



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at [wvOASIS.gov](http://wvOASIS.gov). As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at [WVPurchasing.gov](http://WVPurchasing.gov) with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1

List View

- General Information
- Contact
- Default Values
- Discount
- Document Information
- Clarification Request

Procurement Folder: 757601

Procurement Type: Central Purchase Order

Vendor ID: 000000199072

Legal Name: DCI SHIRES INC

Alias/DBA:

Total Bid: \$3,300,000.00

Response Date: 10/29/2020

Response Time: 13:19

Responded By User ID: dcishires

First Name: Joyce

Last Name: Shires

Email: joyceshires@dcishires.cc

Phone: 304-323-1996

SO Doc Code: CRFQ

SO Dept: 0805

SO Doc ID: PTR2100000004

Published Date: 10/21/20

Close Date: 10/29/20

Close Time: 13:30

Status: Closed

Solicitation Description: Construction of Transfer Station in Bluefield

Total of Header Attachments: 1

Total of All Attachments: 1



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

**State of West Virginia  
 Solicitation Response**

<b>Proc Folder:</b>	757601	
<b>Solicitation Description:</b>	Construction of Transfer Station in Bluefield	
<b>Proc Type:</b>	Central Purchase Order	
<b>Solicitation Closes</b>	<b>Solicitation Response</b>	<b>Version</b>
2020-10-29 13:30	SR 0805 ESR10292000000003265	1

<b>VENDOR</b>
000000199072 DCI SHIRES INC

**Solicitation Number:** CRFQ 0805 PTR2100000004  
**Total Bid:** 3300000      **Response Date:** 2020-10-29      **Response Time:** 13:19:50  
**Comments:**

<b>FOR INFORMATION CONTACT THE BUYER</b>		
Joseph E Hager III (304) 558-2306 joseph.e.hageriii@wv.gov		
<b>Vendor Signature X</b>	<b>FEIN#</b>	<b>DATE</b>

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	Transport buildings and structures	1.00000	EA	3300000.000000	3300000.00

Comm Code	Manufacturer	Specification	Model #
95121603			

**Commodity Line Comments:**

**Extended Description:**

Vendors submitting bids online should enter their total bid amount in the commodity line of Oasis and attach the Bid Form included in the specifications with their bid response

**BID ENCLOSED:**

**Department of Administration, Purchasing Division  
2019 Washington Street East  
Charleston, WV 25305-0130**

**Buyer: Joseph Hager  
Solicitation No. CRFQ 0805 PTR2100000004:  
Bluefield Area Transit Transfer Station**

**Bid Opening: 10/22/2020 at 1:30 PM EST  
Fax Number 304-558-3970**

WV030698

DCI/Shires, Inc.  
PO Box 1259  
Bluefield, WV 24701  
PH: 304-323-1996  
FAX: 304-323-3037



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
 Centralized Request for Quote  
 Construction

*Use This*

<b>Proc Folder:</b> 757601		<b>Reason for Modification:</b>	
<b>Doc Description:</b> Construction of Transfer Station in Bluefield		Request for Quotation - Construction	
<b>Proc Type:</b> Central Purchase Order			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2020-09-30	2020-10-22 13:30	CRFQ 0805 PTR2100000004	1

**BID RECEIVING LOCATION**

BID CLERK  
 DEPARTMENT OF ADMINISTRATION  
 PURCHASING DIVISION  
 2019 WASHINGTON ST E  
 CHARLESTON WV 25305  
 US

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :**

**Address :**

**Street :**

**City :**

**State :** **Country :** **Zip :**

**Principal Contact :**

**Vendor Contact Phone:** **Extension:**

**FOR INFORMATION CONTACT THE BUYER**  
 Joseph E Hager III  
 (304) 558-2306  
 joseph.e.hageriii@wv.gov

**Vendor Signature X** 

**WV CONTRACTORS # WVO 30698**

**FEIN#** 54-1944474 **DATE** 10-29-20

All offers subject to all terms and conditions contained in this solicitation

West Virginia DOT  
WVDPT BAT Transfer Center  
Wendel Project #486201

**BID FORM**  
**Bluefield Area Transit**  
**Transfer Facility**

To: West Virginia Department of Transportation, Division of Public Transit  
Building 5  
1900 Kanawha Blvd E  
Charleston, WV 25305

In compliance with your Advertisement for Bids, the undersigned:

DCI/Shires, Inc.  
(Name of firm, partnership or Corporation)

hereby proposes to furnish all supervision, labor, materials, plant, tools, equipment, transportation, overhead and profit, and other facilities related to, proper for, or incidental to the **Bluefield Area Transit Transfer Center** located at 400 Bluefield Avenue, Bluefield, WV 24701, for the **West Virginia Department of Transportation, Division of Public Transit**, in strict accordance with the Project Manual and Drawings dated **April 3, 2020**, and including any subsequently issued addenda for consideration of the following Lump Sum amount:

BASE BID:

Three Million Three Hundred Thousand Dollars (\$ 3,300,000)

**ALTERNATES:** State the amount for adding or deducting the following from the Contract Sum. Refer to Section 012300 for further information.

