bid and should include manufacturer's specifications, industry literature, and/or any other relevant documentation demonstrating the equality of the alternate items. Failure to provide information for alternate items may be grounds for rejection of a Vendor's bid.

This Solicitation is based upon a standardized commodity established under W. Va. Code § 5A-3-61. Vendors are expected to bid the standardized commodity identified. Failure to bid the standardized commodity will result in your firm's bid being rejected.

11. EXCEPTIONS AND CLARIFICATIONS: The Solicitation contains the specifications that shall form the basis of a contractual agreement. Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid. Exceptions to, clarifications of, or modifications of a requirement or term and condition of the Solicitation may result in bid disqualification.

12. COMMUNICATION LIMITATIONS: In accordance with West Virginia Code of State Rules §148-1-6.6, communication with the State of West Virginia or any of its employees regarding this Solicitation during the solicitation, bid, evaluation or award periods, except through the Purchasing Division, is strictly prohibited without prior Purchasing Division approval. Purchasing Division approval for such communication is implied for all agency delegated and exempt purchases.

13. REGISTRATION: Prior to Contract award, the apparent successful Vendor must be properly registered with the West Virginia Purchasing Division and must have paid the \$125 fee, if applicable.

14. UNIT PRICE: Unit prices shall prevail in cases of a discrepancy in the Vendor's bid.

15. PREFERENCE: Vendor Preference may be requested in purchases of motor vehicles or construction and maintenance equipment and machinery used in highway and other infrastructure projects. Any request for preference must be submitted in writing with the bid, must specifically identify the preference requested with reference to the applicable subsection of West Virginia Code § 5A-3-37, and must include with the bid any information necessary to evaluate and confirm the applicability of the requested preference. A request form to help facilitate the request can be found at:

<http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

15A. RECIPROCAL PREFERENCE: The State of West Virginia applies a reciprocal preference to all solicitations for commodities and printing in accordance with W. Va. Code § 5A-3-37(b). In effect, non-resident vendors receiving a preference in their home states, will see that same preference granted to West Virginia resident vendors bidding against them in West Virginia. Any request for reciprocal preference must include with the bid any information necessary to evaluate and confirm the applicability of the preference. A request form to help facilitate the request can be found at: <http://www.state.wv.us/admin/purchase/vrc/Venpref.pdf>.

16. SMALL, WOMEN-OWNED, OR MINORITY-OWNED BUSINESSES: For any solicitations publicly advertised for bid, in accordance with West Virginia Code §5A-3-37(a)(7) and W. Va. CSR § 148-22-9, any non-resident vendor certified as a small, women-owned, or minority-owned business under W. Va. CSR § 148-22-9 shall be provided the same preference made available to any resident vendor. Any non-resident small, women-owned, or minority-owned business must identify itself as such in writing, must submit that writing to the Purchasing Division with its bid, and must be properly certified under W. Va. CSR § 148-22-9 prior to contract award to receive the preferences made available to resident vendors. Preference

for a non-resident small, women-owned, or minority owned business shall be applied in accordance with W. Va. CSR § 148-22-9.

17. WAIVER OF MINOR IRREGULARITIES: The Director reserves the right to waive minor irregularities in bids or specifications in accordance with West Virginia Code of State Rules § 148-1-4.6.

18. ELECTRONIC FILE ACCESS RESTRICTIONS: Vendor must ensure that its submission in wvOASIS can be accessed and viewed by the Purchasing Division staff immediately upon bid opening. The Purchasing Division will consider any file that cannot be immediately accessed and viewed at the time of the bid opening (such as, encrypted files, password protected files, or incompatible files) to be blank or incomplete as context requires, and are therefore unacceptable. A vendor will not be permitted to unencrypt files, remove password protections, or resubmit documents after bid opening to make a file viewable if those documents are required with the bid. A Vendor may be required to provide document passwords or remove access restrictions to allow the Purchasing Division to print or electronically save documents provided that those documents are viewable by the Purchasing Division prior to obtaining the password or removing the access restriction.

19. NON-RESPONSIBLE: The Purchasing Division Director reserves the right to reject the bid of any vendor as Non-Responsible in accordance with W. Va. Code of State Rules § 148-1-5.3, when the Director determines that the vendor submitting the bid does not have the capability to fully perform or lacks the integrity and reliability to assure good-faith performance.”

20. ACCEPTANCE/REJECTION: The State may accept or reject any bid in whole, or in part in accordance with W. Va. Code of State Rules § 148-1-4.5. and § 148-1-6.4.b.”

21. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor’s entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled “confidential,” “proprietary,” “trade secret,” “private,” or labeled with any other claim against public disclosure of the documents, to include any “trade secrets” as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

22. INTERESTED PARTY DISCLOSURE: West Virginia Code § 6D-1-2 requires that the vendor submit to the Purchasing Division a disclosure of interested parties to the contract for all contracts with an actual or estimated value of at least \$1 million. That disclosure must occur on the form prescribed and approved by the WV Ethics Commission prior to contract award.

A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

23. WITH THE BID REQUIREMENTS: In instances where these specifications require documentation or other information with the bid, and a vendor fails to provide it with the bid, the Director of the Purchasing Division reserves the right to request those items after bid opening and prior to contract award pursuant to the authority to waive minor irregularities in bids or specifications under W. Va. CSR § 148-1-4.6. This authority does not apply to instances where state law mandates receipt with the bid.

24. E-MAIL NOTIFICATION OF AWARD: The Purchasing Division will attempt to provide bidders with e-mail notification of contract award when a solicitation that the bidder participated in has been awarded. For notification purposes, bidders must provide the Purchasing Division with a valid email address in the bid response. Bidders may also monitor wvOASIS or the Purchasing Division's website to determine when a contract has been awarded.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on Upon Award and the initial contract term extends until One (1) Year.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to Three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached _____
Revised 07/01/2021

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked in Section 3 above. If either “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General’s office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: \$1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: \$250,000.00 per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: \$3,000,000.00 per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

State of West Virginia must be listed as Additional Insured on the Insurance Certificate. Certificate Holder should read as follows:

State of WV
2019 Washington Street, East
Charleston, WV 25305

Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____.

Liquidated Damages Contained in the Specifications.

Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:

1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a “substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES – This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Beth Marcum

(Name, Title)
Regional Sales Manager

(Printed Name and Title)
816 7th Avenue Huntington, WV 25701

(Address)
304.638.5005

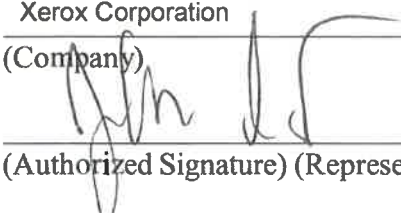
(Phone Number) / (Fax Number)
bmarcum@justtech.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

Xerox Corporation

(Company)


(Authorized Signature) (Representative Name, Title)

John de la Cuadra, Controller, U.S. Channels

(Printed Name and Title of Authorized Representative)

1/14/2022

(Date)

(503) 582-7906 John.delacuadra@xerox.com

(Phone Number) (Fax Number)

STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Xerox Corporation

Authorized Signature:  Date: January 14, 2022

State of Connecticut Douglas H. Marshall
Assistant Secretary

County of Fairfield, to-wit:

Taken, subscribed, and sworn to before me this 14 day of January, 2022.

My Commission expires September 30, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC Maulet Lee 

MAULET LEE
NOTARY PUBLIC, STATE OF CONNECTICUT
FAIRFIELD COUNTY
Commission Expires September 30, 2024



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Office Equip.

Proc Folder: 967276

Doc Description: Statewide Contract for DIGITAL COPIERS & ACCESSORIES

Reason for Modification:
 ADDENDUM_1

Proc Type: Statewide MA (Open End)

Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-07	2022-01-18 13:30	CRFQ 0212 SWC2200000008	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code: SWC2200000008

Vendor Name : Xerox Corporation

Address : 16 7th Ave Huntington, WV 25701

Street : 16 7th Ave

City : Huntington

State : West Virginia

Country : US

Zip : 25701

Principal Contact : Beth Marcim

Vendor Contact Phone: 304.638.5005

Extension:

FOR INFORMATION CONTACT THE BUYER

Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov

Vendor Signature X John de la Cuadra
 Controller, U.S. Channels
 Xerox Corporation

FEIN# 16-0468020

DATE 1/14/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM_1 Is issued for the following:

1. To publish the State's response to the questions submitted by Vendors during the Technical Questioning period.
2. To publish the Exhibit_A Pricing Pages Revised 01/05/2022.

No other changes made.

The West Virginia Purchasing Division is soliciting bids on behalf of all state agencies and political subdivisions to establish an Open-End Statewide Contract for Digital Copiers and Accessories per the attached documentation.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV	No City US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Digital Copiers & Accessories (Purchased)	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:

PURCHASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

See Section #6 BID SUBMISSION in the Instructions to Bidders document for additional information.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Digital Copiers & Accessories (Leased)	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:

LEASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

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INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Per Click Charge (Inc. Maintenance & Consumables)	0.00000			

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:

Per Click Charge - MONOCHROME & COLOR (Includes Maintenance and Consumables)

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

See Section #6 BID SUBMISSION in the Instructions to Bidders document for additional information.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 10:00am EST.	2022-01-05

	Document Phase	Document Description	Page
SWC2200000008	Final	Statewide Contract for DIGITAL COPIERS & ACCESSORIES	4

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Office Equip.

Proc Folder: 967276		Reason for Modification:	
Doc Description: Statewide Contract for DIGITAL COPIERS & ACCESSORIES		ADDENDUM_1	
Proc Type: Statewide MA (Open End)			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-07	2022-01-18 13:30	CRFQ 0212 SWC2200000008	2

BID RECEIVING LOCATION
 BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR
Vendor Customer Code: SWC2200000008
Vendor Name : Xerox Corporation
Address : 16 7th Ave Huntington, WV 25701
Street : 16 7th Ave
City : Huntington
State : West Virginia **Country :** US **Zip :** 25701
Principal Contact : Beth Marcum
Vendor Contact Phone: 304.638.5005 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Mark A Atkins
 (304) 558-2307
 mark.a.atkins@wv.gov


 John de la Cuadra
 Controller, U.S. Channels
Vendor Signature X Xerox Corporation **FEIN#** 16-0468020 **DATE** 1/14/2022

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM_1 Is issued for the following:
1. To publish the State's response to the questions submitted by Vendors during the Technical Questioning period.
2. To publish the Exhibit_A Pricing Pages Revised 01/05/2022.

No other changes made.

The West Virginia Purchasing Division is soliciting bids on behalf of all state agencies and political subdivisions to establish an Open-End Statewide Contract for Digital Copiers and Accessories per the attached documentation.

INVOICE TO | **SHIP TO**

VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City	WV	No City	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Digital Copiers & Accessories (Purchased)	0.00000	LS		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:
PURCHASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

See Section #6 BID SUBMISSION in the Instructions to Bidders document for additional information.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV	No City US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Digital Copiers & Accessories (Leased)	0.00000	MO		

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:

LEASED: Digital Copiers & Accessories

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

See Section #6 BID SUBMISSION in the Instructions to Bidders document for additional information.

INVOICE TO		SHIP TO	
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER		STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER	
No City US	WV	No City US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Per Click Charge (Inc. Maintenance & Consumables)	0.00000			

Comm Code	Manufacturer	Specification	Model #
44101501			

Extended Description:

Per Click Charge - MONOCHROME & COLOR (Includes Maintenance and Consumables)

Note: Vendor shall complete each tab in the Exhibit_A Pricing Pages for bid pricing AND must attach with bid.

If vendor is submitting a bid online via wvOasis, Vendor should enter \$0.00 in the wvOasis commodity line and attach the Exhibit_A Pricing Pages to their bid.

See Section #6 BID SUBMISSION in the Instructions to Bidders document for additional information.

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions due by 10:00am EST.	2022-01-05

SOLICITATION NUMBER: CRFQ 0212 SWC2200000008
Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ 0212 SWC2200000008 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of revised Exhibit_A Pricing Pages (01/05/2022)

Description of Modification to Solicitation:

- 1. To publish the State’s response to the questions submitted by Vendors during the Technical Questioning period.**
- 2. To publish the Exhibit_A Pricing Pages Revised 01/05/2022.**

No other changes made.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Question #1: 3.1.16 – Is the Cloud Printing meant to be a solution to provide Follow-Me printing to where you can access print jobs from any copier on the local network? Example-if a user sends a print job to a copier, but the copier is being used or is down, the user could go to a different copier in the office and retrieve the print job from the cloud print queue.

Response #1: Yes.

Question #2: 3.1.17.7 & 3.1.17.8 – It appears the 100 sheet stapling finishers were removed from the mandatory equipment options in the pricing pages. We understand that not all manufacturers make 100 sheet stapling finishers for all their models, but this is not an exclusive option to one manufacturer or vendor. Depending on the brand, at least 4 to 7 manufacturers can provide 100 sheet stapling finishers as per information from buyer lab. A qualifying manufacturer or vendor may or may not choose to bid on the contract for multiple reasons, but that should not justify removing finishers due to 1 or 2 vendors who cannot provide them or choose not to bid a model that does have the capability. Also, please note that in the previous contract, 100 sheet stapling finishers were an option for bands 4 & up in the color and monochrome bands. We have identified 250+ systems ordered with 100 sheet stapling finishers. If the 100 sheet finishers are not included in the base pricing options, then these agencies will not be able to order 100 sheet finishers potentially for the next 4 years, because if a vendor can't provide them in the optional catalog either. In addition, this will affect schools and municipalities from being able to procure them too through the statewide contract.

Response #2: The 100 sheet finishers will not be incorporated into the mandatory accessory list. Any vendor may list these finishers as an accessory if available.

Question #3: If a vendor chooses to offer optional catalog beyond the very basic mandatory options, then the vendor is automatically at a major disadvantage because it adds to the vendor's total evaluation. Example: a 50% discount and 0% lease rate factor for 36 mo (.0278) and 48 mo. (.0208), this would add over \$2,000,000 to the vendors total. So basically, this discourages any vendor from offering an optional accessory catalog so that it keeps line item 7 on the total evaluation at \$0.00 instead of 2+ Million and prevents agencies from options they may need.

Response #3: If the vendor with the lowest total cost opts not to provide a catalog, the other vendor's catalog costs will be removed for evaluation purposes against that vendor. Should the vendor opting not to provide a catalog remain the lowest bid after evaluation against other vendors with the catalog costs removed, that lowest bidder will be awarded the contract. If another vendor proves to be lower cost after removal of the catalog costs, the vendor that does not provide a catalog will be rejected, and all remaining bidders will be evaluated based on the full cost proposal.

Question #4: Single Discount Percentage – Not all accessories are the same discount from our manufacturers. This makes it very difficult to offer a single discount % for all additional accessories.

Response #4: The Single Discount Percentage will remain for all accessory items.

Question #5: 3.1.17.8.1.3 - Invoices for Purchased accessories off the Catalog must show the accessory MSRP, Discount Percentage, and final Discounted Price on the invoice provided to the agency. Providing this level of detail for each device is a considerable custom billing effort currently. The number of additional pages and possible confusion on what needs to be paid may be significant. Can we provide this level of detail for the PO at time of order and reference the PO on each invoice? In addition, all this information can also be provided in the State Approved Accessory Catalog for additional reference. We would be able to provide necessary information for any audit as required.

Response #5: Invoices are generated after a Delivery Order/PO is issued and items/services received. The specification will remain as written and the requirement for invoicing stands.

Question #6: 3.1.17.8.1.4 - Invoices for Leased accessories off the Catalog must show the accessory MSRP, Discount Percentage, the Discounted Price, the Term Lease Factor, the Lease Factor Price, the Monthly Cost (Lease Factor Cost divided by the Lease Term) provided to the agency. Providing this level of detail for each device is a considerable custom billing effort currently. The number of additional pages and possible confusion on what needs to be paid may be significant. Can we provide this level of detail for the PO at time of order and reference the PO on each invoice? In addition, all this information can also be provided in the State Approved Accessory Catalog for additional reference. We would be able to provide necessary information for any audit as required.

Response #6: See Response #5.

Question #7: Federal Funds – Changes to Specifications – State Level/County Level- If a vendor does not return a signed Federal Funds Addendum and receives an award, can they still sell to State Agencies not using Federal Funds and County Level or County Level Only? What is the expected spend of Federal Funds vs non-Federal Funds?

Response #7: The expected spend of federal funds is not known. Not signing the federal funds terms would make the contract holder ineligible to sell to state, county, or local entities that are using federal funds and are required to have the 2 CFR 200 requirements met. A second contract could be issued to cover the federal funds need.

Question #8: Federal Funds Exhibit A - 5.2.2. The Director may cancel a purchase or contract for any reason or no reason, upon providing the vendor with 30 days' notice of the cancellation. Please confirm this is only applicable as a remedy for a vendor default and that any leases or purchases are not subject to this if the vendor is not in default. Also is this only applicable for leases or purchases using Federal Funds?

Response #8: This clause mirrors the general terms and conditions and represents the 30-day cancellation for convenience mandated by the Code of State Rules and made applicable to all State contracts.

Question #9: General Terms and Conditions, 8. Insurance - The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract Award regardless of whether that insurance requirement is listed in this section". Are there any other additional insurance requirements that are listed? We are unsure which specifications are being referenced. If there are and there is a conflict, which language would take precedence over the other?

Response #9: The section referenced in your question specifically refers to the specifications which may or may not have insurance requirements listed. There should never be any conflict between the Terms and Condition requirements and the Specifications. In the event an error did occur, this would be subject to the Questioning period and clarification sought at that time. All insurance requirements are contained in the solicitation documents.

Question #10: Instructions to Vendors Submitting Bids 11. EXCEPTIONS AND CLARIFICATIONS - ...Vendor shall clearly mark any exceptions, clarifications, or other proposed modifications in its bid..... If we were to request proposed modifications to terms, how would the State like them presented via the electronic bid process?

Response #10: The Purchasing Division cannot tell any vendor how to prepare their bid offering or which submission method identified in Section 6 "Bid Submission" or any of the instructions/requirements in the solicitation documents to choose. Additionally, per Section 11 EXCEPTIONS AND CLARIFICATIONS, it is important to note that "any exceptions to, clarifications of, or modifications of a requirement or term and conditions of the Solicitation may result in bid disqualification". Also of note, Section 20 ACCEPTANCE/REJECTION: "The State may accept or reject any bid in whole, or in part in accordance with W.Va. of State Rules §148-1-4.5. and §148-1-6.4.b."

Question #11: Given the well-publicized, on-going worldwide supply chain issues that many news outlets are reporting are expected to continue through 2022, is the State intending to award a single vendor or multiple awards?

Response #11: Per Specification Section 4 CONTRACT AWARD, The State intends to award a single contract but reserves the right to multiple awards if found to be in the best interest of the State of West Virginia.

Question #12: How did the State determine the quantities of units and accessories for evaluation? Can more detail be provided? Is this representative of the needs of the State?

Response #12: Since the previous contract did not specify reporting requirements, the State does not have additional detailed information. The quantities are estimated usage for bid evaluation purpose only do not imply future usage or guarantee any quantities.

Question #13: Can the State update the Usage Report to include quarterly information for 2021?

Response #13: The State does not have any additional information on usage other than what is published in the RFQ.

Question #14: How did the State determine the click volume per unit for evaluation? Is this representative of the historical click volumes of the State? Can the State provide a more detailed breakdown by Band or unit?

Response #14: See Response #12 and Response#13.

Question #15: Section 3.1.17.8.1.2. The math described in this section is unclear and is inconsistent between the narrative, the example provided and the Pricing Pages calculation. The narrative arrives at a monthly lease cost while the example arrives at a total lease cost for the term. We suggest the following section be replaced with the following: "Agencies desiring to Lease an accessory from the vendors submitted catalog will be permitted to lease the accessory at the established lease payment (MSRP multiplied by the Discount Percentage then multiplied by the appropriate monthly lease factor." In addition, the description in cell K1 of the Price Pages should read "Discounted Price (MSRP * Discount %)."

Response #15: The Exhibit_A Pricing Pages have been revised (1/05/2022) to incorporate the single discount percentage and reflect the language in the specifications using the number of months for the lease. This will calculate to a total lease term cost.

Question #16: On the Pricing Pages, the Acc. Discount – Lease Factor tab, there appears to be an error in the Lease Term Extended Price calculations. This discount % has not been applied.

Response #16: See Response #15.

Question #17: On the Price Pages, the specifications requiring large capacity trays of 2,500 sheets for the monochrome and colored printers, Bands 4 and 5, are overly restrictive, causing an advantage to a specific vendor and limiting competition. Given the Purchasing Division's goals of ensuring fair and open competition and exercising prudent and fair spending practices, we respectfully ask that this specification be eliminated or revised to accommodate printers with minimum of 2,000 sheet paper capacity or eliminated from the Price Pages to be added to the Manufacturer Accessory Listing Catalog.

Response #17: The large capacity trays have been changed to minimum of 2,000 sheets.

Question #18: In the Manufacturer Accessory Listing Catalog, most manufacturers do publicly publish a listing of items that includes MSRP. This opens the door for manipulation of MSRP for the bid response and subsequent renewals. How does the State intend to validate the MSRP provided is accurate, specifically if a manufacturer is responding directly to this Request for Quotation?

Response #18: MSRP will be verified using publicly posted websites, printed publications, or other available means.

Question #19: Is property tax to be included in or excluded from the lease payment?

Response #19: Per Terms and Conditions section 16 TAXES: "The Vendor shall pay any applicable sales, use, personal property, or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes".

Question #20: On the Price Pages, Bands 2, 4, 5, 6 and 7 contain "Paper Feed Cabinet w/ 1x500 universal drawer" and "Paper Feed Cabinet w/ 2x500 universal drawer." Band 3 only contains "Paper Feed Cabinet w 1x500 universal drawer." Should it also contain the "Paper Feed Cabinet w/ 2x500 universal drawer"? This is for mono and color, purchase, 36-month lease and 48-month lease.

Response #20: The "Paper Feed Cabinet w 1x500 universal drawer" has been added to the revised pricing pages attached to this addendum.

Question #21: Regarding Optional Could Printing, in Section 3.1.16.1.1:

- a. Please give more details of “the network”. Is this a LAN? WAN? If it is a WAN, how are the LANs separated (Routers/Firewalls, VLANs, Subnetting/Superwetting)?

Response #21a: LAN

- b. What is the current print infrastructure? (Ex: Print servers, Peer to Peer printing, etc.)

Response #21b: Currently a single Linux virtual server, as the solution is not widely deployed.

- c. Are print servers in a single farm and/or a single subnet, or local by location and/or department – can you provide a diagram of the print infrastructure?

Response #21c: See Response 21b.

- d. Define “users” that are eligible to send print jobs.. (All users contained within current directory services. Ex: AD, AAD, Google WorkSpace, other LDAP)

Response #21d: All users in active directory.

- e. Are there “Non-registered users” not contained within the current directory services who will be expected to print and release the same as “Registered users”?

Response #21e: No, only those in Active Directory require printing.

Question #22: Regarding Optional Could Printing, in Section 3.1.16.1.2, Will the print release need to be available at ALL devices and ALL users throughout the ENTIRE network? Or securely released within the originating LAN?

Response #22: Securely released within the originating LAN.

Question #23: Regarding Optional Could Printing, in Section 3.1.16.1.3:

- a. Can you provide the specifics of the Proximity Cards, FOBs, etc. that are currently deployed (Type: Ex:HID, Frequency, etc.) Can a sample cards be provided?

Response #23a: See Specification 3.1.16.6

- b. Are current Proximity Cards, FOBs etc. currently deployed consistent across all departments and locations?

Response #23b: See Specification 3.1.16.6

Question #24: Regarding Optional Could Printing, in Section 3.1.16.1.4:

- a. Will 24x7 remote access be granted to servers and MFPs for maintenance and update purposes?

Response #24a: The WV Office of Technology will work with the Vendor to provide the appropriate access, as needed.

- b. Is the Security environment (firewalls, gateways, routers, software) consistent across all departments and/or locations?

Response #24b: No, equipment may vary by location.

Question #25: Regarding Optional Could Printing, in Section 3.1.16.1.5:

- a. Will Privacy and Security be handled by a single DLA representative, or will each department and/or location provide/require privacy and security controls?

Response #25a: Security and privacy requirements are outlined in the solicitation and any instances where data may have been compromised must be reported to both the WV Office of Technology and the location.

- b. If responsibility is distributed, will DLA be responsible for coordinating department/locations requirements?

Response #25b: See Response #25a.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ 0212 SWC2200000008

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Xerox Corporation

Company

Authorized Signature
1/14/2022

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

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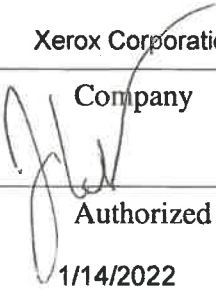
Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|----------------------------------------------------|------------------------------------------|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
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| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
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Xerox Corporation

Company


Authorized Signature
1/14/2022

Date

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com														
INSURED Xerox Corporation 201 Merritt 7 Norwalk, CT 06850	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: ACE American Insurance Company</td><td>22667</td></tr><tr><td>INSURER B: Indemnity Insurance Company of North Ameri</td><td>43575</td></tr><tr><td>INSURER C: AIG Specialty Insurance Company</td><td>26883</td></tr><tr><td>INSURER D: ACE Fire Underwriters Insurance Company</td><td>20702</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Company	22667	INSURER B: Indemnity Insurance Company of North Ameri	43575	INSURER C: AIG Specialty Insurance Company	26883	INSURER D: ACE Fire Underwriters Insurance Company	20702	INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER: W23697141** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	HDO G72494325	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	ISA H2555212A	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> No	WLR C68922276	01/01/2022	01/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber Liability	Y	01-334-2855	06/01/2021	06/01/2022	Limit \$3,000,000 Retention \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cyber Liability Retro Date: 10/13/2006

SEE ATTACHED

CERTIFICATE HOLDER

State of WV
2019 Washington Street, East
Charleston, WV 25305

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

AGENCY Willis Towers Watson Northeast, Inc.		NAMED INSURED Xerox Corporation 201 Merritt 7 Norwalk, CT 06850	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Certificate Holder is included as an Additional Insured as respects to General Liability, Auto Liability and Cyber Liability where required by written contract.

INSURER AFFORDING COVERAGE: ACE American Insurance Company NAIC#: 22667
 POLICY NUMBER: WLR C68922239 EFF DATE: 01/01/2022 EXP DATE: 01/01/2023

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	E.L. EACH ACCIDENT	\$1,000,000
Employers' Liability	E.L. DISEASE -EA EMP	\$1,000,000
Per Statute	E.L. DISEASE -POLICY	\$1,000,000

INSURER AFFORDING COVERAGE: ACE Fire Underwriters Insurance Company NAIC#: 20702
 POLICY NUMBER: SCF C68922318 EFF DATE: 01/01/2022 EXP DATE: 01/01/2023

TYPE OF INSURANCE:	LIMIT DESCRIPTION:	LIMIT AMOUNT:
Workers Compensation and	E.L. EACH ACCIDENT	\$1,000,000
Employers' Liability	E.L. DISEASE -EA EMP	\$1,000,000
Per Statute	E.L. DISEASE -POLICY	\$1,000,000

ADDITIONAL REMARKS:
 Policy mentioned above is for Workers Compensation WI.

POLICY NUMBER: ISA H2555212A

1
Endorsement Number:

COMMERCIAL AUTO
CA 20 01 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LESSOR – ADDITIONAL INSURED AND LOSS PAYEE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: Xerox Corporation
Endorsement Effective Date:

SCHEDULE

Insurance Company: ACE American Insurance Company	
Policy Number: ISA H2555212A	Effective Date: 01/01/2022
Expiration Date: 01/01/2023	
Named Insured: Xerox Corporation	
Address: 201 Merrit 7 Norwalk CT 06851	
Additional Insured (Lessor): Any Lessor whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss.	
Address:	
Designation Or Description Of "Leased Autos":	

Coverages	Limit Of Insurance
Covered Autos Liability	\$ 5,000,000 Each "Accident"
Comprehensive	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ Deductible For Each Covered "Leased Auto"
Collision	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ Deductible For Each Covered "Leased Auto"

Specified Causes Of Loss	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ Deductible For Each Covered "Leased Auto"
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Coverage

1. Any "leased auto" designated or described in the Schedule will be considered a covered "auto" you own and not a covered "auto" you hire or borrow.
2. For a "leased auto" designated or described in the Schedule, the **Who Is An Insured** provision under **Covered Autos Liability Coverage** is changed to include as an "insured" the lessor named in the Schedule. However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:
 - a. You;
 - b. Any of your "employees" or agents; or
 - c. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.
3. The coverages provided under this endorsement apply to any "leased auto" described in the Schedule until the expiration date shown in the Schedule, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor named in this endorsement for "loss" to a "leased auto".
2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

1. If we cancel the policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
2. If you cancel the policy, we will mail notice to the lessor.
3. Cancellation ends this agreement.

D. The lessor is not liable for payment of your premiums.

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto" needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

**COMMERCIAL GENERAL LIABILITY
CG 20 10 12 19**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any Owner, Lessee or Contractor whom you have agreed to include as an additional insured under a written contract, provided such contract was executed prior to the date of loss.	All locations where you are performing ongoing operations for such additional insured pursuant to any such written contract.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we

will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

Software as a Service Addendum

1. Definitions:

Acceptable alternative data center location means a country that is identified as providing equivalent or stronger data protection than the United States, in terms of both regulation and enforcement. DLA Piper's Privacy Heatmap shall be utilized for this analysis and may be found at <https://www.dlapiperdataprotection.com/index.html?t=world-map&c=US&c2=IN>.

Authorized Persons means the service provider's employees, contractors, subcontractors or other agents who have responsibility in protecting or have access to the public jurisdiction's personal data and non-public data to enable the service provider to perform the services required.

Data Breach means the unauthorized access and acquisition of unencrypted and unredacted personal data that compromises the security or confidentiality of a public jurisdiction's personal information and that causes the service provider or public jurisdiction to reasonably believe that the data breach has caused or will cause identity theft or other fraud.

Individually Identifiable Health Information means information that is a subset of health information, including demographic information collected from an individual, and (1) is created or received by a health care provider, health plan, employer or health care clearinghouse; and (2) relates to the past, present or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (a) that identifies the individual; or (b) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.

Non-Public Data means data, other than personal data, that is not subject to distribution to the public as public information. It is deemed to be sensitive and confidential by the public jurisdiction because it contains information that is exempt by statute, ordinance or administrative rule from access by the general public as public information.

Personal Data means data that includes information relating to a person that identifies the person by first name or first initial, and last name, and has any of the following personally identifiable information (PII): government-issued identification numbers (e.g., Social Security, driver's license, state identification card); financial account information, including account number, credit or debit card numbers; or protected health information (PHI).

Protected Health Information (PHI) means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. PHI excludes education records covered by the Family Educational Rights and Privacy Act (FERPA), as amended, 20 U.S.C. 1232g, records described at 20 U.S.C. 1232g(a)(4)(B)(iv) and employment records held by a covered entity in its role as employer.

Public Jurisdiction means any government or government agency that uses these terms and conditions. The term is a placeholder for the government or government agency.

Public Jurisdiction Data means all data created or in any way originating with the public jurisdiction, and all data that is the output of computer processing or other electronic manipulation of any data that was created by or in any way originated with the public jurisdiction, whether such data or output is stored on the public jurisdiction's hardware, the service provider's hardware or exists in any system owned, maintained or otherwise controlled by the public jurisdiction or by the service provider.

Public Jurisdiction Identified Contact means the person or persons designated in writing by the public jurisdiction to receive security incident or breach notification.

Restricted data means personal data and non-public data.

Security Incident means the actual unauthorized access to personal data or non-public data the service provider believes could reasonably result in the use, disclosure or theft of a public jurisdiction's unencrypted personal data or non-public data within the possession or control of the service provider. A security incident may or may not turn into a data breach.

Service Provider means the contractor and its employees, subcontractors, agents and affiliates who are providing the services agreed to under the contract.

Software-as-a-Service (SaaS) means the capability provided to the consumer to use the provider's applications running on a cloud infrastructure. The applications are accessible from various client devices through a thin-client interface such as a Web browser (e.g., Web-based email) or a program interface. The consumer does not manage or control the underlying cloud infrastructure including network, servers, operating systems, storage or even individual application capabilities, with the possible exception of limited user-specific application configuration settings.

2. Data Ownership: The public jurisdiction will own all right, title and interest in its data that is related to the services provided by this contract. The service provider shall not access public jurisdiction user accounts or public jurisdiction data, except (1) in the course of data center operations, (2) in response to service or technical issues, (3) as required by the express terms of this contract or (4) at the public jurisdiction's written request.

3. Data Protection and Privacy: Protection of personal privacy and data shall be an integral part of the business activities of the service provider to ensure there is no inappropriate or unauthorized use of public jurisdiction information at any time. To this end, the service provider shall safeguard the confidentiality, integrity and availability of public jurisdiction information and comply with the following conditions:

- a) The service provider shall implement and maintain appropriate administrative, technical and physical security measures to safeguard against unauthorized access, disclosure or theft of personal data and non-public data. In Appendix A,

the public jurisdiction shall indicate whether restricted information will be processed by the service provider. Such security measures shall be in accordance with recognized industry practice and not less stringent than the measures the service provider applies to its own personal data and non-public data of similar kind. The service provider shall ensure that all such measures, including the manner in which personal data and non-public data are collected, accessed, used, stored, processed, disposed of and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Addendum and shall survive termination of the underlying contract.

- b) The service provider represents and warrants that its collection, access, use, storage, disposal and disclosure of personal data and non-public data do and will comply with all applicable federal and state privacy and data protection laws, as well as all other applicable regulations, policies and directives.
- c) The service provider shall support third-party multi-factor authentication integration with the public jurisdiction third-party identity provider to safeguard personal data and non-public data.
- d) If, in the course of its engagement by the public jurisdiction, the service provider has access to or will collect, access, use, store, process, dispose of or disclose credit, debit or other payment cardholder information, the service provider shall at all times remain in compliance with the Payment Card Industry Data Security Standard ("PCI DSS") requirements, including remaining aware at all times of changes to the PCI DSS and promptly implementing all procedures and practices as may be necessary to remain in compliance with the PCI DSS, in each case, at the service provider's sole cost and expense. All data obtained by the service provider in the performance of this contract shall become and remain the property of the public jurisdiction.
- e) All personal data shall be encrypted at rest and in transit with controlled access. Unless otherwise stipulated, the service provider is responsible for encryption of the personal data.
- f) Unless otherwise stipulated, the service provider shall encrypt all non-public data at rest and in transit, in accordance with recognized industry practice. The public jurisdiction shall identify data it deems as non-public data to the service provider.
- g) At no time shall any data or process – that either belong to or are intended for the use of a public jurisdiction or its officers, agents or employees — be copied, disclosed or retained by the service provider or any party related to the service provider for subsequent use in any transaction that does not include the public jurisdiction.
- h) The service provider shall not use or disclose any information collected in connection with the service issued from this proposal for any purpose other than fulfilling the service.
- i) Data Location. For non-public data and personal data, the service provider shall provide its data center services to the public jurisdiction and its end users solely from data centers in the U.S. Storage of public jurisdiction data at rest shall be located solely in data centers in the U.S. The service provider shall not allow its personnel or contractors to *store* public jurisdiction data on portable devices, including personal computers, except for devices that are used and kept only at its

U.S. data centers. With agreement from the public jurisdiction, this term may be met by the service provider providing its services from an acceptable alternative data center location, which agreement shall be stated in Appendix A. The Service Provider may also request permission to utilize an acceptable alternative data center location during a procurement's question and answer period by submitting a question to that effect. The service provider shall permit its personnel and contractors to access public jurisdiction data remotely only as required to provide technical support.

4. Security Incident or Data Breach Notification: The service provider shall inform the public jurisdiction of any confirmed security incident or data breach.

- a) Incident Response: The service provider may need to communicate with outside parties regarding a security incident, which may include contacting law enforcement, fielding media inquiries and seeking external expertise as defined by law or contained in the contract. Discussing security incidents with the public jurisdiction shall be handled on an urgent as-needed basis, as part of service provider communication and mitigation processes defined by law or contained in the contract.
- b) Security Incident Reporting Requirements: The service provider shall report a confirmed Security Incident as soon as practicable, but no later than twenty-four (24) hours after the service provider becomes aware of it, to: (1) the department privacy officer, by email, with a read receipt, identified in Appendix A; and, (2) unless otherwise directed by the public jurisdiction in the underlying contract, the WVOT Online Computer Security and Privacy Incident Reporting System at <https://apps.wv.gov/ot/ir/Default.aspx>, and (3) the public jurisdiction point of contact for general contract oversight/administration. The following information shall be shared with the public jurisdiction: (1) incident phase (detection and analysis; containment, eradication and recovery; or post-incident activity), (2) projected business impact, and, (3) attack source information.
- c) Breach Reporting Requirements: Upon the discovery of a data breach or unauthorized access to non-public data, the service provider shall immediately report to: (1) the department privacy officer, by email, with a read receipt, identified in Appendix A; and, (2) unless otherwise directed by the public jurisdiction in the underlying contract, the WVOT Online Computer Security and Privacy Incident Reporting System at <https://apps.wv.gov/ot/ir/Default.aspx>, and the public jurisdiction point of contact for general contract oversight/administration.

5. Breach Responsibilities: This section only applies when a data breach occurs with respect to personal data within the possession or control of the service provider.

- a) Immediately after being awarded a contract, the service provider shall provide the public jurisdiction with the name and contact information for an employee of service provider who shall serve as the public jurisdiction's primary security contact and shall be available to assist the public jurisdiction twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a data breach. The service provider may provide this information in Appendix A.

- b) Immediately following the service provider's notification to the public jurisdiction of a data breach, the parties shall coordinate cooperate with each other to investigate the data breach. The service provider agrees to fully cooperate with the public jurisdiction in the public jurisdiction's handling of the matter, including, without limitation, at the public jurisdiction's request, making available all relevant records, logs, files, data reporting and other materials required to comply with applicable law and regulation.
- c) Within 72 hours of the discovery, the service provider shall notify the parties listed in 4(c) above, to the extent known: (1) date of discovery; (2) list of data elements and the number of individual records; (3) description of the unauthorized persons known or reasonably believed to have improperly used or disclosed the personal data; (4) description of where the personal data is believed to have been improperly transmitted, sent, or utilized; and, (5) description of the probable causes of the improper use or disclosure.
- d) The service provider shall (1) cooperate with the public jurisdiction as reasonably requested by the public jurisdiction to investigate and resolve the data breach, (2) promptly implement necessary remedial measures, if necessary, and prevent any further data breach at the service provider's expense in accordance with applicable privacy rights, laws and regulations and (3) document responsive actions taken related to the data breach, including any post-incident review of events and actions taken to make changes in business practices in providing the services, if necessary.
- e) If a data breach is a direct result of the service provider's breach of its contract obligation to encrypt personal data or otherwise prevent its release, the service provider shall bear the costs associated with (1) the investigation and resolution of the data breach; (2) notifications to individuals, regulators or others required by state or federal law; (3) a credit monitoring service (4) a website or a toll-free number and call center for affected individuals required by state law — all not to exceed the average per record per person cost calculated for data breaches in the United States in the most recent Cost of Data Breach Study: Global Analysis published by the Ponemon Institute at the time of the data breach (or other similar publication if the named publication has not issued an updated average per record per cost in the last 5 years at the time of the data breach); and (5) complete all corrective actions as reasonably determined by service provider based on root cause. The service provider agrees that it shall not inform any third party of any data breach without first obtaining the public jurisdiction's prior written consent, other than to inform a complainant that the matter has been forwarded to the public jurisdiction's legal counsel and/or engage a third party with appropriate expertise and confidentiality protections for any reason connected to the data breach. Except with respect to where the service provider has an independent legal obligation to report a data breach, the service provider agrees that the public jurisdiction shall have the sole right to determine: (1) whether notice of the data breach is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies or others, as required by law or regulation, or otherwise in the public jurisdiction's discretion; and (2) the contents of such notice, whether any

type of remediation may be offered to affected persons, and the nature and extent of any such remediation. The service provider retains the right to report activity to law enforcement.

6. Notification of Legal Requests: The service provider shall contact the public jurisdiction upon receipt of any electronic discovery, litigation holds, discovery searches and expert testimonies related to the public jurisdiction's data under this contract, or which in any way might reasonably require access to the data of the public jurisdiction. The service provider shall not respond to subpoenas, service of process and other legal requests related to the public jurisdiction without first notifying the public jurisdiction, unless prohibited by law from providing such notice.

7. Termination and Suspension of Service:

- a) In the event of a termination of the contract, the service provider shall implement an orderly return of public jurisdiction data within the time period and format specified in the contract (or in the absence of a specified time and format, a mutually agreeable time and format) and after the data has been successfully returned, securely and permanently dispose of public jurisdiction data.
- b) During any period of service suspension, the service provider shall not take any action to intentionally erase any public jurisdiction data.
- c) In the event the contract does not specify a time or format for return of the public jurisdiction's data and an agreement has not been reached, in the event of termination of any services or agreement in entirety, the service provider shall not take any action to intentionally erase any public jurisdiction data for a period of:
 - 10 days after the effective date of termination, if the termination is in accordance with the contract period
 - 30 days after the effective date of termination, if the termination is for convenience
 - 60 days after the effective date of termination, if the termination is for cause

After such period, the service provider shall have no obligation to maintain or provide any public jurisdiction data and shall thereafter, unless legally prohibited, delete all public jurisdiction data in its systems or otherwise in its possession or under its control.

- d) The public jurisdiction shall be entitled to any post-termination assistance generally made available with respect to the services, unless a unique data retrieval arrangement has been established as part of the Contract.
- e) The service provider shall securely dispose of all requested data in all of its forms, such as disk, CD/ DVD, backup tape and paper, when requested by the public jurisdiction. Data shall be permanently deleted and shall not be recoverable, according to National Institute of Standards and Technology (NIST)-approved methods. Certificates of destruction shall be provided to the public jurisdiction.

8. Background Checks: The service provider shall conduct criminal background checks in compliance with W.Va. Code §15-2D-3 and not utilize any staff to fulfill the obligations

of the contract, including subcontractors, who have been convicted of any crime of dishonesty, including but not limited to criminal fraud, or otherwise convicted of any felony or misdemeanor offense for which incarceration for up to 1 year is an authorized penalty. The service provider shall promote and maintain an awareness of the importance of securing the public jurisdiction's information among the service provider's employees and agents.

9. Oversight of Authorized Persons: During the term of each authorized person's employment or engagement by service provider, service provider shall at all times cause such persons to abide strictly by service provider's obligations under this Agreement and service provider's standard policies and procedures. The service provider further agrees that it shall maintain a disciplinary process to address any unauthorized access, use or disclosure of personal data by any of service provider's officers, partners, principals, employees, agents or contractors.

10. Access to Security Logs and Reports: The service provider shall provide reports to the public jurisdiction in CSV format agreed to by both the service provider and the public jurisdiction. Reports shall include user access (successful and failed attempts), user access IP address, user access history and security logs for all public jurisdiction files and accounts related to this contract.

11. Data Protection Self-Assessment: The service provider shall perform a Cloud Security Alliance STAR Self-Assessment by completing and submitting the "Consensus Assessments Initiative Questionnaire" to the Public Jurisdiction Identified Contact. The service provider shall submit its self-assessment to the public jurisdiction prior to contract award and, upon request, annually thereafter, on the anniversary of the date of contract execution. Any deficiencies identified in the assessment will entitle the public jurisdiction to disqualify the bid or terminate the contract for cause.

12. Data Center Audit: The service provider shall perform an audit of its data center(s) at least annually at its expense and provide a redacted version of the audit report upon request. The service provider may remove its proprietary information from the redacted version. A Service Organization Control (SOC) 2 audit report or approved equivalent sets the minimum level of a third-party audit. Any deficiencies identified in the report or approved equivalent will entitle the public jurisdiction to disqualify the bid or terminate the contract for cause.

13. Change Control and Advance Notice: The service provider shall give 30 days, advance notice (to the public jurisdiction of any upgrades (e.g., major upgrades, minor upgrades, system changes) that may impact service availability and performance. A major upgrade is a replacement of hardware, software or firmware with a newer or better version in order to bring the system up to date or to improve its characteristics.

