



West Virginia Purchasing Division

2019 Washington Street, East
Charleston, WV 25305
Telephone: 304-558-2306
General Fax: 304-558-6026
Bid Fax: 304-558-3970

The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 3

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 935506

Procurement Type: Central Contract - Fixed Amt

Vendor ID: VS0000039042

Legal Name: IPARAMETRICS LLC

Alias/DBA:

Total Bid: \$0.00

Response Date: 10/14/2021

Response Time: 12:00

Responded By User ID: iPara2021

First Name: Michelle

Last Name: Erste

Email: Michelle.erste@iparamet

Phone: 7702901477

SO Doc Code: CEOI

SO Dept: 0211

SO Doc ID: GSD2200000002

Published Date: 10/8/21

Close Date: 10/14/21

Close Time: 13:30

Status: Closed

Solicitation Description: Addendum No. 1 Building 8 Governor's Mansion Security

Total of Header Attachments: 3

Total of All Attachments: 3



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 935506
Solicitation Description: Addendum No. 1 Building 8 Governor's Mansion Security System
Proc Type: Central Contract - Fixed Amt

Solicitation Closes	Solicitation Response	Version
2021-10-14 13:30	SR 0211 ESR10142100000002411	1

VENDOR
 VS0000039042
 IPARAMETRICS LLC

Solicitation Number: CEOI 0211 GSD2200000002
Total Bid: 0
Response Date: 2021-10-14
Response Time: 12:00:36
Comments:

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Building 8 Governor's Mansion Security System Assessment				0.00

Comm Code	Manufacturer	Specification	Model #
81101508			

Commodity Line Comments: In the EOI, it was specifically stated that the vendor not include any price or fee information in the EOI response.

Extended Description:

Per attached Project Plans



GOVERNOR'S MANSION SECURITY SYSTEM REVIEW & UPGRADE

SUBMITTED TO
The State of West Virginia

OCTOBER 14, 2021



Innovating Solutions for a Changing World



October 14, 2021

Department of Administration, Purchasing Division
2019 Washington Street East, P.O. Box 50130
Charleston, WV 25305

RE: Expression of Interest: Governor's Mansion Security System Assessment

Dear Ms. Pettrey,

The State of West Virginia is seeking a consultant to complete a security assessment for the Governor's Mansion and provide recommendations to improve its security technology, procedures, and practices. The goal of this project is to evaluate the current security measures used at the Governor's Mansion, and create an updated, cohesive system.

iParametrics is dedicated to creating solutions for our clients that increase safety, minimize vulnerabilities, and allow them to operate with peace of mind. We have been in business since 2003, doing this work for clients across the country, including service contracts much like this one. Our goal is the same as yours: to provide an accurate, efficient, and thorough security assessment to inventory, identify, review, and update the security in the Governor's Mansion and provide a safe environment for staff and the public.

Your evaluation criteria emphasized the desire to select a contractor with highly qualified, skilled, and trained professionals with:

- **The experience and reputation in executing similar projects.** We have performed similar tasks in Virginia, Washington, North Carolina, and many other communities across the country. We have an in-depth knowledge of the threats and risk elements common to municipal government buildings. Our staff has performed over 4,000 physical security risk assessments in support of local, state, and federal agencies throughout the United States, including government complexes from cities and counties to state capitols.
- **The technical abilities and solutions to meet deliverables and exceed expectations.** Having assessed thousands of federal, state, and local facilities throughout the country, our staff understands the complex nature of this assignment, not just from a security standpoint but also from an operational one. We have developed an approach that takes into consideration your need for high quality services, timely deliverables, and the stated goals within the scope of work. We have developed our approach to ensure we fulfill our contractual obligations and issue the stated deliverables in a timely manner. Our goal is to always meet or exceed your expectations; it is what has made us successful throughout our 18 years in business.
- **A notable track record providing clients a timely, cost-effective, and valuable engagement.** We know quality people drive quality results, which is why our commitment to you starts with the hand-picked engagement team. I will serve as your Project Manager, and have over 35 years of hands-on experience supervising emergency management, security, and law enforcement operations and forces around the world. I manage all of iParametrics' critical infrastructure assessment programs and lead a risk management, resilience, and mitigation team with significant experience performing municipal security assessments.

As your Project Manager and the Vice President of Security and Risk Management, I offer my personal commitment to providing the State of West Virginia with the best resources and services available. If you need to contact me at any time, either before or after your selection decision, please call me at 770.290.1470 or via email at eddie.wise@iparametrics.com with any additional questions.

Sincerely,

iParametrics, LLC

A handwritten signature in black ink that reads 'Eddie W. Wise'.

Eddie W. Wise, CPP, TSSP
Vice President

TABLE OF CONTENTS

1

SECTION 1

Qualifications, Experience,
& Past Performance

8

SECTION 2

Goals & Objectives-
Anticipated Concepts &
Methods of Approach

SECTION I

QUALIFICATIONS, EXPERIENCE, & PAST PERFORMANCE



SECTION I QUALIFICATIONS, EXPERIENCE, & PAST PERFORMANCE

SECTION I

QUALIFICATIONS, EXPERIENCE, & PAST PERFORMANCE

Firm Knowledge and Services

iParametrics, LLC, is a recognized leader in security assessment and design for federal, state, and local government agencies. We have supported clients in all 50 states, including projects throughout West Virginia. Our firm has over 18 years of experience in this type of work, including a comprehensive security review of the Washington State 400+ acre Capitol Campus which included the Governor's Residence and Office. We understand the importance of this project, and your desire to increase security measures in a timely manner.

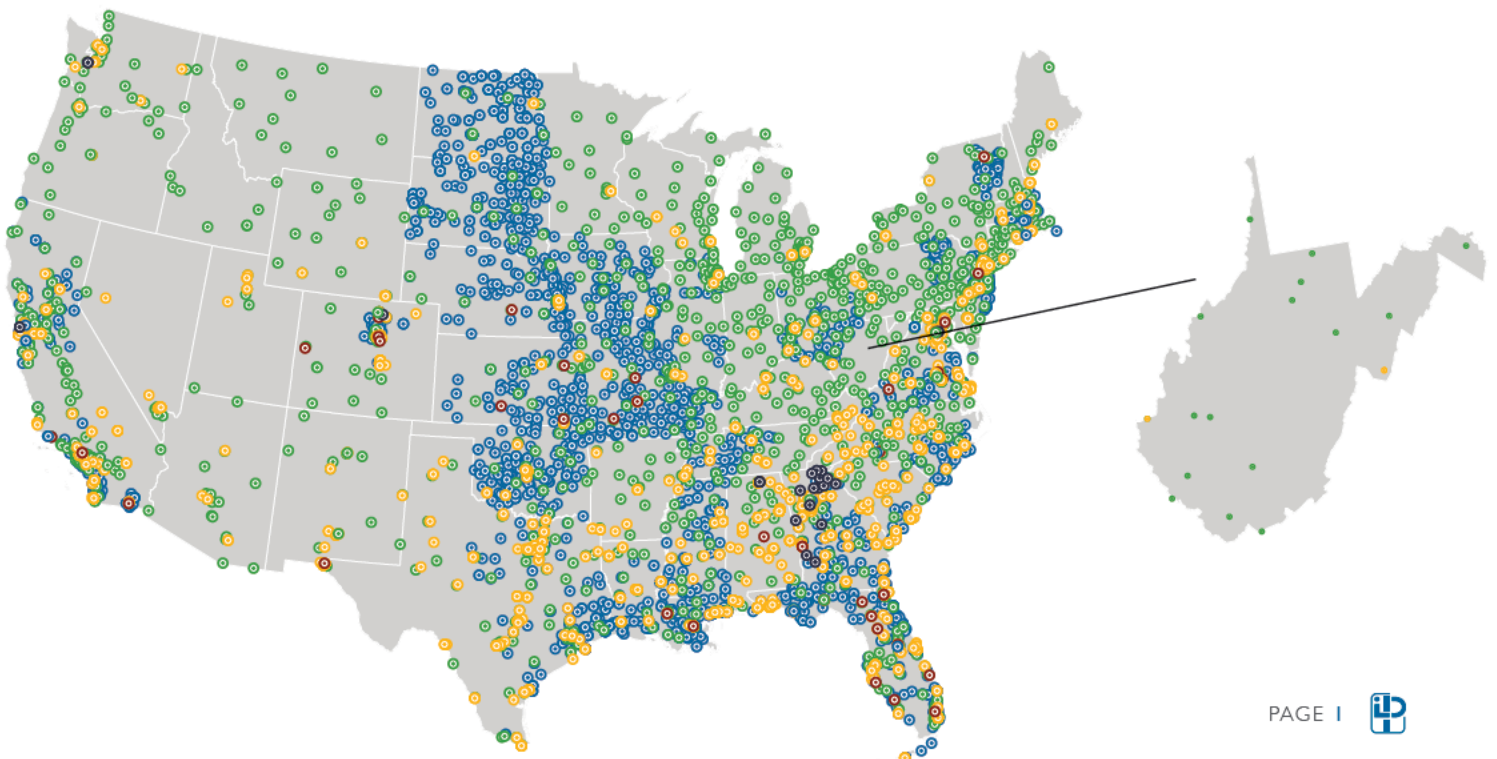
Our experience includes recent work with municipal buildings in **Virginia, Washington, North Carolina, South Carolina, Florida, Texas, Colorado, Wyoming, Oregon, Montana, the Dakotas, Nebraska, Arizona, and New Mexico** to conduct facility security assessments and design physical and electronic security system improvements to mitigate risks and protect facilities, employees, and visitors.

