



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 4

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 996234

SO Doc Code: CRFQ

Procurement Type: Central Contract - Fixed Amt

SO Dept: 0211

Vendor ID: VS0000018794

SO Doc ID: GSD2200000030

Legal Name: Smith Art Conservation, LLC

Published Date: 2/7/22

Alias/DBA: Smith Art Conservation

Close Date: 2/9/22

Total Bid: \$122,582.00

Close Time: 13:30

Response Date: 02/09/2022

Status: Closed

Response Time: 10:02

Solicitation Description: Add No. 2 WV State Capitol Monuments Historic Conservation

Responded By User ID: smihart

Total of Header Attachments: 4

First Name: Andrew

Total of All Attachments: 4

Last Name: Smith

Email: andrew@smihartconservati

Phone: 5628821805



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

**Proc Folder:** 996234  
**Solicitation Description:** Add No. 2 WV State Capitol Monuments Historic Conservation  
**Proc Type:** Central Contract - Fixed Amt

Solicitation Closes	Solicitation Response	Version
2022-02-09 13:30	SR 0211 ESR02092200000004706	1

**VENDOR**  
 VS0000018794  
 Smith Art Conservation, LLC

**Solicitation Number:** CRFQ 0211 GSD2200000030  
**Total Bid:** 122582      **Response Date:** 2022-02-09      **Response Time:** 10:02:24  
**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

<b>Vendor Signature X</b>	<b>FEIN#</b>	<b>DATE</b>
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**All offers subject to all terms and conditions contained in this solicitation**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Monument Conservations Services: Year 1				26400.00

Comm Code	Manufacturer	Specification	Model #
93141713			

**Commodity Line Comments:**

**Extended Description:**

Bid Year 1 Total, per Specifications and Pricing Page

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	Monument Conservations Services: Year 2				29040.00

Comm Code	Manufacturer	Specification	Model #
93141713			

**Commodity Line Comments:**

**Extended Description:**

Bid Year 2 Total, per Specifications and Pricing Page

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
3	Monument Conservations Services: Year 3				31944.00

Comm Code	Manufacturer	Specification	Model #
93141713			

**Commodity Line Comments:**

**Extended Description:**

Bid Year 3 Total, per Specifications and Pricing Page

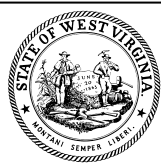
Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
4	Monument Conservations Services: Year 4				35198.00

Comm Code	Manufacturer	Specification	Model #
93141713			

**Commodity Line Comments:**

**Extended Description:**

Bid Year 4 Total, per Specifications and Pricing Page



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Centralized Request for Quote  
 Service - Prof**

<b>Proc Folder:</b> 996234	<b>Reason for Modification:</b> Addendum No. 2
<b>Doc Description:</b> Add No. 2 WV State Capitol Monuments Historic Conservation	
<b>Proc Type:</b> Central Contract - Fixed Amt	

Date Issued	Solicitation Closes	Solicitation No	Version
2022-02-07	2022-02-09 13:30	CRFQ 0211 GSD2200000030	3

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :**  
**Address :**  
**Street :**  
**City :**  
**State :** **Country :** **Zip :**  
**Principal Contact :**  
**Vendor Contact Phone:** **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

<b>Vendor Signature X</b>	<b>FEIN#</b>	<b>DATE</b>
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**All offers subject to all terms and conditions contained in this solicitation**

**ADDITIONAL INFORMATION**

Addendum No. 2 is issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division ("the Agency") to establish a contract for historic monument conservation services for the seventeen (17) monuments located either inside the WV State Capitol Building or on the grounds of the WV State Capitol Complex per the bid requirements, specifications and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Monument Conservations Services: Year 1				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 1 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Monument Conservations Services: Year 2				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 2 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Monument Conservations Services: Year 3				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 3 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Monument Conservations Services: Year 4				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 4 Total, per Specifications and Pricing Page

**SCHEDULE OF EVENTS**

Line	Event	Event Date
1	Vendor Questions due by 3PM	2022-02-03



**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**Smith Art Conservation, LLC**

Company \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**2/9/2022**

Date \_\_\_\_\_

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: ANDREW SMITH (SMITH ART CONSERVATION, LLC)

Authorized Signature:  Date: 2/7/22

State of \_\_\_\_\_

County of \_\_\_\_\_, to-wit:

Taken, subscribed, and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission expires \_\_\_\_\_, 20\_\_\_\_.