14. Security:

- a) At a minimum, the service provider's safeguards for the protection of data shall include: (1) securing business facilities, data centers, paper files, servers, back-up

systems and computing equipment, including, but not limited to, all mobile devices and other equipment with information storage capability; (2) implementing network, device application, database and platform security; 3) securing information transmission, storage and disposal; (4) implementing authentication and access controls within media, applications, operating systems and equipment; (5) implementing appropriate personnel security and integrity procedures and practices, including, but not limited to, conducting background checks consistent with applicable law; and (6) providing appropriate privacy and information security training to service provider's employees.

- b) The service provider shall execute well-defined recurring action steps that identify and monitor vulnerabilities and provide remediation or corrective measures. Where the service provider's technology or the public jurisdiction's required dependence on a third-party application to interface with the technology creates a critical or high risk, the service provider shall remediate the vulnerability as soon as possible. The service provider must ensure that applications used to interface with the service provider's technology remain operationally compatible with software updates.
- c) Upon the public jurisdiction's written request, the service provider shall provide a high-level network diagram with respect to connectivity to the public jurisdiction's network that illustrates the service provider's information technology network infrastructure.

15. Non-disclosure and Separation of Duties: The service provider shall enforce separation of job duties, require commercially reasonable non-disclosure agreements, and limit staff knowledge of public jurisdiction data to that which is absolutely necessary to perform job duties.

16. Import and Export of Data: The public jurisdiction shall have the ability to securely import, export or dispose of data in standard format in piecemeal or in entirety at its discretion without interference from the service provider. This includes the ability for the public jurisdiction to import or export data to/from other service providers identified in the contract (or in the absence of an identified format, a mutually agreeable format).

17. Responsibilities: The service provider shall be responsible for the acquisition and operation of all hardware, software and network support related to the cloud services being provided. The technical and professional activities required for establishing, managing and maintaining the environments are the responsibilities of the service provider.

18. Subcontractor Compliance: The service provider shall ensure that any of its subcontractors to whom it provides any of the personal data or non-public data it receives hereunder, or to whom it provides any personal data or non-public data which the service provider creates or receives on behalf of the public jurisdiction, agree to the restrictions, terms and conditions which apply to the service provider hereunder.

19. Right to Remove Individuals: The public jurisdiction shall have the right at any time to require that the service provider remove from interaction with public jurisdiction any

service provider representative who the public jurisdiction believes is detrimental to its working relationship with the service provider. The public jurisdiction shall provide the service provider with notice of its determination, and the reasons it requests the removal. If the public jurisdiction signifies that a potential security violation exists with respect to the request, the service provider shall immediately remove such individual. The service provider shall not assign the person to any aspect of the contract without the public jurisdiction's consent.

20. Business Continuity and Disaster Recovery: The service provider shall provide a business continuity and disaster recovery plan executive summary upon request. Lack of a plan will entitle the public jurisdiction to terminate this contract for cause.

21. Compliance with Accessibility Standards: The service provider shall comply with and adhere to Accessibility Standards of Section 508 Amendment to the Rehabilitation Act of 1973.

22. Web Services: The service provider shall use web services exclusively to interface with the public jurisdiction's data in near real time when possible.

23. Encryption of Data at Rest: The service provider shall ensure hard drive encryption consistent with validated cryptography standards as referenced in FIPS 140-2, Security Requirements for Cryptographic Modules for all personal data.

24. Subscription Terms: Service provider grants to a public jurisdiction a license to:

- a. Access and use the service for its business purposes;
- b. For SaaS, use underlying software as embodied or used in the service; and
- c. View, copy, upload, download (where applicable), and use service provider's documentation.

25. Equitable Relief: Service provider acknowledges that any breach of its covenants or obligations set forth in Addendum may cause the public jurisdiction irreparable harm for which monetary damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, the public jurisdiction is entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance and any other relief that may be available from any court, in addition to any other remedy to which the public jurisdiction may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Addendum to the contrary.

AGREED:

Name of Agency: West Virginia Purchasing Division

Name of Vendor: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

Appendix A

(To be completed by the Agency's Procurement Officer prior to the execution of the Addendum, and shall be made a part of the Addendum. Required information not identified prior to execution of the Addendum may only be added by amending Appendix A and the Addendum, via Change Order.)

Name of Service Provider/Vendor: _____

Name of Agency: West Virginia Purchasing Division

Agency/public jurisdiction's required information:

1. Will restricted information be processed by the service provider?

Yes
No

2. If yes to #1, does the restricted information include personal data?

Yes
No

3. If yes to #1, does the restricted information include non-public data?

Yes
No

4. If yes to #1, may the service provider store public jurisdiction data in a data center in an acceptable alternative data center location, which is a country that is not the U.S.?

Yes
No

5. Provide name and email address for the Department privacy officer:

Name: _____

Email address: _____

Vendor/Service Provider's required information:

6. Provide name and contact information for vendor's employee who shall serve as the public jurisdiction's primary security contact:

Name: _____

Email address: _____

Phone Number: _____

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase	Monochrome						
		Band 1						
		COPIER	Xerox	B405	5	each (per year)	\$ 697.00	\$ 3,485.00
		Fax Kit		included	2	each (per year)	\$ -	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 151.00	\$ 151.00
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 302.00	\$ 302.00
		Basic Stand			1	each	\$ 299.00	\$ 299.00
		Per Click Charge (includes maintenance and consumables)			500	per month	\$ 0.0089	\$ 267.00
		Total for Band 1						\$ 4,504.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 2						
		COPIER	Xerox	87025	5	each (per year)	\$ 1,707.00	\$ 8,535.00
		Fax Kit			2	each (per year)	\$ 431.00	\$ 862.00
		Inner Finisher w/stapling			1	each	\$ 540.00	\$ 540.00
		Floor Finisher w/stapling			1	each	\$ 608.00	\$ 608.00
		Punch kit for inner finisher			1	each	\$ -	\$ -
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 512.00	\$ 512.00
		Per Click Charge (includes maintenance and consumables)			2,200	per month	\$ 0.0048	\$ 633.60
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 2						\$ 12,459.60

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 3						
		COPIER	Xerox	B7030H2	5	each (per year)	\$ 1,932.00	\$ 9,660.00
		Fax Kit			2	each (per year)	\$ 431.00	\$ 862.00
		Inner Finisher w/stapling			1	each	\$ 540.00	\$ 540.00
		Floor Finisher w/stapling			1	each	\$ 608.00	\$ 608.00
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for inner finisher			1	each	\$ -	\$ -
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -
		Large Capacity trays 2 each			1	each	\$ 512.00	\$ 512.00
		Keyboard			1	each	\$ 300.00	\$ 300.00
		Basic Stand		Included	1	each	\$ -	\$ -
		Per Click Charge (includes maintenance and consumables)			4,500	per month	\$ 0.0048	\$ 1,296.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 3						\$ 15,666.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 4						
		COPIER	Xerox	B8145H2	15	each (per year)	\$ 3,960.00	\$ 59,400.00
		Fax Kit			4	each (per year)	\$ 383.00	\$ 1,532.00
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		Included	1	each	\$ -	\$ -
		Per Click Charge (includes maintenance and consumables)			7,000	per month	\$ 0.0036	\$ 4,536.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 4						\$ 69,000.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 5						
		COPIER	Xerox	B8155H2	5	each (per year)	\$ 3,970.00	\$ 19,850.00
		Fax Kit			2	each (per year)	\$ 383.00	\$ 766.00
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		Included	1	each	\$ -	\$ -
		Per Click Charge (includes maintenance and consumables)			12,000	per month	\$ 0.0036	\$ 2,592.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 5						\$ 26,740.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
1	Purchase, Continued	Monochrome						
		Band 6						
		COPIER	Xerox	88170H2	5	each (per year)	\$ 4,736.00	\$ 23,680.00
		Fax Kit			2	each (per year)	\$ 383.00	\$ 766.00
		Output Tray		included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		included	1	each	\$ -	\$ -
		Per Click Charge (includes maintenance and consumables)			18,000	per month	\$ 0.0036	\$ 3,888.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 349.00	\$ 349.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 6						\$ 31,966.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)	
1	Purchase, Continued	Monochrome							
		Band 7							
		COPIER	Xerox	B8170H2	5	each (per year)	\$ 4,736.00	\$ 23,680.00	
		Fax Kit			2	each (per year)	\$ 383.00	\$ 766.00	
		Output Tray		included	1	each	\$ -	\$ -	
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00	
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00	
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00	
		Job separator tray		included	1	each	\$ -	\$ -	
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00	
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	
		Keyboard			1	each	\$ 400.00	\$ 400.00	
		Basic Stand		included	1	each	\$ -	\$ -	
		Per Click Charge (includes maintenance and consumables)			25,000	per month	\$ 0.0036	\$ 5,400.00	
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00	
		Optional Card Reader			1	each	\$ 349.00	\$ 349.00	
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00	
		Total for Band 7						\$ 33,478.00	
		Total Purchase Price of Monochrome Bands 1 through 7							\$ 193,813.60

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase	Color						
		Band 1						
		COPIER	Xerox	C405	10	each (per year)	\$ 1,246.00	\$ 12,460.00
		Fax Kit		included	4	each (per year)	\$ -	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 299.00	\$ 299.00
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 598.00	\$ 598.00
		Basic Stand			1	each	\$ 299.00	\$ 299.00
		Per Click Charge (Color) (includes maintenance and consumables)			200	per month	\$ 0.0600	\$ 1,440.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			500	per month	\$ 0.0100	\$ 600.00
		Total for Band 1						\$ 15,696.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 2						
		COPIER	Xerox	C7020S2	5	each (per year)	\$ 1,906.00	\$ 9,530.00
		Fax Kit			2	each (per year)	\$ 431.00	\$ 862.00
		Inner Finisher w/stapling			1	each	\$ 540.00	\$ 540.00
		Floor Finisher w/stapling			1	each	\$ 608.00	\$ 608.00
		Punch kit for inner finisher			1	each	\$ -	\$ -
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 512.00	\$ 512.00
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 1,920.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			2,200	per month	\$ 0.0041	\$ 541.20
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 2						\$ 15,282.20

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 3						
		COPIER	Xerox	C8130H2	5	each (per year)	\$ 3,701.00	\$ 18,505.00
		Fax Kit			2	each (per year)	\$ 383.00	\$ 766.00
		Inner Finisher w/stapling			1	each	\$ 540.00	\$ 540.00
		Floor Finisher w/stapling			1	each	\$ 608.00	\$ 608.00
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for inner finisher			1	each	\$ -	\$ -
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 636.00	\$ 636.00
		Large Capacity trays 2 each		included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 1,920.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			4,500	per month	\$ 0.0041	\$ 1,107.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ -	\$ -
		Total for Band 3						\$ 26,360.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 4						
		COPIER	Xerox	C8145	20	each (per year)	\$ 3,974.00	\$ 79,480.00
		Fax Kit			5	each (per year)	\$ 383.00	\$ 1,915.00
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			3,000	per month	\$ 0.0320	\$ 23,040.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			7,000	per month	\$ 0.0041	\$ 6,888.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 4						\$ 114,855.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 5						
		COPIER	Xerox	C8155H2	15	each (per year)	\$ 3,978.00	\$ 59,670.00
		Fax Kit			4	each (per year)	\$ 383.00	\$ 1,532.00
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		Included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0320	\$ 28,800.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			12,000	per month	\$ 0.0041	\$ 8,856.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ -	\$ -
		Total for Band 5						\$ 102,380.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 6						
		COPIER	Xerox	C8170H2	10	each (per year)	\$ 4,361.00	\$ 43,610.00
		Fax Kit			3	each (per year)	\$ 383.00	\$ 1,149.00
		Output Tray		included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0300	\$ 18,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			18,000	per month	\$ 0.0039	\$ 8,424.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 6						\$ 74,715.00

Item No.	Order Type	Item Description	Brand Name of Item Bid	Model No. of Item Bid	Est. Quantity	Est. Quantity Unit of Measure	Unit Price	Total Purchase Price (includes annual estimated click charges)
2	Purchase, Continued	Color						
		Band 7						
		COPIER	Xerox	C8170H2	15	each (per year)	\$ 4,361.00	\$ 65,415.00
		Fax Kit			4	each (per year)	\$ 383.00	\$ 1,532.00
		Output Tray		included	1	each	\$ -	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 608.00	\$ 608.00
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 1,119.00	\$ 1,119.00
		Punch kit for floor finisher			1	each	\$ 160.00	\$ 160.00
		Job separator tray		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 636.00	\$ 636.00
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -
		Keyboard			1	each	\$ 400.00	\$ 400.00
		Basic Stand		included	1	each	\$ -	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			10,000	per month	\$ 0.0300	\$ 54,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			25,000	per month	\$ 0.0039	\$ 17,550.00
		Optional Cloud Printing Software			1	each	\$ 350.00	\$ 350.00
		Optional Card Reader			1	each	\$ 249.00	\$ 249.00
		Optional Cloud Printing Swipe Card			10	each	\$ 1.00	\$ 10.00
		Total for Band 7						\$ 142,029.00
						Total Purchase Price of Color Bands 1-7		\$ 491,317.20

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease	Monochrome								
		Band 1								
		COPIER	Xerox	8405DN	10	each (per year)	\$ 22.18	\$ 221.80	36	\$ 7,984.80
		Fax Kit		Included	3	each (per year)	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 4.95	\$ 4.95	36	\$ 178.20
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 9.90	\$ 9.90	36	\$ 356.40
		Basic Stand			1	each	\$ 9.79	\$ 9.79	36	\$ 352.44
		Per Click Charge (includes maintenance and consumables)			500	per month	\$ 0.0089	\$ 44.50	36	\$ 1,602.00
		Total for Band 1								\$ 10,473.84

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 3								
		COPIER	Xerox	B7030H2	5	each (per year)	\$ 59.91	\$ 299.55	36	\$ 10,783.80
		Fax Kit			2	each (per year)	\$ 14.12	\$ 28.24	36	\$ 1,016.64
		Inner Finisher w/stapling			1	each	\$ 17.69	\$ 17.69	36	\$ 636.84
		Floor Finisher w/stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for inner finisher			1	each	\$ -	\$ -	36	\$ -
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 16.77	\$ 16.77	36	\$ 603.72
		Large Capacity trays 2 each		Included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 9.83	\$ 9.83	36	\$ 353.88
		Basic Stand		Included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables)			4,500	per month	\$ 0.0048	\$ 108.00	36	\$ 3,888.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 12.15	\$ 12.15	36	\$ 437.40
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 3								\$ 20,369.07

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 4								
		COPIER	Xerox	B8145H@	10	each (per year)	\$ 122.36	\$ 1,223.60	36	\$ 44,049.60
		Fax Kit			3	each (per year)	\$ 12.54	\$ 37.62	36	\$ 1,354.32
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables) - See revised narrative in Section 4.2.10 of the specifications			7,000	per month	\$ 0.0036	\$ 252.00	36	\$ 9,072.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 4								\$ 58,712.31

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 5								
		COPIER	Xerox	C815SH2	5	each (per year)	\$ 122.66	\$ 613.30	36	\$ 22,078.80
		Fax Kit			2	each (per year)	\$ 12.54	\$ 25.08	36	\$ 902.88
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables)			12,000	per month	\$ 0.0036	\$ 216.00	36	\$ 7,776.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 5								\$ 34,994.07

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 6								
		COPIER	Xerox	B8170H2	5	each (per year)	\$ 145.46	\$ 727.30	36	\$ 26,182.80
		Fax Kit			2	each (per year)	\$ 12.54	\$ 25.08	36	\$ 902.88
		Output Tray		Included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		Included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables)			18,000	per month	\$ 0.0036	\$ 324.00	36	\$ 11,664.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 6								\$ 42,986.07

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
3	36 Month Lease, Continued	Monochrome								
		Band 7								
		COPIER	Xerox	B8170H2	5	each (per year)	\$ 145.46	\$ 727.30	36	\$ 26,182.80
		Fax Kit			2	each (per year)	\$ 12.54	\$ 25.08	36	\$ 902.88
		Output Tray		included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (includes maintenance and consumables)			25,000	per month	\$ 0.0036	\$ 450.00	36	\$ 16,200.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 7								\$ 47,522.07
Overall Total Monthly Lease Price of Monochrome Bands 1 through 7 for 36 Month Lease										\$ 230,563.96

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease	Color								
		Band 1								
		COPIER	Xerox	C405DN	5	each (per year)	\$ 36.43	\$ 182.15	36	\$ 6,557.40
		Fax Kit		Included	2	each (per year)	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 9.79	\$ 9.79	36	\$ 352.44
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 19.58	\$ 19.58	36	\$ 704.88
		Basic Stand			1	each	\$ 9.79	\$ 9.79	36	\$ 352.44
		Per Click Charge (Color) (includes maintenance and consumables)			200	per month	\$ 0.0600	\$ 60.00	36	\$ 2,160.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			500	per month	\$ 0.0100	\$ 25.00	36	\$ 900.00
		Total for Band 1								\$ 11,027.16

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 2								
		COPIER	Xerox	C7020S2	5	each (per year)	\$ 60.16	\$ 300.80	36	\$ 10,828.80
		Fax Kit		Included	2	each (per year)	\$ -	\$ -	36	\$ -
		Inner Finisher w/stapling			1	each	\$ 17.68	\$ 17.68	36	\$ 636.48
		Floor Finisher w/stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Punch kit for inner finisher			1	each	\$ -	\$ -	36	\$ -
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 16.77	\$ 16.77	36	\$ 603.72
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 160.00	36	\$ 5,760.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			2,200	per month	\$ 0.0041	\$ 45.10	36	\$ 1,623.60
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 12.15	\$ 12.15	36	\$ 437.40
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 2								\$ 21,219.75

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 3								
		COPIER	Xerox	C8130H2	5	each (per year)	\$ 113.63	\$ 568.15	36	\$ 20,453.40
		Fax Kit			2	each (per year)	\$ 12.54	\$ 25.08	36	\$ 902.88
		Inner Finisher w/stapling			1	each	\$ 17.69	\$ 17.69	36	\$ 636.84
		Floor Finisher w/stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for inner finisher			1	each	\$ -	\$ -	36	\$ -
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity trays 2 each		Included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		Included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 160.00	36	\$ 5,760.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			4,500	per month	\$ 0.0041	\$ 92.25	36	\$ 3,321.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 3								\$ 35,310.51

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 4								
		COPIER	Xerox	C8145H2	20	each (per year)	\$ 122.86	\$ 2,457.20	36	\$ 88,459.20
		Fax Kit			5	each (per year)	\$ 12.54	\$ 62.70	36	\$ 2,257.20
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		Included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			3,000	per month	\$ 0.0320	\$ 1,920.00	36	\$ 69,120.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			7,000	per month	\$ 0.0041	\$ 574.00	36	\$ 20,664.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 12.54	\$ 12.54	36	\$ 451.44
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 4								\$ 184,822.11

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 5								
		COPIER	Xerox	C8155H2	15	each (per year)	\$ 122.89	\$ 1,843.35	36	\$ 66,360.60
		Fax Kit			4	each (per year)	\$ 12.54	\$ 50.16	36	\$ 1,805.76
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		Included	1	per year	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0320	\$ 2,400.00	36	\$ 86,400.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			12,000	per month	\$ 0.0041	\$ 738.00	36	\$ 26,568.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 12.54	\$ 12.54	36	\$ 451.44
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 5								\$ 185,456.07

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 6								
		COPIER	Xerox	C8170H2	10	each (per year)	\$ 135.28	\$ 1,352.80	36	\$ 48,700.80
		Fax Kit			3	each (per year)	\$ 12.54	\$ 37.62	36	\$ 1,354.32
		Output Tray		included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0320	\$ 1,600.00	36	\$ 57,600.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			18,000	per month	\$ 0.0041	\$ 738.00	36	\$ 26,568.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 6								\$ 138,459.51

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
4	36 Month Lease, Continued	Color								
		Band 7								
		COPIER	Xerox	C8170H2	15	each (per year)	\$ 135.28	\$ 2,029.20	36	\$ 73,051.20
		Fax Kit			4	each (per year)	\$ 12.54	\$ 50.16	36	\$ 1,805.76
		Output Tray		included	1	each	\$ -	\$ -	36	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 19.91	\$ 19.91	36	\$ 716.76
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 36.64	\$ 36.64	36	\$ 1,319.04
		Punch kit for floor finisher			1	each	\$ 5.24	\$ 5.24	36	\$ 188.64
		Job separator tray		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		included	1	each	\$ -	\$ -	36	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		included	1	each	\$ -	\$ -	36	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 20.83	\$ 20.83	36	\$ 749.88
		Large Capacity Trays 2 each		included	1	each	\$ -	\$ -	36	\$ -
		Keyboard			1	each	\$ 13.10	\$ 13.10	36	\$ 471.60
		Basic Stand		included	1	each	\$ -	\$ -	36	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			10,000	per month	\$ 0.0320	\$ 4,800.00	36	\$ 172,800.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			25,000	per month	\$ 0.0041	\$ 1,537.50	36	\$ 55,350.00
		Optional Cloud Printing Software			1	each	\$ 11.46	\$ 11.46	36	\$ 412.56
		Optional Card Reader			1	each	\$ 10.17	\$ 10.17	36	\$ 366.12
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.33	36	\$ 11.79
		Total for Band 7								\$ 307,243.35
		Total Monthly Lease Price of Color Bands 1 through 7 for 36 Month Lease								\$ 883,538.44

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease	Monochrome								
		Band 1								
		COPIER	Xerox	B405DN	18	each (per year)	\$ 17.58	\$ 316.44	48	\$ 15,189.12
		Fax Kit		Included	4	each (per year)	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 3.87	\$ 3.87	48	\$ 185.76
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 7.74	\$ 7.74	48	\$ 371.52
		Basic Stand			1	each	\$ 3.87	\$ 3.87	48	\$ 185.76
		Per Click Charge (includes maintenance and consumables)			500	per month	\$ 0.0089	\$ 80.10	48	\$ 3,844.80
		Total for Band 1								\$ 19,776.96

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 2								
		COPIER	Xerox	B702552	5	each (per year)	\$ 41.87	\$ 209.35	48	\$ 10,048.80
		Fax Kit			2	each (per year)	\$ 11.05	\$ 22.10	48	\$ 1,060.80
		Inner Finisher w/stapling			1	each	\$ 13.84	\$ 13.84	48	\$ 664.32
		Floor Finisher w/stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Punch kit for inner finisher			1	each	\$ -	\$ -	48	\$ -
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 13.13	\$ 13.13	48	\$ 630.24
		Per Click Charge (includes maintenance and consumables)			2,200	per month	\$ 0.0048	\$ 52.80	48	\$ 2,534.40
		Optional Cloud Printing Software			1	each	\$ 8.970	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ -	\$ -	48	\$ -
		Optional Cloud Printing Swipe Card			10	each	\$ 0.026	\$ 0.26	48	\$ 12.29
		Total for Band 2								\$ 16,326.53

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 3								
		COPIER	Xerox	B7030H2	15	each (per year)	\$ 46.90	\$ 703.50	48	\$ 33,768.00
		Fax Kit			4	each (per year)	\$ 11.05	\$ 44.20	48	\$ 2,121.60
		Inner Finisher w/stapling			1	each	\$ 13.84	\$ 13.84	48	\$ 664.32
		Floor Finisher w/stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 26.94	\$ 26.94	48	\$ 1,293.12
		Punch kit for inner finisher			1	each	\$ -	\$ -	48	\$ -
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 13.13	\$ 13.13	48	\$ 630.24
		Large Capacity trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 7.69	\$ 7.69	48	\$ 369.12
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)			4,500	per month	\$ 0.0048	\$ 324.00	48	\$ 15,552.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 10.38	\$ 10.38	48	\$ 498.24
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 3								\$ 56,284.61

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 4								
		COPIER	Xerox	B8145H2	135	each (per year)	\$ 96.62	\$ 13,043.70	48	\$ 626,097.60
		Fax Kit			34	each (per year)	\$ 9.82	\$ 333.88	48	\$ 16,026.24
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)			7,000	per month	\$ 0.0036	\$ 3,402.00	48	\$ 163,296.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 4								\$ 809,872.61

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 5								
		COPIER	Xerox	C8155H2	25	each (per year)	\$ 96.85	\$ 2,421.25	48	\$ 116,220.00
		Fax Kit			6	each (per year)	\$ 9.82	\$ 58.92	48	\$ 2,828.16
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)			12,000	per month	\$ 0.0036	\$ 1,080.00	48	\$ 51,840.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 5								\$ 175,340.93

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 6								
		COPIER	Xerox	B8170H2	10	each (per year)	\$ 114.69	\$ 1,146.90	48	\$ 55,051.20
		Fax Kit			3	each (per year)	\$ 9.82	\$ 29.46	48	\$ 1,414.08
		Output Tray		Included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)			18,000	per month	\$ 0.0036	\$ 648.00	48	\$ 31,104.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 6								\$ 91,960.61

Item No.	Order Type	Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
5	48 Month Lease, Continued	Monochrome								
		Band 7								
		COPIER	XEROX	B8170H2	20	each (per year)	\$ 114.69	\$ 2,293.80	48	\$ 110,102.40
		Fax Kit			5	each (per year)	\$ 9.82	\$ 49.10	48	\$ 2,356.80
		Output Tray		Included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (includes maintenance and consumables)			25,000	per month	\$ 0.0036	\$ 1,800.00	48	\$ 86,400.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 7								\$ 203,250.53
		Overall Total Monthly Lease Price of Monochrome Bands 1 through 7 for 48 Month Lease								\$ 1,372,812.77

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease	Color								
		Band 1								
		COPIER	Xerox	C405DN	5	each (per year)	\$ 1,175.00	\$ 5,875.00	48	\$ 282,000.00
		Fax Kit		included	2	each (per year)	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet (500-sheet universal tray)			1	each	\$ 7.67	\$ 7.67	48	\$ 368.16
		Paper Feed Cabinet (2 x 500-sheet universal tray)			1	each	\$ 15.34	\$ 15.34	48	\$ 736.32
		Basic Stand			1	each	\$ 7.67	\$ 7.67	48	\$ 368.16
		Per Click Charge (Color) (includes maintenance and consumables)			200	per month	\$ 0.0600	\$ 60.00	48	\$ 2,880.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			500	per month	\$ 0.0100	\$ 25.00	48	\$ 1,200.00
		Total for Band 1								\$ 287,552.64

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 2								
		COPIER	Xerox	C7020S2	10	each (per year)	\$ 46.52	\$ 465.20	48	\$ 22,329.60
		Fax Kit			3	each (per year)	\$ 11.05	\$ 33.15	48	\$ 1,591.20
		Inner Finisher w/stapling			1	each	\$ 13.84	\$ 13.84	48	\$ 664.32
		Floor Finisher w/stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Punch kit for inner finisher			1	each	\$ -	\$ -	48	\$ -
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 13.13	\$ 13.13	48	\$ 630.24
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 320.00	48	\$ 15,360.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			2,200	per month	\$ 0.0041	\$ 90.20	48	\$ 4,329.60
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 10.38	\$ 10.38	48	\$ 498.24
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 2								\$ 46,791.17

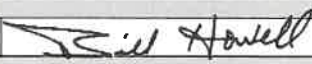
Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 3								
		COPIER	Xerox	C8130H2	10	each (per year)	\$ 89.58	\$ 895.80	48	\$ 42,998.40
		Fax Kit			3	each (per year)	\$ 9.82	\$ 29.46	48	\$ 1,414.08
		Inner Finisher w/stapling			1	each	\$ 13.84	\$ 13.84	48	\$ 664.32
		Floor Finisher w/stapling			1	each	\$ 15.58	\$ 15.58	48	\$ 747.84
		Floor Finisher w/stapling + Saddle Stitcher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for inner finisher			1	each	\$ -	\$ -	48	\$ -
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			1,000	per month	\$ 0.0320	\$ 320.00	48	\$ 15,360.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			4,500	per month	\$ 0.0041	\$ 184.50	48	\$ 8,856.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 3								\$ 73,745.09

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 5								
		COPIER	Xerox	C8145H2	150	each (per year)	\$ 97.04	\$ 14,556.00	48	\$ 698,688.00
		Fax Kit			38	each (per year)	\$ 9.82	\$ 373.16	48	\$ 17,911.68
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0320	\$ 24,000.00	48	\$ 1,152,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			12,000	per month	\$ 0.0041	\$ 7,380.00	48	\$ 354,240.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 5								\$ 2,227,292.45

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 6								
		COPIER	Xerox	C8170H2	100	each (per year)	\$ 106.96	\$ 10,696.00	48	\$ 513,408.00
		Fax Kit			25	each (per year)	\$ 9.82	\$ 245.50	48	\$ 11,784.00
		Output Tray		Included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			5,000	per month	\$ 0.0300	\$ 15,000.00	48	\$ 720,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			18,000	per month	\$ 0.0039	\$ 7,020.00	48	\$ 336,960.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 6								\$ 1,586,604.77

Item No.	Order Type	Item Description	Brand Name	Model No.	Est. Quantity	Est. Quantity Unit of Measure	Unit Price Per Month	Total Price Per Month	No. of Months	Total Lease Term Cost
6	48 Month Lease, Continued	Color								
		Band 7								
		COPIER	Xerox	C8170H2	65	each (per year)	\$ 106.96	\$ 6,952.40	48	\$ 333,715.20
		Fax Kit			16	each (per year)	\$ 9.82	\$ 157.12	48	\$ 7,541.76
		Output Tray		Included	1	each	\$ -	\$ -	48	\$ -
		Finisher w/50-sheet stapling			1	each	\$ 15.59	\$ 15.59	48	\$ 748.32
		Finisher w/50-sheet stapling + booklet finisher			1	each	\$ 28.69	\$ 28.69	48	\$ 1,377.12
		Punch kit for floor finisher			1	each	\$ 4.10	\$ 4.10	48	\$ 196.80
		Job separator tray		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 1x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/ 2x500 universal drawer		Included	1	each	\$ -	\$ -	48	\$ -
		Paper Feed Cabinet w/large capacity tray 8 1/2 x 11		Included	1	each	\$ -	\$ -	48	\$ -
		Large Capacity Tray 2000 sheets minimum			1	each	\$ 16.30	\$ 16.30	48	\$ 782.40
		Large Capacity Trays 2 each		Included	1	each	\$ -	\$ -	48	\$ -
		Keyboard			1	each	\$ 10.25	\$ 10.25	48	\$ 492.00
		Basic Stand		Included	1	each	\$ -	\$ -	48	\$ -
		Per Click Charge (Color) (includes maintenance and consumables)			10,000	per month	\$ 0.0300	\$ 19,500.00	48	\$ 936,000.00
		Per Click Charge (Monochrome) (includes maintenance and consumables)			25,000	per month	\$ 0.0039	\$ 6,337.50	48	\$ 304,200.00
		Optional Cloud Printing Software			1	each	\$ 8.97	\$ 8.97	48	\$ 430.56
		Optional Card Reader			1	each	\$ 8.61	\$ 8.61	48	\$ 413.28
		Optional Cloud Printing Swipe Card			10	each	\$ 0.03	\$ 0.26	48	\$ 12.29
		Total for Band 7								\$ 1,585,909.73
		Total Monthly Lease Price of Color Bands 1 through 7 for 48 Month Lease								\$ 7,748,443.01

Total Price for All Items		
Item 1	Overall Total Purchase Price of Monochrome Bands 1 - 7	\$ 193,813.60
Item 2	Overall Total Purchase Price of Color Bands 1 - 7	\$ 491,317.20
Item 3	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 36 Month Lease	\$ 230,563.96
Item 4	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 36 Month Lease	\$ 883,538.44
Item 5	Overall Total Monthly Lease Price of Monochrome Bands 1 - 7 for 48 Month Lease	\$ 1,372,812.77
Item 6	Overall Total Monthly Lease Price of Color Bands 1 - 7 for 48 Month Lease	\$ 7,748,443.01
Item 7	Additional Accessory MSRP List Price Single Discount Percentage Cost & Lease Factor Cost	\$ 1,500,000.00
Overall Total Bid Price for All Items		\$ 12,420,488.98

Vendor Information:	
Company Name:	Xerox Corporation
Contact Name:	William Howell
Phone No.:	585-422-9204
Fax No.:	N/A
Email:	William.Howell@xerox.com
Authorized Signature:	

Software as a Service Addendum

1. Definitions:

Acceptable alternative data center location means a country that is identified as providing equivalent or stronger data protection than the United States, in terms of both regulation and enforcement. DLA Piper's Privacy Heatmap shall be utilized for this analysis and may be found at <https://www.dlapiperdataprotection.com/index.html?t=world-map&c=US&c2=IN>.

Authorized Persons means the service provider's employees, contractors, subcontractors or other agents who have responsibility in protecting or have access to the public jurisdiction's personal data and non-public data to enable the service provider to perform the services required.

Data Breach means the unauthorized access and acquisition of unencrypted and unredacted personal data that compromises the security or confidentiality of a public jurisdiction's personal information and that causes the service provider or public jurisdiction to reasonably believe that the data breach has caused or will cause identity theft or other fraud.

Individually Identifiable Health Information means information that is a subset of health information, including demographic information collected from an individual, and (1) is created or received by a health care provider, health plan, employer or health care clearinghouse; and (2) relates to the past, present or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (a) that identifies the individual; or (b) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.

Non-Public Data means data, other than personal data, that is not subject to distribution to the public as public information. It is deemed to be sensitive and confidential by the public jurisdiction because it contains information that is exempt by statute, ordinance or administrative rule from access by the general public as public information.

Personal Data means data that includes information relating to a person that identifies the person by first name or first initial, and last name, and has any of the following personally identifiable information (PII): government-issued identification numbers (e.g., Social Security, driver's license, state identification card); financial account information, including account number, credit or debit card numbers; or protected health information (PHI).

Protected Health Information (PHI) means individually identifiable health information transmitted by electronic media, maintained in electronic media, or transmitted or maintained in any other form or medium. PHI excludes education records covered by the Family Educational Rights and Privacy Act (FERPA), as amended, 20 U.S.C. 1232g, records described at 20 U.S.C. 1232g(a)(4)(B)(iv) and employment records held by a covered entity in its role as employer.

Public Jurisdiction means any government or government agency that uses these terms and conditions. The term is a placeholder for the government or government agency.

Public Jurisdiction Data means all data created or in any way originating with the public jurisdiction, and all data that is the output of computer processing or other electronic manipulation of any data that was created by or in any way originated with the public jurisdiction, whether such data or output is stored on the public jurisdiction's hardware, the service provider's hardware or exists in any system owned, maintained or otherwise controlled by the public jurisdiction or by the service provider.

Public Jurisdiction Identified Contact means the person or persons designated in writing by the public jurisdiction to receive security incident or breach notification.

Restricted data means personal data and non-public data.

Security Incident means the actual unauthorized access to personal data or non-public data the service provider believes could reasonably result in the use, disclosure or theft of a public jurisdiction's unencrypted personal data or non-public data within the possession or control of the service provider. A security incident may or may not turn into a data breach.

Service Provider means the contractor and its employees, subcontractors, agents and affiliates who are providing the services agreed to under the contract.

Software-as-a-Service (SaaS) means the capability provided to the consumer to use the provider's applications running on a cloud infrastructure. The applications are accessible from various client devices through a thin-client interface such as a Web browser (e.g., Web-based email) or a program interface. The consumer does not manage or control the underlying cloud infrastructure including network, servers, operating systems, storage or even individual application capabilities, with the possible exception of limited user-specific application configuration settings.

2. Data Ownership: The public jurisdiction will own all right, title and interest in its data that is related to the services provided by this contract. The service provider shall not access public jurisdiction user accounts or public jurisdiction data, except (1) in the course of data center operations, (2) in response to service or technical issues, (3) as required by the express terms of this contract or (4) at the public jurisdiction's written request.

3. Data Protection and Privacy: Protection of personal privacy and data shall be an integral part of the business activities of the service provider to ensure there is no inappropriate or unauthorized use of public jurisdiction information at any time. To this end, the service provider shall safeguard the confidentiality, integrity and availability of public jurisdiction information and comply with the following conditions:

- a) The service provider shall implement and maintain appropriate administrative, technical and physical security measures to safeguard against unauthorized access, disclosure or theft of personal data and non-public data. In Appendix A,

the public jurisdiction shall indicate whether restricted information will be processed by the service provider. Such security measures shall be in accordance with recognized industry practice and not less stringent than the measures the service provider applies to its own personal data and non-public data of similar kind. The service provider shall ensure that all such measures, including the manner in which personal data and non-public data are collected, accessed, used, stored, processed, disposed of and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Addendum and shall survive termination of the underlying contract.

- b) The service provider represents and warrants that its collection, access, use, storage, disposal and disclosure of personal data and non-public data do and will comply with all applicable federal and state privacy and data protection laws, as well as all other applicable regulations, policies and directives.
- c) The service provider shall support third-party multi-factor authentication integration with the public jurisdiction third-party identity provider to safeguard personal data and non-public data.
- d) If, in the course of its engagement by the public jurisdiction, the service provider has access to or will collect, access, use, store, process, dispose of or disclose credit, debit or other payment cardholder information, the service provider shall at all times remain in compliance with the Payment Card Industry Data Security Standard ("PCI DSS") requirements, including remaining aware at all times of changes to the PCI DSS and promptly implementing all procedures and practices as may be necessary to remain in compliance with the PCI DSS, in each case, at the service provider's sole cost and expense. All data obtained by the service provider in the performance of this contract shall become and remain the property of the public jurisdiction.
- e) All personal data shall be encrypted at rest and in transit with controlled access. Unless otherwise stipulated, the service provider is responsible for encryption of the personal data.
- f) Unless otherwise stipulated, the service provider shall encrypt all non-public data at rest and in transit, in accordance with recognized industry practice. The public jurisdiction shall identify data it deems as non-public data to the service provider.
- g) At no time shall any data or process – that either belong to or are intended for the use of a public jurisdiction or its officers, agents or employees — be copied, disclosed or retained by the service provider or any party related to the service provider for subsequent use in any transaction that does not include the public jurisdiction.
- h) The service provider shall not use or disclose any information collected in connection with the service issued from this proposal for any purpose other than fulfilling the service.
- i) Data Location. For non-public data and personal data, the service provider shall provide its data center services to the public jurisdiction and its end users solely from data centers in the U.S. Storage of public jurisdiction data at rest shall be located solely in data centers in the U.S. The service provider shall not allow its personnel or contractors to store public jurisdiction data on portable devices, including personal computers, except for devices that are used and kept only at its

U.S. data centers. With agreement from the public jurisdiction, this term may be met by the service provider providing its services from an acceptable alternative data center location, which agreement shall be stated in Appendix A. The Service Provider may also request permission to utilize an acceptable alternative data center location during a procurement's question and answer period by submitting a question to that effect. The service provider shall permit its personnel and contractors to access public jurisdiction data remotely only as required to provide technical support.

4. Security Incident or Data Breach Notification: The service provider shall inform the public jurisdiction of any confirmed security incident or data breach.

- a) Incident Response: The service provider may need to communicate with outside parties regarding a security incident, which may include contacting law enforcement, fielding media inquiries and seeking external expertise as defined by law or contained in the contract. Discussing security incidents with the public jurisdiction shall be handled on an urgent as-needed basis, as part of service provider communication and mitigation processes defined by law or contained in the contract.
- b) Security Incident Reporting Requirements: The service provider shall report a confirmed Security Incident as soon as practicable, but no later than twenty-four (24) hours after the service provider becomes aware of it, to: (1) the department privacy officer, by email, with a read receipt, identified in Appendix A; and, (2) unless otherwise directed by the public jurisdiction in the underlying contract, the WVOT Online Computer Security and Privacy Incident Reporting System at <https://apps.wv.gov/ot/ir/Default.aspx>, and (3) the public jurisdiction point of contact for general contract oversight/administration. The following information shall be shared with the public jurisdiction: (1) incident phase (detection and analysis; containment, eradication and recovery; or post-incident activity), (2) projected business impact, and, (3) attack source information.
- c) Breach Reporting Requirements: Upon the discovery of a data breach or unauthorized access to non-public data, the service provider shall immediately report to: (1) the department privacy officer, by email, with a read receipt, identified in Appendix A; and, (2) unless otherwise directed by the public jurisdiction in the underlying contract, the WVOT Online Computer Security and Privacy Incident Reporting System at <https://apps.wv.gov/ot/ir/Default.aspx>, and the public jurisdiction point of contact for general contract oversight/administration.

5. Breach Responsibilities: This section only applies when a data breach occurs with respect to personal data within the possession or control of the service provider.

- a) Immediately after being awarded a contract, the service provider shall provide the public jurisdiction with the name and contact information for an employee of service provider who shall serve as the public jurisdiction's primary security contact and shall be available to assist the public jurisdiction twenty-four (24) hours per day, seven (7) days per week as a contact in resolving obligations associated with a data breach. The service provider may provide this information in Appendix A.

- b) Immediately following the service provider's notification to the public jurisdiction of a data breach, the parties shall coordinate cooperate with each other to investigate the data breach. The service provider agrees to fully cooperate with the public jurisdiction in the public jurisdiction's handling of the matter, including, without limitation, at the public jurisdiction's request, making available all relevant records, logs, files, data reporting and other materials required to comply with applicable law and regulation.
- c) Within 72 hours of the discovery, the service provider shall notify the parties listed in 4(c) above, to the extent known: (1) date of discovery; (2) list of data elements and the number of individual records; (3) description of the unauthorized persons known or reasonably believed to have improperly used or disclosed the personal data; (4) description of where the personal data is believed to have been improperly transmitted, sent, or utilized; and, (5) description of the probable causes of the improper use or disclosure.
- d) The service provider shall (1) cooperate with the public jurisdiction as reasonably requested by the public jurisdiction to investigate and resolve the data breach, (2) promptly implement necessary remedial measures, if necessary, and prevent any further data breach at the service provider's expense in accordance with applicable privacy rights, laws and regulations and (3) document responsive actions taken related to the data breach, including any post-incident review of events and actions taken to make changes in business practices in providing the services, if necessary.
- e) If a data breach is a direct result of the service provider's breach of its contract obligation to encrypt personal data or otherwise prevent its release, the service provider shall bear the costs associated with (1) the investigation and resolution of the data breach; (2) notifications to individuals, regulators or others required by state or federal law; (3) a credit monitoring service (4) a website or a toll-free number and call center for affected individuals required by state law — all not to exceed the average per record per person cost calculated for data breaches in the United States in the most recent Cost of Data Breach Study: Global Analysis published by the Ponemon Institute at the time of the data breach (or other similar publication if the named publication has not issued an updated average per record per cost in the last 5 years at the time of the data breach); and (5) complete all corrective actions as reasonably determined by service provider based on root cause. The service provider agrees that it shall not inform any third party of any data breach without first obtaining the public jurisdiction's prior written consent, other than to inform a complainant that the matter has been forwarded to the public jurisdiction's legal counsel and/or engage a third party with appropriate expertise and confidentiality protections for any reason connected to the data breach. Except with respect to where the service provider has an independent legal obligation to report a data breach, the service provider agrees that the public jurisdiction shall have the sole right to determine: (1) whether notice of the data breach is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies or others, as required by law or regulation, or otherwise in the public jurisdiction's discretion; and (2) the contents of such notice, whether any

type of remediation may be offered to affected persons, and the nature and extent of any such remediation. The service provider retains the right to report activity to law enforcement.

6. Notification of Legal Requests: The service provider shall contact the public jurisdiction upon receipt of any electronic discovery, litigation holds, discovery searches and expert testimonies related to the public jurisdiction's data under this contract, or which in any way might reasonably require access to the data of the public jurisdiction. The service provider shall not respond to subpoenas, service of process and other legal requests related to the public jurisdiction without first notifying the public jurisdiction, unless prohibited by law from providing such notice.

7. Termination and Suspension of Service:

- a) In the event of a termination of the contract, the service provider shall implement an orderly return of public jurisdiction data within the time period and format specified in the contract (or in the absence of a specified time and format, a mutually agreeable time and format) and after the data has been successfully returned, securely and permanently dispose of public jurisdiction data.
- b) During any period of service suspension, the service provider shall not take any action to intentionally erase any public jurisdiction data.
- c) In the event the contract does not specify a time or format for return of the public jurisdiction's data and an agreement has not been reached, in the event of termination of any services or agreement in entirety, the service provider shall not take any action to intentionally erase any public jurisdiction data for a period of:
 - 10 days after the effective date of termination, if the termination is in accordance with the contract period
 - 30 days after the effective date of termination, if the termination is for convenience
 - 60 days after the effective date of termination, if the termination is for cause

After such period, the service provider shall have no obligation to maintain or provide any public jurisdiction data and shall thereafter, unless legally prohibited, delete all public jurisdiction data in its systems or otherwise in its possession or under its control.