iParametrics is not affiliated with any security technology manufacturer or product. We are a truly independent consultant.

We bring a wealth of real-world experience and a quality management system that will drive value. We have significant experience in the evaluation and mitigation of risk (natural, man-made, and dependency), development of functional requirements and conceptual design of security systems and operations, and the development of risk processes and toolsets for the evaluation of threat and vulnerability for a broad and diverse range of clients. The map below shows our nationwide experience in providing similar services.

Representative Projects

- Emergency Management
- Security and Risk Management
- Project Management and Cost Engineering
- Analytics and Data Science
- Training and Exercises



Quality

We foster a culture of continuous improvement through our quality program and the regular analysis and reporting of performance measurement data to improve processes, procedures, and client services. We use independent client audits performed by Dun and Bradstreet to assess our performance and maintain a D&B Open Ratings Score of 94, which places our company in the top 10th percentile of firms in the United States. Our most recent audit report can be provided upon request and can be found on our [website](#).

Unique Qualifications



KNOWLEDGE & EXPERIENCE. We have almost two decades of experience in executing security and risk projects throughout the country. We will bring together local context, knowledge, and nationwide experience to deliver practical guidance for planning effectively, spending wisely, and making your organization safer.



TRUSTED. Our team is certified, cleared, and trusted by the highest level of government. From protecting the United States Capital Complex (which included the Governor's Complex) and the federally owned power grid, to safeguarding the government and corporate campuses managing the nation's business, we are trusted to protect some of the nation's most critical infrastructure.



QUALITY. We are quality rated in the top 10% of firms. We are a quality-driven company. For the past 12 years, we have worked with the D&B Open Records Rating Program to complete independent client evaluations of our performance. It is an annual metric that allows us to hold ourselves accountable. We are proud to continue to be one of the most highly ranked consultancies in the country.



SKILL. We have performed thousands of projects. We have conducted security assessments and developed security plans and designs for hundreds of clients throughout the nation. We identify practical steps that our clients can take to be better prepared for all emergencies, with the goal of preventing those events that can be prevented and minimizing the impact of those that cannot. We understand the complexities associated with implementation of a security program and will take care to provide you with:

- Standardized and proven methodology to assess public sector risk, which has successfully passed third-party reviews
- Deep understanding of the Design Basis Threat (DBT) for this sector and input into the development of the national DBT standard
- Extensive knowledge of the mechanical, electrical, and structural elements of the Governor's Mansion infrastructure (systems, processes, functions, vulnerabilities, and costs)



- Deep understanding of threats and natural hazards within the region
- A quantifiable, defensible, and repeatable system for the evaluation of physical and electronic security systems design, installation, and commissioning



INDEPENDENCE. We are system and product-independent. We will bring to your program a strong tradition of independent evaluation. We provide our clients an accurate, accountable and transparent measurement of your security and risk posture free of conflicting influences.

Proven Project Approach

iParametrics conducts independent evaluations of security countermeasures based on a wide variety of industry standards. Our physical security professionals receive training through leading organizations such as the US Army Corps of Engineers, Center of Excellence for Electronics Security System Design, and ASIS. Although we do not represent any security technology vendor nor do we install systems, we have on going relationships with a large number of manufacturers who allow us to attend training sessions to understand their system capabilities, installation requirements, and integration limitations. It is through this training and experience we are able to offer our customer the best value solutions for their security needs. Our recommendations are based on the following principles:

- **DETER-** the measures designed to present a hardened appearance and discourage potential “bad actors” from attacking a facility
- **DETECT-** the measures designed to provide an alert to the monitoring station of a potential undesirable event
- **DELAY-** the measures designed to harden a facility and slow the progress of a potential undesirable event
- **ASSESS-** the measures designed to assist the monitoring station in identifying the potential threat and determine an appropriate response.
- **RESPOND-** the measures designed to allow the monitoring station to dispatch the appropriate response.
- **NEUTRALIZE-** the measures designed to assist security responders in apprehending/ removing perpetrators
- **RECOVER-** the measures designed to assist in restoring the facility to normal operations

We are committed to delivering the highest quality product exceeding all customer expectations. Below, we have summarized the goals and objectives outlined in the proposal and our ability to meet them:

GOAL/OBJECTIVE 1: COMPREHENSIVE INVENTORY

Our security specialists and historic preservationist will work hand-in-hand throughout the system inventory to clearly identify the existing system components, pathways, and methods of installation. Our goal will be to not only provide a comprehensive system inventory, but to also assess the condition of each component and pathway. This allows us to accurately assess the risks associated with the replacement of edge devices and communication/data lines. Our preservationist will also note any historically or archeologically significant areas that could be potentially impacted by removal or replacement tasks.

In addition to our recent work at the Washington State Capitol Campus and Governor's Residence, our security specialists have performed similar tasks for the National Park Service at the Jimmy Carter Boyhood Home in Plains, Georgia and the James A. Garfield National Historic Site in Mentor, Ohio. Our Project Manager, Eddie Wise, began his security career designing security systems and countermeasures for US Department of Defense museums and historic facilities. Eddie also received specialized training in Executive Protection from the US Secret Service and the US Army Military Police School, giving him unique insight to the tasks associated with protecting the West Virginia Governor and his family.