**Alternate No. 1:** Include the placement of asphalt pavement as indicated on Drawing C-202, and all applicable associated references and specification sections.

**ADD/DEDUCT** (circle applicable one) ONE HUNDRED <sup>Seventy</sup> THOUSAND Dollars (\$ 170,000)

**Alternate No. 02:** Provide improvements to existing storage shed as indicated on Drawings and all applicable associated references and specification sections.

**ADD/DEDUCT** (circle applicable one) TWO HUNDRED THOUSAND Dollars (\$ 200,000)

**UNIT PRICES:** State the amount for adding the following specific tasks to the Contract Sum. Refer to Section 012200 for further information.

Removal and replacement of unsuitable soil \$ 200 Dollars /CY

West Virginia DOT  
WVDPT BAT Transfer Center  
Wendel Project #486201

PROPOSED EQUIVALENTS

The Contractor has included in the Base Bid the following kinds, types, brands, or manufacturers of materials in lieu of those named in the specifications. The Contractor understands that he includes these proposed equivalent items in the Base Bid at his own risk, as they are subject to the approval of the Architect. The Contractor certifies that the following constitute the extent of proposed equivalent items included in the Base Bid and that the remainder of kinds, types, brands, or manufacturers included in the Base Bid are those named in the specifications.

<u>ITEM</u>	<u>SPECIFICATION SECTION &amp; PARAGRAPH(S)</u>	<u>PROPOSED EQUIVALENT</u>

ATTACH ADDITIONAL PROPOSED EQUIVALENT ITEMS TO BID FORM.

The Bidder agrees that this Proposal shall be good and may not be withdrawn for a period of forty-five (45) calendar days from the date of Bid opening. Furthermore, the undersigned will, within ten (10) days of written notice of acceptance of this bid, execute a contract in the form specified and submit specified Performance and Payment Bonds.

The Bidder understands that the Owner specifically reserves the right to reject any and all Bids and to waive any informality therein.

The undersigned agrees to complete the work in accordance with the time period specified in the Supplementary Instructions to Bidders.

Addendum Receipt: The receipt of the following addenda to the Specifications is acknowledged:

Addendum No. <u>One</u> Date <u>10-16-2020</u>	Addendum No. _____ Date _____
Addendum No. <u>Two</u> Date <u>10-19-2020</u>	Addendum No. _____ Date _____
Addendum No. <u>Three</u> Date <u>10-21-2020</u>	Addendum No. _____ Date _____

Failure to acknowledge receipt of all addenda may cause the bid to be considered nonresponsive to the solicitation.

Submittals as required by the Instructions/Supplementary Instructions to Bidders, shall be completed and delivered to the Architect, by the two (2) low bidders, within three (3) working days after the Bid opening.

Dated Oct 29, 2020

(Sign Bid Here) By:



DCI/Shires, Inc.

Legal name of person, partnership or corporation

Robert Deeb - President

Name and Title



West Virginia DOT  
WVDPT BAT Transfer Center  
Wendel Project #486201

Legal Business Address:

2980 Big Laurel Highway  
Street Ste 7B  
Bluefield, WV 24701  
City and State  
304-323-1996  
Phone Number

West Virginia DOT  
WVDPT BAT Transfer Center  
Wendel Project #486201

**IF BIDDER IS A FIRM OR PARTNERSHIP, COMPLETE THE FOLLOWING:**

Name of Members or Partners	Legal Residence
_____	_____
_____	_____
_____	_____
_____	_____

**IF BIDDER IS A CORPORATION, COMPLETE THE FOLLOWING:**

State of Incorporation: Virginia

Name and Title	Legal Residence
<u>Robert Deeb</u> President	<u>41 Chanticlear Bluefield, WV 24701</u>
<u>Timothy Shires</u> Vice President	<u>3262 Pine Grove Bunker Hill Rd Ballard, WV 24918</u>
<u>Joyce R. Shires</u> Secretary	<u>Peters town, WV 24963</u>

END OF BID FORM

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, DCI/Shires, Inc.  
of Bluefield, WV, as Principal, and The Hanover Insurance Company  
of Worcester, MA, a corporation organized and existing under the laws of the State of  
NH with its principal office in the City of Worcester, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of Amount Bid (\$ 5%) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
New Bluefield Area Transit Center

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

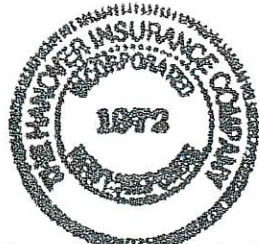
The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 29th day of October, 2020.