- d) The public jurisdiction shall be entitled to any post-termination assistance generally made available with respect to the services, unless a unique data retrieval arrangement has been established as part of the Contract.
- e) The service provider shall securely dispose of all requested data in all of its forms, such as disk, CD/ DVD, backup tape and paper, when requested by the public jurisdiction. Data shall be permanently deleted and shall not be recoverable, according to National Institute of Standards and Technology (NIST)-approved methods. Certificates of destruction shall be provided to the public jurisdiction.

8. Background Checks: The service provider shall conduct criminal background checks in compliance with W.Va. Code §15-2D-3 and not utilize any staff to fulfill the obligations

of the contract, including subcontractors, who have been convicted of any crime of dishonesty, including but not limited to criminal fraud, or otherwise convicted of any felony or misdemeanor offense for which incarceration for up to 1 year is an authorized penalty. The service provider shall promote and maintain an awareness of the importance of securing the public jurisdiction's information among the service provider's employees and agents.

9. Oversight of Authorized Persons: During the term of each authorized person's employment or engagement by service provider, service provider shall at all times cause such persons to abide strictly by service provider's obligations under this Agreement and service provider's standard policies and procedures. The service provider further agrees that it shall maintain a disciplinary process to address any unauthorized access, use or disclosure of personal data by any of service provider's officers, partners, principals, employees, agents or contractors.

10. Access to Security Logs and Reports: The service provider shall provide reports to the public jurisdiction in CSV format agreed to by both the service provider and the public jurisdiction. Reports shall include user access (successful and failed attempts), user access IP address, user access history and security logs for all public jurisdiction files and accounts related to this contract.

11. Data Protection Self-Assessment: The service provider shall perform a Cloud Security Alliance STAR Self-Assessment by completing and submitting the "Consensus Assessments Initiative Questionnaire" to the Public Jurisdiction Identified Contact. The service provider shall submit its self-assessment to the public jurisdiction prior to contract award and, upon request, annually thereafter, on the anniversary of the date of contract execution. Any deficiencies identified in the assessment will entitle the public jurisdiction to disqualify the bid or terminate the contract for cause.

12. Data Center Audit: The service provider shall perform an audit of its data center(s) at least annually at its expense and provide a redacted version of the audit report upon request. The service provider may remove its proprietary information from the redacted version. A Service Organization Control (SOC) 2 audit report or approved equivalent sets the minimum level of a third-party audit. Any deficiencies identified in the report or approved equivalent will entitle the public jurisdiction to disqualify the bid or terminate the contract for cause.

13. Change Control and Advance Notice: The service provider shall give 30 days, advance notice (to the public jurisdiction of any upgrades (e.g., major upgrades, minor upgrades, system changes) that may impact service availability and performance. A major upgrade is a replacement of hardware, software or firmware with a newer or better version in order to bring the system up to date or to improve its characteristics.

14. Security:

- a) At a minimum, the service provider's safeguards for the protection of data shall include: (1) securing business facilities, data centers, paper files, servers, back-up

systems and computing equipment, including, but not limited to, all mobile devices and other equipment with information storage capability; (2) implementing network, device application, database and platform security; (3) securing information transmission, storage and disposal; (4) implementing authentication and access controls within media, applications, operating systems and equipment; (5) implementing appropriate personnel security and integrity procedures and practices, including, but not limited to, conducting background checks consistent with applicable law; and (6) providing appropriate privacy and information security training to service provider's employees.

- b) The service provider shall execute well-defined recurring action steps that identify and monitor vulnerabilities and provide remediation or corrective measures. Where the service provider's technology or the public jurisdiction's required dependence on a third-party application to interface with the technology creates a critical or high risk, the service provider shall remediate the vulnerability as soon as possible. The service provider must ensure that applications used to interface with the service provider's technology remain operationally compatible with software updates.
- c) Upon the public jurisdiction's written request, the service provider shall provide a high-level network diagram with respect to connectivity to the public jurisdiction's network that illustrates the service provider's information technology network infrastructure.

15. Non-disclosure and Separation of Duties: The service provider shall enforce separation of job duties, require commercially reasonable non-disclosure agreements, and limit staff knowledge of public jurisdiction data to that which is absolutely necessary to perform job duties.

16. Import and Export of Data: The public jurisdiction shall have the ability to securely import, export or dispose of data in standard format in piecemeal or in entirety at its discretion without interference from the service provider. This includes the ability for the public jurisdiction to import or export data to/from other service providers identified in the contract (or in the absence of an identified format, a mutually agreeable format).

17. Responsibilities: The service provider shall be responsible for the acquisition and operation of all hardware, software and network support related to the cloud services being provided. The technical and professional activities required for establishing, managing and maintaining the environments are the responsibilities of the service provider.

18. Subcontractor Compliance: The service provider shall ensure that any of its subcontractors to whom it provides any of the personal data or non-public data it receives hereunder, or to whom it provides any personal data or non-public data which the service provider creates or receives on behalf of the public jurisdiction, agree to the restrictions, terms and conditions which apply to the service provider hereunder.

19. Right to Remove Individuals: The public jurisdiction shall have the right at any time to require that the service provider remove from interaction with public jurisdiction any

service provider representative who the public jurisdiction believes is detrimental to its working relationship with the service provider. The public jurisdiction shall provide the service provider with notice of its determination, and the reasons it requests the removal. If the public jurisdiction signifies that a potential security violation exists with respect to the request, the service provider shall immediately remove such individual. The service provider shall not assign the person to any aspect of the contract without the public jurisdiction's consent.

20. Business Continuity and Disaster Recovery: The service provider shall provide a business continuity and disaster recovery plan executive summary upon request. Lack of a plan will entitle the public jurisdiction to terminate this contract for cause.

21. Compliance with Accessibility Standards: The service provider shall comply with and adhere to Accessibility Standards of Section 508 Amendment to the Rehabilitation Act of 1973.

22. Web Services: The service provider shall use web services exclusively to interface with the public jurisdiction's data in near real time when possible.

23. Encryption of Data at Rest: The service provider shall ensure hard drive encryption consistent with validated cryptography standards as referenced in FIPS 140-2, Security Requirements for Cryptographic Modules for all personal data.

24. Subscription Terms: Service provider grants to a public jurisdiction a license to:

- a. Access and use the service for its business purposes;
- b. For SaaS, use underlying software as embodied or used in the service; and
- c. View, copy, upload, download (where applicable), and use service provider's documentation.

25. Equitable Relief: Service provider acknowledges that any breach of its covenants or obligations set forth in Addendum may cause the public jurisdiction irreparable harm for which monetary damages would not be adequate compensation and agrees that, in the event of such breach or threatened breach, the public jurisdiction is entitled to seek equitable relief, including a restraining order, injunctive relief, specific performance and any other relief that may be available from any court, in addition to any other remedy to which the public jurisdiction may be entitled at law or in equity. Such remedies shall not be deemed to be exclusive but shall be in addition to all other remedies available at law or in equity, subject to any express exclusions or limitations in this Addendum to the contrary.

AGREED:

Name of Agency: West Virginia Purchasing Division

Name of Vendor: JustTech

Signature: _____

Signature: John Tut

Title: _____

Title: President

Date: _____

Date: 1-18-21

Appendix A

(To be completed by the Agency's Procurement Officer prior to the execution of the Addendum, and shall be made a part of the Addendum. Required information not identified prior to execution of the Addendum may only be added by amending Appendix A and the Addendum, via Change Order.)

Name of Service Provider/Vendor: JustTech

Name of Agency: West Virginia Purchasing Division

Agency/public jurisdiction's required information:

1. Will restricted information be processed by the service provider?
Yes
No
2. If yes to #1, does the restricted information include personal data?
Yes
No
3. If yes to #1, does the restricted information include non-public data?
Yes
No
4. If yes to #1, may the service provider store public jurisdiction data in a data center in an acceptable alternative data center location, which is a country that is not the U.S.?
Yes
No

5. Provide name and email address for the Department privacy officer:

Name: Beth Marcum

Email address: bmarcum@justtech.com

Vendor/Service Provider's required information:

6. Provide name and contact information for vendor's employee who shall serve as the public jurisdiction's primary security contact:

Name: Beth Marcum

Email address: bmarcum@justtech.com

Phone Number: 304-525-4009

Xerox® VersaLink® B405 Multifunction Printer

VersaLink® B405 Multifunction Printers are built on Xerox® ConnectKey® Technology. For more information, go to www.ConnectKey.com.



SYSTEM SPECIFICATIONS	VERSALINK® B405
One-sided Speed¹ 8.5 x 11 in. A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm	Up to 47 ppm black-and-white Up to 45 ppm black-and-white Up to 38 ppm black-and-white
Two-sided Speed¹ 8.5 x 11 in. A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm	Up to 29 ppm black-and-white Up to 28 ppm black-and-white Up to 25 ppm black-and-white
Monthly Duty Cycle²	Up to 150,000 pages / month
Recommended Average Monthly Print Volume³	Up to 15,000 pages
Processor	1.05 GHz ARM Dual Core
Memory	2 GB
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Network Accounting Enabled, Role Based Permissions, Convenience Authentication Enabled, Online Support
User Interface Languages	English, French, Italian, German, Spanish, Brazilian Portuguese, Russian, Dutch, Swedish, Danish, Finnish, Norwegian, Greek, Turkish, Polish, Czech, Hungarian, Romanian, Catalan, Ukrainian, Croatian

Xerox® VersaLink® B405 Multifunction

DEVICE SPECIFICATIONS				
ELECTRICAL REQUIREMENTS				
North America	Voltage: 110-127 VAC Frequency: 50/60 Hz 11 A			
Europe and Other Geographies	Voltage: 220-240 VAC Frequency: 50/60 Hz 6 A			
POWER CONSUMPTION				
Continuous Printing ⁴	620 watts or less			
Ready (Standby) Mode ⁴	60 watts or less			
Energy Saver (Sleep Mode) ⁴	4 watts or less			
OPERATING ENVIRONMENT				
Required Temperature Range (Storage)	32 to 95° F / 0 to 35° C			
Required Temperature Range (Operating)	50 to 90° F / 10 to 32° C			
Required Relative Humidity	10%to 85%			
Sound Power Levels Running Standby	7.5 B(A) or less 5.3 B(A) or less			
Sound Pressure Levels Running Standby	56 dB(A) or less 30 dB(A) or less			
Boot Time (from Off to UI Ready)	As fast as 60 seconds			
Warm-up Time (from Sleep to UI Ready)	As fast as 5 seconds			
DIMENSIONS AND WEIGHT (UNPACKAGED)	WIDTH	DEPTH	HEIGHT	WEIGHT
VersaLink® B405	19.5 in. / 495 mm	19.5 in. / 495 mm	21.7 in. / 551 mm	48 lb. / 22 kg
550-sheet Paper Tray	17 in. / 432 mm	18.3 in. / 465 mm	3.7 in. / 94 mm	7.7 lb. / 3.5 kg
DIMENSIONS AND WEIGHT (PACKAGED)	WIDTH	DEPTH	HEIGHT	WEIGHT
VersaLink® B405	24.3 in. / 618 mm	24.6 in. / 626 mm	28.1 in. / 713 mm	59.7 lb. / 27.1 kg
550-sheet Paper Tray	21.1 in. / 535 mm	29.7 in. / 754 mm	9.2 in. / 234 mm	11.5 lb. / 5 kg
SYSTEM CERTIFICATION / REGULATORY COMPLIANCE				
Certifications	To view the latest list of certifications, go to www.xerox.com/OfficeCertifications .			

Xerox® VersaLink® B405 Multifunction

PRINT	
First-Print-Out Time	As fast as 5.1 seconds
Print Resolution	Up to 1200 x 1200 dpi (enhanced)
Page Description Languages	PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL Adobe® PostScript® 3™
Maximum Print Area	4 mm from edge of paper
Print Features	Application Defaults Banner Pages Enable / Disable Bi-directional Real-time Status Booklet Layout Draft Mode Fit to New Paper Size Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) Job Monitoring (Client or Local User Interface) LAN Fax (requires Fax Kit) N-up Page Layout (up to 16 pages per sheet) Paper Selection by Attribute Personal Print Print Around Enable / Disable Print from USB Sample Set Saved Job Scaling Secure Print Skip Blank Pages Special Pages (exception page programming: covers, inserts, exceptions pages) Store and Recall Driver Settings Stored Jobs Deletion Two-sided Printing (as default) Watermark (predefined and custom) Earth Smart Driver Settings
Print from USB	Allows walk-up printing from Type A USB port Supports direct printing from computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, XPS, PDF/A
Operating Systems	Windows® 7, 8, 8.1, 10 Windows Server 2008 SP2, Server 2008 R2 SP1, Server 2012, Server 2012 R2, Server 2016 macOS® 10.11, 10.12, 10.13 Citrix® Redhat® Enterprise Linux® Fedora Core IBM® AIX® HP-UX® Oracle® Solaris SUSE® SAP® Note: For information about supported versions for the above operating systems, please visit our Drivers & Downloads page and specify your device at www.support.xerox.com
Fonts	PostScript fonts: 136 PCL fonts: 83

Xerox® VersaLink® B405 Multifunction

Xerox® Global Print Driver®	A truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.
Xerox® Pull Print Driver	Makes it easy for IT managers to qualify, deploy and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos® and others.
COPY	
Document Scanner	60-sheet Reversing Automatic Document Feeder (RADF)
Maximum Scan Area	Platen: Up to 8.5 x 14 in. / 216 mm x 356 mm RADF: Up to 8.5 x 14 in. / 216 mm x 356 mm
Simplex Speed	Up to 47 cpm (copies per minute) 8.5 x 11 in. Up to 45 cpm A4 / 210 x 297 mm
Duplex Speed	Up to 29 cpm (copies per minute) 8.5 x 11 in. Up to 28 cpm A4 / 210 x 297 mm
First-Copy-Out Time	As fast as 6.2 seconds from the platen
Sides (input: output)	1:1, 1:2, 2:2 and 2:1
Quantity	1 to 999
Resolution (max.)	Up to 600 x 600 dpi
Reduction / Enlargement	Variable zoom from 25% to 400% in 1% increments
Concurrency	Concurrent scanning and printing
COPY FEATURES	<p>Annotation (Page Numbers, Comments, Date Stamp, Bates Stamping) including font format and style options*</p> <p>Automatic Background Suppression</p> <p>Book Copying with Center Erase</p> <p>Booklet Copying*</p> <p>Collation</p> <p>Darkness Control</p> <p>Edge Erase</p> <p>Front Cover</p> <p>ID Card Copy</p> <p>Image Enhancement</p> <p>Image Shift</p> <p>Lighten/Darken</p> <p>N-up</p> <p>Original Orientation</p> <p>Original Size</p> <p>Original Type</p> <p>Page Layout</p> <p>Reduce / Enlarge 25% to 400%</p> <p>Sample Copy</p> <p>Saturation</p> <p>Sharpness</p> <p>*Requires SSD/Productivity Kit</p>

Xerox® VersaLink® B405 Multifunction

SCAN	
Capability	Black-and-white and color scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Simplex Input Speed	Black-and-white: Scan up to 55 ipm – 8.5 x 11 in. / 53 ipm A4 / 210 x 297 mm Color: Scan up to 29 ipm – 8.5 x 11 in. / 28 ipm A4 / 210 x 297 mm
Duplex Input Speed	Black-and-white: Scan up to 26 ipm – 8.5 x 11 in. / 25 ipm A4 / 210 x 297 mm Color: Scan up to 14 ipm – 8.5 x 11 in. / 14 ipm A4 / 210 x 297 mm
Resolution	Optical – 600 x 600 dpi, up to 9600 dpi interpolated
Bit Depth	24-bit color / 8-bit grayscale
Maximum Scan Area	Platen: Up to 8.5 x 14 in. / 216 x 356 mm Document Feeder: Up to 8.5 x 14 in. / 216 x 356 mm
Network Filing Protocols	FTP SMTP SMB sFTP
File Formats	JPG TIFF (single and multi-page) XPS (single and multi-page) PDF (single and multi-page) Searchable PDF via Optical Character Recognition (OCR) Password-protected PDF Linearized PDF (set via embedded web server) and PDF/A
Scan Driver Compatibility	WIA TWAIN
Supported Scan Destinations	Scan to Home Scan to USB Scan to Email Scan to Network (FTP or Browse SMB)
NETWORK SCANNING – SOFTWARE SOLUTIONS	
Xerox® ConnectKey Apps (Found at the Xerox App Gallery)	Increase user productivity by simplifying and shortening everyday tasks. Unlike traditional software, ConnectKey Apps do not require a dedicated server, PC or IT resource. Instead, simply download these lightweight, serverless ConnectKey Apps to the ConnectKey Technology-enabled device.
FAX⁵	
Fax Speed	33.6 Kbps
Memory	4 MB
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH/MR/MMR/JBIG
Fax Features	Walk-up Fax, LAN Fax, Direct Fax, Server Fax Enablement, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)
MOBILE SOLUTIONS AND MOBILE DEVICE APPS	
Xerox® Global Print Driver®	A truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.
Apple® AirPrint®	Print email, photos and important office documents directly from an Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, an iPhone or iPad automatically locates and connects to the AirPrint-enabled device over the office Wi-Fi network.

Xerox® VersaLink® B405 Multifunction

Mopria® Certified	ConnectKey Technology-enabled print devices are Mopria® certified. Mopria® certification ensures you can print wirelessly from your Mopria® supported (Android) smart phone, tablet and other mobile devices instantly and easily.
Xerox® @printbyXerox App	@printbyXerox App is a free service that allows secure printing from any email-enabled device (computer, phone, tablet, iOS, Android™, Google® Chromebook™ and more) to a Xerox® printer or MFP using a single email address with no IT intervention. No training is needed. End-users simply send attachments to the email address, and release them at the MFP panel.
Xerox® Print Services plug-in for Android™	The Xerox® Print Services plug-in for Android KitKat (4.4 or greater) devices streamlines mobile printing without third-party apps or additional print drivers. You can easily print photos, web pages and documents when your mobile device is connected to multifunction printers using a wireless network. A robust print option set includes two-sided printing, stapling and secure code release. A free download is available from the Google Play™ store.
Xerox® Mobile Link App (Free at Google Play™ Store and Apple® App Store)	The Xerox® Mobile Link App allows you to scan, email and fax from your phone or tablet by connecting with our multifunction printers and send data to and print data from cloud storage. It is easy to create Mobile Link One-Touch Workflows between a mobile device and a multifunction printer. Using a manual address or QR code identification for pairing, automatic device discovery makes it easy to find and pair a mobile device with a nearby Xerox® multifunction printer.
Xerox® Workplace Suite and Xerox® Workplace Cloud	Xerox® Workplace Suite is a modular set of workflows designed to save customers time and money by providing effective control over their print fleet, while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version (Workplace Suite) and with a cloud based-version (Workplace Cloud) of this solution.

SECURITY

Security Features	<ul style="list-style-type: none"> Access Controls AES 256-bit Encryption Audit Log Certificate Path Validation Certificate Revocation List (CRL)/Status Protocol (OCSP) Detection of external program falsification (XCP Plug-in) Cisco® Identity Services Engine (ISE) Integration Domain Filtering FIPS 140-2 Firmware Verification IP Address Filtering IPsec Network Authentication Port Filtering Pre-installed Self-Signed Certificates Role Based Permissions Secure Email Secure Fax Secure Print Secure Scanning via SFTP Security Certificate Management Smart Card Enablement (CAC/PIV/.NET) SNMPv3 Status Protocol (OCSP) TLS/SSL Trusted Platform Module (TPM)
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Xerox® VersaLink® B405 Multifunction

ACCOUNTING	
XEROX® STANDARD ACCOUNTING TOOL / NETWORK ACCOUNTING (STANDARD)	
Tracking	Copy, Print, Fax, Scan and Email usage
Accounting	<p>Xerox® Standard Accounting Tool Up to 1,000 User Accounts without SSD Up to 9,999 User Accounts with SSD Up to 500 General Accounts</p> <p>Network Accounting (Job Based Accounting) Up to 1,000 User IDs; Up to 1,000 Account IDs without SSD Up to 60,000 User IDs; Up to 60,000 Account IDs with SSD Up to 14,000 Accounting Records (transactions)</p>
Features	Administrator can manage the feature via the Embedded Web Server.
ACCOUNTING OPTIONS – NETWORK ACCOUNTING (ALLOWS CENTRAL SERVER TO MANAGE ALL ACCOUNTING)	
	<ul style="list-style-type: none"> • Enhanced network accounting with up to the minute data on how the system is being used • Comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and server fax • Numerous solutions are available through Xerox Alliance Partners. For details visit www.xerox.com • Security enhancements include simultaneous support for HTTP/HTTPS protocols • Device requests account authentication from third party server enabling larger databases of users and accounts • Accept Authentication Login at control panel and pass to third party Networking Account • Interface with third party accounting terminal for accounting user interface
PAPER HANDLING	
DOCUMENT FEEDER	
Capacity⁶	Reversing Automatic Document Feeder (RADF): 60 sheets
Sizes	Custom Sizes: 5.5 x 5.5 in. to 8.5 x 14 in. / 139.7 x 139.7 mm to 216 x 356 mm
Weights One-sided: Two-sided:	13 to 32 lb. bond / 50 to 125 gsm 16 to 32 lb. bond / 60 to 125 gsm
BYPASS TRAY	
Capacity⁶	150 sheets
Sizes	3 x 5 in. to 8.5 x 14 in. / 76.2 x 127 mm to 216 x 356 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220 gsm 16 lb. bond to 60 lb. cover / 60 to 163 gsm
Media Types	Bond Plain Paper Cardstock Custom Envelopes Hole Punched Labels Letterhead Lightweight Cardstock Pre-Printed Recycled
TRAY 1	
Capacity⁶	550 sheets

Xerox® VersaLink® B405 Multifunction

Sizes	3 x 5 in. to 8.5 x 14 in. / 76.2 x 127 mm to 216 x 356 mm
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Xerox® VersaLink® B405 Multifunction

Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220 gsm 16 lb. bond to 60 lb. cover / 60 to 163 gsm
Media Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Letterhead Lightweight Cardstock Pre-Printed Recycled
OPTIONAL TRAY 2	
Capacity⁶	550 sheets
Sizes	Custom Sizes: 5.5 x 8.3 in. to 8.5 x 14 in. / 139.7 x 210 mm to 216 x 356 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220 gsm 16 lb. bond to 60 lb. cover / 60 to 163 gsm
Media Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Letterhead Lightweight Cardstock Pre-Printed Recycled
TOTAL CAPACITY	
Device Standard Capacity⁶	700 sheets
Device Total Capacity⁶	2,350 sheets
PAPER OUTPUT	
OUTPUT TRAY	
Output Capacity⁶	250 sheets
Automatic Two-sided Printing	Standard
DEVICE MANAGEMENT	
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD LDAP Bonjour® / AirPrint® FTP Most protocols not in use can be disabled
Administrative Protocols	DHCP, SNMP, WINS, HTTP, HTTPS, TLS, SNMP, MDNS
REMOTE CONTROL PANEL	
	<ul style="list-style-type: none"> • Enables faster, more convenient technical support and user training • IT administrators and other authorized users can control the device remotely from a web page on any device • Remote user experience is identical to performing tasks directly at the device

Xerox® VersaLink® B405 Multifunction

XEROX® CENTREWARE® WEB	
	<ul style="list-style-type: none"> • A web-based server application for network administrators that permits web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system • Works with any SNMP-managed printer from any manufacturer • Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management
EMBEDDED WEB SERVER – INTEGRATED DEVICE WEB PAGE	
Device Status	<ul style="list-style-type: none"> • Tray Status/Contents • Consumables Status • Billing/Usage • Quick Links • Online Support
Print Queue Viewing	Job print queue management — view and delete
Job Submission	Print-ready files (PS, PCL, PDF, XPS, JPEG)
Device Administration	Allows simple, remote installation setting of configuration options and management of the device
Browsers	Microsoft® Internet Explorer® Microsoft Edge™ Mozilla™ Firefox® Apple® Safari® Google Chrome™
REMOTE SERVICES	
Automated Meter Readings (AMR)	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time.
Automatic Supplies Replenishment (ASR)	Automatically orders supplies for Xerox® output devices based on actual usage, eliminating the need to manually manage supplies inventory.
WHAT COMES IN THE BOX	
	VersaLink® B405 Multifunction Printer Standard Capacity Toner Cartridge: 5,900 print capacity ⁷ Software and Documentation CD (Safety, Regulatory, Recycling and Disposal Guides, Print Drivers, and Warranty Statement) Installation Guide Quick Use Guides Power Cord Fax Cord

Xerox® VersaLink® B405 Multifunction

SUPPLIES AND ACCESSORIES	QUANTITY	PART NUMBER
SUPPLIES		
Standard Capacity Toner Cartridges	5,900 standard pages ⁷	106R03580
High Capacity Toner Cartridges	13,900 standard pages ⁷	106R03582
Extra-High Capacity Toner Cartridges	24,600 standard pages ⁷	106R03584
Drum Cartridge	65,000 standard pages ⁸	101R00554
ACCESSORIES / OPTIONS		
550-sheet Paper Tray		497K13630
Productivity Kit with 16 GB Solid State Drive		097S04913
Stand		497K13660
Wireless Network Adapter Kit		497K16750
Internal Card Reader/RFID Kit		497K18120

¹ Declared print speed in accordance with ISO/IEC 24734.

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

³ Recommended average throughput is not a minimum, but is intended to cover a range of volumes for different environments.

⁴ Power states defined per ENERGY STAR® Program requirements for Imaging Equipment.

⁵ Requires analog phone line.

⁶ Paper capacities are based on 20 lb. / 75 gsm stock; capacities will vary with different weight stocks.

⁷ Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

⁸ Approximate pages. Declared yield will vary depending on job run length, media size/orientation and machine speed. For more information visit: <https://www.office.xerox.com/latest/SUPGL-01.pdf>.

Return spent imaging supplies through the Xerox Green World Alliance collection/reuse/recycling program.

For more information, visit www.xerox.com/About-Xerox/Recycling.

For more information, visit us at www.xerox.com/Office.

Configurations vary by geography.

Xerox® VersaLink® B405 Multifunction

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Xerox® VersaLink® Printers and Multifunction Printers

Configurable, connected and highly capable.



B400/B405

ConnectKey®
Technology

xerox™

Xerox® VersaLink® B400 Printer and Xerox® VersaLink® B405 Multifunction Printer

Whether stand-alone or as a part of your extended fleet, the Xerox® VersaLink® B400 Printer and Xerox® VersaLink® B405 Multifunction Printer take your team to new levels of productivity becoming true workplace assistants. Work the way you want — from any device — with maximum security and easy connectivity to and from both cloud and network-based locations.

EASY, OPTIMIZED PRODUCTIVITY.

Right out of the box, you'll count on your Xerox® VersaLink® B400 Printer or VersaLink® B405 Multifunction Printer to make your business work more efficiently. From IT-free installation wizards, to step-by-step configuration options, you're ready to go — hassle free. And count on day in, day out reliability thanks to our trusted paper path technology.

VersaLink® devices are loaded with features designed to reduce inefficiency. Device management and user training can be done anywhere with the time-saving Remote Control Panel. Ensure information accuracy with Scan and Fax Preview¹, and do more with scanned documents with built-in optical character recognition (OCR).

The most security-minded businesses and governments choose Xerox. We offer a comprehensive approach to print security that includes a powerful mix of built-in features and services that mitigate risk through a vigorous focus to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

AN ENTIRELY NEW WAY TO WORK.

The customizable 5-inch color touchscreen allows you to breeze your way through tasks with mobile-like ease.

Xerox® ConnectKey® Apps, accessed via the extensive Xerox App Gallery, provide expanded functionality — like the optional Xerox® Easy Translator Service app, which quickly translates scanned documents into numerous languages.

Get more done in less time by creating customized 1-Touch Apps¹ to automate multi-step workflows for individuals or groups. Simply tap your new app to quickly perform the job you configured.

And with Simple ID, individual users and groups enter a user ID and password once to experience fast, secure access to task-specific presets and commonly used apps on a personalized home screen.

UPWARD MOBILITY FOR EVERY WORK STYLE.

The VersaLink® B400 Printer and VersaLink® B405 Multifunction Printer give you the freedom to work where and how you want — with access to Google Drive™, Microsoft® OneDrive® and DropBox™ and additional options through the Xerox App Gallery.

The ability to connect and print from multiple devices is key for today's worker, and VersaLink® devices meet the challenge with Apple® AirPrint®, Xerox® Print Services plug-in for Android™, Near Field Communication (NFC) Tap-to-Pair and Mopria® plus optional Wi-Fi and Wi-Fi Direct.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/Mobile.

ENVIRONMENTAL STEWARDSHIP.

VersaLink® devices meet or exceed the requirements of the world's most widely recognized certifications for product environmental performance, including EPEAT®, which verifies manufacturer

claims regarding design, production, energy use and recycling. ([See the complete list of EPEAT-verified VersaLink® products.](#)) For more information about our environmental, health, safety and sustainability efforts, visit www.xerox.com.

XEROX® CONNECTKEY® TECHNOLOGY.

Intuitive User Experience

A familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready

Instant connectivity to cloud and mobile devices right from the user interface, with access to cloud-hosted services that let you work where, when and how you want.

Benchmark Security

Comprehensive security that includes a powerful mix of built-in features and services to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

Enables Next Generation Services

Easy integration of Xerox® Intelligent Workplace Services. Enables remote monitoring of service delivery and consumables.

Gateway to New Possibilities

Instantly extend your capabilities with real-world apps from the Xerox App Gallery, or talk with one of our partners to design and develop a solution specific to your business needs.

Find out more about how you'll work smarter at www.ConnectKey.com.

¹VersaLink® B405 only.



CHOOSE THE CONFIGURATION THAT MEETS YOUR NEEDS:

- 1 A 60-sheet Reversing Automatic Document Feeder (RADF)** scans two-sided originals for copy, scan and fax jobs.
- 2 Card Reader Bay with embedded USB port.¹**
- 3 An easily accessible USB port¹** allows users to quickly print from or scan to² any standard USB memory device.
- 4 250-sheet output tray** with tray-full sensor.
- 5 The 150-sheet Bypass Tray** handles media sizes from 3 x 5 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm.

- 6 With the 550-sheet paper tray,** standard paper capacity totals 700 sheets (including Bypass Tray).
- 7 Up to three optional 550-sheet paper trays** increase total paper capacity to 2,350 sheets.
- 8 The optional Stand** provides storage for toner cartridges, paper and other supplies.

¹ USB ports can be disabled.
² VersaLink® B405 only.



Xerox® VersaLink® B400 Printer
Print.



Xerox® VersaLink® B405 Multifunction Printer
Print. Copy. Scan. Fax. Email.

INTRODUCING TOUCHSCREEN SUPERIORITY.

Meet our tiltable, 5-inch capacitive color touchscreen — the user interface that sets a higher standard for customization, personalization and versatility.

By presenting a familiar “mobile” experience — with support for gestural input and task-focused apps that share a common look and feel — fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software capability helps everyone who interacts with the VersaLink® B400 Printer or VersaLink® B405 Multifunction Printer get more work done, faster.



Xerox® VersaLink® B400/B405



The VersaLink® B400 Printer and B405 Multifunction Printer are built on Xerox® ConnectKey® Print Service Technology. For more information, visit www.ConnectKey.com.

DEVICE SPECIFICATIONS		VersaLink® B400	VersaLink® B405
Speed ¹		Up to 47 ppm letter/Up to 45 ppm A4	
Duty Cycle ²		Up to 150,000 pages/month ²	
Processor/Memory		1.05 GHz ARM Dual-Core/2GB	
Connectivity		Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair	
Controller Features		Unified Address Book (B405), Configuration Cloning, Scan Preview (B405), Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Online Support	
Paper Handling Paper Input	Standard	NA	Reversing Automatic Document Feeder (RADF): 60 sheets; Custom sizes: 5.5 x 5.5 in. (140 x 140 mm) to 8.5 x 14 in. (216 x 356 mm)
	Optional	Bypass Tray: Up to 150 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm	
		Tray 1: Up to 550 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm	
		3 Additional Trays: Up to 550 sheets each; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./140 x 210 mm to 216 x 356 mm	
Total Capacity (std./max.)		700 sheets/2,350 sheets	
Paper Output		250 sheets	
Automatic Two-sided Output		Standard	
Print and Copy Resolution		Print: Up to 1200 x 1200 dpi (enhanced)	Print: Up to 1200 x 1200 dpi (enhanced) Copy: Up to 600 x 600 dpi
First-Page-Out Time (as fast as)		Print: As fast as 4.7 seconds	Print: As fast as 5.1 seconds Copy: As fast as 6.2 seconds
Page Description Languages		PCL®5e/PCL 6/PDF/XPS/TIFF/JPEG/HP-GL/Adobe® PostScript® 3™	

INTUITIVE USER EXPERIENCE

Customize and Personalize	Walkup customization, Personalize Home Screen by User, Multiple Home Screens with Simple ID, Customize by Site and Function or Workflow with Xerox App Gallery		
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring and Xerox® Global Print Driver®		
Xerox® Embedded Web Server	PC or mobile—Status Information, Responsive Design, Settings, Device Management, Cloning		
Remote Console	Remote Control Panel		
Preview	NA	Preview of Scan/Fax with Zoom, Rotate, Add Page	
Print Features	Print from USB, Secure Print, Sample Set, Personal Print, Saved Job, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Skip Blank Pages, Draft Mode		
Scan	NA	Optical Character Recognition (OCR), Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-Page PDF/XPS/TIFF/Password Protected PDF, Secure Scanning via SFTP	
Fax ³	NA	Fax Features: Walk-up Fax (includes LAN Fax, Direct Fax, Fax Forward to Email, Server Fax)	

MOBILE AND CLOUD READY

Mobile Printing	Apple® AirPrint® ⁴ , Mopria® Certified, Mopria® Print Service Plug-in for Android™, Xerox® @printbyXerox App, Xerox® Print Services plug-in for Android™		
Mobility Options	Xerox® Mobile Print and Xerox® Mobile Print Cloud App, Connect via NFC/Wi-Fi Direct Printing, Xerox® Mobile Link App (B405) Visit www.xerox.com/OfficeMobileApps for available apps		
Cloud Connectors ⁵	Print from/Scan to ⁶ Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365®, Box®, Xerox® DocuShare® Platform and more		

BENCHMARK SECURITY

Network Security	IPsec, HTTPS, Encrypted Email, Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Pre-installed Self-signed Certificates, Cisco® Identity Services Engine (ISE) integration		
Device Access	Firmware Verification, User access and internal firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enabled (CAC/PIV.NET), Xerox® Integrated RFID Card Reader, Trusted Platform Module (TPM)		
Data Protection	Setup/Security Wizards, Job Level Encryption via HTTPS/IPPS Submission, Encrypted Hard Disk (AES 256-bit, FIPS 140-2), Common Criteria Certification (ISO 15408), Encrypted Apps with Embedded Certificate Support		
Document Security	Secure Print, Secure Fax (B405), Secure Email (B405), Password Protected PDF (B405)		

ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Cloud/Suite, Nuance Equitrac, Ysoft SafeQ, PaperCut and more at xerox.com/PrintManagement		
Fleet/Device Management	Xerox® Device Manager, Xerox® Support Assistant App, Auto Meter Read, Managed Print Services tools, Configuration Cloning		
Sustainability	Cisco EnergyWise®, Earth Smart Printing, EPEAT-verified, Print User ID on margins		

GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Easy Translator (B405), Xerox® Healthcare MFP Solution (B405 – U.S. only), CapturePoint™ (B405), many additional services available		
Xerox App Gallery	Many apps and cloud services available. Visit www.xerox.com/AppGallery for a growing selection of Xerox® Apps available for adding functions to the Printer/MFP		

¹ Declared print speed in accordance with ISO/IEC 24734. ² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; ³ Requires analog phone line; ⁴ Visit www.apple.com for AirPrint Certification list; ⁵ Optional download from Xerox App Gallery to the Printer — www.xerox.com/XeroxAppGallery; ⁶ Scan to available for B405.

Certifications

To view the latest list of certifications, go to www.xerox.com/OfficeCertifications

Supplies

Standard Capacity Toner Cartridge: 5,900 pages ⁷	106R03580	Options	550-sheet Feeder (B400) 497K13620
High Capacity Toner Cartridge: 13,900 pages ⁷	106R03582	550-sheet Feeder (B405) 497K13630	Productivity Kit with 16 GB Solid State Drive Stand 097S04913
Extra High Capacity Toner Cartridge: 24,600 pages ⁷	106R03584	Wireless Network Adapter (Wi-Fi Kit) 497K13660	External Card Reader/RFID Kit (B400) 497K16750
Drum Cartridge: 65,000 pages ⁸	101R00554	Internal Card Reader/RFID Kit (B405) 497K18380	497K18120

⁷ Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

⁸ Approximate pages. Declared yield will vary depending on job run length, media size/orientation and machine speed. For more information, visit <https://www.office.xerox.com/latest/SUPGL-01.PDF>.

Configurations vary by geography.

For more detailed specifications, go to www.xerox.com/VersaLinkB400Specs or www.xerox.com/VersaLinkB405Specs.

For more information, visit us at www.xerox.com.



Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer



VersaLink B7000 Series Multifunction Printers are built on Xerox® ConnectKey Technology. For more information, go to www.ConnectKey.com.

SYSTEM SPECIFICATIONS	VERSALINK B7025	VERSALINK B7030	VERSALINK B7035
One-Sided Speed¹ 8.5 x 11 in. / A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm 11 x 17 in. / A3 / 297 x 420 mm	Up to 25 ppm (pages per minute) long edge feed (LEF) Up to 16 ppm Up to 14 ppm	Up to 30 ppm LEF Up to 20 ppm Up to 17 ppm	Up to 35 ppm LEF Up to 22 ppm Up to 19 ppm
Two-Sided Speed¹ 8.5 x 11 in. / A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm 11 x 17 in. / A3 / 297 x 420 mm	Up to 19 ppm LEF Up to 10 ppm Up to 9 ppm	Up to 23 ppm LEF Up to 12 ppm Up to 11 ppm	Up to 26 ppm LEF Up to 14 ppm Up to 13 ppm
Monthly Duty Cycle²	Up to 107,000 pages / month ¹	Up to 129,000 pages / month ¹	Up to 153,000 pages / month ¹
Recommended Average Monthly Print Volume³	Up to 13,000 pages	Up to 15,000 pages	Up to 17,000 pages
Hard Drive	320 GB HDD (Optional on Desktop model)		
Processor	1.05 GHz Dual-Core		
Memory	2 GB		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair		
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Network Accounting Enabled, Role Based Permissions, Convenience Authentication Enabled, Online Support		
User Interface Languages	English, French, Italian, German, Spanish, Brazilian Portuguese, Russian, Dutch, Swedish, Danish, Finnish, Norwegian, Greek, Turkish, Polish, Czech, Hungarian, Romanian, Catalan, Ukrainian, Croatian		

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

DEVICE SPECIFICATIONS				
ELECTRICAL REQUIREMENTS				
North America	Voltage: 110-127V -10% / +6% Frequency: 50/60 Hz +/-3%, 12A			
Europe and Other Geographies	Voltage: 220-240V +/- 10% Frequency: 50 Hz +/-3%, 8A			
POWER CONSUMPTION				
Printing⁴	25 ppm = 1.1 kWh; 30 ppm = 1.5 kWh; 35 ppm = 1.7 kWh			
Standby Mode⁴	110V: 83 watts or less; For 220V: 86 watts or less			
Sleep Mode⁴	0.81 watts or less			
OPERATING ENVIRONMENT				
Required Temperature Range (Storage)	32° to 95° F (0° to 35° C)			
Required Temperature Range (Operating)	50 to 90° F (10 to 32° C)			
Required Relative Humidity	10% to 85%			
Sound Power Levels	Printing: 6.75 B(A) or less • ! 25 ppm = 6.54 B(A); 30 ppm = 6.70 B(A); 35 ppm = 6.75 B(A) Standby: 4.10 B(A) or less • ! 25 ppm = 4.10 B(A); 30 ppm = 4.10 B(A); 35 ppm = 4.10 B(A) Full System (including Finisher and HCF) Printing: 25 ppm = 7.22 B(A); 30 ppm = 7.37 B(A); 35 ppm = 7.46 B(A) Standby: 25 ppm = 6.54 B(A); 30 ppm = 6.70 B(A); 35 ppm = 6.75 B(A)			
Sound Pressure Levels	Printing: 50.0 dB(A) • ! 25 ppm = 49.4 dB(A); 30 ppm = 49.7 dB(A); 35 ppm = 50.0 dB(A) Standby: 16.4 dB(A) • ! 25 ppm = 16.4 dB(A); 30 ppm = 16.4 dB(A); 35 ppm = 16.0 dB(A) Full System (including Finisher and HCF) Printing: 25 ppm = 53.4 dB(A); 30 ppm = 53.6 dB(A); 35 ppm = 54.0 dB(A) Standby: 25 ppm = 16.0 dB(A); 30 ppm = 16.0 dB(A); 35 ppm = 15.7 dB(A)			
Boot Time (from Off to UI Ready)	As fast as 98 seconds			
Warm-up Time (from Sleep to UI Ready)	As fast as 12 seconds			
DIMENSIONS AND WEIGHT (UNPACKAGED)	WIDTH	DEPTH	HEIGHT	WEIGHT
Base Unit	23.23 in. / 590 mm	26.41 in. / 670.8 mm	30.23 in. / 767.9 mm	113.1 lbs. / 51.3 kg
Base Unit with Single Tray with Stand Module	24.24 in. / 615.7 mm	26.41 in. / 670.8 mm	44.04 in. / 1118.6 mm	168.21 lbs. / 75.8 kg
Base Unit with High Capacity Tandem Tray Unit	24.24 in. / 615.7 mm	26.41 in. / 670.8 mm	44.04 in. / 1118.6 mm	193.35 lbs. / 87.2 kg
With Office Finisher LX (with Booklet Maker)	47.0 in. / 1194.0 mm	26.8 in. / 681.8 mm	44.04 in. / 1118.6 mm	249.12 lbs. / 113.0 kg
CERTIFICATIONS				
To view the latest list of certifications, go to www.xerox.com/OfficeCertifications .				

