





The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at *wvOASIS.gov*. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at *WVPurchasing.gov* with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

## Header 1

[List View](#)**General Information** | [Contact](#) | [Default Values](#) | [Discount](#) | [Document Information](#) | [Clarification Request](#)**Procurement Folder:** 859317**Procurement Type:** Central Purchase Order**Vendor ID:** 000000206219 **Legal Name:** PETERSBURG OIL COMPANY**Alias/DBA:****Total Bid:** \$33,000.00**Response Date:** 06/30/2021 **Response Time:** 12:19**Responded By User ID:** Petersoil **First Name:** Tommy**Last Name:** Coleman**Email:** tcoleman@petersburgoil.**Phone:** 304-257-4440**SO Doc Code:** CRFQ**SO Dept:** 0803**SO Doc ID:** DOT2100000159**Published Date:** 6/16/21**Close Date:** 6/30/21**Close Time:** 13:30**Status:** Closed**Solicitation Description:** ADDENDUM NO. 1 -HVAC UNITS FOR GRANT COUNTY **Total of Header Attachments:** 1**Total of All Attachments:** 1



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

**State of West Virginia  
Solicitation Response**

**Proc Folder:** 859317

**Solicitation Description:** ADDENDUM NO\_1 -HVAC UNITS FOR GRANT COUNTY HQ AND BREAKROOM

**Proc Type:** Central Purchase Order

Solicitation Closes	Solicitation Response	Version
2021-06-30 13:30	SR 0803 ESR06302100000008520	1

**VENDOR**

000000206219  
PETERSBURG OIL COMPANY

**Solicitation Number:** CRFQ 0803 DOT2100000159

**Total Bid:** 33000

**Response Date:** 2021-06-30

**Response Time:** 12:19:14

**Comments:**

**FOR INFORMATION CONTACT THE BUYER**

John W Estep  
304-558-2566  
john.w.estep@wv.gov

**Vendor  
Signature X**

**FEIN#**

**DATE**

**All offers subject to all terms and conditions contained in this solicitation**

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	UPGRADE/REPLACEMENT OF EXISTING HVAC UNITS - GRANT HQ	1.00000	EA	16500.000000	16500.00

Comm Code	Manufacturer	Specification	Model #
72151207			

**Commodity Line Comments:**

**Extended Description:**

UPGRADE/REPLACEMENT OF EXISTING HVAC UNITS AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
2	INSTALL. OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ	1.00000	EA	16500.000000	16500.00

Comm Code	Manufacturer	Specification	Model #
72151207			

**Commodity Line Comments:**

**Extended Description:**

"INSTALLATION OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS

**REQUEST FOR QUOTATION  
HVAC UNITS FOR GRANT COUNTY HQ - 05210364**

---

- 11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.
- 11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.
- 11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.
- 11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.
- 11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

**12. MISCELLANEOUS:**

- 12.1. **Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

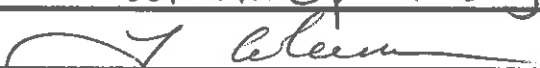
**Contract Manager:** Tommy Coleman  
**Telephone Number:** 304-257-2827  
**Fax Number:** 304 257 2252  
**Email Address:** tcoleman@petersburgoil.com

**EXHIBIT A – Pricing Page**

## EXHIBIT A - Pricing Page

05210364 - HVAC UNITS AT GRANT COUNTY HQ

Item Number	Quantity	Unit of Measure	Description	Unit Price	Total
001	1	EA	UPGRADE/REPLACEMENT OF EXISTING HVAC UNITS AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS		\$16,500-
002	1	EA	INSTALLATION OF NEW HVAC UNIT IN BREAK ROOM AT GRANT COUNTY HQ - SEE SPECIFICATIONS EXHIBIT B FOR DETAILS		\$16,500-
				<b>GRAND TOTAL</b>	\$33,000

VENDOR NAME	Petersburg Oil Company
VENDOR ADDRESS	112 S. Grove St Petersburg WV 26847
PHONE #	304-257-2827
EMAIL	tcoleman@petersburgoil.com
SIGNATURE	

**ADDENDUM ACKNOWLEDGEMENT FORM**  
**SOLICITATION NO.: CRFO DOT2100000159**

**Instructions:** Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

**Acknowledgment:** I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.


**Addendum Numbers Received:**

(Check the box next to each addendum received)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2            | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3            | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4            | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5            | <input type="checkbox"/> Addendum No. 10 |

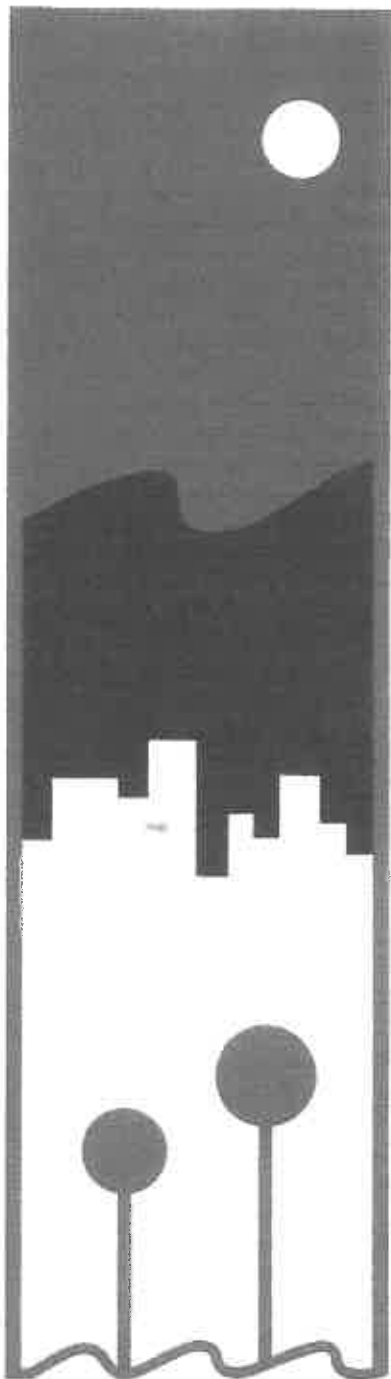
I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Petersburg Oil Company  
Company

  
Authorized Signature

6/29/21  
Date

**NOTE:** This addendum acknowledgment should be submitted with the bid to expedite document processing.



**WEST VIRGINIA  
CONTRACTOR  
LICENSING  
BOARD**

# CONTRACTOR LICENSE

Authorized by the  
**West Virginia Contractor Licensing Board**

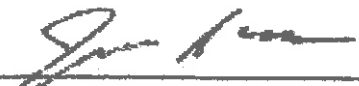
**Number:** WV014596

**Classification:**  
ELECTRICAL  
HEATING, VENTILATING & COOLING  
PIPING  
SIGN INSTALLATION NO ELECTRICAL  
STORAGE TANK REMOVAL

PETERSBURG OIL COMPANY  
DBA PETERSBURG OIL COMPANY  
112 S GROVE STREET  
PETERSBURG, WV 26847

**Date Issued:** NOVEMBER 03, 2020  
**Expiration Date:** NOVEMBER 03, 2021

  
Authorized Company Signature

  
Chair, West Virginia Contractor  
Licensing Board

This license, or a copy thereof, must be posted in a conspicuous place at every construction site where work is being performed. This license number must appear in all advertisements, on all bid submissions and on all fully executed and binding contracts. This license cannot be assigned or transferred by licensee. Issued under provisions of West Virginia Code, Chapter 21, Article 11.

