



The following documentation is an electronically-submitted vendor response to an advertised solicitation from the *West Virginia Purchasing Bulletin* within the Vendor Self-Service portal at wvOASIS.gov. As part of the State of West Virginia's procurement process, and to maintain the transparency of the bid-opening process, this documentation submitted online is publicly posted by the West Virginia Purchasing Division at WVPurchasing.gov with any other vendor responses to this solicitation submitted to the Purchasing Division in hard copy format.

Header 10

List View

General Information | Contact | Default Values | Discount | Document Information | Clarification Request

Procurement Folder: 854389

Procurement Type: Central Master Agreement

Vendor ID:

Legal Name: RADGOV INC

Alias/DBA:

Total Bid: \$0.00

Response Date:

Response Time:

Responded By User ID:

First Name:

Last Name:

Email:

Phone:

SO Doc Code: CRFQ

SO Dept: 0803

SO Doc ID: DOT2100000114

Published Date: 4/14/21

Close Date: 4/22/21

Close Time: 13:30

Status: Closed

Solicitation Description:

Total of Header Attachments: 10

Total of All Attachments: 10



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder: 854389
Solicitation Description: ADDENDUM NO_2 PROGRAMMER ANALYST
Proc Type: Central Master Agreement

Solicitation Closes	Solicitation Response	Version
2021-04-22 13:30	SR 0803 ESR04202100000007168	1

VENDOR
 000000111336
 RADGOV INC

Solicitation Number: CRFQ 0803 DOT2100000114
Total Bid: 0
Response Date: 2021-04-20
Response Time: 12:23:32
Comments:

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA	67.000000	0.00

Comm Code	Manufacturer	Specification	Model #
81111600			

Commodity Line Comments:

Extended Description:

APPLICATION PROGRAMMER ANALYST

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of a Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

Term Contract

Initial Contract Term: This Contract becomes effective on June 15, 2021 and the initial contract term extends until June 14, 2022.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to (3) Three successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Alternate Renewal Term – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

Fixed Period Contract: This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within _____ days.

Fixed Period Contract with Renewals: This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for _____ year(s) thereafter.

One Time Purchase: The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

Other: See attached _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked in Section 3 above. If either “Fixed Period Contract” or “Fixed Period Contract with Renewals” has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

Open End Contract: Quantities listed in this Solicitation are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

Service: The scope of the service to be provided will be more clearly defined in the specifications included herewith.

Combined Service and Goods: The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

One Time Purchase: This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General’s office.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute of breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

BID BOND (Construction Only): Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

PERFORMANCE BOND: The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

LABOR/MATERIAL PAYMENT BOND: The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

MAINTENANCE BOND: The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

LICENSE(S) / CERTIFICATIONS / PERMITS: In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether or not that insurance requirement is listed in this section.

Vendor must maintain:

Commercial General Liability Insurance in at least an amount of: 1,000,000.00 per occurrence.

Automobile Liability Insurance in at least an amount of: _____ per occurrence.

Professional/Malpractice/Errors and Omission Insurance in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

Commercial Crime and Third Party Fidelity Insurance in an amount of: _____ per occurrence.

Cyber Liability Insurance in an amount of: _____ per occurrence.

Builders Risk Insurance in an amount equal to 100% of the amount of the Contract.

Pollution Insurance in an amount of: _____ per occurrence.

Aircraft Liability in an amount of: _____ per occurrence.