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

PRINT	VERSALINK B7025	VERSALINK B7030	VERSALINK B7035
First-Print-Out Time	As fast as 10.4 seconds	As fast as 9.1 seconds	As fast as 9.1 seconds
Print Resolution	Up to 1200 x 1200 dpi		
Page Description Languages	PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL Adobe® PostScript® 3™ (Optional)		
Maximum Print Area	4 mm from Lead edge of paper, 2 mm from Side and Trail edges of paper		
Print Features	<ul style="list-style-type: none"> Application Defaults Banner Pages Enable / Disable Bi-directional Real-time Status Booklet Layout Draft Mode Finishing (requires finishing) Fit to New Paper Size Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) Job Monitoring (Client or Local User Interface) LAN Fax (requires Fax Kit) N-up Page Layout (up to 16 pages per sheet) Paper Selection by Attribute Personal Print Print Around Enable / Disable Print from USB Sample Set Saved Job Scaling Secure Print Skip Blank Pages Special Pages (exception page programming: covers, inserts, exceptions pages) Store and Recall Driver Settings Stored Jobs Deletion Two-sided Printing (as default) Watermark (predefined and custom) Earth Smart Driver Settings 		
Print from USB	<ul style="list-style-type: none"> Allows walk-up printing from Type A USB port Supports direct printing from computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, XPS, PDF/A 		
Operating Systems	<ul style="list-style-type: none"> Windows® 7, 8, 8.1, 10 Windows Server 2008 SP2, Server 2008 R2 SP1, Server 2012, Server 2012 R2, Server 2016 macOS® 10.11, 10.12, 10.13 Citrix® Redhat® Enterprise Linux® Fedora Core IBM® AIX® HP-UX® Oracle® Solaris SUSE® SAP® <p>Note: For information about supported versions for the above operating systems, please visit our Drivers & Downloads page and specify your device at www.support.xerox.com.</p>		
Fonts	<ul style="list-style-type: none"> PostScript fonts: 136 PCL fonts: 83 		

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

Xerox® Global Print Driver®	A truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.		
Xerox® Pull Print Driver	Makes it easy for IT managers to qualify, deploy and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos® and others.		
COPY	VERSALINK B7025	VERSALINK B7030	VERSALINK B7035
Document Scanner	110-sheet Duplex Automatic Document Feeder (DADF)		
Document Scanner Size	Platen: Up to 13.1 x 17.2 in. / 332.0 x 437 mm DADF: Up to 11.7 x 17 in. / 297 x 431.8 mm		
Simplex Copy Speed	Up to 25 cpm (copies per minute) 8.5 x 11 in. Up to 25 cpm A4 (210 x 297 mm)	Up to 30 cpm (copies per minute) 8.5 x 11 in. Up to 30 cpm A4 (210 x 297 mm)	Up to 35 cpm (copies per minute) 8.5 x 11 in. Up to 35 cpm A4 (210 x 297 mm)
Duplex Copy Speed	Up to 20 cpm (copies per minute) 8.5 x 11 in. Up to 20 cpm A4 (210 x 297 mm)	Up to 20 cpm (copies per minute) 8.5 x 11 in. Up to 20 cpm A4 (210 x 297 mm)	Up to 20 cpm (copies per minute) 8.5 x 11 in. Up to 20 cpm A4 (210 x 297 mm)
First-Copy-Out Time	As fast as 6.8 seconds	As fast as 5.4 seconds	As fast as 5.4 seconds
Sides (input:output)	1:1, 1:2, 2:2 and 2:1		
Quantity	1 to 999		
Resolution (max.)	Up to 600 x 600 dpi		
Reduction / Enlargement	Variable zoom from 25 % to 400 % in 1 % increments		
Concurrency	Concurrent scanning and printing		
Copy Features	Annotation (Page Numbers, Comments, Date Stamp, Bates Stamping)* Automatic Background Suppression Book Copying with Center Erase Booklet Copying* Collation Darkness Control Edge Erase Front Cover ID Card Copy Image Enhancement Image Shift Lighten/Darken N-up Reduce / Enlarge 25 % to 400 % Original Orientation Original Size Original Type Page Layout Sample Copy Saturation Sharpness *Requires HDD/Productivity Kit		

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

SCAN	
Capability	Black-and-white and color scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Simplex Input Speed	Black-and-white: Scan up to 55 ipm – 8.5 x 11 in. / A4 (210 x 297 mm) Color: Scan up to 55 ipm – 8.5 x 11 in. / 55 ipm A4 (210 x 297 mm)
Duplex Input Speed	Black-and-white: Scan up to 26 ipm – 8.5 x 11 in. / A4 (210 x 297 mm) Color: Scan up to 26 ipm – 8.5 x 11 in. / 26 ipm A4 (210 x 297 mm)
Resolution	Optical – 600 x 600 dpi
Bit Depth	24-bit color / 8-bit grayscale
Maximum Scan Area	Platen: Up to 13.1 x 17.2 in. / 332 x 437 mm Document Feeder: 11.7 x 17 in. / 297 x 431.8 mm
Network Filing Protocols	FTP SMTP SMB sFTP
File Formats	JPG TIFF (single and multi-page) XPS (single and multi-page) PDF (single and multi-page) Searchable PDF via Optical Character Recognition (OCR) Password-protected PDF Linearized PDF (set via embedded web server) and PDF/A
Scan Driver Compatibility (Network Only)	WIA TWAIN
Supported Scan Destinations	Scan to Home Scan to USB Scan to Email Scan to Network (Browse FTP or Browse SMB)
NETWORK SCANNING – SOFTWARE SOLUTIONS	
Xerox® ConnectKey Apps (Found at the Xerox App Gallery)	Increase user productivity by simplifying and shortening everyday tasks. Unlike traditional software, ConnectKey Apps do not require a dedicated server, PC or IT resource. Instead, simply download these lightweight, serverless ConnectKey Apps to the ConnectKey Technology-enabled multifunction printer.
PSTN ONE-LINE OR THREE-LINE FAX (OPTIONAL)	
FAX⁵	
Fax Speed	33.6 Kbps
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH, MR, MMR, JBIG
Fax Features	Walk-up Fax, includes LAN Fax, Direct Fax, Server Fax Enablement, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)
FAX OVER IP (OPTIONAL)	
Compliance	T.38 compliant IP / SIP
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH, MR, MMR, JBIG
Fax Features	Walk-up Fax, includes LAN Fax, Direct Fax, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

MOBILE SOLUTIONS AND MOBILE DEVICE APPS	
Apple® AirPrint®	Print email, photos and important office documents directly from an Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, an iPhone or iPad automatically locates and connects to the AirPrint-enabled device over the office Wi-Fi network.
Google Cloud Print™	Google Cloud Print connects print devices to the web, enabling users to print the applications they use every day from smartphones, tablets, Chromebook™ notebook computers and any other web-connected device.
Mopria® Certified	ConnectKey® Technology-enabled print devices are Mopria® certified. Mopria® certification ensures you can print wirelessly from your Mopria® supported (Android) smart phone, tablet and other mobile devices instantly and easily.
Xerox® @printbyXerox App	@printbyXerox App is a free services that allows secure printing from any email-enabled device (computer, phone, tablet, iOS, Android™, Google® Chromebook™ and more) to a Xerox® printer or MFP using a single email address with no IT intervention. No training is needed. End-users simply send attachments to the email address, and release them at the MFP panel.
Xerox® Print Services plug-in for Android™ (Free at Google Play™ Store)	The Xerox® Print Service plug-in for Android KitKat (4.4 or greater) devices streamlines mobile printing without third-party apps or additional print drivers. You can easily print photos, web pages and documents when your mobile device is connected to multifunction printers using a wireless network. A robust print option set includes two-sided printing, stapling and secure code release. A free download is available from the Google Play™ store.
Xerox® Mobile Link App (Free at Google Play™ Store and Apple® App Store)	The Xerox® Mobile Link App allows you to scan, email and fax from your phone or tablet by connecting with our multifunction printers and send data to and print data from cloud storage. It is easy to create Mobile Link One-Touch Workflows between a mobile device and a multifunction printer. Using a manual address or QR code identification for pairing, automatic device discovery makes it easy to find and pair a mobile device with a nearby Xerox® multifunction printer.
Xerox® Workplace Suite and Xerox® Workplace Cloud	Xerox® Workplace Suite is a modular set of workflows designed to save customers time and money by providing effective control over their print fleet, while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version (Workplace Suite) and with a cloud based-version (Workplace Cloud) of this solution.
SECURITY	
Security Features	<ul style="list-style-type: none"> Access Controls AES 256-bit Encryption Audit Log Certificate Path Validation Certificate Revocation List (CRL)/Status Protocol (OCSP) Detection of External Program Falsification (XCP Plug-in) Cisco® Identity Services Engine (ISE) Integration Domain Filtering FIPS 140-2 Firmware Verification Immediate Disk Overwrite* IP Address Filtering IPsec Network Authentication Port Filtering Pre-installed Self-Signed Certificates Role Based Permissions Secure Email Secure Fax Secure Print Security Certificate Management Smart Card Enablement (CAC/PIV/.NET) SNMPv3 Status Protocol (OCSP) TLS/SSL Trusted Platform Module (TPM) <p>*Requires HDD/Productivity Kit</p>

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

ACCOUNTING	
XEROX® STANDARD ACCOUNTING / NETWORK ACCOUNTING (STANDARD)	
Tracking	Copy, Print, Fax, Scan and Email usage
Accounting	<p>Xerox® Standard Accounting Tool Up to 1,000 User Accounts without HDD Up to 9,999 User Accounts with HDD Up to 500 General Accounts</p> <p>Network Accounting (Job Based Accounting) Up to 1,000 User IDs; Up to 1,000 Account IDs without HDD Up to 60,000 User IDs; Up to 60,000 Account IDs with HDD Up to 14,000 Accounting Records (transactions)</p>
Features	Administrator can manage the feature via the Embedded Web Server.
ACCOUNTING OPTIONS – NETWORK ACCOUNTING (ALLOWS CENTRAL SERVER TO MANAGE ALL ACCOUNTING)	
	<ul style="list-style-type: none"> Enhanced network accounting with up to the minute data on how the system is being used Comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and fax Numerous solutions are available through Xerox Alliance Partners. For details visit www.xerox.com Security enhancements include simultaneous support for HTTP/HTTPS protocols Device requests account authentication from third party server enabling larger databases of users and accounts Accept Authentication Login at control panel and pass to third party Networking Account
PAPER HANDLING	
DOCUMENT FEEDER	
Capacity⁶	Duplex Automatic Document Feeder (DADF): 110 sheets
Sizes One-sided: Two-sided:	Custom sizes: 4.92 x 3.35 in. to 11.69 x 17 in. / 125 x 85 mm to 297 x 431.8 mm 4.92 x 4.33 in. to 11.69 x 17 in. / 125 x 110 mm to 297 x 431.8 mm
Weights One-sided: Two-sided:	11 to 34 lb. bond / 38 to 128 gsm 13 to 34 lb. bond / 50 to 128 gsm
BYPASS TRAY	
Capacity⁶	100 sheets
Sizes	Custom sizes: 3.5 x 3.87 in. to 11.69 x 17 in. / 88.9 x 98.4 mm to 297 x 431.8 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 216 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Envelopes Hole Punched Labels Heavyweight Labels Letterhead Lightweight Cardstock Pre-Printed Recycled
TRAY 1	
Capacity⁶	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

Weights One-sided: Two-sided:	16 lb. bond to 95 lb. cover / 60 to 256 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Heavyweight Cardstock Pre-Printed Recycled
SINGLE TRAY MODULE (OPTIONAL – BASE MODEL ONLY)	
Capacity⁶	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights One-sided: Two-sided:	16 lb. bond to 95 lb. cover / 60 to 256 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Heavyweight Cardstock Pre-Printed Recycled
SINGLE TRAY MODULE WITH STAND (OPTIONAL)	
Capacity⁶	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights One-sided: Two-sided:	16 lb. bond to 95 lb. cover / 60 to 256 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Heavyweight Cardstock Pre-Printed Recycled
THREE TRAY MODULE (OPTIONAL)	
Capacity⁶	Tray 2: 520 sheets

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

	Tray 3: 520 sheets Tray 4: 520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights One-sided: Two-sided:	16 lb. bond to 95 lb. cover / 60 to 256 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Heavyweight Cardstock Pre-Printed Recycled
HIGH CAPACITY TANDEM TRAY MODULE (OPTIONAL)	
Capacity⁶	Tray 2: 520 sheets Tray 3: 870 sheets Tray 4: 1,130 sheets
Sizes	Tray 2: Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm Tray 3: Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5 Tray 4: Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5
Weights One-sided: Two-sided:	16 lb. bond to 95 lb. cover / 60 to 256 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Heavyweight Cardstock Pre-Printed Recycled
ENVELOPE TRAY – REPLACES TRAY 1 (OPTIONAL)	
Capacity⁶	Up to 60 envelopes
Sizes	#10 commercial, Monarch, DL, C5 Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 mm
Weights	20 to 25 lb. bond / 75 to 90 gsm
HIGH CAPACITY FEEDER (OPTIONAL)	
Capacity⁶	2,000 sheets
Sizes	Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5
Weights	16 lb. bond to 80 lb. cover / 60 to 216 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
TOTAL CAPACITY	

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

Base Unit Capacity⁶	620 sheets
Single Tray Module Capacity⁶	1,140 sheets
Single Tray Module with Stand Capacity⁶	1,140 sheets
Three Tray Module Capacity⁶	2,180 sheets
High Capacity Tandem Tray Capacity⁶	3,140 sheets
FINISHING	
OUTPUT TRAYS (OPTIONAL ON DESKTOP MODEL)	
Dual Catch Trays⁶	250 sheets each; Lower tray offsets
INTEGRATED OFFICE FINISHER (OPTIONAL)	
Stacking Tray	500 sheets of 20 lb. bond / 80 gsm – 8.5 x 11 in. / A4 or 250 sheets of 20 lb. bond / 80 gsm – 11 x 17 in. / A3
Sizes	3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm
Weights	16 lb. bond to 80 lb. cover / 60 to 220 gsm
Stapling	Single Auto stapling: 50 sheets maximum: Letter / A4 / B5-size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal / Tabloid / A3 / B4-size sheets (less than 90 gsm or (2) 220 gsm covers)
OFFICE FINISHER LX (OPTIONAL)	
Capacity⁶	Stacking Tray: 2,000 sheets unstapled or 1,000 sheets single stapled or 750 sheets dual stapled (8.5 x 11 in. / A4) (dual stapling only with optional booklet maker)
Sizes	8.3 x 7.2 in. to 11.7 x 17 in. / 210 x 182 mm to 297 x 432 mm
Weights	16 lb. bond to 80 lb. cover / 60 to 220 gsm
Multiposition Stapling	50 sheets of 24 lb. bond / 90 gsm
Hole Punch (Optional) North America: Europe:	2-3 Hole Punch 2-4 Hole Punch
BOOKLET MAKER FOR OFFICE FINISHER LX (SCORE/CREASE, SADDLE-STITCH STAPLE) (OPTIONAL)	
Capacity⁶	40 booklets (2-15 sheets per booklet – 20 lb. / 80 gsm or less)
Sizes	Letter – 8.5 x 11 in. / A4 SEF Legal – 8.5 x 14 in. / B4 SEF Ledger – 11 x 17 in. / A3 SEF
Saddle-stitch Stapling	2-15 sheets / 8-60 page booklet 16 lb. bond to 24 lb. bond / 60 to 90 gsm
Score / Crease	1-15 sheets / unstapled
CONVENIENCE STAPLER (OPTIONAL – INCLUDES WORK SURFACE)	
Capacity⁶	50-sheet stapling 5,000 staples Requires a separate outlet
DEVICE MANAGEMENT	
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD LDAP Bonjour® / AirPrint™ FTP Most protocols not in use can be disabled
Administrative Protocols	DHCP, SNMP, WINS, HTTP, HTTPS, TLS, SNTP, MDNS

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

REMOTE CONTROL PANEL	
	<ul style="list-style-type: none"> • Enables faster, more convenient technical support and user training • IT administrators and other authorized users can control the device remotely from a web page on any device • Remote user experience is identical to performing tasks directly at the device
XEROX® CENTREWARE® WEB	
	<ul style="list-style-type: none"> • A web-based server application for network administrators that permits web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system • Works with any SNMP-managed printer from any manufacturer • Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management
XEROX® EMBEDDED WEB SERVER – INTEGRATED DEVICE WEB PAGE	
Device Status	<ul style="list-style-type: none"> • Tray status/contents • Consumables status • Billing/Usage • Quick Links • Online Support
Print Queue Viewing	Job print queue management — View and delete
Job Submission	Print-ready files (PS (with optional PostScript option), PCL, PDF, XPS, JPEG)
Device Administration	Allows simple, remote installation setting of configuration options and management of the device
Browsers	Microsoft® Internet Explorer® Microsoft Edge™ Mozilla™ Firefox® Apple® Safari® Google Chrome™
REMOTE SERVICES	
Automated Meter Readings (AMR)	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time.
Automatic Supplies Replenishment (ASR)	Automatically orders supplies for Xerox® output devices based on actual usage, eliminating the need to manually manage supplies inventory.

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

SUPPLIES AND ACCESSORIES	QUANTITY	PART NUMBER
SUPPLIES		
Standard Capacity Print Cartridges	15,500 standard pages ⁷	106R03393
High Capacity Print Cartridges	31,000 standard pages ⁷	106R03394
Worldwide Metered Print Cartridge	30,000 standard pages ⁸	106R03392
Black Drum Cartridge	80,000 pages ⁹	113R00779
LX Booklet Maker Cartridge (8 cartridges per carton)	16,000 staples	008R12897
Staple Refills for Finishers (3 cartridges per carton)	15,000 staples	008R12941
Staple Cartridge for Finishers (1 cartridge per carton)	5,000 staples	008R12964
ACCESSORIES / OPTIONS		
Single Tray Module (does not include Stand – for Base Model only)		097S04910
Single Tray with Stand Module		097S04907
Three Tray Module		097S04908
High-Capacity Tandem Tray Module		097S04909
Envelope Tray (This replaces Tray 1)		497K17720
Center Output Tray (Dual Catch Tray)		497K17800
HDD (320 GB Hard Drive)		497K17740
1 Line Fax Kit (PSTN Fax)		497K17750
3 Line Fax Kit (PSTN Fax)		497K17760
Wireless Network Adapter Kit		497K16750
Internal Card Reader / RFID Kit		497K18120 (WH) 497K18140 (EH)
PostScript Kit		497K17810
Fax Over IP Kit		497K17820

¹ Declared print speed in accordance with ISO/IEC 24734.

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

³ Recommended average throughput is not a minimum, but is intended to cover a range of volumes for different environments.

⁴ Power states defined per ENERGY STAR® Program requirements for Imaging Equipment.

⁵ Requires analog phone line.

⁶ Paper capacities are based on 20 lb. / 75 gsm stock; capacities will vary with different weight stocks.

⁷ Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

⁸ Assumptions: Toner cartridge yield is based on 5% area coverage on 8.5 x 11 in. / A4 LEF. Toner yield can vary due to many factors, including but not limited to, image area coverage, image content, media size, run mode, application types, monthly print volumes and image quality set-points.

⁹ Approximate pages. Declared yield will vary depending on job run length, media size/orientation and machine speed. For more information visit: <https://www.office.xerox.com/latest/SUPGL-01.pdf>.

Return spent imaging supplies through the Xerox Green World Alliance collection/reuse/recycling program.

For more information, visit www.xerox.com/About-Xerox/Recycling.

For more information, visit us at www.xerox.com/Office.

Configurations vary by geography.

Xerox® VersaLink® Multifunction Printer

Reliable. Budget friendly. Business ready.



B7025/B7030/B7035

ConnectKey®
Technology

xerox™

Xerox® VersaLink® B7025/B7030/B7035 Multifunction Printer

When it comes to seamless integration into your work environment and helping you get important tasks done faster, there's no smarter option than the affordable, reliable and supremely business-ready VersaLink® B7025/B7030/B7035 Multifunction Printer — featuring Xerox® ConnectKey® Technology.

HIGHER PERFORMANCE. OPTIMIZED EFFICIENCY.

Right out of the box, you'll count on your Xerox® VersaLink® B7000 Series Multifunction Printer to make your business work more efficiently. From IT-free installation wizards, to step-by-step configuration options, you're ready to go — hassle free.

And with an entirely re-engineered paper path and new LED print head technology, we've taken day-in, day-out reliability to an impressive level of excellence.

VersaLink® devices are loaded with features designed to reduce inefficiency. Device management and user training can be done anywhere with the time-saving Remote Control Panel. Ensure information accuracy with Scan and Fax Preview, and do more with scanned documents with built-in optical character recognition (OCR).

The most security-minded businesses and governments choose Xerox. We offer a comprehensive approach to print security that includes a powerful mix of built-in features and services that mitigate risk through a vigorous focus to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

EASY TO USE. EASY TO CUSTOMIZE.

The 7-inch customizable color touchscreen allows you to breeze through tasks with mobile-like ease. Xerox® ConnectKey® Apps, accessed via the extensive Xerox App Gallery, provide expanded functionality — like the optional Xerox® Easy Translator Service app, which quickly translates scanned documents into numerous languages.

Get more done in less time by creating customized 1-Touch Apps to automate multi-step workflows for individuals or groups.

Simply tap your new app to quickly perform the job you configured. And with Simple ID, individual users and groups enter a user ID and password once, and then enjoy fast, secure access to task-specific presets, individualized favorite contacts, and commonly used apps on a personalized home screen.

READY FOR THE WAY YOU WORK.

Enjoy the freedom to work where and how you want — with access to Google Drive™, Microsoft® OneDrive® and DropBox™ and additional options through the Xerox App Gallery.

VersaLink® devices deliver for today's mobile worker with optional Wi-Fi and Wi-Fi Direct, plus Apple® AirPrint®, Google Cloud Print™, Xerox® Print Services plug-in for Android™, Near Field Communication (NFC) Tap-to-Pair and Mopria®.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/Mobile.

ENVIRONMENTAL STEWARDSHIP.

VersaLink® devices meet or exceed the requirements of the world's most-widely recognized certifications for product environmental performance, including EPEAT®, which verifies manufacturer claims regarding design, production, energy use and recycling. **(See the complete list of EPEAT-verified VersaLink® products.)**

For more information about our environmental, health, safety and sustainability efforts, visit www.xerox.com

XEROX® CONNECTKEY® TECHNOLOGY

Intuitive User Experience

A familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready

Instant connectivity to cloud and mobile devices right from the user interface, with access to cloud-hosted services that let you work where, when and how you want.

Benchmark Security

Comprehensive security that includes a powerful mix of built-in features and services to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

Enables Next Generation Services

Easy integration of Xerox® Intelligent Workplace Services. Enables remote monitoring of service delivery and consumables.

Gateway to New Possibilities

Instantly extend your capabilities with real-world apps from the Xerox App Gallery, or talk with one of our partners to design and develop a solution specific to your business needs.

Find out more about how you'll work smarter at www.ConnectKey.com.

To learn more about VersaLink® device features, go to www.xerox.com/VersaLinkEG

FINISHING APPLICATIONS



1 A 110-sheet Duplex Automatic Document Feeder (DADF) scans two-sided black-and-white or color originals for copy, scan and fax jobs.

2 The optional Work Surface (included with Convenience Stapler) gives you plenty of room to sort documents.

3 Card Reader Bay with embedded USB port.¹

4 An easily accessible USB port¹ allows users to quickly print from or scan to any standard USB memory device.

5 The 100-sheet Bypass Tray handles media sizes from 3.5 x 3.87 in. to 11.69 x 17 in./88.9 x 98.4 mm to 297 x 431.8 mm.

6 The standard 520-sheet Tray 1 handles media sizes from 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm.

¹ USB ports can be disabled.

MULTIPLE PAPER TRAY OPTIONS TO FIT EVERY NEED:

7 The Single Tray Module (optional with Desktop model) increases total paper capacity to 1,140 sheets (includes Bypass Tray). Or choose the optional Three Tray Module (not shown) to increase the total paper capacity to 2,180 sheets (includes Bypass Tray).

8 The optional Single Tray with Stand Module increases total paper capacity to 1,140 sheets (includes Bypass Tray) and provides storage for toner cartridges and other supplies.

9 The optional High Capacity Tandem Tray Module allows for a total paper capacity of up to 3,140 sheets (includes Bypass Tray).

10 The optional High Capacity Feeder holds 2,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 5,140 sheets.

ADD INCREASED VERSATILITY WITH FINISHING OPTIONS:

11 The Dual Catch Trays (optional with Desktop model) stack up to 250 sheets each, lower tray offsets.

12 The optional Office Finisher gives you advanced finishing functions at a great value and offers optional booklet making.

13 The optional Integrated Office Finisher provides 500-sheet stacking and 50-sheet, dual-position stapling without increasing the footprint of the printer.



INTRODUCING TOUCHSCREEN SUPERIORITY

Meet our all-new, 7-inch color touchscreen — the user interface that sets a higher standard for customization, personalization and versatility.

By presenting a familiar “mobile” experience — with support for gestural input and task-focused apps that share a common look and feel — fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software capability helps everyone who interacts with the VersaLink® B7000 Series Multifunction Printer get more work done, faster.

Xerox® VersaLink® B7025/B7030/B7035



The VersaLink® B7025/B7030/B7035 Multifunction Printer is built on Xerox® ConnectKey® Technology. For more information, visit www.ConnectKey.com.

DEVICE SPECIFICATIONS	VERSALINK® B7025	VERSALINK® B7030	VERSALINK® B7035
Speed ¹	Up to 25 ppm	Up to 30 ppm	Up to 35 ppm
Monthly Duty Cycle ²	Up to 107,000 pages ²	Up to 129,000 pages ²	Up to 153,000 pages ²
Hard Drive/Processor/Memory	320 GB HDD ³ /1.05 GHz Dual-core/2 GB memory		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi and Wi-Fi Direct with optional Wi-Fi Kit		
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Role Based Permissions, Convenience Authentication Enabled, Online Support		
Copy and Print	Resolution Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 1200 dpi		
First-Copy-Out Time (as fast as)	As fast as 6.8 seconds	As fast as 5.4 seconds	As fast as 5.4 seconds
First-Print-Out Time	As fast as 10.4 seconds	As fast as 9.1 seconds	As fast as 9.1 seconds
Page Description Languages	PCL® 5e/PCL 6/PDF/XPS/TIFF/JPEG/HP-GL/optional Adobe® PostScript® 3™		
Paper Input	Standard Duplex Automatic Document Feeder (DADF): 110 sheets; Standard sizes: 5.5 x 8.5 in. to 11 x 17 in./A5 to A3; Custom sizes (duplex): 4.92 x 4.33 in. to 11.69 x 17 in./125 x 110 mm to 297 x 431.8 mm; Custom sizes (simplex): 4.92 x 3.35 in. to 11.69 x 17 in./125 x 85 mm to 297 x 431.8 mm		
	Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.87 in. to 11.69 x 17 in./88.9 x 98.4 mm to 297 x 431.8 mm		
	Tray 1: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm		
	Choose One Single Tray Module: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm		
	Single Tray with Stand: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm		
	Three Tray Module (1,560 sheets): 520 sheets each; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm		
	High-Capacity Tandem Tray (2,520 sheets): Tray 2: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm; Tray 3: 870 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5; Tray 4: 1,130 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5		
	Optional Envelope Tray: Up to 60 envelopes: #10 commercial, Monarch, DL, C5; Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in./98 x 148 mm to 162 x 241 mm		
	High-Capacity Feeder (HCF): 2,000 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5		
Paper Output/Finishing	Standard Dual Catch Tray²: 250 sheets each; Lower tray offsets		
	Optional Integrated Office Finisher: 500-sheet stacker, 50 sheets stapled, dual-position stapling		
	Office Finisher: 2,000-sheet stacker, 50 sheets stapled, 3-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch)		
	Convenience Stapler with Work Surface: Staples 50 sheets		

INTUITIVE USER EXPERIENCE

Customize and Personalize	Walkup customization, Personalize Home Screen by User, Multiple Home Screens with Simple ID, Customize by Site and Function or Workflow with Xerox App Gallery
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring and Xerox® Global Print Driver®
Xerox® Embedded Web Server	PC or mobile—Status Information, Responsive Design, Settings, Device Management, Cloning
Remote Console	Remote Control Panel
Preview	Preview of Scan/Fax with Zoom, Rotate, Add Page
Print Features	Print from USB, Secure Print, Sample Set, Personal Print, Saved Job, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Skip Blank Pages, Draft Mode
Scan	Optical Character Recognition (OCR), Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-Page PDF/XPS/TIFF/Password Protected PDF, Secure Scanning via SFTP
Fax ³	Optional Walk-up Fax (one-line or three-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email, Server Fax), optional Fax Over IP

MOBILE AND CLOUD READY

Mobile Printing	Apple® AirPrint® ⁴ , Mopria® Certified, Mopria® Print Service Plug-in for Android™, Xerox® @printbyXerox App, Xerox® Print Services plug-in for Android™
Mobility Options	Xerox® Mobile Print Solution and Xerox® Mobile Print Cloud App, Connect via NFC/Wi-Fi Direct Printing, Xerox® Mobile Link App. Visit www.xerox.com/OfficeMobileApps for available apps.
Cloud Connectors ⁵	Print from/Scan to Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365®, Box®, Xerox® DocuShare® Platform and more

BENCHMARK SECURITY

Network Security	IPsec, HTTPS, encrypted email, Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Pre-installed Self-signed Certificates, Cisco® Identity Services Engine (ISE) integration
Device Access	Firmware Verification, User access and internal firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enabled (CAC/PIV/NET), Xerox® Integrated RFID Card Reader, Trusted Platform Module (TPM)
Data Protection	Setup/Security Wizards, Job Level Encryption via HTTPS/IPPS submission, Encrypted hard disk (AES 256-bit, FIPS 140-2) and image overwrite, Common Criteria Certification (ISO 15408), Encrypted Apps with Embedded Certificate Support
Document Security	Secure Print, Secure Fax, Secure Email, Password Protected PDF

ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Cloud/Suite, Nuance Equitrac, Ysoft SafeQ, PaperCut and more at xerox.com/PrintManagement .
Fleet/Device Management	Xerox® Device Manager, Xerox® Support Assistant App, Auto Meter Read, Managed Print Services tools, Configuration Cloning
Sustainability	Cisco EnergyWise®, Earth Smart Printing, EPEAT-verified, Print User ID on margins

GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Translate and Print, Xerox® Healthcare MFP Solution (U.S. only), CapturePoint™, many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit www.xerox.com/AppGallery for a growing selection of Xerox® apps available for adding functions to the Printer/MFP.

¹ Declared print speed in accordance with ISO/IEC 24734. ² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; ³ Requires analog phone line; ⁴ Visit www.apple.com for AirPrint Certification list; ⁵ Optional download from Xerox App Gallery to the Printer — www.xerox.com/xeroxappgallery.

For more detailed specifications, go to www.xerox.com/VersaLinkB7000Specs.

Xerox® AltaLink® Multifunction Printers



B8145/B8155/B8170



AltaLink® B8100 Series Multifunction Printers are built on Xerox® ConnectKey® Technology. For more information, go to www.ConnectKey.com.

System Specification	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Speed ¹	Up to 45 ppm	Up to 55 ppm	Up to 72 ppm
Monthly Duty Cycle ²	Up to 200,000 pages	Up to 250,000 pages	Up to 300,000 pages
Hard Drive/ Processor/Memory	Minimum 128 GB SSD/ Optional: 500 GB HDD/Intel® Atom™ Quad Core 1.91 GHz/4 GB system memory		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 2.0 direct print, NFC; Optional: WiFi/WiFi Direct with Xerox Dual Band Wireless Kit, Bluetooth (iBeacon)		
Controller Features	Unified Address Book, Remote Control Panel, Configuration Cloning, Fleet Orchestrator, Configuration Watchdog		
Copy and Print			
Copy and Print Resolution	Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi		
First-Print-Out Time (as fast as)	3.8 seconds	3.2 seconds	3.0 seconds
First-Copy-Out Time (as fast as) (from platen/ warmed-up state)	4.4 seconds	3.7 seconds	3.2 seconds
Page Description Language	Adobe® PostScript® 3™, Adobe® PDF, PCL® 5c/PCL® 6		
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Encrypted Secure Print, Xerox® Earth Smart Driver Settings, Job Identification, Booklet Layout, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Hold All Jobs, Long Sheet (Banner) Printing, Print Around, Print on Alternate Paper, Imaging Security with AltaLink's proprietary marking and infrared detection technology; Optional: Print from and Scan to Xerox® DocuShare® Go content management		
Mobile- and Cloud-Ready			
Mobile Connectivity	Near Field Communication (NFC); Optional: Wi-Fi Direct, Wi-Fi (802.11 b/g/n/ac), AirPrint (iOS) including iBeacon (Bluetooth)		
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), @PrintByXerox App; Optional: Xerox® Workplace Mobile App (iOS/Android)		
Mobile Scanning	Mopria® Scan, Apple AirPrint™, Optional: Xerox® Workplace Mobile App (iOS/Android)		
Mobile Apps and Xerox App Gallery	Automate everyday processes with apps that translate, redact, eSign, personalize, print, convert, route, collaborate, and communicate. Visit xerox.com/WorkplaceApps to find apps by industry or workflow. Software and services: Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions).		
Xerox® Workplace Central Platform	One-platform consistency for seamless productivity across computers, mobile devices and printers. With Workflow Central's ever-expanding suite of cloud-based workflows you can change documents into audio files for easy listening, convert PDF or image files to popular Microsoft formats for shareability with a wider audience, turn handwriting into legible, editable and shareable text, translate to/from over 40 different languages, and automatically redact Personal Identifiable Information using set words or phrases.		
Xerox® Workplace Suite and Xerox® Workplace Cloud	Optional: Xerox® Workplace Suite is a modular set of workflows designed to save customers time and money by providing effective control over their printer fleet while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version (Workplace Suite) and with a cloud-based version (Workplace Cloud) of this solution.		
Cloud Identity Provider (IdP) Integration	Use your desktop, laptop, or mobile login credentials to log in to your AltaLink® MFPs with direct connections to popular cloud identity providers, Okta, Ping Identity, and Microsoft® Azure.		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Scan	
Standard Features	Destinations: Scan to USB/Email/Network (FTP/SMB), HTTP, HTTPS, SFTP destinations; File Formats: PDF, PDF/A, JPEG, TIFF; Convenience Features: Scan Preview, Scan to Home, Searchable PDF, Touchless Workflow Accelerators, Single/Multi-Page PDF/TIFF, Password-protected PDF, Unified Address Book, Optical Character Recognition (OCR), Scan to Folder, 1-Touch Apps, TWAIN Support, Imaging Security with AltaLink's proprietary marking and infrared detection technology
Optional Features	Scan to Cloud Repositories (Dropbox, OneDrive, and Google Drive), Xerox® Scanning App for DocuShare®, other solutions available through various Xerox® Business Innovation Partners at xerox.com/Software-Solutions , Print from and Scan to Xerox® DocuShare® Go content management
Fax	
Standard Features	Internet Fax, Network Server Fax Enablement, Fax Build Job
Optional Features	Walk-up Fax (one-line and two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email or SMB Share)
Security	
Standard Features	802.1x, IPsec, HTTPS, SFTP, and Encrypted Email, McAfee® Embedded Control Whitelisting, McAfee® ePolicy Orchestrator®, McAfee Enterprise Security Manager, LogRhythm SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS 1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through McAfee® DXL/Cisco® pxGrid integration, Local Authentication (Internal Database), FIPS 140-2, User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Control, User Permissions, Configuration Watchdog, TPM, Trusted Boot, Encrypted Storage Drive (AES 256-bit, FIPS 140-2), Firmware Verification, Job Level Encryption via HTTPS and Drivers, Signed Email, Common Criteria Certification (ISO 15408) full system against HCP PP, Encrypted Secure Print, Imaging Security (copy, print, scan, email) with AltaLink's proprietary infrared detection technology
Optional Features	McAfee® Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET) ³ , Xerox® Integrated RFID Card Reader, Encrypted Hard Disk (AES 256-bit, FIPS 140-2) with multi-pass Image Overwrite ⁹ , Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions
Print Management	
Standard Features	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement
Optional Features	Xerox® Workplace Cloud/Suite, other network accounting solutions available through various Xerox® Business Innovation Partners. Xerox® Virtual Print Management Services; learn more at xerox.com/PrintManagement

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Features and Accessories

Single-Pass Duplex Automatic Document Feeder (DADF) saves time by simultaneously scanning both sides of a document with up to 270 impressions per minute (ipm).



USER INTERFACE



Intuitive Tablet-like 10.1-inch Color Touchscreen is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

PAPER INPUT⁴

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



High Capacity Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® B8100 Series user panel and quickly connect with the MFP.



Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER OUTPUT/FINISHERS⁴



Office Finisher (optional) provides advanced finishing functions, optional crease/score, and saddle-stitch booklet, capable of 60-page booklets (2 to 15 sheets).



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold, and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).

LONG SHEET PRINTING

Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./ 320 x 1,320 mm media.



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with B8145/B8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 50 sheets of 20 lb./75 gsm media.

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Device Specification			
Control Panel Languages	US English, International English, International French, Italian, German, International Spanish, Dutch, Brazilian Portuguese, Swedish, Norwegian, Danish, Finnish, Turkish, Greek, Russian, Czech, Polish, Hungarian, Romanian, Catalan, Arabic		
Accessories			
Optional	500GB HDD Bluetooth Kit Booklet Maker for Office Finisher BR (Business Ready) Finisher (requires Horizontal Transport Kit) BR Booklet Maker Finisher (requires Horizontal Transport Kit) C-fold/Z-fold Unit for BR Finisher or BR Booklet Maker Convenience Stapler (includes Work Surface) Finisher Foreign Device Interface (Also known as Auxiliary Access Device) Interface for third-party access control devices, such as coin machines and card readers Envelope Tray (Replaces Tray 1) High Capacity Feeder 3000 A4/Letter Hole Punch (2/3, 2/4, Swedish) Horizontal Transport Kit Integrated Office Finisher (Available with AltaLink® B8145, B8155) Long Sheet Feed Kit (banner printing) McAfee® Integrity Control Enablement Kit Multi-feed Detection Kit (AltaLink® B8170 only) Office Finisher Scan To Cloud Enablement Kit Smart Card Enablement Kit ³ Walk-up Fax (One- or Two-line options, includes LAN Fax) Wi-Fi/Wi-Fi Direct with Dual Band Wireless Kit Unicode Font Kit USB Keyboard/Shelf Kit Xerox® Integrated RFID Card Reader Kit		
Electrical Requirements	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
North America	Voltage: 110-127 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 15 A		Voltage: 110-127 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 20 A
Europe	Voltage: 220-240 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 10 A		Voltage: 220-240 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 10 A