GOAL/OBJECTIVE 2: REPORT OF CURRENT CONDITIONS

As requested, the iParametrics team will incorporate our findings from the systems inventory and interviews with current security detail into a security assessment report. This report will serve as a detailed facilities condition report outlining at least three separate courses of action:

- 1. Repair the existing system.** Using all available and functioning components, we will identify the best potential outcome for activating the existing components and detail the system performance expectations and related costs.
- 2. Upgrade of the existing system.** Beginning with the components that are no longer available or supported by the original manufacturer, we will create a plan and supporting cost estimate to replace items essential to bringing the system(s) up to an effective level. We will prepare an independent estimate to include the system upgrades and installation costs.
- 3. Complete system replacement.** We will identify all tasks and costs associated with complete removal of all old system components, including power and communication lines. New system cost estimates will include costs associated with new, hardware, new software, operator training, and system commissioning.

We have extensive experience supporting projects for physical and electronic security system evaluation and design, including devices, technologies, and specialist materials for perimeter, external, and internal protection and response. This includes everything from security cameras, intrusion detection sensors, and closed-circuit television, to barriers, lighting, and access control. Our experience includes assessing, designing, estimating cost, and managing complex projects.

The credibility of any security design program is a function of the competence of its manager and the security specialists. Our team is comprised of members of our highly trained technical staff with extensive experience in security and critical protection programs.

All staff members have extensive experience working with a variety of government facilities and developing integrated and modern security solutions. We are independent and not affiliated with any security goods manufacturer, distributor, reseller, or representative.

GOAL/OBJECTIVE 3: SCHEMATIC DESIGN THROUGH CONSTRUCTION DOCUMENTS AND CONSTRUCTION DOCUMENTS (BASED UPON AWARD):

Our iParametrics team has a deep bench of professionals to develop conceptual, construction ready, and as-built drawings. We are skilled in multiple electronic design products and are capable of not only reviewing but also editing, as needed. Our team members have assisted numerous other clients through the schematic, design development, and construction document phases of projects, including developing the design intent of all building security systems and subsystems. Our experience includes managing the full lifecycle of construction, including procurement, installation, and commissioning of systems. Our team structure provides for a reliable project management team organization, breaking functions out into Engineering, Logistics, Operations, and Data Management departments. While working from a standard approach, our project organization is flexible from contract to contract, varying to best meet the requirements of the specific project. We are currently completing similar plans for Chesterfield County, Virginia, as part of our comprehensive security assessment of over 60 County sites. We stand prepared to meet this goal/objective if it is determined to be necessary once the State has decided on the scope of work to be performed.

Project Experience

iParametrics has performed similar security consulting services for state and local agencies across the United States, including for the State of Washington's Capital Campus which included the Governor's Complex. We know the unique challenges that come along with creating proper security systems and standards for a public facing historic building while maintaining the core mission of the security detail, and will work alongside current security personnel to ensure this project is completed in an efficient and timely manner.

In addition to the sample list of similar completed projects below, we have provided detailed project sheets on the following pages.

- State of Washington Capital Campus
- Arlington County, Virginia
- Chesterfield County, Virginia
- Loudoun County, Virginia
- Mount Pleasant, South Carolina
- Mecklenburg County, North Carolina
- Apex, North Carolina
- Johnston County, North Carolina
- Atlanta Regional Transit Link Authority
- Fulton County, Georgia
- Albany, Georgia
- US Army
- Wheat Ridge, Colorado
- Larimer County, Colorado
- Greeley, Colorado
- San Luis Obispo County, California
- Banning, California
- Benton, Washington
- State of New Mexico
- Bend, Oregon
- Brownsville, Texas
- Austin, Texas
- Alamogordo, New Mexico



STATE OF WASHINGTON, UNITED STATES

PHYSICAL SECURITY PROGRAM & SECURITY MASTER PLAN

iParametrics was selected by the State of Washington to provide a comprehensive security review of the 468-acre Washington State Capital Campus, which includes the Governor’s Complex, State Senate, State Legislature, the State Supreme Court and the Attorney General’s Offices, amongst others.

CLIENT

State of Washington /
Washington State Patrol

REFERENCE

Bob Covington,
Director of Capitol Security
& Visitor Services
1115 Washington Street,
Olympia, WA 98504
Phone: (360) 902-3570
Email: bob.covington@des.
wa.gov

BUDGET

\$550,000

DURATION

2017 - Present

SITUATION

The state capital complex includes dozens of buildings with disparate security technology and programs. The purpose of the project was to complete an overall look at the security needs for the campus and coordinate efforts across buildings, agencies, and departments to provide better security for the entire area. Security efforts must be mindful of the constitutional rights of the public, particularly those associated with the First and Second Amendments.

TASK

iParametrics was contracted to assess over 4.5 million square feet of facilities supporting 46 state organizations including Executive, Legislative, and Judicial office spaces. The project also included parks, trails, memorials, monuments, and artwork on the campus grounds and the Governor’s Executive Residence.

ACTION

Working with the Washington State Patrol and a broad set of State stakeholders, we have:

- Assessed current capital campus security, to include infrastructure, physical security technology, organization, plans and resourcing of operations
- Performed a comparative assessment of security systems and security operations of comparable state capital campuses
- Identified opportunities to mitigate security vulnerabilities to support the safety and security of the capital campus
- Developed a physical security risk assessment and phased plan for improving campus physical security and safety, to include conceptual security designs, estimated costs of individual recommendations and budgetary decision packages for those recommendations requiring funding
- Performed spatial analysis and GIS modeling of client assets overlaid with statistical analysis of hazard exposure, crime, terrorism and risk profiles for a broad range of regional and local hazard events. Analytics provided keen insights into the states’ risks and vulnerabilities measured against existing security operations and systems



RESULT

In December 2018, the Governor's Operating Budget was published, which included numerous recommendations from the study to be funded in the coming fiscal years. Funding for security improvements included organizational funding and the development of a campus security operations center; updates and expansion of an enterprise electronic security system, and an improved communications network for law enforcement, security, and other first responders working on the capitol complex.



“The iParametrics team brought deep knowledge and subject matter expertise to accomplish our project and did so in a fast paced and often intense environment. The iParametrics report has provided a clear framework to support executive and legislative branch decision making in support of a safe, secure, and resilient Capitol Campus.”

- Bob Covington, Director of Capitol Security & Visitor Services, State of Washington



CHESTERFIELD COUNTY, VA

SECURITY CONSULTANT

Chesterfield County is one of the metropolitan counties adjacent to Richmond, Virginia, the seat of the Virginia State Capital. The County supports a population of 350,000 people and is part of the tri-cities area which includes the three independent cities of Petersburg, Colonial Heights, and Hopewell. In 2019, iParametrics was awarded a five-year contract as the County's security consultant.

CLIENT

Chesterfield County

REFERENCE

Jason Stone, PSP
Security Manager
Office of Security
Management
6751 Mimms Loop
Chesterfield, VA
(804) 717-6779
stoneja@chesterfield.gov

BUDGET

5-year BOA, \$125,000 to date

DURATION

2019 - Present

SITUATION

To compete successfully for residents and investments, counties and cities have to create an environment where people want to live and investors want to place their resources. If effective strategies are not developed to reduce and contain safety and security risks, the consequences will be ever more serious, as communities will not be able to attract the people and investment which drive economic development and improve the standard of living for its citizens. Local governments are expected to take primary responsibility for protecting citizens and maintaining continuity of operations and services in the face of acute threats to safety and security. The County supports a population of over 350,000 people and is part of a tri-cities area which is adjacent to the state capital, exposing the County to unique risks.

TASK

The County wanted to engage a security consultant that could provide holistic and wide-ranging services to support all of its infrastructure, providing sound guidance and analysis of how to keep citizens, employees, and the public safe. In 2019, our team was awarded a five-year contract and was tasked with providing integrated physical security systems design, security and emergency planning and training, and physical security assessments for county infrastructure, including threat and vulnerability assessments and risk surveys.