*** State of West Virginia must be listed as additional insured on insurance certificate ***

*** Certificate holder should read as follows :***\

State of WV
1900 Kanawha Blvd. E., Bldg.5
Charleston, WV 25305

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Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

9. WORKERS' COMPENSATION INSURANCE: The apparent successful Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. [Reserved]

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

_____ for _____

Liquidated Damages Contained in the Specifications

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payment in advance is prohibited under this Contract. Payment may only be made after the delivery and acceptance of goods or services. The Vendor shall submit invoices, in arrears.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence with regard to all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR CERTIFICATIONS: By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. PURCHASING AFFIDAVIT: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

38. ADDITIONAL AGENCY AND LOCAL GOVERNMENT USE: This Contract may be utilized by other agencies, spending units, and political subdivisions of the State of West Virginia; county, municipal, and other local government bodies; and school districts (“Other Government Entities”), provided that both the Other Government Entity and the Vendor agree. Any extension of this Contract to the aforementioned Other Government Entities must be on the same prices, terms, and conditions as those offered and agreed to in this Contract, provided that such extension is in compliance with the applicable laws, rules, and ordinances of the Other Government Entity. A refusal to extend this Contract to the Other Government Entities shall not impact or influence the award of this Contract in any manner.

39. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

40. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.requisitions@wv.gov.

41. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the Director of the Division of Protective Services shall require any service provider whose employees are regularly employed on the grounds or in the buildings of the Capitol complex or who have access to sensitive or critical information to submit to a fingerprint-based state and federal background inquiry through the state repository. The service provider is responsible for any costs associated with the fingerprint-based state and federal background inquiry.

After the contract for such services has been approved, but before any such employees are permitted to be on the grounds or in the buildings of the Capitol complex or have access to sensitive or critical information, the service provider shall submit a list of all persons who will be physically present and working at the Capitol complex to the Director of the Division of Protective Services for purposes of verifying compliance with this provision. The State reserves the right to prohibit a service provider’s employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check.

Revised 03/15/2021

Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

42. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open heath, basic oxygen, electric furnace, Bessemer or other steel making process. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
- c. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
- d. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

43. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a

“substantial labor surplus area”, as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

44. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the vendor must submit to the Agency a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-award interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

45. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Clarisey Lee, Contracts Administrator

(Name, Title)

Clarisey Lee, Contracts Administrator

(Printed Name and Title)

6750 N. Andrews Ave, Suite 200, Fort Lauderdale, Florida 33309

(Address)

(954) 938 2800 / (954) 938 2004

(Phone Number) / (Fax Number)

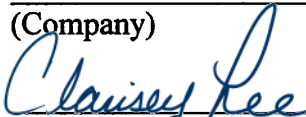
clee@radgov.com

(email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

RADgov, Inc.

(Company)



Clarisey Lee, Contracts Administrator

(Authorized Signature) (Representative Name, Title)

Clarisey Lee, Contracts Administrator

(Printed Name and Title of Authorized Representative)

04/05/2021

(Date)

(954) 938 2800 / (954) 938 2004

(Phone Number) (Fax Number)



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 854389			Reason for Modification:
Doc Description: PROGRAMMER ANALYST			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-03-25	2021-04-08 13:30	CRFQ 0803 DOT2100000114	1

BID RECEIVING LOCATION

VENDOR

Vendor Customer Code:

Vendor Name : RADgov, Inc.

Address : 6750 N. Andrews Ave

Street : Suite 200

City : Fort Lauderdale

State : Florida

Country : USA

Zip : 33309

Principal Contact : Clarisey Lee

Vendor Contact Phone: (954) 938 2800

Extension: 200

FOR INFORMATION CONTACT THE BUYER

John W Estep
 304-558-2566
 john.w.estep@wv.gov

**Vendor
 Signature X**

Clarisey Lee

FEIN# 20-2752989

DATE 04/20/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION**REQUEST FOR QUOTATION:**

The West Virginia Purchasing Division is soliciting bids on behalf of WV Department of Transportation to establish a contract for technical mainframe application programmer technical staffing services. This will be an Open-End services contract that will provide the services of a Mainframe Application Programmer Analyst on an hourly rate basis.
Per the Bid Requirements, Specifications, Terms and Conditions attached to this Solicitation.