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Device Specification (continued)			
Power Consumption	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Running (Average)	115V: 717 watts 230V: 674 watts	115V: 806 watts 230V: 760 watts	115V: 929 watts 230V: 908 watts
Standby Mode	115V: 71 watts 230V: 71 watts	115V: 72 watts 230V: 70.3 watts	115V: 91.1 watts 230V: 79 watts
Auto Off/Sleep Mode	115V: 0.67 watts 230V: 0.71 watts (Default time to sleep mode = 0 minutes)	115V: 0.67 watts 230V: 0.71 watts (Default time to sleep mode = 0 minutes)	115V: 0.68 watts 230V: 0.75 watts (Default time to sleep mode = 0 minutes)
Warm-up (from Off)	As fast as 8.5 seconds		
Recovery from Sleep	As fast as 4.5 seconds		
Operating Environment			
Required Temperature Range	50 to 82° F/10 to 28° C		
Required Relative Humidity	15 % to 85 %		
Sound Power Levels	Operating: 63.7/64.2 dB(A) Standby: 4.0/4.0 dB(A)	Operating: 65.2/67.3 dB(A) Standby: 4.3/4.3 dB(A)	Operating: 70.4 dB(A) Standby: 4.3 dB(A)
Dimensions and Weight			
Base Configuration	Width: 24.4 in./620 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 286 lb./129.5 kg		Width: 24.4 in./620 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 319.2 lb./144.8 kg
With Office Finisher (with Booklet Maker)	Width: 47.5 in./1,207 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 370.3 lb./168 kg		Width: 47.5 in./1,207 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 406 lb./184.2 kg
Base Configuration with Business Ready (BR) Finisher	Width: 55 in./1,395 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 382.3 lb./173.4 kg		Width: 55 in./1,395 mm Depth: 31.2 in./723 mm Height: 46 in./1,169 mm Weight: 415.4 lb./188.4 kg
Base Configuration with BR Booklet Maker Finisher	Width: 59 in./1,496.3 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 419.7 lb./190.4 kg		Width: 59 in./1,496.3 mm Depth: 31.2 in./723 mm Height: 46 in./1,169 mm Weight: 453.3 lb./205.6 kg
Base Configuration with BR Booklet Maker Finisher and C-fold/Z-fold Unit	Width: 64.3 in./1,632 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 530.6 lb./240.7 kg		Width: 64.3 in./1,632 mm Depth: 31.2 in./723 mm Height: 46 in./1,169 mm Weight: 564.2 lb./255.9 kg
Base Configuration with BR Booklet Maker Finisher, C-fold/Z-fold Unit, and High Capacity Feeder	Width: 93 in./2,361 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 598.8 lb./271.6 kg		Width: 93 in./2,361 mm Depth: 31.2 in./723 mm Height: 46 in./1,169 mm Weight: 632.8 lb./287 kg
System Certifications/Regulatory Compliances			
Certifications	To view the latest list of certifications, go to xerox.com/OfficeCertifications		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Paper Handling	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Single-Pass Duplex Automatic Document Feeder (DADF)			
Capacity⁴	130 sheets		250 sheets
Speed (Up to)	82 ppm black-and-white (simplex) 141 ipm black-and-white (duplex)		135 ppm black-and-white (simplex) 270 ipm black-and-white (duplex)
Paper Sizes Sensed	3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm		
Weights	16 lb. to 32 lb. bond/60 to 128 gsm		
Bypass Tray (Standard)			
Capacity⁴	100 sheets		
Sizes	Custom Sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1320 mm (SEF); Optional: Long Sheet Feed Kit (Banner Printing)		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm, Long sheets/banners (> 19 in./483 mm): 28lb Bond - 120lb Index/106 - 220 gsm		
Media Types	Bond Card Stock Card Stock Reloaded Custom Envelopes Glossy Card Stock Glossy Card Stock Reloaded Heavyweight Card Stock Heavyweight Card Stock Reloaded Heavyweight Glossy Card Stock Heavyweight Glossy Card Stock Reloaded Hole Punched Labels Letterhead Lightweight Lightweight Card Stock Lightweight Card Stock Reloaded Lightweight Glossy Card Stock Lightweight Glossy Card Stock Reloaded Plain Plain-Reloaded Preprinted Recycled Transparencies Long Sheets/Banners: Card Stock Card Stock Reloaded Lightweight Card Stock Lightweight Card Stock Reloaded		
Trays 1 and 2 (Standard)			
Capacity⁴	520 sheets each		
Sizes	Tray 1: Custom Sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: Custom Sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Media Types	Bond Card Stock Card Stock Reloaded Custom Envelopes Glossy Card Stock Glossy Card Stock Reloaded Heavyweight Card Stock Heavyweight Card Stock Reloaded Heavyweight Glossy Card Stock Heavyweight Glossy Card Stock Reloaded Hole Punched Labels Letterhead Lightweight Lightweight Card Stock Lightweight Card Stock Reloaded Lightweight Glossy Card Stock Lightweight Glossy Card Stock Reloaded Plain Plain-Reloaded Preprinted Recycled Transparencies		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Paper Handling (continued)	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
High Capacity Tandem Tray (Available with all models)			
Capacity⁴	Tray 3: 867 sheets Tray 4: 1,133 sheets		
Sizes	8.5 x 11 in./A4, JIS B5, Executive (7.25 x 10.5 in) LEF		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Media Types	Bond Card Stock Custom Glossy Card Stock Hole Punched Labels Letterhead Lightweight Card Stock Lightweight Glossy Card Stock Plain Preprinted		
Envelope Tray (Optional - Replaces Tray 1)			
Capacity⁴	Up to 60 envelopes		
Sizes	#10 Commercial (9.25 x 4.125 in.)/Monarch, DL, C5 Custom Sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in./98 x 148 mm to 162 x 241 mm		
Weights	20 lb. to 24 lb. bond/75 to 90 gsm		
High Capacity Feeder (HCF) (Optional with all models)			
Capacity⁴	3,000 sheets		
Sizes	Standard Sizes: 8.5 x 11 in. or 7.25 x 10.5 in./A4 or B5 LEF		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Total Capacity			
Device Total Capacity⁴	High Capacity Tandem Tray Module: 3,140 sheets High Capacity Tandem Tray Module with High Capacity Feeder: 6,140 sheets		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Finishing	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Output Trays (Standard) (Dual Offset Catch Trays not available with Integrated Office Finisher and limited to one with Office Finisher and BR Finishers)			
Stacking Tray Capacity⁴	Dual Offset Catch Tray: Up to 250 sheets each Left Side Face-up Tray: Up to 100 sheets		
Integrated Office Finisher (Optional with AltaLink® B8145/B8155)			
Stacking Tray Capacity⁴	500 sheets of 20 lb. bond/80 gsm – 8.5 x 11 in./A4 or 250 sheets of 20 lb. bond/80 gsm – 11 x 17 in./A3		
Sizes	3.5 x 3.9 in. to 11.7 x 17 in./89 x 98 mm to 297 x 432 mm		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Stapling	Single/Dual Position Auto-Stapling: 50 sheets maximum: Letter/A4/B5 size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal/Tabloid/A3/B4 size sheets (less than 90 gsm or (2) 220 gsm covers)		
Office Finisher (Optional)			
Stacking Tray Capacity⁴	2,000 sheets unstapled or 1,000 sheets single stapled or 750 sheets dual stapled (8.5 x 11 in./A4)		
Stacking Tray Sizes	8.3 x 7.2 in. to 11.7 x 17 in./210 x 182 mm to 297 x 432 mm		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Multiposition Stapling	50 sheets maximum: Letter/A4/B5 size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal/Tabloid/A3/B4 size sheets (less than 90 gsm or (2) 220 gsm covers)		
Hole Punch (Optional)	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch		
Booklet Maker for Office Finisher (Score/Crease, Saddle-stitch Staple) (Optional)			
Top Tray Capacity⁴	40 booklets (2-15 sheets per booklet – 20 lb./80 gsm or less)		
Sizes	Letter – 8.5 x 11 in./A4 SEF Legal – 8.5 x 14 in./B4 SEF Tabloid – 11 x 17 in./A3 SEF		
Saddle-Stitch Stapling	2-15 sheets/8-60 page booklet 16 lb. bond to 67 lb. bond/60 to 256 gsm		
Score/Crease	1-15 sheets/unstapled 18 lb. bond to 28 lb. bond/60 to 105 gsm		
Business Ready (BR) Finisher (Optional) (Requires Horizontal Transport Kit)			
Capacity⁴	Offsetting Top Tray: 500 sheets Stacking Stapling Tray: 3,000 sheets unstapled or 100 sets (dual or 4-position stapling) 11 x 17 in., 8.5 x 14 in./A3 or 200 sets (single-position staple) 8.5 x 11 in./A4		
Sizes	3.9 x 5.8 in to 12.6 x 19.2 in./100 x 148 mm x 320 x 488 mm for top tray 7.25 x 10.5 in. to 12.6 x 19 in./182 x 203 mm to 320 x 488 mm for stacking 7.25 x 10.5 in. to 11 x 17 in./B5 to A3 for stapling		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Stapling	Single and multiposition stapling Auto stapling (50 sheets maximum) – 24 lb./90 gsm Letter, Legal, Tabloid, A3, A4, B4, and B5 sizes supported		
Hole Punch	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch		
BR Booklet Maker Finisher (Optional) (Requires Horizontal Transport Kit)			
Capacity⁴	Offsetting Top Tray: 500 sheets of 8.5 x 11 in./A4 unstapled Stacking Stapling Tray: 1,500 sheets of 8.5 x 11 in./11 x 17 in./A4/A3 unstapled or 200 stapled sets of 8.5 x 11 in./A4 (single-position stapling or dual or 4-position stapling) or 100 stapled sets of 11 x 17 in./A3		
Sizes	3.9 x 5.8 in to 12.6 x 19.2 in./100 x 148 mm x 320 x 488 mm for top tray 7.25 x 10.5 in. to 12.6 x 19 in./182 x 203 mm to 320 x 488 mm for stacking 7.25 x 10.5 in. to 11 x 17 in./B5 to A3 for stapling		
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm		
Stapling	Single and multiposition stapling Auto stapling (50 sheets maximum) – 24 lb./90 gsm Letter, Legal, Tabloid, A3, A4, B4, and B5 sizes supported		
Hole Punch	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch		
Booklet Maker	Saddle-stitch 2 to 16 sheets (7 sheets at 106 to 176 gsm coated or 5 sheets at 177 to 220 gsm coated) Bi-fold up to 5 sheets Letter, Legal, Tabloid, A3, A4 supported		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Finishing (continued)	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
C-fold/Z-fold Unit (Optional with BR Finisher and BR Booklet Maker Finisher)			
Types	C-fold, Z-fold, and Z-half-fold		
Capacity⁴	40 sheets		
Sizes	C-fold and Z-fold: Letter – 8.5 x 11 in./A4 SEF only Z-half-fold: Tabloid – 11 x 17 in./A3 only		
Weights	16 lb. to 24 lb. bond/64 to 90 gsm		
Output Trays	Envelope Tray: C-fold, Z-fold, and Tri-fold Stacker Tray or Top Tray: Z-half-fold		
Convenience Stapler (Optional - Includes Work Surface⁵)			
Capacity⁴	50-sheet stapling 5,000 staples Requires separate power outlet		
Copy	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
First-Copy-Out Time (from platen/warmed up)	As fast as 4.4 seconds	As fast as 3.7 seconds	As fast as 3.2 seconds
Sides (input:output)	1-1, 1-2, 2-2, 2-1		
Quantity	1 to 9,999		
Resolution (max)	Up to 600 x 600 dpi		
Reduction/Enlargement	Variable zoom from 25% to 400% in 1% increments		
Concurrency	Program-ahead to allow the job to be queued while the initial job is processed (Copy, Print, Fax, and Scan)		
Copy Features	Annotation and Bates™ stamping Authentication for Services Auto Paper Select Auto Reduction & Enlargement (To fit selected paper size) Auto Tray Switching Automatic 2-sided/Duplex Booklet Creation Build Job (Enables page-level programming and also lets you proof each section or delete the last section as the job is built) Collation Covers (Front only, front and back, back only, printed inside and out: Blank or Printed) Dividers (blank) Edge Erase Features Help (Intuitive text and graphic descriptions) ID Card Copy Image Quality Adjustments Image Shift (with Auto Center option) Imaging Security Invert Image (negative or mirror image) Large Job Interrupt Multi-up (up to 15 columns by 15 rows) Sample Set Save Job Settings Single Color Stapling Touchless Workflow Accelerators Transparencies		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Print	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Resolution (up to)	1200 x 2400 dpi		
Print Features	Application Defaults Banner Sheet Enable/Disable Booklet Layout Cover Selection Delay Print (specific time) User Permissions Finishing Fit to New Paper Size Hold All Jobs Image Options (Toner Saver, Resolution (Standard, Enhanced, High)) Job Identification (Print ID or Banner, Print ID in margins on the first page only or all pages) LAN Fax (requires optional Fax Kit) Long Sheet/Banner Layout/Watermark N-up (up to 16 pages per sheet) Paper Selection by Attribute Sample Set Print From Cloud Repositories (Dropbox, OneDrive, and Google Drive) Saved Job Secure Print with Timed Deletion Special Pages (exception page programming: covers, inserts, exception pages) Store and Recall Driver Settings Sustainability Features (Xerox® Earth Smart Settings, Duplex, N-up, Turn-off Banner and Print ID, Smart Sample Set, Hold All Jobs) Two-sided Printing (as default)		
Print from USB	Allows walk-up printing from Type A USB port on the front panel Supports direct printing from a computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, PS, PCL Color jobs can be printed as black-and-white		
Operating Systems	Windows Server 2008 SP2 (32- and 64-bit) Windows Server 2008 R2 (64-bit) Windows Server 2012 and R2 (64-bit) Windows Server 2016 (64-bit) Windows Server 2019 (64-bit) Windows 7 (32- and 64-bit) Windows 8 (32- and 64-bit) Windows 8.1 (32- and 64-bit) Windows 10 (32- and 64-bit) Mac OS 10.13, 10.14, 10.15 Fedora® Core Ubuntu®		
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD Microsoft Windows Networking over IP Bonjour®/AirPrint™ IPv6 Most protocols not in use can be disabled		
Font Capability	PCL: 93 scalable fonts, line printer, and bitmap font (including Cyrillic font support) PostScript 3: 173 Type 1 fonts, 2 Multiple Master fonts		
Xerox® Global Print Driver®	A truly universal print driver that lets IT administrators install, upgrade, and manage non-Xerox and Xerox® Devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls and simplifying print services management. Support for Microsoft Universal Print.		
Xerox® Pull Print Driver	Makes it easy for IT managers to qualify, deploy, and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos®, and others.		
Unified Address Book for Fax, Internet Fax, Email, and Scan to...			
Features	Services supported: Fax, Internet Fax, Email, Scan to Maximum contacts: 5,000 Contacts: Supports 1 or more destinations Favorites for quick access of all services supported		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Scan	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Concurrency	Scan while the system is printing, copying, or while it is transferring scan to network or fax jobs (priority is for return of scanned originals and printing concurrent jobs)		
Input Speed (up to)	82 ppm black-and-white and color (simplex) 141 ipm black-and-white and color (duplex)		135 ppm black-and-white and color (simplex) 270 ipm black-and-white and color (duplex)
Resolution	72 x 72 dpi to 600 x 600 dpi		
Bit Depth	1-bit (black-and-white), 8-bit (grayscale), 24-bit (color)		
Maximum Scan Area	11 x 17 in./A3		
Scan Template Management	Support 250 scan templates Create Xerox® CentreWare® IS scan templates and share via device cloning to other multifunction printers' confirmation sheet options		
Network Protocols	SFTP, FTP, SMB, HTTP, HTTPS		
File Compression	Color TIFF (TIFF 6.0 or TTN2 with JPEG, LZW) Black-and-white TIFF (G3MH, G4 MMR compression – single or multiple pages) Searchable PDF/OCR and PDF/A-1b (MRC, JPEG, G3 MH, G4 MMR, JBIG 2 Huffman, JBIG Arithmetic Compression, Deflate (for black-and-white and within MRC)) Linearized PDF/PDF/A		
Document Management Fields (Metadata)	Features only available in Network Scan to File Templates: <ul style="list-style-type: none"> • 1 to 6 user-programmable metadata fields per network scan to file templates and unlimited fields within the template – Metadata field consists of a field name, default value, and other configurations • Customized fields viewed on user interface for variable data input 		
Scan Features	Auto Background and Shadow Suppression Bound Originals Compression Quality/File Size Control Edge Erase Imaging Security Mixed Size Originals Original Type (Photo and Text, Photo, Text, Map, Newspaper/Magazine) Reduction/Enlargement Scan Build Job Scan Preview Single Touch Scan buttons (up to 10) Size for Size (for mixed size originals) Touchless Workflow Accelerators TWAIN Support/WIA 2.0 Support		
Scan to Email (Standard)			
Scan Features	<ul style="list-style-type: none"> • Auto send to self • Email signatures (6 lines each of 128 character max), email message body (user-configurable), email Embedded Web Server confirmation sheet options • Email signing (requires Smart Card option) • Scan to Email S/MIME Encryption • Touchless Workflow Accelerators 		
Directory Access	Address list via LDAP (Windows Active Directory, Exchange, Notes, Domino), Device Address Book		
Scan To			
Standard Features	Scan to USB Scan to Network Folder (using Secure FTP/HTTP/HTTPS) Scan to Home Scan to Network (using Secure FTP/HTTP/HTTPS) Scan to Email Scan to PC/Server Client (SMB or FTP) Scan to Mailbox		
Optional Features	Scan to Cloud Repositories (Dropbox, OneDrive, and Google Drive)		
Workflow Scanning (Optional)			
Scanning Software	Autostore v7 eCopy ShareScan v5.2 eCopy ScanStation v5.2		
Scanning Apps and Xerox App Gallery	Scan to: Dropbox, Google Drive, Microsoft OneDrive, Microsoft Office 365™, Box®, Xerox® Workplace Mobile App (iOS/Android) See the full list of apps available in the Xerox App Gallery: xerox.com/AppGallery		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Security	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Features	<ul style="list-style-type: none"> • Audit Log • Cisco® Identity Services Engine (ISE) compatible • Configuration Watchdog (Monitor and remediate 75 security settings in the following areas): <ul style="list-style-type: none"> - 802.1x - Admin Password Reset - Audit Log - Automatic Software Upgrade - Email Alerts - FIPS 140-2 - Hold All Jobs - Immediate Job Overwrite⁹ - Installation Policies - McAfee® Embedded Control - PII - Login Name - PostScript Passwords - Remote Services Enablement - Remote Start (Mopria® or AirPrint™) - Remote Start (TWAIN) - Reprint Saved Jobs - Scan to Mailbox (Internal storage) - Scheduled Disk Overwrite⁹ - Secure Passcode Length - Secure Print Device Policies - SIEM - SNMP - System Timeout - USB (Print from USB) - USB (Scan to USB) - USB Port Management - User Data Encryption • Expanded Authentication <ul style="list-style-type: none"> - Digitally signed PDF (when using Smart Card authentication) - Encrypted and authentication to SMTP server for Scan to Email - Encrypted/Password-protected PDF (when using Email and Network Scan Templates only) - FIPS 140-2 256 bit Hard Disk Encryption, TLS, IPPS, HTTPS, SFTP, SNMPv3 - Immediate Image Overwrite/Securely delete jobs using approved algorithms⁹ - Local Authentication (internal database) - Network authentication to access device and/or device services via Kerberos (UNIX/Windows Server 2008), SMB (Windows Server 2008, Windows server 2012), NDS, LDAP authentication - On-demand Image Overwrite (Scheduled, Manual), includes sanitation of unused area of disk⁹ - Secure Data - Secure Print (up to 10 digit PIN or Network Authentication) - Smart Card authentication – 144k CAC/PIV Card Support (2048 bit certificate key)/.NET • Expanded Authorization <ul style="list-style-type: none"> - Authorization per user per service - SA access based on network credentials - Secure Network Access - User Permissions required to access Print and Print Features (e.g., time restrictions) reflects in the print driver • Full System Common Criteria certified by NIAP under HD Protection Profile for Hardcopy Devices v1.0 (HCD-PP v1.0) • Hide Print Job Names • Imaging Security • IP Filter, IPsec, IPv6, TLS v1.0, v1.2, v1.3, SNMP v1,v2,v3, HTTPs, 802.1X, SFTP • McAfee® Embedded Control (whitelisting), McAfee® Integrity Control (optional) • Port disablement including USB ports • Security Information and Event Management (SIEM) support for McAfee® Enterprise Security Manager, LogRhythm, and Splunk 		
Xerox® Integrated RFID Card Reader (Optional kit)	Integrated support for most industry security cards providing additional security; with embedded multifunction printer card readers in the multifunction printer panel		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Fax	AltaLink® B8145	AltaLink® B8155	AltaLink® B8170
Network Server Fax Features			
Compatibility	ITU (CCITT) group 3; Various Xerox® Business Innovation Partner Solutions		
Maximum Scan Area	11 x 17 in./A3		
Fax Send Features	One- or Two-sided Scanning (up to 11 x 17 in./A3) Add to Send List (200 numbers maximum) Build Job, Favorites, Delay Send (specific time) Original Type (photo, text or photo and text)		
Fax Print Features	One- or Two-sided Printing, Staple, Secure Print		
Transmission Resolution	Superfine: 400 x 200 dpi (Scan at 600 x 600 dpi) Fine: 200 x 200 dpi Standard: 200 x 100 dpi		
Internet Fax Features			
Compatibility	Direct print-ready document transmission to remote Internet Fax machines or email clients (SMTP) Reception and automatic printout of documents sent via email from remote Internet Fax machines or email clients		
Directory Access	Utilizes the Unified Address Book		
Send/Receive	Send: Multi-page TIFF, PDF, PDF/A Receive: TIFF, MTIFF, PDF, PDF/A, PS, text, PCL, PRN, JPEG		
Resolution	72 x 72 dpi to 600 x 600 dpi Bit Depth: 1-bit (black-and-white)		
Network Protocols	SMTP (send), POP3 (receive)		
Compliance	ITU-T T.37 compliant		
Walk-up Fax Features (Optional; Customer-Installable – 1 and 2 lines)			
Compatibility	ITU (CCITT) Group 3		
Speed/Modems	One or Two V.34 modems: 33,600 bps. Less than 4 seconds per page transmission time		
Compression/Speed	MH/G3, MR/G3, MMR/SG3, JBIG/SG3		
Resolution	Walk-up Send: Standard: 200 x 100 dpi Fine: 200 x 200 dpi Superfine: 600 x 600 dpi Receive: Accepts all sizes		
Fax Send Features	LAN Fax (fax from print driver) Auto Fax Transmission Reduction Page-by-page Job Status at the Machine Delay Start, Build Job, Favorites Automatic Memory Resend Automatic Cover Sheets PSTN Fax Batch Send (up to memory capacity) Device Address Book (up to 5,000 contacts)		
Fax Receive Features	One- or Two-sided Printing Stapled or Unstapled Receive Print Mode – Manual (size, margin, stock, header)/Auto Output Tray Selection Up to 200 Password Protected Mailboxes Secure Receive Receive Timestamp Auto Answer Delay		
Fax Forward	Forward to Email or SMB Location Fax Forward on Receive Only		
Fax Reports	Activity, Dial Directory, Group Directory, Transmission Confirmation, Pending Fax, Options Report, On-demand Overwrite ⁹ Report, Mailbox Report, Broadcast Report		
Directory Access	Utilizes the Unified Address Book Group fax available		
Auto Redial	Up to 14 attempts (per country requirements) 1 to 25-minute intervals		
Auto Resend	Up to 5 attempts		

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Device Management	
Administrative Protocols	DHCP, BOOTP, SNMP, SLP® v2, HTTP, HTTPS, DHCP Autonet, TLS, NTP, DNS, SMB, SMTP/POP3, WSD, LDAP, Multicast DNS
Management Support	SNMP Version 1, SNMP Version 2c and SNMP Version 3 trap over TCP/IP and IP MIB access (IETF-MIBII RFC 1213) Host Resources MIB RFC 2790, Printer MIB RFC 3805, PWG-Imaging-System- Power MIB, Fleet Orchestrator, Configuration Watchdog
Xerox® CentreWare® Web	A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running on Windows, UNIX, or any other operating system: <ul style="list-style-type: none"> • Works with any SNMP-managed printer from any manufacturer • Remote configuration of SNMP v3 • Provides help with device discovery and installation, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management • Requires Windows 7 and Internet Explorer 6.0 and higher • Auto-detect Xerox® CentreWare® Web server and download configurations files for touchless remote installation
Xerox® Device Manager	Xerox® Device Manager collects and manages the data that drives fact-based decisions for your enterprise device management environment. It is a single tool to install print queues and configure, manage, monitor, and report on both networked and locally connected devices – regardless of vendor – across your enterprise. Xerox® Device Manager provides: <ul style="list-style-type: none"> • Device monitoring and troubleshooting • Remote configuration of SNMP v3 • Extensive reporting and discovery of new devices • Usage collection, chargeback, and billing capabilities • Auto-detect Xerox® Device Manager server and download configurations files for touchless remote installation
Xerox® Workplace Cloud	Remote management to set and audit device configuration data with Xerox® Workplace Cloud, eliminating the need for an on-site server
Fleet Orchestrator	Fleet Orchestrator feature offers the ability to create a group of devices that share information with each other via a secure peer-to-peer connection. The following data can be shared: Software update files, clone files, and 1-Touch App files. Auto-assembly feature allows a new AltaLink® to automatically set itself on the network and configure.
Novell NDPS/NEPS	Server gateway application: centralized management tool
Xerox® Device Types for SAP R/3 Intelligent Barcode Utility (optional)	Provides built-in process intelligence that allows the printing of barcodes on any appropriately configured PostScript printer in specific versions of SAP environment and within Latin-1 (ISO8859-1) SAP system code pages only. Used in conjunction with Xerox® PostScript Device Types for SAP environment and Xerox® Font Center Barcode Fonts. For more information, visit office.xerox.com/Software-Solutions
Xerox® Device Types for SAP Environment	Xerox, together with SAP through our Gold-level membership in the SAP Printer Vendor Program, provides seamless connectivity between SAP systems and your Xerox® Printers and Multifunction Printers. As an SAP customer, you benefit from having SAP-certified Xerox® Device types available right from SAP's online delivery model. SAP-certified device types for Xerox® Printers and Multifunction Printers are available to download. office.xerox.com/Software-Solutions
Xerox® Embedded Web Server – Integrated Device Web Pages Provided by the Device	
Device Status	Web server embedded in Network Controller: <ul style="list-style-type: none"> • Tray status/contents • Consumables status • Alerts • Remote Control Panel
Job Submission	Print-ready files: PS, PCL, TIFF, PDF, JPG, TXT, PRN Output feature selection (2-sided, collate, orientation, staple, hole punch, folding, output destination) Delivery options (Immediate, sample set, delay and secure, Save job or reprint)
Device Administration	Allows simple, remote installation setting of configuration options and management of the device, Fleet Orchestrator
Browsers	Internet Explorer 10.x, 11.x Safari 10.x, 11.x Mozilla Firefox 45.x through 53.x Opera 25.x through 53.x Chrome 48.x through 72.x
Support	Install print/scan drivers and online support available via support.xerox.com
Languages Supported	International English, International French, Italian, German, International Spanish, Dutch, Brazilian Portuguese, Swedish, Norwegian, Danish, Finnish, Russian, Simplified Chinese, Korean, Japanese, Arabic
Remote Services	
Xerox® Automatic Meter Readings (AMR)	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® Device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time.
Xerox® Automatic Supplies Replenishment (ASR)	Automatically orders supplies for Xerox® output devices based on actual usage, eliminating the need to manually manage supplies inventory.
Accounting	
Xerox® Standard Accounting (Standard)	
Tracking	Copy, Print, Fax, Scan, and Email usage
Accounting	Up to 2,497 User Accounts (User ID) Up to 500 General Accounts (Client) Up to 498 Group Accounts (Department)
Features	<ul style="list-style-type: none"> • Administrator can manage the feature via the Web User Interface or device control panel in tools. • Administrator can import or export User Accounts, Group Accounts, General Accounts, and User Limits via an industry-standard CSV file.

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Accounting Options – Network Accounting (Allows central server to manage all accounting)		
	<ul style="list-style-type: none"> Enhanced network accounting with up-to-the-minute data on how the system is being used Comprehensive management and enterprise-scale tracking and reporting of device usage of copy, print, scan, and server fax Numerous solutions are available through Xerox Alliance Partners. For details, visit www.xerox.com Security enhancements with the addition of HTTPS protocol support Device requests account authentication from third-party server enabling larger databases of users and accounts Accept Authentication Login at the control panel and pass to third-party Networking Account Interface with third-party accounting terminal for accounting user interface 	
Supplies	Description	Yield
Toner Cartridge⁶	Black	52,000 pages
Transfer Belt Cleaner	1 Assembly	160,000 pages
Second Bias Transfer Roll	1 Assembly	200,000 pages
Staple Cartridges	For BR Finisher, Integrated Office Finisher, Office Finisher, and Convenience Stapler (1 cartridge per carton)	5,000 each cartridge
	For BR Booklet Maker (1 cartridge per carton)	5,000 each cartridge
	For Office Finisher Booklet Maker (8 cartridges per carton)	2,000 each cartridge
Staple Refills	For Integrated Office Finisher, Office Finisher, BR Finisher, and Convenience Stapler (3 refills per carton)	5,000 each refill
Xerox® Smart Kit ⁹		
Drum Cartridge⁷	1 Cartridge	200,000 pages
Waste Toner Container w/o Suction Filter⁸	1 Cartridge (AltaLink® B8145/8155)	121,000 pages
Waste Toner Container with Suction Filter⁹	1 Cartridge (AltaLink® B8170)	121,000 pages

¹ Declared in accordance with ISO/IEC 24734.

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

³ Not available in all geographies.

⁴ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks.

⁵ Sold separately in some geographies.

⁶ Average standard pages. Declared in accordance with ISO/IEC 19752. Toner yield can vary due to many factors, including but not limited to image area coverage, image content, media size, media orientation, run mode, application types, monthly print volumes, and image quality set-points.

⁷ Average drum yield is based on a run length of 5 pages of 8.5 x 11 in./A4 LEF pages, with a split of 35 % color/65 % black-and-white pages.

⁸ Waste Toner Container yield will vary depending on the image type, area coverage %, and job run length.

⁹ With optional hard drive.

Return spent imaging supplies through the Xerox® Green World Alliance® collection/reuse/recycling program. For more information, visit www.xerox.com/About-Xerox/Recycling.

For more information, visit us at www.xerox.com/Office.

B8145/B8155/B8170

Xerox® AltaLink® Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams



ConnectKey®
Technology

xerox™

Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Want work done right? AltaLink® will help you do a lot more than just print. You can automate document workflows and connect to the systems that run your business – seamlessly. Protected by comprehensive security features, they are true Workplace Assistants that will free up time for you to do more of what really matters.

A PRODUCTIVE WORK EXPERIENCE FOR ALL

Feel right at home instantly with AltaLink®.

The intuitive and personalized tablet-like interface balances simplicity and efficiency and reduces steps to complete tasks with a single tap.

Native mobility features make it easy for workers to print from their mobile devices with advanced AltaLink® capabilities such as Xerox® @PrintByXerox App, Xerox® Print Service Plug-in for Android™ or AirPrint™. You can even copy, scan, or email without touching the user screen with AltaLink's touchless workflows.

AltaLink® Devices bridge the physical and digital worlds with apps and advanced scanning capabilities that allow you to digitize, route, and process information in a snap. Automate tedious tasks to save time and reduce errors with 1-Touch shortcuts or simply allow AltaLink's Adaptive Learning to automate repetitive and complex tasks.

Translate documents to 40 languages. Convert hard copy to audio for easy listening on the go. Get your hand written notes off the page and into shareable text. Redact content for confidentiality. And convert scans to Microsoft applications — all from the ever-growing Xerox® Workflow Central Platform.

RIGHT FIT FOR EVERY NEED

Big jobs, small jobs, and everything in between — AltaLink® can be customized to do it all. Your choice of finishing options and accessories means you can configure your device for any type of document.

Stay in the fast lane with access to the Xerox App Gallery. It's your gateway to a growing collection of apps designed to simplify time-consuming, repetitive, or complex processes as your business evolves.

Simplify IT support as your fleet grows. Fleet Orchestrator allows you to automatically and securely adjust configurations and settings on all your devices at once. Perform interactive training and support your users right from your desktop with the Remote Control Panel.

COMPREHENSIVE SECURITY

Stop threats where they start with the comprehensive protection that's trusted by the most security-minded businesses and governments.

Built-in security, including the AltaLink® Trusted Boot that protects the integrity of the device start-up process from malicious actions, McAfee® whitelisting and integrations with McAfee ePO, and Cisco ISE that neutralize threats instantly at the device and protect the network. Configuration Watchdog monitors and automatically remediates critical IT-defined security settings.

Protect sensitive documents from unintentional disclosure with AltaLink's Imaging Security - a proprietary marking and infrared detection technology.

Native integration with popular SIEM tools simplifies reporting and management of security events. Xerox® Printer Security Audit Service, available as part of Xerox® Intelligent Workplace Services, helps maximize printer fleet, document, and content security.

OUTPUT THAT RAISES THE BAR

The wow factor is easy to achieve with high-resolution 1200 x 2400 dpi output. Best-in-class HD Super Fine EA Toner delivers rich blacks and smoother shades of gray, giving your documents clarity and impact.

XEROX® CONNECTKEY® TECHNOLOGY

Intuitive User Experience

Enjoy a tablet-like experience with gesture-based touchscreen controls and easy personalization, plus simple workflows and functions.

Mobile and Cloud Ready

Be more mobile with cloud-hosted services and instant connectivity to cloud and mobile devices right from the user interface.

Comprehensive Security

Prevent unauthorized access, detect threats, and protect data and documents with built-in comprehensive security features.

Enables Intelligent Workplace Services

Seamless integration with Xerox® Intelligent Workplace Services delivers next-level workplace efficiency, employee productivity, and security.

Gateway to New Possibilities

Transform the way you work with the apps in the Xerox App Gallery. Or have one of our partners develop a custom solution for you.

Find out more about how you'll work smarter at www.ConnectKey.com.



Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Single-Pass Duplex Automatic Document Feeder (DADF)

saves time by simultaneously scanning both sides of two-sided documents with up to 270 impressions per minute (ipm).



USER INTERFACE



Intuitive Tablet-like 10.1-inch Color Touchscreen is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® B8100 Series user panel and quickly connect with the MFP.



Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER INPUT³

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



High Capacity Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



PAPER OUTPUT/FINISHERS³



Office Finisher (optional) provides advanced finishing functions, optional crease/score and saddle-stitch booklet, capable of 60-page booklets (2 to 15 sheets).



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold, and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



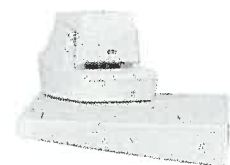
BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with B8145/B8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 50 sheets of 20 lb./75 gsm media.

LONG SHEET PRINTING

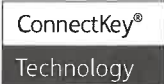
Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./320 x 1,320 mm media.



³ Paper capacities are based on 20 lb./75 gsm standard weight media with different weights available.

Xerox® AltaLink® B8145/B8155/B8170

Multifunction Printer



DEVICE SPECIFICATIONS	ALTALINK® B8145	ALTALINK® B8155	ALTALINK® B8170
Speed ¹	Up to 45 ppm	Up to 55 ppm	Up to 72 ppm
Monthly Duty Cycle ²	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Storage/Processor/Memory	Minimum 128 GB SSD; Optional: 500GB HDD/INTELATOM Quad Core, 1.9GHz/4 GB system memory		
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, NFC; Optional: WiFi/WiFi Direct with Xerox® Dual Band Wireless Kit, Bluetooth (iBeacon)		
Copy and Print	Copy Resolution: Up to 600 x 600 dpi; Print Resolution: Up to 1200 x 2400 dpi		
First-Copy-Out Time (as fast as) (from platen/warmed-up state)	4.40 seconds	3.70 seconds	3.20 seconds
First-Print-Out Time (as fast as)	3.80 seconds	3.20 seconds	3.00 seconds
Page Description Languages	Adobe® PostScript® 3™, Adobe® PDF, PCL 5c/PCL 6		
Paper Input³	Standard	Single-Pass Duplex Automatic Document Feeder (DADF): Up to 82 ppm simplex/141 ipm duplex (200 dpi), 130-sheet capacity for AltaLink® B8145/B8155 Up to 135 ppm simplex/270 ipm duplex (200 dpi), 250-sheet capacity for AltaLink® B8170. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm (SEF) Tray 1: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF) High Capacity Tandem Tray Module: 2,000 sheets; Sizes: 8.5 x 11 in./A4. Total standard paper capacity: 3,140 sheets	
	Optional	High Capacity Feeder (HCF): 3,000 sheets; Size 8.5 x 11 in./A4 long edge feed. Max paper capacity with HCF: 6,140 sheets Envelope Tray (replaces Tray 1): Up to 60 envelopes with Auto Size detection of some sizes Long Sheet Feed Kit (banner printing): Up to 12.6 x 52 in./320 x 1,320 mm Multi-feed Detection Kit (available for AltaLink® B8170 only)	
Paper Output/Finishing³	Standard	Dual Offset Catch Tray (standard when finishers are not attached): 250 sheets each; Face-up Tray: 100 sheets	
	Optional	Integrated Office Finisher: Available with AltaLink® B8145/B8155, max paper weight 256 GSM, staple positions: front and rear straight, 500 sheets stacker, 50 sheets stapling, 2-position stapling Office Finisher: 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) BR Finisher: 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching BR Booklet Maker Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching, plus saddle-stitch booklet making (2 to 16 sheets, 64 pages) and V-folding C-Fold/Z-Fold Unit: Adds Z-folding, Letter Z-folding, and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher Convenience Stapler: 50-sheet stapling, includes Work Surface ⁴	

INTUITIVE USER EXPERIENCE

Customize	Customize user interface, show/hide functions, personalize user experience with authentication, create 1-Touch Apps, auto wakeup with Smart Proximity Sensor. Enable Adaptive Learning to set up shortcuts for repetitive and complex jobs. Copy, scan, or email without touching the user screen using the automatic touchless workflow accelerators
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Application Defaults, Xerox® Pull Print Driver, Microsoft Universal Print
Xerox® Embedded Web Server	PC or Mobile — Status Information, Settings, Device Management, Cloning, Fleet Orchestrator, Configuration Watchdog, Remote Control Panel
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Sample Set, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Control, Two-sided Printing, Draft Mode, Long Sheet (Banner) Printing
Scan and Fax	Scan Preview, Scan to USB/Email/Network (FTP/SFTP/SMB), Scan File Formats: PDF, PDF/A, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR), Server Fax, TWAIN driver (scan); Optional: Scan To Cloud Repositories (Dropbox, One Drive, and Google Drive)

MOBILE AND CLOUD READY

Mobile Connectivity	Near Field Communication (NFC); Optional: Wi-Fi Direct, Wi-Fi (802.11 b/g/n/ac), AirPrint (iOS) including iBeacon (Bluetooth)
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), Xerox® @PrintByXerox App; Optional: Xerox® Workplace Mobile App (iOS/Android)
Mobile Scanning	Mopria® Scan, Apple AirPrint™; Optional: Xerox® Workplace Mobile App (iOS/Android)
Cloud-ready	Remote services enabled, native "Print from" Cloud repositories (Dropbox, One Drive, Google Drive), Integration with Okta, Ping Identity, Microsoft Azure; Optional: Native Scan To Cloud Repositories (Dropbox, One Drive, Google Drive), direct connection to cloud hosted services via optional apps (accessed via Xerox App Gallery app; visit xerox.com/AppGallery), Xerox WorkFlow Central Platform

COMPREHENSIVE SECURITY

Network Security	802.1x, IPsec, HT TPs, SFTP and Encrypted Email, McAfee® ePolicy Orchestrator®, McAfee Enterprise Security Manager, LogRhythm SIEM, Splunk SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS 1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through McAfee DXL/Cisco pxGrid integration, Local Authentication (Internal Database), FIPS 140-2
Device Access	User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Configuration Watchdog, TPM; Log-in with Okta, Ping Identity, and Microsoft Azure credentials; Optional: Smart Card Enablement Kit (CAC/P1V1.NET/SIPRNet)®, Xerox® Integrated RFID Card Reader, NFC standard (authentication via optional Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions)
Data Protection	McAfee Whitelisting, Firmware Verification, Trusted Boot, Job Level Encryption via HTTPS and Drivers, Xerox® Workplace Cloud/Suite Content Security, Encrypted Storage Drive (AES 256-bit, FIPS 140-2), Encrypted and Signed Email; Optional: Xerox® Workplace Cloud/Suite Content Security, Encrypted Hard Disk (AES 256-bit, FIPS 140-2) with Image Overwrite, McAfee Integrity Control
Document Security	Common Criteria Certification (ISO 15408) full system against the HCP PP, Encrypted Secure Print, FIPS 140-2 Encrypted Data with Print Drivers, Imaging Security with AltaLink's proprietary marking and infrared detection technology

ENABLES INTELLIGENT WORKPLACE SERVICES

Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Suite/Cloud, Xerox® Virtual Print Management Service, more at xerox.com/PrintManagement
Fleet/Device Management	Xerox® CentreWare® Web, Xerox® Support Assistant, Automated Meter Read, Xerox® Cloud Fleet Management Solution, Fleet Orchestrator, Configuration Cloning; Optional: Intelligent Workplace Services Suite, Cloud-based remote management with Xerox® Workplace Cloud®
Security	Secure Device Management: Xerox® Printer Security Audit Service (auto-configuration of security settings, monitoring, and auto-remediation), Digital Certificate Management, SIEM Reporting, Interactive Dashboard Reports

GATEWAY TO NEW POSSIBILITIES

Xerox and Partner Apps	Automate everyday processes with apps that translate, redact, eSign, personalize, print, convert, route, collaborate, and communicate. Visit xerox.com/WorkplaceApps to find apps by industry or workflow
Software and Solutions	Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions), Xerox WorkFlow Central Platform

¹ Declared in accordance with ISO/IEC 24734

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis

³ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks

⁴ Sold separately in some geographies

⁵ Not available in all geographies

⁶ Available in select markets

Certifications: xerox.com/OfficeCertifications

More information is available at xerox.com/AltaLink.

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Feel right at home instantly with AltaLink®.

The intuitive and personalized tablet-like interface balances simplicity and efficiency and reduces steps to complete tasks with a single tap.

Native mobility features make it easy for workers to print from their mobile devices with advanced AltaLink® capabilities such as Xerox® @PrintByXerox App, Xerox® Print Service Plug-in for Android™ or AirPrint™. You can even copy, scan, or email without touching the user screen with AltaLink's touchless workflows.

AltaLink® Devices bridge the physical and digital worlds with apps and advanced scanning capabilities that allow you to digitize, route, and process information in a snap. Automate tedious tasks to save time and reduce errors with 1-Touch shortcuts or simply allow AltaLink's Adaptive Learning to automate repetitive and complex tasks.

Translate documents to 40 languages. Convert hard copy to audio for easy listening on the go. Get your hand written notes off the page and into shareable text. Redact content for confidentiality. And convert scans to Microsoft applications — all from the ever-growing Xerox® Workflow Central Platform.

RIGHT FIT FOR EVERY NEED

Big jobs, small jobs, and everything in between — AltaLink® can be customized to do it all. Your choice of finishing options and accessories means you can configure your device for any type of document.

Stay in the fast lane with access to the Xerox App Gallery. It's your gateway to a growing collection of apps designed to simplify time-consuming, repetitive, or complex processes as your business evolves.

Simplify IT support as your fleet grows. Fleet Orchestrator allows you to automatically and securely adjust configurations and settings on all your devices at once. Perform interactive training and support your users right from your desktop with the Remote Control Panel.

COMPREHENSIVE SECURITY

Stop threats where they start with the comprehensive protection that's trusted by the most security-minded businesses and governments.

Built-in security, including the AltaLink® Trusted Boot that protects the integrity of the device start-up process from malicious actions, McAfee® whitelisting and integrations with McAfee ePO, and Cisco ISE that neutralize threats instantly at the device and protect the network. Configuration Watchdog monitors and automatically remediates critical IT-defined security settings.

Protect sensitive documents from unintentional disclosure with AltaLink's Imaging Security - a proprietary marking and infrared detection technology.

Native integration with popular SIEM tools simplifies reporting and management of security events. Xerox® Printer Security Audit Service, available as part of Xerox® Intelligent Workplace Services, helps maximize printer fleet, document, and content security.

OUTPUT THAT RAISES THE BAR

The wow factor is easy to achieve with high-resolution 1200 x 2400 dpi output. Best-in-class HD Super Fine EA Toner delivers rich blacks and smoother shades of gray, giving your documents clarity and impact.

XEROX® CONNECTKEY® TECHNOLOGY

Intuitive User Experience

Enjoy a tablet-like experience with gesture-based touchscreen controls and easy personalization, plus simple workflows and functions.

Mobile and Cloud Ready

Be more mobile with cloud-hosted services and instant connectivity to cloud and mobile devices right from the user interface.

Comprehensive Security

Prevent unauthorized access, detect threats, and protect data and documents with built-in comprehensive security features.

Enables Intelligent Workplace Services

Seamless integration with Xerox® Intelligent Workplace Services delivers next-level workplace efficiency, employee productivity, and security.

Gateway to New Possibilities

Transform the way you work with the apps in the Xerox App Gallery. Or have one of our partners develop a custom solution for you.

Find out more about how you'll work smarter at www.ConnectKey.com.



Xerox® AltaLink® B8145/B8155/B8170 Multifunction Printer

Single-Pass Duplex Automatic Document Feeder (DADF)

saves time by simultaneously scanning both sides of two-sided documents with up to 270 impressions per minute (ipm).



USER INTERFACE



Intuitive Tablet-like **10.1-inch Color Touchscreen** is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

PAPER INPUT³

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



High Capacity

Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



LONG SHEET PRINTING

Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./320 x 1,320 mm media.



INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® B8100 Series user panel and quickly connect with the MFP.



Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER OUTPUT/FINISHERS³



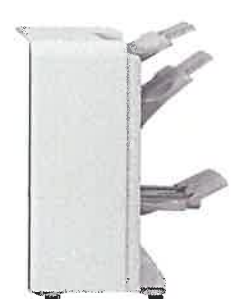
Office Finisher (optional) provides advanced finishing functions, optional crease/score and saddle-stitch booklet, capable of 60-page booklets (2 to 15 sheets).



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold, and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with B8145/B8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 50 sheets of 20 lb./75 gsm media.

³ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks.

Xerox® AltaLink® B8145/B8155/B8170

Multifunction Printer



DEVICE SPECIFICATIONS	ALTALINK® B8145	ALTALINK® B8155	ALTALINK® B8170
Speed ¹	Up to 45 ppm	Up to 55 ppm	Up to 72 ppm
Monthly Duty Cycle ²	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Storage/Processor/Memory	Minimum 128 GB SSD; Optional: 500GB HDD/INTEL ATOM Quad Core, 1.9GHz/4 GB system memory		
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, NFC; Optional: WiFi/WiFi Direct with Xerox® Dual Band Wireless Kit, Bluetooth (iBeacon)		
Copy and Print	Copy Resolution: Up to 600 x 600 dpi; Print Resolution: Up to 1200 x 2400 dpi		
First-Copy-Out Time (as fast as) (from platen/warmed-up state)	4.40 seconds	3.70 seconds	3.20 seconds
First-Print-Out Time (as fast as)	3.80 seconds	3.20 seconds	3.00 seconds
Page Description Languages	Adobe® PostScript® 3™, Adobe® PDF, PCL 5c/PCL 6		
Paper Input³	Standard Single-Pass Duplex Automatic Document Feeder (DAADF): Up to 82 ppm simplex/141 ipm duplex (200 dpi), 130-sheet capacity for AltaLink® B8145/B8155 Up to 135 ppm simplex/270 ipm duplex (200 dpi), 250-sheet capacity for AltaLink® B8170. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm (SEF) Tray 1: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF) High Capacity Tandem Tray Module: 2,000 sheets; Sizes: 8.5 x 11 in./A4. Total standard paper capacity: 3,140 sheets Optional High Capacity Feeder (HCF): 3,000 sheets; Size 8.5 x 11 in./A4 long edge feed. Max paper capacity with HCF: 6,140 sheets Envelope Tray (replaces Tray 1): Up to 60 envelopes with Auto Size detection of some sizes Long Sheet Feed Kit (banner printing): Up to 12.6 x 52 in./320 x 1,320 mm Multi-feed Detection Kit (available for AltaLink® B8170 only)		
Paper Output/Finishing³	Standard Dual Offset Catch Tray (standard when finishers are not attached); 250 sheets each; Face-up Tray: 100 sheets Optional Integrated Office Finisher: Available with AltaLink® B8145/B8155, max paper weight 256 GSM, staple positions: front and rear straight. 500 sheets stacker, 50 sheets stapling, 2-position stapling Office Finisher: 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) BR Finisher: 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching BR Booklet Maker Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching, plus saddle-stitch booklet making (2 to 16 sheets, 64 pages) and V-folding C-Fold/Z-Fold Unit: Adds Z-folding, Letter Z-folding, and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher Convenience Stapler: 50-sheet stapling, includes Work Surface ⁴		

INTUITIVE USER EXPERIENCE

Customize	Customize user interface, show/hide functions, personalize user experience with authentication, create 1-Touch Apps, auto wakeup with Smart Proximity Sensor. Enable Adaptive Learning to set up shortcuts for repetitive and complex jobs. Copy, scan, or email without touching the user screen using the automatic touchless workflow accelerators
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Application Defaults, Xerox® Pull Print Driver, Microsoft Universal Print
Xerox® Embedded Web Server	PC or Mobile — Status Information, Settings, Device Management, Cloning, Fleet Orchestrator, Configuration Watchdog, Remote Control Panel
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Sample Set, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Control, Two-sided Printing, Draft Mode, Long Sheet (Banner) Printing
Scan and Fax	Scan Preview, Scan to USB/Email/Network (FTP/SFTP/SMB), Scan File Formats: PDF, PDF/A, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR), Server Fax, TWAIN driver (scan); Optional: Scan To Cloud Repositories (Dropbox, One Drive, and Google Drive)

MOBILE AND CLOUD READY

Mobile Connectivity	Near Field Communication (NFC); Optional: Wi-Fi Direct, Wi-Fi (802.11 b/g/n/ac), AirPrint (iOS) including iBeacon (Bluetooth)
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), Xerox® @PrintByXerox App; Optional: Xerox® Workplace Mobile App (iOS/Android)
Mobile Scanning	Mopria® Scan, Apple AirPrint™; Optional: Xerox® Workplace Mobile App (iOS/Android)
Cloud-ready	Remote services enabled, native "Print from" Cloud repositories (Dropbox, One Drive, Google Drive), Integration with Okta, Ping Identity, Microsoft Azure; Optional: Native Scan To Cloud Repositories (Dropbox, One Drive, Google Drive), direct connection to cloud hosted services via optional apps (accessed via Xerox App Gallery app; visit xerox.com/AppGallery), Xerox WorkFlow Central Platform

COMPREHENSIVE SECURITY

Network Security	802.1x, IPsec, HTTPS, SFTP and Encrypted Email, McAfee® ePolicy Orchestrator®, McAfee Enterprise Security Manager, LogRhythm SIEM, Splunk SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS 1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through McAfee DXL/Cisco pxGrid integration, Local Authentication (Internal Database), FIPS 140-2
Device Access	User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Configuration Watchdog, TPM; Log-in with Okta, Ping Identity, and Microsoft Azure credentials; Optional: Smart Card Enablement Kit (CAC/PIV.NET/SIPRNet)®, Xerox® Integrated RFID Card Reader, NFC standard (authentication via optional Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions)
Data Protection	McAfee Whitelisting, Firmware Verification, Trusted Boot, Job Level Encryption via HTTPS and Drivers, Xerox® Workplace Cloud/Suite Content Security, Encrypted Storage Drive (AES 256-bit, FIPS 140-2), Encrypted and Signed Email; Optional: Xerox® Workplace Cloud/Suite Content Security, Encrypted Hard Disk (AES 256-bit, FIPS 140-2) with Image Overwrite, McAfee Integrity Control
Document Security	Common Criteria Certification (ISO 15408) full system against the HCPP, Encrypted Secure Print, FIPS 140-2 Encrypted Data with Print Drivers, Imaging Security with AltaLink's proprietary marking and infrared detection technology

ENABLES INTELLIGENT WORKPLACE SERVICES

Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Suite/Cloud, Xerox® Virtual Print Management Service, more at xerox.com/PrintManagement
Fleet/Device Management	Xerox® CentreWare® Web, Xerox® Support Assistant, Automated Meter Read, Xerox® Cloud Fleet Management Solution, Fleet Orchestrator, Configuration Cloning; Optional: Intelligent Workplace Services Suite, Cloud-based remote management with Xerox® Workplace Cloud®
Security	Secure Device Management: Xerox® Printer Security Audit Service (auto-configuration of security settings, monitoring, and auto-remediation), Digital Certificate Management, SIEM Reporting, Interactive Dashboard Reports

GATEWAY TO NEW POSSIBILITIES

Xerox and Partner Apps	Automate everyday processes with apps that translate, redact, eSign, personalize, print, convert, route, collaborate, and communicate. Visit xerox.com/WorkplaceApps to find apps by industry or workflow
Software and Solutions	Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions), Xerox WorkFlow Central Platform

¹ Declared in accordance with ISO/IEC 24734

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis

³ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks

⁴ Sold separately in some geographies

⁵ Not available in all geographies

⁶ Available in select markets

Certifications: xerox.com/OfficeCertifications

More information is available at xerox.com/AltaLink.