**AFFIX SEAL HERE**

SEE ATTACHED  
CALIFORNIA JURY  
02/07/2022

**NOTARY PUBLIC** \_\_\_\_\_

# CALIFORNIA JURAT CERTIFICATE

A notary or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of **CALIFORNIA**  
County of **PLACER**

Subscribed and sworn to (or affirmed) before me on this

7<sup>th</sup> day of February, 2022, by  
Day Month Year

(1) ANDREW SMITH  
Name of Signer

proved to me on the basis of satisfactory evidence to be the person who appeared before me (.) (~~and~~

\_\_\_\_\_  
(2) Name of Signer

proved to me on the basis of satisfactory evidence to be the person who appeared before me.)



Place Notary Seal Above

W. Joe Little  
Signature of Notary Public

## OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document

### Description of Attached Document

Title or Type of Document: PURCHASING AFFIDAVIT

Document Date: 02/07/2022 Number of Pages: 1

Signer(s) Other Than Named Above: \_\_\_\_\_  
\_\_\_\_\_



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Service - Prof

**Proc Folder:** 996234  
**Doc Description:** WV State Capitol Monuments Historic Conservation Services  
**Proc Type:** Central Contract - Fixed Amt  
**Reason for Modification:**

Date Issued	Solicitation Closes	Solicitation No	Version
2022-01-26	2022-02-09 13:30	CRFQ 0211 GSD2200000030	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :** Smith Art Conservation, LLC  
**Address :** 1519 Radcliffe Way  
**Street :**  
**City :** Auburn  
**State :** CA **Country :** **Zip :** 95603  
**Principal Contact :** Andrew Smith  
**Vendor Contact Phone:** 562-882-1805 **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

Vendor  
 Signature X

FEIN# 46-3614560

DATE 2/8/2022

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division ("the Agency") to establish a contract for historic monument conservation services for the seventeen (17) monuments located either inside the WV State Capitol Building or on the grounds of the WV State Capitol Complex per the bid requirements, specifications and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Monument Conservations Services: Year 1				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**

Bid Year 1 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Monument Conservations Services: Year 2				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**

Bid Year 2 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Monument Conservations Services: Year 3				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 3 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Monument Conservations Services: Year 4				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 4 Total, per Specifications and Pricing Page

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Questions due by 3PM	2022-02-03

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

\_\_\_\_\_  
(Name, Title)

\_\_\_\_\_  
(Printed Name and Title)

\_\_\_\_\_  
(Address)


\_\_\_\_\_  
(Phone Number) / (Fax Number)

\_\_\_\_\_  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

\_\_\_\_\_  
(Company)

 **Andrew Smith, Principal**  
\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)

\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

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\_\_\_\_\_  
Company



\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



REQUEST FOR QUOTATION  
WV Capitol Historic Monument Conservation Services  
CRFQ GSD2200000030

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**11. MISCELLANEOUS:**

- 11.1. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Andrew Smith

**Telephone Number:** 562-882-1805

**Fax Number:** n/a

**Email Address:** andrew@smithartconservation.com

**EXHIBIT A - Pricing Page**

Bidders are required to submit this completed Pricing Page with their Bid.

DATE: **2/8/2022**

NAME OF VENDOR: **Smith Art Conservation, LLC**

The aforementioned hereinafter called Vendor, being familiar with and understanding the Bidding Documents and also having examined the site and being familiar with all local conditions affecting the project hereby proposes to furnish all labor, material, equipment, supplies, and transportation and to perform all Work in accordance with the Bidding Documents within the time set forth as follows:

Note: Tasks in Exhibit A are references to the specific task numbers located in the Specifications, Section 4, Mandatory Requirements