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US	DIVISION OF HIGHWAYS INFORMATION SERVICE DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM 920 CHARLESTON WV 25305-0430 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
81111600			

Extended Description:
APPLICATION PROGRAMMER ANALYST

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Tech Questions due by 10:00am	2021-04-02

	Document Phase	Document Description	Page
DOT2100000114	Final	PROGRAMMER ANALYST	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 854389		Reason for Modification:	
Doc Description: ADDENDUM NO_1 PROGRAMMER ANALYST		ADDENDUM NO_1 TO MOVE BID OPEING DATE TO 04/22/2021 @ 1:30pm	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-04-08	2021-04-22 13:30	CRFQ 0803 DOT2100000114	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : RADgov, Inc.

Address : 6750 N. Andrews Ave
Street : Suite 200
City : Fort Lauderdale
State : Florida **Country :** USA **Zip :** 33309

Principal Contact : Clarisey Lee

Vendor Contact Phone: (954) 938 2800 **Extension:** 200

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X *Clarisey Lee* **FEIN#** 20-2752989 **DATE** 04/20/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_1

Addendum No_1 issued to publish and distribute the attached information to the Vendor community

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Department of Transportation to establish a contract for technical mainframe application programmer technical staffing services. This will be an Open-End services contract that will provide the services of a Mainframe Application Programmer Analyst on an hourly rate basis.
Per the Bid Requirements, Specifications, Terms and Conditions attached to this Solicitation.

INVOICE TO**SHIP TO**

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA		

Comm Code**Manufacturer****Specification****Model #**

81111600

Extended Description:

APPLICATION PROGRAMMER ANALYST

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2021-04-02

SOLICITATION NUMBER: CRFQ DOT2100000114

Addendum Number: 1

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2100000114 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

1. To move Bid Opening to 04/22/2021 at 1:30pm

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ DOT2100000114

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RADgov, Inc.

Company



Authorized Signature

04/20/2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

Proposal Submittal To

**WV State of West Virginia
Department of Transportation**

Programmer/Analyst

CRFQ 0803 DOT2100000114

Date Due: April 22, 2021 - 1:30 P.M.

Submitted by:



6750 N Andrews Ave, Suite 200
Ft. Lauderdale, FL 33309
Tel: (954) 938 - 2800
Fax: (954) 938 - 2004
www.radgov.com



RADgov, Inc.

6750 N Andrews Ave, Suite 200

Ft. Lauderdale, FL 33309

Tel: (954) 938 - 2800

Fax: (954) 938 - 2004

www.radgov.com

April 20, 2021

Attn: John W Estep
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130
304-558-2566
john.w.estep@wv.gov

RE: Programmer/Analyst Sol# CRFQ 0803 DOT2100000114

Dear Mr. Estep,

RADgov, Inc. (henceforth referred to as RADgov) is pleased to submit a response for CRFQ "Programmer/Analyst" to WV State of West Virginia Department of Transportation ("WDOT")

RADgov, Inc. is a Certified Minority and Women Owned Small Business Enterprise (WOSB) with over fifteen (15) years of experience in providing temporary staffing services.

To meet this requirement, we propose Rajesh Kasturi has 10 years of experience in Analysis, Design, Coding, Testing & Production Support of application Software in Mainframe platform. Proficient in mainframe online and batch environment for new applications, integrating mainframe with other platforms in multi-platform transaction life-cycle applications. Extensive knowledge and experience in COBOL, JCL, DB2, IMS DB/DC, VSAM, CICS, SYNCSORT, FTP, SFTP, TSO/ISPF, Endeavor, CTLM, Jobtrac, MQ, SPUFI, Panvalet, Panapt IBM UTILITIES, CHGMAN, SFTP.

We meet all the requirements and will comply with Terms and Conditions set in CRFQ. RADgov acknowledges the receipt and review of Addendum # 1 & 2.

Please find our quote enclosed and should you need any clarification regarding our proposal, please feel free to call me at (954) 938 - 2800 or via email clee@radgov.com / contracts@radgov.com

Sincerely,

Clarisey Lee (Contracts Administrator)
RADgov, Inc.