Xerox® VersaLink® C405 Color Multifunction Printer

VersaLink® C405 Color Multifunction Printers are built on Xerox® ConnectKey® Technology. For more information, go to www.ConnectKey.com.



SYSTEM SPECIFICATIONS	VERSALINK® C405
One-sided Speed¹ 8.5 x 11 in. A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm	Up to 36 ppm color and black-and-white Up to 35 ppm color and black-and-white Up to 30 ppm color and black-and-white
Two-sided Speed 8.5 x 11 in. A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm	Up to 24 ppm color and black-and-white Up to 23 ppm color and black-and-white Up to 21 ppm color and black-and-white
Monthly Duty Cycle²	Up to 85,000 pages / month
Recommended Average Monthly Print Volume³	Up to 8,500 pages
Processor	1.05 GHz ARM Dual-Core
Memory	2 GB
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Network Accounting Enabled, Role Based Permissions, Convenience Authentication Enabled, Online Support
User Interface Languages	English, French, Italian, German, Spanish, Brazilian Portuguese, Russian, Dutch, Swedish, Danish, Finnish, Norwegian, Greek, Turkish, Polish, Czech, Hungarian, Romanian, Catalan, Ukrainian, Croatian

Xerox® VersaLink® C405 Color Multifunction Printer

DEVICE SPECIFICATIONS				
ELECTRICAL REQUIREMENTS				
North America	Voltage: 110-127 VAC+/- 10 % Frequency: 50/60 Hz+/- 3Hz, 10 A			
Europe and Other Geographies	Voltage: 220-240 VAC+/- 10 % Frequency: 50/60 Hz+/- 3Hz, 6 A			
POWER CONSUMPTION				
Continuous Printing⁴	750 watts or less			
Ready / Standby Mode⁴	82 watts or less			
Energy Saver / Sleep Mode⁴	4 watts or less			
OPERATING ENVIRONMENT				
Required Temperature Range (Storage)	32° F to 95° F / 0° C to 35° C			
Required Temperature Range (Operating)	50° F to 90° F / 10° C to 32° C			
Required Relative Humidity	10% to 85 %			
Sound Power Levels Operating Standby	6.88 B(A) or less 5.0 B(A) or less			
Sound Pressure Levels Operating Standby	52.3 dB(A) or less 28.7 dB(A) or less			
Boot Time (from Off to UI Ready)	As fast as 60 seconds			
Warm-up Time (from Sleep to UI Ready)	As fast as 6 seconds			
DIMENSIONS AND WEIGHT (UNPACKAGED)	WIDTH	DEPTH	HEIGHT	WEIGHT
VersaLink® C405	17 in. / 432 mm	21.3 in. / 540 mm	23.6 in. / 599 mm	72 lb. / 33 kg
550-sheet Paper Tray	16.8 in. / 427 mm	19.1 in. / 485 mm	5.4 in. / 138 mm	8.6 lb. / 3.9 kg
DIMENSIONS AND WEIGHT (PACKAGED)	WIDTH	DEPTH	HEIGHT	WEIGHT
VersaLink® C405	23.7 in. / 602 mm	26.3 in. / 669 mm	30.0 in. / 761 mm	86 lb. / 39 kg
550-sheet Paper Tray	23.2 in. / 590 mm	21.4 in. / 544 mm	9.5 in. / 241 mm	11.7 lb. / 5.3 kg
SYSTEM CERTIFICATION / REGULATORY COMPLIANCE				
Certifications	To view the latest list of certifications, go to www.xerox.com/OfficeCertifications .			
PRINT				
First-Print-Out Time	As fast as 9.8 seconds color/8.7 seconds black-and-white			
Print Resolution	Up to 600 x 600 x 8 dpi (enhanced)			
Page Description Languages	PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL Adobe® PostScript® 3™			
Maximum Print Area	4 mm from edge of paper			

Xerox® VersaLink® C405 Color Multifunction Printer

<p>Print Features</p>	<p>Application Defaults Banner Pages Enable / Disable Bi-directional Real-time Status Booklet Layout Draft Mode Fit to New Paper Size Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) Job Monitoring (Client or Local User Interface) LAN Fax (requires Fax Kit) N-up Page Layout (up to 16 pages per sheet) Paper Selection by Attribute Personal Print Print Around Enable / Disable Print from USB Sample Set Saved Job Scaling Secure Print Skip Blank Pages Special Pages (exception page programming: covers, inserts, exceptions pages) Store and Recall Driver Settings Stored Jobs Deletion Two-sided Printing (as default) Watermark (predefined and custom) Earth Smart Driver Settings</p>
<p>Print from USB</p>	<p>Allows walk-up printing from Type A USB port Supports direct printing from computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, XPS, PDF/A</p>
<p>Operating Systems</p>	<p>Windows® 7, 8, 8.1, 10 Windows Server 2008 SP2, Server 2008 R2 SP1, Server 2012, Server 2012 R2, Server 2016 macOS® 10.11, 10.12, 10.13 Citrix® Redhat® Enterprise Linux® Fedora Core IBM® AIX® HP-UX® Oracle® Solaris SUSE® SAP®</p> <p>Note: For information about supported versions for the above operating systems, please visit our Drivers & Downloads page and specify your device at www.support.xerox.com.</p>
<p>Fonts</p>	<p>PostScript fonts: 136 PCL fonts: 83</p>
<p>Xerox® Global Print Driver®</p>	<p>A truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.</p>
<p>Xerox® Pull Print Driver</p>	<p>Makes it easy for IT managers to qualify, deploy and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos® and others.</p>

Xerox® VersaLink® C405 Color Multifunction Printer

COPY	
Document Scanner	50-sheet Single-Pass Duplex Automatic Document Feeder (DADF)
Document Scanner Size	Platen: Up to 8.5 x 11.7 in. / A4 DADF: Up to 8.5 x 14 in. / 216 x 356 mm
Simplex Copy Speed	Up to 36 cpm (copies per minute) 8.5 x 11 in. Up to 35 cpm A4 / 210 x 297 mm
Duplex Copy Speed	Up to 24 cpm (copies per minute) 8.5 x 11 in. Up to 23 cpm A4 / 210 x 297 mm
First-Copy-Out Time	As fast as 10.6 seconds color/8.8 seconds black-and-white
Sides (input: output)	1:1, 1:2, 2:2 and 2:1
Quantity	1 to 999
Resolution (max.)	Up to 600 x 600 dpi
Reduction / Enlargement	Variable zoom from 25 % to 400 % in 1 % increments
Concurrency	Concurrent scanning and printing
Copy Features	Annotation (Page Numbers, Comments, Date Stamp, Bates Stamping) including font format, color and style options* Auto-color Sensing Automatic Background Suppression Book Copying with Center Erase Booklet Copying* Collation Color Balance Color Effects Darkness Control Edge Erase Front Cover ID Card Copy Image Enhancement Image Shift Lighten/Darken N-up Original Orientation Original Size Original Type Page Layout Sample Copy Saturation Sharpness Reduce / Enlarge 25 % to 400 % *Requires HDD/Productivity Kit

Xerox® VersaLink® C405 Color Multifunction Printer

SCAN	
Capability	Black-and-white and color scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Simplex Input Speed	Black-and-white: Scan up to 40 ipm – 8.5 x 11 in. / 38 ipm A4 / 210 x 297 mm Color: Scan up to 21 ipm – 8.5 x 11 in. / 20 ipm A4 / 210 x 297 mm
Duplex Input Speed	Black-and-white: Scan up to 52 ipm – 8.5 x 11 in. / 50 ipm A4 / 210 x 297 mm Color: Scan up to 27 ipm – 8.5 x 11 in. / 26 ipm A4 / 210 x 297 mm
Resolution	Optical – 600 x 600 dpi
Bit Depth	24-bit color / 8-bit grayscale
Maximum Scan Area	Platen: Up to 8.5 x 11.7 in. / A4 / 210 x 297 mm Document Feeder: Up to 8.5 x 14 in. / 216 x 356 mm
Network Filing Protocols	FTP SMTP SMB sFTP
File Formats	JPG TIFF (single and multi-page) XPS (single and multi-page) PDF (single and multi-page) Searchable PDF via Optical Character Recognition (OCR) Password-protected PDF Linearized PDF (set via embedded web server) and PDF/A
Scan Driver Compatibility	WIA TWAIN
Supported Scan Destinations	Scan to Home Scan to USB Scan to Email Scan to Network (Browse FTP or Browse SMB)
NETWORK SCANNING – SOFTWARE SOLUTIONS	
Xerox® ConnectKey® Apps (Found at the Xerox App Gallery)	Increase user productivity by simplifying and shortening everyday tasks. Unlike traditional software, ConnectKey Apps do not require a dedicated server, PC or IT resource. Instead, simply download these lightweight, serverless ConnectKey Apps to the ConnectKey Technology-enabled device.
FAX	
FAX⁵	
Fax Speed	33.6 Kbps
Memory	4 MB
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH, MR, MMR, JBIG
Fax Features	Walk-up Fax, LAN Fax, Direct Fax, Server Fax Enablement, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)
MOBILE SOLUTIONS AND MOBILE DEVICE APPS	
Apple® AirPrint®	Print email, photos and important office documents directly from an Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, an iPhone or iPad automatically locates and connects to the AirPrint-enabled device over the office Wi-Fi network.
Mopria® Certified	ConnectKey® Technology-enabled print devices are Mopria® certified. Mopria® certification ensures you can print wirelessly from your Mopria® supported (Android) smart phone, tablet and other mobile devices instantly and easily.

Xerox® VersaLink® C405 Color Multifunction Printer

Xerox® @printbyXerox App	<p>@printbyXerox App is a free service that allows secure printing from any email-enabled device (computer, phone, tablet, iOS, Android™, Google® Chromebook™ and more) to a Xerox® printer or MFP using a single email address with no IT intervention. No training is needed. End-users simply send attachments to the email address, and release them at the MFP panel.</p>
Xerox® Print Services plug-in for Android™ (Free at Google Play™ Store)	<p>The Xerox® Print Services plug-in for Android KitKat (4.4 or greater) devices streamlines mobile printing without third-party apps or additional print drivers. You can easily print photos, web pages and documents when your mobile device is connected to printers or multifunction printers using a wireless network. A robust print option set includes two-sided printing, stapling and secure code release. A free download is available from the Google Play™ store.</p>
Xerox® Mobile Link App (Free at Google Play™ Store and Apple® App Store)	<p>The Xerox® Mobile Link App allows you to scan, email and fax from your phone or tablet by connecting with our multifunction printers and send data to and print data from cloud storage. It is easy to create Mobile Link One-Touch Workflows between a mobile device and a multifunction printer. Using a manual address or QR code identification for pairing, automatic device discovery makes it easy to find and pair a mobile device with a nearby Xerox® multifunction printer.</p>
Xerox® Workplace Suite and Xerox® Workplace Cloud	<p>Xerox® Workplace Suite is a modular set of workflows designed to save customers time and money by providing effective control over their print fleet, while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version (Workplace Suite) and with a cloud based-version (Workplace Cloud) of this solution.</p>
SECURITY	
Security Features	<ul style="list-style-type: none"> Access Controls AES 256-bit Encryption Audit Log Certificate Path Validation Certificate Revocation List (CRL)/Status Protocol (OCSP) Detection of External Program Falsification (XCP Plug-in) Cisco® Identity Services Engine (ISE) Integration Domain Filtering FIPS 140-2 Firmware Verification Immediate Disk Overwrite* IP Address Filtering IPsec Network Authentication Port Filtering Pre-installed Self-Signed Certificates Role Based Permissions Secure Email Secure Fax Secure Print Secure Scanning via SFTP Security Certificate Management Smart Card Enablement (CAC/PIV/.NET) SNMPv3 Status Protocol (OCSP) TLS/SSL Trusted Platform Module (TPM) <p>*Requires HDD/Productivity Kit</p>

Xerox® VersaLink® C405 Color Multifunction Printer

ACCOUNTING	
XEROX® STANDARD ACCOUNTING TOOL / NETWORK ACCOUNTING (STANDARD)	
Tracking	Copy, Print, Fax, Scan and Email usage
Accounting	<p>Xerox® Standard Accounting Tool Up to 1,000 User Accounts without HDD Up to 9,999 User Accounts with HDD Up to 500 General Accounts</p> <p>Network Accounting (Job Based Accounting) Up to 1,000 User IDs; Up to 1,000 Account IDs without HDD Up to 60,000 User IDs; Up to 60,000 Account IDs with HDD Up to 14,000 Accounting Records (transactions)</p>
Features	Administrator can manage the feature via the Embedded Web Server.
ACCOUNTING OPTIONS – NETWORK ACCOUNTING (ALLOWS CENTRAL SERVER TO MANAGE ALL ACCOUNTING)	
	<ul style="list-style-type: none"> Enhanced network accounting with up-to-the-minute data on how the system is being used Comprehensive management and enterprise scale tracking and reporting of device usage Numerous solutions are available through Xerox Alliance Partners. For details visit www.xerox.com Security enhancements include simultaneous support for HTTP/HTTPS protocols Device requests account authentication from third party server enabling larger databases of users and accounts Accept Authentication Login at control panel and pass to third party Networking Account
PAPER HANDLING	
DOCUMENT FEEDER	
Capacity⁶	Single-Pass Duplex Automatic Document Feeder (DADF): 50 sheets
Sizes	Custom Sizes: 5.5 x 5.5 in. to 8.5 x 14 in. / 139.7 x 139.7 mm to 216 x 356 mm
Weights One-sided: Two-sided:	13 lb. bond to 45 lb. cover / 50 to 125 gsm 16 lb. bond to 45 lb. cover / 60 to 125 gsm
BYPASS TRAY	
Capacity⁶	150 sheets
Sizes	Custom Sizes: 3 x 5 in. to 8.5 x 14 in. / 76.2 x 127 mm to 216 x 356 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220 gsm 16 lb. bond to 60 lb. cover / 60 to 163 gsm
Types	Plain Lightweight Cardstock Cardstock Hole Punched Recycled Pre-Printed Letterhead Bond Lightweight Glossy Cardstock Glossy Cardstock Labels Envelopes Custom

Xerox® VersaLink® C405 Color Multifunction Printer

TRAY 1	
Capacity⁶	550 sheets
Sizes	Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. / 148 x 210 mm to 216 x 356 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220gsm 16 lb. bond to 60 lb. cover / 60 to 163gsm
Types	Plain Lightweight Cardstock Cardstock Hole Punched Recycled Pre-Printed Letterhead Bond Lightweight Glossy Cardstock Glossy Cardstock Custom
OPTIONAL TRAY 2	
Capacity⁶	550 sheets
Sizes	Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. / 148 x 210 mm to 216 x 356 mm
Weights One-sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 220gsm 16 lb. bond to 60 lb. cover / 60 to 163gsm
Types	Plain Lightweight Cardstock Cardstock Hole Punched Recycled Pre-Printed Letterhead Bond Lightweight Glossy Cardstock Glossy Cardstock Custom
TOTAL CAPACITY	
Standard Device Capacity⁶	700 sheets
Total Device Capacity⁶	1,250 sheets
PAPER OUTPUT	
Output Capacity⁶	250 sheets
Automatic Two-sided Printing	Standard
DEVICE MANAGEMENT	
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD LDAP Bonjour® / AirPrint™ FTP Most protocols not in use can be disabled
Administrative Protocols	DHCP, SNMP, WINS, HTTP, HTTPS, TLS, SNMP, MDNS

Xerox® VersaLink® C405 Color Multifunction Printer

REMOTE CONTROL PANEL	
	<ul style="list-style-type: none"> • Enables faster, more convenient technical support and user training • IT administrators and other authorized users can control the device remotely from a web page on any device • Remote user experience is identical to performing tasks directly at the device
XEROX® CENTREWARE® WEB SOFTWARE	
	<ul style="list-style-type: none"> • A web-based server application for network administrators that permits web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system • Works with any SNMP-managed printer from any manufacturer • Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management
XEROX® EMBEDDED WEB SERVER – INTEGRATED DEVICE WEB PAGE	
Device Status	<ul style="list-style-type: none"> • Tray Status / Contents • Consumables Status • Billing / Usage • Quick Links • Online Support
Print Queue Viewing	Job print queue management — view and delete
Job Submission	Print-ready files (PS, PCL, PDF, XPS, JPEG)
Device Administration	Allows simple, remote installation setting of configuration options and management of the device
Browsers	Microsoft® Internet Explorer® Microsoft Edge™ Mozilla™ Firefox® Apple® Safari® Google Chrome™
REMOTE SERVICES	
Automated Meter Readings (AMR)	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time.
Automatic Supplies Replenishment (ASR)	Automatically orders supplies for Xerox® output devices based on actual usage, eliminating the need to manually manage supplies inventory.
WHAT'S IN THE BOX	
	VersaLink® C405 Color Multifunction Printer Starter Capacity Print Cartridge: One of each (Cyan, Magenta, Yellow): 2,000 print capacity ⁷ , Black: 3,000 print capacity ⁷ Software and Documentation CD (Safety, Regulatory, Recycling and Disposal Guides, Print Drivers, and Warranty Statement) Installation Guide Quick Use Guides Power Cord Fax Cord

Xerox® VersaLink® C405 Color Multifunction Printer

SUPPLIES AND ACCESSORIES	QUANTITY	PART NUMBER
SUPPLIES		
Standard Capacity Print Cartridges	Cyan: 2,500 standard pages ⁷ Magenta: 2,500 standard pages ⁷ Yellow: 2,500 standard pages ⁷ Black: 2,500 standard pages ⁷	106R03502 106R03503 106R03501 106R03500
High Capacity Print Cartridges	Cyan: 4,800 standard pages ⁷ Magenta: 4,800 standard pages ⁷ Yellow: 4,800 standard pages ⁷ Black: 5,000 standard pages ⁷	106R03514 106R03515 106R03513 106R03512
Extra-High Capacity Print Cartridges	Cyan: 8,000 standard pages ⁷ Magenta: 8,000 standard pages ⁷ Yellow: 8,000 standard pages ⁷ Black: 10,500 standard pages ⁷	106R03526 106R03527 106R03525 106R03524
ROUTINE MAINTENANCE ITEMS		
Imaging Unit (includes 4 imaging units)	Cyan: 60,000 standard pages ⁸ Magenta: 60,000 standard pages ⁸ Yellow: 60,000 standard pages ⁸ Black: 60,000 standard pages ⁸	108R01121
Waste Cartridge	30,000 standard pages ⁸	108R01124
ACCESSORIES		
550-sheet Paper Tray		097S04400
Productivity Kit with 320 GB HDD		097S04914
Stand		497K13660
Wireless Network Adapter		497K16750
Internal Card Reader / RFID Kit		497K18120

¹ Declared print speed in accordance with ISO/IEC 24734.

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

³ Recommended average throughput is not a minimum, but is intended to cover a range of volumes for different environments.

⁴ Power states defined per ENERGY STAR® Program requirements for Imaging Equipment.

⁵ Requires analog phone line.

⁶ Paper capacities are based on 20 lb. / 75 gsm stock; capacities will vary with different weight stocks.

⁷ Average standard pages. Declared Yield in accordance with ISO/IEC 19798. Yield will vary based on image, area coverage and print mode.

⁸ Approximate pages. Declared yield will vary depending on job run length, media size/orientation and machine speed. For more information visit: <https://www.office.xerox.com/latest/SUPGL-01.pdf>.

Return spent imaging supplies through the Xerox Green World Alliance collection/reuse/recycling program. For more information, visit www.xerox.com/About-Xerox/Recycling.

For more information, visit us at www.xerox.com/Office.

Configurations vary by geography.

Xerox® VersaLink® Color Printers and Color Multifunction Printers

Revolutionary. Future-proof. Value-packed.



C400/C405

ConnectKey®
Technology

xerox™

Xerox® VersaLink® C400 Color Printer and Xerox® VersaLink® C405 Color Multifunction Printer

The VersaLink® C400 and C405 revolutionize your productivity with next generation features and easy, instant cloud and mobile connectivity. As your modern workplace assistants, the C400 and C405 are built for the way you work today, and ready for where your business will grow tomorrow — with all the flexibility and versatility you need to work better with minimal IT support and benchmark security.

POWERFUL PERFORMANCE AND PEACE OF MIND.

Right out of the box, you'll count on your VersaLink® C400 or C405 to make your business work more efficiently. From IT-free installation wizards, to step-by-step configuration options, you're ready to go — hassle free.

VersaLink® devices are loaded with features designed to reduce inefficiency. Device management and user training can be done anywhere with the time-saving Remote Control Panel. Ensure information accuracy with Scan and Fax Preview¹, and do more with scanned documents with built-in optical character recognition (OCR¹).

The most security-minded businesses and governments choose Xerox. We offer a comprehensive approach to print security that includes a powerful mix of built-in features and services that mitigate risk through a vigorous focus to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

With the VersaLink® C400 and C405, you can be confident that your documents will look their best — making you look your best.

EASY, EFFICIENT AND ENTIRELY NEW.

The 5-inch color touchscreen allows you to breeze your way through tasks and functions with mobile-like ease.

Xerox® ConnectKey® Apps, accessed via the extensive Xerox App Gallery, provide expanded functionality — like the optional Xerox® Easy Translator Service app, which

quickly translates scanned documents into numerous languages.

Get more done in less time by creating customized 1-Touch Apps¹ to automate multi-step workflows for individuals or groups.

Simply tap your new app to quickly perform the job you configured. And with Simple ID, individual users and groups enter a user ID and password once to experience fast, secure access to task-specific presets and commonly used apps on a personalized home screen.

FREEDOM, AND APP-BASED FUNCTIONALITY.

The VersaLink® C400 Color Printer and VersaLink® C405 Color Multifunction Printer gives you the freedom to work where and how you want — with access to Google Drive™, Microsoft® OneDrive® and DropBox™ and additional options through the Xerox App Gallery.

VersaLink® devices deliver for today's mobile worker with Apple® AirPrint®, Xerox® Print Services plug-in for Android™, Near Field Communication (NFC) Tap-to-Pair and Mopria® plus optional Wi-Fi and Wi-Fi Direct.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/Mobile.

ENVIRONMENTAL STEWARDSHIP.

VersaLink® devices meet or exceed the requirements of the world's most-widely recognized certifications for product environmental performance, including EPEAT®, which verifies manufacturer

claims regarding design, production, energy use and recycling. ([See the complete list of EPEAT-verified VersaLink® products.](#)) For more information about our environmental, health, safety and sustainability efforts, visit www.xerox.com.

XEROX® CONNECTKEY® TECHNOLOGY.

Intuitive User Experience

A familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready

Instant connectivity to cloud and mobile devices right from the user interface, with access to cloud-hosted services that let you work where, when and how you want.

Benchmark Security

Comprehensive security that includes a powerful mix of built-in features and services to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

Enables Next Generation Services

Easy integration of Xerox® Intelligent Workplace Services. Enables remote monitoring of service delivery and consumables.

Gateway to New Possibilities

Instantly extend your capabilities with real-world apps from the Xerox App Gallery, or talk with one of our partners to design and develop a solution specific to your business needs.

Find out more about how you'll work smarter at www.ConnectKey.com.

¹ VersaLink® C405 only.



CHOOSE THE OPTION BEST FOR YOUR BUSINESS:

- 1 A 50-sheet Single-pass Duplex Automatic Document Feeder (DADF)** scans two-sided originals for copy, scan and fax jobs.
- 2 Card Reader Bay with embedded USB port.¹**
- 3 A front-side USB port¹** allows users to quickly print from or scan to² any standard USB memory device.
- 4 250-sheet output tray** with tray-full sensor.
- 5 The 150-sheet bypass Tray** handles media sizes from 3 x 5 in. to 8.5 x 14 in./76.2 x 127 mm to 216 x 356 mm.

- 6 With the 550-sheet paper tray,** standard paper capacity totals 700 sheets (including Bypass Tray).
- 7 The optional 550-sheet paper tray** increases the total paper capacity to 1,250 sheets.
- 8 The optional Stand** provides storage for toner cartridges, paper and other supplies.

¹ USB ports can be disabled.
² VersaLink® C405 only.



Xerox® VersaLink® C400 Color Printer
 Print.



Xerox® VersaLink® C405 Color Multifunction Printer
 Print. Copy. Scan. Fax. Email.

INTRODUCING TOUCHSCREEN SUPERIORITY.

Meet our tiltable, 5-inch capacitive color touchscreen — the user interface that sets a higher standard for customization, personalization and versatility.

By presenting a familiar “mobile” experience — with support for gestural input and task-focused apps that share a common look and feel — fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software capability helps everyone who interacts with the VersaLink® C400 Color Printer and VersaLink® C405 Color Multifunction Printer get more work done, faster.



Xerox® VersaLink® C400/C405



The VersaLink® C400 Color Printer and C405 Color Multifunction Printer are built on Xerox® ConnectKey® Technology. For more information, visit www.ConnectKey.com.

DEVICE SPECIFICATIONS	VersaLink® C400	VersaLink® C405
Speed ¹	Up to 36 ppm color and black-and-white (Letter)/35 ppm color and black-and-white (A4)	
Duty Cycle ²	Up to 85,000 pages/month ²	
Processor/Memory	1.05 GHz Dual-Core/2 GB	
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair	
Controller Features	Unified Address Book (C405), Configuration Cloning, Scan Preview (C405), Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Online Support	
Paper Handling		
Paper Input	Standard	Single-pass Duplex Automatic Document Feeder (DAADF): 50 sheets; Custom Sizes: 5.5 x 5.5 in. to 8.5 x 14 in./140 x 140 mm to 216 x 356 mm Bypass Tray: 150 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm Tray 1: 550 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./148 x 210 mm to 216 x 356 mm
	Optional	Tray 2: 550 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./148 x 210 mm to 216 x 356 mm
Paper Output	250 sheets	
Automatic Two-sided Printing	Standard	
Print and Copy Resolution	Print: Up to 600 x 600 x 8 dpi	Print: Up to 600 x 600 x 8 dpi; Copy: Up to 600 x 600 dpi
First-Print-Out Time	As fast as 9.3 seconds color/8.2 seconds black-and-white	As fast as 9.8 seconds color/8.2 seconds black-and-white
First-Copy-Out Time	As fast as 11 seconds color/8 seconds black-and-white	As fast as 10.6 seconds color/8.8 seconds black-and-white
Page Description Languages	PCL®5e/PCL 6/PDF/XPS/TIFF/JPEG/HP-GL/Adobe® PostScript® 3™	
INTUITIVE USER EXPERIENCE		
Customize and Personalize	Walkup customization, Personalize Home Screen by User, Multiple Home Screens with Simple ID, Customize by Site, Function or Workflow with Xerox App Gallery	
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring and Xerox® Global Print Driver®	
Xerox® Embedded Web Server	PC or mobile — Status Information, Responsive Design, Settings, Device Management, Cloning	
Remote Console	Remote Control Panel	
Preview	NA	Preview of Scan/Fax with Zoom, Rotate, Add Page
Print Features	Print from USB, Secure Print, Sample Set, Personal Print, Saved Job, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Skip Blank Pages, Draft Mode	
Scan and Fax ³	Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-Page PDF/XPS/TIFF/Password Protected PDF, Fax Features: Walk-up Fax includes LAN Fax, Direct Fax, Fax Forward to Email, Server Fax), Unified Address Book, Optical Character Recognition (OCR), Secure Scanning via SFTP	
MOBILE AND CLOUD READY		
Mobile Printing	Apple® AirPrint®, Mopria® Certified, Mopria® Print Service Plug-in for Android™, Xerox® @printbyXerox App, Xerox® Print Services plug-in for Android™	
Mobility Options	Xerox® Mobile Print Solution and Xerox® Mobile Print Cloud App, Connect via NFC/Wi-Fi Direct Printing, Xerox® Mobile Link App (C405). Visit www.xerox.com/OfficeMobileApps for available apps	
Cloud Connectors ⁵	Print from/Scan to ⁶ Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365®, Box®, Xerox® DocuShare® Platform and more	
BENCHMARK SECURITY		
Network Security	IPsec, HTTPS, encrypted email, Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Pre-installed Self-signed Certificates, Cisco® Identity Services Engine (ISE) integration	
Device Access	Firmware Verification, User access and internal firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enabled (CAC/PIV/NET), Xerox® Integrated RFID Card Reader, Trusted Platform Module (TPM)	
Data Protection	Setup/Security Wizards, Job Level Encryption via HTTPS/IPPS submission, Encrypted hard disk (AES 256-bit, FIPS 140-2) and image overwrite, Common Criteria Certification (ISO 15408), Encrypted Apps with Embedded Certificate Support	
Document Security	Secure Print, Secure Fax (C405), Secure Email (C405), Password Protected PDF (C405)	
ENABLES NEXT GENERATION SERVICES		
Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Cloud/Suite, Nuance Equitrac, Ysoft SafeQ, PaperCut and more at xerox.com/PrintManagement	
Fleet/Device Management	Xerox® Device Manager, Xerox® Support Assistant App, Auto Meter Read, Managed Print Services tools, Configuration Cloning	
Sustainability	Cisco EnergyWise®, Earth Smart Printing, EPEAT-verified, Print User ID on margins	
GATEWAY TO NEW POSSIBILITIES		
Cloud Services	Xerox® Easy Translator (C405), Xerox® Healthcare MFP Solution (C405 – U.S. only), CapturePoint™ (C405), many additional services available	
Xerox App Gallery	Many apps and cloud services available. Visit www.xerox.com/AppGallery for a growing selection of Xerox® Apps available for adding functions to the Printer/MFP	

¹ Declared print speed in accordance with ISO/IEC 24734. ² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; ³ Available for C405 only; fax requires analog phone line; ⁴ Visit www.apple.com for AirPrint Certification list; ⁵ Optional download from Xerox App Gallery to the Printer — www.xerox.com/XeroxAppGallery; ⁶ Scan to available for C405.

Certifications

To view the latest list of certifications, go to www.xerox.com/OfficeCertifications

Supplies

Extra High Capacity Print Cartridges:

Black: 10,500 std. pages ⁷	106R03524
Cyan: 8,000 std. pages ⁷	106R03526
Magenta: 8,000 std. pages ⁷	106R03527
Yellow: 8,000 std. pages ⁷	106R03525

High Capacity Print Cartridges:

Black: 5,000 std. pages ⁷	106R03512
Cyan: 4,800 std. pages ⁷	106R03514
Magenta: 4,800 std. pages ⁷	106R03515
Yellow: 4,800 std. pages ⁷	106R03513

Standard Capacity Print Cartridges:

Black: 2,500 std. pages ⁷	106R03500
Cyan: 2,500 std. pages ⁷	106R03502
Magenta: 2,500 std. pages ⁷	106R03503
Yellow: 2,500 std. pages ⁷	106R03501

Routine Maintenance Items:

Imaging Unit (includes 4 imaging units): 60,000 std. pages each ⁸	108R01121
Waste Cartridge: 30,000 std. pages ⁸	108R01124

Options

550-sheet Feeder	097504400
Productivity Kit with 320 GB HDD	097504914
Stand	497K13660
Wireless Network Adapter (Wi-Fi Kit)	497K16750
External Card Reader/RFID Kit (C400)	497K18380
Internal Card Reader/RFID Kit (C405)	497K18120

⁷ Average standard pages. Declared Yield in accordance with ISO/IEC 19798. Yield will vary based on image, area coverage and print mode.

⁸ Approximate pages. Declared yield will vary depending on job run length and media size/orientation and machine speed. For more information, visit <https://www.office.xerox.com/latest/SUPGL-01.PDF>.

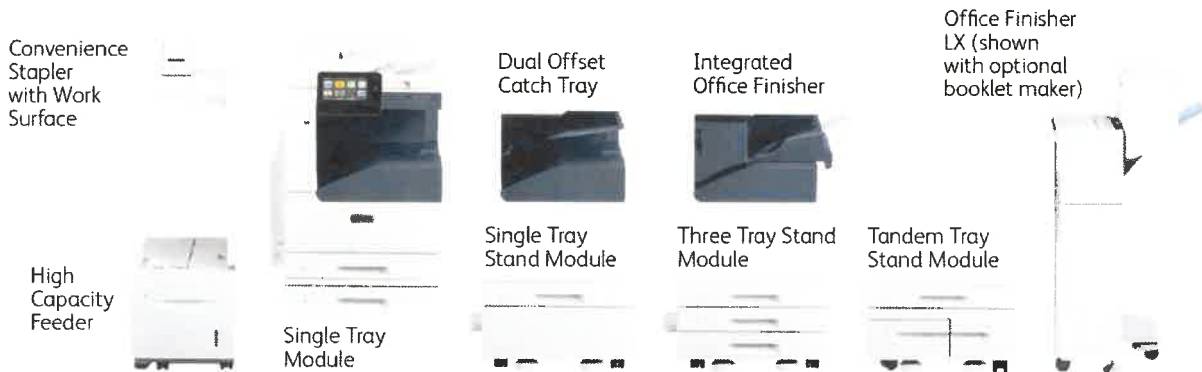
For more detailed specifications, go to www.xerox.com/VersaLinkC400Specs or www.xerox.com/VersaLinkC405Specs





Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

VersaLink C7000 Series Colour Multifunction Printers are built on Xerox® ConnectKey® Technology. For more information, go to www.connectkey.com.



System Specifications	VersaLink C7020	VersaLink C7025	VersaLink C7030
One-Sided Speed 8.5 x 11 in. / A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm 11 x 17 in. / A3 / 297 x 420 mm	Up to 20 ppm (pages per minute) long edge feed (LEF) Up to 16 ppm Up to 11 ppm	Up to 25 ppm LEF Up to 19 ppm Up to 14 ppm	Up to 30 ppm LEF Up to 23 ppm Up to 17 ppm
Two-Sided Speed 8.5 x 11 in. / A4 / 210 x 297 mm 8.5 x 14 in. / 216 x 356 mm 11 x 17 in. / A3 / 297 x 420 mm	Up to 16 ppm LEF Up to 9 ppm Up to 8 ppm	Up to 19 ppm LEF Up to 10 ppm Up to 9 ppm	Up to 23 ppm LEF Up to 12 ppm Up to 11 ppm
Monthly Duty Cycle¹	Up to 87,000 pages / month ¹	Up to 107,000 pages / month ¹	Up to 129,000 pages / month ¹
Recommended Average Monthly Print Volume²	Up to 5,500 pages	Up to 6,250 pages	Up to 7,000 pages
Hard Drive	320 GB HDD (Optional)		
Processor	1.05 GHz Dual-Core		
Memory	4 GB		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11 n/g/b/a and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair		
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox App Gallery, Xerox® Standard Accounting, Network Accounting Enabled, Role Based Permissions, Convenience Authentication Enabled, Online Support (accessed from the user interface and print driver)		
User Interface Languages	English, French, Italian, German, Spanish, Brazilian Portuguese, Russian, Dutch, Swedish, Danish, Finnish, Norwegian, Greek, Turkish, Polish, Czech, Hungarian, Romanian, Catalan, Ukrainian, Croatian		

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Device Specifications	VersaLink C7020	VersaLink C7025	VersaLink C7030	
Electrical Requirements				
North America	Voltage : 110-127V -10% / +6% Frequency: 50/60 Hz +/-3%, 12A			
Europe and Other Geographies	Voltage: 220-240V +/- 10% Frequency: 50 Hz +/-3%, 8A			
Power Consumption				
Printing ⁵	For 110V: 20 ppm = 0.9 kWh; 25 ppm = 1.1 kWh; 30 ppm = 1.5 kWh For 220V: 20 ppm = 0.9 kWh; 25 ppm = 1.1 kWh; 30 ppm = 1.5 kWh			
Standby Mode ⁵	110V: 80 Watts or less 220V: 80 Watts or less	110V: 80 Watts or less 220V: 80 Watts or less	110V: 94 Watts or less 220V: 94 Watts or less	
Sleep Mode ⁵	110V: 1.0 watts or less 220V: 1.4 watts or less			
Operating Environment				
Required Temperature Range (Storage)	32° to 95° F (0° to 35° C)			
Required Temperature Range (Operating)	50 to 90° F (10 to 32° C)			
Required Relative Humidity	10% to 85%			
Sound Power Levels	Printing: 6.70 B(A) or less <ul style="list-style-type: none"> 20 ppm = 6.45 B(A); 25 ppm = 6.50 B(A); 30 ppm = 6.70 B(A) Standby: 4.10 B(A) or less <ul style="list-style-type: none"> 20 ppm = 4.10 B(A); 25 ppm = 4.10 B(A); 30 ppm = 4.10 B(A) Full System (including finisher and HCF) Printing: 20 ppm = 7.07 B(A); 25 ppm = 7.22 B(A); 30 ppm = 7.37 B(A) Standby: 20 ppm = 4.10 B(A); 25 ppm = 4.10 B(A); 30 ppm = 4.10 B(A)			
Sound Pressure Levels	Printing: 52.0 dB(A) <ul style="list-style-type: none"> 20 ppm = 49.5 dB(A); 25 ppm = 50.0 dB(A); 30 ppm = 52.0 dB(A) Standby: 26.0 dB(A) <ul style="list-style-type: none"> 20 ppm = 26.0 dB(A); 25 ppm = 26.0 dB(A); 30 ppm = 26.0 dB(A) Full System (including finisher and HCF) Printing: 20 ppm = 55.5 dB(A); 25 ppm = 57.0 dB(A); 30 ppm = 58.5 dB(A) Standby: 20 ppm = 26.0 dB(A); 25 ppm = 26.0 dB(A); 30 ppm = 26.0 dB(A)			
Boot Time (from Off to UI Ready)	As fast as 98 seconds			
Warm-up Time (from Sleep to UI Ready)	As fast as 12 seconds			
Dimensions and Weight (Unpackaged)	Width	Depth	Height	Weight
Base Unit	23.23 in. / 590 mm	26.41 in. / 670.8 mm	30.23 in. / 767.9 mm	152.12 lbs. / 69.0 kg
Base Unit with Single Tray with Stand Module	24.24 in. / 615.7 mm	26.41 in. / 670.8 mm	44.04 in. / 1118.6 mm	203.49 lbs. / 92.3 kg
Base Unit with High Capacity Tandem Tray Module	24.24 in. / 615.7 mm	26.41 in. / 670.8 mm	44.04 in. / 1118.6 mm	234.79 lbs. / 106.5 kg
Base Unit with Three Tray Module	24.24 in. / 615.7 mm	26.41 in. / 670.8 mm	44.04 in. / 1118.6 mm	212.75 lbs. / 96.5 kg

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Base Unit with Three Tray Module and Office Finisher LX (with Booklet Maker)	47.0 in. / 1194.0 mm	26.8 in. / 681.8 mm	44.04 in. / 1118.6 mm	296.3 lbs. / 134.4 kg
Certifications				
To view the latest list of certifications, go to www.xerox.com/OfficeCertifications .				
Print	VersaLink C7020	VersaLink C7025	VersaLink C7030	
First-print-out Time	As fast as 9.4 seconds Colour As fast as 7.2 seconds Black	As fast as 9.4 seconds Colour As fast as 7.1 seconds Black	As fast as 7.3 seconds Colour As fast as 5.6 seconds Black	
Print Resolution	Up to 1200 x 2400 dpi			
Page Description Languages	PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL Adobe® PostScript® 3™ (Optional)			
Maximum Print Area	4 mm from lead edge of paper, 2 mm from Side and Trail edges of paper			
Print Features	<ul style="list-style-type: none"> Application Defaults Banner Pages Enable / Disable Bi-directional Real-time Status Booklet Layout Color Correction Color Adjustments (lightness, contrast, saturation, color balance) Draft Mode Finishing (requires finishing) Fit to new paper size Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) Job Monitoring (Client or Local User Interface) LAN Fax (requires Fax Kit) N-up Page Layout (up to 16 pages per sheet) Paper Selection by Attribute Personal Print Print Around Enable / Disable Print from USB Sample Set Saved Job Scaling Secure Print Skip Blank Pages Special Pages (exception page programming: covers, inserts, exceptions pages) Store and Recall Driver Settings Stored Jobs Deletion Two-sided Printing (as default) Watermark (predefined and custom) Xerox® Earth Smart Driver Settings 			
Print from USB	<ul style="list-style-type: none"> Allows walk-up printing from Type A USB port Supports direct printing from computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, XPS, PDF/A 			

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Operating Systems	<p>Windows® 7, 8, 8.1, 10 Windows Server 2008 SP2, Server 2008 R2 SP1, Server 2012, Server 2012 R2, Server 2016 macOS® 10.11, 10.12, 10.13 Citrix® Redhat® Enterprise Linux® Fedora Core IBM® AIX® HP-UX® Oracle® Solaris SUSE® SAP®</p> <p>Note: For information about supported versions for the above operating systems, please visit our Drivers & Downloads page and specify your device at www.support.xerox.com.</p>		
Fonts	<p>PostScript fonts: 136 PCL fonts: 83</p>		
Xerox® Mobile Express Driver®	<p>Makes it easy for mobile users to find, use and manage Xerox® and non-Xerox® devices in every new location. Plug into a new network, and Mobile Express Driver automatically discovers available printers and provides status and capability information. Save a list of “favourite” printers for each location, store application print settings for use on any printer in any network, and greatly reduce mobile support calls to IT.</p>		
Xerox® Global Print Driver®	<p>A truly universal print driver that lets IT administrators install, upgrade and manage Xerox® and non-Xerox® devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls, and simplifying print services management.</p>		
Xerox® Pull Print Driver	<p>Makes it easy for IT managers to qualify, deploy and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos® and others.</p>		
Copy	VersaLink C7020	VersaLink C7025	VersaLink C7030
Document Scanner	110-sheet Duplex Automatic Document Feeder (DADF)		
Document Scanner Size	Platen: Up to 13.1 x 17.2 in. / 332.0 x 437 mm DADF: Up to 11.7 x 17 in. / 297 x 431.8 mm		
Simplex Copy Speed	Up to 20 cpm (copies per minute) 8.5 x 11 in. Up to 20 cpm A4 (210 x 297 mm)	Up to 25 cpm (copies per minute) 8.5 x 11 in. Up to 25 cpm A4 (210 x 297 mm)	Up to 30 cpm (copies per minute) 8.5 x 11 in. Up to 30 cpm A4 (210 x 297 mm)
Duplex Copy Speed	Up to 17 cpm (copies per minute) 8.5 x 11 in. Up to 17 cpm A4 (210 x 297 mm)	Up to 18 cpm (copies per minute) 8.5 x 11 in. Up to 18 cpm A4 (210 x 297 mm)	Up to 18 cpm (copies per minute) 8.5 x 11 in. Up to 18 cpm A4 (210 x 297 mm)
First-copy-out Time	As fast as 9.0 seconds Colour	As fast as 9.0 seconds Colour	As fast as 7.2 seconds Colour
	As fast as 6.9 seconds Black	As fast as 6.9 seconds Black	As fast as 5.8 seconds Black
Sides (input:output)	1:1, 1:2, 2:2 and 2:1		
Quantity	1 to 999		
Resolution (max.)	Up to 600 x 600 dpi		
Reduction / Enlargement	Variable zoom from 25 % to 400 % in 1 % increments		
Concurrency	Concurrent scanning and printing		

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Copy Features	Annotation (Page Numbers, Comments, Date Stamp, Bates Stamping)* Auto-color Sensing Automatic Background Suppression Book Copying with Center Erase Booklet Copying* Collation Color Balance Color Effects Darkness Control Edge Erase Front Cover ID Card Copy Image Enhancement Lighten/Darken N-up Reduce / Enlarge 25 % to 400 % Image Shift Original Orientation Original Size Original Type Page Layout Sample Copy Saturation Sharpness *Requires HDD/Productivity Kit
Scan	
Capability	Black and white and colour scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Simplex Input Speed	Black and white: Scan up to 55 ipm – 8.5 x 11 in. / A4 (210 x 297 mm) Colour: Scan up to 55 ipm – 8.5 x 11 in. / 55 ipm A4 (210 x 297 mm)
Duplex Input Speed	Black and white: Scan up to 26 ipm – 8.5 x 11 in. / A4 (210 x 297 mm) Colour: Scan up to 26 ipm – 8.5 x 11 in. / 26 ipm A4 (210 x 297 mm)
Resolution	Optical – 600 x 600 dpi
Bit Depth	24-bit colour / 8-bit grayscale
Maximum Scan Area	Platen: Up to 13.1 x 17.2 in. / 332 x 437 mm Document Feeder: 11.7 x 17 in. / 297 x 431.8 mm
Network Filing Protocols	FTP SMTP SMB
File Formats	JPG TIFF (single and multi-page) XPS (single and multi-page) PDF (single and multi-page) Searchable PDF via Optical Character Recognition (OCR) Password-protected PDF Linearised PDF (set via embedded web server) and PDF/A
Scan Driver Compatibility (Network Only)	WIA TWAIN
Supported Scan Destinations	Scan to Home Scan to USB Scan to Email Scan to Network (Browse FTP or Browse SMB)

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Network Scanning – Software Solutions	
Xerox® ConnectKey® Apps (Found at the Xerox® App Gallery)	Increase user productivity by simplifying and shortening everyday tasks. Unlike traditional software, ConnectKey Apps do not require a dedicated server, PC or IT resource. Instead, simply download these lightweight, serverless ConnectKey Apps to the ConnectKey-enabled multifunction printer.
PSTN One-line or Three-line Fax (Optional)	
Fax³	
Fax Speed	33.6 Kbps
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH, MR, MMR, JBIG
Fax Features	Walk-up Fax, includes LAN Fax, Direct Fax, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)
Fax over IP (Optional)	
Compliance	T.38 compliant IP / SIP
Resolution	Standard 200x100 dpi, Fine 200x200 dpi, Super Fine 300x300, 400x400, 600x600 dpi
Compression	MH, MR, MMR, JBIG
Fax Features	Walk-up Fax, includes LAN Fax, Direct Fax, Fax Forward to Email Fax dialing via Unified Address Book (up to 2,000 contacts)
Mobile Solutions and Mobile Device Apps	
Apple® AirPrint®	Print email, photos and important office documents directly from an Apple iPhone® or iPad® with no drivers to install and no cables to connect. With AirPrint, an iPhone or iPad automatically locates and connects to the AirPrint-enabled device over the office Wi-Fi network.
Google Cloud Print™	Google Cloud Print connects print devices to the web, enabling users to print the applications they use every day from smartphones, tablets, Chromebook™ notebook computers and any other web-connected device.
@PrintByXerox	@PrintByXerox is a free service that allows secure printing from any email-enabled device (computer, phone, tablet, iOS, Android™, Google® Chromebook™ and more) to a Xerox® printer or MFP using a single email address with no IT intervention. No training is needed. End-users simply send attachments to the email address, and release them at the MFP panel.
Xerox® Print Service Plug-in for Android™ (Free at Google Play™ Store)	The Xerox® Print Service Plug-in for Android KitKat (4.4 or greater) devices streamlines mobile printing without third-party apps or additional print drivers. You can easily print photos, Web pages and documents when your mobile device is connected to multifunction printers using a wireless network. A robust print option set includes two-sided printing, stapling and secure code release. A free download is available from the Google Play™ store.
Xerox® Mobile Link App (Free at Google Play™ Store and Apple® App Store)	The Xerox® Mobile Link App allows you to scan, email and fax from your phone or tablet by connecting with our multifunction printers and send data to and print data from cloud storage. It is easy to create Mobile Link One-Touch Workflows between a mobile device and a multifunction printer. Using a manual address or QR code identification for pairing, automatic device discovery makes it easy to find and pair a mobile device with a nearby Xerox® multifunction printer.
Xerox® Print Management and Mobility Suite, Xerox® Print Management and Mobility Service	Xerox® Print Management and Mobility Suite is a modular set of workflows designed to save customers time and money by providing effective control over their print fleet, while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version and with a cloud based-version of this solution.