Monument	Year 1 Tasks	Year 1 Bid (by Monument)	Year 2 Tasks	Year 2 Bid (by Monument)	Year 3 Tasks	Year 3 Bid (by Monument)	Year 4 Tasks	Year 4 Bid (by Monument)
Booker T. Washington	4.1.1.2	<del>\$1,550</del>	4.1.1.1	<del>\$1,700</del>	4.1.1.1	<del>\$1,870</del>	4.1.1.1	<del>\$2,063</del>
Fallen Firefighters	4.1.2.1	<del>\$1,840</del>	4.1.2.2	<del>\$2,030</del>	4.1.2.1	<del>\$2,230</del>	4.1.2.1	<del>\$2,450</del>
Fallen Partner	4.1.3.1	<del>\$1,420</del>	4.1.3.2	<del>\$1,560</del>	4.1.3.1	<del>\$1,720</del>	4.1.3.1	<del>\$1,890</del>
Liberty Bell	4.1.4.1	<del>\$1,500</del>	4.1.4.2	<del>\$1,650</del>	4.1.4.1	<del>\$1,810</del>	4.1.4.1	<del>\$1,990</del>
Lincoln Walks at Midnight	4.1.5.1	<del>\$1,670</del>	4.1.5.2	<del>\$1,840</del>	4.1.5.1	<del>\$2,020</del>	4.1.5.1	<del>\$2,220</del>
Robert C. Byrd	4.1.6.1	<del>\$1,300</del>	4.1.6.1	<del>\$1,430</del>	4.1.6.2	<del>\$1,570</del>	4.1.6.1	<del>\$1,730</del>
Spirit of West Virginia	4.1.7.1	<del>\$2,750</del>	4.1.7.1	<del>\$3,020</del>	4.1.7.2	<del>\$3,320</del>	4.1.7.1	<del>\$3,660</del>
Stonewall Jackson	4.1.8.2	<del>\$1,670</del>	4.1.8.1	<del>\$1,840</del>	4.1.8.1	<del>\$2,020</del>	4.1.8.1	<del>\$2,220</del>
The Mountaineer	4.1.9.2	<del>\$1,500</del>	4.1.9.1	<del>\$1,650</del>	4.1.9.1	<del>\$1,810</del>	4.1.9.1	<del>\$1,990</del>
Union Soldiers and Sailors	4.1.10.2	<del>\$1,680</del>	4.1.10.1	<del>\$1,840</del>	4.1.10.1	<del>\$2,030</del>	4.1.10.1	<del>\$2,230</del>
West Virginia Coal Miner	4.1.11.1	<del>\$1,420</del>	4.1.11.1	<del>\$1,560</del>	4.1.11.2	<del>\$1,720</del>	4.1.11.1	<del>\$1,890</del>
West Virginia Female Veterans	4.1.12.2	<del>\$1,670</del>	4.1.12.1	<del>\$1,840</del>	4.1.12.1	<del>\$2,020</del>	4.1.12.1	<del>\$2,220</del>
West Virginia Veterans	4.1.13.2	<del>\$3,800</del>	4.1.13.1	<del>\$4,180</del>	4.1.13.1	<del>\$4,590</del>	4.1.13.1	<del>\$5,050</del>
Gold Star Family	4.1.14.2	<del>\$1,400</del>	4.1.14.1	<del>\$1,540</del>	4.1.14.1	<del>\$1,690</del>	4.1.14.1	<del>\$1,860</del>
Stonewall Jackson (Interior)	4.1.15.2	<del>\$425</del>	4.1.15.1	<del>\$460</del>	4.1.15.1	<del>\$510</del>	4.1.15.1	<del>\$560</del>
Cleve Bailey (Interior)	4.1.16.2	<del>\$425</del>	4.1.16.1	<del>\$460</del>	4.1.16.1	<del>\$510</del>	4.1.16.1	<del>\$560</del>
Anna Jarvis (Interior)	4.1.17.2	<del>\$350</del>	4.1.17.1	<del>\$380</del>	4.1.17.1	<del>\$420</del>	4.1.17.1	<del>\$460</del>
Bid Year Totals	Bid Year 1 Total (A)	<b>\$26,400</b>	Bid Year 2 Total (B)	<b>\$29,040</b>	Bid Year 3 Total (C)	<b>\$31,944</b>	Bid Year 4 Total (D)	<b>\$35,198</b>

**GRAND TOTAL BID (A + B + C + D) =**



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Centralized Request for Quote  
 Service - Prof**