Rajesh Kasturi

Professional Summary:

- 10+ years of experience in Analysis, Design, Coding, Testing & Production Support of application Software in Mainframe platform.
- Proficient in mainframe online and batch environment for new applications, integrating mainframe with other platforms in multi-platform transaction life-cycle applications.
- Creation and maintenance of mainframe execution JCL (jobs) to support system replacement project in User acceptance (UAT) and Production environments.
- Good Domain knowledge in Banking and Financial Services, Credit Card services and Automotive services.
- Extensive knowledge and experience in COBOL, JCL, DB2, IMS DB/DC, VSAM, CICS, SYNCSORT, FTP, SFTP, TSO/ISPF, Endeavor, CTLM, Jobtrac, MQ, SPUFI, Panvalet, Panapt IBM UTILITIES, CHGMAN, SFTP.
- Received XML files from the external vendor systems, parsed and processed the XML through Mainframe. Also built XML output for external vendors to consume.
- Developed projects and products using SDLC (Software development life cycle), from initiation, planning, designing, execution, implementation and Support/Maintenance.
- Primary contact person for Production support and system availability.
- Tracking all the change requests and Incidents using service now tool
- Team player with good analytical, technical and interpersonal skills.
- Strong analytical, problem solving, multitasking and strategic planning skills

Technical Skills:

Operating Systems : Z/OS
Programming Languages : COBOL, IMS, JCL, CICS,
Databases : DB2, IMS DB/DC, VSAM
Business Process tools : MS Word, Excel, PowerPoint, Visio, Outlook

Professional Experience:

American Express, Phoenix, AZ
Technical Lead
Project: - Loyalty Earn Manager

Nov 2018 – To date

Project Description: The objective of this project is to qualify and award loyalty bonuses to eligible AMEX card members. This system obtains the bonus eligibility and enrollment information from upstream Business Event Qualifier via batch feed, performs all the eligibility checks and fulfills the bonuses. Db2 database is extensively used by this system for storing the rewards points and same is exposed to front end systems via DB2 stored procedures and web services. It also receives feed from Account Receivable (AR) systems regarding Card Maintenance activities like Product transfer, card reinstatement, card cancellation. Etc and the reward points are awarded and managed distinctly for each of these card maintenance activities.

Responsibilities:

- Responsible for analyzing the project requirement and designing the work flow as per the project needs.
- Responsible for developing the COBOL/DB2 batch modules, stored procedures, perform unit testing and system integration testing with other interfacing teams.
- Prepare test cases and test data setup for all phases of testing.business need.
- Develop and maintain Mainframes Online interfaces using IMS DC and CICS.
- Prepare implementation and validation plan for defect free installation of the changes.
- Perform release management tasks by creating turnover package, which will include all the components that needs to be turned over to production.
- Provide support during implementation and complete the post validation in production.
- Playing lead role in production support team and help team members in resolving job failures.
- Meet with customer weekly and monthly on SLA reporting.

Daimler Trucks North America, Portland, OR

Project Lead

Oct 2014 – Nov 2018

Project: - Enginnering Application

Project Description: Freightliner provides customized trucks. Based on the customer requirements, sales applications generate DB code, which will give idea about the part and BOM associated with it. Engineering system will prepare design to the parts to be used. Manufacturing system deals with various application supporting the manufacturing and assembly of trucks by freightliner. Vehicle specification and frame punch information are initial inputs for manufacturing process. Based on detailed vehicle specification, a BOM is prepared which is passed as an input to material planning system.