ACTION

iParametrics is currently performing physical security risk, threat, and vulnerability assessments on over 60 County sites, including the government complex, law enforcement facilities, airport, libraries, education, and other government facilities. We are assisting County staff with security and emergency planning, training, and exercises. In coordination with the County, we are

developing and preparing design documents and performing budget development for multiple security improvements.

RESULT



The project entails detailed evaluations of County facilities, staff, and plans with the goal of improving and enhancing the security and safety of employees and visitors in each County facility. Task order deliverables include a complete report of assessment findings and recommendations, including conceptual design of risk treatments and rough order-of-magnitude cost estimates for budgeting purposes.



ARLINGTON COUNTY, VIRGINIA

ARLINGTON COUNTY SECURITY ASSESSMENT SERVICES

Arlington County, located in the Commonwealth of Virginia, is home to over 234,000 residents, making it the sixth largest county in the state. iParametrics was selected by Arlington County to support a 5-year security contract, which includes all-hazards assessment of County infrastructure.

CLIENT

Arlington County, Virginia

REFERENCE

Jeremy Jenkins
2100 Clarendon Boulevard,
Suite 318
Arlington, VA 22201
Phone: (703) 228-6526
Email: jjenkins@arlingtonva.us

BUDGET

\$133,504

DURATION

2019 - Present

SITUATION

To compete successfully for residents and investments, counties and cities have to create an environment where people want to live and investors want to place their resources. If effective strategies are not developed to reduce and contain safety and security risks, the consequences will be ever more serious, as communities will not be able to attract the people and investment which drive economic development and improve the standard of living for its citizens. Local governments are expected to take primary responsibility for protecting citizens and maintaining continuity of operations and services in the face of acute threats to safety and security.

TASK

In 2019, iParametrics was selected to work alongside the County's Security Working Group to perform a comprehensive security assessment, issue recommendations to mitigate risk, and develop an actionable and realistic implementation plan for the County owned and operated Bozman Government Center. Arlington County occupied space within 10 public mixed-use floors out of the 13-story building, which sat on a four-level parking garage open to private and public use.

ACTION

The scope of work for this project includes:

Complete an assessment of critical infrastructure, ESS systems, operations (including guard force management and staffing models), policies, plans, procedures, and dependencies and from these develop a series of recommendations, plans, and mitigation strategies to minimize the risks to operations and disruption of services.

Coordinate with the County's Project Manager to review the existing data resources (most recent Threat and Vulnerabilities Assessment, a list of all Critical Infrastructure Assets and facility

information, security policies and procedures, electrical engineering files), and discuss project coordination and communication.

RESULT



The project entails detailed evaluations of County facilities, staff, and plans with the goal of improving and enhancing the security and safety of employees and visitors in each County facility. Task order deliverables include a complete report of assessment findings and recommendations, including conceptual design of risk treatments and rough order-of-magnitude cost estimates for budgeting purposes.



COUNTY OF LOUDOUN, VIRGINIA

WEAPONS SCREENING IMPACT STUDY

In March 2021, the County of Loudoun implemented a new ordinance that banned firearms in County buildings. As part of the adoption of the Ordinance, the Board also directed that Firearms Screening Stations be established in three County facilities – the Government Center, the Shenandoah Building, and the Eastern Service Center located at Ridgeway Circle.

CLIENT

Loudoun County, Virginia

REFERENCE

Jim Reid, Safety and Security Program Manager

Phone: (703) 7770-0100

Jim.Reid@loudoun.gov

BUDGET

\$48,700

DURATION

June - August 2021

SITUATION

The County of Loudoun needed assistance with implementation of weapons screening services at County-owned, operated, or controlled facilities. Our team has worked with hundreds of public-facing, government-managed agencies to assess the risks to operations and develop responsible and effective policies and procedures to mitigate those risks.

TASK

We were tasked with providing policy direction on the screening process, interdepartmental coordination to minimize impacts related to screening and coordination with post-COVID operations, implementation of the screening process in each facility, and the development of policy/procedures for each component.

ACTION

To complete these tasks, we met with the project’s leadership through a series of workshops, site visits, and interviews aimed at better understanding existing facilities, policies, and procedures. Following each, we conducted interviews with tenant representatives for the facility. Finally, our team will provide the County with a final impact study to understand the screenings’ impacts to the facilities operations.

RESULT

The final report will include:

- An understanding of potential impacts to current operations or conflicts with existing security measures identified during the document review
- Current and post-COVID department operations potentially impacting the proposed screening process and the integration of the screening process with the existing security protocols
- The proposed approach to resolving any impacts of department/building operations to the screening process and its integration into existing building security protocols, including the recommendations to modify the proposed screening process and existing building security protocols.



Key Personnel

iParametrics employees are comprised of certified security and risk professionals (CPP, PSP, CPTED, ISC-RMP, CSC, ICS) and licensed professional engineers (PE). Our team of physical security professionals includes Department of Defense (DOD)-trained system designers who will be engaged to develop security schematics that will include current measures in place and proposed recommendations, if so decided by the State.

Our experience includes working with over a dozen federal agencies and 500+ cities, counties, and townships throughout the United States on security, risk, and emergency management projects.

This includes recent work with the government agencies in the states of Virginia, Washington, South Carolina, North Carolina, Georgia, New Mexico, Colorado, and Iowa; to conduct facility security assessments and develop their physical security programs to protect their facilities, employees, and customers.

Our security and risk management personnel have all been selected because of their past experience working at every level of government and private industry. We understand the unique requirement of public-facing state and local agencies and how to apply the necessary standards to these projects. We have a rigorous continuing education program that keeps our

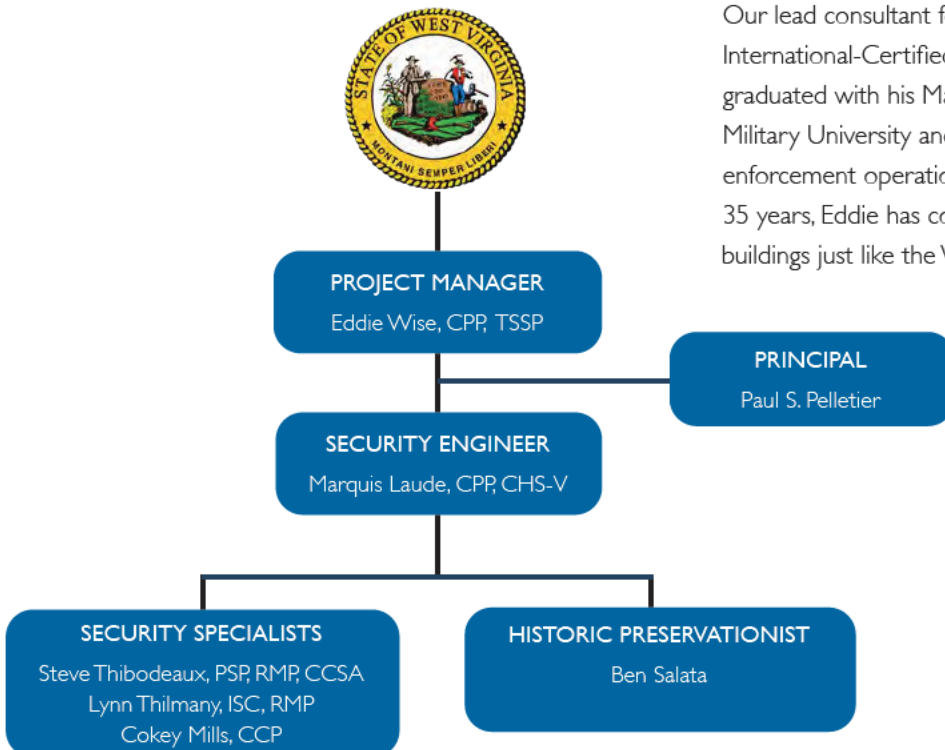
professionals abreast of the latest policies, procedures, technologies, and intelligence/threat breakthroughs.