<b>Proc Folder:</b> 996234		<b>Reason for Modification:</b>	
<b>Doc Description:</b> Add No. 1 WV State Capitol Monuments Historic Conservation		Addendum No. 1	
<b>Proc Type:</b> Central Contract - Fixed Amt			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2022-02-04	2022-02-09 13:30	CRFQ 0211 GSD2200000030	2

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**  
**Vendor Name :**  
**Address :**  
**Street :**  
**City :**  
**State :** **Country :** **Zip :**  
**Principal Contact :**  
**Vendor Contact Phone:** **Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Melissa Pettrey  
 (304) 558-0094  
 melissa.k.pettrey@wv.gov

**Vendor Signature X** **FEIN#** **DATE**

**All offers subject to all terms and conditions contained in this solicitation**

**ADDITIONAL INFORMATION**

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

Request for Quotation

The West Virginia Purchasing Division is soliciting bids on behalf of the General Services Division ("the Agency") to establish a contract for historic monument conservation services for the seventeen (17) monuments located either inside the WV State Capitol Building or on the grounds of the WV State Capitol Complex per the bid requirements, specifications and terms and conditions as attached hereto.

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Monument Conservations Services: Year 1				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 1 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Monument Conservations Services: Year 2				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 2 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Monument Conservations Services: Year 3				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 3 Total, per Specifications and Pricing Page

INVOICE TO		SHIP TO	
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV US		STATE OF WEST VIRGINIA  SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS  No City WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Monument Conservations Services: Year 4				

Comm Code	Manufacturer	Specification	Model #
93141713			

**Extended Description:**  
Bid Year 4 Total, per Specifications and Pricing Page

**SCHEDULE OF EVENTS**

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Questions due by 3PM	2022-02-03

**SOLICITATION NUMBER:**  
**Addendum Number:**

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The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

**Applicable Addendum Category:**

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

**Description of Modification to Solicitation:**

**Additional Documentation:** Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

**Terms and Conditions:**

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

# ATTACHMENT A

**CRFQ GSD220000030**  
**Vendor Technical Questions and Responses**

**Q1:** Are the benches, walls and area around Booker T Washington bust to be cleaned and treated as well?

**A1:** Yes, as detailed in the RFQ Exhibit B, Section 4.1.1 paragraph 4.1.1.1.3.

**Q2:** We do include the treatment of the white stone of the Union Soldiers and Sailors do we not?

**A2:** Yes, as detailed in the RFQ Exhibit B, Section 4.1.10 paragraph 4.1.10.1.3.

**Q3:** Do we include treatment of the entire West Virginia Veterans Memorial? The four bronze sculptures and both the inscribed black stone and limestone areas of the structure?

**A3:** Yes, as detailed in the RFQ Exhibit B, Section 4.1.13 paragraph 4.1.13.1.3. Also note this includes the entrance signs and surrounding benches as listed in Section 4.1.13.

**Q4:** Are there any treatment reports available regarding past treatments that we can review to help clarify scope?

**A4:** Previous treatment report(s) will be made to the successful vendor following award of the contract.

**Q5:** Scaffold and/or manlifts will be needed to access some works. Are there any restrictions regarding access to these areas for this equipment?

**A5:** There are no specific restrictions, and the Owner will help coordinate equipment movement and set-up to prevent and minimize damage to surrounding areas.

**Q6:** What are the preferred treatment months and time frame for the service?

**A6:** Contract is to be performed beginning on April 1<sup>st</sup> and completing no later than June 30 as noted in Section 6, paragraph 6.1 of the RFQ.

**Q7:** I just wanted to make 100% sure this RFP is only asking for bids that would maintain the physical quality of the monuments on the Capitol Grounds through actual restoration processes? Is there any need for rebranding, redesigning of the monuments? Is there any need for marketing campaigns to build public awareness? Is there any press outreach involved?

**A7:** This solicitation is specifically for maintaining the various Monuments on the WV Capitol Complex grounds, per the specifications included.



**ADDENDUM ACKNOWLEDGEMENT FORM**

**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:  
*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

**Smith Art Conservation, LLC**

Company



Authorized Signature

**2/9/2022**

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.