Responsibilities:

- Involved in development/enhancement of applications using JCL, COBOL, DB2, IMS
- Requirements gathering, business analysis, preparing functional design documents and creating test cases and providing software development services.
- Convert business requirements into functional, non-functional and technical requirements.
- Gathering business requirements and creating functional design specifications. Provide first response to reported production incidents followed by resolution or escalation as necessary and status reporting.
- Creating internal and external design documents & defining and maintaining of interfaces to external applications.
- Issue resolution with external teams, work assignment and tracking, conducting status review meetings, defining and maintaining of interfaces to external applications and involved in issue resolution, and co-ordination with customer
- Responsible for documentation of Impact analysis document, Effort Estimation plan, preparation of Developer's and operation's guide, along with test case result documentation.
- Implementation of system in production.

Technologies & Tools: COBOL, JCL, DB2 , IMS DB/DC, Endeavor, MQ, SFTP, Syncsort, Stored Procedure, IBM Utilities

Daimler Trucks North America, India

Project Lead

Dec 2013 – Sep 2014

Project: - Glider Invoicing

Project Description: Glider are part of trucks for which the invoicing system was not streamlined and manual.

Changed the existing sytem to automate the invoicing process for Gliders.

Responsibilities:

- Involved in development/enhancement of applications using JCL, COBOL, DB2, IMS and CICS
- Identified all the programs and changed the existing system for to automated the invoicing process for Glider
- Follow coding standards and development of programs and jobs using JCL, COBOL, IMS, DB2.
- Responsible for documentation of Impact analysis document, Effort Estimation plan, preparation of Developer's and operation's guide, along with test case result documentation.
- Implementation of system in production.

Technologies & Tools: COBOL, JCL, DB2 , IMS DB/DC, Endeavor, MQ, SFTP

American Express, India

Project Member

Oct 2010 – Nov 2013

Project: - AMEX GMS SDM

Project Description:

- Fincads (Financial Capture and Distribution system) is a capturing system which receives financial data specific to card Members and Merchants.
- Fincads processes the financial data received and distributes to Card Member billing system and Merchant payment system after validation. The workstation programs are developed in MF-COBOL. The Mainframe programs are written in VS-COBOL II and Database used is IMS.
- The task involves application maintenance, enhancements and supporting the system by providing timely resolutions to the problems specific to application, problems reported to the Help desk.
- Fincads creates daily, weekly and monthly reports for the processed feeds which will be used for tracking the financial data processed and business analysis.

Responsibilities:

- Involved in development/enhancement of applications using JCL, COBOL, DB2, IMS DB, CICS.
- Requirements gathering, business analysis, preparing functional design documents and creating test cases and providing software development services.

- Convert business requirements into functional, non-functional and technical requirements.
- Gathering business requirements and creating functional design specifications. Provide first response to reported production incidents followed by resolution or escalation as necessary and status reporting.
- Creating internal and external design documents & defining and maintaining of interfaces to external applications.
- Issue resolution with external teams, work assignment and tracking, conducting status review meetings, defining and maintaining of interfaces to external applications and involved in issue resolution, and co-ordination with customer
- Responsible for documentation of Impact analysis document, Effort Estimation plan, preparation of Developer's and operation's guide, along with test case result documentation.
- Implementation of system in production

End of document



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 854389			Reason for Modification: ADDENDUM NO_2 Vendor Questions and Responses
Doc Description: ADDENDUM NO_2 PROGRAMMER ANALYST			
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-04-14	2021-04-22 13:30	CRFQ 0803 DOT2100000114	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : RADgov, Inc.

Address : 6750 N. Andrews Ave

Street : Suite 200

City : Fort Lauderdale

State : Florida **Country :** USA **Zip :** 33309

Principal Contact : Clarisey Lee

Vendor Contact Phone: (954) 938 2800 **Extension:** 200

FOR INFORMATION CONTACT THE BUYER
 John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor Signature X *Clarisey Lee* **FEIN#** 20-2752989 **DATE** 04/20/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_2

Addendum No_2 issued to publish and distribute the attached information to the Vendor community

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Department of Transportation to establish a contract for technical mainframe application programmer technical staffing services. This will be an Open-End services contract that will provide the services of a Mainframe Application Programmer Analyst on an hourly rate basis.
Per the Bid Requirements, Specifications, Terms and Conditions attached to this Solicitation.