Our lead consultant for this project is **Eddie Wise**, an ASIS International-Certified Protection Professional (CPP). Eddie graduated with his Masters in Homeland Security from the American Military University and has hands-on experience supervising law enforcement operations and forces around the world. Over the past 35 years, Eddie has completed thousands of security assessments on buildings just like the West Virginia Governor's Mansion.

In addition to Eddie, the proposed Security Engineer, Marquis Laude, has over 30 years of experience in completed security assessments, and designing, installing, and commissioning security and life safety systems.

Resumes for each of our key personnel are included on the following pages.

Organization Chart





EDDIE WISE, CPP, TSSP

VICE PRESIDENT, SECURITY & RISK MANAGEMENT

Eddie Wise serves as iParametrics' Vice President of Homeland Security and has over 34 years of hands-on experience supervising emergency management, and security and law enforcement operations and forces around the world, including federally designated critical infrastructure. He has assessed over 4,500 facilities. Eddie has years of experience managing large multi-year, nationwide security programs and has been involved in protecting some of the nation's most critical infrastructure. This includes managing the DOE's Western Area Power Administration Physical Security Program which assessed and hardened transmission and distribution assets throughout the WAPA 15-state region.

Eddie is responsible for the development and execution of physical security, threat and hazard analysis with penetration testing, law enforcement, emergency management and force protection doctrine, operations, and plans for clients such as the Western Area Power Administration Physical Security Program, the International Boundary and Water Commission Security Access Control Program, Department of Commerce Security Office, the US Coast Guard Physical Security Program, the Defense Threat Reduction Agency Joint Staff Vulnerability Assessment, the Social Security Administration Office of Protective Security Services Assessment Program, the Internal Revenue Service's ISC Compliance Program, the Austin Energy Physical Security and Risk Assessment Program, and the Mecklenburg County, NC, Enterprise Wide Risk Assessment Program.

Eddie holds a Department of Defense TS/SCI, Department of Energy "Q" security clearances, and HSPD-12 compliant screening by the Department of Homeland Security (DHS), the Social Security Administration (SSA), and the Internal Revenue Service (IRS).

EDUCATION

- MA, Homeland Security, American Military University
- BBA, Florida State University

CERTIFICATIONS

- Certified Protection Professional
- Transit Safety and Security Program

AFFILIATIONS

- ASIS
- Federal Bureau of Investigations Infragard Council

EXPERIENCE

- **Larimer County, Colorado, Security System Design, Larimer County, Colorado.** Project Manager for the design of security systems for The Ranch in Larimer County.
- **Washington State Government Campus Security Assessment, Washington.** Project Manager. Provided evaluations and recommended solutions and alternatives for state government buildings, including the Jacob K. Javits federal building/Court of International Trade, Alexander Hamilton US Court House, Ted Weiss Federal Building, and Varick Federal Building.
- **Social Security Administration Office of Protective Security Services Assessment Program, Denver, Colorado.** Program Manager and Lead Assessor.
- **Chesterfield County, VA Security Program.** Project Manager. Security consultant responsible for the assessment, planning, and design of security systems at includes 64 schools, serving 62,000 students, and dozens of administrative, law enforcement, fire and recreational facilities. This is the first year of a five-year contract.





MARQUIS LAUDE, CPP, CHS-V

SECURITY ENGINEER

Marq has more than 30 years of security industry experience designing, installing, and commissioning security and life safety systems. His extensive experience portfolio, including over 15 years of government contracting, demonstrates the ability to successfully manage concurrent multi-million-dollar programs involving multiple locations in the government and private sectors. Among his most notable qualifications is his consulting role with the US Army Corps of Engineers Huntsville Center for the Critical Infrastructure Security Program (CISP) and the Access Control Point (ACP) Program and Certified System Engineer ICAM PACS accreditation.

Marq also has significant past and ongoing experience with the USACE Electronic Security System (ESS) program including serving as Project Engineer for multiple concurrent ESS I & II task orders over a nine-year period, designing, engineering, and managing the installation of more than 50 complex systems throughout the world. Marq is a Certified Protection Professional, Certified Homeland Security Level V through the American College of Forensic Examiners Institute, Certified Systems Engineer ICAM PACS (CSEIP), and Certified Physical Security Specialist through the US Army. Marq currently holds a DOD Top Secret Clearance.

CERTIFICATIONS

- Certified Protection Professional (CPP), ASIS International Society of Industrial Security
- Certified Homeland Security Level V, American College of Forensic Examiners Institute
- Certified Systems Engineer ICAM PACS (CSEIP) Smart Card Alliance 2017
- Certified Physical Security Specialist, US Army
- Department of Defense Top Secret Clearance

EXPERIENCE

- **Electronic Security System Engineer, USACE.** Project Engineer on the US Army Corps of Engineers, Engineering and Support Center's initial Electronic Security System Procurement and Installation contracts for 13 years, designing, engineering and managing complex system installations throughout the world.
- **Physical Security Manager, USACE.** Physical Security Manager for an international organization employing over 5,000 multi-national multicultural employees around the world. Primary responsibilities covered the corporate security program, including developing and implementing security policies and procedures, physical security, electronic security, vulnerability assessments on diplomatic officials, and conducting investigations as well as training employees on violence in the workplace, personal security, and travel and life safety.
- **Department of Veterans Affairs (VA) Medical Center Physical Security Upgrade, Bay Pines, Florida**
- **VA Medical Center Security Video and Security Surveillance, Georgia.**
- **Electronic Security System Installation MATOC, National Guard Bureau**
- **Army Ammunition Plant Advanced Metering Infrastructure, US Army Corp of Engineers (USACE), Iowa.**
- **Advanced Metering and Infrastructure, Multiple USACE Regions.**
- **US Army Fort McCoy Procure and Install ESS (Phases I, III, IV), Wisconsin.**



STEVE THIBODEAUX, PSP, CCSA

SECURITY CONSULTANT

With over 32 years of experience, Steven Thibodeaux is a certified ISC Risk Management Professional and Senior Risk and Security Specialist completely versed in program threat and risk assessments with penetration testing, physical security, international counter-terrorism, criminal operations, state and national level threat intelligence agencies, sources, and interpretation. He has performed over 1,200 physical security and electronic security system assessments for numerous federal, state, and local governmental agencies including national and international Department of Defense (DoD) locations. He has successfully completed training programs in USACE Electrical Security Systems Design, Computer Information Security, International and Domestic Terrorism, and Interagency Security Risk Management Process Training. Additionally, Steven is trained on Honeywell, Lenel, Amag, access control systems, and system hardware as well as Stanley/Phi Precision/Best lock hardware and service and key systems integration. Steve performed as Chief of Resource and Asset Protection, U.S. Customs Branch and International Security Officer for the DoD, 3rd US Army.

Steve has led physical security teams responsible for conducting vulnerability assessments, ensuring the work is conducted within security guidelines, ISC regulations, and federal agency standards. He has extensive experience in security and emergency planning and identifying, mitigating, and correcting physical deficiencies critical to the protection of assets, facilities, staff, and visitors. In these roles, he has also conducted vulnerability assessments and surveys, supervised security operations, and trained personnel in the United States and abroad. Steven currently holds a DOD Top Secret Clearance.