Principal Seal

DCI/Shires, Inc. Robert Deeb  
(Name of Principal)  
By [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)  
President  
(Title)

Surety Seal



The Hanover Insurance Company  
(Name of Surety)  
By: [Signature]  
Cynthia Ellinwood Attorney-in-Fact

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**

**THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA**

**POWER OF ATTORNEY**

**THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.  
KNOW ALL PERSONS BY THESE PRESENTS:**

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint, **Cynthia Ellinwood**

Of: Roanoke, VA

each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

Any such obligation in the United States, not to exceed Twenty Million and No/100 (\$20,000,000) in any single instance

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

Surety Bond Number: Bid Bond  
Principal: DCI/Shires, Inc.  
Obligee: Department of Transportation, Division of Public Transit

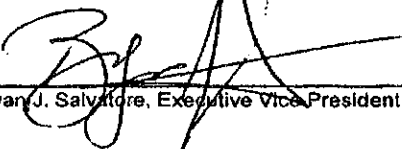
RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America and affirmed by each Company on March 24, 2014)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 19th day of July, 2018.

**THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA**

**THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA**


  
Bryan J. Salvatore, Executive Vice President


  
James H. Kawlecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS )  
COUNTY OF WORCESTER ) ss.



On this 19th day of July, 2018 before me came the above named Executive Vice President and Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the

**ARLEEN V. SIMONS**  
Notary Public  
COMMONWEALTH OF MASSACHUSETTS  
My Commission Expires  
June 15, 2023

  
Arleen V. Simons, Notary Public  
My Commission Expires June 15, 2023

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 29th day of October, 2020.

**THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA**

  
Carrick A. Bligh, Vice President



**State of West Virginia  
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT  
West Virginia Code §21-1D-5**

I, Robert Deeb, after being first duly sworn, depose and state as follows:

1. I am an employee of DCI/Shires, Inc; and,  
(Company Name)
2. I do hereby attest that DCI/Shires, Inc  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert Deeb  
 Signature: [Handwritten Signature]  
 Title: President  
 Company Name: DCI/Shires, Inc  
 Date: Oct 29, 2020

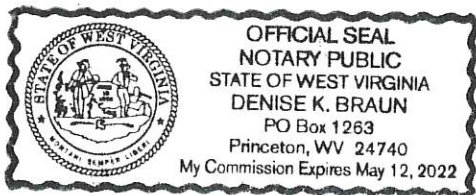
STATE OF WEST VIRGINIA,

COUNTY OF Mercer, TO-WIT:

Taken, subscribed and sworn to before me this 29 day of October, 2020.

By Commission expires May 12, 2022

(Seal)



[Handwritten Signature]  
 (Notary Public)

STATE OF WEST VIRGINIA  
Purchasing Division

# PURCHASING AFFIDAVIT

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: DCT/Shires, Inc

Authorized Signature: [Signature] Date: Oct 29, 2020

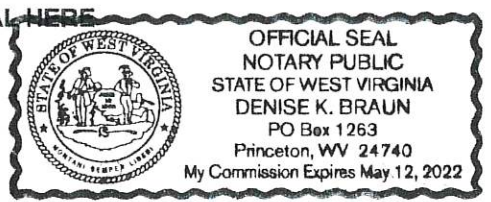
State of West Virginia

County of Mercer, to-wit:

Taken, subscribed, and sworn to before me this 29 day of October, 2020

My Commission expires May 12, 2022

AFFIX SEAL HERE



NOTARY PUBLIC [Signature]

# West Virginia Ethics Commission



## Disclosure of Interested Parties to Contracts

Pursuant to *W. Va. Code* § 6D-1-2, a state agency may not enter into a contract, or a series of related contracts, that has/have an actual or estimated value of \$1 million or more until the business entity submits to the contracting state agency a Disclosure of Interested Parties to the applicable contract. In addition, the business entity awarded a contract is obligated to submit a supplemental Disclosure of Interested Parties reflecting any new or differing interested parties to the contract within 30 days following the completion or termination of the applicable contract.

For purposes of complying with these requirements, the following definitions apply:

*"Business entity"* means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership or corporation, but does not include publicly traded companies listed on a national or international stock exchange.

*"Interested party"* or *"Interested parties"* means:

- (1) A business entity performing work or service pursuant to, or in furtherance of, the applicable contract, including specifically sub-contractors;
- (2) the person(s) who have an ownership interest equal to or greater than 25% in the business entity performing work or service pursuant to, or in furtherance of, the applicable contract. (This subdivision does not apply to a publicly traded company); and
- (3) the person or business entity, if any, that served as a compensated broker or intermediary to actively facilitate the applicable contract or negotiated the terms of the applicable contract with the state agency. (This subdivision does not apply to persons or business entities performing legal services related to the negotiation or drafting of the applicable contract.)