INVOICE TO**SHIP TO**

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
81111600			

Extended Description:

APPLICATION PROGRAMMER ANALYST

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2021-04-02

SOLICITATION NUMBER: CRFQ DOT2100000114

Addendum Number: 2

The purpose of this addendum is to modify the solicitation identified as CRFQ DOT2100000114 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Additional Documentation:

1. Vendor Questions and Responses

Bid Opening remains 04/22/21 at 1:30pm

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Question:

1. Will the agency allow this work to happen remotely for the duration of the contract? There are almost no local mainframe resources available in Charleston and in this COVID environment it is impossible to find one.

Response:

The services described in this RFQ are intended to be provided onsite for the duration of this contract. As a result, section 4.1.1 has been modified to provide this clarification.

*The vendor shall provide the Agency with an all-inclusive hourly rate for contract services listed below to be provided, **on-site at WVDOT facilities**, on an open end and continuing basis. Note that additional social distancing provisions are in place. The individual supplied by the vendor to fulfill the contract services must meet or exceed the mandatory requirements listed below.*

2. What is the tentative start of this engagement? The resources that are available now may not be available later and hence we need to know the timelines.

Response:

The current contract is set to expire June 14, 2021. It is anticipated that this Master Agreement will be awarded to take effect on June 15, 2021 with optional one-year renewals. The successful vendor will be expected to provide an onsite resource upon receipt of a delivery order from the new Master agreement.

3. There are no resources with WVOAH experience or AAMVA experience. Since these are legacy technologies hence, we are dipping into a rapidly shrinking resource pool. We can't find these folks. If the agency already has someone from another partner in mind for this role then kindly let us know and we will focus on other opportunities. If not, then is the agency open to accepting good mainframe resources who do not have this experience. We can work on our knowledge ramp-up plan in collaboration with the agency to ensure that the resource identified becomes productive quickly.

Response:

The legacy experience listed in the RFQ specifications mandatory and cannot be waived or removed. These services are currently being provided by CMA DOT 170000050. The legacy systems mentioned are mission critical to WVDOT operations and are non-negotiable.

4. Can we submit more than 1 resource?

Response:

Multiple resource may be provided but each resource must meet the mandatory requirements outlined in the specifications.

5. Is there an incumbent vendor or resource for this position?

Response:

Services are currently being provided under CMA DOT1700000050, which is set to expire June 14, 2021.

6. Can the agency let us know their budgeted bill rate for this role.

Response:

WVDOT is not required to release budgetary figures.

7. Is Agency open to letting this role be 100% remote.

Response:

The services described in this RFQ are intended to be provided onsite for the duration of this contract. As a result, section 4.1.1 has been modified to provide this clarification.

*The vendor shall provide the Agency with an all-inclusive hourly rate for contract services listed below to be provided, **on-site at WVDOT facilities**, on an open end and continuing basis. Note that additional social distancing provisions are in place. The individual supplied by the vendor to fulfill the contract services must meet or exceed the mandatory requirements listed below.*

8. Whether companies from Outside USA can apply for this? (like, from India or Canada).

Response:

The vendor is required to provide personnel that will be working at WVDOT facilities. This requirement has been clarified in section 4.1.1.

9. Whether we need to come over there for meetings?

Response:

The vendor is required to provide personnel that will be working at WVDOT facilities. This requirement has been clarified in section 4.1.1.

10. Can we perform the tasks (related to RFP) outside US (like, from India or Canada)

Response:

The vendor is required to provide personnel that will be working at WVDOT facilities. This requirement has been clarified in section 4.1.1.

11. Can we submit the proposals via email?

Response:

Proposal submission instructions are outlined in the Terms and Conditions section 6.