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Security	
Security Features	<p>Access Controls AES 256-bit Encryption Audit Log Certificate Path Validation Certificate Revocation List (CRL)/Status Protocol (OCSP) Detection of external program falsification (XCP Plug-in) Cisco® Identity Services Engine (ISE) Integration Domain Filtering FIPS 140-2 Firmware Verification Immediate Disk Overwrite* IP Address Filtering IPsec Network Authentication Port Filtering Pre-installed Self-Signed Certificates Role Based Permissions Secure Email Secure Fax Secure Print Security Certificate Management Smart Card Enablement (CAC/PIV/.NET) SNMPv3 Status Protocol (OCSP) TLS/SSL</p> <p>*Requires HDD/Productivity Kit</p>
Accounting	
Xerox® Standard Accounting (Standard)	
Tracking	Copy, Print, Fax, Scan and Email usage
Accounting	<p>Xerox® Standard Accounting Tool Up to 1,000 User Accounts without HDD Up to 9,999 User Accounts with HDD Up to 500 General accounts</p> <p>Network Accounting (Job Based Accounting) Up to 1,000 User IDs; Up to 1,000 Account IDs without HDD Up to 60,000 User IDs; Up to 60,000 Account IDs with HDD Up to 14,000 accounting records (transactions)</p>
Features	Administrator can manage the feature via the Embedded Web Server.
Accounting Options – Network Accounting Enablement (Standard) (Allows central server to manage all accounting)	
	<ul style="list-style-type: none"> Enhanced network accounting with up to the minute data on how the system is being used Comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and fax Numerous solutions are available through Xerox Alliance Partners. For details visit www.xerox.com Security enhancements include simultaneous support for HTTP/HTTPS protocols Device requests account authentication from third party server enabling larger databases of users and accounts <p>Accept Authentication Login at control panel and pass to third party Networking Account</p>

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Paper Handling	
Document Feeder (Standard)	
Capacity⁴	Duplex Automatic Document Feeder (DADF): 110 sheets
Sizes One-sided: Two-sided:	Custom sizes: 4.92 x 3.35 in. to 11.69 x 17 in. / 125 x 85 mm to 297 x 431.8 mm 4.92 x 4.33 in. to 11.69 x 17 in. / 125 x 110 mm to 297 x 431.8 mm
Weights One-sided: Two-sided:	11 lb. bond to 34 lb. bond / 38 to 128 gsm 13 lb. bond to 34 lb. bond / 50 to 128 gsm
Bypass Tray (Standard)	
Capacity⁴	100 sheets
Sizes	Custom sizes: 3.5 x 3.87 in. to 11.69 x 17 in. / 88.9 x 98.4 mm to 297 x 431.8 mm
Weights One sided: Two-sided:	16 lb. bond to 80 lb. cover / 60 to 216 gsm 16 lb. bond to 60 lb. cover / 60 to 169 gsm
Types	Bond Plain Paper Cardstock Custom Envelopes Hole Punched Labels Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Pre-Printed Recycled
Tray 1 (Standard)	
Capacity⁴	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights	16 lb. bond to 95 lb. cover / 60 to 256 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Heavyweight Cardstock Pre-Printed Recycled

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Choose 1 of the 4 Additional Paper Handling Options:	
Option 1 – Single Tray (Tray 2) (Does not include stand)	
Capacity⁴	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights	16 lb. bond to 95 lb. cover / 60 to 256 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Heavyweight Cardstock Pre-Printed Recycled
Option 2 – Single Tray Module (Tray 2) with Stand	
Capacity⁴	520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights	16 lb. bond to 95 lb. cover / 60 to 256 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Heavyweight Cardstock Pre-Printed Recycled
Option 3 – Three Tray Stand Module (Optional)	
Capacity⁴	Tray 2: 520 sheets Tray 3: 520 sheets Tray 4: 520 sheets
Sizes	Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm
Weights	16 lb. bond to 95 lb. cover / 60 to 256 gsm

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Heavyweight Cardstock Pre-Printed Recycled
Option 4 – High Capacity Tandem Tray Stand Module (Optional)	
Capacity⁴	Tray 2: 520 sheets Tray 3: 870 sheets Tray 4: 1,130 sheets
Sizes	Tray 2: Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in. / 139.7 x 182.0 mm to 297.0 x 431.8 mm Tray 3: Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5 Tray 4: Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5
Weights	16 lb. bond to 95 lb. cover / 60 to 256 gsm
Types	Bond Plain Paper Cardstock Custom Hole Punched Labels Heavyweight Labels Extra Heavyweight Labels Letterhead Lightweight Cardstock Lightweight Glossy Cardstock Lightweight Glossy Cardstock Reload Heavyweight Cardstock Pre-Printed Recycled
Envelope Tray – Replaces Tray 1 (Optional)	
Capacity⁴	Up to 60 envelopes
Sizes	#10 commercial, Monarch, DL, C5 Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in. / 98 x 148 mm to 162 x 241 mm
Weights	20 lb. bond to 25 lb. bond / 75 to 90 gsm
High Capacity Feeder (Optional – requires either one of options 2, 3 or 4 above)	
Capacity⁴	2,000 sheets
Sizes	Standard Sizes: 8.5 x 11 in. and 7.25 x 10.5 in. / A4 or B5
Weights	16 lb. bond to 80 lb. cover / 60 to 216 gsm
Total Capacity	
Base Unit Capacity⁴	620 sheets
Single Tray Module Capacity⁴	1,140 sheets
Single Tray Module with Stand Capacity⁴	1,140 Sheets (3,140 with optional High Capacity Feeder)

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Three Tray Module Capacity⁴	2,180 sheets (4,180 with optional High Capacity Feeder)
High-Capacity Tandem Tray Capacity⁴	3,140 sheets (5,140 with optional High Capacity Feeder)
Finishing	
Centre Output Tray (Optional – not compatible with other Finishing options)	
Dual Catch Trays⁴	250 sheets each; Lower tray offsets
Integrated Office Finisher (Optional)	
Stacking Tray	500 sheets of 20 lb. bond / 80 gsm – 8.5 x 11 in. / A4 or 250 sheets of 20 lb. bond / 80 gsm – 11 x 17 in. / A3
Sizes	3.5 x 3.9 in. to 11.7 x 17 in. / 89 x 98 mm to 297 x 432 mm
Weights	16 lb. bond to 80 lb. cover / 60 to 220 gsm
Stapling	Single Auto stapling: 50 sheets maximum: Letter / A4 / B5-size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal / Tabloid / A3 / B4-size sheets (less than 90 gsm or (2) 220 gsm covers)
Office Finisher LX (Optional) (Requires one of the above paper handling options 2, 3 or 4)	
Capacity⁴	Stacking Tray: 2,000 sheets unstapled or 1,000 sheets single stapled or 750 sheets dual stapled (8.5 x 11 in. / A4) (dual stapling only with optional booklet maker)
Sizes	8.3 x 7.2 in. to 11.7 x 17 in. / 210 x 182 mm to 297 x 432 mm
Weights	16 lb. bond to 80 lb. cover / 60 to 220 gsm
Multiposition Stapling	50 sheets of 24 lb. bond / 90 gsm
Hole Punch (Optional) North America: Europe:	2-3 Hole Punch 2-4 Hole Punch
Booklet Maker for Office Finisher LX (Score/Crease, Saddle-stitch Staple) (Optional) (Requires one of the above paper handling options 2, 3 or 4)	
Capacity⁴	40 booklets (2-15 sheets per booklet – 20 lb. / 80 gsm or less)
Sizes	Letter – 8.5 x 11 in. / A4 SEF Legal – 8.5 x 14 in. / B4 SEF Ledger – 11 x 17 in. / A3 SEF
Saddle-stitch Stapling	2-15 sheets / 8-60 page booklet 16 lb. bond to 24 lb. bond / 60 to 90 gsm
Score / Crease	1-15 sheets / unstapled
Convenience Stapler (Optional – Included with Work Surface)	
Capacity⁴	50-sheet stapling 5,000 staples Requires a separate outlet
Device Management	
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD LDAP Bonjour® / AirPrint™ FTP Most protocols not in use can be disabled
Administrative Protocols	DHCP, SNMP, WINS, HTTP, HTTPS, TLS, SNTP, MDNS

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

Xerox® CentreWare® Web		
	<ul style="list-style-type: none"> • A Web-based server application for network administrators that permits web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system • Works with any SNMP-managed printer from any manufacturer • Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management 	
Embedded Web Server – Integrated Device Web Page		
Device Status	<ul style="list-style-type: none"> • Tray status/contents • Consumables status • Billing/Usage • Quick Links • Online Support 	
Print Queue Viewing	Job print queue management—view and delete	
Job Submission	Print-ready files (PS (with optional PostScript option), PCL, PDF, XPS, JPEG)	
Device Administration	Allows simple, remote installation setting of configuration options and management of the device	
Browsers	Microsoft® Internet Explorer® Microsoft Edge™ Mozilla™ Firefox® Apple® Safari® Google Chrome™	
Remote Services		
Xerox® Meter Assistant® Service	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time.	
Xerox® Supplies Assistant® Service	Automatically orders supplies for Xerox® output devices based on actual usage, eliminating the need to manually manage supplies inventory.	
MaintenanceAssistant	Offers a fast (and free) way to resolve potential issues and receive assistance and automate the troubleshooting/repair process. Diagnostic data is sent to Xerox, allowing for problems to be solved faster with increased uptime.	
Supplies and Accessories	Quantity	Part Number
Supplies		
High Capacity Print Cartridges	Cyan: 9,800 standard pages ⁶ Magenta: 9,800 standard pages ⁶ Yellow: 9,800 standard pages ⁶ Black: 16,100 standard pages ⁶	106R03752 106R03751 106R03750 106R03749
Extra High Capacity Print Cartridges	Cyan: 16,500 standard pages ⁶ Magenta: 16,500 standard pages ⁶ Yellow: 16,500 standard pages ⁶ Black: 23,600 standard pages ⁶	106R03748 106R03747 106R03746 106R03745
Metered Print Cartridges	Cyan: 15,000 standard pages ⁷ Magenta: 15,000 standard pages ⁷ Yellow: 15,000 standard pages ⁷ Black: 22,000 standard pages ⁷	106R03736 106R03735 106R03734 106R03733
Drum Cartridge	Black: 109,000 ⁸ Cyan, Magenta, Yellow : 87,000 standard pages ⁸	113R00780
Waste Toner Bottle	30,000	115R00128
LX Booklet Maker Cartridge (8 cartridges per container)	16,000 staples (2,000 each cartridge)	008R12897
Staple Refills for Finishers	15,000 staples	008R12941

Xerox® VersaLink® C7020/C7025/C7030 Colour Multifunction Printer

(3 refills per container)	(5,000 each refill)	
Staple Cartridge for Finishers (1 cartridge per container)	5,000 staples (5,000 each cartridge)	008R12964
Accessories / Options		
Single Tray Module		097S04910
Single Tray with Stand Module		097S04907
Three Tray Stand Module		097S04908
High-Capacity Tandem Tray Stand Module		097S04909
Envelope Tray (Replaces Tray 1)		497K17720
Centre Output Tray (Dual Catch Tray)		497K17800
HDD (320 GB hard drive)		497K17740
1 Line Fax Kit (PSTN Fax)		497K17750
1 Line Fax Kit (PSTN Fax) (Brazil and Argentina)		497K17790
3 Line Fax Kit (PSTN Fax)		497K17760
Wireless Network Adapter Kit		497K16750
Internal Card Reader / RFID Kit		497K18120
PostScript Kit		497K18340
Fax Over IP Kit		497K18330

¹ Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

² Expected regular monthly throughput.

³ Requires analogue phone line.

⁴ Paper capacities are based on 20 lb. / 75 gsm stock; capacities will vary with different weight stocks.

⁵ Power states defined per ENERGY STAR® Programme requirements for Imaging Equipment.

⁶ Average standard pages. Declared Yield in accordance with ISO/IEC 19798. Yield will vary based on image, area coverage and print mode.

⁷ Assumptions: Toner cartridge yield is based on 5% area coverage on 8.5 x 11 in. / A4 LEF. Toner yield can vary due to many factors, including but not limited to, image area coverage, image content, media size, run mode, application types, monthly print volumes and image quality set-points.

⁸ Approximate pages. Declared yield will vary depending on job run length, media size/orientation and machine speed. For more information visit: <http://www.office.xerox.com/latest/SUPGL-01.pdf>.

Return spent imaging supplies through the Xerox Green World Alliance collection/reuse/recycling programme. For more information, visit www.xerox.com/about-xerox/recycling.

For more information, visit us at www.xerox.com/office

Configurations vary by geography.



Xerox® VersaLink® Color Multifunction Printers

Reliable. Connected. Business Ready.



C7020/C7025/C7030

ConnectKey®
Technology

xerox™

Xerox® VersaLink® C7020/C7025/C7030 Color Multifunction Printer

The Xerox® ConnectKey® Technology-enabled VersaLink® C7000 Series Color Multifunction Printer is cloud connected, mobile ready, app-enabled and easy to personalize. The C7000 Series is your modern workplace assistant — helping you excel today and stay ready for the future.

FLAWLESS RELIABILITY. SUPERIOR PERFORMANCE.

Count on your Xerox® VersaLink® C7000 Series Color Multifunction Printer to consistently and flawlessly perform the tasks that make your business work more efficiently. From IT-free installation wizards, to step-by-step configuration options, you're ready to go — hassle free.

Superior reliability comes from a new hardware design with fewer moving parts, strengthened paper-path components, and an advanced imaging system.

VersaLink® devices speed up information sharing and reduce inefficient workflows. Ensure information accuracy with Scan and Fax preview, easily archive, organize and search with scanned documents with built-in optical character recognition (OCR).

A print resolution of up to 1200 x 2400 dpi delivers sharp text and fine line detail, plus exceptional color vibrancy, solid fills and skin tones.

CLOUD CONNECTED. PERSONALIZED EFFICIENCY.

The customizable 7-inch color touchscreen, lets you breeze through tasks with mobile-like ease.

Xerox® ConnectKey® Apps, accessed via the extensive Xerox App Gallery, provide expanded functionality — like the optional Xerox® Easy Translator Service app, which quickly translates scanned documents into numerous languages.

Get more done in less time by creating customized 1-Touch Apps to automate multi-step workflows for individuals

or groups. Simply tap your new app to quickly perform the job you configured. And with Simple ID, individual users and groups enter a user ID and password once, and then enjoy fast, secure access to task-specific presets, individualized favorite contacts, and commonly used apps on a personalized home screen.

READY FOR THE WAY YOU WORK.

The VersaLink® C7000 Series gives you the freedom to work where and how you want — with access to Google Drive™, Microsoft® OneDrive® and DropBox™ and additional options through the Xerox App Gallery.

VersaLink® devices deliver for today's mobile worker with Apple® AirPrint®, Google Cloud Print™, Xerox® Print Services plug-in for Android™, Near Field Communication (NFC) Tap-to-Pair and Mopria®, plus optional Wi-Fi and Wi-Fi Direct.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting www.xerox.com/Mobile.

ENVIRONMENTAL STEWARDSHIP.

VersaLink® devices meet or exceed the requirements of the world's most widely recognized certifications for product environmental performance, including EPEAT®, which verifies manufacturer claims regarding design, production, energy use and recycling. (See the complete list of **EPEAT-verified VersaLink® products**.)

For more information about our environmental, health, safety and sustainability efforts, visit www.xerox.com.

XEROX® CONNECTKEY® TECHNOLOGY

Intuitive User Experience

A familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready

Instant connectivity to cloud and mobile devices right from the user interface, with access to cloud-hosted services that let you work where, when and how you want.

Benchmark Security

Comprehensive security that includes a powerful mix of built-in features and services to prevent unauthorized access, detect suspect or malicious behavior, and protect data and documents.

Enables Next Generation Services

Easy integration of Xerox® Intelligent Workplace Services. Enables remote monitoring of service delivery and consumables.

Gateway to New Possibilities

Instantly extend your capabilities with real-world apps from the Xerox App Gallery, or talk with one of our partners to design and develop a solution specific to your business needs.

Find out more about how you'll work smarter at www.ConnectKey.com.

To learn more about VersaLink® device features, go to www.xerox.com/VersaLinkEG.

FINISHING APPLICATIONS



1 A 110-sheet Duplex Automatic Document Feeder (DADF) scans two-sided black-and-white or color originals for copy, scan and fax jobs.

2 The optional Convenience Stapler and Work Surface.

3 Card Reader Bay with embedded USB port.¹

4 An easily accessible USB port¹ allows users to quickly print from or scan to any standard USB memory device.

5 The 100-sheet Bypass Tray handles media sizes from 3.5 x 3.87 in. to 11.69 x 17 in./88.9 x 98.4 mm to 297 x 431.8 mm.

6 The standard 520-sheet Tray 1 handles media sizes from 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm.

¹USB ports can be disabled.

MULTIPLE PAPER TRAY OPTIONS TO FIT EVERY NEED:

7 The Single Tray Module (optional with Desktop model) increases total paper capacity to 1,140 sheets (includes Bypass Tray).

8 The optional Single Tray with Stand Module increases total paper capacity to 1,140 sheets (Includes Bypass Tray) and provide storage for toner cartridges and other supplies.

9 The optional Three Tray Module increases total paper capacity to 2,180 sheets (Includes Bypass Tray). The optional High-Capacity Tandem Tray Module (not shown) allows a total paper capacity of up to 3,140 sheets (includes Bypass Tray).

10 The optional High Capacity Feeder holds 2,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 5,140 sheets.

ADD INCREASED VERSATILITY WITH FINISHING OPTIONS:

11 The Dual Catch Trays (optional with Desktop model) stack up to 250 sheets each, lower tray offsets.

12 The optional Office Finisher gives you advanced finishing functions at a great value and offers optional booklet making (score, saddle-stitch).

13 The optional Integrated Office Finisher provides 500-sheet stacking and 50-sheet, dual-position stapling without increasing the footprint of the printer.



INTRODUCING TOUCHSCREEN SUPERIORITY

Meet our all-new, 7-inch color touchscreen — the user interface that sets a higher standard for customization, personalization and versatility.

By presenting a familiar “mobile” experience — with support for gestural input and task-focused apps that share a common look and feel — fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software capability helps everyone who interacts with the VersaLink® C7000 Series Color Multifunction Printer get more work done, faster.

Xerox® VersaLink® C7020/C7025/C7030



The VersaLink® C7020/C7025/C7030 Color Multifunction Printer is built on Xerox® ConnectKey® Technology. For more information, visit www.ConnectKey.com.

DEVICE SPECIFICATIONS	VERSALINK® C7020	VERSALINK® C7025	VERSALINK® C7030
Speed ¹	Up to 20 ppm	Up to 25 ppm	Up to 30 ppm
Monthly Duty Cycle ²	Up to 87,000 pages ²	Up to 107,000 pages ²	Up to 129,000 pages ²
Hard Drive/Processor/Memory	320 GB HDD ³ /1.05 GHz Dual-core/4 GB memory		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi® and Wi-Fi Direct® with optional Wi-Fi Kit, NFC Tap-to-Pair		
Controller Features	Unified Address Book, Configuration Cloning, Scan Preview, Xerox Extensible Interface Platform®, Xerox® App Gallery App, Xerox® Standard Accounting Tool, Role Based Permissions, Convenience Authentication Enabled, Online Support		
Copy and Print Resolution	Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi		
First-Copy-Out Time (as fast as)	As fast as 9.0 seconds color/6.9 seconds black-and-white		As fast as 7.2 seconds color/ 5.8 seconds black-and-white
First-Print-Out Time	As fast as 9.4 seconds color/ 7.2 seconds black-and-white	As fast as 9.4 seconds color/ 7.1 seconds black-and-white	As fast as 7.3 seconds color/ 5.6 seconds black-and-white
Page Description Languages	PCL® 5e/PCL 6/PDF/XPS/TIFF/JPEG/HP-GL/optional Adobe® PostScript® 3™		
Paper Input Standard	Duplex Automatic Document Feeder (DADF): 110 sheets; Speed: up to 55 ipm; Custom sizes (duplex): 4.92 x 4.33 in. to 11.69 x 17 in./125 x 110 mm to 297 x 431.8 mm; Custom sizes (simplex): 4.92 x 3.35 in. to 11.69 x 17 in./125 x 85 mm to 297 x 431.8 mm Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.87 in. to 11.69 x 17 in./88.9 x 98.4 mm to 297 x 431.8 mm Tray 1: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm		
Choose One	Single Tray Module: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm Single Tray with Stand: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm Three Tray Module (1,560 sheets): 520 sheets each; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm High Capacity Tandem Tray (2,520 sheets): Tray 2: 520 sheets; Custom sizes: 5.5 x 7.17 in. to 11.69 x 17 in./139.7 x 182 mm to 297 x 431.8 mm; Tray 3: 870 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5; Tray 4: 1,130 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5		
Optional	Envelope Tray: Up to 60 envelopes: #10 commercial, Monarch, DL, C5; Custom sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in./98 x 148 mm to 162 x 241 mm High Capacity Feeder (HCF): 2,000 sheets; Standard sizes: 8.5 x 11 in. and 7.25 x 10.5 in./A4 or B5		
Paper Output/Finishing Standard	Dual Catch Tray⁶: 250 sheets each; Lower tray offsets		
Optional	Integrated Office Finisher: 500-sheet stacker, 50 sheets stapled, dual-position stapling Office Finisher: 2,000-sheet stacker, 50 sheets stapled, 3-position stapling, optional hole-punch, optional booklet maker (score, saddle stitch) Convenience Stapler and Work Surface: Staples 50 sheets		

INTUITIVE USER EXPERIENCE

Customize and Personalize	Walkup customization, Personalize Home Screen by User, Multiple Home Screens with Simple ID, Customize by Site, and Function or Workflow with Xerox App Gallery
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring and Xerox® Global Print Driver®
Embedded Web Server	PC or mobile — Status Information, Responsive Design, Settings, Device Management, Cloning
Remote Console	Remote Control Panel
Preview	Preview of Scan/Fax with Zoom, Rotate, Add Page
Print Features	Print from USB, Secure Print, Sample Set, Personal Print, Saved Job, Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Skip Blank Pages, Draft Mode
Scan	Optical Character Recognition (OCR), Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-Page PDF/XPS/TIFF/Password Protected PDF
Fax ³	Optional Walk-up Fax (one-line or three-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email, Server Fax), optional Fax Over IP

MOBILE AND CLOUD READY

Mobile Printing	Apple® AirPrint®, Mopria® Certified, Mopria® Print Services plug-in for Android™, Xerox® @printbyXerox App, Xerox® Print Services plug-in for Android™
Mobility Options	Xerox® Mobile Print and Mobile Print Cloud, Connect via NFC/Wi-Fi Direct Printing, Xerox® Mobile Link App. Visit www.xerox.com/OfficeMobileApps for available apps
Cloud Connectors ⁵	Print from/Scan to Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365®, Box®, Xerox® DocuShare® Platform and more

BENCHMARK SECURITY

Network Security	IPsec, HTTPS, encrypted email, Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Pre-installed Self-signed Certificates, Cisco® Identity Services Engine (ISE) integration
Device Access	Firmware Verification, User access and internal firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enabled (CAC/PIV/NET), Xerox® Integrated RFID Card Reader, Trusted Platform Module (TPM)
Data Protection	Setup/Security Wizards, Job Level Encryption via HTTPS/IPPS submission, Encrypted hard disk (AES 256-bit, FIPS 140-2) and image overwrite, Common Criteria Certification (ISO 15408), Encrypted Apps with Embedded Certificate Support
Document Security	Secure Print, Secure Fax, Secure Email, Password Protected PDF

ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Standard Accounting Tool, Optional: Xerox® Workplace Cloud/Suite, Nuance Equitrac, Ysoft SafeQ, PaperCut and more at www.xerox.com/PrintManagement
Fleet/Device Management	Xerox® Device Manager, Xerox® Support Assistant App, Auto Meter Read, Managed Print Services tools, Configuration Cloning
Sustainability	Cisco EnergyWise®, Earth Smart Printing, EPEAT-verified, Print User ID on margins

GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Translate and Print, Xerox® Healthcare MFP Solution (U.S. only), CapturePoint™, many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit www.xerox.com/AppGallery for a growing selection of Xerox® apps available for adding functions.

¹ Declared print speed in accordance with ISO/IEC 24734. ² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; ³ Requires analog phone line; ⁴ Visit www.apple.com for AirPrint Certification list; ⁵ Optional download from Xerox App Gallery to the Printer — www.xerox.com/XeroxAppGallery; ⁶ HDD and Dual Catch Tray are optional on Desktop model.

For more detailed specifications, go to www.xerox.com/VersaLinkC7000Specs.

Xerox® AltaLink® Color Multifunction Printers



C8130/C8135/C8145/C8155/C8170



Xerox® AltaLink® C8100 Series Color Multifunction Printers are built on Xerox® ConnectKey® Technology. For more information, go to www.ConnectKey.com.

System Specification	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Speed¹					
Color/Black-and-White	Up to 30/30 ppm	Up to 35/35 ppm	Up to 45/45 ppm	Up to 55/55 ppm	Up to 70/70 ppm
Monthly Duty Cycle²	Up to 90,000 pages	Up to 110,000 pages	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Hard Drive/Processor/Memory	Minimum 128 GB SSD/ Optional: 500 GB HDD/Intel Atom® Quad Core 1.91 GHz/4 GB system memory (8 GB system memory AltaLink® C8170)				
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 2.0 direct print, NFC, Optional: WiFi/WiFi Direct with Xerox® Dual Band Wireless Kit, Bluetooth (iBeacon)				
Controller Features	Unified Address Book, Remote Control Panel, Configuration Cloning, Fleet Orchestrator, Configuration Watchdog				
Optional Controller	Xerox® EX-c C8100 Print Server Powered by Fiery®				
Copy and Print					
Copy and Print Resolution	Copy: Up to 600 x 600 dpi; Print: Up to 1200 x 2400 dpi				
First-Print-Out Time (as fast as)	5.7 seconds color/4.2 seconds black-and-white		4.9 seconds color/3.8 seconds black-and-white	4.5 seconds color/3.2 seconds black-and-white	3.8 seconds color/3.0 seconds black-and-white
First-Copy-Out Time (as fast as) (from platen/warmed-up state)	6.1 seconds color/4.5 seconds black-and-white		5.5 seconds color/4.4 seconds black-and-white	4.7 seconds color/3.7 seconds black-and-white	4.0 seconds color/3.2 seconds black-and-white
Page Description Language	Adobe® PostScript® 3™, Adobe® PDF, PCL® 5c/PCL® 6				
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Encrypted Secure Print, Xerox® Earth Smart Driver Settings, Job Identification, Booklet Layout, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Hold All Jobs, Long Sheet (Banner) Printing, Print Around, Print on Alternate Paper; Imaging Security with AltaLink's proprietary marking and infrared detection technology; Optional: Print from and Scan to Xerox® DocuShare® Go content management				
Mobile and Cloud Ready					
Mobile Connectivity	Near Field Communication (NFC); Optional: Wi-Fi Direct, Wi-Fi (802.11 b/g/n/ac), AirPrint (iOS) including iBeacon (Bluetooth)				
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), @PrintByXerox App; Optional: Xerox® Workplace Mobile App (iOS/Android), AirPrint™ (iOS) including iBeacon (Bluetooth)				
Mobile Scanning	Mopria® Scan, Apple AirPrint™, Optional: Xerox® Workplace Mobile App (iOS/Android)				
Mobile Apps and Xerox App Gallery	Automate everyday processes with apps that translate, redact, eSign, personalize, print, convert, route, collaborate, and communicate. Visit xerox.com/WorkplaceApps to find apps by industry or workflow. Software and services: Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions)				
Xerox® Workplace Central Platform	One-platform consistency for seamless productivity across computers, mobile devices and printers. With Workflow Central's ever-expanding suite of cloud-based workflows you can change documents into audio files for easy listening, convert PDF or image files to popular Microsoft formats for shareability with a wider audience, turn handwriting into legible, editable and shareable text, translate to/from over 40 different languages, and automatically redact Personal Identifiable Information using set words or phrases				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Xerox® Workplace Suite and Xerox® Workplace Cloud	Optional: Xerox® Workplace Suite is a modular set of workflows designed to save customers time and money by providing effective control over their print fleet, while enabling worker productivity and mobility through a set of robust workflows. Xerox enables ultimate customer flexibility by offering these capabilities in both an on-premises server version (Workplace Suite) and with a cloud based-version (Workplace Cloud) of this solution
Cloud Identity Provider (IdP) Integration	Use your desktop, laptop, or mobile login credentials to log in to your AltaLink® MFPs with direct connections to popular cloud identity providers Okta, Ping Identity, and Microsoft® Azure
Scan	
Standard Features	Destinations: Scan to USB/Email/Network (FTP/SMB), HTTP, HTTPS, SFTP destinations; File Formats: PDF, PDF/A, JPEG, TIFF; Convenience Features: Scan Preview, Scan to Home, Searchable PDF, Single/Multi-Page PDF/TIFF, Password-protected PDF, Unified Address Book, Optical Character Recognition (OCR), Scan to Folder, 1-Touch Apps, TWAIN Support, Touchless Workflow Accelerators, Imaging Security with AltaLink's proprietary marking and infrared detection technology
Optional Features	Scan to Cloud Repositories (Dropbox, OneDrive, and Google Drive). Xerox® Scanning App for DocuShare®, other solutions available through various Xerox® Business Innovation Partners at xerox.com/Software-Solutions , Print from and Scan to Xerox® DocuShare® Go content management
Fax	
Standard Features	Internet Fax, Fax Build Job, Network Server Fax Enablement, Fax Build Job
Optional Features	Walk-up Fax (one-line and two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email, or SMB Share
Security	
Standard Features	802.1x, IPsec, HTTPS, SFTP and Encrypted Email, McAfee® Embedded Control Whitelisting, Firmware Verification, McAfee® ePolicy Orchestrator®, McAfee Enterprise Security Manager, LogRhythm SIEM, Splunk SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through McAfee® DXL/Cisco® pxGrid integration, Local Authentication (Internal Database), FIPS 140-2>User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Control, User Permissions, Configuration Watchdog, TPM, Trusted Boot, Encrypted Storage Drive (AES 256-bit, FIPS 140-2), Job Level Encryption via HTTPS and Drivers, Signed Email, Common Criteria Certification (ISO 15408), Encrypted Secure Print, Imaging Security (copy, print, scan, email) with AltaLink's proprietary marking and infrared detection technology
Optional Features	McAfee® Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET)³, Xerox® Integrated RFID Card Reader, Encrypted Hard Disk (AES 256-bit, FIPS 140-2) with multi-pass Image Overwrite², Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions
Print Management	
Standard Features	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email), Network Accounting Enablement
Optional Features	Xerox® Workplace Cloud/Suite, other network accounting solutions available through various Xerox® Business Innovation Partners. Xerox® Virtual Print Management Service; learn more at xerox.com/PrintManagement

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Features and Accessories

Single-Pass Duplex Automatic Document Feeder (DADF)

saves time by simultaneously scanning both sides of a document with up to 270 impressions per minute (ipm).

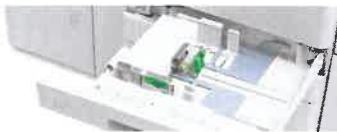


PAPER INPUT⁴

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Four Tray Module Configuration (available for C8130/C8135) holds a total of up to 2,180 sheets.

Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



High Capacity

Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



LONG SHEET PRINTING

Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./ 320 x 1,320 mm media.



USER INTERFACE



Intuitive Tablet-like 10.1-inch Color Touchscreen is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® C8100 Series user panel and quickly connect with the MFP.



Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER OUTPUT/FINISHERS⁴



Office Finisher (optional) provides advanced finishing functions, optional crease/score and saddle-stitch booklet, capable of 60-page booklets (2 to 15 sheets).



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with C8130/C8135/ C8145/C8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 50-sheets of 20 lb./75 gsm media.

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Device Specification					
Control Panel Languages	US English, International English, International French, Italian, German, International Spanish, Dutch, Brazilian Portuguese, Swedish, Norwegian, Danish, Finnish, Turkish, Greek, Russian, Czech, Polish, Hungarian, Romanian, Catalan, Arabic				
Accessories					
Optional	BR (Business Ready) Finisher (requires Horizontal Transport Kit) BR Booklet Maker Finisher (requires Horizontal Transport Kit) C-fold/Z-fold Unit for BR Finisher or BR Booklet Maker Finisher Booklet Maker for Office Finisher Bluetooth Kit Convenience Stapler (includes Work Surface ⁵) Envelope Tray (Replaces Tray 1) Foreign Device Interface (Also known as Auxiliary Access Device) Interface for third-party access control devices, such as coin machines and card readers High Capacity Feeder 3000 A4/Letter Hole Punch (2/3, 2/4, Swedish) Horizontal Transport Kit Integrated Office Finisher (Available with AltaLink® C8130, C8135, C8145, C8155) Long Sheet Feed Kit (banner printing) McAfee® Integrity Control Enablement Kit Multi-feed Detection Kit (AltaLink® C8170 only) Office Finisher Smart Card Enablement Kit ³ Scan To Cloud Enablement Kit USB Keyboard/Shelf Kit Unicode Font Kit Walk-up Fax (One- or Two-line options, includes LAN Fax) Wi-Fi/Wi-Fi Direct with Dual Band Wireless Kit Xerox® EX-c C8100 Print Server Powered by Fiery® Xerox® Integrated RFID Card Reader Kit 500GB HDD				
Electrical Requirements	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
North America	Voltage: 110-127 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 15 A				Voltage: 110-127 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 20 A
Europe	Voltage: 220-240 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 10 A				Voltage: 220-240 VAC +/- 10% Frequency: 50/60 Hz +/- 3%, 10 A