CERTIFICATIONS

- Resource & Asset Protection Advisor (Level II Anti-Terrorism Trainer)
- Installation Physical Security
- Force Protection/Antiterrorism Level II
- Hazardous Material Operations Technician
- American Water Works Association Utility Risk & Resilience Certificate Program

EXPERIENCE

- **Atlanta Region Transit Link Authority (ATL) Safety, Security, and Emergency Management Program.** Project Manager and Security Assessor to create, stand-up, and monitor a safety and security program for the transit agency.
- **Mecklenburg County Enterprise Wide Risk Assessment Program, North Carolina,** Senior Security Consultant. Performed threat and hazard identification assessments for municipal facilities.
- **Washington State Electronic Security Systems (ESS) Assessment, Washington,** Senior Security Consultant. Provided evaluations and recommended solutions and alternatives for city buildings, including the Jacob K. Javits federal building/Court of International Trade, Alexander Hamilton US Court House, Ted Weiss Federal Building, and Varick Federal Building.
- **Social Security Administration (SSA) Protecting Security Services.** Deputy Project Manager for the Social Security Administration Office of Protective Security Services (OPSS) Assessment Program which assessed SSA facilities in Denver and throughout the State.



COKEY MILLS, CCP

COST ESTIMATOR

Cokey is a Senior Certified Cost Engineer with over 30 years of experience in all aspects and divisions of estimating and project management. He has performed and managed a broad range of estimating projects for the EPC, government/military, industrial, and commercial sectors. As the Director of Cost Management Services for iParametrics, he manages projects from conceptual through final estimates for federal, military and industrial projects and provides cost estimating in all divisions- civil, structural, architectural, mechanical, electrical, and security, including ESS, fire protection, and Anti-Terrorism Force Protection (ATFP).

EDUCATION

- BS, Electrical Engineering Technology, Thomas Edison College

CERTIFICATIONS

- CCP / CCE: No [REDACTED] Certified Cost Engineer/Professional, AACEi- 2209-2018
- North Carolina General Contractor License

EXPERIENCE

- **Los Angeles Police Department IT Server Facility**, Los Angeles, CA. Supported cost estimating and project management for the design and renovation of the City IT Server Facility. The project entailed a major renovation of existing interior space to a state-of-the-art data center supporting LAPD IT programming.
- **United States Courthouse**, Los Angeles and San Diego, CA. Supported cost estimating and project management for the renovation of US Court House facilities throughout southern California. These projects included the renovation of the security, environmental and fire systems, and included scheduling over 35,000 activities that were cost and resource loaded.
- **Centers for Disease Control and Prevention**, Atlanta, GA. Supported cost estimating and project management for the design and renovation of CDC laboratories in Atlanta, Georgia. The project entailed renovation and upgrades to mechanical and electrical systems, including physical and electronic security controls and emergency communication.
- **Unmanned Aircraft Systems: Facilities and Related Infrastructure**. Fort Bragg, NC. Supported cost estimating and project management for design and construction of Unmanned Aircraft System (UAS) facilities and related infrastructure at Fort Bragg. Work included physical and electronic security controls, emergency communication, security lighting, and facility force protection.
- **United States Attorney's Offices**, Houston, TX. Supported project management, cost estimating, and scheduling for the renovation and upgrade of the US Attorney's Offices in Houston. The project entailed managing the execution of tasks pertaining to cost and schedule management, architecture and engineering review, project administration and controls, and construction management for a 71-story, two-million square foot facility, which required extensive upgrades to the physical and electronic security systems and controls.



LYNN THILMANY, ISC-RMP

SECURITY SPECIALIST

Lynn Thilmany has over 38 years of leadership, physical security analysis, law enforcement, customer service, and management experience in the military and security industry. Lynn is experienced in **the ISC-Risk Management Process (RMP)**. She has a successful history of providing security work and assessments with the United States Army and several private sector companies, including one global and two facilitating government contracts.

EDUCATION

- MA, Public Administration, Central Michigan University
- BS, Psychology, Regents College of New York

TRAINING

- Completed over 45 courses, seminars, and workshops on Emergency Management, National Infrastructure Protection, Critical Infrastructure Protection (to include the NERC CIP Program), Protective Design, Electronic Security, Safety, Quality Assurance, Law Enforcement, Terrorism, Criminal Investigation, Traffic Accident Investigation, Crisis Management, General Management, and Organizational Effectiveness

EXPERIENCE

- **Washington State Government Campus Security Assessment, Washington.** Security Consultant. Provided evaluations and recommended solutions and alternatives for state government buildings, including the Jacob K. Javits
 - **Western Area Power Administration Security Compliance and Risk Surveys.** Assessor and Security Consultant for the Western Area Power Administration leading a security team in performing annual Security Compliance and Risk Surveys.
 - **Brownsville Public Utilities Board, Texas, Security Management Program.** Security Consultant. Assessed multiple water, wastewater, & electrical distribution facilities for compliance with federal and industry best practices guidelines.
 - **Social Security Administration Office of Protective Security Services (OPSS) Assessment Program, Denver, Colorado.** Assessor for the program throughout the United States.
 - **Unified Consultants Group, Georgia.** Senior Physical Security Specialist. Assessed the risk and vulnerabilities for of federal Critical Infrastructure and the degree of protection required for each building or facility.
- Developed process improvements for the conduct of Risk Assessments for multiple agencies to include the Western Physical Security and Risk Surveys.
- **Pfizer Pharmaceutical Company, Global.** Physical Security Analyst. Traveled globally assessing the risk, vulnerability, and security of logistical, research, and manufacturing facilities.
 - **Chenega Security Company, Virginia, Washington D.C.** Chief of Guards. Managed an armed civilian guard force of more than 150 personnel that secured two high profile military installations.
 - **United States Army, Global.** Military Police. Served as Senior Advisor to Military Police Commanders and Major Command Leaders for Public Safety; Law Enforcement, Fire Departments, Force Protection and Physical Security.



SECTION 2

GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH



iParametrics



GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH

Security Assessments of Government Facilities

Background. iParametrics has extensive experience supporting projects that include requirements for physical security, antiterrorism and force protection programs covering all of the policies, procedures, services, devices, technologies, and specialist materials for perimeter, external, and internal protection. This includes everything from planning, training, construction, guards, sensors and closed-circuit television to barriers, lighting, and access control. Our experience includes assessing, designing, estimating cost and managing complex security and access control systems, video surveillance and archiving systems, security system infrastructure such as fencing and barriers, fiber optic cable systems, electronic asset protection systems, and operations centers. Our experience also includes managing the development of complete agency-wide security management programs including the development of baseline standards appropriate for the mission of municipal facilities and operations.

By design, **iParametrics does not represent any line of equipment;** however, we provide industry specific training to our employees to allow them to properly evaluate customer systems and sort through the claims and realities of system capabilities. This approach makes our team uniquely qualified to assess and recommend desirable system capabilities when developing our resolution strategies. By identifying capabilities instead of brand names, we make it simpler for the development of follow-on procurement actions.

Anticipated Approach

We offer practical guidance for planning effectively, spending wisely, and making the nation's communities safer. We identify practical steps that leave you better prepared for all emergencies and show your team how to mitigate consequences from hazard events. Emphasizing balanced, common sense measures, we will assist with evaluating existing security systems and procedures for the Governor's Mansion building and campus, then provide specific recommendations for improvement or enhancement of those systems and procedures.