*"State agency"* means a board, commission, office, department or other agency in the executive, judicial or legislative branch of state government, including publicly funded institutions of higher education: Provided, that for purposes of *W. Va. Code* § 6D-1-2, the West Virginia Investment Management Board shall not be deemed a state agency nor subject to the requirements of that provision.

The contracting business entity must complete this form and submit it to the contracting state agency prior to contract award and to complete another form within 30 days of contract completion or termination.

*This form was created by the State of West Virginia Ethics Commission, 210 Brooks Street, Suite 300, Charleston, WV 25301-1804. Telephone: (304)558-0664; fax: (304)558-2169; e-mail: [ethics@wv.gov](mailto:ethics@wv.gov); website: [www.ethics.wv.gov](http://www.ethics.wv.gov).*

West Virginia Ethics Commission  
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: DCI/Shires, Inc Address: P.O. Box 1259  
Bluefield, WV 24701

Name of Authorized Agent: Robert Deeb Address: same as above

Contract Number: Solicitation NO: CRFP 0805 PTR 2100000004 Contract Description: construction of Transfer Station in Bluefield

Governmental agency awarding contract: Dept of Administration - Purchasing Division

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: [Handwritten Signature]

Date Signed: Oct 29, 2020

**Notary Verification**

State of West Virginia, County of Mercer:

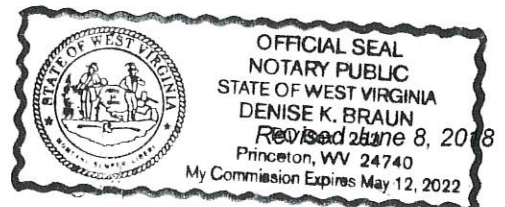
I, Denise K. Braun, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 29 day of October, 2020

[Handwritten Signature]  
Notary Public's Signature

**To be completed by State Agency:**

Date Received by State Agency: \_\_\_\_\_  
Date submitted to Ethics Commission: \_\_\_\_\_  
Governmental agency submitting Disclosure: \_\_\_\_\_





DCI/SHIRES, INC.  
P O BOX 1259, 2980 BIG LAUREL HIGHWAY, SUITE 7B  
BLUEFIELD WV 24701  
(304) 323 1996 FAX: (304) 323 3037 WEBSITE: [www.dci-shires.com](http://www.dci-shires.com)

CORPORATE OFFICERS

ROBERT DEEB, PRESIDENT  
41 CHANTICLEAR  
BLUEFIELD WV 24701 (304) 920 8252

TIMOTHY SHIRES, VICE PRESIDENT  
3762 PINE GROVE  
BUNKER HILL ROAD  
BALLARD, WV 24918 (304) 920 8251

JOYCE R. SHIRES, SECRETARY  
ROUTE 2, BOX 393 A  
PETERSTOWN WV 24963 (304) 920 8249

CATHY JS DEEB, TREASURER  
41 CHANTICLEAR  
BLUEFIELD WV 24701 (304) 920 9942

BID FORM # *Solicitation # CRFQ 0805 PTR2100006004*  
 WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
 DIVISION OF PUBLIC TRANSIT  
DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

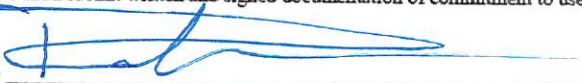
CONTRACTOR'S PLAN FOR DBE PARTICIPATION

[1]	[2]	[3]	[4]
DBE Sub-Contractor or Supplier	Description	Type of Work (from DBE Directory)	Total Cost

[5] CONTRACTOR'S DBE PARTICIPATION: TOTAL COST OF ALL DBE PARTICIPATION \$ 0 . PERCENT OF TOTAL BID AMOUNT: 0 .

EXPLANATORY NOTES:

- "DBE Sub-Contractor" (column [1]), for the purpose of this certificate, means a disadvantaged business as defined by Special Provisions.
- If material is to be supplied, the figure in column [4] shall not exceed 60% of the actual cost unless the material is manufactured by a DBE; if material IS manufactured by a DBE, 100% of the cost may be recorded.
- If material is not supplied by a regular dealer as defined in 49 C.F.R. 26.556(2)(ii), the figure in column [4] shall only include a reasonable and customary fee or commission for providing a bona fide service.
- For line [5], enter the total cost of DBE participation and the percentage of the total contract bid amount that this total DBE cost represents.
- The Contractor shall submit written and signed documentation of commitment to use a DBE subcontractor whose participation the contractor proposes utilize.

Authorized Signature  Title *President*