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Device Specification (continued)					
Power Consumption	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Running (Average)	115V: 576 watts 230V: 586 watts	115V: 600.3 watts 230V: 595.8 watts	115V: 717 watts 230V: 674 watts	115V: 806 watts 230V: 760 watts	115V: 929 watts 230V: 908 watts
Standby Mode	115V: 67 watts 230V: 71 watts	115V: 64 watts 230V: 70 watts	115V: 71 watts 230V: 71 watts	115V: 72 watts 230V: 70.3 watts	115V: 91.1 watts 230V: 79 watts
Auto Off/Sleep Mode	115V: 0.69 watts 230V: 0.71 watts (Default time to sleep mode = 0 minutes)	115V: 0.69 watts 230V: 0.72 watts (Default time to sleep mode = 0 minutes)	115V: 0.67 watts 230V: 0.71 watts (Default time to sleep mode = 0 minutes)	115V: 0.67 watts 230V: 0.71 watts (Default time to sleep mode = 0 minutes)	115V: 0.68 watts 230V: 0.75 watts (Default time to sleep mode = 0 minutes)
Warm-up (from Off)	As fast as 8.5 seconds				
Recovery from Sleep	As fast as 4.5 seconds				
Operating Environment					
Required Temperature Range	50 to 82° F/10 to 28° C				
Required Relative Humidity	15% to 85%				
Sound Power Levels	Operating: 63.7/64.2 dB(A) Standby: 4.0/4.0 dB(A)		Operating: 65.2/67.3 dB(A) Standby: 4.3/4.3 dB(A)		Operating: 70.4 dB(A) Standby: 4.3 dB(A)
Dimensions and Weight					
Base Configuration	Width: 24.4 in./620 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 316 lb./143.1 kg				Width: 24.4 in./620 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 352.1 lb./159.7 kg
With Integrated Office Finisher (C8130, C8135, C8145, C8155)	Width: 32.2 in./819 mm Depth: 28.5 in./723 mm Height: 44.55 in./1,130 mm Weight: 340 lb./154.2 kg				N/A
With Office Finisher (with Booklet Maker)	Width: 47.5 in./1,207 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 402.3 lb./182.5 kg				Width: 47.5 in./1,207 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 439 lb./199 kg
Base Configuration with Business Ready (BR) Finisher	Width: 55 in./1,395 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 412.3 lb./187 kg				Width: 55 in./1,395 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 448.4 lb./203.4 kg
Base Configuration with BR Booklet Maker Finisher	Width: 59 in./1,496.3 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 449.7 lb./204 kg				Width: 59 in./1,496.3 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 486.3 lb./220.6 kg
Base Configuration with BR Booklet Maker Finisher and C-fold/Z-fold Unit	Width: 64.3 in./1,632 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 560.6 lb./254.3 kg				Width: 64.3 in./1,632 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 597.2 lb./270.9 kg
Base Configuration with BR Booklet Maker Finisher, C-fold/Z-fold Unit and High Capacity Feeder	Width: 93 in./2,361 mm Depth: 28.5 in./723 mm Height: 44.5 in./1,130 mm Weight: 628.8 lb./285.2 kg				Width: 93 in./2,361 mm Depth: 31.2 in./793 mm Height: 46 in./1,169 mm Weight: 665.8 lb./302 kg
System Certifications/Regulatory Compliance					
Certifications	To view the latest list of certifications, go to xerox.com/OfficeCertifications				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Paper Handling	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Single-Pass Duplex Automatic Document Feeder (DADF)					
Capacity⁴	130 sheets				250 sheets
Speed (Up to)	82 ppm black-and-white and color (simplex) 141 ipm black-and-white and color (duplex)				135 ppm black-and-white and color (simplex) 270 ipm black-and-white and color (duplex)
Paper Sizes Sensed	3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm				
Weights	16 to 32 lb. bond/60 to 128 gsm				
Bypass Tray (Standard)					
Capacity⁴	100 sheets				
Sizes	Custom Sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1320 mm (SEF); Optional: Long Sheet Feed Kit (Banner Printing)				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm, Long sheets/banners (> 19 in./483 mm): 28lb Bond - 120lb Index/106 - 220 gsm				
Media Types	Bond Card Stock Card Stock Reloaded Custom Envelopes Glossy Card Stock Glossy Card Stock Reloaded Heavyweight Card Stock Heavyweight Card Stock Reloaded Heavyweight Glossy Card Stock Heavyweight Glossy Card Stock Reloaded Hole Punched Labels Letterhead Lightweight Lightweight Card Stock Lightweight Card Stock Reloaded Lightweight Glossy Card Stock Lightweight Glossy Card Stock Reloaded Plain Plain-Reloaded Preprinted Recycled Transparencies Long Sheets/Banners: Card Stock Card Stock Reloaded Lightweight Card Stock Lightweight Card Stock Reloaded				
Trays 1 and 2 (Standard)					
Capacity⁴	520 sheets each				
Sizes	Tray 1: Custom Sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: Custom Sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Media Types	Bond Card Stock Card Stock Reloaded Custom Envelopes Glossy Card Stock Glossy Card Stock Reloaded Heavyweight Card Stock Heavyweight Card Stock Reloaded Heavyweight Glossy Card Stock Heavyweight Glossy Card Stock Reloaded Hole Punched Labels Letterhead Lightweight Lightweight Card Stock Lightweight Card Stock Reloaded Lightweight Glossy Card Stock Lightweight Glossy Card Stock Reloaded Plain Plain-Reloaded Preprinted Recycled Transparencies				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Paper Handling (continued)	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Four Tray Module (Trays 3 and 4) (Available on C8130/C8135)					
Capacity⁴	Tray 3: 520 sheets Tray 4: 520 sheets				
Sizes	Trays 3 and 4: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 mm (SEF)				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Media Types	Bond Card Stock Card Stock Reloaded Custom Envelopes Glossy Card Stock Glossy Card Stock Reloaded Heavyweight Card Stock Heavyweight Card Stock Reloaded Heavyweight Glossy Card Stock Heavyweight Glossy Card Stock Reloaded Hole Punched Labels Letterhead Lightweight Lightweight Card Stock Lightweight Card Stock Reloaded Lightweight Glossy Card Stock Lightweight Glossy Card Stock Reloaded Plain Plain-Reloaded Preprinted Recycled Transparencies				
High Capacity Tandem Tray (Available with all models)					
Capacity⁴	Tray 3: 867 sheets Tray 4: 1,133 sheets				
Sizes	8.5 x 11 in./A4, JIS B5, Executive (7.25 x 10.5 in) LEF				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Media Types	Bond Card Stock Custom Glossy Card Stock Hole Punched Labels Letterhead Lightweight Card Stock Lightweight Glossy Card Stock Plain Preprinted				
Envelope Tray (Optional - Replaces Tray 1)					
Capacity⁴	Up to 60 envelopes				
Sizes	#10 Commercial (9.25 x 4.125 in.)/Monarch, DL, C5 Custom Sizes: 3.9 x 5.8 in. to 6.4 x 9.5 in./98 x 148 mm to 162 x 241 mm				
Weights	20 lb. to 24 lb. bond/75 to 90 gsm				
High Capacity Feeder (HCF) (Optional with all models)					
Capacity⁴	3,000 sheets				
Sizes	Standard Sizes: 8.5 x 11 in. or 7.25 x 10.5 in./A4 or B5 LEF				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Total Capacity					
Device Total Capacity⁴	Four Tray Module: 2,180 sheets Four Tray Module with High Capacity Feeder: 5,180 sheets High Capacity Tandem Tray Module: 3,140 sheets High Capacity Tandem Tray Module with High Capacity Feeder: 6,140 sheets				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Finishing	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Output Trays (Standard) (Dual Offset Catch Trays not available with Integrated Office Finisher and limited to one with Office Finisher and BR Finishers)					
Stacking Tray Capacity⁴	Dual Offset Catch Tray: Up to 250 sheets each Left Side Face up Tray: Up to 100 sheets				
Integrated Office Finisher (Optional with AltaLink® C8130/C8135/C8145/C8155)					
Stacking Tray Capacity⁴	500 sheets of 20 lb. bond/80 gsm – 8.5 x 11 in./A4 or 250 sheets of 20 lb. bond/80 gsm – 11 x 17 in./A3				
Sizes	3.5 x 3.9 in. to 11.7 x 17 in./89 x 98 mm to 297 x 432 mm				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Stapling	Single/Dual Position Auto-Stapling: 50 sheets maximum: Letter/A4/B5 size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal/Tabloid/A3/B4 size sheets (less than 90 gsm or (2) 220 gsm covers)				
Office Finisher (Optional)					
Stacking Tray Capacity⁴	2,000 sheets unstapled or 1,000 sheets single stapled or 750 sheets dual stapled (8.5 x 11 in./A4)				
Stacking Tray Sizes	8.3 x 7.2 in. to 11.7 x 17 in./210 x 182 mm to 297 x 432 mm				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Multiposition Stapling	50 sheets maximum: Letter/A4/B5 size sheets (less than 90 gsm or (2) 220 gsm covers) 30 sheets maximum: Legal/Tabloid/A3/B4 size sheets (less than 90 gsm or (2) 220 gsm covers)				
Hole Punch (Optional)	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch				
Booklet Maker for Office Finisher (Score/Crease, Saddle-stitch Staple) (Optional)					
Top Tray Capacity⁴	40 booklets (2-15 sheets per booklet – 20 lb./80 gsm or less)				
Sizes	Letter – 8.5 x 11 in./A4 SEF Legal – 8.5 x 14 in./B4 SEF Tabloid – 11 x 17 in./A3 SEF				
Saddle-Stitch Stapling	2-15 sheets/8-60 page booklet 16 lb. bond to 67 lb. bond/60 to 256 gsm				
Score/Crease	1-15 sheets/unstapled 18 lb. bond to 28 lb. bond/60 to 105 gsm				
Business Ready (BR) Finisher (Optional) (Requires Horizontal Transport Kit)					
Capacity⁴	Offsetting Top Tray: 500 sheets Stacking Stapling Tray: 3,000 sheets unstapled or 100 sets (dual or 4-position stapling) 11 x 17 in., 8.5 x 14 in./A3 or 200 sets (single-position staple) 8.5 x 11 in./A4				
Sizes	3.9 x 5.8 in. to 12.6 x 19.2 in./100 x 148 mm x 320 x 488 mm for top tray 7.25 x 10.5 in. to 12.6 x 19 in./182 x 203 mm to 320 x 488 mm for stacking 7.25 x 10.5 in. to 11 x 17 in./B5 to A3 for stapling				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Stapling	Single and multiposition stapling Auto stapling (50 sheets maximum) – 24 lb./90 gsm Letter, Legal, Tabloid, A3, A4, B4, and B5 sizes supported				
Hole Punch	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch				
BR Booklet Maker Finisher (Optional) (Requires Horizontal Transport Kit)					
Capacity⁴	Offsetting Top Tray: 500 sheets of 8.5 x 11 in./A4 unstapled Stacking Stapling Tray: 1,500 sheets of 8.5 x 11 in./11 x 17 in./A4/A3 unstapled or 200 stapled sets of 8.5 x 11 in./A4 (single-position stapling or dual or 4-position stapling) or 100 stapled sets of 11 x 17 in./A3				
Sizes	3.9 x 5.8 in. to 12.6 x 19.2 in./100 x 148 mm x 320 x 488 mm for top tray 7.25 x 10.5 in. to 12.6 x 19 in./182 x 203 mm to 320 x 488 mm for stacking 7.25 x 10.5 in. to 11 x 17 in./B5 to A3 for stapling				
Weights	16 lb. bond to 110 lb. cover/52 to 300 gsm				
Stapling	Single and multiposition stapling Auto stapling (50 sheets maximum) – 24 lb./90 gsm Letter, Legal, Tabloid, A3, A4, B4, and B5 sizes supported				
Hole Punch	North America: 2/3-hole punch Europe: 2/4-hole punch Optional: 4-hole "Swedish" punch				
Booklet Maker	Saddle-stitch 2 to 16 sheets (7 sheets at 106 to 176 gsm coated or 5 sheets at 177 to 220 gsm coated) Bi-fold up to 5 sheets Letter, Legal, Tabloid, A3, A4 supported				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Finishing (continued)	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
C-fold/Z-fold Unit (Optional with BR Finisher and BR Booklet Maker Finisher)					
Types	C-fold, Z-fold, and Z-half-fold				
Capacity^a	40 sheets				
Sizes	C-fold and Z-fold: Letter – 8.5 x 11 in./A4 SEF only Z-half-fold: Tabloid – 11 x 17 in./A3 only				
Weights	16 lb. to 24 lb. bond/64 to 90 gsm				
Output Trays	Envelope Tray: C-fold, Z-fold, and Tri-fold Stacker Tray or Top Tray: Z-half-fold				
Convenience Stapler (Optional - Includes Work Surface^b)					
Capacity^a	50-sheet stapling 5,000 staples Requires separate power outlet				
Copy	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
First-Copy-Out Time (from platen/warmed up Color/Black-and-White)	As fast as 6.1 seconds/ As fast as 4.5 seconds		As fast as 5.5 seconds/ As fast as 4.4 seconds	As fast as 4.7 seconds/ As fast as 3.7 seconds	As fast as 4.0 seconds/ As fast as 3.2 seconds
Sides (input-output)	1-1, 1-2, 2-2, 2-1				
Quantity	1 to 9,999				
Resolution (max)	Up to 600 x 600 dpi				
Reduction/Enlargement	Variable zoom from 25% to 400% in 1% increments				
Concurrency	Program-ahead to allow job to be queued while initial job is processed (Copy, Print, Fax, and Scan)				
Copy Features	Annotation and Bates™ stamping (with color capability and font size adjustment) Authentication for Services (i.e., Color Copy) Auto Paper Select Auto Reduction & Enlargement (to fit selected paper size) Auto Tray Switching Automatic 2-sided/Duplex Booklet Creation Build Job (Enables page-level programming and also lets you proof each section or delete last section as the job is built) Collation Covers (Front only, front and back, back only, printed inside and out: Blank or Printed) Dividers (blank) Edge Erase Features Help (Intuitive text and graphic descriptions) ID Card Copy Image Quality Adjustments Image Shift (with Auto Center option) Imaging Security Invert Image (negative or mirror image) Large Job Interrupt Multi-up (up to 15 columns by 15 rows) Sample Set Save Job Settings Single Color Stapling Touchless Workflow Accelerators Transparencies				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Print	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Resolution (up to)	1200 x 2400 dpi				
Print Features	Application Defaults Banner Sheet Enable/Disable Booklet Layout Cover Selection Custom Color Options (Color By Words) Bi-directional Real-time Status Delay Print (specific time) User Permissions Finishing Fit to New Paper Size Hold All Jobs Image Options (Toner Saver, Resolution (Standard, Enhanced, High)) Imaging Security Job Identification (Print ID or Banner, Print ID in margins on first page only or all pages) LAN Fax (requires optional Fax Kit) Layout/Watermark Long Sheet/Banner N-up (up to 16 pages per sheet) Paper Selection by Attribute Sample Set Print From Cloud Repositories (Dropbox, OneDrive, and Google Drive) Saved Job (color jobs can be printed as monochrome) Secure Print with Timed Deletion Special Pages (exception page programming: covers, inserts, exception pages) Store and Recall Driver Settings Sustainability Features (Xerox® Earth Smart Settings, Duplex, N-up, Turn-off Banner and Print ID, Smart Sample Set, Hold All Jobs) Two-sided Printing (as default)				
Print from USB	Allows walk-up printing from Type A USB port on front panel Supports direct printing from computer via Type B USB port Supported file formats: PDF, JPEG, TIFF, PS, PCL Color jobs can be printed as black-and-white				
Operating Systems	Windows Server 2008 SP2 (32- and 64-bit) Windows Server 2008 R2 (64-bit) Windows Server 2012 and R2 (64-bit) Windows Server 2016 (64-bit) Windows Server 2019 (64-bit) Windows 7 (32- and 64-bit) Windows 8 (32- and 64-bit) Windows 8.1 (32- and 64-bit) Windows 10 (32- and 64-bit) Mac OS 10.13, 10.14, 10.15 Fedora® Core Ubuntu®				
Network Protocols	TCP/IP: HTTP/HTTPS, Internet Printing Protocol, LPR/LPD, Raw Socket Printing/Port 9100, IPv4/IPv6, WSD Microsoft Windows Networking over IP Bonjour®/AirPrint™ IPv6 Most protocols not in use can be disabled				
Font Capability	PCL: 93 scalable fonts, line printer, and bitmap font (including Cyrillic font support) PostScript 3: 173 Type 1 fonts, 2 Multiple Master fonts				
Xerox® Global Print Driver®	A truly universal print driver that lets IT administrators install, upgrade, and manage Xerox® Devices and non-Xerox devices from a single driver. It provides a consistent, easy-to-use interface for end-users, reducing the number of support calls and simplifying print services management. Support for Microsoft Universal Print				
Xerox® Pull Print Driver	Makes it easy for IT managers to qualify, deploy, and manage all print devices using a single driver in a Pull Print environment. Uses a single queue and single driver. The Xerox® Pull Print Driver extends convenience across a broad range of printing assets. IT administrators no longer need to manage and configure multiple drivers. Used in conjunction with Equitrac Office®, Ysoft® SafeQ®, Pharos®, and others				
Unified Address Book for Fax, Internet Fax, Email, and Scan to...					
Features	Services supported: Fax, Internet Fax, Email, Scan to Maximum contacts: 5,000 Contacts: Supports 1 or more destinations Favorites for quick access of all services supported				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Scan	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Concurrency	Scan while the system is printing, copying, or while it is transferring scan to network or fax jobs (priority is for return of scanned originals and printing concurrent jobs)				
Input Speed (up to)	82 ppm black-and-white and color (simplex) 141 ipm black-and-white and color (duplex)			135 ppm black-and-white and color (simplex) 270 ipm black-and-white and color (duplex)	
Resolution	72 x 72 dpi to 600 x 600 dpi				
Bit Depth	1-bit (black-and-white), 8-bit (grayscale), 24-bit (color)				
Maximum Scan Area	11 x 17 in./A3				
Scan Template Management	Support 250 scan templates Create Xerox® CentreWare® IS scan templates and share via device cloning to other multifunction printers' confirmation sheet options				
Network Protocols	SFTP, FTP, SMB, HTTP, HTTPS				
File Compression	Color TIFF (TIFF 6.0 or TTN2 with JPEG, LZW) Black-and-white TIFF (G3MH, G4 MMR compression – single or multiple pages) Searchable PDF/OCR and PDF/A-1b (MRC, JPEG, G3 MH, G4 MMR, JBIG 2 Huffman, JBIG Arithmetic Compression, Deflate (for black-and-white and within MRC)) Linearized PDF/PDF/A				
Document Management Fields (Metadata)	Features only available in Network Scan to File Templates: <ul style="list-style-type: none"> • 1 to 6 user programmable metadata fields per network scan to file templates and unlimited fields within the template – Metadata field consists of field name, default value, and other configurations • Customized fields viewed on user interface for variable data input 				
Scan Features	Auto Background and Shadow Suppression Bound Originals Compression Quality/File Size Control Edge Erase Imaging Security Mixed Size Originals Scan Build Job Original Type (Photo and Text, Photo, Text, Map, Newspaper/Magazine) Reduction/Enlargement Scan Preview Single Touch Scan buttons (up to 10) Size for Size (for mixed size originals) Touchless Workflow Accelerators TWAIN Support/WIA 2.0 Support				
Scan to Email (Standard)					
Scan Features	<ul style="list-style-type: none"> • Auto send to self • Email signatures (6 lines each of 128 character max), email message body (user configurable), email Embedded Web Server confirmation sheet options • Email signing (requires Smart Card option) • Scan to Email S/MIME Encryption • Touchless Workflow Accelerators 				
Directory Access	Address list via LDAP (Windows Active Directory, Exchange, Notes, Domino), Device Address Book				
Scan To					
Standard Features	Scan to Email Scan to Home Scan to Mailbox Scan to Network (using Secure FTP/HTTP/HTTPS) Scan to Network Folder (using Secure FTP/HTTP/HTTPS) Scan to PC/Server Client (SMB or FTP) Scan to USB				
Optional Features	Native Scan to Cloud Repositories (Dropbox, OneDrive, and Google Drive) ³				
Workflow Scanning (Optional features)					
Scanning Software	Autostore v7 eCopy ScanStation v5.2 ecopy ShareScan v5.2				
Scanning Apps and Xerox App Gallery	Scan to: Dropbox, Google Drive, Microsoft OneDrive, Microsoft Office 365, Box, Xerox® Workplace Mobile App (iOS/Android) See the full list of apps available in the Xerox App Gallery: xerox.com/AppGallery				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Security	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Features	<ul style="list-style-type: none"> • Audit Log • Cisco® Identity Services Engine (ISE) compatible • Configuration Watchdog (Monitors and remediates 75 security settings in the following areas): <ul style="list-style-type: none"> - 802.1x - Admin Password Reset - Audit Log - Automatic Software Upgrade - Email Alerts - FIPS 140-2 - Hold All Jobs - Immediate Job Overwrite⁹ - Installation Policies - McAfee® Embedded Control - PII - Login Name - PostScript Passwords - Remote Services Enablement - Remote Start (Mopria(R) or AirPrint™) - Remote Start (TWAIN) - Reprint Saved Jobs - Scan to Mailbox (Internal storage) - Scheduled Disk Overwrite⁹ - Secure Passcode Length - Secure Print Device Policies - SIEM - SNMP - System Timeout - USB (Print from USB) - USB (Scan to USB) - USB Port Management - User Data Encryption • Expanded Authentication <ul style="list-style-type: none"> - Digitally signed PDF (when using Smart Card authentication) - Encrypted and authentication to SMTP server for Scan to Email - Encrypted/Password Protected PDF (when using Email and Network Scan Templates only) - FIPS 140-2 256 bit Hard Disk Encryption, TLS 1.1/1.2/1.3, IPPS, HTTPS, SFTP, SNMPv3 - Immediate Image Overwrite/Securely delete jobs using approved algorithms⁹ - Local Authentication (internal database) - Network authentication to access device and/or device services via Kerberos (UNIX/Windows Server 2008), SMB (Windows Server 2008, Windows server 2012), NDS, LDAP authentication - On Demand Image Overwrite (Scheduled, Manual), includes sanitation of unused area of disk⁹ - Smart Card authentication – 144k CAC/PIV Card Support (2048 bit certificate key)/.NET - Secure Data - Secure Print (up to 10 digit PIN or Network Authentication) • Expanded Authorization <ul style="list-style-type: none"> - Authorization per user per service - SA access based on network credentials - Secure Network Access - User Permissions required to access Print and Print Features (e.g., color access, or time restrictions) reflects in the print driver • Full System Common Criteria certified by NIAP under HD Protection Profile for Hardcopy Devices v1.0 (HCD-PP v1.0) • Hide Print Job Names • Imaging Security <ul style="list-style-type: none"> • IP Filter, IPsec, IPv6, TLS V1.0, V1.2, V1.3, SNMP V1/V2/V3, HTTPs, 802.1X, SFTP • McAfee® Embedded Control (whitelisting), McAfee® Integrity Control (optional) • Port disablement including USB ports • Security Information and Event Management (SIEM) support for McAfee® Enterprise Security Manager, LogRhythm, and Splunk 				
Xerox® Integrated RFID Card Reader (Optional Kit)	Integrated support for most industry security cards providing additional security; with embedded multifunction printer card readers in the multifunction printer panel				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Fax	AltaLink® C8130	AltaLink® C8135	AltaLink® C8145	AltaLink® C8155	AltaLink® C8170
Network Server Fax Features					
Compatibility	ITU (CCITT) group 3; Various Xerox® Business Innovation Partner Solutions				
Maximum Scan Area	11 x 17 in./A3				
Fax Send Features	One- or Two-sided Scanning (up to 11 x 17 in./A3) Add to Send List (200 numbers maximum) Build Job, Favorites, Delay Send (specific time) Original Type (photo, text or photo and text)				
Fax Print Features	One- or Two-sided Printing, Staple, Secure Print				
Transmission Resolution	Superfine: 400 x 200 dpi (Scan at 600 x 600 dpi) Fine: 200 x 200 dpi Standard: 200 x 100 dpi				
Internet Fax Features					
Compatibility	Direct print-ready document transmission to remote Internet Fax machines or email clients (SMTP) Reception and automatic printout of documents sent via email from remote Internet Fax machines or email clients				
Directory Access	Utilizes the Unified Address Book				
Send/Receive	Send: Multi-page TIFF, PDF, PDF/A Receive: TIFF, MTIFF, PDF, PDF/A, PS, text, PCL, PRN, JPEG				
Resolution	72 x 72 dpi to 600 x 600 dpi Bit Depth: 1-bit (black-and-white)				
Network Protocols	SMTP (send), POP3 (receive)				
Compliance	ITU-T T.37 compliant				
Walk-up Fax Features (Optional; Customer-Installable – 1 and 2 lines)					
Compatibility	ITU (CCITT) Group 3				
Speed/Modems	One or Two V.34 modems: 33,600 bps. Less than 4 seconds per page transmission time				
Compression/Speed	MH/G3, MR/G3, MMR/SG3, JBIG/SG3				
Resolution	Walkup Send: Standard: 200 x 100 dpi Fine: 200 x 200 dpi Superfine: 600 x 600 dpi Receive: Accepts all sizes				
Fax Send Features	LAN Fax (fax from print driver) Auto Fax Transmission Reduction Page-by-page Job Status at the Machine Delay Start, Build Job, Favorites Automatic Memory Resend Automatic Cover Sheets PSTN Fax Batch Send (up to memory capacity) Device Address Book (up to 5,000 contacts) Touchless Workflow Accelerators				
Fax Receive Features	One- or Two-sided Printing Stapled or Unstapled Receive Print Mode – Manual (size, margin, stock, header)/Auto Output Tray Selection Up to 200 Password-protected Mailboxes Secure Receive Receive Timestamp Auto Answer Delay				
Fax Forward	Forward to Email or SMB Location Fax Forward on Receive Only				
Fax Reports	Activity, Dial Directory, Group Directory, Transmission Confirmation, Pending Fax, Options Report, On Demand Overwrite ⁹ Report, Mailbox Report, Broadcast Report				
Directory Access	Utilizes the Unified Address Book Group fax available				
Auto Redial	Up to 14 attempts (per country requirements) 1 to 25 minute intervals				
Auto Resend	Up to 5 attempts				

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Device Management	
Administrative Protocols	DHCP, BOOTP, SNMP, SLP® v2, HTTP, HTTPS, DHCP Autonet, TLS, NTP, DNS, SMB, SMTP/POP3, WSD, LDAP, Multicast DNS
Management Support	SNMP Version 1, SNMP Version 2c and SNMP Version 3 trap over TCP/IP and IP MIB access (IETF-MIBII RFC 1213) Host Resources MIB RFC 2790, Printer MIB RFC 3805, PWG-Imaging-System-Power MIB, Fleet Orchestrator, Configuration Watchdog
Xerox® CentreWare® Web	A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running on Windows, UNIX, or any other operating system: <ul style="list-style-type: none"> • Works with any SNMP-managed printer from any manufacturer • Remote configuration of SNMP v3 • Provides help with device discovery and installation, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management • Requires Windows 7 and Internet Explorer 6.0 and higher • Auto-detect Xerox® CentreWare® Web server and download configurations files for touchless remote install
Xerox® Device Manager	Xerox® Device Manager collects and manages the data that drives fact-based decisions for your enterprise device management environment. It is a single tool to install print queues and configure, manage, monitor, and report on both networked and locally connected devices – regardless of vendor – across your enterprise. Xerox® Device Manager provides: <ul style="list-style-type: none"> • Device monitoring and troubleshooting • Remote configuration of SNMP v3 • Extensive reporting and discovery of new devices • Usage collection, chargeback, and billing capabilities • Auto-detect Xerox® Device Manager server and download configurations files for touchless remote install
Xerox® Workplace Cloud	Remote management to set and audit device configuration data with Xerox® Workplace Cloud, eliminating the need for an on-site server
Fleet Orchestrator	Fleet Orchestrator feature offers the ability to create a group of devices that share information with each other via a secure peer-to-peer connection. The following data can be shared: Software update files, clone files, and 1-Touch App files. Auto-assembly feature allows a new AltaLink® to automatically set itself on the network and configure
Novell NDPS/NEPS	Server gateway application: centralized management tool
Xerox® Device Types for SAP Environment	Xerox, together with SAP through our Gold-level membership in the SAP Printer Vendor Program, provides seamless connectivity between SAP systems and your Xerox® Printers and Multifunction Printers. As an SAP customer, you benefit from having SAP-certified Xerox® Device types available right from SAP's online delivery model. SAP-certified device types for Xerox® Printers and Multifunction Printers are available to download. office.xerox.com/Software-Solutions
Xerox® Device Types for SAP R/3 Intelligent Barcode Utility (optional)	Provides built-in process intelligence that allows the printing of barcodes on any appropriately configured PostScript printer in specific versions of SAP environment and within Latin-1 (ISO8859-1) SAP system code pages only. Used in conjunction with Xerox® PostScript Device Types for SAP environment and Xerox® Font Center Barcode Fonts. Information available at office.xerox.com/Software-Solutions
Xerox® Embedded Web Server – Integrated Device Web Pages Provided by the Device	
Device Status	Web server embedded in Network Controller: <ul style="list-style-type: none"> • Tray status/contents • Consumables status • Alerts • Remote Control Panel
Job Submission	Print-ready files: PS, PCL, TIFF, PDF, JPG, TXT, PRN Output feature selection (2-sided, output color, collate, orientation, staple, hole punch, folding, output destination) Delivery options (Immediate, sample set, delay and secure, Save job or reprint)
Device Administration	Allows simple, remote installation setting of configuration options and management of the device, Fleet Orchestrator
Browsers	Internet Explorer 10.x, 11.x Safari 10.x, 11.x Mozilla Firefox 45.x through 53.x Opera 25.x through 53.x Chrome 48.x through 72.x
Support	Install print/scan drivers and online support available via support.xerox.com
Languages Supported	International English, International French, Italian, German, International Spanish, Dutch, Brazilian Portuguese, Swedish, Norwegian, Danish, Finnish, Russian, Simplified Chinese, Korean, Japanese, Arabic
Remote Services	
Xerox® Automatic Meter Readings (AMR)	Automates the process of collecting and submitting meter reads for tracking and billing of Xerox® Device usage. Eliminates the need for time-consuming end-user involvement and ensures that meter reads are submitted to Xerox on time
Xerox® Automatic Supplies Replenishment (ASR)	Automatically orders supplies for Xerox® Devices based on actual usage, eliminating the need to manually manage supplies inventory

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Accounting	
Xerox® Standard Accounting (Standard)	
Tracking	Copy, Print, Fax, Scan, and Email usage
Accounting	Up to 2,497 User Accounts (User ID) Up to 500 General Accounts (Client) Up to 498 Group Accounts (Department)
Features	<ul style="list-style-type: none"> Administrator can manage the feature via the Web User Interface or device control panel in tools Administrator has the ability to import or export User Accounts, Group Accounts, General Accounts, and User Limits via an industry standard CSV file
Accounting Options – Network Accounting (Allows central server to manage all accounting)	
	<ul style="list-style-type: none"> Enhanced network accounting with up-to-the-minute data on how the system is being used Comprehensive management and enterprise-scale tracking and reporting of device usage of copy, print, scan, and server fax Numerous solutions are available through Xerox Alliance Partners. For details, visit www.xerox.com Security enhancements with the addition of HTTPS protocol support Device requests account authentication from third-party server enabling larger databases of users and accounts Accept Authentication Login at control panel and pass to third-party Networking Account Interface with third-party accounting terminal for accounting user interface
Xerox® EX-c 8100 Print Server Powered by Fiery® (Optional)	
Processor	AMD® GX-424CC processor, 2.4 GHz, Quad-Core, 2M cache
Memory (ESS)	2 GB
System Disk	500 GB HDD
Page Description Language	PostScript v 3020
Features	<p>Access Controls Automatic two-sided printing Booklet Maker – booklet wizard to create booklets Calibration Digitally Signed Software Updates Expert Color Settings: Profile, Rendering, and Simulation Encryption of critical information Fiery API Fiery Command WorkStation for Mac and Windows clients (customer provided) Fiery drivers for Mac and Windows Fiery FreeForm Create to create personalized files for free Image Enhance IP Filtering Integrates with common cost accounting software, Xerox® Standard Accounting, Xerox® App Gallery Apps, and more Job Preview Job Presets N-up PANTONE® Color Enabled Print from USB flash drive PostScript Security Port Blocking Secure Erase Secure Printing Spool-RIP-Print simultaneously Standard support for long sheet banners User Authentication Watermarks</p>
Connectivity	10Base-T/100Base-TX/1000Base-T Ethernet
Optional	Fiery Options Bundle (Fiery Spot-On, Auto Trapping, Hot Folders, Virtual Printers), Fiery Hot Folders/Virtual Printers, Fiery Spot-On, Fiery Color Profiler Suite w/EFI ES-2000 Spectrophotometer, Network Switch to connect both printer and Fiery Server to network

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Supplies	Description	Yield
Toner Cartridge⁶	Black Cyan Magenta Yellow	59,000 pages 28,000 pages 28,000 pages 28,000 pages
Transfer Belt Cleaner	1 Assembly	160,000 pages
Second Bias Transfer Roll	1 Assembly	200,000 pages
Staple Cartridges	For BR Finisher, Integrated Office Finisher, Office Finisher, and Convenience Stapler (1 cartridge per carton)	5,000 each cartridge
	For BR Booklet Maker (1 cartridge per carton)	5,000 each cartridge
	For Office Finisher Booklet Maker (8 cartridges per carton)	2,000 each cartridge
Staple Refills	For Integrated Office Finisher, Office Finisher, BR Finisher, and Convenience Stapler (3 refills per carton)	5,000 each refill
Fan Filter	1 Assembly (AltaLink® C8170)	500,000 pages
Xerox® Smart Kit⁸		
Drum Cartridge⁷	1 Cartridge per Color	180,000 pages
Waste Toner Container w/o Suction Filter⁹	1 Cartridge (AltaLink® C8130/35/45/55)	69,000 pages
Waste Toner Container with Suction Filter⁹	1 Cartridge (AltaLink® C8170)	69,000 pages

¹ Declared in accordance with ISO/IEC 24734.

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

³ Not available in all geographies.

⁴ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks.

⁵ Sold separately in some geographies.

⁶ Average standard pages. Declared in accordance with ISO/IEC 19798. Toner yield can vary due to many factors, including but not limited to, image area coverage, image content, media size, media orientation, run mode, application types, monthly print volumes, and image quality set-points.

⁷ Average drum yield is based on a run length of 5 pages of 8.5 x 11 in./A4 LEF pages, with split of 35 % color/65 % black-and-white pages.

⁸ Waste Toner Container yield will vary depending on type of image, area coverage %, and Job run length.

⁹ With optional hard drive.

Return spent imaging supplies through the Xerox® Green World Alliance® collection/reuse/recycling program. For more information, visit www.xerox.com/About-Xerox/Recycling.

For more information, visit us at www.xerox.com/Office.

C8130/C8135/C8145/C8155/C8170

Xerox® AltaLink® Color Multifunction Printer

The Ideal Digital Workplace Assistant for Demanding Teams



ConnectKey®
Technology

xerox™

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170 Color Multifunction Printer

Want work done right? AltaLink® will help you do a lot more than just print. You can automate document workflows and connect to the systems that run your business – seamlessly. Protected by comprehensive security features, they are true Workplace Assistants that will free up time for you to do more of what really matters.

A PRODUCTIVE WORK EXPERIENCE FOR ALL

Feel right at home instantly with AltaLink®.

The intuitive and personalized tablet-like interface balances simplicity and efficiency and reduces steps to complete tasks with a single tap.

Native mobility features make it easy for workers to print from their mobile devices with advanced AltaLink® capabilities such as Xerox® @PrintByXerox App, Xerox® Print Service Plug-in for Android™ or AirPrint™. You can even copy, scan, or email without touching the user screen with AltaLink's touchless workflows.

AltaLink® Devices bridge the physical and digital worlds with apps and advanced scanning capabilities that allow you to digitize, route, and process information in a snap. Automate tedious tasks to save time, reduce errors with 1-Touch shortcuts, or simply allow AltaLink's Adaptive Learning to automate repetitive and complex tasks.

Translate documents to 40 languages. Convert hard copy to audio for easy listening on the go. Get your hand written notes off the page and into shareable text. Redact content for confidentiality. And convert scans to Microsoft applications — all from the ever-growing Xerox® Workflow Central Platform.

RIGHT FIT FOR EVERY NEED

Big jobs, small jobs, and everything in between — AltaLink® can be customized to do it all. Your choice of finishing options and accessories means you can configure your device for any type of document.

Stay in the fast lane with access to the Xerox App Gallery. It's your gateway to a growing collection of apps designed to simplify time-consuming, repetitive, or complex processes as your business evolves.

Simplify IT support as your fleet grows. Fleet Orchestrator allows you to automatically and securely adjust configurations and settings on all your devices at once. Perform interactive training and support your users right from your desktop with the Remote Control Panel.

COMPREHENSIVE SECURITY

Stop threats where they start with the comprehensive protection that's trusted by the most security-minded businesses and governments.

Built-in security, including the AltaLink® Trusted Boot protects the integrity of the device start-up process from malicious actions, McAfee® whitelisting and integrations with McAfee ePO and Cisco ISE neutralize threats instantly at the device and protect the network. Configuration Watchdog monitors and automatically remediates critical IT-defined security settings.

Protect sensitive documents from unintentional disclosure with AltaLink's Imaging Security - a proprietary marking and infrared detection technology.

Native integration with popular SIEM tools simplifies reporting and management of security events. Xerox® Printer Security Audit Service, available as part of Xerox® Intelligent Workplace Services, helps maximize printer fleet, document, and content security.

COLOR WHERE IT COUNTS

A high-resolution output of 1200 x 2400 dpi and best-in-class HD Super Fine EA Toner plus superior color rendering and consistency will give your documents clarity and impact. You can also upgrade your AltaLink® C8100 Series with the Xerox® EX-c C8100 Print Server Powered by Fiery®, delivering more options for professional-looking documents.

XEROX® CONNECTKEY® TECHNOLOGY

Intuitive User Experience

Enjoy a tablet-like experience with gesture-based touchscreen controls and easy personalization, plus simple workflows and functions.

Mobile and Cloud Ready

Be more mobile with cloud-hosted services and instant connectivity to cloud and mobile devices right from the user interface.

Comprehensive Security

Prevent unauthorized access, detect threats, and protect data and documents with built-in comprehensive security features.

Enables Intelligent Workplace Services

Seamless integration with Xerox® Intelligent Workplace Services delivers next-level workplace efficiency, employee productivity, and security.

Gateway to New Possibilities

Transform the way you work with the apps in the Xerox App Gallery. Or have one of our partners develop a custom solution for you.

Find out more about how you'll work smarter at www.ConnectKey.com.



Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170

Color Multifunction Printer

Single-Pass Duplex Automatic Document Feeder (DADF)

saves time by simultaneously scanning both sides of a document with up to 270 impressions per minute (ipm).



USER INTERFACE



Intuitive Tablet-like 10.1-inch Color Touchscreen is customizable and lets you perform tasks in just a few taps. Try it out at xerox.com/AltaLink8100UI.

PAPER INPUT³

Two 520-sheet Adjustable Trays (common with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.



Envelope Kit (optional — replaces Tray 1) provides feeding of up to 60 envelopes.



High Capacity Tandem Tray Configuration holds a total paper capacity of up to 3,140 sheets.

Four Tray Module Configuration (available for C8130/C8135) holds a total of up to 2,180 sheets.

Bypass Tray handles up to 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm.



High Capacity Feeder (optional) holds 3,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 6,140 sheets.



LONG SHEET PRINTING

Long Sheet Feed Kit (optional) provides the ability to print up to 12.6 x 52 in./320 x 1,320 mm media.



INNOVATIVE TECHNOLOGIES



Xerox® Integrated RFID Card Reader (optional) adds card-based authentication with support for over 90 access cards.



Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile devices to the AltaLink® C8100 Series user panel and quickly connect with the MFP.



Smart Proximity Sensor detects when users are nearby. It conserves energy during inactive periods and automatically activates the device when a user approaches.

PAPER OUTPUT/FINISHERS³



Office Finisher (optional) provides advanced finishing functions, optional crease/score and saddle-stitch booklet, capable of 60-page booklets (2 to 15 sheets).



Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.



C-Fold/Z-Fold Unit (optional) adds C-fold, Z-fold and Z-half-fold capability to the BR Finisher or BR Booklet Maker Finisher.



BR Booklet Maker Finisher (optional) creates 64-page saddle-stitched booklets (2 to 16 sheets).



Dual Offset Catch Tray (available when no finishers are installed; Single Offset Catch Tray with finishers).



Integrated Office Finisher (optional with C8130/C8135/C8145/C8155) provides 500-sheet stacking and 50-sheet, 2-position stapling.



Convenience Stapler (optional) staples up to 10 sheets of 20 lb./75 gsm media.

³ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks

Xerox® AltaLink® C8130/C8135/C8145/C8155/C8170

Color Multifunction Printer



DEVICE SPECIFICATIONS	ALTALINK® C8130	ALTALINK® C8135	ALTALINK® C8145	ALTALINK® C8155	ALTALINK® C8170
Speed ¹ (Color/Black-and-White)	Up to 30/30 ppm	Up to 35/35 ppm	Up to 45/45 ppm	Up to 55/55 ppm	Up to 70/70 ppm
Monthly Duty Cycle ²	Up to 90,000 pages	Up to 110,000 pages	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Hard Drive/Processor/Memory	Minimum 128 GB SSD; Optional: 500GB HDD/INTEL ATOM® Quad Core, 1.9GHz/4 GB system memory (8 GB system memory AltaLink® C8170)				
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, NFC; Optional: WiFi/WiFi Direct with Xerox® Dual Band Wireless Kit, Bluetooth (iBeacon)				
Optional Controller	Xerox® EX-c C8100 Print Server Powered by Fiery®				
Copy and Print	Copy Resolution: Up to 600 x 600 dpi, Print Resolution: Up to 1200 x 2400 dpi				
First-Copy-Out Time (as fast as) (from platen/warmed-up state)	6.10 seconds color/4.50 seconds black-and-white		5.50 seconds color/4.40 seconds black-and-white	4.70 seconds color/3.70 seconds black-and-white	4.00 seconds color/3.20 seconds black-and-white
First-Print-Out Time (as fast as)	5.70 seconds color/4.20 seconds black-and-white		4.90 seconds color/3.80 seconds black-and-white	4.50 seconds color/3.20 seconds black-and-white	3.80 seconds color/3.00 seconds black-and-white
Page Description Languages	Adobe® PostScript® 3™, Adobe® PDF, PCL® 5c/PCL® 6				
Paper Input ³	Standard	Single-Pass Duplex Automatic Document Feeder (DADF): Up to 82 ppm simplex/141 ipm duplex (200 dpi). 130-sheet capacity for AltaLink® C8130/C8135/C8145/C8155. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm. Up to 135 ppm simplex/270 ipm duplex (200 dpi). 250-sheet capacity for AltaLink® C8170. Paper sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm Bypass Tray: 100 sheets; Custom sizes: 3.5 x 3.9 in. to 12.6 x 52 in./89 x 98 mm to 320 x 1,320 mm (SEF) Tray 1: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) Tray 2: 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)			
	Choose One	Four Tray Module: (Trays 3 and 4 — available with AltaLink® C8130/C8135); 1,040 sheets; 520 sheets each; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF). Total standard paper capacity: 2,180 sheets High Capacity Tandem Tray Module: 2,000 sheets; Sizes: 8.5 x 11 in./A4. Total standard paper capacity: 3,140 sheets			
	Optional	High Capacity Feeder (HCF): Up to 3,000 sheets; Size 8.5 x 11 in./A4 long edge feed. Max paper capacity with HCF: 6,140 sheets Envelope Tray (replaces Tray 1): Up to 60 envelopes with Auto Size detection of some sizes Long Sheet Feed Kit (banner printing): 12.6 x 52 in./320 x 1,320 mm Multi-feed Detection Kit (available for AltaLink® C8170 only)			
Paper Output/Finishing ³	Standard	Dual Offset Catch Tray (standard when finishers are not attached): 250 sheets each; Face-up Tray: 100 sheets			
	Optional	Integrated Office Finisher: Available with AltaLink® C8130/C8135/C8145/C8155, staple positions: front and rear straight. 500 sheets stacker, 50 sheets stapling, 2-position stapling Office Finisher: 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) BR Finisher: 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching BR Booklet Maker Finisher: 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching plus saddle-stitch booklet making (2 to 16 sheets, 64 pages) and V-folding C-Fold/Z-Fold Unit: Adds Z-folding, Letter Z-folding and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher Convenience Stapler: 50-sheet stapling, includes Work Surface ⁴			

INTUITIVE USER EXPERIENCE

Customize	Customize user interface, show/hide functions, personalize user experience with authentication, create 1-Touch Apps, auto wake-up with Smart Proximity Sensor, Enable Adaptive Learning to set up shortcuts for repetitive and complex jobs. Copy, scan, or email without touching the user screen using the automatic touchless workflow accelerators
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Application Defaults, Xerox® Pull Print Driver, Microsoft Universal Print
Xerox® Embedded Web Server	PC or Mobile — Status Information, Settings, Device Management, Cloning, Fleet Orchestrator, Configuration Watchdog, Remote Control Panel
Print Features	Print from USB, Print from Cloud Repositories (Dropbox, OneDrive, and Google Drive), Sample Set, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Control, Two-sided Printing, Draft Mode, Long Sheet (Banner) Printing
Scan and Fax	Scan Preview, Scan to USB/Email/Network (FTP/SFTP/SMB), Scan File Formats: PDF, PDF/A, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or two-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR), Server Fax, TWAIN driver (scan); Optional: Scan To Cloud Repositories (Dropbox, OneDrive, and Google Drive)

MOBILE AND CLOUD READY

Mobile Connectivity	Near Field Communication (NFC); Optional: WiFi Direct, WiFi (802.11 b/g/n/ac), AirPrint™ (iOS) including iBeacon (Bluetooth)
Mobile Printing	Mopria® Scan, Apple AirPrint™, Xerox® Print Service (Android), @PrintByXerox; Optional: Xerox® Workplace Mobile App (iOS/Android)
Mobile Scanning	Mopria® Scan, Apple AirPrint™; Optional: Xerox® Workplace Mobile App (iOS/Android)
Cloud Ready	Remote services enabled, native "Print from" Cloud repositories (Dropbox, OneDrive, Google Drive), integration with Okta, Ping Identity, Microsoft Azure; Optional: Native "Scan to" cloud repositories (Dropbox, OneDrive, Google Drive), direct connection to cloud-hosted services via optional apps (accessed via Xerox App Gallery app or visit xerox.com/AppGallery), Xerox WorkFlow Central Platform

COMPREHENSIVE SECURITY

Network Security	802.1x, IPsec, HTTPS, SFTP and Encrypted Email, McAfee® ePolicy Orchestrator®, McAfee Enterprise Security Manager, LogRhythm SIEM, Splunk SIEM, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, TLS 1.1/1.2/1.3, Security Certificates utilizing ECDSA, Automatic Self-signed Certificate, Cisco® Identity Services Engine (ISE) integration, automated threat response through McAfee DXL/Cisco pxGrid integration, Local Authentication (Internal Database), FIPS 140-2
Device Access	User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Configuration Watchdog, TPM, Log-in with Okta, Ping Identity, and Microsoft Azure credentials; Optional: Smart Card Enablement Kit (CAC/PIV.NET/SIPRNet)®, Xerox® Integrated RFID Card Reader, NFC standard (authentication via optional Xerox® Workplace Cloud/Suite Print Management and Content Security; learn more at xerox.com/WorkplaceSolutions)
Data Protection	McAfee Whitelisting, Firmware Verification, Trusted Boot, Job Level Encryption via HTTPS and Drivers, Encrypted Storage Drive (AES 256-bit, FIPS 140-2), Encrypted and Signed Email; Optional: Xerox® Workplace Cloud/Suite Content Security, Encrypted Hard Disk (AES 256-bit, FIPS 140-2) with Image Overwrite, McAfee Integrity Control
Document Security	Common Criteria Certification (ISO 15408) full system against the HCP PP, Encrypted Secure Print, FIPS 140-2 Encrypted Data with Print Drivers, Imaging Security with AltaLink's proprietary marking and infrared detection technology.

ENABLES INTELLIGENT WORKPLACE SERVICES

Print Management	Xerox® Standard Accounting; Optional: Xerox® Workplace Suite/Cloud, Xerox® Virtual Print Management Service, more at xerox.com/PrintManagement
Fleet/Device Management	Xerox® CentreWare® Web, Xerox® Support Assistant, Automated Meter Read, Xerox® Cloud Fleet Management Solution, Fleet Orchestrator, Configuration Cloning; Optional: Intelligent Workplace Services Suite, Cloud-based remote management with Xerox® Workplace Cloud ⁵
Security	Secure Device Management: Xerox® Printer Security Audit Service (auto-configuration of security settings, monitoring, and auto-remediation), Digital Certificate Management, SIEM Reporting, Interactive Dashboard Reports

GATEWAY TO NEW POSSIBILITIES

Xerox and Partner Apps	Automate everyday processes with apps that translate, redact, convert text to audio or handwritten notes to text files, and paper documents to Microsoft applications, all from a single cloud-based platform or visit xerox.com/WorkplaceApps to find apps by industry or workflow
Software and Solutions	Xerox® DocuShare® (xerox.com/ecm), XMPie® (xerox.com/XMPie), Xerox® Workplace Solutions (xerox.com/WorkplaceSolutions), Xerox WorkFlow Central Platform

¹ Declared in accordance with ISO/IEC 24734

² Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis

³ Paper capacities are based on 20 lb./75 gsm stock; capacities will vary with different weight stocks

⁴ Sold separately in some geographies

⁵ Not available in all geographies

⁶ Available in select markets

Certifications: xerox.com/OfficeCertifications

More information is available at xerox.com/AltaLink.