In coordination with the State of West Virginia, we will define the processes, functions, activities, physical boundaries and stakeholders included in the project. We will complete an assessment of critical infrastructure, ESS systems, operations (including guard force management and staffing models), policies, plans, procedures, and dependencies and develop a series of recommendations, plans, and mitigation strategies to minimize the risks to operations and the disruption of services. Our assessment will be based on verifiable evidence, where available, gathered through a systematic and proven assessment process that ensures reliability and reproducibility.

GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH CONTINUED

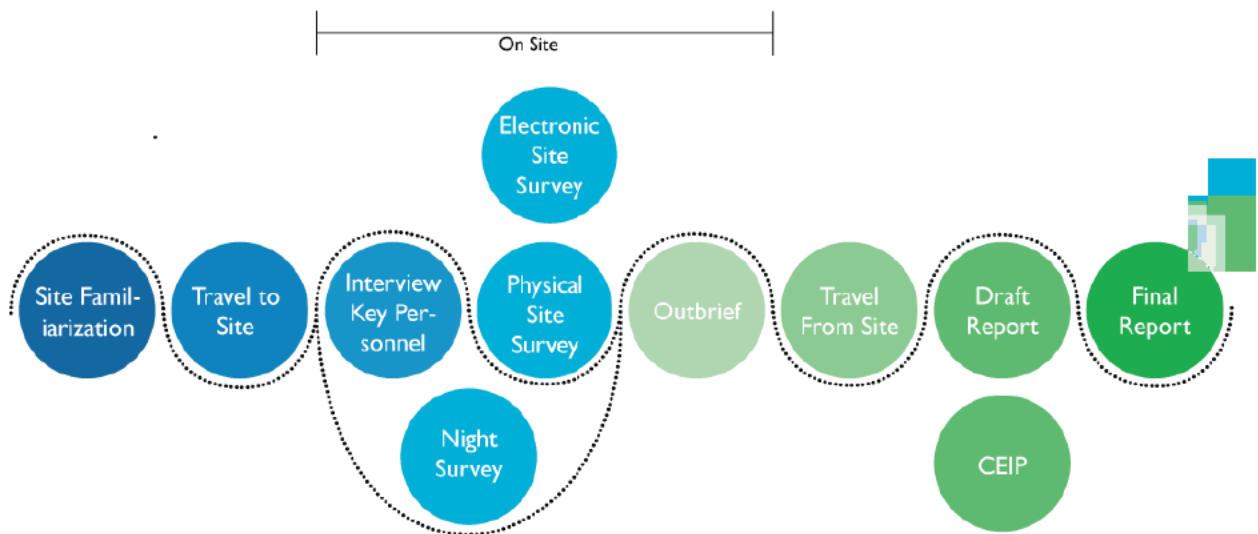
Our goal is to provide the State with a comprehensive analysis and recommendations that allow leaders to make risk-based decisions to integrate security systems into an enterprise program.

Furthermore, we will provide the State with a phased plan and recommendations for improving electronic security systems and safety, which will include estimated costs of individual recommendations.

Our process, which has been successfully tested across dozens of systems, is based on several key standards. This methodology allows us to **assess target value from the attacker perspective** (essentially from the outside looking in), **assess risk from the client perspective** (essentially inside looking out), and **give asset owners a roadmap forward** to deter, mitigate and respond to an undesirable event.

Understanding the key factors, drivers, and issues that influence an organization’s ability to achieve its objectives and meet its obligations is an integral part of the planning process and will provide a foundation for assessment activities.

This method allows us to evaluate threats unique to the State or hazards specific to the Governor’s Mansion building’s location, like its proximity to the Kanawha River or the Capital’s fluctuation in residents during the summer months, while standardizing how these threats and hazards are analyzed. This method yields quantitative measures of risk and compliance, enabling managers to make prioritized resource allocation decisions about the most effective mitigation options.



GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH

CONTINUED

GOAL/
OBJECTIVE 1:
COMPREHENSIVE
INVENTORY

PROJECT KICK-OFF

Our projects always begin with communication. Within five days of award, or upon a mutually agreed schedule, iParametrics' Project Manager, Eddie Wise, will hold a kickoff meeting with the State for the initial project meeting on project coordination, communication, and required data elements for the study. An accurate and effective assessment cannot be completed without the cooperation of all key stakeholders. It is assumed that the State will coordinate this undertaking with all stakeholders and that the critical communication paths have been established to ensure cooperation in the data gathering and evaluation process. At the outset of the project, Eddie will meet with the executive security team's manager to gather existing information to begin work. At a minimum, the resources should include:

- The most recent Threat and Vulnerability Assessment (if available)
- Electronic engineering files of all facilities and infrastructure, including utilities and communications networks, lighting, and landscaping
- Operational documentation such as security-related contracts, post orders, and technology systems
- A point of contact list for the engineering and security leaders

Once all the required critical data has been gathered, the team will review and evaluate the items for completeness and accuracy. We will then work directly with the State's Security Manager to establish the timeline for the onsite portion of the assessment. It is important to note that the site visits are designed to confirm and validate all the information provided in the initial meeting. The vulnerability assessment will include random observation, including daytime and nighttime visits and tenant interviews, but will not involve any penetration or "Red Team" testing.

We will have a detailed project schedule with bi-weekly progress updates. Whenever our personnel are visiting the Governor's Mansion site, we will provide a detailed schedule of activities including arrival and departure times. **At no time will the process involve surprise inspections.**

SYSTEM(S) INVENTORY

In coordination with the executive security detail, we arrange to conduct an in-depth inventory of all current electronic security systems components. We will request access to all rooms containing sensors, edge devices, and connection (head end) equipment. We will also need access to interstitial spaces and mechanical chases potentially carrying data or communications lines.

Following the identification of all systems and components within the executive residence, we will identify components and pathways outside the residence. Using available drawings and electronic detection equipment (when necessary), we will identify buried communication lines. We will make every effort to document the existing condition of conduit and cable trays for

GOAL/
OBJECTIVE 1:
COMPREHENSIVE
INVENTORY

GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH CONTINUED

potential future use during system repair, replacement, and upgrade.

The goal of the site assessment is to clearly identify the make, model, condition, and serviceability of every system component. Through the completion of this detailed inventory, we will be able to move forward to the second goal/objective.

**GOAL/OBJECTIVE
2: REPORT
OF CURRENT
CONDITION**

REPORT OF CURRENT CONDITIONS

Our team's decades of experience and industry connections will allow us to accurately assess the viability of all electronic security systems and components currently installed at the Governor's Mansion. Our physical security and engineering professionals will then develop a series of strategies for the continued protection of the facility and its occupants. In accordance with the State's Request for Proposal, a minimum of three strategies will be addressed:

1. Repairing the existing systems to bring them back into working order.

This strategy potentially includes inspecting and repairing damaged devices, replacing communications and power lines, and reenergizing and reprogramming system servers. Cost estimates will be broken down by specific task and will clearly define the likelihood of expected performance and ongoing maintenance costs.

2. Upgrading existing systems to current manufacturer specifications. This could require the replacement of major system components such as head end units, replacement of sensors and edge devices, and the installation and programming of new servers and software. Cost estimates will be broken down by subtask and component and will define ongoing licensing and maintenance costs.

3. Complete system replacement. In 2021, most electronic security systems have migrated to an enterprise security system format where all essential functions are integrated into a singular platform. This means access control, intrusion detection, video surveillance, duress, and visitor management are all incorporated into a "single pane of glass". With enterprise security systems, all components are designed to be mutually supportive and leverage the capabilities of artificial intelligence (AI) to provide a proactive security system capable of interacting with security personnel and first responders. Cost estimates will include systems procurement, installation, commissioning, and training.