12. Does the subject requirement mandate that the resource work onsite from day 1 of the engagement in this current Covid environment or are there options for the resource to have a staggered onsite/offsite schedule as needed?

Response:

The vendor will be required to provide services onsite. Section 4.1.1. has been modified to reflect this requirement. WVDOT staff are working onsite while observing social distancing accommodations.

13. I had two quick non-technical questions for this bid. Are you just looking for an hourly rate for these services?

Response:

Section 4.1.1 indicates that the services are to be provided on an hourly rate and continuing basis.

14. Also are you looking for a potential candidate to be supplied at time of bid as well?

Response:

Resources provided under this contract are expected to be available upon award of the Master agreement resulting from this RFQ.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFO DOT2100000114

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input checked="" type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

RADgov, Inc.

Company

Charisey Lee

Authorized Signature

04/20/2021

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 854389		Reason for Modification:	
Doc Description: ADDENDUM NO_2 PROGRAMMER ANALYST		ADDENDUM NO_2 Vendor Questions and Responses	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-04-14	2021-04-22 13:30	CRFQ 0803 DOT2100000114	3

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:
Vendor Name : RADgov, Inc.
Address : 6750 N. Andrews Ave
Street : Suite 200
City : Fort Lauderdale
State : Florida **Country :** USA **Zip :** 33309
Principal Contact : Clarisey Lee
Vendor Contact Phone: (954) 938 2800 **Extension:** 200

FOR INFORMATION CONTACT THE BUYER

John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor
 Signature X

FEIN# 20-2752989

DATE 04/20/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_2

Addendum No_2 issued to publish and distribute the attached information to the Vendor community

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Department of Transportation to establish a contract for technical mainframe application programmer technical staffing services. This will be an Open-End services contract that will provide the services of a Mainframe Application Programmer Analyst on an hourly rate basis.
Per the Bid Requirements, Specifications, Terms and Conditions attached to this Solicitation.

INVOICE TO

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

SHIP TO

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
81111600			

Extended Description:

APPLICATION PROGRAMMER ANALYST

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2021-04-02

	Document Phase	Document Description	Page
DOT2100000114	Final	ADDENDUM NO_2 PROGRAMMER ANALYST	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
 Centralized Request for Quote
 Info Technology

Proc Folder: 854389		Reason for Modification:	
Doc Description: ADDENDUM NO_1 PROGRAMMER ANALYST		ADDENDUM NO_1 TO MOVE BID OPEING DATE TO 04/22/2021 @ 1:30pm	
Proc Type: Central Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2021-04-08	2021-04-22 13:30	CRFQ 0803 DOT2100000114	2

BID RECEIVING LOCATION

BID CLERK
 DEPARTMENT OF ADMINISTRATION
 PURCHASING DIVISION
 2019 WASHINGTON ST E
 CHARLESTON WV 25305
 US

VENDOR

Vendor Customer Code:

Vendor Name : RADgov, Inc.

Address : 6750 N. Andrews Ave

Street : Suite 200

City : Fort Lauderdale

State : Florida **Country :** USA **Zip :** 33309

Principal Contact : Clarisey Lee

Vendor Contact Phone: (954) 938 2800 **Extension:** 200

FOR INFORMATION CONTACT THE BUYER

John W Estep
 304-558-2566
 john.w.estep@wv.gov

Vendor
 Signature X

FEIN# 20-2752989

DATE 04/20/2021

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM NO_1

Addendum No_1 issued to publish and distribute the attached information to the Vendor community

REQUEST FOR QUOTATION:

The West Virginia Purchasing Division is soliciting bids on behalf of WV Department of Transportation to establish a contract for technical mainframe application programmer technical staffing services. This will be an Open-End services contract that will provide the services of a Mainframe Application Programmer Analyst on an hourly rate basis.
Per the Bid Requirements, Specifications, Terms and Conditions attached to this Solicitation.