**GOAL/OBJECTIVE
3: SCHEMATIC
DESIGN THROUGH
CONSTRUCTION
DOCUMENTS, &
CONSTRUCTION
DOCUMENTS**

DESIGN AND CONSTRUCTION DOCUMENTS

This is where our team really begins to set ourselves apart from the pack. Our cadre of professionals includes experts in the development of procurement ready documents. We have successfully developed statements of work, schematic drawings, source selection criteria, and construction management plans. We offer a full range of services for the supervision of installation, validation of system commissioning, and management of operator training. We understand the needs of our customers and having successfully completed the first two

SECTION 2

GOALS & OBJECTIVES- ANTICIPATED CONCEPTS & METHODS OF APPROACH CONTINUED

objectives in this project, we will be intimately familiar with the needs of the State's Chief Executive and his security team. We can work to develop a comprehensive construction management plan that achieves all of the goals for an effective electronic security system but also respects the need for conducting the business of West Virginia. Timelines will be coordinated in advance and adjusted as needed when schedules change.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Expression of Interest
 Architect/Engr

Proc Folder: 935506			Reason for Modification:
Doc Description: Building 8 Governor's Mansion Security System Assessment			
Proc Type: Central Contract - Fixed Amt			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-09-22	2021-10-14 13:30	CEOI 0211 GSD2200000002	1

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
Vendor Name : IParametrics, LLC
Address : 6515
Street : Shiloh Road, Suite 200
City : Alpharetta
State : GA **Country :** USA **Zip :** 30005
Principal Contact : Paul S. Pelletier
Vendor Contact Phone: 770.664.6636 **Extension:**

FOR INFORMATION CONTACT THE BUYER

Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Vendor
 Signature X

FEIN# 20-0631731

DATE 10/13/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Expression of Interest

The West Virginia Purchasing Division is soliciting Expression(s) of Interest for the General Services Division (GSD) , from qualified firms to provide architectural/engineering services for a comprehensive review and upgrade of the security system hardware and software ("system" hereafter) currently located in support of the Governor's Mansion (aka: Executive Mansion and Building 8) located on the West Virginia Capitol Campus per the bid requirements, specifications and the terms and conditions as attached hereto.

INVOICE TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION
 112 CALIFORNIA AVENUE, 5TH FLOOR
 CHARLESTON WV 25305
 US

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES DIVISION BLDG 8 - MANSION
 1900 KANAWHA BLVD E
 CHARLESTON WV 25305
 US

Line	Comm Ln Desc	Qty	Unit Issue
1	Building 8 Governor's Mansion Security System Assessment		

Comm Code	Manufacturer	Specification	Model #
81101508			

Extended Description:
 Per attached Project Plans

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Q&A @ 3:00 PM	2021-10-05

	Document Phase	Document Description	Page
GSD220000002	Final	Building 8 Governor's Mansion Security System Assessment	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Centralized Expression of Interest
 Architect/Engr**

Proc Folder: 935506		Reason for Modification:	
Doc Description: Addendum No. 1 Building 8 Governor's Mansion Security System		Addendum No. 1	
Proc Type: Central Contract - Fixed Amt			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-10-08	2021-10-14 13:30	CEOI 0211 GSD2200000002	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name :

Address :

Street :

City :

State : **Country :** **Zip :**

Principal Contact :

Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Melissa Pettrey
 (304) 558-0094
 melissa.k.pettrey@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

Addendum No. 1

Addendum No. 1 is issued to publish and distribute the attached information to the vendor community.

No other changes.

Expression of Interest

The West Virginia Purchasing Division is soliciting Expression(s) of Interest for the General Services Division (GSD) , from qualified firms to provide architectural/engineering services for a comprehensive review and upgrade of the security system hardware and software ("system" hereafter) currently located in support of the Governor's Mansion (aka: Executive Mansion and Building 8) located on the West Virginia Capitol Campus per the bid requirements, specifications and the terms and conditions as attached hereto.

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 112 CALIFORNIA AVENUE, 5TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 8 - MANSION 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Line	Comm Ln Desc	Qty	Unit Issue
1	Building 8 Governor's Mansion Security System Assessment		

Comm Code	Manufacturer	Specification	Model #
81101508			

Extended Description:
Per attached Project Plans

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Vendor Q&A @ 3:00 PM	2021-10-05

CEOI 0211 GSD2200000002 –
Building 8 Governor's Mansion Security System Assessment
Vendor Q&A

1. Is the State looking for an independent consultant who is non product affiliated or are integrators allowed to submit their qualifications?

The State is seeking the services of an independent Architect/Engineer/Security consultant to assess the current condition of our current multi-layered security system. This will include identifying the underlying electrical infrastructure for the systems. We are subsequently looking at two (2) options, of either 1) upgrading/repairing existing systems, or 2) designing a new all-inclusive system (which may be limited in product affiliation due to compatibility needs of the Division of Protective Services/WV State Police). Any vendor paid to write specifications for the prospective solicitation to accomplish the project goals will be prohibited from bidding on the solicitation.

2. There are four phases mentioned. Do you have an established timeline for completion of each phase?

There is currently not a specific, established timeline, but the Agency wishes to accomplish the project goals as quickly as possible. Interested parties should indicate within their proposal how their availability and project approach would provide for the quickest possible project completion.

3. Is there an established budget already for this project? If so, who is the funding source?

The State does not publish budgetary information. The Agency has multiple funding sources which could support the project.

4. Is a designation report available for this property?

No designation report is available to be included in this solicitation. The structure is listed, as the "Executive Mansion" on the National Register of Historic Places.

5. Is all the work performed going to be reviewed by the State Historic Preservation Office?

Work affecting the physical appearance or construction characteristics of the building are required, by Code, to be reviewed by the WV State Historic Preservation Office. It is not anticipated that "all the work" (as written in the question) will come under their review. The Agency works cohesively with the Office on all projects affecting historic structures on the Capitol Complex.

6. Under Phase 4, it mentions oversight of the two-to-five year operations, training, and maintenance contract to be provided by the successful bidder to conduct the upgrade/replacement project. Please clarify this statement for architectural, engineering,

CEOI 0211 GSD2200000002 –
Building 8 Governor's Mansion Security System Assessment
Vendor Q&A

and security consulting firms cannot provide this contract. Is the intent for the architectural, engineering, or selected security consulting firm to oversee the selection of the integrator(s) including writing the RFP for the maintenance contract?

The intent of this solicitation is to procure the services of an architectural, engineering and security consultant to provide assessment, reporting and design services in preparation for a project to upgrade or replace the existing security system. The contract resulting from the award of this solicitation will also include the same firm administering the construction contract to implement the design. The specifications for the construction contract will likely include a requirement for its awarded vendor to provide software maintenance and support, plus preventive and/or corrective maintenance services for hardware during a period of up to five years after completion of the replacement/upgrade portion of the Work. It is NOT the intent to have the firm participate in the administration of any work by the construction contractor performed AFTER the warranty period expressed in the construction specifications

The firm selected from this solicitation will be required to perform typical American Institute of Architects (AIA) Design (e.g., specifications writing) and Bid phase services in selecting the construction contractor..

7. The solicitation states that phases 1 & 2 are part of the base award and phases 3 & 4 may be awarded at the sole discretion of the agency. Is the intent to use the same consulting firm throughout all phases should phases 3 and/or 4 be awarded?

If any Phases beyond 1 & 2 are undertaken, those Phases would be added to the initially awarded contract via change order, based upon rates agreed to in the initial contract.

SOLICITATION NUMBER: CEOI GSD2200000002

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. To publish Vendor questions and Agency responses.

No other changes.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CEOI GSD2200000002

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

iParametrics

Company



Authorized Signature

10/14/2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.