INVOICE TO**SHIP TO**

DIVISION OF HIGHWAYS
INFORMATION SERVICE
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BLDG 5 RM 920
CHARLESTON WV
US

DIVISION OF HIGHWAYS
INFORMATION SERVICE
DIVISION
1900 KANAWHA BLVD E,
BLDG 5 RM 920
CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	APPLICATION PROGRAMMER ANALYST	0.00000	EA		

Comm Code	Manufacturer	Specification	Model #
81111600			

Extended Description:

APPLICATION PROGRAMMER ANALYST

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Tech Questions due by 10:00am	2021-04-02

	Document Phase	Document Description	Page
DOT2100000114	Final	ADDENDUM NO_1 PROGRAMMER ANALYST	3

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

West Virginia Ethics Commission
Disclosure of Interested Parties to Contracts

(Required by W. Va. Code § 6D-1-2)

Name of Contracting Business Entity: RADgov, Inc. Address: 6750 N. Andrews Ave, Suite 200
Fort Lauderdale, Florida 33309

Name of Authorized Agent: Clarisey Lee Address: 6750 N. Andrews Ave, Suite 200, Fort Lauderdale, Florida 33309

Contract Number: DOT2100000114 Contract Description: Mainframe Application Programmer

Governmental agency awarding contract: WV Department of Transportation

Check here if this is a Supplemental Disclosure

List the Names of Interested Parties to the contract which are known or reasonably anticipated by the contracting business entity for each category below (attach additional pages if necessary):

1. Subcontractors or other entities performing work or service under the Contract

Check here if none, otherwise list entity/individual names below.

2. Any person or entity who owns 25% or more of contracting entity (not applicable to publicly traded entities)

Check here if none, otherwise list entity/individual names below.

3. Any person or entity that facilitated, or negotiated the terms of, the applicable contract (excluding legal services related to the negotiation or drafting of the applicable contract)

Check here if none, otherwise list entity/individual names below.

Signature: Clarisey Lee

Date Signed: 04/05/2021



Notary Verification

State of NEW JERSEY, County of MIDDLESEX:

I, CLARISEY LEE, the authorized agent of the contracting business entity listed above, being duly sworn, acknowledge that the Disclosure herein is being made under oath and under the penalty of perjury.

Taken, sworn to and subscribed before me this 5th day of APRIL, 2021.

Ellen K. Loprete
Notary Public's Signature

To be completed by State Agency:

Date Received by State Agency: _____

Date submitted to Ethics Commission: _____

Governmental agency submitting Disclosure: _____

ELLEN K. LOPRETE
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 11/19/2022
Revised June 8, 2018

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: RADgov, Inc.

Authorized Signature: *Clairise Lee* Date: 04/05/2021

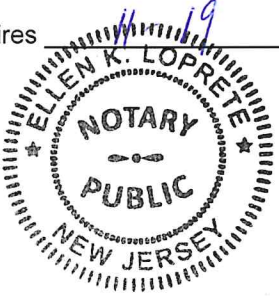
State of NEW JERSEY

County of MIDDLESEX, to-wit:

Taken, subscribed, and sworn to before me this 5TH day of APRIL, 2021.

My Commission expires 11/19, 2022.

AFFIX SEAL HERE



NOTARY PUBLIC
Ellen K. Loprete
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 11/19/2022
Purchasing Affidavit (Revised 01/19/2018)

EXHIBIT A - PRICING PAGE

TOTAL INSTALLATION & DELIVERY COST						
LOCATION - BUILDING 5, ROOM A-715 CHARLESTON, WV 25305						
Item Number	Quantity	Description	Unit Price	YEAR 1 TOTAL	OPTIONAL YEAR 2 TOTAL	OPITONAL YEAR 3 TOTAL
1	2184	Application Programmer Analyst Contract Cost for 1 year based on hourly rate	\$67.00	\$146,328.00	\$146,328.00	\$146,328.00
Total						

This amount is for evaluation purposes only